

June 6, 2018

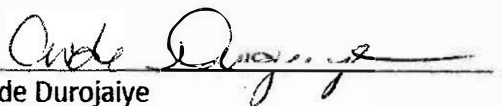
To Whom It May Concern:

RE: NKU Spring 2018 Course Evaluations Limited Data

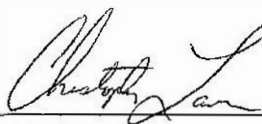
During spring semester 2018, a technical anomaly in the CollegeNet course evaluation software caused a problem with the collection of the spring 2018 course evaluation data. As a result of the issue, one category of questions shared by both online and face-to-face evaluations was not properly activated and therefore not available to students. Because of this missing category, these questions were not included in student evaluations and, therefore, responses are missing from the course evaluation data provided in the faculty member reports. We identified and corrected the programming problem for future semesters; unfortunately, the loss of information to the spring semester reports was permanent.

The issue was subsequently brought to the Teaching Effectiveness and Enhancement Committee, which – in recognition of the importance of evaluations to performance reviews and the reappointment, promotion, and tenure processes – recommended an explanatory letter be provided to faculty for use in conjunction with the spring 2018 reports.

Respectfully,



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