



Northern Kentucky University
Board of Regents Materials

June 15, 2022

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AGENDA
Northern Kentucky University

Audit and Compliance Committee Meeting
Tuesday, June 14, 2022 – 1:00 pm – President’s Conference Room, 800 Lucas Administrative Center

Regents Dinner
Tuesday, June 14, 2022 – 6:00 p.m.

- 6:00 p.m.** • Regents Dinner at the Vaidya’s home
-

Joint Finance and Policy Meeting
NKU, Student Union 104 – Wednesday, June 15, 2022– 9:00 a.m.

9:00 a.m.

A. Joint Finance and Policy Committee:

- | | |
|-----------------------------------|---|
| 1. First Year Student Success Hub | (Robinson, Holeman, LaDow, Pflum, Pieper) |
| 2. Athletics | (Bothof, McIver, Brinkmann, Mathews) |
| 3. Annual Operating Budget | (Figuroa, Cecil, Padgett, Southwood) |

Board Lunch & Police Department Tour
Lunch, Student Union 108 – Wednesday, June 15, 2022 – 11:30 a.m. - 12:15 p.m.
Tour, University Police Department – Wednesday, June 15, 2022 – 12:30 p.m. - 1:15 p.m.

11:30 a.m.

Board of Regents Meeting
Wednesday, June 15, 2022 – 1:30 p.m.

1:30 p.m.

- Call to Order
- Roll Call
- Approval of March 16, 2022 Board Minutes
- Presidential Comments
- Joint Finance and Policy Committee Summary, Secretary of the Board of Regents
- Audit Committee Summary, Secretary of the Board of Regents

1:50 p.m.

B. Presidential Reports:

- | | |
|--|------------------|
| 1. Facilities Management Report | (Figuroa) |
| 2. Research/Grants/Contracts Report (January 1, 2022 through March 31, 2022) | (Cecil) |
| 3. Fundraising Report (July 1, 2021 through April 30, 2022) | (Gentry) |
| 4. Quarterly Financial Report | (Figuroa) |
| 5. Policies | (Meiszer, Cecil) |

2:10 p.m.

C. Presidential Recommendations:

1. *Academic Affairs Personnel Actions
2. *Non-Academic Personnel Actions
3. *Faculty Emeritus Status (Crawford, Frank, Gulinello, Krug, Wells)
4. *Motor Vehicle Policy
5. *Organizational Chart
6. *Major Gifts Acceptance
7. *Naming Recommendations
8. *Faculty Handbook Amendment (5.1 Promotion Requirements)
9. *Faculty Handbook Amendment (Appendix A Administrators Returning to Faculty)
10. MA in Educational Leadership Program Proposal
11. Student Code Revision
12. FY 2022-2023 Parking, Dining, Housing and Other Fees
13. FY 2022-2023 Graduate and Doctorate Tuition Rates
14. FY 2022-2023 Annual Operating Budget Resolution

2:30 p.m.

D. Executive Session

*Consent Agenda Items - (Items placed on the consent agenda are passed in one motion without discussion. Any Regent may request that an item be removed from the consent agenda for a separate motion by calling Tammy Knochelmann in the Office of the President, (859) 572-5191, by 2 p.m., Monday, June 13, 2022).

**Board of Regents Meeting
Northern Kentucky University, Student Union, Room 107A
March 16, 2022**

Regent André Ward, Chair, called the regular meeting of the Board of Regents to order at 1:15 pm, Wednesday, March 16, 2022.

Roll Call: Michael Baranowski, Richard Boehne, Aliya Cannon, Normand Desmarais, Cori Henderson, Elizabeth Thompson, André Ward, Kara Williams. Absent: Ashley Himes Ken Perry, Greg Shumate.

Other Attendees: Ashish Vaidya, Tammy Knochelmann, Bonita Brown, Matt Cecil, Ben Figueroa, Joan Gates, Eric Gentry, Eddie Howard, Lori Southwood, Diana McGill, Kevin Kirby, Judith Daar, David MacNight, Russ Kerdolff, Mary Paula Schuh, Syed Zaidi, Elizabeth Meiszer, Larry Meyer, Chandra Brown, Jason Vest, Derrick Robertson, Bruce Lunsford, Eleanor Lunsford, Jeannine Lambert, Tracy Insko, Bill Farro, Bill Allison, Travis Gibbons, Larissa Heck, Tina Peebles

Regent Rich Boehne seconded Regent Aliya Cannon's motion to approve the minutes of the January 19, 2022 Board of Regents meeting. **(Motion carried)**

Presidential Comments:

Thank you, Chair Ward and members of the Board.

Welcome everyone to the second Board of Regents meeting of 2022 and once again, welcome back on campus. I am happy to see you. NKU recently updated its COVID protocols and we have had more in-person events and meetings. Just last week, we relaxed our mask mandate to make masking optional with some exceptions.

I want to once again express my deep appreciation to the faculty and staff for their perseverance and being responsive to the needs of our students. And of course, the students have met every challenge that came their way. I am proud of this community.

Happy Founders' Day everyone. NKU has come a long way since it was officially founded in 1968, became a university in 1976 and today, stakes its claim as an anchor in the region. I know you all are proud to be a part of its rich history.

Founders' Day is a significant fundraising event for the university. Last year, the NKU community raised over \$316,000 from 601 donors on Founders' Day. This year, our goal is to surpass both of those numbers. We have ambassadors, who are spreading the message of giving through their personal network and we also will be having giveaways and exclusive NKU gear. There is also a webpage on NKU's website dedicated to facilitating donations.

Return on Investment Report

Georgetown University's Center for Education and Workforce recently released its 2nd report ranking universities based on return on investment.

Using new data from the College Scorecard, 4,500 colleges and universities were ranked by return on investment, including a new metric that measures the share of students at an institution whose earnings 10 years after enrollment are higher than those of workers with a high school diploma as their highest level of education. An average of 60 percent of college students across institutions earn more than a high school graduate after 10 years. However, at 30 percent of institutions, more than half of their students 10 years after enrollment are earning less than a high school graduate. Their previous research indicates that these low earnings may relate to low graduation rates and disparities in earnings by gender and race and ethnicity.

At NKU, 73% of students are earning more than their counterparts who only graduated high school. When compared to other Kentucky four-year public schools, the median was 70%. NKU's performance was in the top half of the state for public four-year institutions and in the top half of the country for four-year institutions.

When looking at median earnings for NKU students, 10 years after entering NKU in a bachelor's degree program is close to \$45,000, which is nearly 9% more than the median 10-year earnings for all four-year Kentucky public institutions.

Furthermore, for newly entering Kentucky freshmen, NKU has an average annual cost that is more than 30% lower than the median net price for the other Kentucky public four-year institutions, and more than 50% lower than the median cost for all national public four-year institutions.

NKU has long asserted that having a college degree is worth the investment in the long run. Now we have data as our foundation.

Legislative and Budget Updates

Earlier today, the Board heard a legislative affairs update. We will keep the campus informed about developments in the Kentucky General Assembly Session and how NKU's priorities are faring. The time to present new bills has passed, but there can always be last minute changes. This year's legislative session is slated to end on or around April 14.

Academic Affairs

Provost Matt Cecil, has been selected in a new class of 22 provosts to participate in the 2021–22 cohort of the Student Success Institute for Provosts, a leadership development program tailored to the distinctive needs of experienced provosts. This institute is organized by the American Association of State Colleges and Universities (AASCU). As part of this group, Dr. Cecil will have the opportunity to build a strong and supportive network of peers, learn from leading experts in the field, and develop critical skills for facilitating change on NKU's campus.

The Steely Library has joined the Association of College and Research Libraries' Diversity Alliance. The Alliance Membership gives Steely the opportunity to collaborate with other academic and research libraries to help diversify and enrich the library profession. As a member of the Diversity Alliance, Steely Library will establish a paid two-to-three-year residency program for an early career librarian from a historically underrepresented group. The library will prioritize creating a program that prepares the resident for success in academic librarianship through mentorship, networking, and hands-on library experience.

NKU was once again recognized as a Military Friendly campus by VIQTORY, a veteran-owned marketing firm. NKU received a gold award, the highest award institutions can achieve.

Rusty Mardis, in his leadership with the Veterans Resource Station, was instrumental in this achievement along with Denzil Carter, who serves as our primary certifying official on campus.

Speaking about veterans, the 2022 U.S. News & World Report ranked NKU's MBA as one of the Best Online MBA Programs for Veterans at number 88. The university's overall online MBA program has been ranked 105 in the nation this year. Last year, the program was ranked 123. That is an impressive improvement.

