



Northern Kentucky University
Board of Regents Materials

May 2, 2018

TABLE OF CONTENTS

MATERIALS

AGENDA

May 2, 2018, Meeting Agenda	3
-----------------------------------	---

MINUTES

March 14, 2018, Board Meeting Minutes	4-15
---	------

PRESIDENTIAL REPORTS

B-1) Facilities Management Report.....	16-24
B-2) Research/Grants/Contracts Report (January 15, 2018 – March 15, 2018).....	25-26
B-3) Fundraising Report (July 1, 2017 – March 31, 2018)	27
B-4) Policy Report	28-50
B-5) College of Education and Human Services Accreditation Report	51
B-6) Quarterly Financial Report	52-62

PRESIDENTIAL RECOMMENDATIONS

C-1) Academic Affairs Personnel Actions	63-88
C-2) Academic Affairs RPT Additions.....	89-90
C-3) Non-Academic Personnel Actions.....	91-95
C-4) Major Gifts Acceptance.....	96-97
C-5) Naming Recommendations.....	98-99
C-6) Faculty Emeritus Status	100-106
C-7) Regents Professorship.....	107
C-8) New Master of Science Degree in Nutritional Science & Dietetics.....	108-130
C-9) New Master of Science Degree in Exercise Science	131-151
C-10) New Bachelor of Arts Degree in Law	152-170
C-11) Acceptance of Ownership – Mt. Allen Road/KYTC.....	171
C-12) FY 2018-2019 Schedule of Fees and Service Charges.....	172-215
C-13) UK College of Medicine Memorandum of Agreement.....	216
C-14) Faculty Handbook Change (Health Care Coverage)	217

AGENDA
Northern Kentucky University

Regents Dinner
Tuesday, May 1, 2018 – 6:00 p.m.

6:00 p.m.

- Regents Dinner at Regent Desmarais's Home (Covington, KY)
-

Joint Finance and Policy Meeting
NKU, Student Union, 104 – Wednesday, May 2, 2018 – 9:00 a.m.

9:00 a.m.

A. Joint Finance and Policy Committee:

1. Housing (Nadler, Slaughter, Suttmiller, Varrone, Mason, Onate)
2. Celebration of Student Research and Creativity (Ott Rowlands, Gillespie, Hart, O'Callaghan, Wickman)
3. Center for Global Engagement and International Affairs (Ott Rowlands, LeRoy, Hansen, Mackey, Israel, Budhathoki)

Student Awards Lunch
NKU, Student Union Ballroom 107 – Wednesday, May 2, 2018 – 11:30 a.m.

11:30 a.m.

Board of Regents Meeting
NKU, Student Union 104 – Wednesday, May 2, 2018 – 1:00 p.m.

1:00 p.m.

- Call to Order
- Roll Call
- Approval of March 14, 2018, Board Minutes
- Presidential Comments
- Joint Finance and Policy Committee Summary, Secretary of the Board of Regents
- Audit Committee Report, Secretary of the Board of Regents

1:20 p.m.

B. Presidential Reports:

1. Facilities Management Report (Hales/Southwood)
2. Research/Grants/Contracts Report (January 15, 2018 – March 15, 2018) (Ott Rowlands)
3. Fundraising Report (July 1, 2017–March 31, 2018) (Gentry)
4. Policy Report (Hales/Southwood)
5. College of Education and Human Services Accreditation Report (Ott Rowlands)
6. Quarterly Financial Report (Hales/Southwood)

1:40 p.m.

C. Presidential Recommendations:

1. *Academic Affairs Personnel Actions
2. *Academic Affairs RPT Additions
3. *Non-Academic Personnel Actions
4. *Major Gifts Acceptance
5. *Naming Recommendations
6. *Faculty Emeritus Status
7. *Regents Professorship
8. *New Master of Science Degree in Nutritional Science & Dietetics
9. *New Master of Science Degree in Exercise Science
10. *New Bachelor of Arts Degree in Law
11. *Acceptance of Ownership – Mt. Allen Road/KYTC
12. *FY 2018-2019 Schedule of Fees and Service Charges
13. *UK College of Medicine Memorandum of Agreement
14. *Faculty Handbook Change (Health Care Coverage)

D. Board Recommendation:

1. Election of Board Chair

2:00 p.m.

E. Executive Session

*Consent Agenda Items - (Items placed on the consent agenda are passed in one motion without discussion. Any Regent may request that an item be removed from the consent agenda for a separate motion by calling Wendy Peek in the Office of the President, 572-5172, by 2 p.m., Monday, April 30, 2018).

Board of Regents Meeting
Northern Kentucky University, Student Union, Room 104
March 14, 2018

Regent Richard Boehne, Chair, called the regular meeting of the Board of Regents to order at 1:08 pm, Wednesday, March 14, 2018.

Roll Call: Richard Boehne, Richard Boyce, Sami Dada, Normand Desmarais, Ashley Himes, Terry Mann, W. Lee Scheben, Gregory Shumate, Arnie Slaughter, Andr Ward. Absent: Dennis Repenning

Regent Dennis Repenning was present during the Executive Session and adjournment of the Board of Regents meeting.

Other Attendees: Gerard St. Amand, Ashish Vaidya, Ben Jager, Wendy Peek, Tammy Knochelmann, Ken Bothof, Joan Gates, Eric Gentry, Daniel Nadler, Sue Ott Rowlands, Kathleen Roberts, Kim Scranage, Lori Southwood, Mike Hales, Diana McGill, Greg Martin, Kevin Kirby, Cindy Reed, Dale Stephenson, Lawrence Rosenthal, Chris Bowling, Bill Farrow, Tracy Insko, Mark Brackman, Christian Gamm, Melissa Gorbandt, Sara Kelley, Samantha Langley, Russ Kerdolff, Leah Stewart, Syed Zaidi, Jason Vest, Mary Paula Schuh, Ryan Padgett, Anna Wright, Janel Bloch, Ande Durojaiye, Sam Rosenstiel, Britta Gibson, Kelsey Haskins, Josh Neumeyer, Andy Meeks, Alar Lipping, Matthew Zacate. Gina Rittinger, Trenae Johnson, Ken Katkin

Regent Gregory Shumate seconded Regent Normand Desmarais' motion to approve the minutes of the January 10, 2018 Board of Regents meeting. (**Motion carried**)

Presidential Comments:

Founders' Day Luncheon

We just finished a wonderful Founders' Day Luncheon today as another event in our 50th anniversary celebration for our campus. We had the opportunity, with the help of some wonderful students, to take a trip back in time of those 50 years to focus a great deal on those amazing people who were here at the very beginning to help build the foundation for this university. It took this special group of folks to do that, people who are willing to step up when there was nothing and to create from that. And of course, we all sit here today as the beneficiaries of the work they've done to get us started. We've been carrying the load, some for a few years and some more years than that. We also have the future leader in the room as well. We want to thank all of those founders for the work they did in establishing the strong foundation for our future.

Homecoming Recap

It has been just over a month since we celebrated the university's 50th anniversary kickoff and homecoming, but the events of that weekend were so wonderful and inspiring, I wanted to share just a few of the highlights.

Board of Regents
March 14, 2018

We honored some of our most outstanding alumni at the awards ceremony that weekend. Bruce Lunsford, a 1974 Chase grad, was honored with the Outstanding Alumnus Award. Senator Wil Schroder, also a young Chase grad, was recognized with the Outstanding Young Alumnus Award. Our own Board of Regents Secretary André Ward was given the Distinguished Service Award for his many contributions to the campus and our community. Congratulations André. And last but certainly not least, Dr. Jacqueline Emerine, associate professor of Communication and a former faculty regent herself, was recognized with the Faculty/Staff Strongest Influence Award for her impact on our students' educational and career aspirations.

We are fortunate to have faculty like Jacqueline and people like André who dedicate so much of their personal and professional talents to work for the betterment of our students and our university. NKU would not be what it is today without your service and dedication.

Also as a part of Homecoming, students, faculty, and staff participated in Service on Saturday. These monthly events coordinate service activities throughout the area to help local organizations. Over 1,000 hours were logged during that February event. For anyone interested in participating in the future, the next Service on Saturday is this Saturday. If you can't make it this Saturday, you can make it on April 21 and join Peggy and me there. You are all invited. You can sign up on the Community Service webpage.

Individual Recognition

One of our sororities has also made a recent impact on our community. Delta Gamma has raised over \$18,000 through their philanthropy events for two local nonprofits – Service for Sight and the Cincinnati Association for the Blind and Visually Impaired. Congratulations to the women of this chapter for making such an outstanding contribution to the community.

Two of our faculty members were recently recognized nationally as being at the top of their respective fields. Dr. Kristine Hopfensperger and Dr. Kirsten Schwarz were highlighted by the American Association for the Advancement of Science as two of the top 15 researchers in the country within the food and water security community for their commitment to engage the public on these vital issues.

Dr. Hopfensperger is an associate professor of Biological Science and the director of the Environmental Science Program. Dr. Schwarz is also an associate professor of Biological Sciences and directs our Ecological Stewardship Institute.

Congratulations to both of these individuals on this wonderful honor that brings recognition to them individually of course, but also reflects great credit on our university and our region.

There is also great work being done by our junior faculty as well. Assistant professor of psychology, Dr. Justin Yates, has earned two prestigious awards this year. He is the recipient of the American Psychological Association Division 28 Young Psychopharmacologist Award as well as the Division 25 B.F. Skinner Foundation New Researcher Award. Wonderful professional recognition by a junior member of our faculty. Congratulations!

Board of Regents
March 14, 2018

These are a few examples of the kind of quality that we have scattered throughout our faculty. We try to highlight a couple at these meetings that we can identify so that over time we get a sense of appreciation for the excellence of our faculty at NKU

We also recently learned that our Board Chair Rich Boehne will be inducted into the Kentucky Journalism Hall of Fame on April 9 for his outstanding contributions to journalism and media during his illustrious 30 year career in the business. Congratulations Rich.

Reappointment, Promotion, and Tenure

In just a few moments, I will ask the board to approve my recommendations regarding the reappointment, promotion, and tenure of several faculty members. I'd like to especially recognize those faculty who I am recommending for tenure and promotion. This is a significant accomplishment and milestone in a faculty member's career and deserves special recognition. I'd like to extend my congratulations to:

Dr. Jeffrey Zimmerman, Political Science, Criminal Justice, and Organizational Leadership
Dr. Marcos Misis, Political Science, Criminal Justice, and Organizational Leadership
Dr. Ryan Salzman, Political Science, Criminal Justice, and Organizational Leadership
Ms. Corrie Danieleley, Theatre and Dance
Dr. Christopher Lawrence, Counseling, Social Work, and Leadership
Dr. Jennifer Sharp, Counseling, Social Work, and Leadership
Dr. Jessica Averitt Taylor, Counseling, Social Work, and Leadership
Dr. Rachele Vogelpohl, Kinesiology and Health
Dr. David Childs, Teacher Education
Dr. Susan Griebbling, Teacher Education
Dr. Julie Hart, Nursing
Dr. Kesha Nelson, Nursing
Dr. Lynn Smith, Nursing
Dr. Lynne Zajac, Nursing
Ms. Shannon Alexander, Allied Health
Dr. Kalyani Ankem, Business Informatics
Dr. Abdullah Al-Bahrani, Economics and Finance
Dr. Carole Cangioni, Management
Ms. Ursula Doyle, Law

I'd also like to recognize the faculty members who are being recommended for promotion to full professor:

Dr. Christine Curran, Biological Sciences
Dr. Robert Wilcox, History and Geography
Dr. Matthew Zacate, Physics, Geology and Engineering Technology
Dr. Danielle McDonald, Political Science, Criminal Justice, and Organizational Leadership
Dr. Shauna Reilly, Political Science, Criminal Justice, and Organizational Leadership
Dr. Andrea South, Communication
Dr. Yi Hu, Computer Science
Dr. Stephanie Hughes, Management

Board of Regents

March 14, 2018

Dr. Tracey Sigler, Management

Ms. Ursula Doyle, Law

Men's Basketball

Last night the team took on the University of Louisville. Now the outcome wasn't exactly what we'd hoped for, but to have the opportunity in our first two years of eligibility for postseason play to have to encounter the University of Kentucky and the University of Louisville, two perennial powerhouses in college basketball in our state, says something about the rapid advancement of our program here at NKU. We're really proud of the way our team and our athletic department overall has acquitted itself as junior members in the NCAA DI arena.

There is much to celebrate individually about this team as well. For starters, several players received individual all-conference honors. Drew McDonald was named to the All-Horizon League First Team. Lavone Holland II was named to the Second Team, and Jalen Tate earned spots on both the All-Freshman Team and the All-Defensive Team. Congratulations to these players for these honors.

Military Friendly Campus

I am also proud to report that we have been designated with gold status as a 2018 Military Friendly School by Victory Media, which is the premier media entity for military personnel transitioning into civilian life. We are the only gold status institution the Tri-State area.

Congratulations to the team at the Veteran's Resource Station and to all faculty and staff who have played a part in recruiting, serving, and retaining these students.

Budget/Pension Update

Finally, let me speak directly about work in Frankfort affecting our financial posture in very significant ways.

First, a note about our budget challenges that you heard about this morning from Mike Hales, our CFO. The greatest single challenge is our pending nearly \$13M increase in our KERS contribution for FY19. That represents a 70% increase in one year. That Frankfort-directed unfunded mandate will require dramatic personnel cuts if relief is not obtained in some manner. Understand that 90% of our discretionary budget, that portion from which we can take cuts to meet this obligation, is personnel costs. A \$13M hit represents about 140-150 positions based on average compensation level of both salary and benefits. That's a major hit. And that is what is at stake from just our increased pension costs alone.

In response to this challenge and other budget pressures, our advocacy efforts have focused on two priorities:

1. Equity funding to complete the effort started last biennium to bring NKU's state appropriation level in line with that of other KY public universities. Seeking at least another \$5.1M based upon the recognized funding disparity between other KY public universities and NKU.

Board of Regents

March 14, 2018

- a. The CPE included \$14.7M in its budget request for higher education that includes \$5.1M for NKU, representing our share under the state's performance funding model.
2. Pension relief and reform – that is reform that significantly reduces the cost that we bear or direct relief from the nearly \$13M increase in our mandated contribution.
 - a. One way would be passage of pension reform legislation that dramatically reduces the cost to the system and, in turn, reduces our required contribution;
 - b. Another way would be to provide NKU a direct state appropriation to cover the increase, as is done with all state agencies, except for higher education – the CPE requested \$47M in its budget for that very purpose to cover the increase of the KERS cost for all the comprehensive universities. They don't have to request anything for UK or U of L because none of their employees are in the Kentucky Retirement System. They are all in a defined contribution plan.
 - c. Another way would be to enable NKU to exit the KERS system under terms that remove or reduce dramatically this significant and increasing KERS burden while minimizing, at the same time, the potential impact that such a change would make on those employees moving from KERS to a defined contribution plan.

In our discussions with legislators and the Governor's office, we have made it very clear that the dramatic pension impact also aggravates the funding disparity among KY comprehensive universities because NKU has the largest increase in mandated KERS contributions of all the KY comprehensives.

To date, here is what has transpired in Frankfort:

1. The Governor introduced pension reform legislation in partnership with legislative leaders in both the House and Senate that would have not only reformed the state pension system, but also would have reduced our pension obligations. Essentially, it established a system that would gradually migrate from a defined benefit program to a defined contribution program, by doing the following things with the KERS system:
 - a. All new hires would be placed in a defined contribution plan;
 - b. All Tier 3 employees (roughly less than 5 years) would be moved from KERS to a defined contribution plan;
 - c. All other employees would have the option to opt out of KERS and into the defined contribution plan;
 - d. Over time, all employees would be in a defined contribution plan, but it would be phased in; and
 - e. No action on that pension bill has been taken by the General Assembly.
2. In addition, the Governor presented his budget bill, which he explicitly described as the budget that is needed assuming no pension reform and no tax reform. And that bill included the following:

Board of Regents

March 14, 2018

- a. No equity funding, either direct for NKU or higher education under CPE's request under the performance funding model;
 - b. No state appropriation to NKU or other universities to provide direct relief for the nearly \$13M mandated increase in our pension contribution;
 - c. A 6.25% cut in the state appropriation for all state agencies to address the pension financial crisis which produced for us a cut of \$3.2M under that budget; and
 - d. A directed cut of the funding for the Kentucky Center for Mathematics – a state mandated program run by NKU, and that's another \$1.3M cut in that budget.
3. In response to that, we argued that NKU's state appropriation cut of 6.25% and the KCM cut were designed specifically to help solve the pension problems. While at the same time, we were being required to pay our own share of the pension costs and that was essentially a double tax on NKU. The House responded to that in its budget bill:
- a. The House removed the 6.25% cut in our state appropriation;
 - b. But it retained the cut in funding for the KCM;
 - c. And like the Governor, however, provided no appropriation to relieve us of the nearly \$13M KERS increase; and
 - d. Provided no equity funding.
4. These matters are now in the hands of the Senate.
- a. The most visible action by the Senate has been the introduction of two bills addressing pension reform and pension relief:
 - i. SB1 is the broad-based pension relief bill, an alternative to the Governor's pension reform bill, which provides much more modest changes than the Governor's bill, but is still designed over time to reduce the cost of our pension system and makes reasonable and fairly modest changes in benefits to make the system sustainable.
 - ii. SB66 is a separate bill that is much more targeted to address the needs of KY comprehensive universities and some hybrid state agencies, by establishing a more economically favorable way for NKU and select others to exit the KERS system entirely, if they choose to do so. At the moment, however, SB66 is being held pending action on SB1.
 - iii. There is no doubt in my mind that the combination of SB1 and SB66 is more beneficial to NKU and our people than the conditions we face today. I would strongly urge as part of our continuing advocacy effort that we let the Senate and other legislators know that we support those efforts. This is not the only solution to the problem, but among the solutions that are being examined seriously at the moment, it offers the best opportunity for us.
 - iv. SB66 in particular, from my perspective, is the only action in Frankfort that offers any opportunity for us to gain some meaningful pension relief from our nearly \$13M hit that we are going to confront in only 108 days!

March 14, 2018

- b. Senate leaders are also seriously considering and working toward including some equity funding in their budget, but that also may depend on the outcome in passing pension reform and relief legislation. The other challenge with introducing equity funding by the Senate, while many want to do it, two years ago the Governor included it in the budget. The House took it out. The Senate was able to put it back in. As the Senate has described to us, it is much easier to put it back in, if the original budget had it included even though it later came out. There's a challenge there. There are a number of champions, and they're not only from Northern Kentucky's caucus. There are some other strong supporters for that equity funding. And that would go a long way toward offsetting whatever other fiscal challenges we are confronting as a result of whatever the budget is as well as the pension situation.
- c. I can't stress enough the importance of continuing our advocacy efforts, meaning your calls, emails, and personal contacts to let our legislators know you support their work on SB1, SB66, and equity funding.

B. Presidential Reports:

1. Facilities Management Report (Co-Interim Chief Administration Officers Mike Hales and Lori Southwood).

- a. Health Innovation Center/Founders Hall Renovation
- b. Condensate Leak Repair
- c. Energy Savings Performance Contract
- d. Incubator Two Roof Restoration
- e. Science Center Roof Restoration
- f. Kentucky Hall Renovation
- g. Sustainability
- h. US 27 Development
- i. North Connector Road (Norse Boulevard)

2. Research, Grants, and Contracts Report (November 13, 2017 through January 15, 2018)
(Provost and Executive Vice President Sue Ott Rowlands).

During the November 13, 2017 through January 15, 2018 time period, 14 grants were awarded. The total amount of money awarded was \$501,424. For the Fiscal year 2017 – 2018, the cumulative total number of grants awarded is 39 totaling \$2,761,761.

3. Fundraising Report (July 1, 2017 through January 31, 2018) (Vice President Eric Gentry).

The Fundraising Report summarized fundraising resources committed from July 1, 2017 through January 31, 2018 totaling \$9,353,377 in support of the university.

4. Quarterly Financial Report (Co-Interim Chief Administration Officers Mike Hales and Lori Southwood)

Board of Regents
March 14, 2018

The Report was reviewed by the Board of Regents Audit Committee in accordance with Article III (D) (2) of the Board of Regents Bylaws.

5. Faculty Development Awards – Project Grants (Provost and Executive Vice President Sue Ott Rowlands).

The Project Grant Report reflected the grants that have been awarded for 2018-2019.

6. Faculty Development Awards – Faculty Summer Fellows (Provost and Executive Vice President Sue Ott Rowlands).

The Faculty Summer Fellows Report reflected the fellows that have been awarded for the Summer of 2018.

C. Presidential Recommendations:

Consent Agenda Items: A motion was made by Regent Terry Mann and seconded by Regent Gregory Shumate to approve the Presidential Recommendations as listed; C-1, and C-3 through C-13. **(Motion carried)**

1. Academic Affairs Personnel Actions:

a. Administrative Appointments:

Dr. James Buss, dean of the Honors College and associate professor in the Department of History and Geography, College of Arts and Sciences, effective July 2, 2018.

b. Faculty Appointments:

Dr. Judy Audus, clinical associate professor in the Department of Nursing, College of Health Professions, effective January 8, 2018; **Dr. Steve Bien-Aimé**, assistant professor in the Department of Communication, College of Informatics, effective August 13, 2018; **Dr. Joshua Cooper**, assistant professor in the Department of Biological Sciences, College of Arts and Sciences, effective August 13, 2018; **Ms. Nicole Dillard**, assistant professor in the Department of Political Science, Criminal Justice and Organizational Leadership, College of Arts and Sciences, effective August 13, 2018; **Dr. Nilesh Dixit**, lecturer in the Department of Physics, Geology and Engineering Technology, College of Arts and Sciences, effective August 13, 2018; **Dr. Molly Hopper**, assistant professor in the Department of Chemistry and Biochemistry, College of Arts and Sciences, effective August 13, 2018; **Mr. Ebo Kobena Osam**, assistant professor in the Department of Political Science, Criminal Justice and Organizational Leadership, College of Arts and Sciences, effective August 13, 2018; **Dr. Catie Shelton**, assistant professor in the Department of Chemistry and Biochemistry, College of Arts and Sciences, effective August 13, 2018; **Dr. Lauren Williamson**, assistant professor in the Department of Biological Sciences, College of Arts and Sciences, effective August 13, 2018; **Dr. Darrin Wilson**, assistant professor in the Department of Political Science, Criminal Justice and Organizational Leadership, College of Arts and Sciences, effective August 13, 2018.

c. Transitions:

Dr. John Clarkin, from associate professor in the Department of Management to permanent part-time tenured associate professor in the Department of Management, Haile/US Bank College of Business, effective July 1, 2018. *This recommendation is a correction from the January 2018 Board submission in which Dr. Clarkin was incorrectly listed as transitioning effective July 1, 2017;* **Dr. Zachary Hart**, from chair and professor in the Department of Communication, College of Informatics to professor in the Department of Communication, College of Informatics, effective June 30, 2018; **Mr. Ken Jones**, from director of the School of the Arts, College of Arts and Sciences to professor in the Department of Theatre and Dance, College of Arts and Sciences, effective June 30, 2018; **Dr. Becky Porterfield**, from dean of the Haile/US Bank College of Business to professor in the Department of Management, Haile/US Bank College of Business, effective January 3, 2018; **Dr. Stephen Yungbluth**, from associate dean and professor in the Department of Communication, College of Informatics, to professor and chair of the Department of Communication, College of Informatics, effective July 1, 2018.

d. Departures:

Ms. Barbara Wagner, assistant professor, Chase College of Law, effective December 31, 2017.

e. Retirements:

Dr. Angela Lipsitz, professor and assistant chair in the Department of Psychological Sciences, College of Arts and Sciences, effective May 2018; **Dr. John Rockaway**, professor in the Department of Physics, Geology and Engineering Technology, College of Arts and Sciences, effective May 2018; **Ms. Karen Slawter**, senior lecturer (non-tenure-track renewable) in the Department of Communication, College of Informatics, effective May 8, 2018; **Dr. Peter Theuri**, professor in the Department of Accounting and Business Law, Haile/US Bank College of Business, effective January 16, 2018.

f. Temporary Faculty Appointments:

Mr. Adam Helbig, Clinical Professor of Education Technology, College of Education and Human Services Dean's Office, effective December 4, 2017.

Presidential Recommendation C-2: A motion was made by Regent Gregory Shumate and seconded by Regent Normand Desmarais to approve Presidential Recommendation C-2. (Motion carried. Regent Richard Boyce abstained from the vote.)

2. Academic Affairs Reappointment, Promotion, and Tenure:

The Board of Regents approved recommendations on reappointment, promotion and tenure.

3. Non-Academic Personnel Actions:

The following categories of non-academic personnel actions which occurred between November 28, 2017 and February 12, 2018 received approval by the Board of Regents: Activations/Rehires; Reassignments, Reclassifications, Title/Status Changes, Promotions; Transfers; Contract/Temporary/Student to Regular & Regular to Contract; Departures; Retirements; Administrative/Executive.

4. Major Gifts Acceptance:

The Board of Regents officially accepted contributions totaling **\$1,512,070.00** received by the NKU Foundation Inc. for the benefit of Northern Kentucky University during the period December 1, 2017 through January 31, 2018.

5. Naming Recommendations:

The Board of Regents approved the following naming actions:

- (1) The naming of an endowed fund to support students in Library Informatics programs. "Schlachter Family Endowed Scholarship"
- (2) The renaming of an endowed fund titled the Frank S. Milburn and Carol J. Swarts Award for Innovative Research and Creativity. Supports a competitive award for faculty in the College of Arts and Sciences. "Frank Sinton Milburn Innovative Idea Initiator Award (FSM I3)"
- (3) The naming of an endowed fund to support educator awards for professional development in STEM education. "Elenore Gakemeier Fund for Educator Leadership"
- (4) The naming of an endowed scholarship in support of students enrolled in Chase College of Law. "Richard M. and Catherine J. Rothfuss Endowed Scholarship"
- (5) The naming of a scholarship in support of first-year, at-risk students who participate in NKU's UCAP program. "Jackman Scholars"
- (6) The naming of a walking path between Founders Hall and Nunn Hall leading down to the Health Innovation Center. "Founders Walk"

6. Faculty Emeritus Status Appointments (Belland, Zachary):

The Board of Regents approved the Emeritus status for the following individuals.

Dr. Diana Belland, professor of Music in the School of the Arts, College of Arts and Sciences, effective May 2018; **Dr. Samuel Zachary**, professor of Theatre in the School of the Arts, College of Arts and Sciences, effective May 2018.

7. Sabbatical Leaves:

The sabbatical leave recommendations for the 2018-2019 academic year received Board of Regents' approval.

8. Honorary Degree (Johnson):

The Board of Regents approved that Mr. C. Bruce Johnson receive an Honorary Doctor of Letters Degree.

9. Honorary Degree (Sparks):

The Board of Regents approved that Ms. Alice Sparks receive an Honorary Doctor of Education Degree.

10. Honorary Degree (Rieveschl):

The Board of Regents approved that Mrs. Ellen Rieveschl receive an Honorary Doctor of Education Degree.

11. Honorary Degree (Thapar):

The Board of Regents approved that the Honorable Amul Roger Thapar receive an Honorary Doctor of Laws Degree.

12. Organizational Chart Update:

The Board of Regents approved the organizational chart, which reflects all NKU Administrative updates through March 14, 2018.

13. FY 2018-2019 Dining, Parking, and Housing Fees:

The Board of Regents authorized the proposed dining, parking and housing fees for the 2018-2019 academic year.

D. Board Recommendation:

A motion was made by Regent Terry Mann and Regent Normand Desmarais and seconded by Regent Gregory Shumate to approve the Board Recommendation D-1. (**Motion carried**)

1. Honorary Degree – St. Amand:

The Board of Regents approved that Mr. Gerard St. Amand receive an Honorary Doctor of Education Degree.

Board of Regents
March 14, 2018

E. Executive Session:

Regent Richard Boyce seconded Regent Richard Boehne's motion to enter into executive session pursuant to KRS 61.810(1)(c) and (f). **(Motion carried)**

No other matters were discussed. No final action was taken.

At 3:36 p.m., Regent Dennis Reppenning seconded Regent Terry Mann's motion to adjourn. **(Motion carried)**

Signature On File
Wendy J. Peek
Senior Administrative Assistant
Office of the President

Signature On File
Benjamin Jager
Executive Assistant to the President/
Secretary to the Board of Regents

I, Andr Ward, Secretary of the Board of Regents of Northern Kentucky University, certify that the foregoing is a true copy of the minutes of the regular meeting held on March 14, 2018, and that such matters are still in force and effect.

Signature On File
Andr Ward
Secretary of the Board of Regents

FACILITIES MANAGEMENT REPORT

1. Health Innovation Center/Founders Hall Renovation

The 2014 General Assembly provided \$97 million in state bond funding for design and construction of the Health Innovation Center project which includes the full renovation of Founders Hall. A gift of \$8 million from St. Elizabeth Healthcare has increased available project funds to \$105,000,000.

The Health Innovation Center will be a comprehensive health science education and applied research facility located in the core of NKU's campus. The project will position the university to be a leader in this field, to enroll and graduate professionals trained for the changing face of health education and wellness. To meet these goals, the university's approach is collaborative and interdisciplinary, involving numerous academic disciplines, including health, social science, information science, and the physical and life sciences.

Upon completion, the building will be light-filled, open and inviting. It will feature active learning classrooms as well as spaces designed to advance nursing and health science education, including a clinical suite; medical simulation suite; nursing, radiology and respiratory skills labs; a biopsychology and a neuroscience lab; advanced kinesiology lab; movement studio; innovation studios; offices; and a café and spaces designed to build community. The building features a dramatic split-level public space which connects the Central Plaza with the West Quad. The new building has been planned as a pair of wings or lofts oriented along the east-west direction to optimize solar orientation. The lofts are positioned directly adjacent to Founders Hall, creating multiple collaborative common areas. They are connected via bridges to Founders Hall across a narrow four story atrium space, joining the new construction with the existing building. A large skylight at the roof level will allow natural daylight to spill down through the atrium space.

The occupants of the HIC/Founders buildings will include the College of Health Professions and its departments and centers; the Political Science, Criminal Justice & Organizational Leadership department; the Honors College; and the St. Elizabeth Healthcare Executive Director of the Institute for Health Innovation and Vice President for Health Innovation.

Construction Progress

Health Innovation Center: The building has received a temporary certificate of occupancy and initial staff moves will begin the week of May 7th. Nurse Anesthesiology program classes will begin in their new classroom, lab and the operating room simulation lab that week. Final Certificate of Occupancy should be received mid-summer.

Founders Hall: The building has received a temporary certificate of occupancy and initial staff moves will begin the week of May 7th. Researchers will begin to occupy their spaces starting in June. Final Certificate of Occupancy should be received mid-summer.

Health Innovation Center/Founders Hall Renovation – Continued

Exterior Work: Exterior site work is essentially complete. Repaving of a portion of Kenton Drive and the side walk in front of Science will complete the site work. All work will be complete by August.

The project is currently on schedule and within budget.

Architects: CO Architects/GBBN

Engineers: CMTA Consulting Engineers, THP, Kleingers & Associates

Special Consultants: Sextant Group, Vivian Llambi, SM&W, W5 Design

Construction Manager: Turner Construction

Scope: \$105,000,000

Anticipated Completion: Spring 2018



2. Condensate Leak Repair

Steam is pumped from the Power Plant to BB&T Arena for heat and hot water. The condensate line, which returns hot water to the Power Plant and runs under University Drive, has failed and needs to be repaired or replaced. A camera investigation of the pipe's interior identified the source of the leak to be a series of holes spanning a twenty foot section of pipe. Staggs & Fisher evaluated options to line the current pipe, replace it, or decentralize the BB&T Arena from the Power Plant. They recommended the piping be replaced. CMTA was then hired to develop drawings and bid documents. The project has been awarded to Blau Mechanical and work will begin after graduation.

Engineer: Staggs & Fisher – Option Evaluation
CMTA – Replacement Engineering

Contractor: Blau Mechanical

Scope: \$200,000

Fund Source: Deferred Maintenance Pool

Anticipated Completion: August 2018

3. Energy Savings Performance Contract

In September 2016, an RFP was issued to select an ESCO (Energy Savings Contractor) to serve as a partner on a potential Energy Savings Performance Contract (ESPC). CMTA Energy Solutions, one of two shortlisted firms to make a presentation in February, was selected and completed a comprehensive technical energy audit in May. The audit report identified potential energy conservation measures. Results of the audit and recommended ECMs (Energy Saving Measures) have been reviewed and CMTA obtained costs for the selected measures. The project has been placed on hold due to financial considerations.

Engineer: CMTA Energy Solutions

Estimated Scope: \$3,900,000

Fund Source: Guaranteed Energy Savings

Anticipated Completion: TBD

4. Incubator Two Roof Restoration

The metal roof on Incubator Two, original to the building (1989), is showing signs of stress and is leaking in one area. By applying an acrylic elastomeric coating, the leak can be stopped and the roof protected at a fraction of the replacement cost. In July 2016, the metal roof on Incubator One was restored using a similar process.

The project was awarded to West Roofing Company and the work will be done in fiscal year 2019 as soon as the contractor's schedule allows; targeting the fall of 2018.

Contractor: West Roofing Company

Scope: \$30,000

Fund Source: Deferred Maintenance Pool

Completion: Fall 2018

5. Science Center Roof Restoration

The Science Center (SC) roof, original to the 2002 building, is at 75% of its life expectancy. Considering the roof's age and overall condition, roof restoration, rather than complete replacement in a few years, significantly extends the current roof's life, saves resources, reduces replacement costs by up to 50%, and reduces landfill materials up to 10%, among other benefits.

This project will restore the roof by repairing the existing two-ply membrane as needed and installing a new reinforced fluid applied monolithic membrane on the entire roof. In the Greenhouse area, where the roof is leaking, the majority of the insulation will need to be replaced and the source of the leak identified and fixed. The roof will have a 20 year warranty.

The project was awarded to Imbus Roofing. Originally planned to begin in fall 2017, the project is now scheduled to begin in spring 2018 and will be completed in summer 2018.

Science Center Roof Restoration - Continued

Contractor: Imbus Roofing

Scope: \$600,000

Fund Source: Deferred Maintenance Pool

Anticipated Completion: Summer 2018

6. Elevator Improvements (Lucas Administrative Center)

The elevators in the Lucas Administrative Center require control and mechanical modifications to ensure reliability and safe operation. The electrical and mechanical components are worn and misaligned, resulting in intermittent malfunctions and downtime. The elevators will be modernized and upgraded to improve safety and performance. Bid documents, prepared by PedCo E&A Services, are currently under review.

Engineer: PedCo E&A Services

Contractor: TBD

Scope: \$610,000

Fund Source: Deferred Maintenance Project Pool

Anticipated Completion: October 2018

7. Switchgear Replacement (MEP - Exterior Unit)

Switchgear is the equipment that distributes the electric power coming into a building to the numerous internal electrical systems. The electrical high voltage switchgear at the Mathematics-Education-Psychology has an internal and external component. The unit inside the building is in good shape; however, the external unit is exposed to the weather and has reached the end of its useful life. Failure would cause loss of power and a building shutdown.

Bid documents, prepared by CMTA, are currently under review.

Engineer: CMTA

Contractor: TBD

Scope: \$200,000

Fund Source: Deferred Maintenance Pool

Anticipated Completion: August 2018

8. Roadway Maintenance (excludes parking lots)

Project scope includes deep level repair, where necessary, and paving of Campus Drive from University Drive to Johns Hill Road and the Administrative Center Service Drive that runs between Lot N and the Lucas Administrative Center. The contract was awarded to Michels Paving and the work is scheduled to begin in May after spring graduation.

Roadway Maintenance (excludes parking lots) - Continued

Contractor: Michels Paving

Scope: \$95,000

Fund Source: Deferred Maintenance Pool

Anticipated Completion: Summer 2018

9. Water Heater Replacements (Student Union)

One of the three boiler/steam water heaters in the Student Union is no longer working and the other two have reached the end of their life. These boiler/steam heaters may be replaced with gas or electric units which can be maintained and replaced by NKU plumbers.

Contractor: TBD

Scope: \$125,000

Fund Source: Deferred Maintenance Pool

Anticipated Completion: Summer 2018

10. Flooring Replacement

A survey of the condition of carpets throughout campus will be conducted in spring 2018 and prioritized for replacement. To the extent funding allows, carpet will be replaced in summer 2018.

Contractor: Mr. David's Flooring

Scope: \$100,000

Fund Source: Deferred Maintenance Pool

Anticipated Completion: Summer 2018

11. Kentucky Hall Renovation

Kentucky Hall was taken offline in January 2018 to allow two important investments to occur in the building during the spring and summer of 2018.

The original two-pipe HVAC system in Kentucky Hall is well past the end of its useful life. An air cooled variable refrigerant flow system will be installed, which will increase energy efficiency and occupant comfort, providing humidity control in humid months and heating and/or cooling at the room occupant's discretion. The building's original two-pipe system could not provide humidity control and was either in heating mode, or cooling mode.

The other major investment included in this project is the complete redesign of the building's communal restrooms. For each floor, which houses 22 students in 11 double occupancy rooms, the new restroom design includes:

- two private shower rooms;
- two private toilet rooms;
- a common sink area; and,
- one private shower/toilet/sink restroom.

Kentucky Hall Renovation - Continued

This redesign creates privacy where it is most valued, is on par with current design standards for new residence halls of this type, and is consistent with student preferences.

Construction for the project has started and is scheduled to be complete for the fall semester.

Architects: SHP Leading Design

Engineers: CMTA

Contractor: Pepper Construction

Scope: \$3,100,000

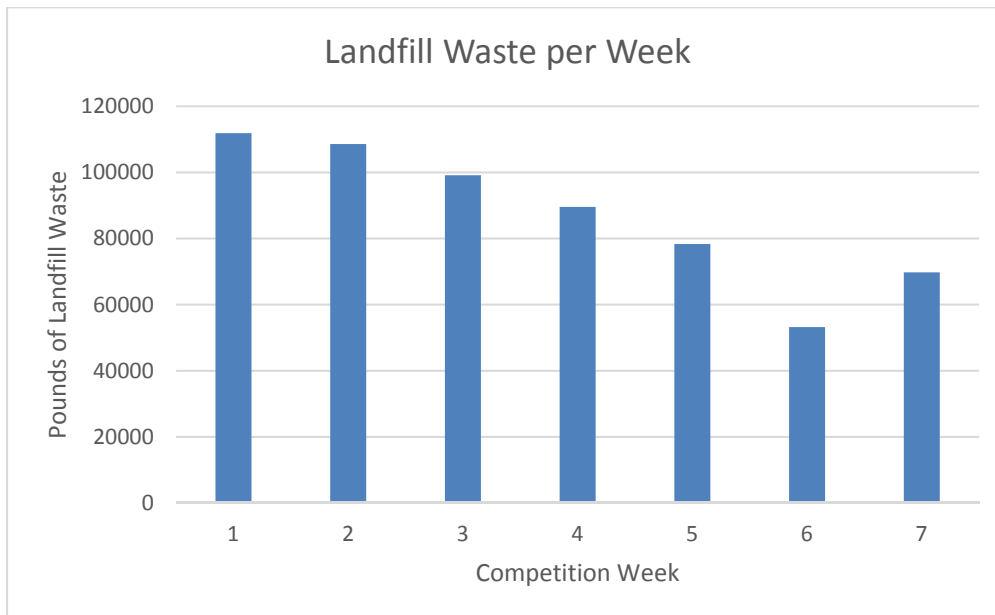
Fund Source: University Housing

Anticipated Completion: Fall 2018

12. Sustainability

NKU Earth Week 2018 will begin on Saturday, April 21st with the second annual Earth Day of Service and run through Saturday April 28th. Events include a pop-up thrift shop, a community garden clean-up day, Arbor Day celebration and much more.

RecycleMania, a nationwide competition for college and university recycling programs began in early February. At the end of each competition week, the Sustainability Manager collaborates with the material handlers to calculate the total amount of waste generated on campus. As of week 7, NKU reduced landfill waste by over 35% as compared to week 1 results.



13. US 27 Development

Fairmount Properties continues their due diligence and planning for the US 27 Development project. The project will be a mixed-use development with a pedestrian-friendly, ground floor street presence of about 30,000 square feet. Current planning for the site includes a 67,000 square foot office on the north side of the Nunn Drive intersection for St. Elizabeth Healthcare and OrthoCincy and a mix of full-service and casual restaurant type retail tenants, a 100-110 room hotel, 150-200 market rate apartments, parking and office space on the south side. Retail uses will result in a safe, active pedestrian experience complete with al fresco dining on patios, sidewalk amenities, public art installations and an urban environment that embraces the notion of a unique street experience. Fairmount supports their retail and business partners with public spaces meant to inspire spontaneous interaction and accommodate events such as festivals and performances.

Fairmount Properties has developed over one million square feet of mixed-use facilities within university environments, creating campus gateways, reinventing campus edge districts, and aiding in the recruitment and retention missions of its university partners, including the College Town at the University of Rochester and College Town Kent.

Efforts over the last several months have included extensive discussions with the local and regional community, including discussions with possible tenants; meetings with the Transportation Cabinet, TANK, Tri-Ed, the Chamber, and city and county officials; and, work to complete the TIF (Tax Increment Financing) application for the development, which is key to the type of parking that can be constructed on the site.

The process for gaining city of Highland Heights approval for expansion of the TIF district is complete. The state TIF application will be submitted soon.

North side of Nunn Drive progress:

- Design of the 3-story medical office building is progressing.
- Ground lease negotiations with St. Elizabeth Healthcare are underway.
- Site trees have been cleared and construction on site will begin in the late spring/early summer timeframe.

