



Student Government Association

Meeting Minutes 11/4/13

I. Call to order

President Erik Pederson called to order the regular meeting of the **NKU Student Government Association** at **4:20 p.m.** on **November 4th, 2013** in **NKU Governance Room (SU104)**.

II. Roll call

Secretary of Administration Justin Wynne conducted a roll call.

Executive Board

Erik Pederson- President
David Trump-Vice President
Justin Wynne- Secretary of Administration
Brandi Cunningham- Public Relations
Megan Murray- Secretary of Student Involvement

Committee Chairs

Tina Hoesl- Academic Affairs Chair
Kristian Johnson- University Improvements Chair
Katie Cox- Student Rights Chair
Matt Frenz- Finance Chair

Legislative Liaison:

Chandler Taylor

Chief Justice:

Daniel Cieslak

Senators:

Elizabeth Akinade
Ali Almaliki
Megan Beckerich
Jean Clark
Abbey Duncan
Andrew Dorriere
Keisha Frazier
Hannah French
Kat Hahnel
Jon Hoey
Juliane Jendrollik
Hannah Jones
Eleanor Kremer
Spenser Kern
Isaac McFarland
Patrick Reagan
Amanda Rogers
Elizabeth Ruwe
Branden Schrenk
Julia Steffen
Donald Taylor
Kyle Taylor
James Weingand
Jarrod West
Joey Yerace

Justices:

Jesse Wynne
Nick Berra
Christopher Walters
Kyle Conley

Approval of minutes from last meeting on **October 28th, 2013**.
Minutes were **unanimously** approved.

III. Open Session

No Open Session

IV. Executive Board Reports

- a) Sec. of Public Relations, Brandi Cunningham**
 - 1) New Tablecloth!
 - 2) Ordering frames for E-Board photos to display in the office.
 - 3) Check out the display board!
 - 4) Make sure to keep the office clean!

- b) Sec. of Student Involvement, Megan Murray**
 - 1) No Report.

- c) Sec. of Administration, Justin Wynne**
 - 1) No Report.

- d) Vice President, David Trump**
 - 1) Senators will need to carpool for the Summit Conference.
 - 2) Think of ideas for Summit presentation.

- e) President, Erik Pederson**
 - 1) Chik-Fil-A will now be a Norse Rates partner.
 - 2) SGA does have a team participating in homecoming and is also a sponsor for the events.

V. Committee Reports

- a) Finance Chair, Matt Frentz**
 - 1) Have people apply for SGA bookgrants!
 - 2) Two upcoming resolutions:
 - a.** Printing Experience.
 - b.** Green Fund.

- b) Student Rights Chair, Katie Cox**
 - 1) Town Hall materials ordered.

- 1) Wednesday is the Town Hall Forum
 - a. Please wear yellow SGA shirts.
 - b. Forum is 3:30-5:30.
- 2) Planning for Finals Week.

c) Academic Affairs Chair, Tina Hoesl

- 1) Happy Monday!
- 2) Resolutions being worked on:
 - i. Defining Priority Registration
 - ii. A+ Initiative

d) University Improvements Chair, Kristian Johnson

- 1) Good job on the Safety Walk last week.
- 2) Resolutions are being generated.
- 3) The findings will be presented next week so prepare for faculty presence.

VI. Ex-Officio Reports

a) ACR Liaison

- 1) No Report

b) SBA Liaison

- 1) Not Present.

c) Legislative Liaison, Chandler Taylor

- 1) Serve office hours unless excused or switched.
- 2) Will be checking hours.

d) Judicial Council Chief Justice, Daniel Cieslak

- 1) No Report.

VII. Advisor Reports

a) Dean of Students, Dr. Jeff Waple

- 1) Not Present

b) Sarah Aikman

- 1) No Report

c) Danny Moore

- 1) Saving Report for next week.

d) Stephen Meier

1) Not Present

VIII. Old Business

No Old Business

IX. Announcements

- Happy Birthday Jon!
- For those in the Residential Village- It is Mary Kat's (?) Birthday
- Please send Katie Cox any final feedback on Strategic Plan.
- Apply to the Bookstore!
- AOPi and SigEp all you can eat breakfast for Epilepsy Awareness Week.
 - Monday- Brunch
 - Tuesday- Date Auction
 - Wednesday- No event
 - Thursday- Info Night
 - Friday-Dine to donate
 - Saturday- Day of Service

Adjournment

Motion to adjourn by **Senator Jon Hoey**, 2nded by **Senator Chandler Taylor**;
President Erik Pederson adjourned the meeting at **4:48 p.m.**

Minutes compiled by: **Justin Wynne, SGA Secretary of Administration**

Email #1**From:** Northern Kentucky University <KISKADENC@nku.edu>**Date:****To:** student@nku.edu**Subject:** Important Student Notice -- Course Evaluations Now Available

Dear NKU Student:

The opportunity to provide feedback about your courses this semester via NKU's online course evaluation website is now available. Instructions for completing evaluations are provided below, and the evaluations are available until <<DATE>> and <<TIME>>. Several reminder emails will be provided in the coming days. Please review the important notes below.