And lastly, Intelligent.com ranked NKU and its programs in several areas. The Construction Management program was ranked at #7 nationwide, and given the "best internships" award. Our Bachelor's in Criminal Justice online program was ranked #4 nationally in most affordable of those programs. It was also named best in the south-central region.

NKU was ranked #5 for best online colleges in Kentucky and received the "Best Small Regional Public University" award. The university also ranked #5 nationally in Best Master's in Organizational Psychology Degree programs and received the "Best Part-Time Option" award.

And NKU was ranked #6 in Best Online Bachelor's in Library Science Programs. We also received the "Best for Library Informatics" award.

College of Informatics

LINK Media, the Northern Kentucky media startup that has acquired the River City News and Ft. Thomas Matters, has partnered on multiple fronts with the College of Informatics and its journalism program. LINK Media and *The Northerner* agreed to share content and collaborate on community news projects, and the company is providing *The Northerner* assistance on advertising sales.

Assistant Professor of Computer Science Nicholas Capuroso has been accepted into Kentucky's Launch Blue UAccel program to commercialize an innovation around artificial intelligence and eye-tracking. UAccel is a program designed to offer business development and learning how to commercialize their technology.

Dr. Zach Hart's Organizational Communication class was the first NKU course to be officially certified as meeting the national Quality Matter standards for online courses. This is expected to be the first of many NKU courses to be recognized in this way.

The NKU student Cyber Defense Team will be moving up to the Midwest Regional Collegiate Cyber Defense Competition to be held March 18-19. We wish them luck in this tech version of March Madness.

College of Arts and Sciences

The [Martha Holden Jennings Foundation](#) awarded a grant to NKU's Center for Integrative Natural Science and Mathematics (CINSAM)—in partnership with the Clippard Family YMCA and with the support of Northwest Local School District (NWLSD). This grant will allow CINSAM to adapt the existing STEM2U program and bring it to after school programs at seven public schools in southwest Ohio.

Dr. Justin Yates, an associate professor in the Department of Psychological Science, has won an American Psychological Association Early Career Investigator Award for 2021. He will receive the award at a ceremony at the 2022 American Psychological Association meeting in August where he will also give an address at the convention.

Dr. Shamima Ahmed, a professor in the Master of Public Administration program has received a Fulbright Specialist Program award and will complete a project at the Academy of Public Administration under the President of the Republic of Tajikistan. Dr. Ahmed will exchange knowledge and establish partnerships benefiting participants, institutions, and communities, both in the United States and Tajikistan.

To celebrate Women's History Month, Chase College of Law will celebrate the 100th anniversary of its first women graduates at a luncheon on Friday.

We also have the 31 Wise Women campaign, where every day we will highlight women that are NKU faculty, staff and students. These women were nominated by the NKU Community, and you can find them online or on digital signs throughout campus.

Earlier this week, NKU held its fourth annual Making Teaching Public celebration. This was a virtual event where we offered 16 free classes. Some of the classes taught included chemistry, psychology, French Canadian literature and Hispanic drama. This annual event not only allows NKU to showcase the great work of faculty to the world, but it allows the community to get a glimpse of a college education.

NKU was chosen to receive two grants of \$200,000 to support Summer Bridge programs focused on improving college preparation and retention from the Council on Postsecondary Education. The 1st grant will cover nearly all costs this summer to administer the program to all participants (including Housing, student meals, and faculty lines). The 2nd grant was submitted by Dean Fair titled "Elevating Educators" for education students within the Summer Spark Academy, which was fully funded, as well.

Student Affairs

African American Student Initiatives hosted its annual Black History Month Celebration with several events including a weekly "Chat & Chew Series" where Norse community members came together to discuss several topics pertinent to the Black community. The monthlong event culminated with keynote speaker White House Correspondent April Ryan.

The Center for Student Engagement hosted over 30 students on another alternative spring break trip. This trip was one of service in Bowling Green, Kentucky, to assist those affected by the devastating December tornadoes. The community appreciated and welcomed the service by our students. African American Student Initiatives will have its annual alternative spring break trip in May.

The University Police Department hosted a panel of six Black police officers from Northern Kentucky police departments for Black in Blue, a moderated program to provide engaging and thought-provoking discussions on the past, present, and future of law enforcement, as well as the perspective and experiences of Black police officers. There were 40+ students, staff, and faculty members in attendance at the event.

The 2022 Homecoming theme was “Fantastic Voyage: NKU Through the Decades,” and students were able to explore the theme of NKU through the 70s, 80s, and 90s with the return of class events such as helmet decorating and banner making competitions. We were also able to have two successful coronations of our 2022 Homecoming Royalty.

Each year the American College Personnel Association recognizes individuals who have made outstanding contributions with the status of Diamond Honoree. This year, Vice President for Student Affairs Dr. Eddie Howard was selected for this prestigious award as a result of his outstanding and sustained contributions to higher education and to student affairs. Please join me in congratulating him on this well-deserved recognition.

Office of Inclusive Excellence

The Office of Inclusive Excellence led by Darryl A. Peal, Chief Diversity, Equity and Inclusion Officer along with Dr. Kinsey Bryant-Lees, Assistant Professor of Psychological Science, Brandon Colbert, Director of Diversity, Equity and Inclusion, Amy Danzo, Director of ALPS and Testing Services, and Dr. Cori Henderson, Associate Director, Planning and Institutional Research, submitted NKU’s Annual Diversity Report to the Council on Postsecondary Education earlier this month. This 30 page document chronicles the programs, initiatives and strategies NKU utilized to advance our diversity, cultural competency and inclusion strategies. The team reviewed 60 completed templates from the divisions that included strategies for Opportunity, Success and Impact. This narrative analyzes each strategy, provides review of success and outcomes and reports on lessons learned as a result of the implementation and review of these strategies. It should be noted that these reports are scored by the Council and failure to meet the minimum composite score, renders an institution ineligible to offer new academic programs.

Administration and Finance Update

The 2022 Annual Compliance refresher course went live on February 21. This is a required training course for all employees, Board of Regents, and other persons working on campus or on behalf of NKU, as determined by the departments. The training now has additional components including Diversity, Equity and Inclusion, ADA, Drug-Free Schools policy, and Records Information Management.

NKU launched paid parental leave as of the beginning of February. The Paid Parental Leave is up to six weeks of paid leave to enable employees to support their family when there is a birth, adoption, or placement of a child. This demonstrates NKU’s commitment to both current and future employees.

Athletics

On February 24, NKU athletics recognized student-athlete academic achievement at the annual Academic Recognition Night event. Student-athletes who earned a semester GPA of 3.5 or higher in spring 2021 and/or fall 2021 were honored during halftime of the men's basketball game that night. In total, 185 Norse student-athletes qualified for this recognition.

Women’s basketball finished the regular season with a 21-8 record. This is the most wins in a single season during the Division I era and the best overall record in history since the 2011-12 season. The team received the fifth seed in the Horizon League Tournament and won their first game before losing to Cleveland State in the quarterfinals.

The men's basketball team finished the regular season with a 20-11 record and received the third seed in the Horizon League tournament. The team lost a close game against Wright State in the championship game of the tournament, just missing our fourth NCAA Tournament berth in six years of eligibility. That is an incredible record of success and we are proud of both basketball teams for their accomplishments on and off the court.

The Go Norse Fund Gala, the Athletic Departments premiere fundraising event, will take place on April 30 at Ovation in Covington.

Presentations

A few NKU administration members were recently asked to give presentations across the country about our experiences in higher education.

Vice President and Chief Strategy Officer Bonita Brown presented at the American Council on Education (ACE) annual meeting in San Diego earlier this month on NKU's Strategic Plan - Success by Design - as an exemplar of integrated university planning. Vice Provost for Graduate Education, Research and Outreach Samantha Langley-Turnbaugh also presented at the same conference.

At the South by Southwest EDU conference earlier this month, I had the pleasure of being invited to serve on a panel entitled "Learner Revolution – How to be truly student –centered." Joining me on the panel was Dr. Marni Baker Stein, Provost and Chief Academic Officer, Western Governors University, Cole Clark, managing director, Higher Education sector, Deloitte Consulting, and Paul Fain with Open Campus Media and formerly with Inside Higher Ed and the Chronicle of Higher Education. It was an opportunity to discuss and share what's best for students and imagine innovative faculty models with revolutionized curriculum.

Upcoming Events

The first Moon Shot for Equity Convening in the region is scheduled for April 5, from 1 to 4 p.m. This virtual meeting will feature an overview of the Moon Shot initiative and guest speakers on how to use data to create equitable outcomes.

Faculty and staff from Cincinnati State Technical and Community College, Gateway Community and Technical College, Miami University and NKU will be invited to attend.

