**Hugh Griffin**

123 Oak Street, Covington, KY 41011

(859) 555-1234 | hugh.griffin@qmail.com

OBJECTIVE

An entry-level Network Systems Administrator position, utilizing knowledge of networking and security technologies.

EDUCATION

**Northern Kentucky University**, Highland Heights, KY Expected Graduation: December 20XX

*Bachelor of Science in Computer Information Technology*, *Network and System Administration Track* GPA: 3.5/4.0

Relevant Courses:

* Securing Computer Systems
* Network Design/Troubleshooting
* Advanced System Administration
* Network Security

RELATED EXPERIENCE

**Student Technology Specialist**

Northern Kentucky University, Highland Heights, KY August 20XX-Present

* Provide phone and walk-in support for computers and technology on campus.
* Assist customers with training or computer problems; set up and install computer hardware and software.
* Diagnose and solve problems with computers, projectors, document cameras, and VCRs.

**Information Technology Senior Practicum**

Strauss & Troy, Cincinnati, OH January 20XX-May 20XX

* Assisted users with day-to-day use of PCs, network services, and software, and addressed any issues.
* Called the manufacturer and/or physically replaced any defective parts during troubleshooting.
* Expedited software installations and upgrades by focusing on the updating of individual PCs.
* Assisted in the implementation of regular backups of any local data on user PCs.
* Assisted users in working offline during server down time of any significant length.

SKILLS

**Computer Literacy**: Windows and UNIX Operating Systems

**Programming Languages**: C++, JavaScript, Python, and Ruby

**Networking Proficiencies**: LAN, WAN, CISCO IOS

**Software**: Microsoft Office Suite

OTHER EXPERIENCE

Crew Member, Bob Evans, Newport, KY, May 20XX-April 20XX

Lot Associate, Home Depot, Ft. Mitchell, KY, March 20XX-December 20XX