South side of Nunn Drive progress:

- Fairmount has reported that discussions with hoteliers and retailers continue, and interest in the site has increased since the December public announcement.
- Master Planning is underway to incorporate design for both sides of Nunn Drive, to ensure a look that is consistent with the objective of creating a new campus gateway.
- Ground lease negotiations with Fairmount have begun.

14. UK College of Medicine-Northern Kentucky Campus

Joint efforts to create the University of Kentucky College of Medicine-Northern Kentucky Campus are making significant progress. The UK College of Medicine facility at NKU will be located on the third floor of the Albright Health Center, in space currently occupied by the Department of Nursing. Upon the relocation of Nursing to the new Health Innovation Center and Founders Hall, the space will be renovated for the College of Medicine to meet their needs and program requirements.

The M1 and M2 students will have classes and labs at NKU; the M3 and M4 students will be based at St. Elizabeth's campus in Edgewood, although these students will use the Albright Health Center space for study and meetings. The renovated space includes two large classrooms, a Physical Exam Lab, a Standardized Patient Suite, multiple small meeting rooms, a large student lounge and office and support space. Design and construction is being managed by NKU and will be funded by UK. Construction will begin in August 2018 and will be complete by March 1, 2019. UK will then install all audio-visual and lab equipment as well as all furnishings. They plan to begin operations in summer 2019.

The University is in the final stage of negotiating a lease with UK for use of the space.

Architects: OMNI Architects

Engineers: CMTA

Contractor: TBD

Scope: TBD

Fund Source: University of Kentucky

Anticipated Completion: Spring 2019

15. North Connector Road (Norse Boulevard)

Bray Construction is the contractor for this long-awaited federal and state-funded project. The north connector, now known as Norse Boulevard, represents a construction cost of \$10.6 million for the first phase of the overall \$30 million project. The one-mile long Norse Boulevard begins at a roundabout intersection at Three Mile Road, climbs the hill and crosses between the Maintenance Building and Campbell Hall as it runs along the west side of the new intramural fields, west of Woodcrest and through the rear, formerly gravel section of parking lots L, K, A and G; ending at a new roundabout at Johns Hill Road. The road includes an 8 foot wide combination sidewalk/bike lane on the campus side of the road. Johns Hill Road includes bike lanes and sidewalks extending to the I-275 overpass.

Norse Boulevard's roundabout at Johns Hill Road opened August 20, 2017 providing access to new Parking Lot K and Campbell Hall. Construction of the Three Mile Road roundabout is complete; remaining work involves the removal of the earthen embankment to allow the final section of the Connector Road to be constructed. The contractual completion date for this section of Norse Boulevard is August 1, 2018.

North Connector Road (Norse Boulevard) – Continued

A south section of Norse Boulevard, which is to be built later, will extend south of Johns Hill Road over a mile, connecting with Pooler Creek Road near its intersection with AA Highway. Norse Boulevard was a high priority of both the 2000 and 2009 Master Plans and upon completion, will resolve traffic congestion in the core area of campus.



Norse Boulevard Aerial Photo, November 2017



Satellite Image Norse Boulevard

OFFICE OF RESEARCH, GRANTS, AND CONTRACTS REPORT

The attached report lists the grants awarded, with the amount awarded for each grant, for NKU faculty and staff for January 15, 2018 through March 15, 2018, Fiscal Year 2017-18:

- During the January 15, 2018 through March 15, 2018 time period **10** grants were awarded. The total amount of money awarded was **\$390,656**.
- For the fiscal year 2017 – 2018 the cumulative total number of grants awarded is **49** totaling **\$3,165,724**.

NKU Office of Research, Grants and Contracts
Grants Awarded Funding - January 15, 2018 through March 15, 2018
FY 2017-18

<u>Category</u>	<u>Type</u>	<u>College/Administrative Office</u> <u>Department</u>	<u>Project Title</u>	<u>Sponsor</u>	<u>Sponsor Total</u>
<i>College of Arts & Sciences</i>					
Applied Research	New	Psychological Science	KBRIN Autonomic Nervous System Fuction and Craving in Adolescent Binge Drinkers	Kentucky Biomedical Research Infrastructure Network	\$105,524
Basic Research	New	Biological Science	KBRIN Faculty Start-Up	Kentucky Biomedical Research Infrastructure Network	\$33,125
Basic Research	New	Biological Science	KBRIN Faculty Start-Up	Kentucky Biomedical Research Infrastructure Network	\$33,125
Basic Research	Continuation	Chemistry	KBRIN Classification of Novel Human tRNA Modification	Kentucky Biomedical Research Infrastructure Network	\$53,000
Basic Research	Continuation	Psychological Science	KBRIN Post Baccalaureate Research Award 2018	Kentucky Biomedical Research Infrastructure Network	\$33,125
Basic Research	Continuation	Psychological Science	KBRIN Contribution of NMDA NR2B subunit to Risky Choice	Kentucky Biomedical Research Infrastructure Network	\$53,000
Basic Research	Continuation	Psychological Science	KBRIN Lead Faculty 2018	Kentucky Biomedical Research Infrastructure Network	\$18,757
Instruction	New	Mathematics & Statistics	NKY-FAME Year 15 Supplement	Kentucky Council on Postsecondary Education	\$25,000
<i>Vice Provost for Graduation Education, Research & Outreach</i>					
Instruction	New	Scripps Howard Center for Civic Engagement	Student Philanthropy GCF 2018	Greater Cincinnati Foundation	\$2,000
Instruction	New	Kentucky Camus Compact	Alternative Service Breaks Pilot funded by the Volunteer Generation Fund	Kentucky Cabinet for Health & Family Services	\$34,000

Total Number of Awards 01/15/2018 - 03/15/2018	10	Total Funds Awarded	\$ 390,656
---	-----------	----------------------------	-------------------

Total Number of Awards FY 2017-	<u>49</u>	Total Funds Awarded FY 2017-18	<u>\$3,165,724</u>
--	------------------	---------------------------------------	---------------------------

FUNDRAISING REPORT

The following Fundraising Report **summarizes fundraising resources committed from July 1, 2017 through March 31, 2018 totaling \$10,300,697** in support of the university.

The report includes:

1. Resources in support of the colleges, Steely Library, Norse Athletics, NKU Fund For Excellence, Student Affairs, University-wide Student Aid, and Academic Affairs/University Designated Initiatives.
2. Resources for Fiscal Year 2018.

Fundraising Resources Through 3/31/2018

Designation	FY 2018 at 03/31/2018
College of Arts and Sciences	2,884,986
Haile US Bank College of Business	216,639
College of Education and Human Services	199,277
College of Health Professions	10,517
College of Informatics	676,841
Chase College of Law	633,571
Athletics	639,008
Steely Library	628,076
NKU Fund for Excellence	135,525
Academic Affairs/University Designated	2,844,977
Student Affairs	22,312
University Wide Student Aid	1,408,968
Total	10,300,697

POLICIES REPORT

The following policies were approved at the executive-level after proceeding through the campus vetting process. The President and other university administrators determined that approval of these policies by the Board of Regents was not needed per the [criteria established in Presidential Recommendation C-7 of the January 2015 regular meeting](#):

The Board of Regents shall approve the following criteria to determine if a university policy requires Board approval:

- The policy identifies a major university strategic initiative;
- The policy involves the Board’s fiduciary responsibilities;
- The policy is associated with an issue of significant risk; and/or
- The policy must be approved by the Board for legal and compliance purposes

The criteria will be interpreted by the President, who may seek consultation from General Counsel or other university administrators. All new or revised university policies that meet the above criteria will be submitted to the Board for approval.

These policies are included for informational purposes.

TEXT MESSAGING

This new policy covers the use of text messaging to send information to NKU faculty, staff, students, and alumni. It sets guidelines and procedures for mass texting, instructional texting, and general texting.

STUDENT COMPLAINTS AND APPEALS

In compliance with SACSCOC requirements, this new policy establishes a structure and assigns the responsibility for managing and documenting student complaints and appeals. The Office of Student Conduct, Rights, and Advocacy is the primary manager of student complaints and appeals and currently uses Maxient, a centralized reporting and recordkeeping platform built for university application, as the case management tool for student behavior and conduct. This policy expands the use of Maxient or similar tool as a management and documentation platform for all student complaints and appeals, including those of graduate and law students. This policy affects all NKU faculty, staff, and administrators.

STAFF REGENT ELECTION

This policy revision transfers responsibility for the election of the Staff Regent from the Office of Human Resources to Staff Congress. This better aligns with the processes used by other Kentucky 4-year comprehensive universities and by NKU’s Faculty Senate and Staff Congress. As the shared governance entity responsible for representation of nonteaching/staff employees of NKU, the Staff Congress, through its Credentials and Elections Committee (CEC), shall organize and carry out the election of the Staff Regent, including reporting the results of the election to the campus community. The Staff Congress President is responsible for oversight of the CEC and

certification of compliance of the Staff Regent election process and results. Upon request of the CEC, the Office of Human Resources is responsible for providing accurate lists of employees and relevant employment data to support the determination of employees eligible to run as candidates and vote in the election of the Staff Regent. Upon request of and in cooperation with the CEC, the Office of Information Technology is responsible for providing assistance in the execution of the election, such as an automated balloting system.

SUBSTANTIVE CHANGE

This policy was revised to ensure compliance with Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) Standard 14.2, which requires member institutions to have policy and procedure “to ensure that all substantive changes are reported in accordance with SACSCOC policy.”

TEXT MESSAGING

POLICY NUMBER: RESERVED FOR FUTURE USE

POLICY TYPE: ADMINISTRATIVE

RESPONSIBLE OFFICIAL TITLE: CHIEF INFORMATION OFFICER

RESPONSIBLE OFFICE: OFFICE OF INFORMATION TECHNOLOGY

EFFECTIVE DATE: 1/29/2018

NEXT REVIEW DATE: 1/29/2022

SUPERSEDES POLICY DATED: N/A

BOARD OF REGENTS REPORTING (CHECK ONE):

PRESIDENTIAL RECOMMENDATION (CONSENT AGENDA/VOTING ITEM)

PRESIDENTIAL REPORT (INFORMATION ONLY)

I. POLICY STATEMENT

Background

The increasing and almost universal use of mobile phones has opened up a new avenue of opportunity for communication between Northern Kentucky University and its staff and students.

Northern Kentucky University values communication methods that engage students without overwhelming them. Text messaging is one of the methods of communication used by NKU to communicate directly with prospective students, currently enrolled students, and/or alumni, and is conducted only in accordance with this policy.

This policy sets out the way in which the university will use Short Message Service (SMS) and Multimedia Messaging Service (MMS) text messaging appropriately to pass on important information to faculty, staff students, and alumni. The use of SMS messaging is intended to sit alongside other existing forms of communication such as letters, email and the university's website. The immediate delivery of text messages gives it an advantage over other forms of communication: most students have their phones with them all the time and the message is likely to be received much sooner.

Text messaging has wide accessibility. People who are blind or visually impaired can use mobile phones, and some mobile phones have text-to-speech capability, meaning that individuals can listen to text messages.

Mass Texting

Mass texting of prospective students, currently enrolled students, and/or alumni concerning university business must support health, safety, and/or student success initiatives. Mass texting is the process of sending the same text message to multiple recipients. For purposes of clarity, this policy defines a mass text as sending to 20 or more recipients within a 24-hour period.

Instructional Texting

Instructional texting includes faculty communication to students currently enrolled in courses they instruct. These messages may be individualized to a particular student (e.g., "Hello Bob, this is Dr. Smith. I received your assignment, but it is missing page 2; I do have pages 1 and 3. Please resubmit with all pages.") or a text message to the class about something that affects the entire class (e.g., "ENG 101 students, this is Dr. Smith. I am ill and must cancel class today. Please see Canvas for notes.")

General Texting

General text messages for university business purposes between a university office and a student, or a small group of students. These messages are intended to provide important data regarding a business need (e.g.,

“Bob, An advising hold has been placed on your account. Please contact your advisor, John Doe, for hold removal.”)

Alumni Texting

To send mass or general text messages to alumni, work with the Alumni Office for coordination and approval.

RATIONALE

The purpose of this policy is to set procedures for various texting: mass texting, instructional texting, and general texting.

Mass texting and general texting are to enable approved offices to use consistent operating procedures to communicate university business in an expedient and timely manner through text messages.

Instructional texting is to enable faculty to communicate with their current students in an expedient and timely manner.

In the case of mass, instructional, and general texting, text messaging must not be used as the sole means of communicating an essential message or announcement. The text message must be supplemented by some other means of communication, such as an email or paper notice, to ensure all students, including those who have opted-out, receive the message.

All text messages should:

- Provide means to opt-out, and to opt-in
- Provide time sensitive data professionally and concisely
- Be no longer than 160 characters
- Be directly related to student safety or student academic success
- Clearly convey who has sent the message
- NOT be sent too frequently, which may result in more people opting-out

Text messaging must *not* be used for the following:

- Sole method of communication for essential messages
- Communicating personal or confidential information or any data protected by the Family Educational Rights and Privacy Act (FERPA)
- Sending general information to large populations (e.g., “Fall classes start Monday!”)
- Personal matters (e.g., items for sale).
- Appeals on behalf of student groups (e.g., to attend social, cultural, or sporting events, unless the students specifically opted-in for such text messages)
- Repeat reminders of text messages already circulated

Messages should be as concise as possible, while still maintaining a conversational tone, and should address the student directly (e.g., “Your financial aid form is due Friday,” rather than, “Financial aid forms are due Friday.”) They should include essential points and, if needed, further instruction (e.g., “Check your email for full details.”)

Text messaging abbreviations should never be used.

II. AUTHORIZED INDIVIDUALS

The following entities are authorized to send mass and general text messages for business purposes related to:

Athletics

Coaches (to student athletes), Student-Athlete Advisory Group Coordinators

Health and Safety

University Police, Office of the President, Vice President for Administration and Finance, Vice President for Student Affairs

Student Success

Office of Admissions, Office of Alumni Affairs, Office of Student Financial Assistance, Office of Norse Advising, Office of the Provost, Office of the University Registrar, Student Account Services, and Other University entities as deemed necessary for student success.

III. REQUESTING ACCESS TO SEND MASS OR GENERAL TEXT MESSAGES

If a University entity not yet provided approval to send mass or general texts desires to send mass text messages, it must request approval from its area Vice President.

Requests must include:

- Department/Role requesting approval
- Group desiring to reach with the mass text
- Content of mass text requesting to send
- Reason for wanting to send mass text
- Frequency requested (one time or ongoing)

IV. OPT-IN AND OPT-OUT

Accessible, clear opt-in and opt-out processes must be in place for each texting tool/entity so that prospective students, currently enrolled students, and/or alumni have the opportunity to opt in or out on an ongoing basis. Students who opt-in to receive text messages have responsibility to update the sending entity with any changes to their contact information.

Any opt-in/opt-out process created must include the following information:

- What recipients can expect
- Who may send text messages
- When and why texting may occur
- A contact for abuse or annoyance
- Clear directions for opting in/out
- Clear direction on how to update changes to contact information

Instructional texting by faculty to students enrolled in courses they instruct should allow for an opt-out feature (e.g., students reply “stop” and the faculty member removes them from their text messaging list).

University Police provides emergency mass text messaging through their Policy:

<https://inside.nku.edu/content/dam/policy/docs/Policies/EmergencyNotificationProtocol-1.pdf>

V. PRIVACY

All mobile information shared with NKU will remain confidential and will only be used by NKU representatives to assist people regarding university business. NKU does not share phone numbers with external sources.

Exception: Student phone numbers are included as "Directory Information" for FERPA purposes, so they may be released to outside parties, such as the police, per the proper request.

VI. ACCESSIBILITY

Mass texting and general texting must comply with all applicable accessibility requirements (e.g., recipients with disabilities, non-English speakers).

Instructional texting to students enrolled in a faculty member's course must comply with accessibility requirements as needed by students registered with Disability Programs and Services.

VII. RECORDS RETENTION

University business-related text messages are considered public records whether an NKU system/tool or personal telephone/system/tool is used for texting. The sender is responsible for retention of text messages sent to multiple recipients. Follow the state of Kentucky's records retention schedule for retention requirements as depending on the topic, there are different retention requirements:

<https://kdla.ky.gov/records/retentionschedules/Documents/State%20Records%20Schedules/KYUniversityModel.PDF>.

VIII. ENTITIES AFFECTED

Faculty, staff, students, and alumni

IX. DEFINITIONS

Text Messaging or Texting is the process of sending written messages using a mobile device, most often a cellular phone.

Mass Texting is the process of sending the same text message to multiple recipients. For purposes of clarity, this policy defines a mass text as sending to 20 or more recipients.

Instructional Texting includes faculty communication to students currently enrolled in courses they instruct. These messages may be individualized to a particular or a text message to the class about something that affects the entire class.

General Texting includes texting messages regarding university business purposes between a university office and a student, or a small group of students. These messages are intended to provide important data regarding a business need (e.g., "Bob, your financial aid has not been received. Please contact the registrar or see your email for more details").

X. RESPONSIBILITIES

The Office of Information Technology will communicate the policy and must approve any tools used in the delivery of text messages.

Vice Presidential Offices will be responsible for monitoring and enforcement of the policy for their divisions

XI. EXCEPTIONS

Student phone numbers are not shared as a rule. However, they are included as "Directory Information" for FERPA purposes, so they may be released to outside parties, such as the police, per the proper request.

XII. COMMUNICATIONS

All university business units and academic deans

XIII. REFERENCES AND RELATED MATERIALS

REFERENCES & FORMS

Financial Considerations: All costs associated with receiving a text message are the responsibility of the individual receiving the message. Receiving mobile text messages from NKU is completely free of charge. **However, standard text messaging rates from your wireless carrier still apply.** Check with your mobile operator for details on receiving text messages (SMS).

RELATED POLICIES

State of Kentucky's Record Retention Schedule -

<http://kdla.ky.gov/records/retentionschedules/Documents/State%20Records%20Schedules/KYUniversityModel.PDF>

Emergency Notification Protocol -

<https://inside.nku.edu/content/dam/policy/docs/Policies/EmergencyNotificationProtocol-1.pdf>

REVISION HISTORY

REVISION TYPE	MONTH/YEAR APPROVED
New Policy	1/29/2018
Choose an item.	

TEXT MESSAGING

PRESIDENTIAL APPROVAL

PRESIDENT

Signature



Date

1/29/18

Gerard St. Amand

BOARD OF REGENTS APPROVAL

BOARD OF REGENTS (IF FORWARDED BY PRESIDENT)

- This policy was forwarded to the Board of Regents on the **Presidential Report (information only)**.
Date of Board of Regents meeting at which this policy was reported: ____/____/____.
- This policy was forwarded to the Board of Regents as a **Presidential Recommendation (consent agenda/voting item)**.
 - The Board of Regents approved this policy on ____/____/____.
(Attach a copy of Board of Regents meeting minutes showing approval of policy.)
 - The Board of Regents rejected this policy on ____/____/____.
(Attach a copy of Board of Regents meeting minutes showing rejection of policy.)

EXECUTIVE ASSISTANT TO THE PRESIDENT/SECRETARY TO THE BOARD OF REGENTS

Signature

Date

Benjamin Jager

STUDENT COMPLAINTS AND APPEALS

POLICY NUMBER: RESERVED FOR FUTURE USE

POLICY TYPE: ACADEMIC & ADMISSIONS POLICY COMMITTEE

RESPONSIBLE OFFICIAL TITLE: VICE PRESIDENT FOR STUDENT AFFAIRS

RESPONSIBLE OFFICE: OFFICE OF STUDENT CONDUCT, RIGHTS, AND ADVOCACY

EFFECTIVE DATE: UPON APPROVAL

NEXT REVIEW DATE: APPROVAL DATE PLUS 4 YEARS

SUPERSEDES POLICY DATED: N/A

REQUIRES LEGAL/COMPLIANCE REVIEW:

(PER SECTION V. OF THE APPROVED POLICY REQUEST FORM) YES NO

REQUIRES I.T. POLICY COUNCIL REVIEW:

(PER SECTION V. OF THE APPROVED POLICY REQUEST FORM) YES NO

REQUIRES HUMAN RESOURCES REVIEW:

(PER SECTION V. OF THE APPROVED POLICY REQUEST FORM) YES NO

REQUIRES BOARD OF REGENTS APPROVAL:

(PER SECTION V. OF THE APPROVED POLICY REQUEST FORM) YES NO

I. POLICY STATEMENT

In order to resolve student complaints and appeals in a timely and fair manner, NKU will have a central repository for all complaints and appeals, as well as integrate improvements of the process based on ongoing assessment. The Office of Student Conduct, Rights, and Advocacy is the primary manager of student complaints and appeals and utilizes Maxient or similar tool as the central repository for all student complaints and appeals. All complaints will be directed to the appropriate department, office, or area in order to be addressed per this policy.

RATIONALE

NKU requires a comprehensive policy for the management of student complaints and appeals in order to promote timely and fair resolution, to develop a central repository for all complaints and appeals, and to integrate improvements of the process based on ongoing assessment.

This policy is to establish the structure and assign the responsibility for management and documentation of student complaints as well as the process by which the overall student complaint process and policy is assessed and improved upon. This policy does not address the established processes or procedures for student complaints.

II. ENTITIES AFFECTED

Federal Requirement: Student Complaints addresses any complaint filed by a student against an NKU faculty, staff, student, or NKU department. As such, all faculty, staff and administrators are affected by this policy.

III. AUTHORITY

SACSCOC Federal Requirement: Student Complaints.

IV. DEFINITIONS

Student Complaints – Any formal written academic or non-academic complaint – as defined under the Related Policies in section XII. References and Related Materials – filed against any NKU faculty, staff,

student, or NKU department/unit, or the application of any university regulation, rule, policy, requirement, or procedure, not otherwise covered by an established procedure.

V. RESPONSIBILITIES

Office of Student Conduct, Rights, and Advocacy – Expand oversight and management of student complaints to include academic and non-academic filed against any NKU faculty, staff, student, or NKU department. This policy does not address the process or procedure for student complaints, only the expansion of the management and central repository for student complaints.

VI. PROCEDURES

The University currently has established policies and procedures within the Code of Student Rights and Responsibilities (<http://scra.nku.edu/Infostudents/Infostudents.html#policies>) regarding student complaints and grievances.

Currently, the office of Student Conduct, Rights, and Advocacy utilizes the Maxient platform as a case management tool for student behavior and conduct. Maxient is a centralized reporting and recordkeeping platform built for University application. This policy expands the use of Maxient or similar tool as a management and documentation platform for all student complaints and appeals across the University, including graduate and law students (which have separate honor codes but whose students are subject to the Code of Student Rights and Responsibilities).

If a faculty or staff becomes aware of a student concern yet cannot determine if it falls under the definition of a student complaint as defined above (IV. Definitions), the faculty or staff should contact the Office of Student Conduct, Rights, and Advocacy for assistance.

VII. REPORTING REQUIREMENTS

Once established, the University-wide compliance committee through the Office of Compliance and Institutional Ethics would develop quarterly reports outlining compliance with the management of student complaints. A reporting structure would be developed in alignment with this committee.

VIII. TRAINING

Training regarding the use of Maxient or similar tool will be conducted and tracked by the Office of Student Conduct, Rights, and Advocacy annually.

IX. COMMUNICATIONS

All academic and non-academic units

X. REFERENCES AND RELATED MATERIALS

RELATED POLICIES

Code of Student Rights and Responsibilities; Graduate Student Honor Code and Appeals Policy; Chase College of Law Honor Code; Sexual Misconduct Policy; Statement of Non-Discrimination; Accommodation Letter Request Form; Accommodation Appeal Process; Undergraduate Catalog; Graduate Catalog; BOR Bylaws (Article II, A., 11. and Article II, B., j.).

REVISION HISTORY

Indicate any revisions to this policy using the table below. Include the type of revision and the month & year the revision was approved

REVISION TYPE	MONTH/YEAR APPROVED
New Policy	11/2017
Choose an item.	
Choose an item.	
Choose an item.	
Choose an item.	
Choose an item.	
Choose an item.	

PRESIDENTIAL APPROVAL

PRESIDENT

Signature 

Date 12/13/17

Gerard St. Amand

BOARD OF REGENTS APPROVAL

BOARD OF REGENTS (IF FORWARDED BY PRESIDENT)

This policy WAS NOT forwarded to the Board of Regents.

This policy WAS forwarded to the Board of Regents.

The Board of Regents approved this policy on ____/____/____.

(Attach a copy of Board of Regents meeting minutes showing approval of policy.)

The Board of Regents rejected this policy on ____/____/____.

(Attach a copy of Board of Regents meeting minutes showing rejection of policy.)

EXECUTIVE ASSISTANT TO THE PRESIDENT/SECRETARY TO THE BOARD OF REGENTS

Signature 

Date 12/13/17

Benjamin Jager

STAFF REGENT ELECTION

POLICY NUMBER: RESERVED FOR FUTURE USE
POLICY TYPE: ADMINISTRATIVE
RESPONSIBLE OFFICIAL TITLE: STAFF CONGRESS PRESIDENT
RESPONSIBLE OFFICE: STAFF CONGRESS
EFFECTIVE DATE: 1/29/2018
NEXT REVIEW DATE: 1/29/2022
SUPERSEDES POLICY DATED: [CLICK HERE TO ENTER A DATE.](#)
BOARD OF REGENTS REPORTING (CHECK ONE):
 PRESIDENTIAL RECOMMENDATION (CONSENT AGENDA/VOTING ITEM):
 PRESIDENTIAL REPORT (INFORMATION ONLY)

I. POLICY STATEMENT

The Board of Regents is the governing body of Northern Kentucky University (NKU). Its duties and responsibilities are extensive, and include the education of external and internal constituencies about the institution, governance of the University, and the charge to work together for the common good of the University. The Staff Regent fulfills those duties and serves as the representative of all non-teaching personnel of NKU, excluding the president, vice presidents, academic deans, and academic department chairpersons, as provided in Kentucky Revised Statute (KRS) 164.321. The following provisions, also from KRS 164.321, govern the election of the Staff Regent:

- The member shall be elected by secret ballot by the nonteaching employees.
- The member shall serve a term of three (3) years and until a successor is elected and qualified.
- The member shall be eligible for reelection, but shall not be eligible to continue to serve as a member of the board if he or she ceases being an employee of the university.
- Elections to fill vacancies shall be for the unexpired term in the same manner as provided for the original election.

The *VII. PROCEDURES* section of this policy enumerates the process by which election of the Staff Regent shall take place, along with the eligibility requirements to qualify for election as Staff Regent, or to vote in the election of the Staff Regent.

II. ENTITIES AFFECTED

All NKU staff members eligible to elect and/or be elected Staff Regent, but particularly the staff in the Office of Human Resources, Office of Information Technology, and on Staff Congress who are responsible for the coordination of the election process

III. AUTHORITY

KRS 164.321 *Boards of Regents of Eastern Kentucky, Morehead State, Murray State, Western Kentucky, Kentucky State, Northern Kentucky Universities, and Kentucky Community and Technical College System -- Membership – Terms.* §(1)(a) describes the composition of the Board of Regents for the comprehensive universities; §(7)(a) describes the qualifications for the non-teaching member of the Board of Regents for the comprehensive universities.

IV. DEFINITIONS

KRS 164.360 *Appointment and removal of president, faculty, and employees.* § (2) describes restrictions on employment of an individual at an institution where his relative serves of the Board of Regents for that institution.

KRS 164.001 *Definitions for chapter.* § (16) defines “non-teaching personnel” as “any employee who is a full-time staff member, excluding a president, chancellor, vice president, academic dean, academic department chair, or administrator; § (20) defines “relative” as cited in other sections of the chapter, to mean “a person's father, mother, brother, sister, husband, wife, son, daughter, aunt, uncle, son-in-law, or daughter-in-law”.

V. RESPONSIBILITIES

- As the shared governance entity responsible for representation of nonteaching/staff employees of NKU, the Staff Congress, through its Credentials and Elections Committee (CEC), shall organize and carry out the election of the Staff Regent, including reporting the results of the election to the campus community.
- The Staff Congress President is responsible for oversight of the CEC and certification of compliance of the Staff Regent election process and results.
- Upon request of the CEC, the Office of Human Resources is responsible for providing accurate lists of employees and relevant employment data to support the determination of employees eligible to run as candidates and vote in the election of the Staff Regent.
- Upon request of and in cooperation with the CEC, the Office of Information Technology is responsible for providing assistance in the execution of the election, such as an automated balloting system.

VI. COMMITTEE

None – The primary responsibility for implementation of this policy will be assumed by the Credentials and Elections Committee (CEC), a standing committee of the NKU Staff Congress.

VII. PROCEDURES

1. The CEC will obtain from the Office of Human Resources a list of non-teaching staff employees as defined in KRS 164.321 and determine the eligibility of those employees to become candidates for Staff Regent according to the requirements below. Specific questions of eligibility may be raised with the CEC. Employees who do not meet these requirements are ineligible to run as candidates for Staff Regent.
 - a. Employee's primary assignment must be classified as regular staff at the time of the election
 - b. Employee's primary assignment must be classified as full-time at the time of the election
 - c. Employment must include at least three (3) consecutive years of continuous service, which may include time worked under grant or contract status
 - d. Staff Congress President cannot serve concurrently as Staff Regent; should the sitting Staff Congress President (if eligible) be elected Staff Regent, the role of Staff Regent cannot be assumed until the term of the presidency ends, whether through expiration or resignation
 - e. Employee cannot be a member of the President's Executive Team
 - f. Employee cannot occupy a position on an interim basis that would disqualify him or her based on the above requirements; should the sitting Staff Regent assume an interim role that would

disqualify him or her from service as Staff Regent based on the above requirements, he or she must step down from the Staff Regent role as soon as a successor is elected and qualified.

2. The CEC will obtain from the Office of Human Resources a list of non-teaching staff employees as defined in KRS 164.321 and determine the eligibility of those employees to vote in the election of the Staff Regent. Eligibility requirements to vote for Staff Regent are the same as those to be a candidate (see § 2a – 2f), plus: those employees who are eligible to vote in the election of the Faculty Regent are ineligible to vote in the election of the Staff Regent. Specific questions of eligibility may be raised with the CEC.
3. The CEC shall issue a call for nominations, which shall be sent out to all staff and published as a public notice. The announcement shall include:
 - a. Eligibility requirements for running for Staff Regent
 - b. Statement indicating that nominations and questions concerning the election procedures should be directed to the chair of the Staff Congress Credentials and Elections Committee (CEC)
 - c. Deadline for submissions of nominations, including the date and hour
 - d. Statement indicating that the person being nominated must sign a certification of willingness to serve as Staff Regent, if elected
 - e. Statement specifying the duration of the tenure of the Staff Regent (3 years)
4. The CEC will announce the names of the candidates, listed in alphabetical order, and the dates of the election, no fewer than seven (7) calendar days before the election.
5. Each eligible nominee for the position of Staff Regent, upon becoming a candidate, will receive a copy of the procedural rules.
6. At the discretion of the CEC, a balloting system will be developed for the election.
7. Prior to the election, there will be two open forums for the Staff Regent candidates.
8. Candidate names will be listed on the ballot in alphabetical order, and voting instructions will be included on the ballots made available to all eligible voters.
9. If using paper ballots, voters shall vote for one candidate only by checking the box next to the name of the selected candidate. If more than one name is checked, the ballot will be ruled invalid.
10. Ballots received by the voting deadline will be tallied by the CEC.

VIII. REPORTING REQUIREMENTS

1. Immediately following an election, the candidates shall be notified by the CEC chair of the election results.
2. If an election yields a winner with one candidate receiving a simple majority, the result will be announced to the campus community by the CEC chair. If the election results in a tie between or plurality among the candidates, a run-off election will be scheduled no sooner than five (5) days following the public announcement of the new election. The procedure adhered to in the first election will also be followed in all run-off elections.
3. Immediately following any election, the names of the winner and the votes cast will be available for candidates and other staff to review in the Staff Congress office.

IX. EXCEPTIONS

None, given the statutory basis for the policy. Further revisions would be contingent upon changes to the relevant KRS language or requirements.

X. TRAINING

None.

XI. COMMUNICATIONS

All NKU employees classified as staff

XII. REFERENCES AND RELATED MATERIALS

REFERENCES & FORMS

Announcements, notifications, and ballots as described in the *VII. PROCEDURES* and *VIII. REPORTING* sections.

RELATED POLICIES

This policy revises the previous staff regent elections policy under which the Staff Regent election has been conducted by the Office of Human Resources. To better align with the method used by other Kentucky comprehensive universities, as well as NKU's own governance bodies (Faculty Senate and Student Government Association) who elect the faculty and student regents, this policy revision transfers responsibility for the election of the Staff Regent from the Office of Human Resources to Staff Congress.

REVISION TYPE	MONTH/YEAR APPROVED
Revision	1/29/18
Choose an item.	

STAFF REGENT ELECTION

PRESIDENTIAL APPROVAL

PRESIDENT

Signature



Date 1/29/18

Gerard St. Amand

BOARD OF REGENTS APPROVAL

BOARD OF REGENTS (IF FORWARDED BY PRESIDENT)

- This policy was forwarded to the Board of Regents on the **Presidential Report (information only)**.
Date of Board of Regents meeting at which this policy was reported: ____/____/____.
- This policy was forwarded to the Board of Regents as a **Presidential Recommendation (consent agenda/voting item)**.
 - The Board of Regents approved this policy on ____/____/____.
(Attach a copy of Board of Regents meeting minutes showing approval of policy.)
 - The Board of Regents rejected this policy on ____/____/____.
(Attach a copy of Board of Regents meeting minutes showing rejection of policy.)

EXECUTIVE ASSISTANT TO THE PRESIDENT/SECRETARY TO THE BOARD OF REGENTS

Signature

Date

Benjamin Jager

SUBSTANTIVE CHANGE

POLICY NUMBER: RESERVED FOR FUTURE USE

POLICY TYPE: ADMINISTRATIVE

RESPONSIBLE OFFICIAL TITLE PROVOST AND EXECUTIVE VICE PRESIDENT FOR ACADEMIC AFFAIRS:

RESPONSIBLE OFFICE: VICE PROVOST FOR UNDERGRADUATE ACADEMIC AFFAIRS

EFFECTIVE DATE:2/20/2018

NEXT REVIEW DATE: 3 YEARS AFTER DATE OF APPROVAL

SUPERSEDES POLICY DATED: 2009

REQUIRES LEGAL/COMPLIANCE REVIEW:

(PER SECTION V. OF THE APPROVED POLICY REQUEST FORM) YES NO

REQUIRES I.T. POLICY COUNCIL REVIEW:

(PER SECTION V. OF THE APPROVED POLICY REQUEST FORM) YES NO

REQUIRES HUMAN RESOURCES REVIEW:

(PER SECTION V. OF THE APPROVED POLICY REQUEST FORM) YES NO

BOARD OF REGENTS REPORTING (CHECK ONE)::

(PER SECTION V. OF THE APPROVED POLICY REQUEST FORM):

PRESIDENTIAL RECOMMENDATION (CONSENT AGENDA/VOTING ITEM):

PRESIDENTIAL REPORT (INFORMATION ONLY)

I. POLICY STATEMENT

Timely reporting of substantive changes is a requirement for all Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) member institutions. The SACSCOC Standard 14.2 reads: "The institution has a policy and procedure to ensure that all substantive changes are reported in accordance with SACSCOC policy."

Northern Kentucky University (NKU) will be proactive in ensuring all incidences of substantive changes are reviewed and reported in a timely manner. This policy establishes the parameters for compliance with the SACSCOC Substantive Change requirement. Failure to submit in a timely manner the request for approval of a substantive change, provide the required information, or the inclusion of inaccurate information can put the University's accreditation at risk.

A substantive change is only effective after SACSCOC approval.

II. ENTITIES AFFECTED

This policy applies to:

- Academic programs, departments, and colleges, including Steely Library
- All administrative departments and units at the University
- NKU Board of Regents
- Any entities that propose a change that affects current university compliance or may result in changes in the University's current mission

III. AUTHORITY

SACS Substantive Change requirement: <http://www.sacscoc.org/pdf/081705/SubstantiveChange.pdf>

IV. DEFINITIONS

According to SACSCOC, a substantive change is a significant modification or expansion of the nature and scope of an accredited institution. According to their Policy Statement (<http://www.sacscoc.org/pdf/081705/SubstantiveChange.pdf>), the following will be considered a substantive change:

- Any change in the established mission or objectives of the institution
- Any change in legal status, form of control, or ownership of the institution
- The addition of courses or programs that represent a significant departure, either in content or method of delivery, from those that were offered when the institution was last evaluated
- The addition of courses or programs at a degree or credential level above that which is included in institution's current accreditation or reaffirmation
- A change from clock hours to credit hours
- A substantial increase in the number of clock or credit hours awarded for successful completion of a program
- The establishment of an additional location geographically apart from the main campus at which the institution offers at least 50 percent of an educational program, and
- The establishment of a branch campus.
- Closing a program, off-campus site, branch campus or institution
- Entering into a collaborative academic arrangement that includes only the initiation of a dual or joint academic program with another institution
- Acquiring another institution or a program or location of another institution
- Adding a permanent location at a site where the institution is conducting a teach-out program for a closed institution
- Entering into a contract by which an entity not eligible for Title IV funding offers 25% or more of one or more of the accredited institution's programs

Not all program changes qualify as substantive changes. Substantive changes are defined as any changes that may cause significant departure from the institution mission.

A glossary of terms can be found on page 3 of the SACSCOC Substantive Change Policy Statement: <http://www.sacscoc.org/pdf/081705/SubstantiveChange.pdf>.

V. RESPONSIBILITIES

1. The SACSCOC Liaison (the Vice Provost for Undergraduate Academic Affairs) is responsible for:
 - a. Informing the University community of the requirements under the Substantive Change policy.
 - b. Providing guidance to departments, colleges and other administrative units regarding the requirements under the Substantive Change policy and determining whether the proposed new program or initiative represents a substantive change.
 - c. Working with substantive change initiators to prepare necessary documentation.
 - d. Reviewing substantive change requests.
 - e. Determining which reporting procedure to follow.

- f. Collaborating with the initiator to prepare and submit a substantive change request form
 - g. Gathering all required documentation
 - h. Preparing the letter of intention prior to implementation and depending on the procedure
 - i. Forwarding substantive change requests to the Provost, along with a recommendation (approval or not approval).
 - j. Submitting the substantive change request, along with required documentation (e.g. prospectus), to SACSCOC by the nearest deadline.
 - k. Tracing SACSCOC actions on submitted substantive change requests.
 - l. Informing university community of SACS decision on submitted substantive change request.
 - m. Consulting with SACSCOC for clarification on cases where application of the Substantive Change policy is unclear.
2. The initiators are responsible for:
 - a. Consulting with the SACSCOC liaison at the beginning of the program development process to determine whether the proposed program/initiative represents a substantive change.
 - b. Seeking the approval from their respective dean or unit supervisor, as appropriate, for submitting a substantive change request.
 - c. Preparing and submitting a substantive change request form, along with all required documentation.
 - d. Preparing a prospectus if applicable. The SACSCOC prospectus guidelines are found at <http://www.sacscoc.org/pdf/081705/SubstantiveChange.pdf> . The cover sheet to accompany each prospectus is found at http://www.sacscoc.org/forms/principle/subchange/Substantive_Change_Cover_%20Sheet.pdf
 - e. Refraining from publicizing or otherwise implementing new program/initiative until and unless approval is received from SACSCOC. A substantive change is only effective after SACS approval.
 3. The Dean or Unit Supervisor (or designee) is responsible for:
 - a. Reviewing the substantive change request.
 - b. Overseeing the development and submission of the prospectus, if applicable.
 - c. Making all necessary documents from their unit are submitted on time and as requested.
 4. The Provost is responsible for:
 - a. Reviewing the substantive change request.
 - b. Consulting with appropriate university bodies (e.g. Faculty Senate).
 - c. Making a decision on the substantive change request.
 - d. Paying the fees to SACS for reviewing an application for substantive change.

VI. PROCEDURES

Substantive change reporting will follow different procedures according to type of change being considered:

- Procedure 1: Review of substantive changes requiring notification **and** approval prior to implementation

- Procedure 2: Review of substantive changes requiring **only** notification prior to implementation
- Procedure 3: Closing a program, site, branch campus or institution.
- Procedure for mergers, consolidation, change of ownership, acquisition and change of governance, control, form or legal status are included in this separate document: <http://www.sacscoc.org/pdf/081705/Mergers.pdf>
- Procedures for competency based education direct assessment are included in this separate document: <http://www.sacscoc.org/pdf/081705/DirectAssessmentCompetencyBased.pdf>

Guidelines and forms required for each procedure can be found on the following website: <https://inside.nku.edu/viceprovost/sacs-accreditation.html>.

VII. REPORTING REQUIREMENTS

Substantive change reports, as appropriate, will be submitted by the Vice Provost for Undergraduate Academic Affairs and SACSCOC Liaison.

VIII. COMMUNICATIONS

President’s Executive Team, Academic Affairs Council, Associate Deans Council, Council of Chairs.

IX. REFERENCES AND RELATED MATERIALS

See Substantive Change Request Form (will be posted at <https://inside.nku.edu/viceprovost/sacs-accreditation.html>).

See Substantive Change Workflow (will be posted at <https://inside.nku.edu/viceprovost/sacs-accreditation.html>)

REVISION HISTORY

REVISION TYPE	MONTH/YEAR APPROVED
Revision	2-20-18
Revision	2009
Choose an item.	
Choose an item.	

PRESIDENTIAL APPROVAL

PRESIDENT

Signature (*signature on file – see PDF*)

Date 2-20-18

Gerard St. Amand

BOARD OF REGENTS APPROVAL

BOARD OF REGENTS (IF FORWARDED BY PRESIDENT)

- This policy was forwarded to the Board of Regents on the **Presidential Report (information only)**.
Date of Board of Regents meeting at which this policy was reported: May 2, 2018.
- This policy was forwarded to the Board of Regents as a **Presidential Recommendation (consent agenda/voting item)**.
 - The Board of Regents approved this policy on ____/____/_____.
(Attach a copy of Board of Regents meeting minutes showing approval of policy.)
 - The Board of Regents rejected this policy on ____/____/_____.
(Attach a copy of Board of Regents meeting minutes showing rejection of policy.)