The Alumni Awards Dinner and Celebration is next Saturday. It will be at the Campus Recreation Center. We will honor six NKU alumni for their outstanding contributions to their respective fields. We welcome you all to join us.

Later today, beginning at 5 p.m., there will be a "Living with COVID" panel discussion in the Student Union ballroom to discuss the past, present, and future landscape of COVID-19, the future of vaccines and how the general public should live their daily lives. The panel will feature regional health experts and Sara Conwell, President of Staff Congress. Everyone here is welcome to attend.

Chair Ward and members of the Board, that concludes my remarks for today's meeting.

B. Presidential Reports:

1. Facilities Management Report (Interim Vice President of Administration & Finance/CFO Ben Figueroa).

- a. Gender Neutral Restroom Renovations
- b. Mathematics Education Psychology Center Skylight Replacement
- c. Nunn Hall Air Handlers
- d. Opportunity House
- e. Replace Lake Pavers
- f. Landrum Generator Replacement
- g. Mathematics-Education-Psychology Generator Replacement
- h. Norse Hall Renovations Phase II
- i. University Police Renovation
- j. Administrative Center Electrical Switchgear Replacement
- k. Administrative Center Façade Cleaning
- l. University Center Roof Restoration
- m. University Suites Cooling Tower Replacement
- n. Callahan Boiler Replacement
- o. Arts & Sciences Dean's Office/Arts & Science Advising Center Renovation
- p. NPHC Plots
- q. Various Upgrades at Callahan Hall
- r. Roof Replacements at Kentucky Hall, Commonwealth Hall and University Suites

2. Research, Grants, and Contracts Report (November 1, 2021 through December 31, 2021) (Provost and Executive Vice President for Academic Affairs Matt Cecil).

During the November 1, 2021 through December 31, 2021 time period, 8 grants were awarded. The total amount of money awarded was \$330,008. For the fiscal year 2021-22, the cumulative total number of grants awarded is 46 totaling \$6,102,265.

3. Fundraising Report (July 1, 2021 through February 3, 2022) (Vice President of University Advancement Eric Gentry).

The Fundraising Report summarized fundraising resources committed from July 1, 2021 through February 3, 2022 totaling \$15,318,287 in support of the university.

4. Quarterly Financial Report (July 1, 2021 through December 31, 2021) (Interim Vice President of Administration & Finance/CFO Ben Figueroa).

The Report was reviewed by the Board of Regents Audit Committee in accordance with Article III (D) (2) of the Board of Regents Bylaws.

5. Policies Report (Provost and Executive Vice President Matt Cecil and Vice President for Legal Affairs/General Counsel Joan Gates).

The Policies Report summarized all policies that were approved at the executive-level after proceeding through the campus vetting process. The President and other university administrators determined that approval of these policies by the Board of Regents was not needed per the criteria established in Presidential Recommendation C-7 of the January 2015 regular meeting.

C. Presidential Recommendations:

Consent Agenda Items: A motion was made by Regent Kara Williams and seconded by Regent Aliya Cannon to approve the Presidential Recommendations as listed; C-1 through C-8. (**Motion carried**)

1. Academic Affairs Personnel Actions:

The following academic affairs personnel actions received approval by the Board of Regents:

a. Faculty Appointments:

Michelle Abreu, assistant professor and respiratory care program director in the School of Allied Health, College of Health and Human Services, effective March 1, 2022; **Summyji Groom**, clinical assistant professor in the School of Nursing, College of Health and Human Services, effective January 18, 2022; **Nanu Ogunyoku**, clinical assistant professor in the School of Nursing, College of Health and Human Services, effective January 18, 2022; **Brian van Pottelsberghe**, assistant professor in the Law Library, Chase College of Law, effective January 10, 2022; **Ms Nicole Ruscello**, clinical assistant professor in the School of Kinesiology, Counseling, and Rehabilitative Sciences, College of Health and Human Services, effective January 18, 2022. **Erica Taylor**, clinical assistant professor in the School of Nursing, College of Health and Human Services, effective January 18, 2022.

b. Transitions:

Patricia Deane, from clinical assistant professor to clinical assistant professor and MSN program director in the School of Nursing, College of Health and Human Services, effective January 18, 2022; **Karen Vietz**, from clinical associate professor to clinical associate professor and DNP director in the School of Nursing, College of Health and Human Services, effective January 18, 2022.

c. Departures:

James Catchen, assistant director, School Based Scholars, Undergraduate Academic Affairs, effective January 18, 2022; **Dayna DeFilippes**, non-tenure-track renewable lecturer/advisor in Theatre and Dance, College of Arts and Sciences, effective December 2021; **Jennifer Sharp**, associate professor in the School of Kinesiology, Counseling, and Rehabilitative Sciences, College of Health and Human Services, effective January 25, 2022.

d. Phased Retirement:

Dr. Yushi (Boni) Li, professor in Sociology, Anthropology and Philosophy, College of Arts and Sciences, beginning fall semester 2022 and terminating at the end of spring semester 2024; **Denise Robinson**, professor in the School of Nursing, College of Health and Human Services, beginning fall semester 2022 and terminating at the end of spring semester 2024.

e. Retirements:

Angela Riley, clinical assistant professor in the School of Nursing, College of Health and Human Services, effective June 1, 2022; **Mr. John Schlipp**, professor in the W. Frank Steely Library, effective January 14, 2022.; **Mr. Philip Yannarella**, professor in the W. Frank Steely Library, effective January 31, 2022. |

2. Academic Affairs Reappointment, Promotion and Tenure

The Board of Regents approved recommendations on reappointment, promotion and tenure.

3. Non-Academic Personnel Actions:

The following categories of non-academic personnel actions which occurred between December 3, 2021 and February 10, 2022 received approval by the Board of Regents:

Activations/Rehires; Reassignments, Reclassifications; Title/Status Changes, Promotions; Transfers; Contract/Temporary/Student to Regular & Regular to Contract; Departures; Retirements; Administrative/Executive

4. Faculty Emeritus:

Faculty Emeritus status for the following individuals received Board of Regents approval:

Carol Bredemeyer, professor in the Chase Law Library, effective July 31, 2022; **Gary Clayton**, professor in the department of Economics and Finance, Haile College of Business, effective May 2022; **Jennifer Jolly-Ryan**, professor in the Chase College of Law, effective May 2022, **John Schlipp**, professor in the W. Frank Steely Library, effective June 30, 2021, **J.C. Duke Thompson**, professor in the department of Economics and Finance, Haile College of Business, effective May 2022; **Philip Yannarella**, professor in the W. Frank Steely Library, effective June 30, 2021.

5. Honorary Degree (Emerson Brumback)

The Board of Regents approved that Mr. Emerson Brumback receive an Honorary Doctor of Education Degree.

6. Honorary Degree (Sheila Zalla)

The Board of Regents approved that Mrs. Sheila Zalla receive an Honorary Doctor of Education Degree.

7. Posthumous Degree (Alexander Fish)

The Board of Regents approved that Alexander Fish receive a posthumous Bachelor of Science Degree in Computer Science.

8. Posthumous Degree (Leslie (Craig) Owens)

The Board of Regents approved that Leslie Owens receive a posthumous Bachelor of Science Degree in Construction Management.

9. Tuition Recommendation

The Board of Regents approved the tuition for the 2022-23 academic year at the rates proposed in the Authorized Schedule of Tuition.

Interim Vice President for Administration and Finance/CFO Ben Figueroa presented the recommendation to the Board.

Motion: A motion was made by Regent Norm Desmarais and seconded by Regent Michael Baranowski to approve Presidential Recommendation C-9.

10. Naming Recommendation

The Board of Regents approved the following naming actions:

1. The naming of an indoor tennis facility in recognition of a gift to the NKU Foundation and the Department of Athletics. The gift will support all aspects of the design and build of the facility. “Reynolds Family Tennis Center”
2. The naming of an endowed scholarship to support undergraduate students displaying financial need who are majoring in biological sciences and show interest or experience in outreach and education in biology. “Robert Kues Memorial Scholarship”
3. The naming of a scholarship to support a graduate or undergraduate student majoring in economics or an economics-related major or a fellow working in the Center for Economic Analysis and Development (CEAD) at NKU. “James F. West, Jr. Economic Development Scholarship”
4. The naming of Business Academic Center 368A in recognition of the donor’s support of the Haile College of Business Dean’s Fund. “Sandra W. Easton Conference Room”
5. The naming of an endowed scholarship to support Track and Field/Cross Country student-athletes who are good teammates, are involved in community service, and are in good academic standing. “Mark Dulaney Memorial Cross Country Scholarship”
6. The naming of a scholarship to support students in the Haile College of Business who have maintained a cumulative GPA of 3.0+, are a sophomore, junior, or senior, and are involved in one of the following: National PanHellenic Council, NKU ROCKS, Black

Business Association, Haile Ambassadors, or Women in Business. “Student Leader Scholarship”

7. The naming of a fund to advance the work of the Student Mental Health Initiative and the Mental Health Advisory Group. “Ashish and Nita Vaidya Fund for Mental Health and Student Engagement”

11. Major Gifts Acceptance:

The Board of Regents accepted contributions totaling **\$7,987,736** received by the NKU Foundation Inc. for the benefit of Northern Kentucky University during the period December 1, 2021 through February 3, 2022.

