

**Board of Regents Meeting**  
**Northern Kentucky University, Student Union, Room 104**  
**January 11, 2012**

Regent Terry L. Mann, Chair, called the regular meeting of the Board of Regents to order at 1:00 p.m., Wednesday, January 11, 2012.

**Roll Call:** Eric M. Brose, Martin C. Butler, Virginia G. Fox, Charles E. Hawkins, Terry L. Mann, Dennis Repenning, Dustin R. Robinson, , Elizabeth L. Thompson, Brenda L. Wilson  
(Excused: Chuck H. Brown, Nathaniel G. Smith)

**Other Attendees:** James Votruba, Katie Herschede, Kate Ritter, Tammy Knochelmann, Tracy Insko, Chris Bowling, Bill Farro, Sara Sidebottom, Lisa Rhine, Gerry St. Amand, Gail Wells, Ken Ramey, Joe Wind, Sue Hodges Moore, Chris Cole, Tim Sofranko, Rick Kolbe, Denise Robinson, Kevin Kirby, Alex Lefebvre, Jason Willis, Kathy Stewart, Sarah Aikman, Karli Wood, Carole Beere, Jeff Waple, Francois LeRoy, Jan Hillard, Rick Meyers, Joel Robinson, Don Gorbandt, Russ Kerdolff, Larry Meyer, Vickie Natale

Regent Eric M. Brose seconded Regent Dennis Repenning's motion to approve the minutes of the October 27, 2011 and the November 9, 2011 Board of Regents meetings. **(Motion carried)**

**Report on Subcommittee on Presidential Transition:** (Report given by Vice Chair, Brenda Wilson)

The Presidential Transition Committee, comprised of Regent Mann, Bob Zapp, and Regent Wilson, met at the end of December to consider three proposals related to the honoring of President Votruba. Each of these proposals was vetted through the normal university process with one change. Instead of sending the proposals to the President, the proposals were sent directly to the subcommittee.

The subcommittee believes that these recognitions are well deserved and merited given Dr. Votruba's outstanding service.

The Presidential Transition Committee unanimously recommends that the board take the following actions:

1. Approve the naming of the Student Union in honor of President and Mrs Votruba. Regent Robinson and his colleagues in Student Government initiated a resolution to do this and it was passes unanimously by Student Government. The resolution was then forwarded to the university's naming committee where it was also unanimously

approved.

2. Approve the awarding of an honorary degree to President Votruba at the May, 2012 commencement. This proposal has been vetted by the honorary degree committee at the university and was unanimously approved.
3. Approve naming a new privately-endowed scholarship fund, the “James and Rachel Votruba Endowed Scholarship Fund.” The university has received nearly \$200,000 in private gift commitments for this purpose and additional fundraising efforts throughout the remainder of this fiscal year will provide others the opportunity to contribute to this fund as a way of participating directly in honoring and thanking the Votrubas.

Regent Dustin R. Robinson seconded Regent Brenda L. Wilson’s motion to approve the three recommendations of the Presidential Transition Committee. (**Motion carried**)

**Presidential Comments:**

Dr. James Votruba noted:

I am deeply moved by the actions just taken by the Board of Regents to honor Rachel and me. For both of us, NKU has been a labor of love for 15 years. Thank you to the Board of Regents, Dustin Robinson, and the Student Government for the action you took a few moments ago. I couldn’t imagine a better place to work than Northern Kentucky University.

There are serious budget challenges ahead. There are additional budget reductions coming our way in the neighborhood of 7%, next fiscal year. We will not know anything for sure until the Governor’s budget address on January 17<sup>th</sup>. NKU is well positioned to handle these reductions, but they will cause pain for our campus, our students in terms of affordability and access, and NKU’s capacity to support regional programs.

On January 17, there will be an announcement about one of the most ambitious economic development initiatives ever undertaken regionally. NKU’s Colleges of Business, Informatics, and Health Innovations are front and center in the initiative.

**A. Joint Finance and Policy Committee:** (Reports given by Secretary, Dennis Repenning)  
**Regent Attendees:** Eric M. Brose, Martin C. Butler, Virginia G. Fox, Charles E. Hawkins, Terry L. Mann, Dennis Repenning, Dustin R. Robinson, Elizabeth L. Thompson, Brenda L. Wilson

**Report on Law and Informatics Institute:**

This morning Jon Garon, Professor of Law and inaugural Director of the Law and Informatics Institute, presented an overview of the Institute and its work. The Law & Informatics Institute provides an interdisciplinary approach to the study, research, scholarship, and practical

application of informatics, focusing on the regulation and utilization of information.