EXECUTIVE ASSISTANT TO THE PRESIDENT/SECRETARY TO THE BOARD OF REGENTS

Signature

Date

Benjamin Jager

PRESIDENTIAL APPROVAL

PRESIDENT

Signature 

Date 2/20/18

Gerard St. Amand

BOARD OF REGENTS APPROVAL

BOARD OF REGENTS (IF FORWARDED BY PRESIDENT)

- This policy was forwarded to the Board of Regents on the *Presidential Report (information only)*.
Date of Board of Regents meeting at which this policy was reported: ____/____/____.
- This policy was forwarded to the Board of Regents as a *Presidential Recommendation (consent agenda/voting item)*.
 - The Board of Regents approved this policy on ____/____/____.
(Attach a copy of Board of Regents meeting minutes showing approval of policy.)
 - The Board of Regents rejected this policy on ____/____/____.
(Attach a copy of Board of Regents meeting minutes showing rejection of policy.)

EXECUTIVE ASSISTANT TO THE PRESIDENT/SECRETARY TO THE BOARD OF REGENTS

Signature

Date

Benjamin Jager

ACCREDITATION UPDATE

The Department of Teacher Education had a successful accreditation visit. The Council for the Accreditation of Educator Preparation (CAEP) reviewed the initial certification Teacher Education programs on March 19-21, 2018. The department received an excellent review with no Areas for Improvement (AFIs) or stipulations. The review process will be final upon CAEP Commission review later this fall and final approval by the Education Profession Standards Board (EPSB) in February of 2019.

NORTHERN KENTUCKY UNIVERSITY

QUARTERLY FINANCIAL REPORT

FOR THE PERIOD JULY 1, 2017 THROUGH MARCH 31, 2018

Northern Kentucky University
Quarterly Financial Report

Table of Contents

Financial Statements

Statement of Net Position

Statement of Revenues, Expenses, and Changes in Net Position

Management Reports

Condensed Statements excluding required GASB Pension Reporting

Current Unrestricted Fund Schedule of Revenue

Current Unrestricted Fund Schedule of Expenditures

Current Restricted Fund Schedule of Expenditures

Schedule of Bonds Payable

Schedule of Current Investments

Northern Kentucky University
A Component Unit of the Commonwealth of Kentucky
Statements of Net Position
As of March 31, 2018 and 2017
(in thousands)

	<u>3/31/2018</u>	<u>3/31/2017</u>
ASSETS		
Current Assets		
Cash and cash equivalents	\$ 118,288	\$ 109,725
Notes, loans and accounts receivable, net	10,100	9,114
Other current assets	1,927	1,343
Total current assets	<u>130,315</u>	<u>120,182</u>
Noncurrent Assets		
Cash and cash equivalents	18,943	16,872
Investments	13,540	12,649
Notes, loans and accounts receivable, net	1,081	1,369
Capital assets, net	377,175	355,348
Other noncurrent assets	175	179
Total noncurrent assets	<u>410,914</u>	<u>386,417</u>
Total assets	<u>541,229</u>	<u>506,599</u>
 DEFERRED OUTFLOWS OF RESOURCES	 <u>43,802</u>	 <u>29,176</u>
 LIABILITIES		
Current Liabilities		
Accounts payable, accrued liabilities and deposits	15,448	14,277
Unearned revenue	1,251	1,527
Long-term liabilities-current portion	811	870
Total current liabilities	<u>17,510</u>	<u>16,674</u>
Noncurrent Liabilities		
Deposits	12,043	12,780
Unearned revenue	100	95
Long-term liabilities	114,269	121,936
Net pension liability	275,585	247,081
Total noncurrent liabilities	<u>401,997</u>	<u>381,892</u>
Total liabilities	<u>419,507</u>	<u>398,566</u>
 DEFERRED INFLOWS OF RESOURCES	 <u>6,195</u>	 <u>4,282</u>
 NET POSITION		
Net investment in capital assets	267,895	238,775
Restricted		
Nonexpendable	7,616	7,616
Expendable	7,960	3,822
Unrestricted	(124,142)	(117,286)
Total net position	<u>\$ 159,329</u>	<u>\$ 132,927</u>

Northern Kentucky University
A Component Unit of the Commonwealth of Kentucky
Statements of Revenues, Expenses and Changes in Net Position
For the Years Ended March 31, 2018 and 2017
(in thousands)

	<u>3/31/2018</u>	<u>3/31/2017</u>
OPERATING REVENUES		
Student tuition and fees (net of scholarship allowances of \$42,561 in 2018 and \$39,096 in 2017)	\$ 98,123	\$ 97,034
Federal grants and contracts	1,726	2,328
State and local grants and contracts	1,943	1,872
Nongovernmental grants and contracts	1,819	2,020
Sales and services of educational departments	3,288	3,659
Auxiliary enterprises		
Housing and food service (net of scholarship allowances of \$1,791 in 2018 and \$1,645 in 2017)	9,270	9,724
Other auxiliaries	3,441	3,615
Other operating revenues	7,028	6,428
Total operating revenues	<u>126,638</u>	<u>126,680</u>
OPERATING EXPENSES		
Educational and general		
Instruction	52,739	53,185
Research	974	919
Public service	8,286	9,346
Libraries	4,705	4,700
Academic support	13,734	12,565
Student services	17,833	17,984
Institutional support	20,824	20,029
Operation and maintenance of plant	12,505	12,265
Depreciation	11,885	12,645
Student aid	16,962	15,514
Auxiliary enterprises		
Housing and food service	3,338	3,601
Other auxiliaries	978	1,356
Auxiliary depreciation	2,349	2,268
Other expenses	517	101
Total operating expenses	<u>167,629</u>	<u>166,478</u>
Net income (loss) from operations	<u>(40,991)</u>	<u>(39,798)</u>
NONOPERATING REVENUES (EXPENSES)		
State appropriations	41,297	37,083
Federal grants and contracts	17,527	17,330
State and local grants and contracts	10,875	10,196
Private gifts and grants	37	193
Investment income (loss)	1,836	1,516
Interest on capital asset-related debt	(3,058)	(3,279)
Other nonoperating revenues (expenses)	231	(317)
Net nonoperating revenues	<u>68,745</u>	<u>62,722</u>
Income (loss) before other revenues, expenses, gains or losses	<u>27,754</u>	<u>22,924</u>
Capital appropriations	25,797	19,565
Capital grants and gifts	264	124
Total other revenues	<u>26,061</u>	<u>19,689</u>
Increase (decrease) in net position	<u>53,815</u>	<u>42,613</u>
NET POSITION		
Net position-beginning of year	105,514	90,314
Net position-end of year	<u>\$ 159,329</u>	<u>\$ 132,927</u>

Statements for Management Use Only
Excludes required GASB Pension Reporting

Condensed Statement of Net Position

	3/31/2018	3/31/2017
ASSETS		
Current assets	\$ 130,315	\$ 120,182
Capital assets, net	377,175	355,348
Noncurrent assets	33,739	31,069
Total assets	<u>541,229</u>	<u>506,599</u>
DEFERRED OUTFLOWS OF RESOURCES	<u>3,461</u>	<u>3,828</u>
LIABILITIES		
Current liabilities	17,510	16,674
Noncurrent liabilities	126,412	134,811
Total liabilities	<u>143,922</u>	<u>151,485</u>
DEFERRED INFLOWS OF RESOURCES	<u>1,662</u>	<u>1,798</u>
NET POSITION		
Net investment in capital assets	267,895	238,775
Restricted		
Nonexpendable	7,616	7,616
Expendable	7,960	3,822
Unrestricted	115,493	106,957
Total net position	<u>\$ 398,964</u>	<u>\$ 357,170</u>

Condensed Statement of Revenues, Expenses and Changes in Net Position

	3/31/2018	3/31/2017
OPERATING REVENUES		
Student tuition and fees, net	\$ 98,123	\$ 97,034
Grants and contracts	5,488	6,220
Sales and services of educational departments	3,288	3,659
Auxiliary enterprises	12,711	13,339
Other operating revenues	7,028	6,428
Total operating revenues	<u>126,638</u>	<u>126,680</u>
OPERATING EXPENSES		
Educational and general	148,562	146,507
Depreciation	11,885	12,645
Auxiliary enterprises (including depreciation)	6,665	7,225
Other expenses	517	101
Total operating expenses	<u>167,629</u>	<u>166,478</u>
Net loss from operations	<u>(40,991)</u>	<u>(39,798)</u>
NONOPERATING REVENUES (EXPENSES)		
State appropriations	41,297	37,083
Gifts, grants and contracts	28,439	27,719
Investment income	1,836	1,516
Interest on capital asset-related debt	(3,058)	(3,279)
Other nonoperating revenues (expenses)	231	(317)
Net nonoperating revenues	<u>68,745</u>	<u>62,722</u>
Income (loss) before other revenues, expenses, gains or losses	<u>27,754</u>	<u>22,924</u>
Capital appropriations	25,797	19,565
Capital grants and gifts	264	124
Total other revenues	<u>26,061</u>	<u>19,689</u>
Increase (decrease) in net position	<u>53,815</u>	<u>42,613</u>
Net position-beginning of year as previously reported	105,514	90,314
Add back effect of Pension	239,635	224,243
Net position-end of period	<u>\$ 398,964</u>	<u>\$ 357,170</u>

NORTHERN KENTUCKY UNIVERSITY

Current Unrestricted Fund

Schedule of Revenue, Budgeted and Actual

For the Period from July 1, 2017 to March 31, 2018

With Comparative Prior Year Data

	Fiscal Year 2017/18			Fiscal Year 2016/17		
	Revised Budget	Actual Revenue	% of Bgt	Revised Budget	Actual Revenue	% of Bgt
STUDENT TUITION AND FEES						
Tuition - Summer	\$ 9,101,610	\$ 3,578,119	39 %	\$ 9,782,453	\$ 4,253,877	43 %
Tuition - Fall	68,082,220	68,054,675	100	64,667,815	64,992,803	101
Tuition - Spring (Including Winter)	61,589,902	61,734,132	100	59,994,845	59,490,395	99
Mandatory Fees	4,397,600	4,217,221	96	4,627,956	4,354,145	94
Class Fees	<u>3,309,386</u>	<u>3,099,134</u>	94	<u>3,337,748</u>	<u>3,038,694</u>	91
TOTAL STUDENT TUITION AND FEES	<u>\$ 146,480,718</u>	<u>\$ 140,683,281</u>	96 %	<u>\$ 142,410,817</u>	<u>\$ 136,129,914</u>	96 %
STATE APPROPRIATIONS GENERAL	<u>\$ 51,621,100</u>	<u>\$ 41,296,900</u>	80 %	<u>\$ 46,353,400</u>	<u>\$ 37,082,800</u>	80 %
SALES AND SERVICES OF EDUCATIONAL ACTIVITIES	<u>\$ 5,141,110</u>	<u>\$ 3,288,276</u>	64 %	<u>\$ 5,735,886</u>	<u>\$ 3,658,886</u>	64 %
SALES AND SERVICES OF AUXILIARY ACTIVITIES	<u>\$ 16,832,607</u>	<u>\$ 14,501,929</u>	86 %	<u>\$ 16,319,579</u>	<u>\$ 14,984,431</u>	92 %
OTHER SOURCES						
Service Fees	\$ 2,169,675	\$ 1,827,439	84 %	\$ 2,197,060	\$ 1,761,697	80 %
Rentals	1,522,478	1,666,193	109	1,286,776	1,413,565	110
Investment Earnings	772,125	959,857	124	397,025	379,332	96
Other	<u>2,569,537</u>	<u>3,114,609</u>	121	<u>2,954,392</u>	<u>2,839,708</u>	96
TOTAL OTHER SOURCES	<u>\$ 7,033,815</u>	<u>\$ 7,568,098</u>	108 %	<u>\$ 6,835,253</u>	<u>\$ 6,394,302</u>	94 %
TOTAL CURRENT UNRESTRICTED FUND REVENUE	<u><u>\$ 227,109,350</u></u>	<u><u>\$ 207,338,484</u></u>	91 %	<u><u>\$ 217,654,935</u></u>	<u><u>\$ 198,250,333</u></u>	91 %

NORTHERN KENTUCKY UNIVERSITY

Current Unrestricted Fund

Schedule of Expenditures by Function and Account Category

Budgeted and Actual

FOR THE PERIOD JULY 1, 2017 THROUGH MARCH 31, 2018

With Comparative Prior Year Data

	Fiscal Year 2017/18			Fiscal Year 2017/18		
	<u>Revised Budget</u>	<u>Actual Expenditures</u>	<u>% of Bgt</u>	<u>Revised Budget</u>	<u>Actual Expenditures</u>	<u>% of Bgt</u>
INSTITUTIONAL SUPPORT						
Personnel Expenses	\$ 23,561,199	\$ 16,830,349	71 %	\$ 23,015,208	\$ 16,232,457	71 %
Operating Expenses/Capital Outlay	<u>8,035,377</u>	<u>3,306,416</u>	41	<u>6,905,360</u>	<u>2,990,901</u>	43
TOTAL INSTITUTIONAL SUPPORT	\$ 31,596,576	\$ 20,136,765	64 %	\$ 29,920,568	\$ 19,223,358	64 %
OPERATION & MAINTENANCE OF PLANT						
Personnel Expenses	\$ 11,873,699	\$ 7,593,073	64 %	\$ 11,820,729	\$ 7,736,737	65 %
Operating Expenses/Capital Outlay	3,697,617	2,422,662	66	3,886,735	2,173,631	56
Utilities	<u>4,318,000</u>	<u>2,146,213</u>	50	<u>4,152,800</u>	<u>2,244,912</u>	54
TOTAL OPERATION & MAINTENANCE OF PLANT	\$ 19,889,316	\$ 12,161,948	61 %	\$ 19,860,264	\$ 12,155,280	61 %
STUDENT FINANCIAL AID						
Grants,Loans,Benefits	<u>27,632,687</u>	<u>30,618,331</u>	111	<u>25,567,863</u>	<u>26,582,645</u>	104
TOTAL STUDENT FINANCIAL AID	\$ 27,632,687	\$ 30,618,331	111 %	\$ 25,567,863	\$ 26,582,645	104 %
TRANSFERS						
Mandatory:						
Debt Service/Capital Lease	\$ 6,117,922	\$ 6,114,149	100 %	\$ 6,034,460	\$ 6,030,820	100 %
Nonmandatory	<u>2,270,460</u>	<u>(1,090,449)</u>	(48)	<u>1,551,935</u>	<u>1,626,551</u>	105
TOTAL TRANSFERS	\$ 8,388,382	\$ 5,023,700	60 %	\$ 7,586,395	\$ 7,657,371	101 %
TOTAL EDUCATIONAL AND GENERAL EXPENDITURES						
Personnel Expenses	\$ 140,829,738	\$ 101,986,628	72 %	\$ 136,413,942	\$ 101,183,765	74 %
Operating Expenses/Capital Outlay	42,454,014	22,280,378	52	42,221,202	21,989,736	52
Transfers	8,388,382	5,023,700	60	7,586,395	7,657,371	101
Financial Aid	<u>27,632,687</u>	<u>30,618,331</u>	111	<u>25,567,863</u>	<u>26,582,645</u>	104
TOTAL EDUCATIONAL AND GENERAL EXPENDITURES	\$ 219,304,821	\$ 159,909,037	73 %	\$ 211,789,402	\$ 157,413,517	74 %

NORTHERN KENTUCKY UNIVERSITY

Current Unrestricted Fund

Schedule of Expenditures by Function and Account Category

Budgeted and Actual

FOR THE PERIOD JULY 1, 2017 THROUGH MARCH 31, 2018

With Comparative Prior Year Data

	Fiscal Year 2017/18			Fiscal Year 2017/18		
	<u>Revised Budget</u>	<u>Actual Expenditures</u>	<u>% of Bgt</u>	<u>Revised Budget</u>	<u>Actual Expenditures</u>	<u>% of Bgt</u>
AUXILIARY ENTERPRISES						
STUDENT SERVICES						
Personnel Expenses	\$ 2,663,251	\$ 1,908,964	72 %	\$ 2,480,039	\$ 1,855,982	75 %
Operating Expenses/Capital Outlay	8,289,687	3,650,751	44	8,160,730	3,621,785	44
Financial Aid	<u>423,059</u>	<u>498,750</u>	118	<u>423,059</u>	<u>388,205</u>	92
TOTAL STUDENT SERVICES	\$ 11,375,997	\$ 6,058,465	53 %	\$ 11,063,828	\$ 5,865,972	53 %
TRANSFERS						
Mandatory:						
Debt Service/Capital Lease	\$ 5,068,755	\$ 5,056,046	100 %	\$ 5,072,215	\$ 4,992,306	98 %
Nonmandatory	<u>2,909,403</u>	<u>2,859,959</u>	98	<u>2,855,488</u>	<u>2,738,885</u>	96
TOTAL TRANSFERS	\$ 7,978,158	\$ 7,916,005	99 %	\$ 7,927,703	\$ 7,731,191	98 %
TOTAL AUXILIARY ENTERPRISES						
Personnel Expenses	\$ 2,663,251	\$ 1,908,964	72 %	\$ 2,480,039	\$ 1,855,982	75 %
Operating Expenses/Capital Outlay	8,289,687	3,650,751	44	8,160,730	3,621,785	44
Financial Aid	423,059	498,750	118	423,059	388,205	92
Transfers	<u>7,978,158</u>	<u>7,916,005</u>	99	<u>7,927,703</u>	<u>7,731,191</u>	98
TOTAL AUXILIARY ENTERPRISES	\$ 19,354,155	\$ 13,974,470	72 %	\$ 18,991,531	\$ 13,597,163	72 %
TOTAL EXPENDITURES AND TRANSFERS						
Personnel Expenses	\$ 143,492,989	\$ 103,895,592	72 %	\$ 138,893,981	\$ 103,039,747	74 %
Operating Expenses/Capital Outlay	50,743,701	25,931,129	51	50,381,932	25,611,521	51
Transfers	16,366,540	12,939,705	79	15,514,098	15,388,562	99
Financial Aid	<u>28,055,746</u>	<u>31,117,081</u>	111	<u>25,990,922</u>	<u>26,970,850</u>	104
TOTAL EXPENDITURES AND TRANSFERS	<u>\$ 238,658,976</u>	<u>\$ 173,883,507</u>	73 %	<u>\$ 230,780,933</u>	<u>\$ 171,010,680</u>	74 %

NORTHERN KENTUCKY UNIVERSITY

Current Restricted Fund

Schedule of Actual Revenues and Expenditures

For the Period from July 1, 2017 to March 31, 2018

With Comparative Prior Year Data

	Fiscal Year To Date 3/31/18	Fiscal Year To Date 3/31/17	Difference	Percentage Change	Fiscal Year 2017 Final
Revenues by Source					
Federal Grants & Contracts	\$ 1,119,156	\$ 1,723,722	\$ (604,566)	-35%	\$ 2,893,736
State and Local Grants & Contracts	2,019,292	2,013,634	5,658	0%	3,543,428
Nongovernmental Grants & Contracts	186,603	216,398	(29,795)	-14%	329,976
Federal Financial Aid Programs	18,133,903	17,916,503	217,400	1%	18,398,546
State Financial Aid Programs	10,747,303	10,054,434	692,869	7%	10,113,013
NKU Foundation Subgrants	1,462,313	1,652,967	(190,654)	-12%	2,235,869
Agency Subgrants	186,783	172,587	14,196	8%	226,768
Other	-	500	(500)		500
Total Revenues	\$ 33,855,353	\$ 33,750,745	\$ 104,608	0%	\$ 37,741,836
Expenditures by Function					
Instruction	\$ 1,625,723	\$ 2,217,043	\$ (591,320)	-27%	\$ 2,924,455
Research	603,346	696,827	\$ (93,482)	-13%	1,220,397
Public Service	1,866,336	2,230,381	\$ (364,045)	-16%	3,200,887
Libraries	72,058	56,256	\$ 15,803	28%	46,950
Academic Support	335,442	275,115	\$ 60,327	22%	382,918
Student Services	563,912	536,070	\$ 27,842	5%	720,797
Institutional Support	669,274	711,005	\$ (41,732)	-6%	950,694
Operation & Maintenance of Plant	17,923	18,442	\$ (519)	-3%	19,847
Student Financial Aid	28,769,527	27,879,440	\$ 890,087	3%	28,410,076
Total Expenditures	\$ 34,523,541	\$ 34,620,578	\$ (97,039)	0%	\$ 37,877,021

NORTHERN KENTUCKY UNIVERSITY

Schedule of Bonds Payable

Through the Period Ended March 31, 2018

	Date Issued	Maturity Date	Original Indebtedness	Outstanding Indebtedness	Principal Due This Fiscal Year	Interest Due This Fiscal Year
HOUSING AND DINING SYSTEM REVENUE BONDS						
Series B	11/01/1980	11/01/2020	\$ 4,768,000	\$ 600,000	\$ 185,000	\$ 20,775
GENERAL RECEIPTS BONDS*						
Series A 2007	06/07/2007	09/01/2018	48,660,000	2,395,000	2,300,000	141,800
Series A 2008	06/18/2008	09/01/2018	19,465,000	995,000	485,000	49,500
Series A 2010	06/29/2010	09/01/2020	6,785,000	935,000	435,000	35,881
Series B 2010	10/21/2010	09/01/2027	12,265,000	8,350,000	695,000	295,506
Series A 2011	08/04/2011	09/01/2030	9,290,000	7,200,000	435,000	268,194
Series A 2013	02/26/2013	09/01/2022	4,995,000	2,620,000	495,000	57,350
Series A 2014	01/07/2014	09/01/2033	47,375,000	41,120,000	1,660,000	2,041,225
Series A 2016	05/17/2016	09/01/2027	25,765,000	25,640,000	-	965,200
Series B 2016	08/25/2016	09/01/2028	15,225,000	15,125,000	100,000	507,794
TOTAL BONDS			\$ 194,593,000	\$ 104,980,000	\$ 6,790,000	\$ 4,383,225

NORTHERN KENTUCKY UNIVERSITY
Schedule of Current Investments
Through the Period Ended March 31, 2018

	<u>Average Balance</u>	<u>YTD Yield</u>	<u>Maturity Date</u>
STATE INVESTMENTS*			
State Investment Short Term Pool - General Receipts	\$ 92,360,636	1.18%	N/A
State Investment Intermediate Term Pool - General Receipts	1,073,783	0.81%	N/A
State Investment Short Term Pool - Housing	836,407	1.18%	N/A
State Investment Intermediate Term Pool - Housing	<u>11,493</u>	0.80%	N/A
TOTAL STATE INVESTMENTS	<u><u>\$ 94,282,319</u></u>		

*Invested at the state by the Office of Financial Management in investment pools.

RESERVE FOR RETIREMENT OF INDEBTEDNESS

Huntington Trust Public Funds Deposit Account	<u>\$ 210,194</u>	0.10%	N/A
TOTAL RESERVE FOR RETIREMENT OF INDEBTEDNESS	<u><u>\$ 210,194</u></u>		

FUND FOR RENEWALS AND REPLACEMENTS

Huntington Trust Public Funds Deposit Account	<u>\$ 398,201</u>	0.10%	N/A
TOTAL FUND FOR RENEWALS AND REPLACEMENTS	<u><u>\$ 398,201</u></u>		

RECOMMENDATION:

That the following academic affairs personnel actions receive Board of Regents approval:

ADMINISTRATIVE APPOINTMENTS

Dr. Valerie Hardcastle, professor and St. Elizabeth Healthcare Executive Director for the Institute for Health Innovation and Vice President for Health Innovation, effective June 4, 2018.

Mini Vita Follows

FACULTY APPOINTMENTS:

Dr. Axel Brandt, assistant professor in the Department of Mathematics and Statistics, College of Arts and Sciences, effective August 13, 2018.

Dr. Allyson Graf, assistant professor in the Department of Psychological Sciences, College of Arts and Sciences, effective August 13, 2018.

Mr. Sheldon Lyke, assistant professor in the Department of Law School Instruction, Chase College of Law, effective August 13, 2018.

Mini Vitas Follow

TRANSITIONS:

Ms. Paulette Ebert, from lecturer to lecturer II in the Department of Mathematics and Statistics, College of Arts and Sciences, effective August 13, 2018.

Ms. Jessica Ferguson, from lecturer II to senior lecturer in the College of Business Advising Center, Haile/US Bank College of Business, effective July 1, 2018.

Dr. Sharmanthie Fernando, from professor and interim chair to professor and chair in the Department of Physics, Geology and Engineering Technology, College of Arts and Sciences, effective July 1, 2018.

Dr. Joan Ferrante, from professor to permanent part-time tenured professor in the Department of Sociology, Anthropology and Philosophy, College of Arts & Sciences, effective April 1, 2018.

Mr. John Gibson, from lecturer II to senior lecture in the Department of Communication, College of Informatics, effective July 1, 2018.

Mr. Stephen Johnson, from lecturer to lecturer II in the Department of Communication, College of Informatics, effective August 13, 2018.

Ms. Megan Lindsey, from lecturer to assistant professor in the Department of Counseling, Social Work, and Leadership, College of Education and Human Services, effective August 13, 2018.

Dr. Greg Martin, from professor in the Department of Marketing and associate dean to professor in the Department of Marketing and interim dean, Haile/US Bank College of Business, effective January 3, 2018.

Dr. Gail O'Brien, from lecturer to lecturer II in the Department of Political Science, Criminal Justice, and Organizational Leadership, College of Arts and Sciences, effective August 13, 2018.

Mr. Mel Peterson, from lecturer to lecturer II in the Department of Mathematics and Statistics, College of Arts and Sciences, effective August 13, 2018.

Mr. Wiley Piazza, from lecturer to lecturer II in the Department of Kinesiology and Health, College of Education and Human Services, effective August 13, 2018.

Ms. Olena Pilyayeva, from lecturer II to senior lecturer in the College of Business Advising Center, Haile/US Bank College of Business, effective July 1, 2018.

Ms. Paige Wideman, from lecturer II to senior lecturer in the Department of Visual Arts, in the School of the Arts, College of Arts and Sciences, effective August 13, 2018.

Pr. Michael Whiteman, from professor and co-acting dean to professor and interim dean, Chase College of Law, effective June 1, 2018.

Mini Vitas Follow

DEPARTURES:

Mr. Michael Wells, lecturer, W. Frank Steely Library, effective April 2, 2018.

RETIREMENTS:

Ms. Carol Furnish, professor of Law Library Services in the Chase College of Law, effective February 28, 2019.

Dr. Ann Keller, associate professor in the Department of Nursing, College of Health Professions, effective May 2018.

Dr. Doris Shaw, professor of marketing and chair in the Department of Marketing, Sports Business, and Construction Management, Haile/US Bank College of Business, effective June 30, 2018.

Dr. Tracey Sigler, associate professor of management and chair in the Department of Management, Haile/US Bank College of Business, effective June 30, 2018.

TEMPORARY FACULTY APPOINTMENTS:

College of Informatics

Business Informatics

Mr. Matthew Zachary Otey

Academic Year

Mini Vita Follows

MINI VITA

- Name:** Valerie Hardcastle
- Title:** Professor and St. Elizabeth Healthcare Executive Director for the Institute for Health Innovation and Vice President for Health Innovation
- Education:** Ph.D. in Cognitive Science and Philosophy, University of California, San Diego, 1994
- M.A. in Philosophy, 1987, University of Houston
- A.B. in Business, 1986, University of California, Berkeley
- Experience:** 2013-Present, Executive Director, UC LEAF, University of Cincinnati
- 2012-Present, Co-Director, Weaver Institute for Law and Psychiatry, University of Cincinnati
- 2007-2012, Dean, McMicken College of Arts and Sciences, University of Cincinnati
- 2005-2007, Associate Dean, College of Liberal Arts and Human Sciences, Virginia Tech
- 2002-2007, Professor, Department of Philosophy, Virginia Tech
- 2000-2006, Head, Department of Science and Technology in Society, and Chair, Center for Science and Technology Studies, Virginia Tech
- 2000-2006, Graduate Program in Science and Technology Studies, Virginia Tech
- 1998-2002, Associate Professor, Department of Philosophy, Virginia Tech
- 1992-1998, Assistant Professor, Department of Philosophy, Virginia Tech

MINI VITA

Name: Axel Brandt

Title: Assistant Professor

Education: Ph.D. in Applied Mathematics, 2016, University of Colorado Denver

M.S. in Mathematics, 2012, Miami University

B.S. in Mathematics, 2010, Ohio Northern University

Experience: 2016-present, Teaching Postdoctoral Fellow, Davidson College

MINI VITA

Name: Allyson Graf

Title: Assistant Professor

Education: Ph.D. Social Psychology, West Virginia University, 2015

M.S. Psychology, West Virginia University, 2013

M.A. Psychology, Cleveland State University, 2007

B.A. Psychology, Hiram College, 2004

Experience: 2015-2018, Assistant Professor of Psychology, Elmira College

MINI VITA

Name: Sheldon Bernard Lyke

Title: Assistant Professor of Law

Education: B.A. Princeton University, 1996

J.D. Northwestern University, 1999

Ph.D. University of Chicago, 2013

Experience: 2003-2018, Assistant Professor of Law, Whittier Law School

2012-2013, Visiting Assistant Professor of Law, Northwestern University School of Law

2006-2011, Adjunct Professor, Columbia College Chicago

2000-2008, Lecturer, University of Chicago

MINI VITA

Name: Paulette Ebert

Title: Lecturer

Education: M.A.in Mathematics Education, 1996, Northern Kentucky University

B.S. in Mathematics, 1992, Northern Kentucky University

Experience: 2012-present, Full-Time Developmental Math Lecturer, Northern Kentucky University

1997-2011, Part-Time Developmental Math Instructor, Northern Kentucky University

2001-2004, High School Mathematics Teacher, Glen Este High School, Batavia, OH

1992-2001, High School Mathematics Teacher, Campbell County High School, Alexandria, KY

MINI VITA

Name: Professor Jessica Ferguson

Title: Advisor/Senior Lecturer

Education: M.B.A. in Marketing, 2009, Northern Kentucky University

B.B.A. in Marketing and Management, 2007, University of Kentucky

Experience: 2017-present, Advisor/Lecturer II, Haile/US Bank College of Business, Northern Kentucky University

2010-2017, Advisor/Lecturer, Haile/US Bank College of Business, Northern Kentucky University

2009-present, Owner/Operator, Hello Cupcake!

2007-2009, M.B.A. Graduate Assistant, Northern Kentucky University

MINI VITA

Name: Sharmanthie Fernando

Title: Professor and Chair

Education: Ph.D. in Theoretical Physics, University of Cincinnati, 1999

M.S. in Mathematics, University of Cincinnati, 1997

M.S. in Physics, University of Cincinnati, 1993

B.S. in Mechanical Engineering, University of Moratuwa, Sri Lanka, 1991

Experience: 2017 – Present, Interim Chair and Professor of Physics,
Northern Kentucky University

2013-2017, Professor of Physics, Northern Kentucky University

2007-2013, Associate Professor of Physics, Northern Kentucky University

2001-2007, Assistant Professor of Physics, Northern Kentucky University

1998-2001, Lecturer of Physics, Northern Kentucky University

1997-1998, Research Assistant, Department of Physics, University of Cincinnati

1992-1997, Teaching Assistant, Department of Physics, University of Cincinnati

1991-1992, Assistant Lecturer, Department of Mechanical Engineering,
University of Moratuwa, Sri Lanka.

MINI VITA

Name: Joan Ferrante

Title: Professor

Education: Ph.D. in Sociology, University of Cincinnati, 1984

M.S. in Sociology, University of Cincinnati, 1978

B.S. in Sociology, Northern Kentucky University, 1977

Experience: 2001-Present, Grants and contracts granted by various organizations

2000-Present, Faculty Coordinator, Mayerson Student Philanthropy Project

1992-Present, Best-selling author of textbook publications

1989-Present, Professor/Coordinator, Sociology, Northern Kentucky University

MINI VITA

Name: John Gibson

Title: Senior Lecturer

Education: M.A. in Mass Communication, Murray State University

B.A. in History, Murray State University

Experience: 2008-present, Lecturer II in the Department of Communication, Northern Kentucky University

2008-2008, Adjunct Professor in the Department of Journalism and Mass Communications, Murray State University

2008-present, Faculty producer, NorseMedia

MINI VITA

Name: Stephen Johnson

Title: Lecturer II

Education: M.A. in Communication, Northern Kentucky University

Bachelor of Social Studies, Northern Kentucky University

Bachelor of Philosophy, Northern Kentucky University

Secondary Education Certification, Northern Kentucky University

Experience: 2012 – present, Lecturer in the Department of Communication, Northern Kentucky University

2008 – 2012, Adjunct Professor in the Department of Communication, Northern Kentucky University

MINI VITA

Name: Megan Talley-Lindsey

Title: Lecturer

Education: MSW, 2005, University of Cincinnati

Bachelor of Social Work, 2002, University of Cincinnati

Experience: 2013-present, Lecturer, Northern Kentucky University

2009-2013, Clinical Supervisor, The MENTOR Network

2009-2011, Therapist, Beech Acres Parenting Center

2005-2011, Grief Counselor, Hospice of the Bluegrass

2008-2009, Substance Abuse Therapist, Family Service of Cincinnati

MINI VITA

Name: Greg Martin

Title: Professor of Marketing and Interim Dean

Education: Ph.D. in Business/Commerce, University of Wisconsin-Madison, 1994

M.B.A. University of Arkansas, 1988

B.A. in Art History, Criticism, and Conservation, University of Arkansas, 1978

Experience: 2018-present, Professor of Marketing and Interim Dean, Northern Kentucky University

2016-2017, Professor of Marketing and Associate Dean, Northern Kentucky University

2015-2016, Associate Professor of Marketing and Associate Dean, Northern Kentucky University

2012-2015, Associate Professor of Marketing, Northern Kentucky University

2008-2012, Associate Professor and Chair of Marketing, Northern Kentucky University

2007-2008, Associate Professor of Marketing and Director of International Business Programs, University of West Florida

2004-2007, Associate Professor of Marketing, University of West Florida

1999-2004, Associate Professor of Marketing and Chair of Marketing and Economics, University of West Florida

1994-1999, Assistant Professor of Marketing, University of West Florida

1992-1994, Research Assistant, Grainger Center for Distribution Management, Graduate School of Business, University of Wisconsin at Madison

1989-1991, Instructor of Marketing, Graduate School of Business, University of Wisconsin at Madison

1987, Program Coordinator and Instructor, Center for Management and Executive Development and Walton Institute of Retailing, College of Business Administration, University of Arkansas at Fayetteville

MINI VITA

Name: Gail S. O'Brien

Title: Lecturer I (non-tenure-track renewable)

Education: J.D. in Law, 1979, Capital University Law School

B.A. in English, 1976, Miami University

Experience: 2004-present, Lecturer, Criminal Justice, Northern Kentucky University

1997-2004, Lecturer/Instructor Criminal Justice, University of Texas at Arlington

1983-1997, Director of Victim Witness Program, University of Houston,
Downtown

1992-1996, Crime Victims' Rights Instructor, Houston Police Academy

1981-1982, Law Clerk/Bailiff, King County Superior Court, Seattle, WA

1979-1981, Law Clerk, Hansen & Ferguson, Attorneys-at-Law, Seattle, WA

1978-1979, Mediator, Arbitration of Misdemeanors, Columbus, OH

1977-1979, Mediator, Arbitration of Small Claims, Franklin Co. Small Claims
Court, Columbus, OH

1979, Law Clerk, Ohio Department of Mental Health/Retardation, Columbus, OH

1977-1978, Legal Researcher, Bogle & Gates Law Firm, Seattle, WA

MINI VITA

Name: Mel Peterson

Title: Lecturer I (non-tenure-track renewable)

Education: M.S. in Statistics, 1982, University of Iowa

B.S. in Mathematics, 1980, Western Michigan University

Experience: 2011-present, Lecturer of Statistics, Northern Kentucky University

2004-2011, Teacher, High School Mathematics and Computer Science, Miami Valley Christian Academy

1999-2004, Manager, Global Privacy, Procter & Gamble, Cincinnati

1997-2003, Technology Manager, P&G Interactive Marketing, Procter & Gamble, Cincinnati

1995-1997, Global Workstation Architect, R&D, Procter & Gamble, Cincinnati

1992-1995, Manager, Laundry & Cleaning Products R&D IT, Procter & Gamble, Cincinnati

1990-1992, Manager, Health and Beauty Care R&D IT, Procter & Gamble, Cincinnati

1986-1990, Senior Systems Analyst, Engineering Total Quality, Procter & Gamble, Cincinnati

1982-1985, Systems Analyst, Math & Computing, Procter & Gamble, Cincinnati

1987-1991, Adjunct Instructor, Xavier University

MINI VITA

Name: Wiley T. Piazza

Title: Lecturer II

Education: M.A. 1977, University of Texas at Tyler

B.S. 1974, University of Southern Mississippi

Experience: 2013-present, Lecturer, Northern Kentucky University

2011-2012, Director of Projects and Initiatives, Whole Person Wellness Solutions

2000-2011, Lecturer, Northern Kentucky University

2000-2006, Vice President, Montague, Eippert and Associates

1994-2000, Manager and Exercise Physiologist for Cardiac Rehabilitation and Wellness Center, Cancer Treatment Center and Diabetes Center, St. Luke Hospitals of Northern Kentucky

1989-1994, Wellness Coordinator, Human Resources, Northern Kentucky University

1986-1989, Assistant Professor, Otterbein College

1982-1986, Assistant Professor, Wittenberg University

MINI VITA

Name: Professor Olena Pilyayeva

Title: Advisor/Lecturer II

Education: M.B.A. in Project Management, 2007, Northern Kentucky University

M.S. in Accounting, 2001, State Kharkiv University of Technologies and Management, Ukraine

B.S. in Economics & Entrepreneurship, 1999, State Kharkiv University of Technologies and Management, Ukraine

Experience: 2017-present, Advisor/Lecturer II, Haile/US Bank College of Business, Northern Kentucky University

2007-2017, Advisor/Lecturer, Haile/US Bank College of Business, Northern Kentucky University

2004-2007, Transfer Services Admission Specialist, Northern Kentucky University

2004, Student Specialist, Office of International Students and Scholars, Northern Kentucky University

2003-2004, Computer Lab Assistant, Office of Information Technology, Northern Kentucky University

2002-2003, Intermarket Office Manager, Marketing Relations Specialist, and Translator, Ukrainian marketing and distribution company

2001-2002, Accountant/Bookkeeper, GazEnergoInvest, Ukraine

MINI VITA

Name: Paige Wideman

Title: Lecturer I

Education: M.F.A. in Sculpture, 1999, University of Cincinnati

B.F.A., in Sculpture, 1989, Kansas City Art Institute

Experience: 2004-present, Lecturer and Coordinator in Visual Arts, Northern Kentucky University

2003, Adjunct Professor, Xavier University, Cincinnati, OH

1999-2003, Part-Time Instructor, Northern Kentucky University

1999-2003, Adjunct Professor, Wilmington College, TriCounty and Eastgate, Cincinnati, OH

MINI VITA

Name: Michael Whiteman

Title: Professor and Interim Dean

Education: M.S. (Library Science) Simmons College, 1995

J.D. University of Louisville, 1994

B.A. Concordia University, 1990

Experience: 2015-present, Professor of Law, Associate Dean for Law Library/Information Technology/Administration, NKU Chase

2009-2015, Professor of Law, Associate Dean for Law Library Services and Information Technology, NKU Chase

2009, Associate Professor of Law, Associate Dean for Information Resources, FIU College of Law

2002-2009, Professor of Law, Associate Dean for Law Library Services and Information Technology, NKU Chase

2000-2002, Associate Director, Brandeis School of Law Library (University of Louisville)

1995-2000, Legal Reference/Government Documents Librarian, Head of Technical Services, Brandeis School of Law Library (University of Louisville)

1994-1995, Evening Legal Reference Librarian, Boston College Law School Library

MINI VITA

Name: Carol Furnish

Title: Professor of Law Library Services
Assistant Director for Instruction and Outreach

Education: M.L.S. Indiana University, 1980

B.A. Indiana University, 1975

Experience: 2001-present, Professor of Library Services and Assistant Director for Instruction & Outreach Services, NKU Chase College of Law

1995-2001, Associate Professor of Library Services and Assistant Director for Instruction & Outreach Services, NKU Chase College of Law

1990-1995, Assistant Professor of Library Services, Reference Librarian, NKU Chase College of Law

1987-1989, Head Law Librarian, Ross and Hardies, Chicago, IL.

1982-1985, Head Law Librarian, Hopkins and Sutter, Chicago, IL.