Vice President for University Advancement Eric Gentry presented recommendations C-10 and C-11 to the Board. He was joined by Judith Daar, Chase College of Law Ambassador Patricia L. Herbold Dean and Professor of Law, and Bruce Lunsford, Chase College of Law Distinguished Alumni. Dean Daar introduced Mr. Lunsford, who addressed the Board regarding his \$3 million gift to expand the W. Bruce Lunsford Academy for Law, Business + Technology.

Motion: A motion was made by Regent Elizabeth Thompson and seconded by Regent Rich Boehne to approve Presidential Recommendations C-10 and C-11. **(Motion carried by unanimous vote).**

D. Executive Session:

Regent Cori Henderson seconded Regent André Ward’s motion to enter into executive session pursuant to KRS 61.810(1) (c). **(Motion carried)**

At 2:48 p.m. Executive Session concluded and the regular meeting was reconvened.

At 2:49 p.m., Regent Rich Boehne seconded Regent Michael Baranowski’s motion to adjourn. **(Motion carried)**

Signature On File

Tammy Knochelmann
Executive Assistant to the President and
Secretary to the Board of Regents

I, Normand Desmarais, Vice Chair of the Board of Regents of Northern Kentucky University, certify that the foregoing is a true copy of the minutes of the meeting held on March 16, 2022, and that such matters are still in force and effect.

Signature On File

Normand Desmarais
Vice Chair of the Board of Regents

FACILITIES MANAGEMENT REPORT

1. Gender Neutral Restroom Renovations

A project is underway to create a much-needed single person, gender neutral and ADA compliant restroom on the third floor of the Student Union. Available funding allowed the project to include minor modifications to an existing small restroom on the fifth floor of Nunn Hall and to two existing, small restrooms on the fourth floor of Steely Library, to create similar single person, gender neutral restrooms. Similar restrooms are available in Griffin Hall, the Albright Health Center and HIC.

Work was held up while the contractor secured a plumbing permit. Work began in May and will be complete this summer.

Design: In-House

Contractor: Triton Services

Scope: \$75,000

Fund Source: Deferred Maintenance Project Pool

Anticipated Completion: Summer 2022

2. Mathematics-Education-Psychology Center Skylight Replacement

There is a large skylight in each wing of this 1980 academic building. Despite efforts to repair them, both skylights leaked consistently. This project replaced the glass, sealants and caulking. Geiger began work on the new skylight system in early April and the project was completed in May.

Contractor: Geiger

Scope: \$200,000

Fund Source: Deferred Maintenance Project Pool

Completion: May 2022



Original Skylight



New Skylight

3. Nunn Hall Air Handlers

The supply and return fans on floors one, two and five in Nunn Hall are original to the building and have out-lived their life expectancy. The repair cost for the obsolete parts is extremely high, with long delivery times. These fans supply tempered air to the building and help regulate temperature. In addition, the fans create balanced air pressure within the building, ensuring proper functioning of exterior doors. Installation will be scheduled to accommodate Chase's activities. Fans on floors three and four were replaced in 2020.

Contractor: Daikin/Omnia

Scope: \$695,000

Fund Source: Deferred Maintenance Project Pool

Anticipated Completion: Winter 2022/2023

4. Opportunity House

Opportunity House is an innovative initiative to develop postsecondary educational opportunities for foster care alumni as well as other vulnerable youth between the ages of 18-24. The university signed a lease with Brighton Properties to allow for conversion of the Brown Building next to Callahan Hall to the 16-occupant "Opportunity House".

Brighton has secured all needed project funding, including a \$1,000,000 Community Development Block Grant from the Commonwealth of Kentucky.

The Brown Building is a two-level, 8,500 square foot building located west of Callahan Hall. Brighton will renovate the upper floor to create 15 single-occupant semi-suite rooms with private bath rooms and one, one-bedroom unit. The lower level will include a meeting room/classroom, a demonstration kitchen, laundry room, gathering and communal space, offices and storage.

Brighton is responsible for all costs associated with renovation, maintenance and operation of this unique facility. Construction began in November. A Summer 2022 occupancy is anticipated.

Architect: Hub+Weber Architects

Contractor: Mark Spaulding Construction

Scope: \$2,128,812

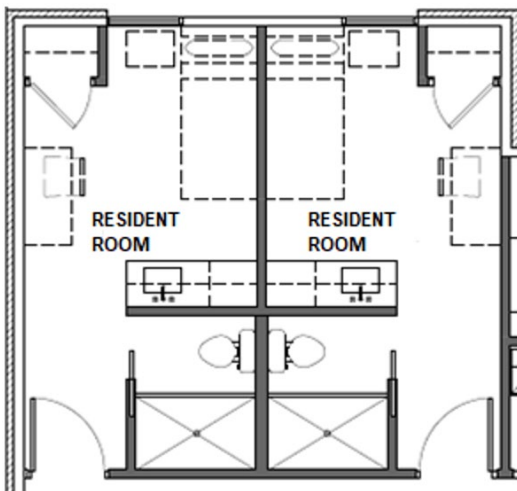
Fund Source: Brighton Properties

Anticipated Completion: August 2022

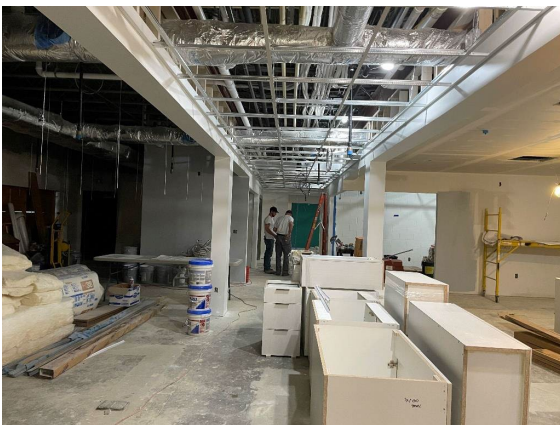
Opportunity House – Continued



Rendering of Opportunity House, Facing Campus (Looking West)



Opportunity House Semi-Suites



Community Kitchen in Lower Level



Interior of Typical Residential Unit

5. Replace Lake Pavers

The purpose of this project is to replace crumbling pavers on the walkway between the Fine Arts Center and Loch Norse to eliminate trip hazards. Planned work also includes repairs to the railings and lake walls. This project is in the bidding phase.

Structural Engineer: THP

Contractor: TBD

Scope: \$100,000

Fund Source: Deferred Maintenance Project Pool

Anticipated Completion: Summer 2022

6. Roadway Paving – MEP Circle to Nunn Drive

This project includes repairs and repaving of the roadway from the Mathematics-Education-Psychology (MEP) Center to Nunn Drive as well as some parking spaces along the way. Bidding was completed in April and construction is underway.

Contractor: Neyra

Scope: \$150,000

Fund Source: Deferred Maintenance Project Pool

Anticipated Completion: August 2022

7. Central Receiving Concrete Paving

This project includes replacement of a large area of deteriorated concrete paving adjacent to the loading dock at Central Receiving. The work began in April and was completed in May.

Contractor: Tumlin

Scope: \$90,000

Fund Source: Deferred Maintenance Project Pool

Completion: May 2022



Central Receiving – May 10, 2022

8. Landrum Generator Replacement

Landrum's emergency generator is original to the building and in need of life cycle replacement. The generator provides critical back-up power in the event of a power outage. The new generator was delivered in May and Mayers Electric is performing installation work. A late June completion is anticipated.

Engineer: Advantage Group (Structural Design)

Contractor: Mayers Electric

Scope: \$150,000

Fund Source: Deferred Maintenance Project Pool

Anticipated Completion: Summer 2022

9. Mathematics-Education-Psychology Center Generator Replacement

The emergency generator in the Mathematics-Education-Psychology Center is original to the building and in need of life cycle replacement. The generator provides critical back-up power in the event of a power outage. The generator is scheduled to be delivered in June 2022, and installation will follow.

