III. Program Profile: This profile describes a request for a NEW program, which includes potential variations of program offerings. Each instance or variation must be distinguished among the others in order to ensure regulatory compliance. Please see the “Program Review Technical Guide” for additional details.

Program Experiences

Program Overview and Executive Summary: Please provide the rationale for the implementation of this new program. Please include all credential and/or RANK outcomes, also all potential routes and modes of delivery in your explanation.

Points to consider when developing the overview:

- Mission and Vision of the Institution (Are these supported in the new program?)
- Candidates (Is there demand for this credential?)
- Capacity (Are there sufficient Clinical Educators to support the new program?)
- Any SACSCOC implications?
- Any CPE implications?
- How will the new program leverage the EPP’s Quality Assurance System?

Northern Kentucky University

Rationale for the Director of Pupil Personnel Program

In the area surrounding Northern Kentucky University, there are seventeen school districts with whom the Educational Leadership faculty work closely. Each of these districts has at least one Director of Pupil Personnel. Some of our large districts have one DPP and an assistant DPP. NKU offers programs in P-12 school principal, supervisor of instruction and school superintendent. The proposed program will give NKU another opportunity to train students on campus, online and in their school districts with approved mentors. The Educational Leadership faculty regularly visits schools and meets with candidates on campus to advise and support them.

Mission

As a public comprehensive university located in a major metropolitan area, Northern Kentucky University delivers innovative, student-centered education and engages in impactful scholarly and creative endeavors, all of which empower our graduates to have fulfilling careers and meaningful lives, while contributing to the economic, civic and social vitality of the region.

Our 2018 Vision

NKU will be acclaimed by students, alumni, the region, and the commonwealth for:

- Our Success...in preparing outstanding graduates for a global society
- Our Contribution...to regional progress and economic growth
- Our Delivery...of distinctive academic programs
- Our Dedication...to the development and wellbeing of our people
- Our Effectiveness...in securing and managing resources sustainably

The Director of Pupil Personnel certificate program that is proposed for NKU focuses on student attendance and dropouts. Candidates will also look at innovative ways to improve attendance and lower the number of dropouts. Many of the candidates will be returning to NKU where they completed training for P-12 school
principal. In addition this training will give the candidates opportunities to study student health and wellness which will help them give their district’s students preparation to be successful in a global society. Because the Director of Pupil Personnel does many home visits and court proceedings we decided to collaborate with NKU Special Education and Social Work faculty to teach some of the DPP classes for Level II because DPPs will be challenged with many of the issues that are studied in these classes. Technology is essential in this program to help candidates understand pupil accounting, learn the software to help them be effective, to participate in fieldwork with current Directors of Pupil Personnel so they can observe and participate in a distinctive academic program.

**Demand for this credential**

NKU's Education Specialist in Educational Leadership faculty communicates regularly with current and former candidates. When these candidates were recently surveyed, seven respondents asked when we would offer DPP certification. Several superintendents have also inquired when DPP would be offered at NKU.

**Exit Requirements**

- Satisfactory completion of all required coursework
- Satisfactory completion on the ISLLC Standards
- A GPA of 3.0 or higher
- TC-1 form submitted to Graduate Coordinator to add the certification. Contact coordinator for details

**Capacity**

Candidates will be required to take 2 three hour classes for Level I:
- EDA 718 School Leader as Practitioner
- EDA 720 Pupil Personnel Accounting

These classes will be taught by Educational Leadership faculty

Candidates will be required to take two of these classes:
- Two of the classes will be taught by faculty from special education
- EDG 666 Introductions to the Education of Students with Exceptionalities
- EDS 570 Working with Families of Students with Exceptionalities

These classes will be taught by NKU Social work faculty:
- SWK 510 Child Abuse
- SWK 560 Compassion, Empathy, Forgiveness and Social Justice.
- SWK 570 Juvenile Suicide, Bullying and Cyberspace
- SWK 594 Mental Health and Ethnic Minorities
Program Innovations\(^1\): (Optional)

Program-Initiated Innovations. These innovations may span over the most recent three years and should include all variations within this program category.

For the DPP program, the Education Specialist faculty collaborated with Special Education faculty to determine the classes that could be selected in Level II of this program. The DPP will face many challenges that are addressed in special education classes and social work classes. We believe that these experts will be able to give the DPP valuable skills.

NKU has a grant for our Assistant Principal Network. We plan to use the special education faculty and social work faculty to lead workshops for our Assistant Principal Network.

\(^1\) CAEP - Innovation. Implementation of something new or different in the preparation of educators that leads to the improvement of teaching and support of student learning.