MINI VITA

Name: Ann Keller

Title: Associate Professor

Education: Ed.D. Educational Foundations, 1990, University of Cincinnati

M.S. Nursing, 1991, University of Cincinnati

M.S. Counseling, 1977, Xavier University

B.S. Nursing, 1975, College of Mt. St. Joseph

Experience: 2002 – 2018, Associate Professor of Nursing, Northern Kentucky University

2000 – 2002, Assistant Professor of Nursing, Northern Kentucky University

1997 – 2000, Chair of Department of Nursing, Thomas More College

1995 – 2000, Associate Professor of Nursing, Thomas More College

1991 – 1995, Assistant Professor of Nursing, Thomas More College

1984 – 1990, Staff Nurse, Deaconess Hospital

1979 – 1984, Staff Nurse, Medical Personnel Pool

MINI VITA

Name: Doris Shaw

Title: Professor of Marketing

Education: Ph.D. in Marketing, 2000, Kent State University

M.B.A., 1983, Baldwin-Wallace College

Experience: 2016-Present, Professor of Marketing and Chair, Department of Marketing, Sports Business, and Construction Management, Northern Kentucky University

2016-2017, American Council on Education Fellow, San Jose State University

2012-2016, Associate Professor of Marketing and Chair, Department of Marketing, Sports Business, and Construction Management, Northern Kentucky University

2011-2012, Associate Professor of Marketing and Associate Dean, Haile/US Bank College of Business, Northern Kentucky University

2008-2011, Associate Professor of Marketing, Northern Kentucky University

2002-2007, Assistant Professor of Marketing, Northern Kentucky University

2000-2002, Visiting Assistant Professor of Marketing, Kent State University

1998-2000, Assistant Professor of Marketing, Malone College

1993-2000, Teaching Fellow and Part-Time Faculty, Kent State University

1987-1995, Part-Time Faculty, University of Akron

1984-1993, Advisory Systems Marketing Representative, IBM Corporation

1980-1984, Marketing Sales and Support Representative, AT&T

1979-1980, Systems Management Consultant, Andersen Consulting

MINI VITA

Name: Tracey Sigler

Title: Associate Professor of Management

Education: Ph.D. in Business Administration, 1997, University of North Carolina

M.B.A. in Organizational Studies, 1991, Bowling Green State University

B.B.A. in Purchasing, 1985, Bowling Green State University

Experience: 2007-2011 & 2016-Present, Associate Professor of Management and Chair,
Department of Management, Northern Kentucky University

2007-present, Associate Professor of Management, Northern Kentucky University

2001-2006, Assistant Professor of Management, Northern Kentucky University

1997-2001, Assistant Professor of Management, Western Washington University

1990-1993, Instructor, Bowling Green State University

1985-1989, Buyer, Chrysler Motors Corporation

MINI VITA

Name: Matthew Zachary Otey

Title: Lecturer

Education: M.S. in Health Informatics, Marshall University

B.B.A. in Management Information Systems, Marshall University

Experience: 2013-2018, Adjunct Instructor of Health Informatics, Marshall University

2009-2018, Health Information Technology Consultant, YetoZ, LLC.

2005-2008, Healthcare Project Manager and Business Analyst, IBM

RECOMMENDATION:

That the following recommendations on reappointment, promotion and tenure receive Board of Regents approval.

BACKGROUND:

The following recommendations have been made according to the policies of the Faculty Policies and Procedures Handbook which include the appropriate review by departmental committees, chairs, deans, and the provost. *This is a correction to the March 2018 BOR materials as these two recommendations for promotion were inadvertently omitted.*

RECOMMENDED FOR PROMOTION

The following faculty have been recommended for promotion beginning with the 2018-2019 academic year:

Name	Department	Current Rank	Proposed Rank
<u>STEELY LIBRARY</u>			
Ms. Lois Hamill	Library	Associate Professor	Professor
Ms. Mary Chesnut	Library	Associate Professor	Professor

RECOMMENDATION:

That the attached non-academic personnel actions receive Board of Regents approval.

BACKGROUND:

The following categories of non-academic personnel actions which occurred between February 13, 2018 and April 2, 2018 require approval by the Board of Regents:

1. Activations/Rehires
2. Reassignments, Reclassifications, Title/Status Changes, Promotions
3. Transfers
4. Contract/Temporary/Student to Regular & Regular to Contract
5. Departures
6. Retirements
7. Administrative/Executive

**ACTIVATIONS/REHIRES
02/13/18 – 04/02/18**

NAME	DEPARTMENT	TITLE	EFF. DATE
Blevins, Madeline	Biological Sciences	Lab Technician	02/19/2018
Breeze, Beverly	Academic Affairs	Administrative Specialist	03/26/2018
Conley, Kendra	Norse Advising	Advisor, Undergraduate Programs	03/05/2018
Martin, Denise	PP – Custodial Services MC	Custodian	02/14/2018
O’Connell, Warren	Auxiliary Housing Facilities Management	HVAC Mechanic	02/12/2018*
Schmidt, Meghan	Norse Advising	Advisor	03/05/2018
Schultz, Leslie	Univ. Development & Alumni Relations	Administrative Specialist	02/26/2018
Lisa Wright	University Police	Dispatcher	03/29/2018

**REASSIGNMENTS, RECLASSIFICATIONS, TITLE/STATUS CHANGES, PROMOTIONS
02/13/18 – 04/02/18**

NAME	DEPARTMENT	TITLE	STATUS	EFF. DATE
Lindsey Christian	Human Resources	Assistant to the Chief HR Officer	Reclassification	02/26/2018
Miller, D. Douglas	Electric Shop	Supervisor, Electrical Services	Promotion	02/19/2018
Richardson, Whitney	Health, Counseling & Student Wellness	Staff Clinician	11 to 12 Months	02/28/2018
Suttmiller, Victoria	University Housing	Interim Director	Status Change	01/01/2018*
Wiley, David	Campus Recreation	Assistant Director, Intramural Sports	Promotion	03/12/2018
Young, Karen	Advancement Services	Information Specialist	Reclassification	02/11/2018*

TRANSFERS
02/13/18 – 04/02/18

NAME	PREVIOUS DEPARTMENT	NEW DEPARTMENT	TITLE	EFF. DATE
Brinkman, Lisa	Educational Talent Search	Research, Grants & Contracts	Sr. Post Grant Administrator	01/01/2018*
Estridge, Robin	Veterans' Resource Station	Office of the University Registrar	Coordinator, Service	03/14/2018

CONTRACT/TEMPORARY/STUDENT TO REGULAR & REGULAR TO CONTRACT
02/13/18 – 04/02/18

NAME	DEPARTMENT	TITLE	STATUS	EFF. DATE
Brown, William	CRC Facility Management	Plumbing Mechanic	Contract to Regular	03/12/2018
Huber, Stephanie	HR – Benefits Management	Accountant	Contract to Regular	02/26/2018

DEPARTURES
02/13/18 – 04/02/18

NAME	DEPARTMENT	TITLE	EFF. DATE
Chambers, Joseph	Norse Advising	Advisor, Undergraduate Programs	02/17/2018
Crail, Nicholas	Carpentry/Construction	Painter	02/07/2018*
Criss, Sharon	Intercollegiate Athletics	Assistant to the Athletic Director	02/17/2018
Regina DeWard	Adult Learner Programs & Services	Academic Coach	03/11/2018
Gonzalez, Jennifer	Kentucky Center for Mathematics	Data Analyst	03/03/2018
Hartle, Brenda	Horticulture	Horticulture Technician	03/01/2018
McQueen, Teresa	WNKU-FM Radio	Administrative Secretary	01/28/2018*
Moulton, Heather	Norse Advising	Advisor, Undergraduate Programs	03/31/2018
Mozzocco, Elizabeth	WNKU-FM Radio	Program Director	02/05/2018*
Schultz, Deemi	Undergraduate Academic Affairs	Assistant to the Vice Provost	03/10/2018
Seibert, Marlene	PP – Custodial Services MC	Custodian	03/17/2018
Shuler, Autumn	English	Academic Secretary	03/10/2018
Temple, Pam	WNKU-FM Radio	Announcer/Reporter	01/28/2018*
Whitford, Zachary	HVAC/General Maintenance	HVAC/General Maintenance Mechanic	03/03/2018

RETIREMENTS
02/13/18 – 04/02/18

NAME	DEPARTMENT	TITLE	EFF. DATE
Chow, Mayme	Budget Office	Coordinator	04/01/2018
Webb, Deborah	Mail/Distribution Services	Clerk II	03/01/2018

ADMINISTRATIVE/EXECUTIVE
02/13/18 – 04/02/18

NAME	DEPARTMENT	TITLE	REASON	EFF. DATE
Hales, Michael	Office of the Chief Financial Officer	Co-Interim Chief Admin. Officer	Status Change	03/01/2018
Moore, Sue Hodges	Senior Vice President	Administration & Finance	Retirement	03/01/2018
Southwood, Lori	Human Resources	Co-Interim Chief Admin. Officer	Status Change	03/01/2018

***Not on previous report**

RECOMMENDATION:

The Board of Regents officially hereby accepts contributions totaling **\$838,000** received by the NKU Foundation Inc. for the benefit of Northern Kentucky University during the period February 1, 2018 through March 31, 2018 per the below list.

BACKGROUND:

At the March 12, 2014 Board Meeting, a major gift policy was approved by the Regents raising the level of major gifts submitted for review and acceptance by the Board to \$25,000. Contributions of \$25,000 or more for the period 02/1/18 through 3/31/18 are itemized below.

Contributions of \$25,000 or More (02/01/2018 - 3/31/2018)				
Donor Name	Gift Date	Gift Designation	Gift Amount	Gift Type
R.C. Durr Foundation	2/27/2018	Three year support for collaborative project - College of Education & Human Services & Family Wellness Clinic, Scholar House, Newport Independent School District	\$150,000.00	Pledge
Edwards Initiative, Inc.	3/16/2018	2018 Portfolios Project (simulated investment strategy for area high school and middle school students/College of Arts & Sciences)	\$30,000.00	Cash
Oakley Farris	3/07/2018	Operating support for Institute of Health Innovation at direction of St. Elizabeth Healthcare Exec. Dir. Includes naming opportunities for rooftop patio and conference room.	\$350,000.00	Cash
Fifth Third Bancorp	2/28/2018	Support for College of Informatics Electronic Media/Broadcasting Study Abroad Program	\$53,000.00	Pledge
Jason and Amy Jackman	2/26/2018	Scholarship support: Jackman Scholars	\$50,000.00	Pledge
Jason and Amy D. Jackman Fund	2/28/2018	Scholarship support	\$25,000.00	Cash
Robert D. Scott Gift Fund	2/9/2018	Keyer-Scott Women's	\$50,000.00	Cash

Contributions of \$25,000 or More (02/01/2018 - 3/31/2018)				
Donor Name	Gift Date	Gift Designation	Gift Amount	Gift Type
		Golf Scholarship		
Elsa M. Heisel Sule Charitable Trust	2/6/2018	Elsa M. Heisel Sule Scholarship	\$80,000.00	Pledge
Western & Southern Financial Group	2/28/2018	Two-year support for the Cyber Threat Security Laboratory, College of Informatics	\$50,000.00	Cash & Pledge
		TOTAL	\$838,000.00	

RECOMMENDATION:

The Board of Regents hereby approves the following naming actions:

- (1) The naming recognition for support of NKU's Institute for Health Innovation. "Eva G. and Oakley B. Farris Conference Room" and "Eva G. and Oakley B. Farris Rooftop Patio"
- (2) The naming of an endowed scholarship in support of students enrolled in Chase College of Law. "Justice Wil Schroder Scholarship"
- (3) The naming of a scholarship in support of at-risk students who participate in NKU's UCAP program. "Charles W. Ratliff Memorial Scholarship"

BACKGROUND:

Naming actions in connection with private gifts are governed by NKU Administrative Regulation-II-4.0-2, section 2.2. NKU's Naming Policy provides for naming opportunities in consideration of a major contribution to the university. The policy allows flexibility in determining the level of contribution appropriate for each naming action, enabling each gift to be judged on its own merit.

After careful consideration by university officials and unanimous support by the University Naming Committee, it was recommended to offer the following naming recognitions.

- (1) The university has received a major gift in support of the Institute for Health Innovation providing mission support to enable the St. Elizabeth Healthcare Executive Director of the Institute for Health Innovation to achieve excellence in staffing, programming, facilities, education materials and equipment.

Donors: Eva and Oakley Farris

Naming Gift: \$350,000

Naming Recognition: Eva G. and Oakley B. Farris Conference Room and the Eva G. and Oakley B. Farris Rooftop Patio

Oakley and Eva Farris have been longtime supporters of NKU investing in the College of Informatics, Steely Library, and the Haile/US Bank College of Business.

- (2) The university has received a major gift to provide scholarship support for students in the Chase College of Law who demonstrate academic promise.

Donor: Memorial gifts

Naming Gift: \$10,000

Naming: Justice Wil Schroder Memorial Scholarship

Justice Schroder passed away on October 26, 2013. His family recommended memorial gifts in his name to establish the Justice Wil Schroder Scholarship at Chase College of Law.

(3) The university has received a major gift that will provide scholarship support for students participating in NKU's University Connect and Persist (UCAP) program. This program supports at-risk students with financial need who maintain a minimum GPA of 2.5.

Donor: Charles W. Ratliff estate

Naming Gift: \$121,039.24

Naming: Charles W. Ratliff Memorial Scholarship

In October 2017, NKU was notified by Branch Banking and Trust Company (BB&T) that their client, Mr. Charles Ratliff, had named NKU as a beneficiary in his estate documents. The document stipulated that the funds be used in Mr. Ratliff's memory in support of the university's mission. The funds will create a need-based scholarship for students who are at risk for non-matriculation. The scholarship will support the university's efforts to enhance retention among students at risk for non-matriculation.

RECOMMENDATION:

That Emeritus status for the following individuals receive Board of Regents approval:

Dr. Jan Hillard, professor in the Department of Political Science, Criminal Justice and Organizational Leadership, College of Arts and Sciences, effective May 2018.

Dr. Ann Keller, associate professor in the Department of Nursing, College of Health Professions, effective May 2018.

Dr. Robert Lilly, Regent's Professor in the Department of Sociology, Anthropology and Philosophy, College of Arts and Sciences, effective May 2018.

Dr. Angela Lipsitz, professor and assistant chair in the Department of Psychological Sciences, College of Arts and Sciences, effective May 2018.

Dr. Andrew Miller, professor in the Department of English, College of Arts and Sciences, effective May 2018.

Dr. Penelope Bradley Summers, associate professor of Journalism, College of Informatics, effective May 2018.

Mini Vitas Follow

BACKGROUND

The faculty members recommended for Emeritus status have received the endorsement of the faculty, the dean, the provost, and the president.

MINI VITA

Name: Jan William Hillard

Title: Professor

Education: Ph.D., Political Science, University of Cincinnati, 1984
M.A., Political Science, University of Cincinnati, 1980
B.A., Political Science, Hanover College

Experience: 2007-2015 Associate Provost for Regional Stewardship, Northern Kentucky University
2005-2007 Assistant Vice President for Economic Initiatives, Northern Kentucky University
2005-2006, Interim Chair, Political Science and Criminal Justice, Masters of Public Administration Program, Northern Kentucky University
2003-2005, Associate Dean for Academic Affairs, Professor, Political Science, University of Cincinnati, Clermont College
2001-2002, Director of New Programs, 1999-2000, Associate Provost, University of Wisconsin, River Falls
1999-2003, Professor, Master of Management Program, University of Wisconsin, River Falls
1999-2000, Associate Provost, University of Wisconsin, River Falls
1995-2000, Director of Institutional Research, University of Wisconsin, River Falls
1995-1996, Co-Director, North Central Association Accreditation, University of Wisconsin, River Falls
1990-1995, Chair, Political Science Department, College of Arts and Sciences, University of Wisconsin, River Falls
1980-2003, Professor, Political Science, College of Arts and Sciences, University of Wisconsin, River Falls

MINI VITA

Name: Ann Keller

Title: Associate Professor

Education: Ed.D. Educational Foundations, 1990, University of Cincinnati

M.S. Nursing, 1991, University of Cincinnati

M.S. Counseling, 1977, Xavier University

B.S. Nursing, 1975, College of Mt. St. Joseph

Experience: 2002-2018, Associate Professor of Nursing, Northern Kentucky University

2000-2002, Assistant Professor of Nursing, Northern Kentucky University

1997-2000, Chair of Department of Nursing, Thomas More College

1995-2000, Associate Professor of Nursing, Thomas More College

1991-1995, Assistant Professor of Nursing, Thomas More College

1984-1990, Staff Nurse, Deaconess Hospital

1979-1984, Staff Nurse, Medical Personnel Pool

MINI VITA

Name: J. Robert Lilly

Title: Professor of Sociology

Education: Ph.D. 1975, Sociology, University of Tennessee

M.A. 1969, Sociology, West Virginia University

B.S. 1966, Science/Social Science, Concord College

Experience: 1985–present, Professor, Department of Sociology, Anthropology, and Philosophy, Northern Kentucky University

1992-2006, Visiting Professor, Sociology and Social Policy, University of Durham England

1988-1992, Visiting Professor, Sociology School of Law, DeMonfort University England

1988, Visiting Scholar, Oxford Criminological Centre, Oxford University England

1976-1985, Associate Professor, Department of Sociology, Anthropology, and Philosophy, Northern Kentucky University

1974-1976, Assistant Professor, Department of Sociology, Anthropology, and Philosophy, Northern Kentucky University

MINI VITA

Name: Angela Lipsitz

Title: Professor, Department of Psychology

Education: Ph.D. Social Psychology, 1983, University of North Carolina at Chapel Hill

M.A. Social Psychology, 1981, University of North Carolina at Chapel Hill

B.S. Psychology, 1978, Centre College of Kentucky

Experience: 1982-2018, Professor of Psychology, Northern Kentucky University

1979-1982, Professor of Psychology, University of North Carolina at Chapel Hill

MINI VITA

Name: P. Andrew Miller

Title: Professor of English

Education: M.F.A., 1990, Emerson College, Boston, MA

B.A., 1988, Miami University, Oxford, OH

Experience: 2015-Present, Professor of English, Northern Kentucky University

2006-2015, Associate Professor, Northern Kentucky University

2000-2006, Assistant Professor, Northern Kentucky University

MINI VITA

Name: Penelope Bradley Summers

Title: Associate Professor

Education: Ph.D. in Mass Communications, University of Kentucky
M.A. in Communications, University of Kentucky
B.A. in Journalism and Social Sciences, University of Kentucky

Experience: 1990-2014, Associate Professor in the Department of Communication, Northern Kentucky University
1983-1990, Assistant Professor in the Department of Communication, Northern Kentucky University
Managing Editor, *Georgetown News & Times*
Reporter, *The Graphic*
Information and Communications Specialist, Kentucky Department of Justice
1980-1981, Tourism Marketing Specialist, Kentucky Department of Tourism
Public Affairs Director and News Reporter, WVLK AM and FM Radio
Associate Television Producer, Kentucky Educational Television Network
On-Air Personality, WAXU AM and FM Radio

RECOMMENDATION:

That the Regents Professorship be awarded to Kenneth Jones, Director of the School of the Arts and Professor of Theatre, and Dr. Jonathan Reynolds, Professor of History.

BACKGROUND:

The Regents Professorship is an important award that recognizes full professors who, “at the apex of their careers, have an exceptional record of achievements in scholarship or creative activity that has brought acclaim to the university and is consistent with the university’s core values... The award celebrates the accomplishments of the recipient and provides support through time and resources for the processor to focus on his/her work. Such work should bring further acclaim to the University and ultimately enhance the full breadth of the professor’s work.” (*Faculty Policies and Procedures Handbook*, p. 142)

A selection committee was formed of distinguished NKU professors and a scholar from the University of Kentucky. The committee members were Drs. Kathleen Fuegen, Michael Carrell, Diana Hallman (University of Kentucky), Michael Mannheimer, Gaut Ragsdale, Cindy Reed, Denise Robinson, Bob Wallace, and Verl Pope. The committee reviewed the materials of four nominees: Ken Jones, Jonathan Reynolds, Shawn Faulkner, and Scott Nutter.

From the nominees, finalists were chosen by the committee, judged upon the criteria set forth in the faculty handbook and the strength of nominating letters and the candidate’s personal statement. After conferring with the committee and reviewing the application materials of each nominee, Kenneth Jones and Jonathan Reynolds are recommended as the recipients of the Regents Professorship award. This recommendation has been approved by Provost Sue Ott Rowlands and President Gerard St. Amand.

RECOMMENDATION:

That a Master's Degree in Nutrition 3+2, as outlined in the accompanying proposal, be approved for immediate implementation.

BACKGROUND:

Nutrition is an area of health science, which studies human metabolism as it relates to nutrition. An interdisciplinary curriculum with courses in health sciences, biology, and chemistry comprises this accelerated 3+2 nutrition master's degree. This degree is for highly motivated students who are interested in working in the field of nutrition and dietetics. This degree is a fast paced coordinated nutrition master's program, which will allow students to obtain a master's and complete the required supervised practice hours in five years. Goals of the Accelerated Nutrition master's program are to: 1. Increase the awareness and knowledge of the impact of nutrition on total health, shifting the focus of our students to one that is more holistic. 2. Provide our students with an in-depth exposure to nutrition in order to increase their ability to deliver a higher quality of care. 3. Increase understanding of the interconnection of health and wellness to improve transdisciplinary collaboration. 4. Enhance the ability of our graduates to address the health and wellness needs of the Northern Kentucky Community.

Department of Allied Health - Nutritional Science & Dietetics

2018-2019 Program - New - Major, Minor or Certificate

General Catalog Information

Type of Program * Program
 Shared Core

Identify Purpose of Proposal * Pre-Proposal
 Full Proposal

College *

College of Health Professions

Department *

Department of Allied Health

Program Level * Undergraduate Graduate

Does this proposal require TEC approval? * Yes No

Degree Level * Bachelor's
 Master's
 Doctoral
 Certificate
 Joint Program
 Associate

If Certificate, select appropriate option Undergraduate Certificate < 1 Year
 Undergraduate Certificate 1-2 Years
 Undergraduate Certificate 2-4 Years
 Institutionally-Defined Undergraduate Certificate
 Post-Baccalaureate Certificate (over 18 credit hours with Master Level Courses being taught)
 Post-Masters Certificate (over 18 credit hours with Doctorate Level Courses being taught)
 Institutionally-Defined Graduate Certificate
 Post-Doctoral Degree Professional Practice Certificate

Program Type*	Master
Degree Type*	Master of Science
Status*	<input checked="" type="radio"/> Active-Visible
Title of Proposed Degree Program*	Nutritional Science & Dietetics
EEO Status	
Name of Program Director*	Francoise Knox-Kazimierczuk
Intended Date of Implementation*	2018
Anticipated Date for Granting First Degrees*	2023
Date of Governing Board Approval	
Date of CPE Approval	
List the objectives of the proposed program*	<p>To prepare a generalist, internship-eligible graduate who has achieved basic competencies as identified by the Foundation Knowledge Requirements and Expected Learning Outcomes.</p> <p>To prepare a graduate who is knowledgeable about nutritional care in multiple settings and demonstrates specific personal and professional competencies as outlined by the Accreditation Council for Education in Nutrition and Dietetics.</p> <p>To provide a basis for further development and life-long learning that will assure continued competence in the field of nutrition and dietetics.</p> <p>To prepare a graduate who will engage in civic minded activities focused on community development through advocacy, policy, and action related to food and nutrition.</p>
Explain how the proposed program relates to the institutional	The program objectives focus on graduating successful students who are able to secure employment in the region and help shape the health of Kentucky through creativity and innovation. The objectives reflect the institutional mission and strategic priorities by focusing on graduating

mission and academic plan*

competent and creative dietetic students from diverse backgrounds to serve the Northern Kentucky region through innovated student centered curriculum.

Additionally, in the spring of 2018 NKU's Health Innovation Center is scheduled to open. The mission and vision of this center is to bring together multiple healthcare disciplines under one building to collaborate and learn from each other to address the healthcare needs of Kentucky in effective and innovative ways. The nutrition program will be an additional program housed in the center and will support the mission and vision through the training of registered dietitians who will focus on community health and chronic disease management.

Explain how the proposed program addresses the state's postsecondary education strategic agenda*

The Nutritional Science & Dietetics Program is committed to serving our students and community through a commitment to community inclusive scholarship and inter-professional education & practice, which enables a deeper and more integrated perspective of food and nutrition. To achieve community inclusive scholarship the program will focus on the recruitment and retention of under-represented minority students, working closely with NKU R.O.C.K.S. and L.A. M. P. programs.

Explain how the proposed program furthers the statewide implementation plan*

This new program furthers the statewide implementation plan due to the field of study being a high demand discipline. The Northern Kentucky University Center for Economic Analysis & Development (CEAD) conducted a market study for specific health professions. The Greater Cincinnati/Northern Kentucky region will experience a shortage in dietetic professionals over the course of the next ten years, based the CEAD data analysis. CEAD reports approximately 180 job openings related to growth and replacement in the region, but indicates that the current number of replacements during this time is approximately 38.

Student learning outcomes of the program

Students will be able to:

- 1. Locate, interpret, evaluate, and use professional literature and information technologies to make ethical evidence-based practice decisions.**
- 2. Demonstrate ability to incorporate critical thinking skills in overall practice through the analysis and integration of evidence and clinical practice experience.**
- 3. Demonstrate effective and professional oral and written communication and documentation.**
- 4. Demonstrate effective counseling techniques and educational instruction to facilitate behavior change.**
- 5. Demonstrate ability to understand cultural competence/sensitivity.**
- 6. Develop interventions to affect change and enhance wellness in diverse individuals and groups.**
- 7. Explain the impact of public policy and different health care delivery systems on food, nutrition, and dietetics practice.**

Explain how the curriculum achieves the program-level student learning outcomes*

The curriculum achieves the program level student learning outcomes through the use of didactic coursework and supervised practice experiences. The curriculum for this program will incorporate courses from a variety of disciplines such as health sciences, nursing, counseling, business, biology, and chemistry.

Highlight any distinctive qualities of this proposed program*

This program is a coordinated dietetics program (CP), offering didactic dietetics coursework and 1200 hours of supervised practice. In addition to this new program being a CP, it is an accelerated BS/MS degree program, which allows academically prepared and motivated students an opportunity to complete degree requirements for the bachelor, master degrees, and supervised practice internship at an accelerated pace. Students completing this program will graduate with a masters enabling them to receive their verification statement to register for the CDR registration examination in five years.

Will this program Yes No
 replace or
 enhance any
 existing
 program(s) or
 track(s) within
 an existing
 program?*

If yes, please
 specify. Include
 the projected
 faculty/ student
 in major ratio

Is there a Yes No
 specialized
 accrediting
 agency related to
 this program?*

If yes, identify Accreditation Council for Education in Nutrition and Dietetics
 the agency

Do you plan to Yes No
 seek
 accreditation?*

If yes, explain
 your plans for
 accreditation. If
 no, explain your
 rationale for not
 seeking
 accreditation.*

I am currently working with the Accreditation Council for Education in Nutrition and Dietetics (ACEND) to complete my candidacy application. The candidacy application is due August 30, 2017. Approval of the candidacy application is approximately 3-4 months. The candidacy application will allow students to enroll in the program while the accreditation process is ongoing. Programs remain candidate programs for the first year and during this time must receive a site visit from the accrediting body. Upon approval programs transition to fully accredited programs.

Describe the
 library resources
 available to
 support this
 program. You
 may attach any
 documentation
 provided to
 SACS.*

Students of the Nutritional Science & Dietetics program will benefit from having full access to the resources within the W. Frank Steely Library found on campus at NKU. Current online databases will be sufficient for students to complete the program.

Describe the physical facilities and instructional equipment available to support this program*

Didactic coursework will occur through a hybrid format which will use online learning and face-to-face. The face-to-face classes will occur in a classroom. Supervised practice experiences will take place offsite at local hospitals, long-term care facilities, and community agencies.

There are no additional expenses related to equipment or instructional materials because these items already exist and are in use in the College of Health Professions nursing and simulation laboratories. Additionally, equipment and physical facilities have been included in the Health Innovation Center budget that will accommodate the needs of the nutritional science & dietetics program.

Clearly state the admission, retention, and completion standards designed to encourage high quality*

Admission to the nutritional science & dietetics program is highly competitive. Completed applications with all required accompanying materials are reviewed according to the priority deadlines listed on the Graduate Education website, <http://www.nku.edu/admissions/graduate.html>. Deadlines are as follows:

Fall - July 1

Spring- No Admission

Summer- No Admission

ADMISSION

3+2 Program: Currently Enrolled NKU Undergraduate Students

Students in this option will have obtained the bachelor's in nutritional science through the 3+2 program, and are now continuing their graduate course work.

Nutritional Science & Dietetics major:

Had been admitted to NKU's 3+2 nutritional science & dietetics program.

Completed the nutritional science bachelor's through

enrollment in NKU's 3+2 program.

Applicants must have a cumulative grade point average of at least 3.0 at the undergraduate level based on a 4.0 scale.

The GRE is not required for this option.

Full/Regular Admission – New Graduate Students

This option is designed for students who already hold the RDN credential or who have completed a BS in nutrition and/or dietetics.

To be considered for admission to the nutritional science & dietetics program, an applicant must submit the following:

An application for admission and the application fee.

Official copies of transcripts of all undergraduate and graduate (if applicable) coursework; applicants must have a cumulative grade point average of at least 3.0 at the undergraduate level based on a 4.0 scale.

Official GRE scores of at least 150 in each of the two areas, Quantitative and Verbal, and a score of at least 3.5 in the Analytical Writing section, taken within the last five-years prior to admission; Exceptions to the GRE requirement include possession of another Master's degree, MD or Ph.D. degree.

Completed undergraduate dietetic course requirements.

Contact the program director for the specific list of expected undergraduate coursework requirements.

A current resume.

Student letter of intent and career goals - this is a 1-2 page description, single spaced with 12 point Times New Roman and no more than 1" margins.

Interview with graduate program faculty may be required.

If applicable, an official copy of the Test of English as a Foreign Language (TOEFL).

Provisional Admission

Students applying to the program holding a non-nutrition/dietetics baccalaureate degree from a regionally accredited college or university will be required to complete pre-requisite undergraduate dietetic program courses before being able to start the graduate courses. Students wanting to be eligible to the CDR RDN examination will need to complete the 1200 hours of supervised practice experience hours.

Students not seeking registration as a dietitian through CDR are not required to complete the supervised practice. All students in this option are required to complete an advising session prior to admission to the program.

Provisional admission is only valid for one semester, pre-requisites must be completed prior to enrolling in a second semester.

Clearly state the degree completion requirements for the program*

Graduates from the Nutritional Science & Dietetics program must complete the university's required foundation of knowledge course plus required didactic and supervised professional hours. This program requires a completion of 166 credit hours, which includes dissertation hours. Completion of the required programmatic courses and 1200 hours of supervised practice with competency-based assessment at the clinical site will enable students to receive a verification statement from CDR and then sit for the national board examination.

Total number of hours required for degree (including General Education credits)* 34-43

Number of hours in degree program core* 28

Number of hours in concentration* 0

Number of hours in guided electives* 6

Number of hours in free electives* 0

Delivery Method*

- 100% f2F in classroom
- 100% Distance Learning
- F2F/Distance Learning Hybrid

Describe how the proposed program will An articulation agreement will be developed between NKU and KCTCS to define the course equivalency between the institutions. Students who

articulate with related programs in the state*

choose to pursue their pre-program coursework at KCTCS will be able to apply and transfer to NKU.

Provide Catalog Program Description:*

The Masters of Science in Nutritional Science and Dietetics provides students the opportunity to to complete the required didactic dietetics coursework and the 1200 hours of supervised practice within an academic program leading to the fulfillment of requirements from the Commission on Dietetics Registration (CDR), which provides access to register for the dietetics examination.

Students who apply and are accepted to this program will be exposed to a fast paced, team-based learning environment. The curriculum prepares students for a variety of positions in food & nutrition, public health, and wellness.

Prospective Curriculum*

3+2 Core Courses

NTR 696 Thesis Research
 STA 614 Statistics for Health Care Research
 HSC 600 Healthcare Research Methods
 NTR 610 Professional Issues in Dietetics
 NTR 625 Nutrition Physical Assessment & Pathopharmacology
 NTR 645 Dietetics Professional Practice IV
 NTR 613 Medical Nutrition Therapy II
 NTR 612 Medical Nutrition Therapy I
 NTR 630 Nutrition Counseling & Theory
 NTR 640 Macronutrients
 NTR 641 Micronutrients
 NTR 642 Dietetics Professional Practice III

Electives

Choose 2 from the following:

NTR 620 Pediatric Nutrition
 NTR 520 Nutrition and Physical Activity
 BIO 669 - Human Pathophysiology
 PSY 632 - Public Health
 NTR 635 - Nutritional Psychology
 MHI 625 - IS in Healthcare Organizations
 MBI 630 - Systems Analysis and Design
 MBI 635 - Database Management Systems

Regular Core - for students who already hold the RDN credential or who have completed a BS in nutrition and/or dietetics.

Students already holding the RDN credential and students not seeking registration as a dietitian are not required to complete the supervised practice.

HSC 600 Healthcare Research Methods
 NTR 610 Professional Issues in Dietetics
 NTR 625 Nutrition Physical Assessment & Pathopharmacology
 NTR 696 Thesis Research
 STA 614 Statistics for Health Care Research
 NTR 613 Medical Nutrition Therapy II
 NTR 612 Medical Nutrition Therapy I
 NTR 630 Nutrition Counseling & Theory
 NTR 640 Macronutrients
 NTR 641 Micronutrients

Describe planned alternative methods of program delivery*

This program is a hybrid program with a mix of courses being offered online, hybrid, and face-to-face.

Describe how the doctorate builds upon the reputation and resources of the existing master's degree program in the field

n/a

Explain the impact of the proposed program on undergraduate education at the institution

This program will have a positive impact on the university providing a degree for a high demand job in the region and providing another dimension to the College of Health Professions (CHP). The addition of the nutritional sciences & dietetics program will further the understanding of how teams function within the hospital setting. Additionally, this program will provide students who are interested in nutrition a path to enter into the profession. Currently, NKU students interested in working in the field of nutrition & dietetics must transfer to University of Cincinnati or University of Kentucky. This program will enable NKU to retain students that would otherwise be lost.

List and discuss the nature and appropriateness of available clinical sites

Several clinical, community, and foodservice sites have been identified for use in the Nutritional Science & Dietetics Program; St. Elizabeth Hospital, Sun Behavioral Health Hospital, Mercy Health, Dearborn County Hospital, Kettering Medical Center, Dayton, OH, DaVita, Children's Home, C.A.I.N., Our Harvest, NACU, and Northern Kentucky Health Department.

All supervised practice experiences are in the tri-state and provide general clinical experience for dietetic students, foodservice management, or community/public health experience.

Clearly describe all evidence of student demand*

In June 2009, the ACEND® board instituted a moratorium on new Didactic Programs in Dietetics applying for candidacy for accreditation, unless they have a process to assure that all qualified students will obtain an internship position. It is estimated that approximately half of all dietetic students will unsuccessfully apply for dietetic internships, due to a shortage in internship positions. The Academy of Nutrition and Dietetics (AND) cites a steady rise in the demand for dietetics education without a subsequent increase in internship positions as the reason for this shortage (Sherry, 2015; ADA, 2010). In 2013, data showed 5,444 applicants applied for 2,963 available dietetic internship positions (graphs provided on page 2). To address this supply and demand discrepancy ACEND® has encouraged the development of new Dietetic Internships and Coordinated Programs in Dietetics. The program that NKU is proposing is a Coordinated Program, developed to address the supply and demand dilemma.

References

Academy of Nutrition and Dietetics [formerly the American Dietetic Association (ADA)]. (2010). Creating Our Competition: Why the Dietetics Internship Shortage is as Important to Your Future as it is to the Practitioners of Tomorrow. ADATimes, 7(2), 12-15.

Sherry, A. (2015). Education: The Dearth of Dietetics Internships. Today's Dietitian, 17(3), 18-21.

Provide evidence of student demand at the regional, state, and national levels*

In addition to the previous work which was completed by CEAD, NKU Institutional Research developed implemented a survey to assess the interest in a dietetics program. NKU Institutional Research, distributed the dietetics program interest survey to 323 undergraduate students in the College of Health Professions (CHP), who were undeclared or pre-majors. Students had a week to respond to the survey and received two email reminders over the course of the week. The response rate for the survey was 24%, with 77 students responding. Over one-third (n=27, 35.1%) of the respondents answered in the affirmative to the question, "Have you ever considered a career in dietetics/nutrition?". The majority of respondents (n=48, 62.4%) indicated they would be interested in pursuing a degree in dietetics if NKU had a program. The vast majority of students (n=63, 81.9%) indicated a willingness to complete supervised practice concurrently with didactic course work. Additionally, data from a local university, which we have been collaborating with indicates their program is at capacity and each semester they have applicants that are not admitted. In the fall of 2016, the program had approximately 18 applicants for 8 program slots. Based on the interest just in the College of Health Professions alone we would have the capability to fill the dietetics program, which has a maximum number of 30 students.

Identify the applicant pool and how they will be reached*

The applicant pool will be similar to other CHP students. CHP undecided students will be identified and provided program information. A survey of these students was conducted during the spring of 2017, with a significant amount of interest. Additionally, KCTS and Cincinnati State Technical and Community College (CSTCC) will provide dietetic technician students looking to transfer to complete the registered dietitian requirements. University of Cincinnati, Eastern Kentucky, and University of Kentucky will also serve as a source for transfer students, as these programs do not offer a seamless master's and supervised practice experience, which will be entry-level practice in 2024.

The Academy of Nutrition and Dietetics and ACEND also list all the accredited programs and provides students with information on these programs. The listing on these two sites provides national visibility and has the potential to attract students regionally, nationally, and internationally.

Describe the student recruitment and selection process*

The CHP advisors and faculty will work with admissions to attend local events and college visit days to recruit students. Additionally, participation in hospital events, educational institution events, and professional organizational events will aid in recruitment.

Identify the primary feeders for the program*

Primary feeders for the Nutritional Science & Dietetics program will be current NKU students, KTCS, and CSTCC.

Provide any evidence of a projected net increase in total student enrollments to the campus as a result of the proposed program*

The projected total number of students in the program when all five years are enrolled, based on retention numbers is 100 students. The maximum program capacity is 145 students.

Students Start	Fall 2018 1 st yr	Fall 2019 2 nd yr	Fall 2020 3 rd yr	Fall 2021 4 th yr	Fall 2022 5 th yr
Class of 2023	25				
Class of 2024		30			
Class of 2025			30		
Class of 2026				30	
Class of 2027					30
TOTALS	25	30	30	30	30
Retained Students	Fall 2018 1 st yr	Fall 2019 2 nd yr	Fall 2020 3 rd yr	Fall 2021 4 th yr	Fall 2022 5 th yr
Class of 2023		22	21	21	21

Class of 2024			27	26	26
Class of 2025				27	26
Class of 2026					27
Class of 2027					
TOTALS		22	48	74	100

Clearly describe evidence of employer demand*

In addition to the rise in demand among students, there is an increased demand for dietitians in the workforce. This information was previously cited in the pre-proposal and it is worth mentioning this again. The Northern Kentucky University Center for Economic Analysis & Development (CEAD) conducted a market study for specific health professions. The Greater Cincinnati/Northern Kentucky region will experience a shortage in dietetic professionals over the course of the next ten years, based on the CEAD data analysis. CEAD reports approximately 180 job openings related to growth and replacement in the region, but indicates that the current number of replacements during this time is approximately 38. Based on this data there will be approximately 142 jobs left vacant. To address this shortage in qualified job applicants the addition of internship positions or coordinated program positions is required. As with most other health professions the completion of supervised practice hours is a requirement prior to obtaining the needed verification statement to register for the dietetic registration examination.

Describe the types of jobs available for graduates, average wages for these jobs, and the number of anticipated openings for each type of jobs at the regional, state, and national levels*

Graduates from this program will be able to work in a variety of settings. The most common of these settings is in the hospital as a clinical dietitian or as a foodservice manager. Other jobs include, but are not limited to outpatient care center, long-term care, government and public & private health organizations, school systems, fitness facilities, corporate wellness, and food development/manufacturing facilities.

The mean annual wage for a registered dietitian is \$59,670.

Clearly describe all evidence justifying a new program based on changes in the academic discipline or other academic reasons*

BLS estimates a 16% growth rate in dietetics from 2014-2024. Additionally, the Commission of Dietetics Registration (CDR) reports a 2.2% annual growth in dietetics registration. In addition to the reported growth in the field CDR has reported potential shortages in the field due to an aging workforce. CDR reports half of all veteran RDs will retire from the workforce by 2023. The Northern Kentucky University Center for Economic Analysis and Development (CAED), performed an analysis on the job outlook for the

Cincinnati metropolitan area and found there is a replacement shortage for dietitian positions in the region. The CEAD reported that by 2024 there will be 180 jobs open and only 38 replacements for those positions due to growth, this calculation did not factor in loss of dietitians due to retirement.

Additionally, it is estimated that approximately half of all dietetic students will unsuccessfully apply for dietetic internships, due to a shortage in internship positions. The Academy of Nutrition and Dietetics (AND) cites a steady rise in the demand for dietetics education without a subsequent increase in internship positions as the reason for this shortage (Sherry, 2015; ADA, 2010). In 2013, data showed 5,444 applicants applied for 2,963 available dietetic internship positions (graphs provided on page 2). To address this supply and demand discrepancy ACEND® has encouraged the development of new Dietetic Internships and Coordinated Programs in Dietetics. The program that NKU is proposing is a Coordinated Program, developed to address the supply and demand dilemma.

If the proposed program is an advanced practice doctorate explain the new practice or licensure requirements in the profession and/or requirements by specialized accrediting agencies that necessitate a new doctoral program

n/a

Does the proposed program differ from existing programs?* Yes No

If yes, please explain

It is worth noting that in 2024 entry-level requirements for dietitians will become a masters and verification statements to register for the examination will not be issued until a masters is completed. This program is an accelerated 3+2 master's program, which will allow students to complete all the required didactic work, 1200 hours of supervised practice, and graduate with a masters enabling them to receive their verification statement to registered for the CDR registration examination. The process of completing all these requirements will take five continuous years, which is a reduced time for traditional didactic and coordinated dietetic programs. Didactic dietetic programs require four years of academic course work culminating in a bachelors degree. Upon completion students must apply to a highly competitive computer matching internship process, which only

provides approximately 2000 internship slots for approximately 4000 graduating students. Resulting in half of the students receiving placement. Students then have to complete at least 1200 hours of supervised practice. This combined process is a five year process, but will have to be length to meet the masters requirement. Coordinated programs combine the didactic and the supervise practice, but does not include graduate work. Due to the new entry-level requirements of a master's degree, students completing a coordinated program will have to apply and be admitted to a master's degree program. The additional of a master's degree program will add 1-2 years to the educational process.