Contractor: SECO Electric

Scope: \$75,000

Fund Source: Deferred Maintenance Project Pool

Anticipated Completion: September 2022

10. Norse Hall Renovations Phase II

Norse Hall, constructed in 1992, includes a mix of two-bedroom apartments and efficiencies, housing 304 students. Norse Hall includes four connected buildings under one roof. Critical repairs and upgrades were necessary to provide an attractive living environment and extend the life of the building.

Repairs to Norse Hall's exterior balconies, steel stairs and railings were completed in summer 2020, in Phase I.

Phase II of the project includes installation of new fan coil (HVAC) units and two new boilers; replacement of failing shower pan liners; installation of new exterior doors and frames; repairs to the exterior insulation system (the façade); and, application of a waterproof membrane on the balconies.

Exterior: Each apartment now has a new entry door and doorframe. Repairs and painting of the buildings' exterior insulation system is complete. The installation of Hardie plank siding is complete on the breezeway facades, replacing the exterior insulation system and providing a durable surface for these high traffic areas.

Norse Hall Renovations Phase II – Continued

Interior: Demolition of shower units, new shower tile installation and fan coil unit installation were completed in one Norse Hall building last summer. Replacement of the remaining Norse Hall showers and fan coil units will occur in summer 2022. Boiler installation is complete.

Engineer: THP (Structural Design) and Staggs & Fisher (MEP Engineers)

Contractors: Century Construction (Exterior) & Schrudde Zimmerman (Interior)

Scope: \$3,262,000

Fund Source: NKU Bonds – Supported by Housing Bond Revenue

Anticipated Completion: Fall 2022



New Siding on Norse Hall Breezeways, May 2022

11. University Police Renovation

Honors House has been renovated for University Police. At this convenient location, University Police has an accessible, secure and modern space outfitted with resilient systems to support delivery of routine and emergency safety services around-the-clock.

Work was accomplished with a combination of in-house labor and various subcontractors retained for specialty aspects of the work. The upper level houses offices, a conference room, breakout spaces and a modern dispatch office featuring a dedicated IT server room. The lower level includes an armory, property storage and roll-call room. The project included renovation of several restrooms and replacement of all interior finishes. Various critical support systems were installed, including a new generator, upgraded fiber and data network services, and upgrades related to University Police's responsibility to monitor campus safety 24/7.

University Police Renovation – Continued

The project was completed in late April. University Police personnel occupied the facility in May.

Design: RMF Engineering (Electrical Assessment), Advantage Group (Structural), Woolpert (Driveway and Parking Lot)

Contractors: In-House, SECO (Electrical), Century Construction, Mike Brown Construction LLC, Kiefer Heating and Air Conditioning

Scope: \$900,000

Fund Source: Net Position

Completion: May 2022



Entrance Lobby Sign



Roll-call Area, Lower Level

12. Administrative Center Electrical Switchgear Replacement

Switchgear equipment distributes a building’s incoming electric power to its internal electrical systems. The electrical high voltage switchgear in the Lucas Administrative Center is located inside the building, making replacement a challenge. The unit, original to the building, has reached the end of its useful life, and risk of failure is a significant concern. Failure would cause loss of power resulting in a building shutdown. Given the location of the campus data center in the Administrative Center, this is considered a critical project.

Due to supply chain delivery issues, the switchgear was not available for installation during the 2021 holiday break as originally planned. It will be installed during holiday break 2022-2023.

Engineers: KLH

Contractor: Mayers Electric

Scope: \$382,000

Fund Source: Deferred Maintenance Project Pool

Anticipated Completion: January 2023

13. Administrative Center Façade Cleaning

The exterior caulk and sealants on the north and east sides of the Lucas Administrative Center will be replaced, restoring the integrity of the exterior precast concrete façade. The sealant has exceeded its useful life and no longer provides an effective moisture barrier. Work began in late April with cleaning of the precast concrete panels. The south and west sides of the building were completed a few years ago.

The project is expected to be completed this fall.

Contractor: ZSR

Scope: \$225,000

Fund Source: Deferred Maintenance Project Pool

Anticipated Completion: Fall 2022



Façade Cleaning Underway, May 2022

14. University Center Roof Restoration

The University Center roof is at the end of its useful life and is showing signs of stress. By 'restoring' the roof, which can only be done before the roof membrane is damaged and leaks occur, the University Center will have a roof that will last nearly as long as a new roof for approximately half the cost. A roof survey and thermal imaging of the roof are complete. As a result of material lead time issues, restoration work began in May.

Contractor: Tremco

Scope: \$530,000

Fund Source: Deferred Maintenance Project Pool

Anticipated Completion: Fall 2022

15. University Suites Cooling Tower Replacement

The cooling tower, part of the building's system to provide air conditioning, was at the end of its useful life. EliteAire, through the contract with Omnia, installed the cooling tower in late May after the students vacated the building.

Contractor: EliteAire

Scope: \$190,000

Fund Source: Housing Net Position

Completion: May 2022

16. Callahan Boiler Replacement

Callahan has three boilers for heating; one of the boilers was in poor condition. The new boiler was delivered in February and installation is complete.

Contractor: TP Mechanical

Scope: \$82,800

Fund Source: NKU Bonds – Supported by Housing Bond Revenue

Completion: May 2022

17. Arts & Sciences Dean's Office/Arts & Science Advising Center Renovation

The Dean of Arts & Sciences (A&S) has been housed on the fourth floor of Steely Library for many years, and plans are to relocate the office to the third floor of Landrum. The A&S Advising Center has been housed in the University Center's First Year Student Success Hub, and that space is needed to support expanded services to first year students. A&S Advising is relocating to the third floor of Landrum, and upon completion of the renovation, will be located across the hall from the Dean's office.

Final design work is underway, and after getting quotes for the work, construction will be coordinated in two phases. A Fall 2022 completion is anticipated.

Design: In-House, CMTA

Contractor: TBD

Scope: \$390,000

Fund Source: College of Arts & Sciences

Anticipated Completion: Fall 2022

18. NPHC Plots

The National Pan-Hellenic Council, the governing body for the nine historically black Greek letter organizations, is working to create a monument to honor NKU's NPHC chapter currently on campus while acknowledging the Divine Nine of the National Pan-Hellenic Council.

NPHC Plots – Continued

Brownstone Design led the design process, which included student input. The Plots will be located on the north side of the Student Union near the West Quad, alongside a major pedestrian path, and will include donor recognition pavers, an etched monument stone and aluminum banners.

A ribbon-cutting to kick-off the construction process was held on March 25, 2022 and the site is marked with temporary signage. Once material delivery dates are confirmed, a completion date can be determined. Groundwork began in late May 2022.

Design: Brownstone Design

Contractor: Tumlin

Scope: \$45,000

Fund Source: Innovation Challenge Funds/Donor Funds/Student Affairs

Anticipated Completion: TBD



Groundbreaking, March 25, 2022



Temporary Sign Unveiled, March 25, 2022

19. Various Upgrades at Callahan Hall

Bond funds and housing operating funds have been set aside to accomplish various upgrades at Callahan Hall:

- 1) To fully paint the interior, work that was not completed when the building was renovated in 2008. The Callahan Bistro area is not included, as it was painted several years ago.
- 2) Renovation of H-Wing first floor to improve the appearance; to relocate the information desk closer to the entrance; add card readers to increase security; and, to create an exercise room in a currently unused space. In addition, 14 sets of double doors to the wings will be replaced.
- 3) Removal of asbestos flooring in the building's stairwells.
- 4) Renovation of Callahan's exterior courtyard to create an attractive and maintainable space for student engagement.
- 5) Repairs to the building's exterior façade, to correct issues with window lintels and the bricks above the lintels.

These improvements are being managed as separate projects. Work began this spring. Work which impacts building occupancy will be complete prior to the start of the fall semester.

Design: In-House, CMTA, Brown+Kubican, Hub+Weber

Contractors: TBD

Scope: \$1,100,000

Fund Source: Housing Bond Funds/Housing Net Position

Anticipated Completion: Fall 2022



Callahan Hall Interior Painting Underway, May 2022

20. Roof Replacements at Kentucky Hall, Commonwealth Hall and University Suites

The shingle roofs on Kentucky Hall, Commonwealth Hall and University Suites are in need of replacement. The project is in the bidding phase.

Design: In-House

Contractor: TBD

Scope: \$440,000

Fund Source: Housing Bond Funds/Housing Net Position

Anticipated Completion: Fall 2022

21. Electric Vehicle Charging Infrastructure

A year ago, the university partnered with Cincinnati-based startup Electrada to expand electric vehicle charging capacity on campus. Since then, NKU's charging capacity has increased from two to a total of 22 charging ports. Current locations of charging stations:

- Lot C, 2 ports
- Lot F, 4 ports
- Kenton Garage, 8 ports
- Lot K, 8 ports

Electrada installs, owns, maintains, and upgrades all stations and equipment at no financial cost to NKU. At one year after installation of each station, Electrada will begin sharing a portion of the charging fee revenue with the university.