- **Student Responsibility:** Completing course evaluations is an important student responsibility, and instructors and university leaders take student feedback seriously to enhance student learning. Student feedback also plays a major role in the overall evaluation of professors and contributes significantly to their promotion and tenure processes.
- **Response Confidentiality:** Student evaluations are not available to instructors until after final grades are submitted, and instructors do not know which students submitted which responses. Even though students log in, no identifying information is connected to the feedback, and an independent company, Digital Measures, is responsible for collecting and reporting the results.
- **Providing Feedback:** Thoughtfully written, specific comments are important to help instructors enhance student learning.
- **Early Grade Release:** To encourage student participation, students who complete the evaluation surveys receive the benefit of immediate access to their final course grades as soon as they are submitted. Students are also permitted to select the "opt-out" option if they choose not to provide feedback.
- **Timing of Evaluations:** Evaluations are completed during the two concluding weeks of the course, prior to finals week (with the exception of 8-week and summer courses). Best practice shows that this is the appropriate time to collect feedback so that students can focus on the surveys during a time that is less hectic than finals week or after finals.
- **Before Clicking Submit:** Please check to make sure that you filled out the correct answers for the correct course and instructor before you submit your responses. Once you click submit, the responses are final and cannot be reset or revised.

Instructions

1. Go to <https://access.nku.edu/sacsei/login.php> or select the “Evals” icon on the iNKU app.
2. Log in using your NKU USER ID and PASSWORD.
3. Complete the evaluation for the courses listed (or opt-out by entering the evaluation and scrolling to the bottom of the evaluation and checking the box next to “I choose not to respond.”)
4. Be sure you are satisfied with your responses, and then click SUBMIT to complete the evaluation.

Thank you in advance for taking the time to provide feedback; your participation helps NKU improve students’ educational experience.

Sincerely,

Connie Kiskaden
Office of Curriculum, Accreditation and Assessment
Digital Measures – University Administrator/Technical Support
Founders Hall 505; Phone 859-572-6394

Email (feedback or additional comments): eval@nku.edu

Website (additional information): <http://eval.nku.edu>

Email #2**From:** Northern Kentucky University <KISKADENC@nku.edu>**Date:****To:** student@nku.edu**Subject:** (Reminder 1 of 3) Important Student Notice -- Course Evaluations Now Available

Dear NKU Student:

The opportunity to provide feedback about your courses this semester via NKU's online course evaluation website is now available through <<DATE>> and <<TIME>>. This is your first reminder email, and more reminders will be provided until you complete evaluations for each of your courses (or select the opt-out option). Please review the important notes below.

- **Student Responsibility:** Completing course evaluations is an important student responsibility, and instructors and university leaders take student feedback seriously to enhance student learning. Student feedback also plays a major role in the overall evaluation of professors and contributes significantly to their promotion and tenure processes.
- **Response Confidentiality:** Student evaluations are not available to instructors until after final grades are submitted, and instructors do not know which students submitted which responses. Even though students log in, no identifying information is connected to the feedback, and an independent company, Digital Measures, is responsible for collecting and reporting the results.
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- **Timing of Evaluations:** Evaluations are completed during the two concluding weeks of the course, prior to finals week (with the exception of 8-week and summer courses). Best practice shows that this is the appropriate time to collect feedback so that students can focus on the surveys during a time that is less hectic than finals week or after finals.
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Website (additional information): <http://eval.nku.edu>

Email #3**From:** Northern Kentucky University <KISKADENC@nku.edu>**Date:****To:** student@nku.edu**Subject:** (Reminder 2 of 3) Important Student Notice -- Course Evaluations Now Available

Dear NKU Student:

The opportunity to provide feedback about your courses this semester via NKU's online course evaluation website is almost over! The evaluation system will close on <<DATE>> and <<TIME>>, and we hope you will find time to complete evaluations for each of your courses. Your instructors DO appreciate your feedback AND you will earn early access to your grades! Please consider completing your course evaluations before they close, and review the important notes below.

- **Student Responsibility:** Completing course evaluations is an important student responsibility, and instructors and university leaders take student feedback seriously to enhance student learning. Student feedback also plays a major role in the overall evaluation of professors and contributes significantly to their promotion and tenure processes.
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- **Before Clicking Submit:** Please check to make sure that you filled out the correct answers for the correct course and instructor before you submit your responses. Once you click submit, the responses are final and cannot be reset or revised.

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4. Be sure you are satisfied with your responses, and then click SUBMIT to complete the evaluation.

Thank you in advance for taking the time to provide feedback; your participation helps NKU improve students' educational experience.

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Email #4

From: Northern Kentucky University <KISKADENC@nku.edu>

Date:

To: student@nku.edu

Subject: (Reminder 3 of 3) Important Student Notice -- Course Evaluations Now Available

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