Does the proposed program serve a different student population from existing programs?* Yes No

If yes, please explain

This program is a selective competitive program and will focus on the recruitment and retention of highly motivated students looking to pursue the RDN requirements at the graduate level in conjunction with supervised practice hours.

Is access to existing programs limited?* Yes No

If yes, please explain

Each program is restricted to a specific number. The University of Cincinnati and the University of Kentucky enrolls 30 and 14 undergraduate students per class, respectively for their CP. These programs enroll additional students into their bachelor's level dietetic didactic programs (DPD) without the option of supervised practice experience. These additional students must apply to dietetic internship programs to be able to receive verification statements and sit for their national boards or transfer into a CP program. As previously stated elsewhere in this proposal, in 2024 entry-level will require a master's degree. Students in both programs will have to secure graduate positions to be eligible to sit for the national examination. With students already completing the CP of these other institutions the additional students completing DPD will have limited opportunity to be admitted to the graduate programs. NKU offers an opportunity for these students to transfer into our program to have a seamless education.

Is there excess demand for existing similar programs? Yes No

If yes, please explain

There is a demand for programs offering students the ability to complete didactic and supervised practice. The development of supervised practice experiences have not kept pace with the availability of didactic programs, and this has created a bottleneck in the dietitian educational pipeline. ACEND issued a moratorium on the creation of new didactic programs and has focused on encouraging academic institutions and hospitals to develop coordinated programs and/or internship programs to address the demand for supervised practice experience and to address the concerns of the Department of Education.

Will there be collaboration between the proposed program and existing programs? Yes No

If yes, please explain the collaborative arrangements with existing programs

NKU's CP will collaborate with the University of Cincinnati's CP to develop educational seminars and workshops to address some of the student learning objectives. Conversations have already been had with the University of Cincinnati's CP director. Conversations will be ongoing throughout the development of this program. Additionally, supervised practice sites will be shared throughout the Greater Cincinnati area with University of Cincinnati. NKU is currently securing contract agreements with supervised practice sites and will have all sites secured prior to the start of the program.

If no, please explain why there is no proposed collaboration with existing programs

Will this program require additional Yes No

resources?*

If yes, provide a brief summary of additional resources that will be needed to implement this program over the next five years

NKU's CP will collaborate with the University of Cincinnati's CP to develop educational seminars and workshops to address some of the student learning objectives. Conversations have already been had with the University of Cincinnati's CP director. Conversations will be ongoing throughout the development of this program. Additionally, supervised practice sites will be shared throughout the Greater Cincinnati area with University of Cincinnati. NKU is currently securing contract agreements with supervised practice sites and will have all sites secured prior to the start of the program.

Will this program impact existing programs and/or organizational units within your institution?* Yes No

If yes, please describe the impact n/a

Describe program evaluation procedures for the proposed program*

To meet student learning outcomes a number of assessment methods will be used. Direct methods of assessing students will consist of examinations, research projects, presentations, and writing assignments. Indirect methods will consist of student observation during supervised practice experiences and simulation, student learning satisfaction survey, teacher evaluations, and course grades. Additionally, the use of pass rates on the CDR examination will serve as an indirect measure of student learning.

All courses focus on specific knowledge and competencies outlined by ACEND. Additionally, ACEND performs routine site evaluations and program assessment for quality and adherence to the 2017 accreditation standards. The program director will initiate the assessment on an annual basis to ensure accreditation standards are met.

Which components will be evaluated?*

Key indicators of the program's quality include

Goal 1: Graduate competent, entry-level practitioners

Outcome 1.1: Over a five-year period, more than 80% of the students graduating from Coordinated Program (CP) program will complete program requirements within six years.

Outcome 1.2: Over a five-year period, the pass rate for CP graduates taking the registration examination for the first time will be at least 90%.

Outcome 1.3: Over a five-year period, 75% or more of CP graduates will indicate that their overall academic preparation was high or very high.

Outcome 1.4: Over a five-year period, 75% or more of employers will indicate that the graduate was prepared or very prepared in all of the content and skill areas when surveyed within 12-24 months of the graduation date.

Goal 2: Graduate diverse practitioners who obtain employment in dietetics or related fields

Outcome 2.1: Over a five-year period, at least 30% or more of the CP students will be ethnic/race and gender minorities.

Outcome 2.2: Over a five-year period, at least 75% of CP graduates will obtain employment in dietetics or related field

When will the components be evaluated?*

Components will be evaluated annually.

When will the data be collected?*

The data will be collected annually.

How will the data be collected?*

Assignment review/evaluation to assess adherence to listed learning objectives, surveys, and clinical evaluations will be used to gather data to determine program quality and effectiveness.

What will be the benchmarks and/or targets to be achieved?*

Benchmarks for the program are set by ACEND the accrediting body.

What individuals or groups will be responsible for data collection?*

The program director is responsible for the collection of the data

How will the data and findings be shared with faculty?*

The findings will be disseminated through an annual program meeting.

How will the data be used for making programmatic improvements?*

Data will be gathered and analyzed on an annual basis, and will assess

What are the measures of teaching effectiveness?*

Teaching effectiveness will largely be measured by the pass rate on the national examination.

What efforts to improve teaching effectiveness will be pursued based on these measures?*

National examination pass rates for the dietetic registration will be used to redevelop curriculum to ensure ACEND benchmarks are met. Examination results are sent to program directors as a report providing details on pass rates and scores in specific subject areas on the examination.

What are the plans to evaluate students' post-graduate success?*

Post-graduates and their employers will be surveyed to determine student success. Post-graduates will be assessed on graduation withing the specified time frame, national examination pass rate, securement of a job in dietetics or related field, and for knowledge and competency of dietetic related skills on the job. Employers will be surveyed to assess their satisfaction with the post-graduate and their confidence in the ability of the post-graduate to meet the job requirements/responsibilities at a proficient or above ranking.

Attached

I have attached a SACS Faculty Roster Form.

Attached* I have attached course lists by curricular headings.

Attached I have attached a Projected Student Demand Estimate.

Attached I have attached a Funding Sources Table.

Attached I have attached a Breakdown of Budget Expenses/ Requirements Table.

VPUAA Processes

CIP Code 51.3102

**BOR Approval
Date**

**CPE Final
Approval Date**

CPE ID

RECOMMENDATION:

That a Master's Degree in Exercise Science, as outlined in the accompanying proposal, be approved for immediate implementation.

BACKGROUND:

The Department of Kinesiology and Health would like to propose an online Master of Science in Exercise Science program to fit the needs of graduating students in any health-related field. The program is designed to be completed within two years and can be offered as an accelerated (one year) program to current NKU exercise science students. The online nature of the program provides working health professionals the flexibility to earn a graduate degree while continuing to work in the profession. Graduate students will study and learn about current research and topics in exercise science in addition to advancing their understanding in both clinical and fitness related fields within the profession. Students will be able to choose a thesis (research) track or non-thesis (internship) track to best fit their professional goals.

The Northern Kentucky and Cincinnati area has a large network of health and fitness professionals that range from hospital setting to strength and conditioning facilities. There is a need for an online Master's degree in Exercise Science to allow these professionals to work in their respective fields while having the flexibility to complete course work that is conducive to various works and life schedules. Currently, there are no online Masters level exercise science programs in the state of Kentucky, nor are there any programs similar in the Cincinnati area. Moreover, the online program would require a 1 credit hour "Lab Techniques" course that will be taught in the Health Innovation Center which will provide the students with an option to learn on campus at least once throughout their graduate program.

Exercise science practitioners are primarily clinical-based and work in hospitals, wellness and therapy-type clinics or focus on fitness and strength and conditioning. A major goal would be to prepare students for research and prepare them for two different certifications that are highly desirable in the field. For clinicians, the goal is to prepare them for the American College of Sports Medicine's (ACSM) registered clinical exercise physiology certification (RCEP) which requires a master's degree and clinical experience. For strength and conditioning coaches, the goal is to prepare students for the National Strength and Conditioning (NSCA) certified strength and conditioning specialist (CSCS) exam.

A total of 31 credits-hours will be required for successful completion of the graduate program. The courses will consist of graduate level research design and methods, advanced exercise, ECG, and cardiovascular physiology with exercise program design, clinical pathophysiology to prepare students for the registered clinical exercise physiology certification (RCEP) and a course focusing on a new and rapidly changing track in exercise science, analytics in sport science.

Potential 10-20 students per year

Department of Kinesiology and Health - Master of Science in Exercise Science

2018-2019 Program - New - Major, Minor or Certificate

General Catalog Information

Type of Program Program
 Shared Core

Status* Active-Visible

Identify Purpose of Proposal* Pre-Proposal
 Full Proposal

College*

Department*

Program Level* Undergraduate Graduate

Does this proposal require TEC approval?* Yes No

Degree Level* Bachelor's
 Master's
 Doctoral
 Certificate
 Joint Program
 Associate

If Certificate, select appropriate option Undergraduate Certificate < 1 Year
 Undergraduate Certificate 1-2 Years
 Undergraduate Certificate 2-4 Years
 Institutionally-Defined Undergraduate Certificate
 Post-Baccalaureate Certificate (over 18 credit hours with Master Level Courses being taught)
 Post-Masters Certificate (over 18 credit hours with Doctorate Level Courses being taught)

- Institutionally-Defined Graduate Certificate
- Post-Doctoral Degree Professional Practice Certificate

Program Type*

Master

Degree Type*

Master of Science

Title of Proposed Degree Program* Master of Science in Exercise Science

EEO Status

Name of Program Director* Dr. Gabe Sanders

Intended Date of Implementation* Fall 2019

Anticipated Date for Granting First Degrees* Spring 2020

List the objectives of the proposed program*

Exercise science practitioners are employed in a continuum of positions ranging from those who are primarily clinical-based and work in hospitals, wellness and therapy-type clinics to those who focus on physical fitness and strength and conditioning. A major purpose of the MSES would be to provide students, regardless of specialty, with a cumulative experience by preparing them for two different certifications (clinicians and strength and conditioning coaches) that are highly desirable in the field. For clinicians, the objective is to prepare them for the American College of Sports Medicine's (ACSM) Registered Clinical Exercise Physiology certification (RCEP) which requires a master's degree and clinical experience. For strength and conditioning coaches, the objective is to prepare for the National Strength and Conditioning Association (NSCA) Certified Strength and Conditioning Specialist (CSCS) exam. Students will benefit from the knowledge in both areas due to the carryover that each provides within different career paths. For all students there will be an emphasis on research design, analysis and interpretation, allowing them to apply research to their respective career, including the option for a thesis which may prepare them for doctoral studies.

Explain how the proposed program relates to the institutional mission and academic plan*

The MSES fits in with the 2013-18 strategic plan for Northern Kentucky University entitled *Fuel the Flame*. According to Goal 3 of the strategic plan, the enhancement of Northern Kentucky University would be met by the following: "Develop programs and course delivery methods that meet the diverse needs of our student body"; specifically, to "grow online, hybrid, and flexible programs and courses to serve the diverse needs of our students and the region". The online delivery of the MSES will contribute to this important academic innovation to deliver graduate programs in our region

and contribute to the mission of Northern Kentucky University in the Commonwealth which is to serve as a comprehensive regional university located in an urban metropolitan area.

Explain how the proposed program addresses the state's postsecondary education strategic agenda *

A feature of the online MSES, will be the accelerated scheduling of the program courses. In the most recent publication of CPE's document entitled *Academic Program Approval: New Academic Program Policy* (July 2017), p.9, definition of an accelerated course: "course that can be completed in less than a traditional semester". Course offerings in the MSES will be offered in seven week semesters as opposed to the traditional 16-week semester. As a result, the accelerated online MSES will be the only program of its kind in the Commonwealth. This will support the academic innovation of the MSES, as well as provide a distinct feature of graduate program offerings at Northern Kentucky University. The proposed program addresses the strategic agenda of the Council of Postsecondary Education, by providing practitioners with the understanding of the application of research in the various aspects of human exercise performance.

Explain how the proposed program furthers the statewide implementation plan *

The MSES furthers the statewide implementation by providing alternative delivery to meet the needs of a wider range of students, specifically working professionals who need to advance in their careers without sacrificing their employment. Since this is the only online accelerated program in exercise science in the Commonwealth, it will allow greater options for career advancement.

Student learning outcomes of the program

- a. Understand the scientific process and demonstrate the ability to design, analyze and apply research in exercise science.
- b. Demonstrate mastery of advanced clinical knowledge, skill and abilities such as EKG interpretation, disease pathophysiology and exercise prescription in clinical settings.
- c. Demonstrate the ability to conduct scientific writing and analysis of data.
- d. Understand exercise prescription and program design in both clinical and athletic populations.
- e. Demonstrate the ability to collect and analyze large data sets and disseminate the results to the general population, coaches, or practitioners.

Explain how the curriculum achieves the program-level student learning outcomes*

The student learning outcomes of the program will be to provide students, whether clinical-based practitioners or fitness/strength and conditioning practitioners, with an in-depth understanding of how to design, analyze and apply research in the field of exercise science and to provide students with the knowledge, skills and abilities to secure the highest level of certification in their respective expertise. For clinicians, the goal is to prepare them for the American College of Sports Medicine (ACSM) Registered Clinical Exercise Physiology (RCEP) certification which requires a master's degree plus extensive clinical experience. For strength and conditioning coaches and fitness practitioners, the goal is to prepare students for the National Strength and Conditioning Association (NSCA) Certified Strength and Conditioning Specialist (CSCS) exam. The combination of classes and the integration of research throughout the program will also significantly prepare students for advanced studies in any exercise science related doctoral program.

Highlight any distinctive qualities of this proposed program*

A new \$97 million Health Innovation Center (HIC) will be inaugurated for the 2018-2019 academic year on the campus of Northern Kentucky University. The strategic initiative of the HIC is for all colleges to have involvement with the development of future health professionals by implementing a transdisciplinary approach to health problems and issues that confront our Commonwealth. The initiative of transdisciplinarity is to have interprofessional and cross discipline engagement in understanding the art and science of health promotion. In this regard, a new 1,500 square foot human performance lab will be included in HIC. Students who will be conducting a thesis in the graduate program will have an opportunity to conduct their research in an open transdisciplinary environment. Faculty in the exercise science program have conducted research studies with researchers across discipline areas, e.g., Dr. Sanders has conducted research with members of the Psychological Science Department as part of a KIBRIN grant; Dr. Scheadler has previously collaborated with a computer

science program to design and implement an exercise modality for studying cardiorespiratory function. In addition, our athletic training faculty has engaged in a study with the dance program located in the School of The Arts. This engagement has provided considerable awareness of our programs in the Department of Kinesiology and Health.

Will this program replace or enhance any existing program(s) or track(s) within an existing program?* Yes No

Include the projected faculty/ student in major ratio

Each faculty member in the program will be responsible for a ratio of 15 students per faculty member. The lead faculty in the program include: Dr. Gabe Sanders, Ph.D., CSCS (Certified Strength and Conditioning Specialist), CISSN (Certified Sports Nutritionist – International Society of Sports Nutrition), Associate Professor, Department of Kinesiology and Health; and, Dr. Cory Scheadler, Ph.D., ACSM CES (American College of Sports Medicine – Clinical Exercise Physiology Specialist), CSCS, Assistant Professor, Department of Kinesiology and Health.

Is there a specialized accrediting agency related to this program?* Yes No

If yes, identify the agency

Do you plan to seek accreditation?* Yes No

If yes, explain your plans for accreditation. If no, explain your rationale for not seeking accreditation*

Accrediting bodies only exist for undergraduate programs and not for graduate programs

Describe the library resources available to support this program. You may attach any documentation provided to SACS*

Steely Library provides digital access to data bases that are essential for students to conduct effective literature reviews of research (full text) in the area of exercise science. Utilization of Medline and ProQuest will serve as data bases for specific research articles. In addition, the library utilizes interlibrary loan of sources that are not readily available in full text.

Describe the physical facilities and instructional equipment available to support this program*

As previously stated, a new \$97 million Health Innovation Center (HIC) will be inaugurated for the 2018-2019 academic year on campus. The strategic initiative of the HIC is for all colleges to have involvement with the development of future health professionals by implementing a transdisciplinary approach to health problems and issues that confront our Commonwealth. The initiative of transdisciplinarity is to have interprofessional and cross discipline engagement in understanding the art and science of health promotion. In this regard, a new 1,500 square foot human performance lab will be included in HIC. Students who will be conducting a thesis in the graduate program will have an opportunity to conduct their research in an open transdisciplinary environment. The exercise science laboratory currently is equipped with metabolic carts, force plates, 2D and 3D biomechanical cameras, heart rate, heart rate variability, and gps monitors, treadmills, EKG recording equipments, self-paced treadmill sensors, blood lactate sensors, vertical jump apparatus and platform, and multiple technologies to record and monitor body compositions and more

Clearly state the admission, retention, and completion standards designed to encourage high quality*

The admission, retention, and completion standards are similar to other graduate program offerings at Northern Kentucky University. The admission standards are as follows: applicants need to meet the NKU graduate school requirements; transcript(s) showing completion of bachelor's degree in exercise science or related field from a regionally accredited institution with the grade point average (GPA) of at least 2.75 on a 4.0 scale. For retention,

students need to maintain an overall GPA of 3.0 on a 4.0 scale during their progress toward degree completion. The exit criteria will be the following: completion of 31 credit hours with a minimum of 3.0 on a 4.0 scale; completion of all courses for the degree with a grade of C or better; successful completion of internship or thesis.

Clearly state the degree completion requirements for the program*

Students will be required to complete 31 graduate credit hours. Part of the 31 credit hours include, 16 hours of core course work and 15 hours of concentration courses that include 6 credit hours of either a graduate internship or thesis.

Total number of hours required for degree (including General Education credits)*

31

Number of hours in degree program core*

16

Number of hours in concentration*

15

Number of hours in guided electives*

0

Number of hours in free electives*

0

Delivery Method*

- 100% f2F in classroom
- 100% Distance Learning
- F2F/Distance Learning Hybrid

Describe planned alternative methods of

Each course will be delivered online in an accelerated format (7 week semesters). Course development will be designed in Canvas environment

program delivery you checked, involving greater use of technology, distance education, and/or accelerated degree designs, to increase efficiency, better address student educational and workforce needs, and maximize student success, for both traditional and non-traditional students.

in conjunction with design consultation with CITE. During the spring 2018 semester, instructional professors are experimenting with converting two undergraduate exercise science in an online accelerated format. During the first 7 weeks Dr. Sanders prepared a 7 week online course in KIN 481; the second 7 weeks, Dr. Scheadler will be conducting KIN 380. Drs. Sanders and Scheadler will assess the student experience in a 7 week online format. Careful evaluation will be conducted on student success.

Describe how the proposed program will articulate with related programs in the state*

The MSES program will be unique in the Commonwealth. It will be the only online accelerated master's program in exercise science. Students who receive bachelor's degrees in related fields from other institutions in the Commonwealth will find the MSES degree program as an ideal opportunity to pursue a graduate degree, especially when students find employment upon graduation from their respective institutions: Students will be able to simultaneously launch their professional employment and pursue a graduate degree.

Provide Catalog Program Description: *

Purpose

The Master of Science in Exercise Science (MSES) is an online degree program to fit the needs of graduating students in any health-related profession. The program is designed to be completed within two years and can be offered as an accelerated (one year) program to current Northern Kentucky University (NKU) exercise science students. The online nature of the program provides working health professionals the flexibility to earn a graduate degree while continuing in their career. Graduate students will study and learn about current research and topics in exercise science in addition to advancing their understanding in both clinical and fitness or strength and conditioning related fields within the profession. Students will be able to choose a thesis (research) track or non-thesis (internship) track to best meet their professional goals.

Admission Requirements

1. Completed a bachelor's degree at a regionally accredited institution and achieved an undergraduate grade point average (GPA) of at least 2.5 on a 4.0 scale. Official transcripts must be sent directly to the Office of Graduate Programs by the college or university attended.

2. Evidence of successful completion of the following undergraduate courses: Exercise Physiology, Biomechanics, Research Methods in a Kinesiology related course.

General Program Requirements

1. Completion of all 31 required semester hours with a GPA of at least 3.0.
2. Completion of 16 semester hours of Core Courses (online).
3. Completion of 15 semester hours of Concentration Courses (online):
Selection of 6 hours of thesis or 6 hours of internship

Prospective Curriculum*

Core

All core courses are required to be taken by all students in the program.

KIN 501 Lab Techniques in Ex Science
 KIN 603 Strength and Conditioning Programming
 KIN 604 Cardiorespiratory Physiology and ECGs
 KIN 605 Injury Prevention and Rehabilitation
 KIN 502 Research Methods and Analytics in Ex Sci
 KIN 503 Advanced Exercise Physiology

Courses in Track

Upper level courses that all students need to take. .

KIN 681 Exercise Energy Metabolism
 KIN 682 Advanced Clinical Physiology (RCEP Prep)
 KIN 683 Analytics in Sports Science

Capstone Option

Students must complete an internship as part of KIN 696 or a thesis as part of KIN 697. KIN 698 is only required for students who do not complete the thesis requirements in KIN 697 and need an extra semester to complete the thesis.

KIN 696 Internship
 KIN 697 Thesis
 KIN 698 Continued Thesis

Describe planned alternative methods of program delivery* Online Accelerated Delivery

Describe how the doctorate builds upon the reputation and resources of the existing master's degree program in the field

Explain the impact of the proposed program on undergraduate education at the institution

List and discuss the nature and appropriateness of available clinical sites

Clearly describe all evidence of student demand*

In our undergraduate degree program in exercise science we conduct an exit survey of our students who are enrolled in the capstone internship course. The intention of the survey is to determine the intention of our students as they graduate from our program. Approximately 78 percent of the students indicate that they are interested in pursuing a graduate degree. Among the 78 percent, approximately 40 percent would like to stay in the NKU region and would favor pursuing a graduate degree in exercise

science at NKU. Based on responses from students during the past three years, the number of students who expressed pursuing a graduate degree in exercise science at NKU was n=15, n=13, and n=16. Our surveys suggests that many of our students are interested in staying in our metropolitan region.

Provide evidence of student demand at the regional, state, and national levels*

The Northern Kentucky and Cincinnati area has a large network of health and fitness professionals that range from clinicians in hospital settings to strength and conditioning facilities. There is a need for an online Exercise Science Master's degree to allow these professionals to work in their respective fields while having the flexibility to complete course work that is conducive to various work and life schedules. Currently, there are no online graduate level exercise science programs in the state of Kentucky, nor are there any programs similar in the Cincinnati area. Although the MSES is intended to meet the needs of our graduating bachelor of science students, there is considerable potential for the MSES to meet the needs of the larger state level.

Identify the applicant pool and how they will be reached*

The primary applicant pool will consist of current NKU undergraduate students. Other applicant pools will consist of current professionals, primarily in Kentucky, Ohio, and Indiana; however, the online nature of the program does not limit the applicant pool based on geography. The program will be made known to current NKU undergraduate students and an accelerated option will be available to NKU undergraduate exercise science students. The department, college and university will also allocate resources to marketing the MSES program via online, social media, print, and audio and video platforms

Describe the student recruitment and selection process*

The program will be made aware to our existing undergraduate majors in exercise science (n=136). In addition, we will be conducting a follow up of students who have graduated from our program to inform them of our new graduate program. For the past two years, we have informed our students about the development of the on line graduate program, and over 45 students expressed interest. In addition, we will market the on line program to the professional community where exercise science professionals are employed. The admission, retention, and completion standards are similar

to other graduate program offerings at Northern Kentucky University. The admission standards are as follows: applicants need to meet the NKU graduate school requirements; transcript(s) showing completion of bachelor's degree in exercise science or related field from a regionally accredited institution with the grade point average (GPA) of at least 2.75 on a 4.0 scale. For retention, students need to maintain an overall GPA of 3.0 on a 4.0 scale during their progress toward degree completion. The exit criteria will be the following: completion of 31 credit hours with a minimum of 3.0 on a 4.0 scale; completion of all courses for the degree with a grade of C or better; successful completion of internship or thesis.

Identify the primary feeders for the program *

The primary applicant pool will consist of current NKU undergraduate students. Other applicant pools will consist of current professionals, primarily in Kentucky, Ohio, and Indiana; however, the online nature of the program does not limit the applicant pool based on geography.

Provide any evidence of a projected net increase in total student enrollments to the campus as a result of the proposed program *

As cited in the aforementioned categorized dealing with student demand, we anticipate a significant increase in student enrollment. Due to the accelerated nature of the program, we will be able to offer an opportunity for students to achieve graduation at a faster rate. As a result, we will be able to net more students in comparison to traditional two year graduate programs.

Clearly describe evidence of employer demand *

Students graduating with a Masters in Exercise Science are qualified for high level clinical positions in hospital and research networks. Many clinical settings are now requiring prospective employees to hold or obtain a graduate degree. Students earning an exercise science graduate degree from NKU will be prepared to take the Registered Clinical Exercise Physiology (RCEP) certification and students will also learn sports science analytics and statistics which is a growing aspect of the field in both the clinical and athletic sectors.

Describe the types of jobs

Students graduating with a Masters in Exercise Science are qualified for

available for graduates, average wages for these jobs, and the number of anticipated openings for each type of jobs at the regional, state, and national levels*

high level clinical positions in hospital and research networks. Many clinical settings are now requiring prospective employees to hold or obtain a graduate degree. Students earning an exercise science graduate degree from NKU will be prepared to take the Registered Clinical Exercise Physiology (RCEP) certification and students will also learn sports science analytics and statistics which is a growing aspect of the field in both the clinical and athletic sectors.

Clearly describe all evidence justifying a new program based on changes in the academic discipline or other academic reasons*

The MSES at NKU would be the only exercise graduate program online in the Commonwealth. The MSES would provide an opportunity for professionals to enhance their academic credentials without sacrificing their professional employment.

If the proposed program is an advanced practice doctorate explain the new practice or licensure requirements in the profession and/or requirements by specialized accrediting agencies that necessitate a new doctoral program

Does the proposed program differ from existing programs?* Yes No

If yes, please explain

The MSES at NKU would be the only exercise science graduate program online in the Commonwealth.

Does the proposed program serve a different student population from existing programs?* Yes No

If yes, please explain The online nature of the program can serve students in local, state, and national, as well as international.

Is access to existing programs limited?* Yes No

If yes, please explain Online graduate exercise science programs are limited in the United States.

Is there excess demand for existing similar Yes No

programs?*

If yes, please explain

The exercise science field is broad and in general has grown and is expected to grow exponentially in the foreseeable future.

Will there be collaboration between the proposed program and existing programs?*

Yes No

If yes, please explain the collaborative arrangements with existing programs

Current exercise science undergraduate students at NKU will have the option for an accelerated MSES degree at NKU.

If no, please explain why there is no proposed collaboration with existing programs

Will this program require additional resources?*

Yes No

If yes, provide a

brief summary of additional resources that will be needed to implement this program over the next five years

Will this program impact existing programs and/or organizational units within your institution?* Yes No

If yes, please describe the impact

Describe program evaluation procedures for the proposed program*

The program will use a curriculum map to assess the progress of students and the effectiveness in meeting the student learning outcomes.

Which components will be evaluated?*

The following Student Learning Outcomes will be assessed with data received in respective courses.

1. Understand the scientific process and demonstrate the ability to design, analyze and apply research in exercise science. Data will be

collected in an assignment on developing a research proposal that utilizes the sequential process encountered in the scientific method in KIN 601, Research Methods and Analytics in Exercise Science. KIN 601 is a course taken early in the program.

2. To broaden students understanding of exercise prescription and program design in both clinical and athletic populations. Data will be collected on an assignment that addresses prescribing an effective program to enhance human performance in KIN 603, Strength and Conditioning Programming a course taken early in the program

3. Demonstrate mastery of advanced clinical knowledge, skill and abilities such as EKG interpretation, disease pathophysiology and exercise prescription in clinical settings. Data will be conducted via a mock ACSM CEP exam to determine the ability of students to respond to questions on a certification exam. This will be conducted in KIN 604, Cardiorespiratory Physiology and ECGs, a course taken during the latter part of the program

When will the components be evaluated?*

Components will be evaluated throughout the program. The capstone evaluation will be either the internship or thesis.

When will the data be collected?*

At the beginning and latter half of the program with a final data collection at the end of the program: internship or thesis.

How will the data be collected?*

The data will be received from valid assignments that measure student learning outcomes.

What will be the benchmarks and/or targets to be achieved?*

Rubrics will be used to determine whether students have met the targets required in each student learning outcome.

What individuals or groups will be responsible for data collection?*

Program faculty will evaluate the data to determine modifications to program

How will the data and findings be shared with faculty?*

Program faculty will share data to determine modifications to program.

How will the data be used for making programmatic improvements?*

The data will be used as a means of continuous assessment on effectiveness of program. For example, the student learning outcome that deals with “understanding the scientific process and demonstrate ability to design, analyze, and apply research in exercise science” will be assessed in KIN 601, Research Methods and Analytics in Exercise Science. Students will complete a research proposal that includes the sequential process encountered in the scientific approach. These data collected from the assignment will be used to determine the effectiveness of the course content. If targets are not met effectively, program faculty will suggest changes to enhance student performance.

What are the measures of teaching effectiveness?*

Teaching effectiveness will be assessed via student evaluations, peer evaluations, students achievement via research presentations and publications in peer-reviewed conferences and journals.

What efforts to improve teaching effectiveness will be pursued based on these measures?*

The university has allocated significant funds to the department of kinesiology and health for research and instructional equipment. The funding is expected to increase as the MSES program begins and matures.

What are the plans to evaluate students' post-graduate success?*

Post-graduate success will be evaluated by recording the number of students obtaining gainful employment, accepted in to doctoral or professional programs such as medical school, physicians assistant programs, physical and occupational therapy studies, etc. A record of students obtain professional certifications will be obtained.

Attached

Attached*

Attached

Attached

Attached

VPUAA Processes**CIP Code****BOR Approval
Date****CPE Final
Approval Date****CPE ID**

RECOMMENDATION:

That a Bachelor of Arts Degree in Law, as outlined in the accompanying proposal, be approved for immediate implementation.

BACKGROUND:

The Bachelor of Arts degree in Law will provide a comprehensive education primarily designed for students who wish to work in the legal field but do not necessarily plan to attend law school. Housed in the Department of Political Science, Criminal Justice, and Organizational Leadership, the degree program consists of undergraduate law-related courses from across the College of Arts and Sciences and the Chase College of Law. As an interdisciplinary major, the BA in Law uses a variety of methods and traditions to build analytical skills, invite critical examination of core issues, and train students to think about fundamental legal issues in a comprehensive way. The BA in Law builds on successful law-related programs in the college, including the pre-law minor (which currently serves 83 students), while giving students a competitive path to direct employment in careers for which legal training is an advantage. The curriculum will focus on the development of legal research skills, a broad understanding of fields of law, and familiarity with the relationship between law and public policy. Program objectives: 1) Increase understanding of the complex relationship between government, law, and public policy. 2) Develop rigorous analytical skills that can be applied to work in law and public policy. 3) Increase critical thinking skills by employing the Socratic Method and encouraging student research. 4) Enhance awareness of different fields of legal study and identify their major problems, jurisdictions, and theories.

Department of Political Science, Criminal Justice, and Organizational Leadership - BA in Law

2018-2019 Program - New - Major, Minor or Certificate

General Catalog Information

Type of Program Program
 Shared Core

Status* Active-Visible

Identify Purpose of Proposal* Pre-Proposal
 Full Proposal

College*

College of Arts and Sciences

Department*

Department of Political Science, Criminal Justice, and
Organizational Leadership

Program Level* Undergraduate Graduate

Does this proposal require TEC approval?* Yes No

Degree Level* Bachelor's
 Master's
 Doctoral
 Certificate
 Joint Program
 Associate

If Certificate, select appropriate option Undergraduate Certificate < 1 Year
 Undergraduate Certificate 1-2 Years
 Undergraduate Certificate 2-4 Years
 Institutionally-Defined Undergraduate Certificate
 Post-Baccalaureate Certificate (over 18 credit hours with Master Level Courses being taught)

- Post-Masters Certificate (over 18 credit hours with Doctorate Level Courses being taught)
- Institutionally-Defined Graduate Certificate
- Post-Doctoral Degree Professional Practice Certificate

Program Type*

Major

Degree Type*

Bachelor of Arts

Title of Proposed Degree Program* BA in Law**EEO Status****Name of Program Director*** Jonathan McKenzie**Intended Date of Implementation*** August 2018**Anticipated Date for Granting First Degrees*** May 2022**List the objectives of the proposed program***

Increase understanding of the complex relationship between government, law, and public policy;

Develop rigorous analytic skills that can be applied to work in law and policy; and a variety of other occupations

Increase critical thinking skills by employing the Socratic method in select courses, and encouraging student research

Enhance awareness of different fields of legal study and identify their major problems, doctrines, and theories.

Explain how the proposed program relates to the institutional mission and academic plan*

The B.A. in Law furthers NKU's mission of preparing students for a global society and providing a positive impact on the Northern Kentucky region. In emphasizing a unique field of study that provides a number of tools necessary for work in today's environment, the B.A. in Law will be extremely useful to the region's urban economic climate.

Explain how the proposed program addresses the state's postsecondary education strategic agenda*

The B.A. in Law is designed to assist the Council on Postsecondary Education's stated goals of "filling workplace shortages" and "guiding more graduates to a career path." The program prepares students for immediate opportunities for employment in law, public policy, nonprofits, health care and health insurance, human resources, compliance, and a number of other opportunities. The skill set graduates receive from this program compares favorably with other liberal arts degrees.

Explain how the proposed program furthers the statewide implementation plan*

The program furthers the statewide push toward degrees that produce work-ready graduates and it does so without requiring significant additional resources to the state or university.

Student learning outcomes of the program

No Student learning outcomes of the program

Explain how the curriculum achieves the program-level student learning outcomes*

Demonstrate proficiency in legal research and effective written and oral communication skills;
 Classify and evaluate key law and policy issues
 Summarize and critique the implementation of law and policy at the local, state, and national levels;
 Describe key facets of the American common law system and sources of law.
 Demonstrate an understanding of the connections between law and policy to current social and political issues;
 Demonstrate critical thinking skills grounded in legal philosophies and conce

Highlight any distinctive qualities of this proposed program*

The B.A. in Law is only the second baccalaureate-level degree in Law offered in the United States (the first, at the University of Arizona, opened in 2014 and is thriving). The B.A. in Law offers a multidisciplinary curriculum that includes the opportunity for undergraduates to take courses offered by faculty in the Chase College of Law.

Will this program Yes No
replace or
enhance any
existing
program(s) or
track(s) within
an existing
program?*

If yes, please
specify. Include
the projected
faculty/ student
in major ratio

Is there a Yes No
specialized
accrediting
agency related to
this program?*

If yes, identify
the agency

Do you plan to Yes No
seek
accreditation?*

If yes, explain
your plans for
accreditation. If
no, explain your
rationale for not
seeking
accreditation*

There are no plans to seek accreditation.

Describe the library resources available to support this program. You may attach any documentation provided to SACS*

Library resources are available through the major undergraduate library at NKU. In addition, students may request access to the Chase College of Law library on campus.

Describe the physical facilities and instructional equipment available to support this program*

Courses will be offered in the Founders Hall, Landrum Hall, as well as Nunn Hall, home of the Chase College of Law.

Clearly state the admission, retention, and completion standards designed to encourage high quality*

To gain admission to the Bachelor of Arts program, entering students must have a 2.0 cumulative high school/college transfer GPA. Students must receive a C in all courses within the major in order for those courses to count toward graduation.

Clearly state the

degree completion requirements for the program*

Students are required to complete 48 hours in the major at a C or above, including 27 hours of core courses and 24 hours of electives. Core and elective courses are listed below.

Total number of hours required for degree (including General Education credits)* 120

Number of hours in degree program core* 27

Number of hours in concentration* 0

Number of hours in guided electives* 24

Number of hours in free electives* 69

Delivery Method*

- 100% f2F in classroom
- 100% Distance Learning
- F2F/Distance Learning Hybrid

Describe how the proposed program will articulate with related programs in the state*

The B.A. in Law does not currently anticipate any coordination or partnership with related programs in the state.

Provide Catalog Program Description:*

The Bachelor of Arts in Law is a multidisciplinary degree providing students with tools and skills necessary for a career in which legal training is

necessary but a law degree is not required. The B.A. in Law is a 48 hour degree, with 24 core hours and 24 open electives across the College of Arts and Sciences and the Chase College of Law.

Prospective Curriculum*

Core Requirements (27 hours)

Required courses:

PSC 100 American Politics
PSC 204 Introduction to Law
PSC 375 Perspectives on Law
ENG 347 Technical Writing
JUS 210 Legal Research
LAW 300 The American Legal System I
LAW 301 The American Legal System II
LAW 435 Legal Communication and Persuasion

Choose one of the following:

PSC 307 Constitutional Law
LAW 350 The American Constitution

Electives (24 hours)

Students must complete 24 hours from these courses:

ENG 345 Legal Writing
JOU 485 Mass Communication Law
JUS 203 The Criminal Court Systems
JUS 301 Ethics in Criminal Justice
JUS 302 Criminal Law
LAW 320 Legal History
LAW 324 Environmental Law
LAW 394 Special Topics in Law
LAW 405 Financial Institutions and the Law
LAW 420 Employment Law

LAW 480 Sports and the Law
LDR 381 Organizational Ethics and Decision Making
PAD 412 Administrative Law
PSC 301 American Political Institutions
PSC 305 The Judicial Process
PSC 308 Civil Liberties
PSC 403 Politics in Action
PSC 480 International Law

Describe planned alternative methods of program delivery* No alternative methods are planned at this time

Describe how the doctorate builds upon the reputation and resources of the existing master's degree program in the field

Explain the impact of the proposed program on undergraduate education at the institution

List and discuss the nature and appropriateness of available clinical sites

**Clearly describe
all evidence of
student demand***

The B.A. in Law would have a positive impact on our regional economy. According to www.bizjournals.com, the highly regulated insurance industry will need several thousands of additional workers by 2020. According to the article, Greater Cincinnati is an insurance hotbed. Shelly Gillis, Senior Vice President and Chief Administrative Officer at [American Financial Group Inc.](#) (which owns [Great American Insurance Group](#)), believes that higher education is the long-term answer to bridging the talent gap that is facing the industry. As a part of the Greater Cincinnati area, Northern Kentucky University seeks to be a part of the solution. Further, the Greater Cincinnati area is home to ten Fortune 500 companies: The Kroger Co., Procter & Gamble, Macy's, Ashland, Omnicare, General Cable, American Financial Group, AK Steel, Fifth Third Bancorp, and Western and Southern Financial Group. Fortune 1,000 firms in our region include: Cincinnati Financial, Cintas, Convergys, and Vantiv. The aforementioned employers have large operations within very regulated industries. The graduates of the B.A. in Law program will have a distinct edge when applying for employment with these organizations (or many other organizations) due to their education in law.

A cursory glance at available job openings in the Cincinnati/Northern Kentucky region reveals that legal research skills and experience are desirable for jobs in Compliance, Human Resource Management, Risk Analysis, Licensing, Real Estate Management, Insurance, and Banking.

According to the [Kentucky Center for Education and Workforce Statistics](#), job demand across the state is declining or holding steady. Projections for many of the jobs the BA in Law is meant to prepare students for, however, outpace demand for

state labor overall. In particular, disproportionate growth is expected for jobs in Compliance (in four of the workforce areas divided by the Center), Municipal and Court Clerks, Financial Analysis, Healthcare support/Health Services support, Legal support (in three of the workforce areas), Legal Assistance, and Social and Community Service.

Provide evidence of student demand at the regional, state, and national levels*

This program will be the second of its kind in the nation; therefore, data is limited. However, The University of Arizona (the first institution to develop an American B.A. in Law) reports that it now has 444 majors in Tucson, AZ, (the count as of mid-September of 2016) for a program that didn't exist two-and-a-half years ago.

Identify the applicant pool and how they will be reached*

Potential applicants to the program will primarily include those who come to NKU with a plan to commit to a Liberal Arts degree but with no clear path. The B.A. in Law will be well situated to attract these students.

Describe the student recruitment and selection process*

Recruitment efforts by the College of Arts and Sciences will focus on the uniqueness of the B.A. in Law program and its desirability for students with an interest in law but without the necessary commitment of a graduate degree.

Identify the primary feeders

The B.A. in Law will primarily attract high-performing students from the

for the program* Northern Kentucky region with an interest in law.

Provide any evidence of a projected net increase in total student enrollments to the campus as a result of the proposed program*

The program is new and access to data is limited.

Clearly describe evidence of employer demand*

See attached document: balawsurvey.pdf.

Describe the types of jobs available for graduates, average wages for these jobs, and the number of anticipated openings for each type of jobs at the regional, state, and national levels*

Compliance, Human Resource Management, Risk Analysis, Licensing, Real Estate Management, Insurance, Health Care, and Banking

Clearly describe all evidence

This is a new program that crosses disciplinary boundaries. It is intended to

justifying a new program based on changes in the academic discipline or other academic reasons*

service a student population with interest in law but no intention of intending law school.

If the proposed program is an advanced practice doctorate explain the new practice or licensure requirements in the profession and/or requirements by specialized accrediting agencies that necessitate a new doctoral program

Does the proposed program differ from existing programs?* Yes No

If yes, please explain

Morehead State University offers a similar program, the B.A. in Legal Studies. NKU's B.A. in Law is more multidisciplinary and focuses on a wider range of research and writing skills.