Fall and spring semester usage data indicates the stations are being utilized more than expected. Additional stations will be installed as demand requires. Without this partnership, NKU would not be able to meet the growing demand for campus charging capacity. This is a key P3 partnership that will benefit NKU for many years to come.

Contractor: Electrada

Scope: No cost to NKU



22. Light Pole Replacement

Although numerous street and parking lot light poles on campus are in need of replacement, 16 street lights have been identified as a priority replacement need. Funding from the university's Deferred Maintenance Pool has been set aside for this purpose. The project is in the bidding phase and installation will be complete this fall.

Design: N/A

Contractor: TBD

Scope: \$220,000

Fund Source: Deferred Maintenance Project Pool

Anticipated Completion: Fall 2022

OFFICE OF RESEARCH, GRANTS, AND CONTRACTS REPORT

The attached report lists the grants awarded, with the amount awarded for each grant, for NKU faculty and staff for January 1, 2022 through March 31, 2022, for Fiscal Year 2021-22:

- During the January 1, 2022 through March 31, 2022 time period, **22** grants were awarded. The total amount of money awarded was **\$1,503,783**.
- For the fiscal year 2021-22, the cumulative total number of grants awarded is **68** totaling **\$7,603,942**.

NKU Office of Research, Grants and Contracts
Grants Awarded Funding: January 01, 022 - March 31, 2022
FY 2022

<u>Category</u>	<u>Type</u>	<u>College/Administrative Office Department</u>	<u>Project Title</u>	<u>Sponsor</u>	<u>Sponsor Total</u>
<i>Administration & Finance</i>					
Public Service	New	Administration & Finance	COVID Mitigation Strategies	KY Cabinet for Health & Family Services - FFT	\$178,600
<i>Chase College of Law</i>					
Student Support	New	Enrollment Mgt. & Student Afrs	Chase Law All Rise 22-23	Kentucky Bar Foundation	\$8,000
Student Support	New	Enrollment Mgt. & Student Afrs	Kentucky Legal Education Opportunity (KLEO) Summer Institute	Kentucky Bar Foundation	\$25,000
<i>College of Arts & Sciences</i>					
Applied Research	New	Physics, Geology and Engineering Technology	Integrated Renewable Energy System for research and educational purposes	Kentucky Academy of Science	\$4,953
Applied Research	New	Psychological Science	Caregiving Across Campus	Northern Kentucky Area Development District	\$5,000
Basic Research	New	Biological Sciences	KY INBRE Bridge Dec 2021- Genetic Susceptibility to Developmental Benzo[a]pyrene Neurotoxicity	University of Louisville Research Foundation - FFT	\$66,250
Basic Research	Continuation	Biological Sciences	KY INBRE KBRIN Maternal helminths as a possible anti-inflammatory intervention in a model of neonatal infection - Year 4	University of Louisville Research Foundation - FFT	\$53,000
Basic Research	Continuation	Biological Sciences	KY INBRE KBRIN The role of FGF signaling in patterning the Xenopus pharynx - Year 4	University of Louisville Research Foundation - FFT	\$53,000
Basic Research	New	Biological Sciences	Toxicology Summer Internship 2022	Society of Toxicology	\$6,600

<u>Category</u>	<u>Type</u>	<u>College/Administrative Office Department</u>	<u>Project Title</u>	<u>Sponsor</u>	<u>Sponsor Total</u>
Basic Research	New	Chemistry	KY INBRE KBRIN Bridge - Contribution of NMDA NR2B subunit to risky choice	University of Louisville Research Foundation - FFT	\$66,250
Basic Research	Continuation	Chemistry	KY INBRE KBRIN Bridge (Year 2) - Identification of novel human tRNA modification Genes	University of Louisville Research Foundation - FFT	\$66,250
Basic Research	Continuation	Chemistry	KY INBRE KBRIN Characterization of the Isomerase and Lyase Mechanisms of MST Enzymes - Year 4	University of Louisville Research Foundation - FFT	\$53,000
Basic Research	New	Dean's Office	KY Graduate Profile Academy	Kentucky Council on Postsecondary Education	\$12,500
Institutional Support	New	Biological Sciences	NKU Research and Education Field Station Shed Education Improvement	Campbell County Conservation District	\$3,000
Public Service	New	Center for Integrative Natural Sciences and Mathme	STEM2U: Beyond the School Day	Martha Holden Jennings Foundation	\$10,548
<i>College of Health & Human Services</i>					
Public Service	Continuation	Nursing	Horseman's Wellness Center 21-22	Kentucky Racing Health & Welfare Fund	\$2,800
<i>Enrollment & Degree Management</i>					
Student Support	Continuation	Student Support Services	NKU Summer Spark Academy: Kentucky CPE 2022 Summer Bridge Program Grant Proposal	Kentucky Council on Postsecondary Education	\$95,900
<i>Graduate Education, Research & Outreach</i>					
Instruction	New	Scripps Howard Center for Civic Engagement	Student Philanthropy Greater Cincinnati Foundation 2022	Greater Cincinnati Foundation	\$2,000
Public Service	New	Kentucky Campus Compact	Kentucky Advising Academy (KAA) AmeriCorps 21-22 ARPA	KY Cabinet for Health & Family Services - FFT	\$268,428

<u>Category</u>	<u>Type</u>	<u>College/Administrative Office Department</u>	<u>Project Title</u>	<u>Sponsor</u>	<u>Sponsor Total</u>
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<i>Health Innovation Center</i>					
Applied Research	New	Institute for Health Innovation	Quality Strategy Development (Supplement 1/2 to Section 1115 Medicaid)	KY Cabinet for Health & Family Services - FFT	\$205,217
Public Service	New	Institute for Health Innovation	Teen Science Cafe Resource Guide	Science Education Solutions	\$18,009
<i>Student Inclusiveness</i>					
Student Support	Continuation	Parents Attending College	KTAP Grant 22-24	KY Cabinet for Health & Family Services	\$299,478

Total Number of Awards 01/01/2022- 03/31/2022	22	Total Funds Awarded	\$1,503,783
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<i>Total Number of Awards FY 2022</i>	<u>68</u>	<i>Total Funds Awarded FY 2022</i>	<u>\$7,603,942</u>
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FUNDRAISING RESOURCES

The following Fundraising Report summarizes fundraising resources committed from July 1, 2021 through April 30, 2022 totaling \$17,408,340 in support of the university.

The report includes:

1. Resources in support of the colleges, Academic Affairs and University Designated programs, Steely Library, Norse Athletics, Institute for Health Innovation/Health Innovation Center, and Student Affairs.
2. Resources for Fiscal Year 2022.

FY22 Fundraising Resources Through 4/30/22	
Designation	FY 2022 at 4/30/2022
Academic Affairs/Univ. Designated	\$4,307,813
Athletics	\$4,118,438
Chase College of Law	\$3,660,785
College of Arts & Sciences	\$778,440
College of Education	\$195,258
College of Health and Human Services	\$1,111,887
College of Informatics	\$1,472,728
Haile US Bank College of Business	\$1,024,949
Honors College	\$5,268
Institute for Health Innov./Health Innov Ctr.	\$97
Steely Library	\$102,669
Student Affairs	\$630,008
Total	\$17,408,340

NORTHERN KENTUCKY UNIVERSITY

QUARTERLY FINANCIAL REPORT

FOR THE PERIOD JULY 1, 2021 THROUGH MARCH 31, 2022

Northern Kentucky University
Quarterly Financial Report

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Northern Kentucky University
A Component Unit of the Commonwealth of Kentucky
Statements of Net Position
As of March 31, 2022 and 2021
(in thousands)

	2022	2021
ASSETS		
Current Assets		
Cash and cash equivalents	\$ 115,536	\$ 126,574
Notes, loans and accounts receivable, net	34,487	10,132
Other current assets	2,322	1,778
Total current assets	152,345	138,484
Noncurrent Assets		
Cash and cash equivalents	10,378	29,659
Investments	15,630	14,480
Notes, loans and accounts receivable, net	1,122	1,301
KERS-NH future service	23,446	-
Capital assets, net	366,591	362,213
Other noncurrent assets	333	290
Total noncurrent assets	417,500	407,943
Total assets	569,845	546,427
DEFERRED OUTFLOWS OF RESOURCES		
Bond refunding loss	1,913	2,278
Pension and OPEB	811	37,460
Total deferred outflows of resources	2,724	39,738
LIABILITIES		
Current Liabilities		
Accounts payable and accrued liabilities	16,434	14,846
Unearned revenue	1,345	1,466
Long-term debt-current portion	1,036	986
Other long-term liabilities-current portion	348	261
Total current liabilities	19,163	17,559
Noncurrent Liabilities		
Deposits	41	41
Long-term debt	323,868	134,168
Other long-term liabilities	684	1,781
Net pension and OPEB liability	2,321	395,746
Total noncurrent liabilities	326,914	531,736
Total liabilities	346,077	549,295
DEFERRED INFLOWS OF RESOURCES		
Service agreements	2,320	668
Pension and OPEB	185	15,031
Total deferred inflows of resources	2,505	15,699
NET POSITION		
Net investment in capital assets	247,578	259,003
Restricted		
Nonexpendable	7,616	7,616
Expendable	9,834	4,851
Unrestricted	(41,041)	(250,299)
Total net position	\$ 223,987	\$ 21,171