**Report on Professional Development Programs:**

This morning Dr. Gail Wells, Vice President for Academic Affairs and Provost, presented an overview of the three faculty development programs offered at NKU – sabbatical leaves, summer fellowships, and project grants.

Dr. Yi Hu, Assistant Professor, Department of Computer Science and Dr. Mark Bardgett, Professor, Department of Psychological Science, shared their recent professional development experiences with the Board.

A booklet summarizing 2010-11 faculty development award activities was shared with the Board.

A list of the 2012-13 faculty development award activities is recommended for your approval.

**Report on College of Business:**

This morning the Board received an overview of the Haile/US Bank College of Business' programs and its people. The presentation highlighted present accomplishments as well as future initiatives. Presenters included: Dr. Rick Kolbe, Dean of the Haile/U.S. Bank College of Business; Dr. David Raska, Assistant Professor, Marketing; Dr. Eileen Weisenbach Keller, Assistant Professor, Marketing and Director, of the Fifth Third Bank Entrepreneurship Institute; and Dr. Ihab Saad, Chair, Department of Construction Management.

**Report on Wellness:**

Vice President Ramey and Karen Campbell, Director of Wellness provided an overview of the universities wellness program, a model that has received regional and national attention. This recognition culminated with NKU winning The Business Courier competition as "Healthiest Employers of Greater Cincinnati" for the 1,500-4,999 employees category in 2011. The Award methodology was based on a web based assessment survey comprised of 75 scored questions. The categories, scoring, and analysis were developed by a private panel of medical, academic, business, wellness, finance, and statistics professionals. This achievement speaks volumes as to how far NKU has come in its commitment to the wellness and health of our faculty, staff and students.

The program will continue to evolve in 2012 as we support the 4<sup>th</sup> year of individual health screenings and continued dialogue related to transitioning the campus to an entirely tobacco free environment.

**Audit Committee Report:** (Report given by Regent Dennis Repenning, Audit Committee Chair)

Yesterday members of the Audit Committee met with Larry Meyer, Director of the Financial and Operational Audit Office. Vice-President Ramey and President Votruba were also present. This was one of three regularly scheduled meetings between the Internal Auditor and the Committee.

Mr. Meyer provided a report on his office's activity during the second quarter of this fiscal year. Larry reviewed recently completed audit reports and gave us an update on the audit plan for the remainder of the year.

The Audit Committee received an update on the actions taken by management to correct the minor recommendations issued by our external auditors. Each recommendation has either been corrected or is in-process and on schedule.

Finally, Larry provided the members with a report that addressed the Kentucky Auditor of Public Accounts recommendations for nonprofit boards to consider. In general the University has already established procedures that incorporate many of the recommendations.

Before the meeting ended the Audit Committee met privately with Larry to discuss issues outside the presences of management.

**Search and Screening Committee Report:** (Report given by Regent Martin C. Butler, Chair of the Presidential Search and Screening Committee)

In November we issued a vacancy notice for the Presidency in multiple publications. We are about to begin reviewing preliminary active prospects. The search firm has continued to do an excellent job at generating a pool of active prospects. We will begin to narrow down the list to identify individuals we would like to meet with further. The finalists names will be made public, and they will be brought to campus for meetings. We expect the campus visits will take place between March 15 and March 30<sup>th</sup>.

**B. Presidential Reports:**

**1. Facilities Management Report:** (Vice President Ken Ramey)

- a. UC Renovation- Student Success Center
- b. Campus Recreation Center Expansion/Renovation
- c. Fine Arts Floor Heaving
- d. UC/AC Tunnel Renovation
- e. Fire Alarm Equipment Repair Renovation
- f. Landrum HVAC Upgrades
- g. Steely Library 2<sup>nd</sup> floor Restroom Renovation Project
- h. Johns Hill Road

- i. Landrum 4th Floor Classroom Renovation
- j. Sustainability

**2. Quarterly Financial Report (Vice President Ken Ramey)**

The Quarterly Financial Report depicts the financial activity of the University during the period of July 1, 2011, through September 30, 2011, compared to the annual budget and the prior year's activity.

**3. Fundraising Report: (Vice President Gerard St. Amand)**

The Fundraising Report summarizes fundraising resources committed from July 1, 2011 through November 30, 2011 totaling \$3,071,697 in support of the university.

**4. Research/Grants/Contracts Report: (Provost and Vice President Gail Wells)**

This report lists the grants awarded, with the amount awarded for each grant, for NKU faculty and staff for October through November 2011. During the October - November 2011 time period, 12 grants were awarded. The total amount of money awarded was \$1,168,158. From July 1, 2011 through November 30, 2011, the cumulative total number of grants awarded is 45 totaling \$4,777,313.