Does the proposed program serve a different student population from existing programs?* Yes No

If yes, please

explain

NKU serves a different geographical student population from Morehead State University.

Is access to existing programs limited?* Yes No

If yes, please explain

Is there excess demand for existing similar programs?* Yes No

If yes, please explain

Will there be collaboration between the proposed program and existing Yes No

programs?*

If yes, please explain the collaborative arrangements with existing programs

If no, please explain why there is no proposed collaboration with existing programs

The other program is at an institution in Eastern Kentucky.

Will this program require additional resources?*

Yes No

If yes, provide a brief summary of additional resources that will be needed to implement this program over the next five years

In anticipation of increased majors by year 3, the B.A. in Law will require an advisor and a part-time clerical staff to meet the needs of faculty and staff in the Department of Political Science, Criminal Justice, and Organizational Leadership. One additional part-time clerical staff member could ease the burden that would otherwise be placed on staff. Based on an \$65 paygrade of \$13/hour for 15 hours/week, we estimate the clerical cost of \$12,776. Additionally, an advisor would be required that could share time with the Department of Political Science, Criminal Justice, and Organizational Leadership (currently at over 1100 majors with only 1.25 FTE devoted to advising). Based on a \$35,000 NTTR salary with 26% fringe with position shared with PSC,CJ, and OL, we estimate a cost of \$22,050. In total, the new program would cost an additional \$34,826 per year.

Will this program impact existing programs and/or organizational units within your institution?*

Yes No

If yes, please describe the impact

The B.A. in Law could negatively impact enrollments in the Political Science and Criminal Justice programs. The interdisciplinary nature of the program will likely balance some of this possible impact.

Describe program evaluation procedures for the proposed program*

As a liberal arts degree, the primary method of assessing program SLOs will be through written assignments. This will particularly be true of SLOs 1,2, and 5, where a combination of short, explicatory writings and long written assignments will be used to measure student success in achieving these SLOs. SLO 3, which addresses the relationship between law and policy on different levels, will be directly addressed through written examinations wherein students are required to assess the multi-level applicability of particular policies or cases. SLO 4 will be addressed through the curriculum, but particularly in the two-course sequence of common law courses, where students will be required to complete written assignments and examinations to assess their ability to describe the common law system. Finally, SLO 6 will be a focus of the curriculum as well, as most courses in a liberal arts curriculum aim to foster critical thinking skills. The BA in Law will combine this liberal arts focus with an intensive study of the law in order to measure critical thinking skills appropriately.

The core courses for the BA in Law will undergo yearly program review and assessment in order to gauge student progress and SLO applicability. Optional courses will undergo assessment every two years in order to gauge their appropriateness to the curriculum.

Which components will be evaluated?*

Program SLOs will be evaluated by appropriate core courses through appropriate student work (examinations, papers) at the end of the semester.

When will the components be

evaluated?*

Each SLO will be evaluated once per year.

When will the data be collected?*

At the end of each semester, affected course instructors will present reports and data will be aggregated.

How will the data be collected?*

Course instructors will collect data based on student performance. Once this data is collected and sent to the program director, program level SLO data will be aggregated from the course instructor data.

What will be the benchmarks and/or targets to be achieved?*

Faculty will set individual benchmarks, but the program will target 75% of students achieving understanding of the SLO at the appropriate level.

What individuals Instructors in affected courses

or groups will be responsible for data collection?*

How will the data and findings be shared with faculty?* Reports will be available for faculty the following semester.

How will the data be used for making programmatic improvements?* Data will be provided to faculty, who will be asked to respond to problems or inefficiencies in their own courses.

What are the measures of teaching effectiveness?* The program director will assess faculty syllabi, teaching methods, methods of student assessment, student success in completing courses, grade distributions, and creative and innovative delivery methods.

What efforts to improve teaching effectiveness will be pursued based on these measures?* Faculty will be encouraged to attend professional development activities and work with other faculty across the degree program to enhance their teaching effectiveness.

What are the plans to evaluate students' post-graduate success?*

The B.A. in Law plans to conduct post-graduation surveys and incorporate alumni networks.

Attached I have attached a SACS Faculty Roster Form.

Attached* I have attached course lists by curricular headings.

Attached I have attached a Projected Student Demand Estimate.

Attached I have attached a Funding Sources Table.

Attached I have attached a Breakdown of Budget Expenses/ Requirements Table.

VPUAA Processes

CIP Code 22.0000

**BOR Approval
Date**

**CPE Final
Approval Date**

CPE ID

RECOMMENDATION:

That the Board of Regents approve the acceptance of ownership of the former Mt. Allen Road right-of-way from the Kentucky Transportation Cabinet.

BACKGROUND:

The University is preparing to advertise the former Covington campus for sale through an RFP process. We have discovered that land for Mt. Allen Road, the former road that connected Dixie Highway to the upper campus area and which was demolished when the buildings on the campus were demolished in February 2011, was actually deeded to the Kentucky Transportation Cabinet (KYTC) in 1958 by the University of Kentucky for construction of the road. Mt. Allen Road provided access to UK's new "Northern Center" when it opened in December 1960. The Center was named Hankins Hall in January 1974 in honor of the longtime director of the Northern Community College.

Until 1980, KYTC maintained Mt. Allen Road. In July 1980, KYTC transferred maintenance responsibility for the road to NKU. The land should have reverted to the University at that time, but KYTC did not initiate the transfer. They are willing to execute the deed now, but need the Board of Regents to indicate acceptance of the transfer.

The roadbed of the former Mt. Allen Road can be seen in this satellite image:



RECOMMENDATION:

That the Board of Regents authorize the attached Schedule of Fees and Service Charges for the 2018-2019 academic year.

BACKGROUND:

Purposed changes in fees and service and charges are submitted annually to Board of Regents for review and approval. The attached schedule reflects all fees and service charges. Changes to fees and service charges may be approved by the President throughout the year. Provided below are highlights of the proposed changes.

The fees for the Auxiliaries of Housing, Dining and Parking were submitted and approved at the March 14, 2018 board of Regents meeting. These fees are on the attached so that a complete fee file may be presented to the Board of Regents.

FEE HIGHLIGHTS

Course Fees: Course fees include charges to students to participate in the instructional activities of selected courses including: the cost of providing course materials to be consumed, retained or used by the student; the special costs associated with use of University-owned tools, musical instruments, or other equipment including charges for breakage; or the cost of other materials or services necessary to provide a special supplemental educational experience of direct benefit to the student.

The new course fees proposed are on the complete Schedule of Fees and Service Charges as well as on a separate sheet so that they may be easily reviewed by the Board of Regents.

NEW/REVISED FEE REQUEST FY 2018-2019

	Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	
COURSE FEES									
	Chemistry 100 Level Non-Majors Labs (CHE105,112L,115L)	\$20.00	\$10.00	\$30.00	✓				ACA
	Chemistry 100 Level Majors Labs (CHE120L, 121L)	\$25.00	\$10.00	\$35.00	✓				ACA
	Chemistry 300 Level Labs (CHE310L,311L,320L,340L,350L,362L)	\$35.00	\$10.00	\$45.00	✓				ACA
	Chemistry 400 Level Labs (CHE460L,482L,483L)	\$40.00	\$10.00	\$50.00	✓				ACA
	CIT 285 Cyber Security Fundamentals		New	\$20.00	✓				ACA
	CIT 383 Scripting I		New	\$20.00	✓				ACA
	CIT 394 Intermediate Topics: Computer Information Technology		New	\$20.00	✓				ACA
	CIT 399 Independent Study		New	\$20.00	✓				ACA
	CIT 451 Advanced Windows System Administration		New	\$20.00	✓				ACA
	CIT 483 Scripting II		New	\$20.00	✓				ACA
	CIT 485 Advanced Cybersecurity		New	\$20.00	✓				ACA
	CIT 494 Advanced Topics: Computer Information Technology		New	\$20.00	✓				ACA
	CIT 499 Advanced Independent Study		New	\$20.00	✓				ACA
	CIT 500 Informatiion Technology Fundamentals		New	\$20.00	✓				ACA
	CIT 501 Scripting		New	\$20.00	✓				ACA
	CIT 530 Computer Forensics		New	\$20.00	✓				ACA
	CIT 536 Web Server Administration		New	\$20.00	✓				ACA
	CIT 547 Network Design/Troubleshooting		New	\$20.00	✓				ACA
	CIT 551 Advanced Windows System Administration		New	\$20.00	✓				ACA
	CIT 565 Storage Administration		New	\$20.00	✓				ACA
	CIT 570 Advanced Network and System Administration		New	\$20.00	✓				ACA
	CIT 572 Database Administration		New	\$20.00	✓				ACA
	CIT 583 Scripting II		New	\$20.00	✓				ACA
	CIT 584 Network Security		New	\$20.00	✓				ACA
	CIT 594 Intermediate Graduate Topics		New	\$20.00	✓				ACA
	CIT 599 Intermediate Independent Study		New	\$20.00	✓				ACA
	CSC 260 Object-Oriented Programming		New	\$20.00	✓				ACA
	CSC 360 Object-Oriented Programming II		New	\$20.00	✓				ACA
	CSC 362 Computer Systems		New	\$20.00	✓				ACA
	CSC 364 Data Structure and Algorithms		New	\$20.00	✓				ACA
	CSC 402 Advanced Programming Methods		New	\$20.00	✓				ACA
	CSC 407 Concepts of Programming Methods		New	\$20.00	✓				ACA
	CSC 415 Android Mobile App Development		New	\$20.00	✓				ACA
	CSC 416 iOS Mobile App Development		New	\$20.00	✓				ACA
	CSC 425 Artificial Intelligence		New	\$20.00	✓				ACA
	CSC 439 Software Testing and Maintenance		New	\$20.00	✓				ACA
	CSC 440 Software Engineering		New	\$20.00	✓				ACA
	CSC 450 Database Management Systems		New	\$20.00	✓				ACA
	CSC 456 Advanced Web Application Development		New	\$20.00	✓				ACA
	CSC 460 Operating Systems		New	\$20.00	✓				ACA
	CSC 462 Computer Architecture		New	\$20.00	✓				ACA
	CSC 464 Design and Analysis of Alogorithms		New	\$20.00	✓				ACA
	CSC 480 Computer Graphics		New	\$20.00	✓				ACA
	CSC 482 Computer Security		New	\$20.00	✓				ACA
	CSC 485 Theory of Computation		New	\$20.00	✓				ACA

	Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	
	CSC 500 Object-Oriented Programming		New	\$20.00	✓				ACA
	CSC 501 Data Structures and Computer Systems		New	\$20.00	✓				ACA
	CSC 502 Advanced Programming Methods		New	\$20.00	✓				ACA
	CSC 507 Concepts of Programming Languages		New	\$20.00	✓				ACA
	CSC 515 Android Mobile App Development		New	\$20.00	✓				ACA
	CSC 516 iOS Mobile App Development		New	\$20.00	✓				ACA
	CSC 525 Artificial Intelligence		New	\$20.00	✓				ACA
	CSC 533 Computer Networks		New	\$20.00	✓				ACA
	CSC 539 Software Testing and Maintenance		New	\$20.00	✓				ACA
	CSC 540 Software Engineering		New	\$20.00	✓				ACA
	CSC 550 Database Management Systems		New	\$20.00	✓				ACA
	CSC 556 Advanced Web Application Development		New	\$20.00	✓				ACA
	CSC 560 Operating Systems		New	\$20.00	✓				ACA
	CSC 562 Computer Architecture		New	\$20.00	✓				ACA
	CSC 564 Design and Analysis of Algorithms		New	\$20.00	✓				ACA
	CSC 580 Computer Graphics		New	\$20.00	✓				ACA
	CSC 582 Computer Security		New	\$20.00	✓				ACA
	CSC 584 Cryptography		New	\$20.00	✓				ACA
	CSC 585 Theory of Computation		New	\$20.00	✓				ACA
	CSC 594 Topics: Computer Science		New	\$20.00	✓				ACA
	CSC 599 Intermediate Independent Study		New	\$20.00	✓				ACA
	CSC 601 Advanced Programming Workshop		New	\$20.00	✓				ACA
	CSC 625 Advanced Artificial Intelligence		New	\$20.00	✓				ACA
	CSC 640 Advanced Software Engineering		New	\$20.00	✓				ACA
	CSC 645 Software Interface Design and Human Factor		New	\$20.00	✓				ACA
	CSC 650 Advanced Database Systems		New	\$20.00	✓				ACA
	CSC 660 Advanced Operating Systems		New	\$20.00	✓				ACA
	CSC 666 Secure Software Engineering		New	\$20.00	✓				ACA
	CSC 670 Social Implications of Computing		New	\$20.00	✓				ACA
	CSC 682 Advanced Computer Security		New	\$20.00	✓				ACA
	CSC 685 Logic and Computation		New	\$20.00	✓				ACA
	CSC 694 Advanced Graduate Topics Computer Science		New	\$20.00	✓				ACA
	CSC 699 Independent Study/Directed Readings		New	\$20.00	✓				ACA
	DSC 101 Introduction to Data Science		New	\$20.00	✓				ACA
	DSC 311 Data Analytics		New	\$20.00	✓				ACA
	DSC 321 Data Visualization		New	\$20.00	✓				ACA
	DSC 411 Data Mining		New	\$20.00	✓				ACA
	DSC 421 Big Data		New	\$20.00	✓				ACA
	DSC 431 Network Analysis		New	\$20.00	✓				ACA
	DSC 496 Data Science Capstone		New	\$20.00	✓				ACA
	INF 286 Introduction to Web Development		New	\$20.00	✓				ACA
	EDU 308 Teaching Elementary School Science		New	\$10.00	✓				ACA
	EDU 330 Teaching Science in Secondary School		New	\$10.00	✓				ACA
	EDU 346 Teaching Science in Middle Grades		New	\$10.00	✓				ACA
	EDMT 543 Methods & Pedagogy in Middle School		New	\$10.00	✓				ACA
	EMB 308 Electronic News Gathering		New	\$15.00	✓				ACA
	EMB 326 Finishing		New	\$15.00	✓				ACA
	EMB 330 Live Broadcast Production		New	\$15.00	✓				ACA

	Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	
	JOU 380 News Media Workshop		New	\$15.00	✓				ACA
	JOU 480 Advanced News Media Workshop		New	\$15.00	✓				ACA
	JOU 492 Data Journalism		New	\$15.00	✓				ACA
	MIN 294 Special Introductory Topics		New	\$15.00	✓				ACA
	MIN 440 Advanced Media Interactivity		New	\$15.00	✓				ACA
	MIN 475 Advanced 3D Animation and Gaming		New	\$15.00	✓				ACA
	MIN 496 Senior Practicum		New	\$15.00	✓				ACA
	NEU 301L Neuroanatomy Lab Fee		New	\$52.50	✓				ACA
	NEU 302L Neurosignaling Lab Fee		New	\$52.50	✓				ACA
	PRE 377 Public Relations Case Studies and Campaigns		New	\$15.00	✓				ACA
	PRE 394 Topics in Public Relations		New	\$15.00	✓				ACA
	PRE 400 Public Relations Planning and Account Management		New	\$15.00	✓				ACA
OTHER									
1	American English Language Program (AELP)	\$4,082.00	\$163.00	\$4,245.00	✓				ACA
2	MSN-Nurse Practitioner Concentration Program Fee	\$200.00	\$200.00	\$400.00	✓				ACA
3	Center for Economic Education Contract Services		New	Varies			✓	✓	ACA
4	Electrical Resistivity Equipment Rental (per day)		New	\$600.00				✓	ACA
5	GPR Equipment Rental (per day)		New	\$600.00				✓	ACA
6	International Student Service Fee		New	\$150.00	✓			✓	ACA
7	NKU Research & Education Field Station Fee		New	\$20-\$35				✓	ACA
8	Planetarium Gift Shop		New	Varies	✓	✓	✓	✓	ACA
TESTING									
9	CLEP/DSST Testing	\$25.00	\$6.50	\$31.50	✓	✓		✓	ACA
10	COMPASS Testing	\$40.00	\$1.50	\$41.50	✓	✓		✓	ACA
11	Emergency Residual ACT Testing	\$80.00	\$1.50	\$81.50	✓	✓		✓	ACA
12	Proctor Testing Fee (\$31.50 for first 2 hours, \$15 per hr. thereafter)	\$50.00	-\$18.50	\$31.50	✓	✓	✓		ACA
13	Residual ACT Testing	\$50.00	\$8.50	\$58.50	✓	✓		✓	ACA
	<i>Testing agency rate subject to change.</i>								
14	University Placement Test	\$10.00	\$3.50	\$13.50	✓	✓		✓	ACA
	<i>(Test out of Developmental classes in, English, Math, or Reading)</i>								
15	MCAT Practice Test Fee		New	\$24.50-\$30	✓				ACA
CONFERENCE MANAGEMENT									
16	Non-Standard Conference Administration Fee (per group/per contract)		New	\$115.00				✓	SA
STUDENT UNION									
17	Digital Signage Advertising		New	Varies				✓	SA
INFORMATION TECHNOLOGY									
18	Zoomtown Connections for PCI (chargeback to the department)		New	Varies			✓		AF

NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community
AUXILIARY SERVICE FEES							
Callahan Hall Per Semester							
Double Occupancy with Full Bath Premium	\$3,000.00	\$150.00	\$3,150.00	✓			SA
Double Occupancy with Full Bath Standard	\$2,725.00	\$135.00	\$2,860.00	✓			SA
Single Occupancy with Full Bath Standard	\$3,450.00		\$3,450.00	✓			SA
Double Occupancy with Half Bath Premium	\$2,650.00	\$135.00	\$2,785.00	✓			SA
Double Occupancy with Half Bath Standard	\$2,400.00	\$120.00	\$2,520.00	✓			SA
Single Occupancy with Half Bath Premium	\$3,375.00		\$3,375.00	✓			SA
Triple Occupancy with Full Bath	\$1,945.00	\$605.00	\$2,550.00	✓			SA
Triple Occupancy with Half Bath	\$1,680.00	\$575.00	\$2,255.00	✓			SA
Four Person Suite with Full Bath	\$2,600.00	\$130.00	\$2,730.00	✓			SA
Apartment (four person)	\$2,850.00		\$2,850.00	✓			SA
Summer Housing (per week)							
Double Occupancy with Full Bath Premium (as private)	\$200.00		\$200.00	✓			SA
Double Occupancy with Full Bath Premium (as private)	\$175.00		\$175.00	✓			SA
Double Occupancy with Full Bath Premium	\$130.00		\$130.00	✓			SA
Double Occupancy with Full Bath Standard	\$110.00		\$110.00	✓			SA
Four Person Suite with Full Bath	\$100.00		\$100.00	✓			SA
Kentucky/Commonwealth Halls Per Semester							
Room Rental, Double Occupancy (per student)	\$2,075.00	\$100.00	\$2,175.00	✓			SA
Room Rental, Single Occupancy (per student)	\$2,805.00		\$2,805.00	✓			SA
Holiday/Spring Break Housing (daily rate)							
Double Occupancy	\$14.00		\$14.00	✓			SA
Single Occupancy	\$23.00		\$23.00	✓			SA
Summer Housing (per week)							
Double Occupancy	\$100.00		\$100.00	✓			SA
Single Occupancy	\$160.00		\$160.00	✓			SA
Full Summer (13 weeks)							
Double Occupancy	\$833.00		\$833.00	✓			SA
Single Occupancy	\$1,373.00		\$1,373.00	✓			SA

NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community
Meal Plan Rates Per Semester							
Ultimate Plus \$100 Flex Dollars	\$1,925.00	\$50.00	\$1,975.00	✓			ADM
15 Weekly Meals Plus \$100 Flex	\$1,770.00	\$50.00	\$1,820.00	✓			ADM
15 Weekly Meals Plus \$100 Flex + Takeout Option	\$1,825.00	\$55.00	\$1,880.00	✓			ADM
75 Block Plus \$575 Flex Dollars	\$1,845.00	\$55.00	\$1,900.00	✓			
100 Block Plus \$425 Flex Dollars	\$1,845.00	\$55.00	\$1,900.00	✓			
Block 125 Plus \$325 Flex Dollars	\$1,845.00	\$55.00	\$1,900.00	✓			ADM
Block 150 Plus \$175 Flex Dollars	\$1,845.00	\$55.00	\$1,900.00	✓			ADM
Norse Hall Per Semester							
Room Rental, Double Occupancy (per student)	\$2,425.00	\$125.00	\$2,550.00	✓			SA
Room Rental, Single Occupancy (per student)	\$3,203.00		\$3,203.00	✓			SA
Efficiency (1 student per unit)	\$3,675.00	\$185.00	\$3,860.00	✓			
Holiday/Spring Break Housing (daily rate)							
Double Occupancy	\$16.00		\$16.00	✓			SA
Single Occupancy	\$27.00		\$27.00	✓			SA
Summer Housing (per week)							
Four Per Apartment (per week)	\$110.00		\$110.00	✓			SA
Double Occupancy	\$85.00		\$85.00	✓			SA
Single Occupancy	\$140.00		\$140.00	✓			SA
Full Summer (13 weeks)							
Double Occupancy	\$1,260.00		\$1,260.00	✓			SA
Single Occupancy	\$2,079.00		\$2,079.00	✓			SA
Woodcrest Per Semester							
Efficiency (1 student per unit)	\$3,675.00	\$185.00	\$3,860.00	✓			SA
One Bedroom (1 student per unit)	\$4,013.00		\$4,013.00	✓			SA
One Bedroom (per student) (2 students per unit)	\$3,100.00	\$155.00	\$3,255.00	✓			SA
Three Bedroom (per student) (3 students per unit)	\$3,350.00	\$170.00	\$3,520.00	✓			SA
Apartment or Studio Suite (nightly rate)	\$40.00		\$40.00	✓			SA
Holiday/Spring Break Housing							
Efficiency							
Per Day	\$33.00		\$33.00	✓			SA
Per Week	\$161.00		\$161.00	✓			SA
One Bedroom (1 student per unit)							
Per Day	\$43.00		\$43.00	✓			SA
Per Week	\$214.00		\$214.00	✓			SA
One Bedroom (2 students per unit)							
Per Day	\$26.00		\$26.00	✓			SA
Per Week	\$129.00		\$129.00	✓			SA
Three Bedroom (3 students per unit)							
Per Day	\$26.00		\$26.00	✓			SA
Per Week	\$132.00		\$132.00	✓			SA

NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	
Summer Housing								
Efficiency (1 student per unit)								
Per Week	\$193.00		\$193.00	✓				SA
Full Summer (13 weeks)	\$1,766.00		\$1,766.00	✓				SA
One Bedroom, Private (1 student per unit)								
Per Week	\$214.00		\$214.00	✓				SA
Full Summer (13 weeks)	\$2,363.00		\$2,363.00	✓				SA
One Bedroom, per student (2 students per unit)								
Per Week	\$129.00		\$129.00	✓				SA
Full Summer (13 weeks)	\$1,423.00		\$1,423.00	✓				SA
One Bedroom, per student (3 students per unit)								
Per Week	\$78.00		\$78.00	✓				SA
Full Summer (13 weeks)	\$853.00		\$853.00	✓				SA
Three Bedroom, per student (3 students per unit)								
Per Week	\$163.00		\$163.00	✓				SA
Full Summer (13 weeks)	\$1,460.00		\$1,460.00	✓				SA
University Suites Per Semester								
Two Bedroom - Per Semester								
2 Students per bedroom	\$2,875.00	\$140.00	\$3,015.00	✓				SA
1 Student per bedroom	\$3,637.00		\$3,637.00	✓				SA
Four Bedroom - Per Semester (1 student per bedroom)								
	\$3,250.00	\$165.00	\$3,415.00	✓				SA
Northern Terrace								
Quad (2 full baths) (4 student per unit)	\$3,000.00	\$150.00	\$3,150.00	✓				SA
Quad With Kitchen (2 full baths) (4 students per unit)	\$3,315.00	\$165.00	\$3,480.00	✓				
Housing Fees (General)								
Damage Assessment (based on assessment of damage to property)	Varies		Varies	✓	✓	✓	✓	SA
Linen Packets Charge ("Dorm in a Box")	\$80 - \$120		\$80 - \$120					✓
Conference & Guest Fee (per person, per night) <i>With a variety of living units and services available in each unit, conference and guest fees will be determined by type of unit and options chosen. Each type of unit will have a minimum charge per bed, per night.</i>	\$9.50-\$50		\$9.50-\$50		✓	✓	✓	SA
Landline Phone Charge (per semester)	\$60.00		\$60.00	✓				SA
Late Fee								
Weekly Rentals	\$5.00		\$5.00	✓				SA
Monthly Rentals	\$15.00		\$15.00	✓				SA
Semester Rentals	\$30.00		\$30.00	✓				SA

NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community
Fines							
Improper Disposal of Trash							
First Violation	\$25.00		\$25.00	✓			SA
Additional Violations (<i>per violation</i>)	\$50.00		\$50.00	✓			SA
Improper Check-out Charge	\$200.00		\$200.00				SA
Unauthorized Holdover Fee (per day)	\$150.00		\$150.00	✓			SA
Lock Outs							
First Violation	No Charge		No Charge	✓			SA
Second Violation	\$5.00		\$5.00	✓			SA
Third Violation	\$10.00		\$10.00	✓			SA
Fourth Violation	\$20.00		\$20.00	✓			SA
Fifth Violation	\$40.00		\$40.00	✓			SA
Additional Violations (<i>per violation</i>)	\$80.00		\$80.00	✓			SA
Lock Change Due to Lost Keys							
Cost of core replacement and new key cost depending on type lock and labor cost	\$20 to \$100		\$20 to \$100		✓	✓	SA
Failure to Complete Disciplinary Action							
First Violation	\$20.00		\$20.00	✓			SA
Additional Violations (<i>per violation</i>)	\$50.00		\$50.00	✓			SA
Pet Policy Violation							
First Violation (<i>per day until pet is removed</i>)	\$50.00		\$50.00	✓			SA
Additional Violations (<i>per day until pet is removed</i>)	\$100.00		\$100.00	✓			SA
Drug and Alcohol Violation							
First Violation	\$50.00		\$50.00	✓			SA
Second Violation	\$100.00		\$100.00	✓			SA
Additional Violations (<i>per violation</i>)	\$200.00		\$200.00	✓			SA
Facility Rental							
Norse Commons Facility Rental (Nonprofit Group)							
Meeting Room - Full Day	\$40.00		\$40.00				✓ SA
Meeting Room - Half Day	\$25.00		\$25.00				✓ SA
Recreation Room - Full Day	\$100.00		\$100.00				✓ SA
Recreation Room - Half Day	\$50.00		\$50.00				✓ SA
Cafeteria - Full Day	\$150.00		\$150.00				✓ SA
Cafeteria - Half Day	\$75.00		\$75.00				✓ SA
Lobby & Misc. Rooms - Full Day	\$40.00		\$40.00				✓ SA
Lobby & Misc. Rooms - Half Day	\$25.00		\$25.00				✓ SA

NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community		
Norse Commons Facility Rental (Profit Group)									
Meeting Room - Full Day	\$70.00		\$70.00				✓	SA	
Meeting Room - Half Day	\$35.00		\$35.00				✓	SA	
Recreation Room - Full Day	\$150.00		\$150.00				✓	SA	
Recreation Room - Half Day	\$75.00		\$75.00				✓	SA	
Cafeteria - Full Day	\$200.00		\$200.00				✓	SA	
Cafeteria - Half Day	\$100.00		\$100.00				✓	SA	
Lobby & Misc. Rooms - Full Day	\$70.00		\$70.00				✓	SA	
Lobby & Misc. Rooms - Half Day	\$35.00		\$35.00				✓	SA	
Residential Leases = \$Market Rent/monthly	\$Market Rent/mo.		\$Market Rent/mo.	✓	✓	✓	✓		
Late Penalty (in accordance with residential lease)	\$50/mo.		\$50/mo.	✓	✓	✓	✓		
Pet Fee	\$200.00		\$200.00				✓		
Media Equipment Rental									
TV/VCR and/or DVD (Analog TV's & VCR phased out)	\$40.00		\$40.00				✓	SA	
Podium with microphone per day	\$50.00		\$50.00				✓	SA	
LCD Data/Video Projector	\$200.00		\$200.00				✓	SA	
Boom Box	\$20.00		\$20.00				✓	SA	
35 mm Slide Projector	\$50.00		\$50.00				✓	SA	
6', 8' or 12' Projection Screen	\$15-\$50		\$15-\$50				✓	SA	
Laptop Windows Computer	\$150.00		\$150.00				✓	SA	
Videoconferencing per hour	\$50.00		\$50.00				✓	SA	
Satellite Teleconferencing	\$75.00		\$75.00				✓	SA	
Consumer Camcorder and Tripod per day	\$75.00		\$75.00				✓	SA	
Professional Camera Package*	\$175.00		\$175.00				✓	SA	
Media Technicians (2 hr minimum) (\$18/hr ea. Additional hr)	\$45 (2/hrs.)		\$45 (2/hrs.)			✓	✓	ACA	
*Rental will require a Media Technician									
Microphone - Wired/Wireless	\$40 - \$60		\$40 - \$60				✓	SA	
Parking Fees									
Faculty and Staff (full-time) (per year)	\$370.00	\$15.00	\$385.00		✓				
Staff (part-time) (per year)	\$185.00	\$5.00	\$190.00		✓				
Reserved Parking (per year)	\$790.00	\$20.00	\$810.00		✓				
Students (full-time and part-time) (per year)	\$240.00	\$10.00	\$250.00	✓					
Student (semester)	\$140.00	\$5.00	\$145.00	✓					
Callahan Student (per year)	\$134.00	Eliminate	\$0.00	✓					
Callahan Student (semester)	\$67.00	Eliminate	\$0.00	✓					
Faculty Part-Time (semester)	\$29.00	\$6.00	\$35.00		✓				
Summer Students	\$55.00	\$3.00	\$58.00	✓					
Vendor Permit (daily or weekly access) (per semester)	\$60.00	\$5.00	\$65.00				✓		
Vendor Construction (per month)	\$75.00	\$5.00	\$80.00			✓	✓		
Frequent Visitor Parking Permit (Music Prep)	\$32.00	\$3.00	\$35.00				✓		
Campus Recreation Center (CRC)	\$32.00	\$3.00	\$35.00				✓		
Dual Admit Student	\$120.00		\$120.00	✓					
UK/MSW Permit (semester)	\$120.00	Eliminate	\$0.00	✓					
On-Campus Departmental Parking Valadations	\$5.00		\$5.00			✓			
Conference Parking (in-house)	\$6.00	\$1.00	\$7.00				✓		
Conference Parking		New	\$10.00				✓		180

NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community
University Sponsored Events (Academics)	\$5.00	Eliminate	\$0.00		✓	✓	✓
Conference Parking Services (Lots)	\$600.00	Eliminate	\$0.00				✓
Garage Fees	\$2.00 to \$8.00	.25 -.50	\$2.25 to \$8.50	✓	✓	✓	✓
Athletic Events	\$5.00		\$5.00				✓
BB&T Arena Events (small/large)	\$5.00 or \$10.00	\$5.00	\$10.00 or \$15.00	✓	✓	✓	✓
Replacement Fee for Lost Permit	\$25.00		\$25.00		✓		
Temporary Permit Fee	\$1.00		\$1.00				✓
Citation Violation - Other	\$35.00	Eliminate	\$0.00	✓	✓		✓
Citation Violation - Unauthorized Removal of Wheel Lock Device	\$225.00		\$225.00	✓	✓		✓
Citation Violation - Unauthorized Use of Permit	\$50.00	\$10.00	\$60.00	✓	✓		✓
Citation Violation - Vehicle Utilizing Two Stalls	\$35.00	Eliminate	\$0.00	✓	✓		✓
Citation Violation-Failure to Pay Garage Fee	\$5 plus garage fee	\$2.50	\$7.50+garage fee	✓	✓		✓
Citation Violation-Reproduced/Altered Permit	\$210.00	\$15.00	\$225.00	✓	✓		✓
Filing Fee for a Denied Parking Appeal	\$2.50		\$2.50	✓	✓		✓
Fingerprinting Fee	\$20.00	Eliminate	\$0.00			✓	
Improper Driving	\$50.00	Eliminate	\$0.00	✓	✓		✓
Late Citation Fee	\$12.50	\$2.50	\$15.00	✓	✓		✓
Parked in a Reserved Space	\$80.00	\$5.00	\$85.00	✓	✓	✓	✓
Parked in Aisle	\$40.00	Eliminate	\$0.00	✓	✓		✓
Parked in Fire Lane	\$55.00		\$55.00	✓	✓		✓
Parking Violation Assessment, each violation	\$37.50 - \$52.50	\$2.50	\$40.00 - \$55.00	✓	✓		✓
Parking Violation-Handicapped, each violation	\$115.00	\$35.00	\$150.00	✓	✓	✓	✓
Returned Check Fee	\$45.00		\$45.00	✓	✓	✓	✓
Stolen Permit	\$100.00		\$100.00	✓	✓		✓
Vehicle Immobilizer Fine	\$55.00	\$5.00	\$60.00	✓	✓		✓
Event Buy-Out of Lots:							
0 - 50 Vehicles	\$150.00	\$25.00	\$175.00				✓
51 - 100 Vehicles	\$250.00	\$25.00	\$275.00				✓
101 - 200 Vehicles	\$325.00	\$25.00	\$350.00				✓
201 - 250 Vehicles	\$425.00	\$50.00	\$475.00				✓
251 - 300 Vehicles	\$475.00	\$75.00	\$550.00				✓
301 - 350 Vehicles	\$525.00	\$75.00	\$600.00				✓
Over 350 Vehicles	\$600.00	\$100.00	\$700.00				✓
Conference Parking Services (Lots) (All)	\$700.00	Eliminate	\$0.00				✓
Airport (CVG) Fee to Pickup Passengers							
Mini Bus (26 Passengers)	\$50.00		\$50.00			✓	
Vehicle Chargeback Rates							
Pickup Truck - Minimum Charge	\$50.00		\$50.00			✓	
Pickup Truck (per mile)	\$0.80		\$0.80			✓	
Box Truck - Minimum Charge	\$60.00		\$60.00			✓	
Box Truck (per mile)	\$1.00		\$1.00			✓	
Mini Bus - Minimum Charge (26 Passenger)	\$100.00		\$100.00			✓	
Mini Bus (per mile)	\$2.50		\$2.50			✓	
Mini Bus - Driver & Expenses (hourly)	\$22.65		\$22.65			✓	

NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	
ASSESSMENTS								
Charges for Direct Materials (i.e., posters, buttons, etc.) are assessed based upon material cost. Students receive a discount.	Varies		Varies	✓	✓	✓	✓	
Return Check Assessment	\$30.00		\$30.00	✓	✓			ADM
Lost Key Fee	\$10 - \$50		\$10 - \$50	✓	✓	✓		ADM
Lost Key Fee - Contractors	\$10 - \$1,000		\$10 - \$1,000				✓	ADM
Lock Change Due to Lost Keys (per lock)	\$30 - \$100		\$30 - \$100		✓	✓		ADM
CAMPUS RECREATION CENTER								
Annual memberships effective 365 days from the date of purchase. Fees will no longer be prorated.								
Alumni								
Family	\$396.00		\$396.00				✓	SA
Individual	\$276.00		\$276.00				✓	SA
Supplemental	\$366.00		\$366.00				✓	SA
Faculty/Staff & Retirees								
Family	\$312.00		\$312.00		✓			SA
Individual	No Charge		No Charge		✓			SA
Retirees	\$120.00		\$120.00		✓			SA
Supplemental	\$260.00		\$260.00		✓			SA
Community								
Family	\$815.00		\$815.00				✓	SA
Individual	\$495.00		\$495.00				✓	SA
Supplemental	\$695.00		\$695.00				✓	SA
Guest (per day)	\$7.00		\$7.00	✓	✓			SA
Students (per semester)								
Family (Fall/Spring)	\$40.00		\$40.00	✓				SA
Individual	No Charge		No Charge	✓				SA
Spouse or dependent, (Fall/Spring) (only one hour required)	\$30.00		\$30.00	✓				SA
Group Fitness Pass								
Faculty/Staff/CRC Member (8 wk session)	\$30.00		\$30.00		✓			SA
Student (8 week session)	\$20.00		\$20.00	✓				SA
Family (summer semester)	\$40.00		\$40.00	✓				SA
Individual (summer semester)	\$48.00		\$48.00	✓				SA
Individual and Spouse (summer semester)	\$30.00		\$30.00	✓				SA
Students - Consortium & UK only (individual only) (per semester)	\$40.00		\$40.00	✓				

Available only for a semester (Fall, Spring or Summer) in which student is enrolled in class delivered at NKU. Not subject to proration.

NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	
Miscellaneous Retail Items	Varies		Varies	✓	✓		✓	SA
Replacement Membership Card	\$5.00		\$5.00	✓	✓		✓	SA
Alumni Intramural Participation Fee	\$45 per sport		\$45 per sport				✓	SA
Intramural Team Registration Fee								
Major Sport Team (basketball, flag football, soccer & softball)	\$25 per team		\$25 per team	✓	✓	✓	✓	SA
Minor Sport Team (3-on-3 basketball, volleyball, dodge ball, sand volleyball)	\$10 per team		\$10 per team	✓	✓	✓	✓	SA
Team Forfeit Deposit (Student Fee)	\$15.00		\$15.00	✓	✓	✓	✓	SA
Instructional/Adventure Program	\$5 - \$500		\$5 - \$500	✓	✓	✓	✓	SA
Outdoor Equipment Daily Rental (for Adventure Program)	\$2 - \$30		\$2 - \$30	✓	✓	✓	✓	SA
Private Swim Lessons (Member) (6 half hour sessions)	\$100.00		\$100.00	✓	✓		✓	SA
Private Swim Lessons (Non-Member) (6 half hour sessions)	\$150.00		\$150.00	✓	✓		✓	SA
One Private Lesson (Member) (half hour)	\$20.00		\$20.00	✓	✓		✓	SA
Group Swim Lessons (Member) (2 1/2 hours)	\$50.00		\$50.00	✓	✓		✓	SA
Group Swim Lessons (Non Member) (2 1/2 hours)	\$100.00		\$100.00	✓	✓		✓	SA
Specialized Fitness Instruction Staff/Alumni	\$15 - \$400		\$15 - \$400		✓		✓	SA
Specialized Fitness Instruction Student	\$5 - \$100		\$5 - \$100	✓			✓	SA
Personal Training/Fitness Assesment Faculty/Staff/Member	\$30 - \$40		\$30 - \$40		✓		✓	SA
Personal Training/Fitness Assesment Student	\$20 - \$30		\$20 - \$30	✓			✓	SA
L Shaped Locker (Non Student) (per year)	\$45.00		\$45.00		✓	✓	✓	
L Shaped Locker (Student) (per semester)	\$15.00		\$15.00	✓			✓	
Full Locker (Non Student) (per year)	\$60.00		\$60.00		✓	✓	✓	
Student Locker Room								
Faculty/Staff/ or CRC Member 1/2 locker (per year)	\$40.00		\$40.00		✓	✓	✓	SA
CRC Member, full locker (per year)	\$50.00		\$50.00				✓	SA
Students, 1/2 locker (per semester)	\$10.00		\$10.00	✓			✓	SA
Students, full locker (per semester)	\$20.00		\$20.00	✓			✓	SA
Per Day	\$0.50		\$0.50	✓	✓		✓	SA
Faculty/Staff Locker Room (\$5 deposit required for towel and locker rental)	\$50.00		\$50.00		✓		✓	SA
Racquetball Racket (per use)	\$0.50		\$0.50	✓	✓		✓	SA

NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	
Towel Rental (per day)	\$1.00		\$1.00	✓	✓		✓	SA
Small Multi-Purpose Room <i>Per Hour + Out-of-Pocket Expenses*</i>	\$40.00		\$40.00	✓	✓	✓	✓	SA
Medium Multi-Purpose Room <i>Per Hour + Out-of-Pocket Expenses*</i>	\$50.00		\$50.00	✓	✓	✓	✓	SA
Large Multi-Purpose Room <i>Per Hour + Out-of-Pocket Expenses*</i>	\$60.00		\$60.00	✓	✓	✓	✓	SA
Bouldering Wall	\$50.00		\$50.00	✓	✓	✓	✓	
Auxiliary Gym	\$60.00		\$60.00	✓	✓	✓	✓	
Basketball Court	\$50.00		\$50.00	✓	✓	✓	✓	
Intramural softball/soccer fields <i>Per Hour, Per Field</i>	\$40-\$150		\$40-\$150	✓				SA
One Basketball Court, One Tennis Court, One Volleyball Court, or Four Badminton Courts <i>Per Hour + Out-of-Pocket Expenses*</i>	\$50.00		\$50.00	✓	✓		✓	SA
Racquetball Court <i>{Per Hour/Per Court + Out of Pocket Expenses*</i>	\$30.00		\$30.00	✓	✓	✓	✓	SA
MAC Court (Multipurpose Activity Court) <i>Per Hour + Out-of-Pocket Expenses*</i>	\$80.00		\$80.00	✓	✓	✓	✓	
Running Track <i>Per Hour + Out-of-Pocket Expenses*</i>	\$80.00		\$80.00	✓	✓	✓	✓	SA
Sauna <i>Per Hour + Out-of-Pocket Expenses*</i>	\$30.00		\$30.00	✓	✓	✓	✓	SA
Hot Tub <i>Per Hour + Out-of-Pocket Expenses*</i>	\$30.00		\$30.00	✓	✓	✓	✓	SA
Aquatic Center <i>Per Hour + Out-of-Pocket Expenses*</i>	\$380.00		\$380.00	✓	✓	✓	✓	SA
Water Climbing Wall <i>Per Hour + Out-of-Pocket Expenses*</i>	\$30.00		\$30.00	✓	✓	✓	✓	SA
Swimming Pool <i>Per Hour + Out-of-Pocket Expenses*</i>	\$200.00		\$200.00	✓	✓	✓	✓	SA
Shallow Water Area <i>Per Hour + Out-of-Pocket Expenses*</i>	\$60.00		\$60.00	✓	✓	✓	✓	SA

**NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Fees/Service Charges**

Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community
---------------	-----------------------------	-------------	-----------------------------	--------------------------	-------------------------------------	------------------------------	----------------------------

NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	
1/2 Diving Well/One Swimming Lane <i>Per Hour + Out-of-Pocket Expenses*</i>	\$30.00		\$30.00	✓	✓	✓	✓	SA
Outdoor Basketball or Volleyball Courts <i>Per Court, Per hour + Out-of-Pocket Expenses*</i>	\$40.00		\$40.00	✓	✓	✓	✓	SA
Weight Training Room <i>Per Court, Per hour + Out-of-Pocket Expenses*</i>	\$200.00		\$200.00	✓	✓	✓	✓	SA
<i>*Out-of-Pocket Expenses are defined as actual cost of personnel and equipment necessary for setup, clean-up, and supervision of the facility utilized.</i>								
INTERCOLLEGIATE ATHLETICS								
Advertising								
Game Programs	Varies, Ranges From \$150-\$800		Varies, Ranges From \$150-\$800				✓	SA
Signage <i>Varying rates will be charged for signage in Regents Hall, baseball and soccer fields, and tennis courts. The VP for Student Affairs will provide an approved listing of fees to the Office of Planning, Policy & Budget annually.</i>	Varies, Ranges From \$400-\$8,000		Varies, Ranges From \$400-\$8,000				✓	SA
Sponsorships <i>Sponsorships shall be solicited from the community for certain tournaments, events and/or athletic promotions. Rates are to be approved by the Vice President for Student Affairs.</i>	Varies \$800 & Up		Varies \$800 & Up				✓	SA
Sports Camps <i>Fees vary and are dependent on sport and cost of programming. Fees require prior approval of the VP for Student Affairs</i>	Varies		Varies				✓	SA
Rental of Facilities - Intercollegiate Athletics								
Aker Baseball Complex								
K-12 Educational/Scholastic Rate (per game)	\$100.00		\$100.00				✓	
One Game	\$200.00		\$200.00				✓	Ath
Multi-Day Rental (per game)	\$175.00		\$175.00				✓	
Grein Softball Field								
K-12 Educational/Scholastic Rate (per game)	\$75.00		\$75.00				✓	
One Game	\$150.00		\$150.00				✓	Ath
Multi-Day Rental (per game)	\$125.00		\$125.00				✓	
NKU Soccer Field								
K-12 Educational/Scholastic Rate (per game)	\$175.00		\$175.00				✓	Ath
Multi-Day Rental (per game)	\$200.00		\$200.00				✓	Ath

NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community		
Yeager Tennis Complex								✓ Ath	
K-12 Educational/Scholastic Rate (per hour) (per court)	\$10.00		\$10.00					✓	
Yeager Tennis Complex Rental Fee (per hour) (per court)	\$20.00		\$20.00					✓ Ath	
Regents Hall								✓ Ath	
K-12 Educational/Scholastic Rate (per hour)	\$50.00		\$50.00					✓	
Regents Hall Facility Rental (per hour)	\$100.00		\$100.00					✓ Ath	
Administrator Fee - Facility Rentals	\$30.00		\$30.00					✓ Ath	
Conference Management									
Conference Administration Fee (per group/per contract)	\$57.00		\$57.00					✓ SA	
Conference Administration Fee (per night/per person)	\$2.00		\$2.00					✓ SA	
Non-Standard Conference Administration Fee (per group/per contract)		New	\$115.00					✓ SA	
Conference Management - Deposit	25% of total projected		25% of total projected					✓ SA	
Conference Management - Lost Business Opportunity	up to 50% of total projected		up to 50% of total projected					✓ SA	
Conference Management - Late Payment Fee	1 % to 10% of total due		1 % to 10% of total due					✓ SA	
Conference Room Rental Charge (per night/per person)	\$2.00		\$2.00					✓ SA	
Conference Management-Summer Conference Late Info Fee	1 to 2% of the final invoice		1 to 2% of the final invoice					✓ SA	
Guests (Sponsored Conferences - NKU)									
Per Guest, per day	\$4.00		\$4.00					✓ SA	
Per Guest, per week	\$20.00		\$20.00					✓ SA	
Electrician Usage Fee	\$23-\$34/hour		\$23-\$34/hour					✓ SA	
Set-up Fee									
Chair	\$0.25 /each		\$0.25 /each					✓ SA	
Round Tables	\$1.50/each		\$1.50/each					✓ SA	
All Other Tables	\$1.00/each		\$1.00/each					✓	
Stage (small/large)	\$50-\$100		\$50-\$100					✓ SA	
Equipment Rental									
TV/VCR	\$40.00		\$40.00					✓ SA	
DJ Equipment	\$100.00		\$100.00					✓ SA	
Podium with microphone (per day)	\$20.00		\$20.00					✓ SA	
Food Service Up-Charge (per person, per meal, per day)	\$0.50		\$0.50					✓ SA	

NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Fees/Service Charges

	Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	
Rental of Facilities									
	Outdoor Space	Varies		Varies	✓	✓		✓	SA
	Smart Classrooms - Commercial (per day)	\$167.00		\$167.00				✓	SA
	Smart Classrooms - Non Profit (per day)	\$81.00		\$81.00				✓	SA
	Auditoriums - Commercial (per day) (excludes MEP 200)	\$238.00		\$238.00				✓	SA
	Auditoriums - Non-Profit (per day) (excludes MEP 200)	\$167.00		\$167.00				✓	SA
	MEP 200 - Commercial (per day)	\$460.00		\$460.00				✓	SA
	MEP 200 - Non-Profit (per day)	\$335.00		\$335.00				✓	SA
	Fine Arts & Greaves Hall - Commercial (per day)								
	All Classrooms	\$85.00		\$85.00				✓	ACA
	Concert Hall	\$160/hr, max of \$800 a day		\$160/hr, max of \$800 a day				✓	ACA
	Fine Arts & Greaves Hall - Non-Profit Groups (per day)								
	All Classrooms	\$25.00		\$25.00				✓	ACA
	Concert Hall	\$80/hr, max of \$400 a day		\$80/hr, max of \$400 a day				✓	ACA
	Fine Arts Choir Room (FA378) - Commercial	\$50/hr, max of \$300 a day		\$50/hr, max of \$300 a day				✓	ACA
	Fine Arts Choir Room (FA378) - Non-Profit	\$25/hr, max of \$125 a day		\$25/hr, max of \$125 a day				✓	ACA
	Fine Arts Practice Room - Commercial	\$15/hr, max of \$90 a day		\$15/hr, max of \$90 a day				✓	ACA
	Fine Arts Practice Room - Non-Profit	\$10/hr, max of \$50 a day		\$10/hr, max of \$50 a day				✓	ACA
	Band Room (FA126) - Commercial	\$50/hr, max of \$300 a day		\$50/hr, max of \$300 a day				✓	ACA
	Band Room (FA126) - Non-Profit	\$25/hr, max of \$125 a day		\$25/hr, max of \$125 a day				✓	ACA
	Regents Hall	\$125/hr, \$500 per 1/2 day, \$1,000 per day + out of pocket expenses		\$125/hr, \$500 per 1/2 day, \$1,000 per day + out of pocket expenses				✓	SA
	Regents Hall - High School Graduation	\$1,650.00		\$1,650.00				✓	SA
	Gallery Commission Fee/Donation, Charged to Outside Artist	20% of sale price		20% of sale price				✓	188 ACA

NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	
<u>Rental of Video Conferencing Facilities</u>								
Commercial								
Setup	\$30.00		\$30.00				✓	
Facility (per hour)	\$100.00		\$100.00				✓	
Facility (per day)	\$500.00		\$500.00				✓	
Technicians (\$35 for first 2 hours, \$15 per hour thereafter)	\$35.00		\$35.00			✓	✓	ACA
Non-Profit								
Setup	\$15.00		\$15.00				✓	
Facility (per hour)	\$50.00		\$50.00				✓	
Facility (per day)	\$250.00		\$250.00				✓	
Technicians (\$35 for first 2 hours, \$15 per hour thereafter)	\$35.00		\$35.00			✓	✓	ACA
GRIFFIN HALL								
Digitorium Set-up Fee	\$125.00		\$125.00	✓	✓	✓	✓	
Commercial								
Digitorium GH 201 - Full Day	\$2,000.00		\$2,000.00				✓	
Digitorium GH 201 - Half Day	\$1,250.00		\$1,250.00				✓	
Informatics Commons GH 200 - Full Day	\$1,000.00		\$1,000.00				✓	
Informatics Commons GH 200 - Half Day	\$600.00		\$600.00				✓	
Opera Boxes (each) - Full Day	\$100.00		\$100.00				✓	
Opera Boxes (each) - Half Day	\$50.00		\$50.00				✓	
Flat Fee								
Conference Room GH 470 or GH 570	\$130.00		\$130.00	✓	✓	✓	✓	
Seminar Room GH 312, GH 316 or GH 318	\$130.00		\$130.00	✓	✓	✓	✓	
Classrooms	\$130.00		\$130.00	✓	✓	✓	✓	
Computer Labs	\$130.00		\$130.00	✓	✓	✓	✓	
Specialized Labs	\$150.00		\$150.00	✓	✓	✓	✓	
Non-Profit Groups/Regional Stewardship								
Digitorium GH 201 - Full Day	\$1,000.00		\$1,000.00				✓	
Digitorium GH 201 - Half Day	\$625.00		\$625.00				✓	
Informatics Commons GH 200 - Full Day	\$450.00		\$450.00				✓	
Informatics Commons GH 200 - Half Day	\$350.00		\$350.00				✓	
Opera Boxes (each) - Full Day	\$50.00		\$50.00				✓	
Opera Boxes (each) - Half Day	\$25.00		\$25.00				✓	
University Rate								
Digitorium GH 201 - Full Day	\$650.00		\$650.00			✓		
Digitorium GH 201 - Half Day	\$475.00		\$475.00			✓		
Informatics Commons GH 200 - Full Day	\$225.00		\$225.00			✓		
Informatics Commons GH 200 - Half Day	\$175.00		\$175.00			✓		
Opera Boxes (each) - Full Day	\$50.00		\$50.00			✓		
Opera Boxes (each) - Half Day	\$25.00		\$25.00			✓		

NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	
Flat Fee								
Conference Room GH 470 or GH 570	\$85.00		\$85.00	✓	✓	✓	✓	
Seminar Room GH 312, GH 316 or GH 318	\$85.00		\$85.00	✓	✓	✓	✓	
Classrooms	\$85.00		\$85.00	✓	✓	✓	✓	
Computer Labs	\$85.00		\$85.00	✓	✓	✓	✓	
Specialized Labs	\$100.00		\$100.00	✓	✓	✓	✓	
Student Rates								
Digitorium GH 201 - Full Day	\$275.00		\$275.00	✓				
Digitorium GH 201 - Half Day	\$225.00		\$225.00	✓				
Informatics Commons GH 200 - Full Day	\$125.00		\$125.00	✓				
Informatics Commons GH 200 - Half Day	\$75.00		\$75.00	✓				
Opera Boxes (each) - Full Day	\$30.00		\$30.00	✓				
Opera Boxes (each) - Half Day	\$15.00		\$15.00	✓				
Flat Fee								
Conference Room GH 470 or GH 570	\$45.00		\$45.00	✓	✓	✓	✓	
Seminar Room GH 312, GH 316 or GH 318	\$45.00		\$45.00	✓	✓	✓	✓	
Classroom (large) GH 240 or GH 250	\$45.00		\$45.00	✓	✓	✓	✓	
Computer Labs	\$45.00		\$45.00	✓	✓	✓	✓	
Specialized Labs	\$45.00		\$45.00	✓	✓	✓	✓	
Griffin Hall Cleaning and Damage Fees	Varies		Varies	✓	✓	✓	✓	
Griffin Hall Technical Support Service Chg (per hr) (per technician)	\$120.00		\$120.00	✓	✓	✓	✓	
UNIVERSITY CENTER								
AV Tech Charge Student Union & University Center (2 hour minimum) (\$18/hr each additional hour)	\$45 (2/hrs)		\$45 (2/hrs)	✓	✓	✓	✓	
Commercial								
Ballroom-Full Day	\$650.00		\$650.00				✓	SA
Ballroom-Half Day	\$545.00		\$545.00				✓	SA
Meeting Room 135	\$160.00		\$160.00				✓	SA
Meeting Room 204	\$130.00		\$130.00				✓	
Meeting Room 245	\$95.00		\$95.00				✓	
Meeting Room 250	\$95.00		\$95.00				✓	
Meeting Room 300	\$63.00		\$63.00				✓	SA
Meeting Room 335	\$80.00		\$80.00				✓	
Meeting Room 414	\$80.00		\$80.00				✓	SA
Theatre-Full Day	\$590.00		\$590.00				✓	SA
Theatre-Half Day	\$430.00		\$430.00				✓	SA
Entire Building-Full Day	\$1,500.00		\$1,500.00				✓	SA
Entire Building-Half Day (Half Day up to 4 hours/Full Day more than 4 hours)	\$1,200.00		\$1,200.00				✓	SA

NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	
Non-Profit Groups/University Departments								
Ballroom-Full Day	\$450.00		\$450.00			✓	✓	SA
Ballroom-Half Day	\$345.00		\$345.00			✓	✓	SA
Meeting Room 135	\$70.00		\$70.00			✓	✓	SA
Meeting Room 204	\$75.00		\$75.00			✓	✓	SA
Meeting Room 245	\$65.00		\$65.00			✓	✓	SA
Meeting Room 250	\$65.00		\$65.00			✓	✓	SA
Meeting Room 300	\$30.00		\$30.00			✓	✓	SA
Meeting Room 335	\$45.00		\$45.00			✓	✓	SA
Meeting Room 414	\$45.00		\$45.00			✓	✓	SA
Theatre-Full Day	\$430.00		\$430.00			✓	✓	SA
Theatre-Half Day	\$350.00		\$350.00			✓	✓	SA
Entire Building-Full Day	\$1,100.00		\$1,100.00			✓	✓	SA
Entire Building-Half Day	\$835.00		\$835.00			✓	✓	SA
Student Rates								
Ballroom-Full Day	\$157.00		\$157.00	✓				SA
Ballroom-Half Day	\$105.00		\$105.00	✓				SA
Meeting Room 135	\$30.00		\$30.00	✓				SA
Meeting Room 204	\$50.00		\$50.00	✓				SA
Meeting Room 245	\$30.00		\$30.00	✓				SA
Meeting Room 250	\$30.00		\$30.00	✓				SA
Meeting Room 300	\$15.00		\$15.00	✓				SA
Meeting Room 335	\$24.00		\$24.00	✓				SA
Meeting Room 414	\$24.00		\$24.00	✓				SA
Theatre-Full Day	\$157.00		\$157.00	✓				SA
Theatre-Half Day	\$118.00		\$118.00	✓				SA
Entire Building-Full Day	\$445.00		\$445.00	✓				SA
Entire Building-Half Day	\$315.00		\$315.00	✓				SA
STUDENT UNION								
No Show	\$25.00		\$25.00	✓			✓	SA
Digital Signage Advertising		Varies	Varies				✓	SA
Outdoor Space								
Commercial	\$400.00		\$400.00				✓	SA
Non-Profit	\$250.00		\$250.00				✓	SA
Student	\$125.00		\$125.00	✓				

NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community		
Commercial									
Ballroom ABC - Full Day	\$1,200.00		\$1,200.00					✓	SA
Ballroom ABC - Half Day	\$990.00		\$990.00					✓	SA
Ballroom A - Full Day	\$990.00		\$990.00					✓	SA
Ballroom A - Half Day	\$780.00		\$780.00					✓	SA
Ballroom B - Full Day	\$465.00		\$465.00					✓	SA
Ballroom B - Half Day	\$360.00		\$360.00					✓	SA
Ballroom C - Full Day	\$465.00		\$465.00					✓	SA
Ballroom C - Half Day	\$360.00		\$360.00					✓	SA
Ballroom B/C - Full Day	\$675.00		\$675.00					✓	SA
Ballroom B/C - Half Day	\$465.00		\$465.00					✓	SA
Governance Room	\$472.00		\$472.00					✓	SA
Meeting Room 105	\$95.00		\$95.00					✓	SA
Meeting Room 106	\$95.00		\$95.00					✓	SA
Meeting Room 108	\$135.00		\$135.00					✓	SA
Meeting Room 109	\$135.00		\$135.00					✓	SA
Meeting Room 302	\$110.00		\$110.00					✓	SA
Meeting Room 324	\$60.00		\$60.00					✓	SA
Multipurpose Room	\$472.00		\$472.00					✓	SA
Entire Student Union - Full Day	\$2,360.00		\$2,360.00					✓	SA
Entire Student Union - Half Day	\$1,415.00		\$1,415.00					✓	SA
Lobby Tables	\$50.00		\$50.00					✓	SA
Staging (6 x 8 sections) (priced per section)	\$30.00		\$30.00					✓	SA
Wireless Presentation Clicker	\$15.00		\$15.00					✓	SA
Prefunction Space 100L	\$210.00		\$210.00					✓	SA
Game Room	\$210.00		\$210.00					✓	SA
Terrace Room 203	\$78.00		\$78.00					✓	SA
Non-Profit Groups/University Rate									
Ballroom ABC - Full Day	\$675.00		\$675.00			✓	✓	✓	SA
Ballroom ABC - Half Day	\$517.00		\$517.00			✓	✓	✓	SA
Ballroom A - Full Day	\$570.00		\$570.00			✓	✓	✓	SA
Ballroom A - Half Day	\$465.00		\$465.00			✓	✓	✓	SA
Ballroom B - Full Day	\$360.00		\$360.00			✓	✓	✓	SA
Ballroom B - Half Day	\$255.00		\$255.00			✓	✓	✓	SA
Ballroom C - Full Day	\$360.00		\$360.00			✓	✓	✓	SA
Ballroom C - Half Day	\$255.00		\$255.00			✓	✓	✓	SA
Ballroom B/C - Full Day	\$412.00		\$412.00			✓	✓	✓	SA
Ballroom B/C - Half Day	\$307.00		\$307.00			✓	✓	✓	SA
Governance Room	\$270.00		\$270.00			✓	✓	✓	SA
Meeting Room 105	\$50.00		\$50.00			✓	✓	✓	SA
Meeting Room 106	\$50.00		\$50.00			✓	✓	✓	SA
Meeting Room 108	\$75.00		\$75.00			✓	✓	✓	SA
Meeting Room 109	\$75.00		\$75.00			✓	✓	✓	SA
Meeting Room 302	\$75.00		\$75.00			✓	✓	✓	SA
Meeting Room 324	\$45.00		\$45.00			✓	✓	✓	SA

NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	
Multipurpose Room	\$262.00		\$262.00			✓	✓	SA
Entire Student Union - Full Day	\$1,575.00		\$1,575.00			✓	✓	SA
Entire Student Union - Half Day	\$945.00		\$945.00			✓	✓	SA
Lobby Tables	\$25.00		\$25.00			✓	✓	SA
Staging (6 x 8 sections) (priced per section)	\$30.00		\$30.00			✓	✓	SA
Wireless Presentation Clicker	\$10.00		\$10.00			✓	✓	SA
Prefunction Space 100L	\$105.00		\$105.00			✓	✓	SA
Game Room	\$157.00		\$157.00			✓	✓	SA
Terrace Room 203	\$52.00		\$52.00			✓	✓	SA
Student Rate								
Ballroom ABC - Full Day	\$262.00		\$262.00	✓				SA
Ballroom ABC - Half Day	\$183.00		\$183.00	✓				SA
Ballroom A - Full Day	\$210.00		\$210.00	✓				SA
Ballroom A - Half Day	\$162.00		\$162.00	✓				SA
Ballroom B - Full Day	\$105.00		\$105.00	✓				SA
Ballroom B - Half Day	\$52.00		\$52.00	✓				SA
Ballroom C - Full Day	\$105.00		\$105.00	✓				SA
Ballroom C - Half Day	\$52.00		\$52.00	✓				SA
Ballroom B/C - Full Day	\$162.00		\$162.00	✓				SA
Ballroom B/C - Half Day	\$78.00		\$78.00	✓				SA
Governance Room	\$105.00		\$105.00	✓				SA
Meeting Room 105	\$24.00		\$24.00	✓				SA
Meeting Room 106	\$24.00		\$24.00	✓				SA
Meeting Room 108	\$47.00		\$47.00	✓				SA
Meeting Room 109	\$47.00		\$47.00	✓				SA
Meeting Room 302	\$47.00		\$47.00	✓				SA
Meeting Room 324	\$20.00		\$20.00	✓				SA
Multipurpose Room	\$130.00		\$130.00	✓				SA
Entire Student Union Full Day	\$787.00		\$787.00	✓				SA
Entire Student Union Half Day	\$472.00		\$472.00	✓				SA
Lobby Tables	\$5.00		\$5.00	✓				SA
Staging (6 x 8 sections) (priced per section)	\$25.00		\$25.00	✓				SA
Wireless Presentation Clicker	\$5.00		\$5.00	✓				SA
Prefunction Space 100L	\$52.00		\$52.00	✓				SA
Game Room	\$105.00		\$105.00	✓				SA
Terrace Room 203	\$26.00		\$26.00	✓				SA
University Center & Student Union Media Equip Rental (per day)	Varies		Varies	✓	✓	✓	✓	SA
								SA
Facility Damage	Charged at cost		Charged at cost	✓	✓	✓	✓	
Conference Calls	Billed at cost		Billed at cost	✓	✓	✓	✓	SA
Office of Technology								
Production Equipment Rental - On Campus								
Truck/Trailer (per day) (per event)	\$150.00		\$150.00			✓	✓	AF
Production Cameras and Peripherals (per day)	\$100.00		\$100.00			✓	✓	AF
Cabling/Connection Equipment (per day) (per event)	\$50.00		\$50.00			✓	✓	AF

NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community		
Passive Speaker (per day)	\$50.00		\$50.00				✓	AF	
Speaker Stand (per day)	\$20.00		\$20.00				✓	AF	
Mobile Production Truck (per day)	\$350.00		\$350.00				✓	AF	
Television/Production Studio (per hour)	\$50.00		\$50.00				✓	AF	
Power Amplifier (per day)	\$50.00		\$50.00				✓	AF	
Microphone Stand w/Clip (per day)	\$5.00		\$5.00				✓	AF	
Microphone Cable (per foot/ per day)	\$0.25		\$0.25				✓	AF	
Portable LCD Data/Video Projector (per day)	\$80.00		\$80.00				✓	AF	
Digital Video Editing (per hour/plus supplies)	\$30.00		\$30.00				✓	AF	
Zoomtown Connections for PCI		New	Chargeback			✓		AF	
	\$5 per disc+\$25		\$5 per disc+\$25						
DVD Authoring with Menus	Service chg		Service chg				✓	AF	
Audio Mixer (per day) (requires operator, not included)	\$150.00		\$150.00				✓	AF	
Audio Booth (per hour)	\$50.00		\$50.00				✓	AF	
100W Powered Speaker (per day)	\$75.00		\$75.00				✓	AF	
25/50W Powered Speaker (per day)	\$20.00		\$20.00				✓	AF	
Wireless Presentation Clicker (per day)	\$15.00		\$15.00				✓	AF	
USB Webcam (per day)	\$20.00		\$20.00				✓	AF	
USB Microphone (per day)	\$20.00		\$20.00				✓	AF	
Live Video Streaming	Varies		Varies				✓	AF	
Equipment Replacement/Break Fix	Varies		Varies	✓	✓	✓	✓	AF	
IP Desktop Phones	Varies		Varies		✓				
Voice/Data Charges Related to IT Loaner Equipment	Any charges over monthly serv fee		Any charges over monthly serv fee				✓	AF	
Informatics									
Replacement of Audio/Video Production Equipment	Varies		Varies	✓				ACA	
NorseMedia Production	Varies		Varies	✓	✓	✓	✓		
OTHER									
Alcohol and Drug Education Fee (ADE)	\$50.00		\$50.00	✓					
Ashanti Arts: Traditional Art in Contemporary Culture (dvd)	\$2.00		\$2.00				✓	ACA	
	Initial Consultation: Free Student Rate:\$20 Faculty/Staff/Dept \$35 Community Rate: \$50 Large Project Rate: Varies		Initial Consultation: Free Student Rate:\$20 Faculty/Staff/Dept \$35 Community Rate: \$50 Large Project Rate: Varies	✓	✓	✓	✓	ACA	
Burkardt Consulting Center Fee	\$35 Community Rate: \$50 Large Project Rate: Varies								

NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	
Center for Economic Education Contract Services	Varies		Varies			✓	✓	ACA
Chase Professional Development Event Fees	Varies		Varies		✓	✓	✓	ACA
CINSAM Summer Camp Cost Reimbursement Rate increase from \$5-\$300 to \$25-\$500	Varies		Varies				✓	ACA
Community Connection Class Fee (Non-Credit)	Varies		Varies				✓	ACA
Construction Management Summer Camp	\$50.00		\$50.00				✓	ACA
Continuing Education Programs	Varies		Varies				✓	ACA
Electrical Resistivity Equipment Rental (per day)		New	\$600.00				✓	ACA
GPR Equipment Rental (per day)		New	\$600.00				✓	ACA
Executive Education Programs (Haile/US Bank COB)	Varies		Varies			✓	✓	ACA
General Merchandise Sales	Varies		Varies	✓	✓	✓	✓	
KTLN Affiliation with University of Kentucky	\$1,800.00		\$1,800.00	✓				ACA
Mail & Distribution Service Charge for Bulk Mailings	Varies		Varies			✓		ADM
Music Preparatory Department Programs	\$75 - \$690		\$75 - \$690	✓	✓		✓	ADM
NKU Research & Education Field Station Fee		New	\$20- \$35				✓	ACA
Program of Original Writing (Summer Program)	\$150.00		\$150.00				✓	ACA
Seminars (Non-Credit) Seminar fees are variable based on cost and duration.	Varies		Varies				✓	ACA
Sports Business & Event Management Institute (Haile/US Bank COB)	Varies		Varies			✓	✓	ACA
STEM International Research Exchange (STEM-IRSEP)	Varies		Varies					ACA
Talk-n-Walk Nature Series	\$10.00		\$10.00				✓	ACA
Training & Development (Non-Credit) Fee based on cost of delivery of program. Non-credit class fees will cover costs associated with program operation.	Varies		Varies				✓	ACA
VA Conference Registration Fee	\$30.00		\$30.00	✓	✓	✓	✓	ACA
Virtual Applied Scholars Program	\$24.00		\$24.00	✓	✓	✓	✓	ACA

NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	
STUDENT / STAFF / FACULTY PASS THRU FEE/CHARGE								
<i>These charges are subject to change as agency vendor billable charges change.</i>								
Consortium for Overseas Student Teaching (Cost)	\$1,155.00		\$1,155.00	✓				ACA
Medical Services Fee	Based on Service		Based on Service	✓	✓			SA
Liability Insurance <i>Covers cost of required liability insurance for persons enrolled in such classes as:</i>								
Clinical Practicum III	Premium Charge		Premium Charge	✓				ACA
MSW Field Practicum Liability Insurance	Premium Charge		Premium Charge	✓				ACA
Social Work Practicum Insurance	Premium Charge		Premium Charge	✓				ACA
International Student Insurance (required)	Premium Charge		Premium Charge	✓				ACA
Nursing Liability Insurance (per year)	Premium Charge		Premium Charge	✓				ACA
Radiologic Technology Liability Insurance (per year)	Premium Charge		Premium Charge	✓				ACA
Respiratory Care Liability Insurance	Premium Charge		Premium Charge	✓				ACA
Physical Activities Participation Fee <i>Special class-specific fees charged to cover class-specific expenses. Fee is charged in addition to usual and customary tuition/fees.</i>								
	Based on Delivery		Based on Delivery	✓				
LIBRARY								
Public Patron Annual Fee	\$15.00		\$15.00				✓	
Photograph Duplication	\$10.00		\$10.00	✓	✓	✓	✓	ACA
Archives Research Fee (commercial use)	\$25 an hour		\$25 an hour				✓	ACA
Special Collection/Archives Publication Fee	\$100.00		\$100.00	✓	✓	✓	✓	ACA
Archives Photocopying, per page	.15 - .25		.15 - .25	✓		✓		ACA
CD-Rom Printing Fee, per page	\$0.10		\$0.10	✓				ACA
Fee Based Search	Average Search Charge Ranges		Average Search Charge Ranges	✓				ACA
<i>Direct charges to University are billed to user.</i>	From \$3 - \$15		From \$3 - \$15					ACA
Laptop Computer Replacement Fee	\$1,500.00		\$1,500.00	✓				ACA
Laptop Computer Overdue Fines (per hour)	\$6.00		\$6.00	✓				ACA
	\$0.10 Plus Service		\$0.10 Plus Service					
Inter-Library Loan, per photocopy page	Assessed		Assessed				✓	ACA
Color Printer Fee (Steely Library) (per page)	\$0.75		\$0.75	✓				ACA
Laminating Fee, per foot	\$1.50		\$1.50	✓		✓		ACA

NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	
Late Item Charge, per day (Steely Library) <i>Per day, per item (Up to \$15.00 maximum.)</i>	\$0.50		\$0.50	✓				ACA
Late Reserve Charge <i>Per hour, per item (Up to \$25.00 Maximum.)</i>	\$0.25		\$0.25	✓				ACA
Lost Reserve Item Fee	\$250.00		\$250.00	✓	✓	✓	✓	
Bad Debt/Uncollectible Account Fee	25% of Debt		25% of Debt	✓				ACA
Lost Item Fee	\$100.00		\$100.00	✓	✓			ACA
Damaged Item Fee	Cost of Rebinding and/or Repair		Cost of Rebinding and/or Repair	✓	✓			ACA
Audiovisual Duplication, per physical piece	\$10.00		\$10.00	✓				ACA
Image Scanning (per scan)	\$2 - \$10		\$2 - \$10	✓				ACA
Processing Fee for a Replacement Item	\$10.00		\$10.00	✓				ACA
CD/DVD Duplication	\$2 - \$7		\$2 - \$7	✓				ACA
Misc. Computer Items (disk, cd's, headphones)	Varies		Varies	✓				ACA
Shipping and Handling of Library Materials (per item)	\$5 - \$20		\$5 - \$20	✓	✓	✓	✓	ACA
UCAP Book Lending Library Fine	\$100.00		\$100.00	✓				SA
Other								
Advertising in Orientation Publications	Varies, Ranges From \$75-\$900		Varies, Ranges From \$75-\$900					SA
Special Group Identification Cards (charged to Orientation unit by All Card unit) (per card)	\$1.25 - \$5		\$1.25 - \$5			✓		SA
NKU Print, Copy, Fleet Copy and Design Center								
Fleet Copy - Campus Services, per copy	\$0.05		\$0.05			✓		ADM
Fleet Copy - Coin-Operated Machines, per copy	\$0.10		\$0.10			✓		ADM
Fleet Copy - Color Copies	\$0.17		\$0.17			✓		ADM
Copy Center - Impressions B&W	\$0.04		\$0.04					
Digital Color Prints (8.5 x 11 page)	\$0.20		\$0.20			✓		ADM
Copy Center - Linotronic Printing, per foot	\$4.10		\$4.10			✓		ADM
Press Time Labor Charge (per hour)	\$60.00		\$60.00	✓	✓	✓		
Bindery Time Labor Charge (billed in 15 minute increments)	\$10.00		\$10.00	✓	✓	✓		
Other Services (fold/staple/tape/cut/trim/collate/number/drill)	Varies		Varies	✓	✓	✓		
O & M Carpenter Shop (chargebacks for campus signs)	Varies		Varies					
Copy Center Impressions (chargeback)	Varies		Varies			✓		
Copy Center Bindery Charges (chargebacks for stapling/collating, etc)	Varies		Varies			✓		ADM
Media DVD Duplication: On Campus	Varies		Varies	✓	✓	✓	✓	
Media DVD Duplication: Off Campus	Varies		Varies	✓	✓	✓	✓	

NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	
Career Expo (name change to Career Event Fees (charged to each participating employer))	Varies		Varies				✓	SA
Sponsorship Fee	\$1,000.00		\$1,000.00				✓	SA
Alumni Career Counseling Fee	\$45.00		\$45.00				✓	SA
NKUCareerPaths.Com-Employer Annual Membership Fee	\$500.00		\$500.00				✓	SA
Center for Environmental Education - Programs & Fundraising	Market Value		Market Value	✓	✓	✓	✓	ACA
Center for Applied Ecology	Market Value		Market Value	✓	✓	✓	✓	ACA
ExploreMore! Program Fees (Dept of Teacher Education)	Varies		Varies				✓	ACA
Evolution Day (Biological Sciences & Geology)	\$5.00		\$5.00				✓	ACA
First West Workshop (English Dept)								
Student	\$230.00		\$230.00	✓				ACA
Non-Student	\$260.00		\$260.00				✓	ACA
NKU Connect Event Management Services (Community Connections)	\$8-\$10 (per registrant or minimum of \$200- \$300 per event)		\$8-\$10 (per registrant or minimum of \$200- \$300 per event)			✓		ACA
Haile/US Bank College of Business Events & Consulting etc.	Varies		Varies				✓	ACA
Haile/US Bank College of Business Educational Programs	Market Value		Market Value	✓			✓	ACA
CAI Sponsorships for Academic Activities	Varies		Varies			✓	✓	ACA
CAI Registrations/Membership Fees	\$0-\$599		\$0-\$599			✓	✓	ACA
CAI Consulting Fee (was IMI Consulting Fee)	Varies		Varies				✓	ACA
Center for Economic Education Contract Services		New	Varies			✓	✓	ACA
Institute for Nonprofit Capacity	Varies		Varies				✓	ACA
KY Center for Mathematics Professional Development	Varies		Varies				✓	ACA
Master of Accountancy Program Fee (one time chg)	\$285.00		\$285.00	✓				
Master of Business Administration (one time chg)	\$270.00		\$270.00	✓				
Scripps Speaker Events & Services	Varies		Varies				✓	ACA
UNV 101 Instructor Training Fee	\$150.00		\$150.00		✓			ACA
Water Testing Fee (non-student)	\$14.00		\$14.00				✓	ACA

NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community
COURSE AND OTHER STUDENT FEES							
Course by Special Arrangement	\$100 .00/cr hr		\$100 .00/cr hr	✓			
American English Language Program Tuition (AELP)				✓			
Fulltime Intensive	\$4,082.00	\$163.00	\$4,245.00	✓			ACA
Semi-Intensive	\$2,552.00	\$103.00	\$2,655.00	✓			ACA
Eight-week Summer Intensive	\$2,041.00	\$81.00	\$2,122.00	✓			ACA
Summer Session Semi-Intensive	\$1,276.00	\$51.00	\$1,327.00	✓			ACA
ANT 202L Physical Anthropology Lab	\$10.00		\$10.00	✓			
Visual Arts Courses - (consumables)							
ART 100 Art Appreciation	\$10.00		\$10.00	✓			ACA
ART 130 Creating Visual Form	\$10.50		\$10.50	✓			ACA
ART 134 Four Dimensional Studies and Color Theory	\$60.00		\$60.00	✓			ACA
ART 135 Creating Visual Order	\$15.75		\$15.75	✓			ACA
ART 140 Building Meaning in Visual Art	\$15.75		\$15.75	✓			ACA
ART 331 Digital Design	\$60.00		\$60.00	✓			ACA
ART 361 Lab Fee	\$80.00		\$80.00	✓			ACA
ART 497 Senior Exhibition	\$40.00		\$40.00	✓			
ARTC 240 Ceramics I	\$120.00		\$120.00	✓			ACA
ARTC 340 Wheel Throwing	\$145.00		\$145.00	✓			ACA
ARTC 341 Ceramic Sculpture	\$116.00		\$116.00	✓			ACA
ARTC 342 RAKU and Primitive Firing	\$110.00		\$110.00	✓			ACA
ARTC 440 Advanced Ceramics	\$110.00		\$110.00	✓			ACA
ARTC 442 Ceramics Materials and Techniques	\$100.00		\$100.00	✓			ACA
ARTD 310 Drawing II	\$75.00		\$75.00	✓			
ARTM 350 Video, Installation and Sound	\$60.00		\$60.00	✓			ACA
ARTM 360 Robotic Art	\$110.00		\$110.00	✓			ACA
ARTM 394 Topics in New Media Art	\$60.00		\$60.00	✓			ACA
ARTM 450 Video Installation and Sound II	\$60.00		\$60.00	✓			ACA
ARTM 451 New Media - Integrative Art	\$60.00		\$60.00	✓			ACA
ARTM 451 Lab Fee	\$60.00		\$60.00	✓			ACA
ARTM 460 Advanced New Media Art	\$60.00		\$60.00	✓			ACA
ARTO 210 Basic Photography	\$20.00		\$20.00	✓			ACA
ARTO 310 Photography II	\$20.00		\$20.00	✓			ACA
ARTO 311 Intermediate Photography	\$20.00		\$20.00	✓			ACA
ARTO 312 Material Fee	\$40.00		\$40.00	✓			ACA
ARTO 314 Applied Photography	\$10.50		\$10.50	✓			ACA
ARTO 315 Photo-documentary	\$20.00		\$20.00	✓			ACA
ARTO 317 Digital Photography I	\$10.50		\$10.50	✓			ACA
ARTO 410 Advanced Photography	\$20.00		\$20.00	✓			ACA
ARTO 411 Summer Workshop in Photography	\$40.00		\$40.00	✓			ACA
ARTO 413 Applied Photography:Studio and Architecture	\$40.00		\$40.00	✓			ACA
ARTO 414 Applied Photography:Studio and Location	\$40.00		\$40.00	✓			ACA
ARTO 417 Digital Photography	\$10.50		\$10.50	✓			ACA

NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	
ARTP 330 Painting II	\$50.00		\$50.00	✓				ACA
ARTP 333 Materials & Techniques in Painting	\$15.75		\$15.75	✓				ACA
ARTR 272 Introduction to Printmaking	\$60.00		\$60.00	✓				ACA
ARTR 373 Intermediate Printmaking	\$50.00		\$50.00	✓				ACA
ARTR 374 Techniques in Printmaking	\$26.25		\$26.25	✓				ACA
ARTR 375 Sreen Printing	\$100.00		\$100.00	✓				ACA
ARTR 473 Advanced Printmaking	\$50.00		\$50.00	✓				ACA
ARTR 474 Workshop in Printmaking	\$55.00		\$55.00	✓				ACA
ARTS 262 Sculpture I	\$116.00		\$116.00	✓				ACA
ARTS 360 Techniques in Sculpture	\$153.00		\$153.00	✓				ACA
ARTS 362 Topics in Sculpture: Concepts and Media	\$129.00		\$129.00	✓				ACA
ARTS 460 Advanced Sculpture	\$110.00		\$110.00	✓				ACA
ARTV 101 Visual Communication Design	\$20.00		\$20.00	✓				ACA
ARTV 201 Intro to Computer Graphics for Design	\$20.00		\$20.00	✓				ACA
ARTV 215 Visual Communication Design	\$25.00		\$25.00	✓				ACA
ARTV 217 Typography	\$20.00		\$20.00	✓				ACA
ARTV 315 Visual Communication Design II	\$20.00		\$20.00	✓				ACA
ARTV 317 Typography II	\$20.00		\$20.00	✓				ACA
ARTV 325 Techniques in Visual Communication Design	\$20.00		\$20.00	✓				ACA
ARTV 330 Interaction Design for Visual Communication	\$20.00		\$20.00	✓				ACA
ARTV 415 Visual Communication Design III	\$20.00		\$20.00	✓				ACA
ARTV 417 Typography III	\$20.00		\$20.00	✓				ACA
ARTV 425 Information Design	\$20.00		\$20.00	✓				ACA
ARTV 427 Motion Design	\$20.00		\$20.00	✓				ACA
ARTV 428 Visual Communication Design Capstone	\$20.00		\$20.00	✓				ACA
ARTV 430 Visual Communication Design	\$20.00		\$20.00	✓				ACA
AST 110 Solar System Astronomy	\$10.00		\$10.00	✓				ACA
AST 115 Stars, Galaxies, and Cosmology	\$10.00		\$10.00	✓				ACA
AST 210 Backyard Astronomy	\$10.00		\$10.00	✓				ACA
ATEP Lab Fee (ATP 280)	\$80.00		\$80.00	✓				ACA
Biology Courses - (consumables)								
BIO 120L Understanding the Living World - Gen Ed.	\$26.25		\$26.25	✓				ACA
BIO 150L Introduction to Biology I	\$26.25		\$26.25	✓				ACA
BIO 151L Introduction to Biology II	\$26.25		\$26.25	✓				ACA
BIO 208L Anatomy & Physiology 1	\$26.25		\$26.25	✓				ACA
BIO 209L Anatomy & Physiology 11	\$26.25		\$26.25	✓				ACA
BIO 300L Comparative Vertebrate Anatomy	\$26.25		\$26.25	✓				ACA
BIO 301L Invertebrate Zoology	\$26.25		\$26.25	✓				ACA
BIO 302L General Microbiology	\$105.00		\$105.00	✓				ACA
BIO 303L Vertebrate Zoology	\$52.50		\$52.50	✓				ACA
BIO 304L General Ecology	\$26.25		\$26.25	✓				ACA
BIO 305L Vertebrate Embryology	\$26.25		\$26.25	✓				ACA
BIO 308L Plant Systematics	\$26.25		\$26.25	✓				ACA
BIO 309L Plant Ecology	\$26.25		\$26.25	✓				ACA
BIO 310L Plant Morphology	\$26.25		\$26.25	✓				ACA

NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	
BIO 311L Mycology	\$26.25		\$26.25	✓				ACA
BIO 312L Dendrology	\$26.25		\$26.25	✓				ACA
BIO 313L General Botany	\$26.25		\$26.25	✓				ACA
BIO 320L Entomology	\$26.25		\$26.25	✓				ACA
BIO 349L Genetics	\$52.50		\$52.50	✓				ACA
BIO 380 Cadaver Dissection	\$100.00		\$100.00	✓				ACA
BIO 400L Advanced Molecular Biology	\$52.50		\$52.50	✓				ACA
BIO 402L Advanced Neurobiology	\$52.50		\$52.50	✓				ACA
BIO 404L Herpetology	\$52.50		\$52.50	✓				ACA
BIO 405L Invertebrate Paleontology	\$26.25		\$26.25	✓				ACA
BIO 407L Ornithology	\$26.25		\$26.25	✓				ACA
BIO 410L Conservation Biology Lab	\$26.25		\$26.25	✓				ACA
BIO 421L Mammology	\$26.25		\$26.25	✓				ACA
BIO 422L Limnology	\$52.50		\$52.50	✓				ACA
BIO 425L Mammalian Anatomy and Physiology I	\$52.50		\$52.50	✓				ACA
BIO 426L Mammalian Anatomy and Physiology II	\$52.50		\$52.50	✓				ACA
BIO 430L Immunology	\$52.50		\$52.50	✓				ACA
BIO 440L Animal Behavior	\$52.50		\$52.50	✓				ACA
BIO 441L Animal Physiological Ecology	\$52.50		\$52.50	✓				ACA
BIO 445L Anatomy of Vascular Plants	\$26.25		\$26.25	✓				ACA
BIO 446L Plant Physiology	\$26.25		\$26.25	✓				ACA
BIO 451L Histology	\$26.25		\$26.25	✓				ACA
BIO 455L Scanning Electron Microscopy	\$26.25		\$26.25	✓				ACA
BIO 460 Introduction to Marine Science	\$26.25		\$26.25	✓				ACA
BIO 461 Ecology and Geology of Coral Reefs	\$26.25		\$26.25	✓				ACA
BIO 463 Tropical Ecology Laboratory	\$26.25		\$26.25	✓				ACA
BIO 466L Animal Physiology	\$26.25		\$26.25	✓				ACA
BIO 470L Medical Microbiology	\$52.50		\$52.50	✓				ACA
BIO 474L Microbial Ecology	\$26.25		\$26.25	✓				ACA
BIO 491 Comprehensive Examination	\$40.00		\$40.00	✓				ACA
BIO 202L Lab Fee (Microbiology for Health Professionals)	\$160.00		\$160.00	✓				
Business Informatics Student Lab Fee								
All Courses with prefixes BIS, MHI, MBI and, in addition INF 101, INF 110, INF 282	\$3/Cr Hr		\$3/Cr Hr	✓				
Chemistry Courses - (consumables)								
Chemistry 100 Level Non-Majors Labs (CHE105, 112L, 115L)	\$20.00	\$10.00	\$30.00	✓				ACA
Chemistry 100 Level Majors Labs (CHE120L, 121L)	\$25.00	\$10.00	\$35.00	✓				ACA
Chemistry 300 Level Labs (CHE310L, 311L, 320L, 340L, 350L, 362L)	\$35.00	\$10.00	\$45.00	✓				ACA

NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	ACA
Chemistry 400 Level Labs (CHE460L, CHE482L, 483L)	\$40.00	\$10.00	\$50.00	✓				ACA
Chemistry Breakage Fee	Amount of Breakage		Amount of Breakage	✓				ACA
CIT 130 IT Fundamentals	\$20.00		\$20.00	✓				ACA
CIT 247 Networking Fundamentals	\$20.00		\$20.00	✓				ACA
CIT 271 Windows Administration	\$20.00		\$20.00	✓				ACA
CIT 285 Cyber Security Fundamentals		New	\$20.00	✓				ACA
CIT 371 Unix Systems	\$20.00		\$20.00	✓				ACA
CIT 380 Computer Security	\$20.00		\$20.00	✓				ACA
CIT 383 Scripting I		New	\$20.00	✓				ACA
CIT 394 Intermediate Topics: Computer Information Technology		New	\$20.00	✓				ACA
CIT 399 Independent Study		New	\$20.00	✓				ACA
CIT 430 Computer Forensics	\$20.00		\$20.00	✓				ACA
CIT 436 Server Administration	\$20.00		\$20.00	✓				ACA
CIT 438 Cloud Course	\$20.00		\$20.00	✓				ACA
CIT 447 Network Design and Troubleshooting	\$20.00		\$20.00	✓				ACA
CIT 451 Advanced Windows System Administration		New	\$20.00	✓				ACA
CIT 465 Storage Management	\$20.00		\$20.00	✓				ACA
CIT 470 Advanced System Administration	\$20.00		\$20.00	✓				ACA
CIT 472 Database Server Administration	\$20.00		\$20.00	✓				ACA
CIT 480 Securing Computer Systems	\$20.00		\$20.00	✓				ACA
CIT 481 Cybersecurity Capstone	\$20.00		\$20.00	✓				ACA
CIT 483 Scripting II		New	\$20.00	✓				ACA
CIT 484 Network Security	\$20.00		\$20.00	✓				ACA
CIT 485 Advanced Cybersecurity		New	\$20.00	✓				ACA
CIT 494 Advanced Topics: Computer Information Technology		New	\$20.00	✓				ACA
CIT 499 Advanced Independent Study		New	\$20.00	✓				ACA
CIT 500 Information Technology Fundamentals		New	\$20.00	✓				ACA
CIT 501 Scripting		New	\$20.00	✓				ACA
CIT 530 Computer Forensics		New	\$20.00	✓				ACA
CIT 536 Web Server Administration		New	\$20.00	✓				ACA
CIT 538 Cloud Course	\$20.00		\$20.00	✓				ACA
CIT 547 Network Design/Troubleshooting		New	\$20.00	✓				ACA
CIT 551 Advanced Windows System Administration		New	\$20.00	✓				ACA
CIT 565 Storage Administration		New	\$20.00	✓				ACA
CIT 570 Advanced Network and System Administration		New	\$20.00	✓				ACA
CIT 572 Database Administration		New	\$20.00	✓				ACA
CIT 580 Securing Computer Systems	\$20.00		\$20.00	✓				ACA
CIT 581 Cybersecurity Capstone	\$20.00		\$20.00	✓				ACA
CIT 583 Scripting II		New	\$20.00	✓				ACA
CIT 584 Network Security		New	\$20.00	✓				ACA
CIT 594 Intermediate Graduate Topics		New	\$20.00	✓				ACA
CIT 599 Intermediate Independent Study		New	\$20.00	✓				ACA
CIT 6XX All Graduate Computer IT Courses	\$20.00		\$20.00	✓				ACA
CIT 630 Advanced Computer Forensics	\$20.00		\$20.00	✓				ACA

NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community
CSC 260 Object-Oriented Programming		New	\$20.00	✓			ACA
CSC 260L Object Oriented Programming Lab	\$7.00		\$7.00	✓			ACA
CSC 301 Web Programming	\$20.00		\$20.00	✓			ACA
CSC 360 Object-Oriented Programming II		New	\$20.00	✓			ACA
CSC 362 Computer Systems		New	\$20.00	✓			ACA
CSC 364 Data Structure and Algorithms		New	\$20.00	✓			ACA
CSC 402 Advanced Programming Methods		New	\$20.00	✓			ACA
CSC 407 Concepts of Programming Methods		New	\$20.00	✓			ACA
CSC 415 Android Mobile App Development		New	\$20.00	✓			ACA
CSC 416 iOS Mobile App Development		New	\$20.00	✓			ACA
CSC 425 Artificial Intelligence		New	\$20.00	✓			ACA
CSC 439 Software Testing and Maintenance		New	\$20.00	✓			ACA
CSC 440 Software Engineering		New	\$20.00	✓			ACA
CSC 450 Database Management Systems		New	\$20.00	✓			ACA
CSC 456 Advanced Web Application Development		New	\$20.00	✓			ACA
CSC 460 Operating Systems		New	\$20.00	✓			ACA
CSC 462 Computer Architecture		New	\$20.00	✓			ACA
CSC 464 Design and Analysis of Algorithms		New	\$20.00	✓			ACA
CSC 480 Computer Graphics		New	\$20.00	✓			ACA
CSC 482 Computer Security		New	\$20.00	✓			ACA
CSC 485 Theory of Computation		New	\$20.00	✓			ACA
CSC 500 Object-Oriented Programming		New	\$20.00	✓			ACA
CSC 501 Data Structures and Computer Systems		New	\$20.00	✓			ACA
CSC 502 Advanced Programming Methods		New	\$20.00	✓			ACA
CSC 507 Concepts of Programming Languages		New	\$20.00	✓			ACA
CSC 515 Android Mobile App Development		New	\$20.00	✓			ACA
CSC 516 iOS Mobile App Development		New	\$20.00	✓			ACA
CSC 525 Artificial Intelligence		New	\$20.00	✓			ACA
CSC 533 Computer Networks		New	\$20.00	✓			ACA
CSC 539 Software Testing and Maintenance		New	\$20.00	✓			ACA
CSC 540 Software Engineering		New	\$20.00	✓			ACA
CSC 550 Database Management Systems		New	\$20.00	✓			ACA
CSC 556 Advanced Web Application Development		New	\$20.00	✓			ACA
CSC 560 Operating Systems		New	\$20.00	✓			ACA
CSC 562 Computer Architecture		New	\$20.00	✓			ACA
CSC 564 Design and Analysis of Algorithms		New	\$20.00	✓			ACA
CSC 580 Computer Graphics		New	\$20.00	✓			ACA
CSC 582 Computer Security		New	\$20.00	✓			ACA
CSC 584 Cryptography		New	\$20.00	✓			ACA
CSC 585 Theory of Computation		New	\$20.00	✓			ACA
CSC 594 Topics: Computer Science		New	\$20.00	✓			ACA
CSC 599 Intermediate Independent Study		New	\$20.00	✓			ACA
CSC 601 Advanced Programming Workshop		New	\$20.00	✓			ACA
CSC 625 Advanced Artificial Intelligence		New	\$20.00	✓			ACA
CSC 640 Advanced Software Engineering		New	\$20.00	✓			ACA

NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community
CSC 645 Software Interface Design and Human Factor		New	\$20.00	✓			ACA
CSC 650 Advanced Database Systems		New	\$20.00	✓			ACA
CSC 660 Advanced Operating Systems		New	\$20.00	✓			ACA
CSC 666 Secure Software Engineering		New	\$20.00	✓			ACA
CSC 670 Social Implications of Computing		New	\$20.00	✓			ACA
CSC 682 Advanced Computer Security		New	\$20.00	✓			ACA
CSC 685 Logic and Computation		New	\$20.00	✓			ACA
CSC 694 Advanced Graduate Topics Computer Science		New	\$20.00	✓			ACA
CSC 699 Independent Study/Directed Readings		New	\$20.00	✓			ACA
DSC 101 Introduction to Data Science		New	\$20.00	✓			ACA
DSC 311 Data Analytics		New	\$20.00	✓			ACA
DSC 321 Data Visualization		New	\$20.00	✓			ACA
DSC 411 Data Mining		New	\$20.00	✓			ACA
DSC 421 Big Data		New	\$20.00	✓			ACA
DSC 431 Network Analysis		New	\$20.00	✓			ACA
DSC 496 Data Science Capstone		New	\$20.00	✓			ACA
INF 286 Introduction to Web Development		New	\$20.00	✓			ACA
Construction Management Course Fee							
CMGT 120 Construction Materials and Methods 1	\$10.00		\$10.00	✓			ACA
CMGT 121 Construction Materials and Methods 11	\$10.00		\$10.00	✓			ACA
CMGT 220 Plane Surveying	\$10.00		\$10.00	✓			ACA
CMGT 222 Architectural Drafting and CAD	\$10.00		\$10.00	✓			ACA
CMGT 225 Construction Safety	\$10.00		\$10.00	✓			ACA
CMGT 228 Soils and Foundations Interactions	\$10.00		\$10.00	✓			ACA
CMGT 305 Mechanical Systems in Construction	\$10.00		\$10.00	✓			ACA
CMGT 306 Electrical Systems in Construction	\$10.00		\$10.00	✓			ACA
CMGT 428 Virtual Construction	\$10.00		\$10.00	✓			ACA
Counseling, Social Work & Leadership							
COU 660 Lab Fee	\$75.00		\$75.00	✓			ACA
EDU 308 Teaching Elementary School Science		New	\$10.00	✓			ACA
EDU 330 Teaching Science in Secondary School		New	\$10.00	✓			ACA
EDU 346 Teaching Science in Middle Grades		New	\$10.00	✓			ACA
EDMT 543 Methods & Pedagogy in Middle School		New	\$10.00	✓			ACA
ENV 115 Orientation to Environmental Science	\$26.25		\$26.25	✓			ACA
ENV 220L Protecting Water Resources	\$26.25		\$26.25	✓			ACA
Physics & Geology - Engineering Technology Lab Fee							
EGT 116 Intro to Industrial Materials and Processes	\$30.00		\$30.00	✓			ACA
EGT 161 D.C. Circuit Analysis	\$30.00		\$30.00	✓			ACA
EGT 212 Computer Aided Drafting and Design	\$30.00		\$30.00	✓			ACA
EGT 243 A.C. Circuit Analysis	\$30.00		\$30.00	✓			ACA

NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community
EGT 245 Digital Electronics	\$30.00		\$30.00	✓			
EGT 261 Engineering Materials	\$30.00		\$30.00	✓			
EGT 265 Manufacturing Processes and Materials	\$30.00		\$30.00	✓			
EGT 300 Statistics and Strength of Materials	\$30.00	Eliminate	Eliminate	✓			
EGT 320 Robotics Systems and Material Handling	\$30.00		\$30.00	✓			
EGT 343 A.C. Circuit Analysis	\$30.00	Eliminate	Eliminate	✓			
EGT 344 Analog Electronics	\$30.00		\$30.00	✓			
EGT 345 Digital Electronics	\$30.00	Eliminate	Eliminate	✓			
EGT 361 Fluid Power	\$30.00		\$30.00	✓			
EGT 362 Tool Design & Computer Aided Manufacturing	\$20.00		\$20.00	✓			
EGT 365 Tool Design and Computer Numerical Control	\$30.00		\$30.00	✓			
EGT 367 Microprocessors	\$30.00		\$30.00	✓			
EGT 380 Machine Design	\$30.00		\$30.00	✓			
EGT 386 Electro - Mechanical Instrumentation and Control	\$30.00		\$30.00	✓			
EGT 408 Mechatronics	\$30.00		\$30.00	✓			
EGT 412 Advanced CADD	\$30.00		\$30.00	✓			
EGT 417 Senior Design in Technology	\$30.00		\$30.00	✓			
EGT 423 Planning and Design of Industrial Facilities	\$30.00		\$30.00	✓			
EGT 448 Network Hardware	\$30.00		\$30.00	✓			
EGT 450 Thermodynamics and Heat Transfer	\$30.00		\$30.00	✓			
EGT 462 Finite Element Modeling	\$30.00		\$30.00	✓			
EGT 465 Automated Manufacturing Systems	\$30.00		\$30.00	✓			
EGT 467 Advanced Microprocessors	\$30.00		\$30.00	✓			
College of Informatics							
Department of Communication Media Technology Fees							
EMB 140 Introduction to Media Aesthetics	\$15.00		\$15.00	✓			ACA
EMB 210 Single Camera Production	\$15.00		\$15.00	✓			ACA
EMB 215 Audio Production	\$15.00		\$15.00	✓			ACA
EBM 230 Broadcast Announcing	\$15.00		\$15.00	✓			ACA
EMB 260 Writing for the Media	\$15.00	Eliminate	Eliminate	✓			ACA
EMB 265 Broadcast New Writing	\$15.00	Eliminate	Eliminate	✓			ACA
EMB 305 Multicamera Production	\$15.00		\$15.00	✓			ACA
EMB 308 Electronic News Gathering		New	\$15.00	✓			ACA
EMB 310 Newscast Production	\$15.00		\$15.00	✓			ACA
EMB 320 Multitrack Audio Mixing	\$15.00		\$15.00	✓			ACA
EMB 322 Video Editing	\$15.00	New	\$15.00	✓			ACA
EMB 326 Finishing		New	\$15.00	✓			ACA
EMB 330 Live Broadcast Production		New	\$15.00	✓			ACA
EMB 361 Advanced Broadcast Newswriting	\$15.00		\$15.00	✓			ACA
EMB 394 Topics: Electronic Media and Broadcasting	\$15.00		\$15.00	✓			ACA
EMB 397 Projects	\$15.00		\$15.00	✓			ACA
EMB 421 Narrative Production	\$15.00		\$15.00	✓			ACA

NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	
EMB 422 Advanced Digital Video Editing	\$15.00	Eliminate	Eliminate	✓				ACA
EMB 423 Documentary Production	\$15.00		\$15.00	✓				ACA
EMB 424 Digital Cinema Projects	\$15.00		\$15.00	✓				ACA
EMB 425 Multicamera Arts and Events Production	\$15.00		\$15.00	✓				ACA
EMB 450 Screenwriting	\$15.00	Eliminate	Eliminate	✓				ACA
ENG 101 College Writing (Composition Fee)	\$4.50		\$4.50	✓				ACA
GIS Lab Fee (Geographic Information Systems)	\$20.00		\$20.00	✓				ACA
Geology Courses								
GLY 110 The Face of the Earth with Lab	\$25.00		\$25.00	✓				ACA
GLY 315 Structural Geology with Lab	\$100.00		\$100.00	✓				ACA
GLY 330 Geomorphology	\$100.00		\$100.00	✓				ACA
GLY 335 Earth's Materials	\$100.00		\$100.00	✓				ACA
GLY 360 Introduction to Geophysics	\$80.00		\$80.00	✓				ACA
GLY 420 Stratigraphy with Lab	\$100.00		\$100.00	✓				ACA
GLY 425 Economic Geology	\$100.00		\$100.00	✓				ACA
GLY 435 Sedimentary Petrology and Petrography	\$80.00		\$80.00	✓				ACA
GLY 440 Applied Geophysics	\$80.00		\$80.00	✓				ACA
GLY 450 Hydrogeology	\$80.00		\$80.00	✓				ACA
GLY 455 Ground Water Resources & Management Laboratory	\$80.00		\$80.00	✓				ACA
INF 120 Elementary Programming	\$20.00		\$20.00	✓				ACA
INF 186 Media Web Coding	\$15.00		\$15.00	✓				ACA
Online Geology Lab Fee	\$150.00		\$150.00	✓				ACA
JOU 220 Newswriting	\$15.00		\$15.00	✓				ACA
JOU 230 News Reporting and Writing	\$15.00		\$15.00	✓				ACA
JOU 265 Broadcast Newswriting	\$15.00	Eliminate	Eliminate	✓				ACA
JOU 296 Practicum: Journalism	\$15.00	Eliminate	Eliminate	✓				ACA
JOU 297 Advanced Practicum: Journalism	\$15.00	Eliminate	Eliminate	✓				ACA
JOU 321 Digital Publishing	\$15.00		\$15.00	✓				ACA
JOU 325 Photojournalism	\$15.00		\$15.00	✓				ACA
JOU 330 Public Affairs Reporting	\$15.00		\$15.00	✓				ACA
JOU 331 Specialty Reporting	\$15.00		\$15.00	✓				ACA
JOU 332 Advanced Reporting: Precision Journalism	\$15.00	Eliminate	Eliminate	✓				ACA
JOU 340 Feature Writing	\$15.00		\$15.00	✓				ACA
JOU 346 Copy Editing and Design	\$15.00		\$15.00	✓				ACA
JOU 350 Media Skills	\$15.00	Eliminate	Eliminate	✓				ACA
JOU 371 Advertising Copy Writing	\$15.00	Eliminate	Eliminate	✓				ACA
JOU 380 News Media Workshop		New	\$15.00	✓				ACA
JOU 394 Special Topics in Journalism	\$15.00		\$15.00	✓				ACA
JOU 450 Media Skills	\$15.00		\$15.00	✓				ACA
JOU 480 Advanced News Media Workshop		New	\$15.00	✓				ACA
JOU 492 Data Journalism		New	\$15.00	✓				ACA

NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community
JUS 204 Criminal Investigation	\$12.75		\$12.75	✓			ACA
JUS 320 Advanced Crime Scene Tech/Criminalistics	\$7.70		\$7.70	✓			ACA
Kinesiology & Health - (consumables)							
HEA 135 Safety & First Aid Fee	\$27.00		\$27.00	✓			ACA
KIN 200 Fitness Fee	\$5.00		\$5.00	✓			ACA
KIN 370 Biomechanics	\$20.00		\$20.00	✓			ACA
KIN 320 Motor Learning and Performance Lab Fee	\$10.50		\$10.50	✓			ACA
KIN 340 Exercise Physiology Lab Fee	\$21.00		\$21.00	✓			ACA
MIN 221 Introduction to Interactive Web Design	\$15.00		\$15.00	✓			ACA
MIN 240 Introduction to 2D Design	\$15.00		\$15.00	✓			ACA
MIN 252 Non-Linear Interactive Storytelling	\$15.00	Eliminate	Eliminate	✓		Name Change	ACA
MIN 294 Special Introductory Topics		New	\$15.00	✓			ACA
MIN 340 Media Scripting for Interactivity	\$15.00		\$15.00	✓		Name Change	ACA
MIN 345 Introduction to 3D Modeling	\$15.00		\$15.00	✓		Name Change	ACA
MIN 352 Digital Media Projects	\$15.00		\$15.00	✓			ACA
MIN 381 Computer Mediated Communication	\$15.00	Eliminate	Eliminate	✓			ACA
MIN 391 Impact of Computer Games and Virtual Worlds	\$15.00	Eliminate	Eliminate	✓			ACA
MIN 394 Topics: Media Informatics	\$15.00		\$15.00	✓		Name Change	ACA
MIN 440 Advanced Media Interactivity		New	\$15.00	✓			ACA
MIN 445 Intermediate 3D Modeling and Animation	\$15.00		\$15.00	✓		Name Change	ACA
MIN 452 Advanced Digital Media Projects	\$15.00		\$15.00	✓			ACA
MIN 475 Advanced 3D Animation and Gaming		New	\$15.00	✓			ACA
MIN 481 Design of Immersive Experiences	\$15.00	Eliminate	Eliminate	✓			ACA
MIN 496 Senior Practicum		New	\$15.00	✓			ACA
SWK 680 Integrative Seminar	\$20.00		\$20.00	✓			ACA
College of Health Professions							
Program Acceptance Confirmation Fee (Advanced Nursing)	\$100.00		\$100.00	✓			ACA
College of Health Professions Special Program Fee	Varies		Varies	✓			ACA
Louisiana MSN & Post MSN Clinical Fee (NRP 635L)	\$350.00		\$350.00	✓			ACA
Clinical Practicum Make-up Fee	\$50.00		\$50.00	✓			ACA
Elsevier/Evolve Remediation Program (per semester) (NRS 215, 220, 250, 255, 300, 310, 330, 350, 360, 415, 420)	\$60.00		\$60.00	✓			ACA
NRS 450 Elsevier/Evolve Remediation Program	\$120.00		\$120.00	✓			ACA
Elsevier/Evolve Remediation Program (per semester) (NRS 304, 305, 404)	\$100.00		\$100.00	✓			ACA

NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	
MSN/Post MSN Nurse Practitioner Clinical Residency Fee (pch) (only students admitted prior to Fall 2017)	\$110.00		\$110.00	✓				ACA
MSN Nurse Practitioner Concentration Prog Fee (per semester)	\$200.00	\$200.00	\$400.00	✓				ACA
NEU 301L Neuroanatomy Lab Fee		New	\$52.50	✓				ACA
NEU 302L Neurosignaling Lab Fee		New	\$52.50	✓				ACA
NRP 690 Clinical Course Fee (Advanced Nursing)	\$450.00		\$450.00	✓				ACA
NRS 210L, 220L, 339L, 439L, Nursing Lab Fee	\$50.00		\$50.00	✓				ACA
NRP 413, 606, 676 Assessment Laboratory Fee	\$25.00		\$25.00					ACA
RSP 201L, 220L, 310L Assessment Laboratory Fee	\$40.00		\$40.00	✓				ACA
RSP 480 Seminar Course Assessment Fee	\$50.00		\$50.00	✓				ACA
RAD 208L, 209L, 214L Assessment Laboratory Fee	\$40.00		\$40.00	✓				ACA
RAD 286,296,386,39,486,496) Radiation Dosimetry	\$46.00		\$46.00	✓				ACA
PHE 110 Beginning Golf Fee	\$27.00		\$27.00	✓				ACA
PHE 110 Intermediate Golf Fee	\$27.00		\$27.00	✓				ACA
PHE 318 Lifeguarding	\$35.00		\$35.00	✓				ACA
PHE 319 Water Safety Instructor	\$35.00		\$35.00	✓				ACA
Physics Lab Course Fees								
PHY 110 Introduction to Physics w/Lab	\$20.00		\$20.00	✓				ACA
PHY 161 Circuit Analysis	\$20.00		\$20.00	✓				ACA
PHY 211 General Physics w/Lab I	\$20.00		\$20.00	✓				ACA
PHY 213 General Physics w/Lab II	\$20.00		\$20.00	✓				ACA
PHY 220 University Physics w/Lab I	\$20.00		\$20.00	✓				ACA
PHY 222 University Physics w/Lab II	\$20.00		\$20.00	✓				ACA
PHY 224 University Physics w/Lab III	\$20.00		\$20.00	✓				ACA
PRE 376 Public Relations Writing	\$15.00	Eliminate	Eliminate	✓				ACA
PRE 377 Public Relations Case Studies and Campaigns		New	\$15.00	✓				ACA
PRE 394 Topics in Public Relations		New	\$15.00	✓				ACA
PRE 400 Public Relations Planning and Account Management		New	\$15.00	✓				ACA
PRE 410 Electronic Public Relations	\$15.00	Eliminate	Eliminate	✓				ACA
COEHS Special Cohort Program Fees	Varies		Varies	✓				
Doctor of Education Study Abroad Course	\$2,850.00		\$2,850.00	✓				ACA
Ed.D. Additional Fee Per Credit Hour	\$100.00		\$100.00	✓				ACA

NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	
Education Abroad Program Fee	Varies		Varies	✓				ACA
Registration fee for OEA Events (Office Educa Abroad) (vendor chg)	Varies		Varies				✓	ACA
International Partner University Programs	Varies		Varies	✓				ACA
International Student Service Fee		New	\$150.00	✓				ACA
Study Away Programs	Varies		Varies	✓			✓	
Student Locker Rental Fee (per year) (small/large)	\$30 and \$50		\$30 and \$50	✓				
All Card ID System Replacement Fee	\$10.00		\$10.00	✓	✓			ADM
NKU Rocks Freshman Orientation	\$100.00		\$100.00	✓				SA
Latino Student Orientation	\$25.00		\$25.00	✓				SA
Book Connection Fee	\$10.50		\$10.50	✓				ACA
BookFest Program	\$13.00		\$13.00				✓	ACA
Application Fee								
Undergraduate	\$40.00		\$40.00	✓				ACA
Graduate	\$40.00		\$40.00	✓				ACA
Doctoral Program	\$55.00		\$55.00	✓				ACA
Note: Graduate fee waived for web applicants attending open houses. See Graduate Center for details.								
Student Teacher Late Application Fee	\$25.00		\$25.00	✓				
Adult Intensive Programming (plus assessed tuition rate)	\$25 per Cr. Hr.		\$25 per Cr. Hr.	✓				ACA
Chase College of Law								
Acceptance Fee (applied toward tuition; non-refundable)	\$150.00		\$150.00	✓				ACA
Application Fee (non-refundable)	\$40.00		\$40.00	✓				ACA
Graduation Fee	\$50.00		\$50.00	✓				ACA
Registration Fee (applied toward tuition; non-refundable)	\$300.00		\$300.00	✓				ACA
Reissuance of Diploma Fee	\$10.00		\$10.00	✓				ACA

NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	
Northern Kentucky Law Review								
Per Volume	\$35.00		\$35.00	✓	✓	✓	✓	ACA
Per Issue	\$10.00		\$10.00	✓	✓	✓	✓	ACA
Symposium & CLE (Continuing Legal Education)	\$50-\$500		\$50-\$500	✓	✓	✓	✓	
Chase Student Organization Fee (per student - per semester)	\$35.00		\$35.00	✓				ACA
Computer Lab Fees (University Center & Residence Halls Only)								
LaserWriter (per copy)	\$0.10		\$0.10	✓				
Printing in Student Computing Labs	\$0.10		\$0.10	✓				
Graduation Fee for Graduate Students	\$50.00		\$50.00	✓				ACA
<i>After deadline dates an additional fee of 50/80/100 will be assessed</i>								
Graduation Fee for Undergraduate Students	\$50.00		\$50.00	✓				ACA
<i>After deadline and 1st grace period an additional fee of \$75 will be assessed</i>								
Graduation Sashes for Int'l and Study Abroad Students	\$31.75		\$31.75	✓				ACA
Applied Music and Composition Class Fee								
<i>Charge is per contact hour for classes requiring individualized instruction (private lessons). One-half hour lesson weekly constitutes one semester contact hour. (A detailed listing shall be provided to the Bursar each semester by the Provost's Office).</i>								
	\$162.50 per 1/2 hour		\$162.50 per 1/2 hour	✓				ACA
Accompanist Fee								
<i>Instrumental Students (brass, strings, woodwinds, percussions) & Voice Students</i>								
	\$55.00		\$55.00	✓				ACA
Advanced Standing Fee								
<i>Fee assessed to student taking the Advanced Standing Test to bypass a particular course.</i>								
	25% of existing credit hour fee		25% of existing credit hour fee					
Portfolio Credit								
	25% of existing tuition for credits applied		25% of existing tuition for credits applied	✓				
Annual N.I.P. Application Fee	\$60.00		\$60.00	✓				ADM

NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	
Bad Debt/Uncollectible Account Fee	25% of Debt		25% of Debt	✓				ADM
Credit Card Fee to Payment Card Convenience Fee	2.5% of payment		2.5% of payment	✓				ADM
Diploma Re-print Fee	\$25.00		\$25.00	✓			✓	ACA
Early Return Program	\$150.00		\$150.00	✓				ACA
Interest Charge Fee change to Account Maintenance Fee <i>Interest assessed on entire outstanding balance</i>	1.25%		1.25%	✓				ADM
Late Registration Fee	\$25.00		\$25.00	✓				ACA
New Student Orientation Program Fee								
Student	\$100.00		\$100.00	✓				SA
Guest (parent, spouse)	\$50.00		\$50.00	✓				SA
Fresh Start Retreat	\$65.00		\$65.00	✓				
Orientation Program Request Change Fee	\$25.00		\$25.00	✓				SA
Camp 505 Attendance Fee	\$35.00		\$35.00	✓				SA
Camp Victor Attendance Fee	\$125.00		\$125.00	✓				SA
Dance Team Tryout Fee	\$25.00		\$25.00	✓				
Family/Parent Weekend Fee	\$0 - \$25		\$0 - \$25	✓				SA
Reinstatement Fee	\$100.00		\$100.00	✓				ADM
Review Transcripts	\$96.00		\$96.00				✓	ACA
Stop Payment/Rejected Transaction Fee	\$15.00		\$15.00	✓				ADM
Student Athlete Physical Fee (No-Show)	\$35.00		\$35.00	✓				
Student Organization Registration Fee	\$25.00		\$25.00	✓				
Official Transcript Fee	\$7/\$10		\$7/\$10	✓	✓			ACA
Transition Fee/Enrollment Confirmation Fee	\$75.00		\$75.00	✓				ACA

NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	
TESTING								
Advanced Placement Examination (NRP401)	\$415.00		\$415.00	✓				ACA
Career Testing	Up to \$20		Up to \$20	✓				
CLEP/DSST Testing	\$25.00	\$6.50	\$31.50	✓	✓		✓	ACA
COMPASS Testing	\$40.00	\$1.50	\$41.50	✓	✓		✓	ACA
Credit by Examination (NKU Developed Exams)	Varies		Varies	✓				ACA
EMT National Registry Test Fee	Testing Charge		Testing Charge	✓				ACA
Exit Testing for Accreditation - NBRC (RSP480)	\$45.00		\$45.00	✓				ACA
IFS Test-out Option Fee	\$25.00		\$25.00	✓				ACA
MCAT Practice Test Fee		New	\$24.50-\$30.00	✓				ACA
Microsoft Office Specialist Certificate Exam (chargeback)	Varies		Varies			✓		ACA
Processing Fee (Testing Services)	\$3.50		\$3.50	✓				
Proctor Testing Fee (\$31.50 for first 2 hours, \$15 per hour thereafter)	\$50.00	-\$18.50	\$31.50	✓	✓	✓		ACA
Residual ACT Testing <i>When the University requires an essay as part of ACT test the fee is \$60 (to pay professional readers)</i> <i>Testing agency rate subject to change.</i>	\$50.00	\$8.50	\$58.50	✓	✓		✓	ACA
Emergency Residual ACT Testing	\$80.00	\$1.50	\$81.50	✓	✓		✓	ACA
Score Report Fee	\$20.00		\$20.00	✓				ACA
Teacher Computer Proficiency Test	\$25.00		\$25.00	✓				ACA
Institutional TOEFL Test	\$25.00		\$25.00	✓				
TOEFL Preparation Class (Amer English Language Program)	\$125.00		\$125.00	✓				
University Placement Test (Test out of Developmental classes in, English, Math, or Reading)	\$10.00	\$3.50	\$13.50	✓	✓		✓	ACA

NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community
UNIVERSITY EVENTS							
<i>Athletic's Ticket Prices 2016-2017 Season</i>							
Men's Basketball Ticket Prices 2016-2017 Season							
<u>Season Tickets:</u>							
Courtside	\$250.00		\$250.00	✓		✓	✓
Adult	\$140.00		\$140.00				✓
Adult - Faculty/Staff	\$126.00		\$126.00	✓			SA
Youth (13 - 17 yrs old)	\$70.00		\$70.00	✓		✓	SA
Alumni - 1st time buyer	\$98.00		\$98.00				SA
New Alumni (13-15 Graduates)	\$84.00		\$84.00				✓
Notes:							
1. Exhibition game will be comped for season ticket holders							
2. Youth 12 and under will be sold a Kids Club Membership							
<u>Mini-Plans:</u>							
Vic's Six Pack	\$60.00		\$60.00	✓		✓	✓
Black & Gold Pack	\$40.00		\$40.00	✓		✓	✓
<u>Single Game Tickets:</u>							
Adult	\$12.00		\$12.00	✓		✓	✓
Youth (3 - 17 yrs old)	\$7.00		\$7.00	✓		✓	✓
<u>Group Rate (10 or more) (must be made 48 hours in advance)</u>							
Adult	\$7.00		\$7.00	✓		✓	✓
Youth (3 - 17 yrs old)	\$5.00		\$5.00	✓		✓	✓
Note: Special promo pricing throughout the year will vary from \$3 and up.							
Women's Basketball Ticket Prices 2016-2017 Season							
<u>Season Tickets:</u>							
Courtside	NA		NA				
Adult	\$60.00		\$60.00				✓
Adult - Faculty/Staff	\$54.00		\$54.00	✓			
Youth (13 - 17 yrs old)	\$50.00		\$50.00	✓		✓	✓
New Alumni (13-15 Graduates)	\$50.00		\$50.00				✓

NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	
Note: Youth 12 and under will be sold a Kids Club Membership								
<u>Mini-Plans:</u>								
Vic's Six Pack	\$30.00		\$30.00	✓		✓	✓	
Black & Gold Pack	\$20.00		\$20.00	✓		✓	✓	
<u>Single Game Tickets:</u>								
Adult	\$5.00		\$5.00	✓		✓	✓	
Youth (3 - 17 yrs old)	\$4.00		\$4.00	✓		✓	✓	
<u>Group Rate (10 or more) (must be made 48 hours in advance)</u>								
Adult	\$4.00		\$4.00	✓		✓	✓	SA
Youth (3 - 17 yrs old)	\$3.00		\$3.00	✓		✓	✓	SA
Note: Special promo pricing throughout the year will vary from \$2 and up.								
NKU Student with I.D./Children 3 and under	Free		Free	✓	✓	✓	✓	SA
Men's & Women's Soccer 2016-2017 Season								
<u>Season Tickets:</u>								
Adult/Youth	\$25.00		\$25.00				✓	
<u>Single Game Tickets:</u>								
Adult	\$5.00		\$5.00	✓		✓	✓	
Seniors (55+)/Youth (6-17)	\$3.00		\$3.00	✓		✓	✓	
Youth (5 and under)	Free		Free	✓		✓		
Women's Volleyball 2016-2017 Season								
<u>Single Game Tickets:</u>								
Adult	\$5.00		\$5.00				✓	
Seniors (55+)/Youth (6-17)	\$3.00		\$3.00	✓		✓	✓	
Youth (5 and under)	Free		Free	✓		✓		
Concert Productions								
<i>General admission (discount for NKU faculty, staff and students with valid ID cards)</i>	Prices vary depending on cost of production.		Prices vary depending on cost of production.	✓	✓		✓	ACA
Musical Concerts - Guest Artist Series	Prices vary depending on cost of film rental.		Prices vary depending on cost of film rental.	✓	✓		✓	ACA

**NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Fees/Service Charges**

Title/Purpose	Approved Rates 2017-2018	\$ Increase	Proposed Rates 2018-2019	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	
Theatre Productions								
General Admission	\$16.00		\$16.00	✓	✓		✓	ACA
Faculty/Staff with valid NKU I.D. card	\$15.00		\$15.00		✓			ACA
Senior Citizens	\$13.00		\$13.00				✓	ACA
Group Rates (20 or more)	\$12.00		\$12.00				✓	ACA
Students with valid NKU I.D.	\$10.00		\$10.00	✓				ACA
Season Extra General	\$12.00		\$12.00				✓	
Season Extra Student	\$10.00		\$10.00				✓	
Summer Dinner Theater	Cost of meal plus theater general admission		Cost of meal plus theater general admission	✓	✓		✓	ACA
Movies - General Admission	Prices vary depending on cost of film rental.		Prices vary depending on cost of film rental.	✓				
Planetarium Special Event	\$5.00-\$15.00		\$5.00-\$15.00	✓	✓	✓	✓	☞☞☞
	Birthday Parties \$200 (up to 24 kids)		Birthday Parties \$200 (up to 24 kids)	✓	✓	✓	✓	
Planetarium Gift Shop		New	Varies	✓	✓	✓	✓	☞☞☞
University Police Explosive Detection Canine (per hour)	\$25.00		\$25.00	✓	✓	✓	✓	SA

RECOMMENDATION:

That the Board of Regents authorizes the President or the President's designee to execute with the University of Kentucky College of Medicine a Memorandum of Agreement for the use of the third floor of the Albright Health Center by the UK College of Medicine-Northern Kentucky campus.

BACKGROUND:

The University has been working with representatives of the UK College of Medicine to identify and design space for the UK College of Medicine-Northern Kentucky Campus. As envisioned, classes for 1st and 2nd year medical school students will be scheduled at NKU and clinical spaces and associated support space for 3rd and 4th year medical school students will be scheduled at St. Elizabeth's, primarily at their Edgewood campus. Facilities are being planned for an annual class of 40 students, although the initial class will be limited to 35 students.

The third floor of the Albright Health Center, an area of 22,500 square feet, is currently occupied by Nursing. Upon completion of the move of Nursing to the Health Innovation Center/Founders Hall, the floor will be renovated for the College of Medicine-Northern Kentucky Campus. The renovation project will be managed by NKU with funding provided by the University of Kentucky.

The Memorandum of Agreement is anticipated to include an initial term of four years, with three additional four-year renewals. Lease payments would be due on a quarterly basis at a rate that reflects both rent and overhead expenses, and would be relatively equivalent to market rates.

The renovated area will include two classrooms, five multi-purpose seminar rooms, a physical exam lab, a standardized patient suite, a large student lounge, multiple study spaces and an administrative office suite. Renovation will begin in August 2018 and is expected to be complete by March 1, 2019.

UK plans to begin operation of the Northern Kentucky campus beginning with the fall semester 2019.

RECOMMENDATION:

That the following change to the Faculty Policies and Procedures Handbook regarding health care coverage for full-time, non-tenure track, temporary faculty receive Board of Regents approval.

BACKGROUND:

At its meeting of January 29, 2018, the Faculty Senate approved a change in section 1.4 of the Faculty Handbook to more accurately reflect health care coverage for full-time, non-tenure track, temporary faculty and bring the university into compliance with the Affordable Care Act. Language was added to section 1.4 to reflect health insurance now being provided to all full-time faculty who work an average of 30 hours or more per week for three months or more, even if those faculty are contracted to work for less than a complete academic year.

PROPOSAL:

Thus, the following amendments to the 2018 Faculty Handbook are recommended:

Current Faculty Handbook Language:

1.4. Full-time, Non-Tenure Track, Temporary Faculty (fourth paragraph)
Non-tenure track, temporary faculty are provided with Social Security contributions by the University. In addition, health insurance is provided by the University if the appointment is full-time for the complete academic year.

Proposed Amendment:

1.4. Full-time, Non-Tenure Track, Temporary Faculty (fourth paragraph)
Non-tenure track, temporary faculty are provided with Social Security contributions by the University. In addition, health insurance is provided by the University if the appointment is full-time for the complete academic year. **If the appointment is full-time for less than one complete academic year, health insurance is provided by the university as needed to comply with local, state, or federal laws and regulations.**