Northern Kentucky University
A Component Unit of the Commonwealth of Kentucky
Statements of Revenues, Expenses and Changes in Net Position
For the Quarters Ended March 31, 2022 and 2021
(in thousands)

	2022	2021
OPERATING REVENUES		
Student tuition and fees (net of scholarship allowances of \$39,886 in 2022 and \$36,928 in 2021)	\$ 115,598	\$ 120,764
Federal grants and contracts	2,886	2,349
State and local grants and contracts	1,619	4,146
Nongovernmental grants and contracts	2,350	2,331
Sales and services of educational departments	2,719	1,917
Auxiliary enterprises		
Housing and food service (net of scholarship allowances of \$977 in 2022 and \$905 in 2021)	7,181	4,448
Other auxiliaries	2,676	1,762
Other operating revenues	7,817	5,493
Total operating revenues	142,846	143,210
OPERATING EXPENSES		
Educational and general		
Instruction	74,626	67,572
Research	2,330	2,176
Public service	7,062	6,189
Libraries	4,969	4,412
Academic support	14,979	15,536
Student services	17,700	16,927
Institutional support	25,941	25,095
Operation and maintenance of plant	10,609	10,905
Depreciation	12,071	12,532
Student aid	38,647	27,325
Auxiliary enterprises		
Housing and food service	3,854	2,507
Other auxiliaries	829	800
Auxiliary depreciation	2,867	2,317
KERS-NH pension/OPEB non-cash expense	-	12,098
KERS-NH pension/OPEB-KERS-NH future service write off	1,653	-
Other expenses	32	34
Total operating expenses	218,169	206,425
Net income (loss) from operations	(75,323)	(63,215)
NONOPERATING REVENUES (EXPENSES)		
State appropriations	44,120	40,591
Federal grants and contracts	35,480	17,642
State and local grants and contracts	12,193	11,883
Private gifts and grants	69	51
Investment income (loss)	3,156	2,427
Interest expense	(7,178)	(3,305)
Other nonoperating revenues (expenses)	(1,906)	(366)
Net nonoperating revenues	85,934	68,923
Income (loss) before other revenues, expenses, gains or losses	10,611	5,708
Capital grants and gifts	612	59
Total other revenues	612	59
Special item (KERS-NH cessation)	218,567	-
Increase (decrease) in net position	229,790	5,767
NET POSITION		
Net position-beginning of year	(5,803)	15,404
Net position-end of quarter	\$ 223,987	\$ 21,171

Northern Kentucky University
A Component Unit of the Commonwealth of Kentucky
Fiduciary Funds
Statements of Fiduciary Net Position
As of March 31, 2022 and 2021
(in thousands)

	2022	2021
ASSETS		
Cash and cash equivalents	\$ 15,810	\$ 13,199
Accounts receivable, net	-	-
Total assets	15,810	13,199
LIABILITIES		
Accounts payable and other liabilities	-	-
Total liabilities	-	-
NET POSITION		
Restricted for:		
Individuals, organizations and other governments	15,810	13,199
Total net position	\$ 15,810	\$ 13,199

Northern Kentucky University
A Component Unit of the Commonwealth of Kentucky
Fiduciary Funds
Statements of Changes in Fiduciary Net Position
For the Quarters Ended March 31, 2022 and 2021
(in thousands)

	2022	2021
ADDITIONS		
In-lieu fees	\$ 4,674	\$ 2,651
Investment income	2	4
Total additions	4,676	2,655
DEDUCTIONS		
Contract expense	898	817
Administrative fees	167	159
Total deductions	1,065	976
Net increase (decrease) in fiduciary net position	3,611	1,679
Net position - beginning	12,199	11,520
Net position - ending	\$ 15,810	\$ 13,199

**Statements for Management Use Only
Adjusted to reflect KERS-NH Cessation**

Condensed Statement of Net Position

	<u>3/31/2022</u>	<u>3/31/2021</u>
ASSETS		
Current assets	\$ 152,345	\$ 138,484
Capital assets, net	366,591	362,213
Noncurrent assets	<u>50,909</u>	<u>45,730</u>
Total assets	<u>569,845</u>	<u>546,427</u>
DEFERRED OUTFLOWS OF RESOURCES	<u>2,724</u>	<u>2,278</u>
LIABILITIES		
Current liabilities	19,163	17,559
Noncurrent liabilities (added \$160M pension est. in FY21)	326,914	296,252
Total liabilities	<u>346,077</u>	<u>313,811</u>
DEFERRED INFLOWS OF RESOURCES	<u>2,505</u>	<u>668</u>
NET POSITION		
Net investment in capital assets	247,578	259,003
Restricted		
Nonexpendable	7,616	7,616
Expendable	9,834	4,851
Unrestricted	<u>(41,041)</u>	<u>(36,780)</u>
Total net position	<u>\$ 223,987</u>	<u>\$ 234,690</u>

Condensed Statement of Revenues, Expenses and Changes in Net Position

	<u>3/31/2022</u>	<u>3/31/2021</u>
OPERATING REVENUES		
Student tuition and fees, net	\$ 115,598	\$ 120,764
Grants and contracts	6,855	8,826
Sales and services of educational departments	2,719	1,917
Auxiliary enterprises	9,857	6,210
Other operating revenues	7,817	5,493
Total operating revenues	<u>142,846</u>	<u>143,210</u>
OPERATING EXPENSES		
Educational and general	196,863	176,137
Depreciation	12,071	12,532
Auxiliary enterprises (including depreciation)	7,550	5,624
Other expenses	<u>1,685</u>	<u>12,132</u>
Total operating expenses	<u>218,169</u>	<u>206,425</u>
Net income (loss) from operations	<u>(75,323)</u>	<u>(63,215)</u>
NONOPERATING REVENUES (EXPENSES)		
State appropriations	44,120	40,591
Gifts, grants and contracts	47,742	29,576
Investment income	3,156	2,427
Interest expense	(7,178)	(3,305)
Other nonoperating revenues (expenses)	<u>(1,906)</u>	<u>(366)</u>
Net nonoperating revenues	<u>85,934</u>	<u>68,923</u>
Income (loss) before other revenues, expenses, gains or losses	<u>10,611</u>	<u>5,708</u>
Capital grants, gifts and contracts	612	59
Total other revenues	<u>612</u>	<u>59</u>
Special item (KERS-NH cessation)	<u>218,567</u>	<u>-</u>
Increase (decrease) in net position	<u>229,790</u>	<u>5,767</u>
Net position-beginning of year as previously reported	(5,803)	15,404
Add back effect of Pension	<u>-</u>	<u>213,519</u>
Net position-end of quarter	<u>\$ 223,987</u>	<u>\$ 234,690</u>

NORTHERN KENTUCKY UNIVERSITY
Current Fund Unrestricted Revenues and Expenses/Transfers by Functional Area
For the Period from July 1, 2021 to March 31, 2022
With Comparative Prior Year Data
(in thousands)

