Housing/Dining Agreement Cancellation Policy

Academic year cancellations prior to June 30
1. A Resident may cancel this agreement at any time, but will forfeit their $200 prepayment.
2. Written notice of cancellation must be made to the Office of University Housing to avoid additional cancellation charges.
3. A Resident who is denied admission to the University will receive a full refund of housing and dining fees paid if the notice of cancellation is received prior to the first day of classes.
4. If a Resident from the waiting list is offered a room assignment and the Resident refuses that room, the $200 housing prepayment is forfeited and the Resident is cancelled from the waiting list.

Academic year cancellations on or before July 1 through July 31
1. Written notice of cancellation must be made to the Office of University Housing to avoid additional cancellation charges.
   - Resident is responsible for 25% of semester housing fee
2. A Resident may cancel this agreement at any time, but will also forfeit their $200 prepayment.

Academic year cancellations from August 1 through First Year Student Move In Day
(Student did not officially check in)
1. Written notice of cancellation must be made to the Office of University Housing to avoid additional cancellation charges.
   - Resident is responsible for 50% of semester housing fee
2. A Resident may cancel this agreement at any time, but will also forfeit their $200 prepayment.

Academic year cancellations from First Year Student Move In Day through end of the second week of classes (fall semester)
(Student officially checked in or student is a “no show” who did not officially cancel before the first day of classes) may cancel this agreement at any time, but will forfeit their $200 prepayment.
1. Written notice of cancellation must be made to the Office of University Housing to avoid additional cancellation charges.
   - Resident is responsible for 75% of semester housing fee
   - Resident receives prorated meal plan through November 1st (fall) or March 1st (spring)
2. A Resident may cancel this agreement at any time, but will also forfeit their $200 prepayment.

Academic year cancellations from the beginning of the third week of classes through the end of fall semester
(Student officially checked in)
1. Written notice of cancellation must be made to the Office of University Housing to avoid additional cancellation charges.
   - Resident is responsible for 100% of fall housing fees and 50% of spring housing fees if enrolled for spring semester classes
   - Resident receives prorated meal plan through November 1st (fall) or March 1st (spring)
2. A Resident may cancel this agreement at any time, but will also forfeit their $200 prepayment.
3. Residents who do not cancel housing before the close of fall semester will be responsible for 100% of spring semester fees
Spring semester cancellations for new spring residents

1. Written notice of cancellation must be made to the Office of University Housing to avoid additional cancellation charges.
   - If student does not officially check in to housing assignment and cancels housing, student will forfeit the $200 prepayment
   - Residents who check in to housing and cancel before the end of the second week of classes will be responsible for 75% of spring semester housing fees
   - Resident is responsible for 100% of spring housing fees beginning the third week of classes
   - Resident receives prorated meal plan through March 1st

2. A Resident may cancel this agreement at any time, but will also forfeit their $200 prepayment.