**5. Faculty Development Awards- Summer Fellowships: (Provost and Vice President Gail Wells)**

The Summer Fellowship program is designed to encourage faculty to engage in individual research, scholarly writing, and creative and artistic projects and to share the results of their efforts with the broader University community.

**6. Faculty Development Awards- Project Grants: (Provost and Vice President Gail Wells)**

Faculty Project Grants are awarded to encourage professional growth through financial support for independent research. The University recognizes the role of research as an integral part of professional activity of the faculty. Faculty Project Grants are intended to provide funds for research equipment and activities that are not available through program budgets.

**C. Presidential Recommendations:**

**Consent Agenda Items:** Regent Charles E. Hawkins seconded Regent Virginia G. Fox's motion to approve the following Presidential Recommendations as listed: *C-1 through C-6*.  
**(Motion carried)**

**1. Academic Affairs Personnel Actions:**

**a. Administrative Appointments:**

**Kathleen Carnes**, Lecturer of Business Law (non-tenure track renewable) in the Department of Accounting, Finance, and Business Law, effective January 1, 2012

**b. Leaves Paid/Unpaid**

**Andrea Knarr**, Lecturer in the Department of Visual Arts, ¼ time unpaid leave with benefits for spring semester 2012

**c. Retirement**

**Vance D. Wolverton**, Professor of Music, effective December 31, 2011

**2. Non-Academic Affairs Personnel Actions:**

The following categories of non-academic personnel actions which occurred between October 12, 2011 and December 6, 2011 require approval by the Board of Regents: Activations, Reassignments, Reclassifications, Title/Status Changes, Promotions, Transfers, Contract/Temporary to Regular, Departures, Administrative.

**3. Academic Affairs Temporary Appointments:**

**Bryan McIntyre**, Department of English, 2012 Spring Semester; **Meredith Smith**, Department of History and Geography, 2012 Spring Semester; **Catherine Ingram**, Department of Counseling, Social Work and Leadership, 2012 Spring Semester; **Rodney Valandra**, Department of Counseling, Social Work and Leadership, 2012 Spring Semester

**4. Academic Affairs Emeritus Status:**

**MaryCarol Hopkins**, Associate Professor in the Department of Sociology, Anthropology, and Philosophy, May 2012

**5. Academic Affairs Sabbatical Leave Recommendations (2012-2013)**

**Diana McGill**, Chemistry; **Maureen Doyle**, Computer Science; **KC Russell**, Chemistry; **Catherine Neal**, Accounting, Finance & Business Law; **Jimmie Manning**, Communication; **Zach Hart**, Communication; **Sharon Vance**, History & Geography; **Vincent Owoso**, Accounting, Finance & Business Law; **Donelle Dreese**, English; **Bianca Prather-Jones**, Teacher Education; **Chris Christensen**, Mathematics & Statistics; **Rudy Garns**, Sociology, Anthropology, & Philosophy; **Phil McCartney**, Mathematics & Statistics; **Daryl Orth**, Construction Management; **Chenliang Sheng**, English; **George Manning**, Psychological Science; **Cheryl Swayne**, Advanced Nursing Studies

**6. Major Gifts Acceptance:**

The Board of Regents officially hereby accepted contributions totaling \$116,141.87 received by the NKU Foundation Inc. for the benefit of Northern Kentucky University during the period October 1, 2011 through November 30, 2011.

**D. Executive Session**

Regent Dustin R. Robinson seconded Regent Brenda L. Wilson's motion to enter into Executive Session pursuant to KRS 61.810(1) (C) in order to discuss pending litigation against the University. **(Motion carried)**

Regent Virginia G. Fox seconded Regent Brenda L. Wilson's motion to close Executive Session. **(Motion carried)**. No business other than pending litigation was discussed.

Regent Charles E. Hawkins seconded Regent Eric M. Brose's motion to appoint an ad hoc committee related to the issues discussed in Executive Session. **(Motion carried)**

At 2:00 p.m., Regent Dustin R. Robinson seconded Regent Brenda L. Wilson's motion to adjourn. **(Motion carried)**

Signature on File  
**Kate M. Ritter**  
**Senior Administrative Assistant**  
**Office of the President**

Signature on File  
**Kathryn J. Herschede**  
**Executive Assistant to the President/**  
**Secretary to the Board of Regents**

I, Dennis Repenning, Secretary of the Board of Regents of Northern Kentucky University, certify that the foregoing is a true copy of the minutes of the regular meeting held on January 11, 2012, and that such matters are still in force and effect.

Signature on File  
**Dennis Repenning**  
**Secretary of the Board of Regents**