	2022				2021			
	Original Budget*	Revised Budget**	Actual 3/31/22	%	Original Budget*	Revised Budget	Actual 3/31/21	%
Revenue								
Educational and General								
Student Tuition and Fees	\$ 174,050	\$ 174,051	\$ 155,484	89%	\$ 164,519	\$ 164,613	\$ 157,692	96%
State Appropriations	55,150	55,150	44,120	80%	52,300	52,300	41,798	80%
Sales and Services	3,613	4,341	2,719	63%	4,506	4,402	1,917	44%
Other	11,137	11,362	16,012	141%	11,534	12,010	5,516	46%
Total Ed and General	243,950	244,904	218,335	89%	232,859	233,325	206,923	89%
Auxiliary Enterprises								
Revenue Sources	15,045	15,138	13,377	88%	14,105	14,158	7,115	50%
Total Auxiliary Enterprises	15,045	15,138	13,377	88%	14,105	14,158	7,115	50%
Total Revenue	\$ 258,995	\$ 260,042	\$ 231,712	89%	\$ 246,964	\$ 247,483	\$ 214,038	86%
Expenses/Transfers								
Educational and General								
Instruction	\$ 93,945	\$ 97,842	\$ 72,308	74%	\$ 79,648	\$ 90,642	\$ 66,137	73%
Research	183	1,177	473	40%	193	1,048	467	45%
Public Service	6,171	9,150	5,186	57%	6,982	9,232	4,216	46%
Libraries	6,604	8,759	4,904	56%	6,860	8,238	4,324	52%
Academic Support	25,468	27,370	14,583	53%	26,716	29,322	15,163	52%
Student Services	20,915	25,606	16,637	65%	22,313	25,656	16,065	63%
Institutional Support	22,421	35,035	21,672	62%	29,714	38,111	21,374	56%
Oper. and maint. of plant	17,193	17,963	10,330	58%	20,170	20,144	10,754	53%
Student Financial Aid	35,673	36,757	40,843	111%	34,530	32,417	37,134	115%
Reserves (E&G)	-	-	-		1,555	-	-	
Transfers								
Mandatory: Debt Service	16,264	16,264	16,215	100%	5,771	5,771	5,769	100%
Mandatory: Other	-	7	(14)	-200%	-	14	(14)	-100%
Nonmandatory	(931)	790	2,853	361%	(1,593)	(814)	654	-80%
Total Educ and General	243,906	276,720	205,990	74%	232,859	259,781	182,043	70%
Auxiliary Enterprises								
Auxiliary expenses	6,626	11,934	4,919	41%	7,069	9,795	4,205	43%
Transfers								
Mandatory: Debt Service	7,129	7,129	7,100	100%	5,481	5,481	5,249	96%
Nonmandatory	1,334	1,922	2,420	126%	1,555	1,604	692	43%
Total Auxiliary Enterprises	15,089	20,985	14,439	69%	14,105	16,880	10,146	60%
Total Expenses/Transfers	\$ 258,995	\$ 297,705	\$ 220,429	74%	\$ 246,964	\$ 276,661	\$ 192,189	69%
Unbudgeted pension expenses								
KERS-NH non-cash expense-FY21			-				12,098	

* Original budget per Board approved annual budget document.

** Revised budget includes \$5.5M in FY22 and \$2M in FY21 for a net position allocation as approved in the annual budget. In addition, the revised budget includes carryforward of \$25.6M in FY22 and \$20.2M in FY21, in accordance with the carry forward policy. Excludes construction project carryforward of \$4.3M for FY22 and \$4.8M for FY21.

***Actuals excludes \$219M liability write-off for KERS-NH cessation in FY22.

NORTHERN KENTUCKY UNIVERSITY
 Current Fund Unrestricted Expenses/Transfers by Natural Classification
 For the Period from July 1, 2021 to March 31, 2022
 With Comparative Prior Year Data

	2022				2021			
	Original Budget*	Revised Budget**	Actual 3/31/22	%	Original Budget*	Revised Budget	Actual 3/31/21	%
Expenses/Transfers								
Salary and Wages	\$ 107,450	\$ 109,269	\$ 80,805	74%	\$ 101,450	\$ 108,097	\$ 75,322	70%
Benefits	34,915	35,060	25,604	73%	48,150	49,429	33,360	67%
Contracted Services	23,955	27,109	16,986	63%	16,403	18,482	14,873	80%
Operating/nonoperating	22,467	52,701	20,877	40%	25,865	44,907	14,246	32%
Utilities	6,146	6,138	3,521	57%	6,377	6,026	2,773	46%
Capital	4,251	4,217	2,817	67%	2,600	4,871	1,821	37%
Student Financial Aid	36,015	37,099	41,245	111%	34,906	32,793	37,444	114%
Transfers	23,796	26,112	28,574	109%	11,213	12,070	12,350	102%
Total Expenses/Transfers	<u>\$ 258,995</u>	<u>\$ 297,705</u>	<u>\$ 220,429</u>	74%	<u>\$ 246,964</u>	<u>\$ 276,675</u>	<u>\$ 192,189</u>	69%

Unbudgeted pension expenses

KERS-NH non-cash expense-FY21 12,098

* Original budget per Board approved annual budget document.

** Revised budget includes \$5.5M in FY22 and \$2M in FY21 for a net position allocation as approved in the annual budget. In addition, the revised budget includes carryforward of \$25.6M in FY22 and \$20.2M in FY21, in accordance with the carry forward policy. Excludes construction project carryforward of \$4.3M for FY22 and \$4.8M for FY21.

***Actuals excludes \$219M liability write-off for KERS-NH cessation in FY22.

NORTHERN KENTUCKY UNIVERSITY

Current Restricted Fund

Schedule of Actual Revenues and Expenditures

For the Period from July 1, 2021 to March 31, 2022

With Comparative Prior Year Data

	Fiscal Year To Date 3/31/22	Fiscal Year To Date 3/31/21	Difference	Percentage Change	Fiscal Year 2021 Final
Revenues by Source					
Federal Grants & Contracts	\$ 13,516,032	\$ 4,110,649	\$ 9,405,384	229%	\$ 21,522,410
State and Local Grants & Contracts	1,579,471	4,821,384	(3,241,913)	-67%	6,469,358
Nongovernmental Grants & Contracts	855,672	623,071	232,601	37%	1,032,218
Federal Financial Aid Programs	25,233,619	15,915,770	9,317,849	59%	14,194,555
State Financial Aid Programs	12,042,530	11,207,410	835,120	7%	11,328,206
NKU Foundation Subgrants	1,528,702	1,616,875	(88,173)	-5%	2,302,945
Agency Subgrants	31,452	141,888	(110,436)	-78%	174,202
Total Revenues	\$ 54,787,477	\$ 38,437,046	\$ 16,350,431	43%	\$ 57,023,894
Expenditures by Function					
Instruction	\$ 1,275,895	\$ 1,140,826	\$ 135,069	12%	\$ 1,695,244
Research	2,191,616	1,709,019	\$ 482,597	28%	\$ 2,629,153
Public Service	1,844,084	1,950,531	\$ (106,447)	-5%	\$ 2,695,575
Libraries	30,917	19,137	\$ 11,780	62%	\$ 33,238
Academic Support	229,783	376,006	\$ (146,223)	-39%	\$ 606,948
Student Services	791,996	749,107	\$ 42,889	6%	\$ 1,072,099
Institutional Support	11,883,693	4,316,879	\$ 7,566,814	175%	\$ 14,209,219
Operation & Maintenance of Plant	2,262	364	\$ 1,898	521%	\$ 1,055
Student Financial Aid	37,579,976	26,962,861	\$ 10,617,115	39%	\$ 31,963,701
Total Expenditures	\$ 55,830,222	\$ 37,224,730	\$ 18,605,492	50%	\$ 54,906,232

NORTHERN KENTUCKY UNIVERSITY
Schedule of Bonds Payable
Through the Period Ended March 31, 2022

	Date Issued	Maturity Date	Original Indebtedness	Outstanding Indebtedness	Principal Due This Fiscal Year	Interest Due This Fiscal Year
GENERAL RECEIPTS BONDS*						
Series A 2011*	08/04/2011	09/01/2022	\$ 9,290,000	\$ -	\$ 485,000	\$ 216,725
Series A 2013	02/26/2013	09/01/2022	4,995,000	545,000	535,000	16,250
Series A 2014	01/07/2014	09/01/2033	47,375,000	33,630,000	2,015,000	1,683,900
Series A 2016	05/17/2016	09/01/2027	25,765,000	18,110,000	2,610,000	716,200
Series B 2016	08/25/2016	09/01/2028	15,225,000	11,860,000	1,095,000	419,794
Series A 2019**	11/12/2019	09/01/2044	37,870,000	36,910,000	960,000	1,298,100
Series A 2020	11/04/2020	09/01/2027	5,775,000	5,020,000	755,000	161,925
Series B 2020	11/04/2020	09/01/2027	3,440,000	2,990,000	450,000	85,950
Series A 2021	04/20/2021	09/01/2050	205,450,000	199,790,000	5,660,000	4,834,559
Series B 2021	10/21/2021	09/01/2030	5,025,000	5,025,000	-	56,794
TOTAL BONDS			<u>360,210,000</u>	<u>313,880,000</u>	<u>14,565,000</u>	<u>9,490,197</u>
*On October 21, 2021, the 2021B General Receipts bonds, Series B were issued in the amount of \$5,025,000, to refund the 2011 General Receipts bonds, Series A with maturities on or after 9/1/21.						
** 613,747.40 of the FY22 September interest for Series A 2019 is paid through the capitalized interest fund at the trustee.						
LEASE OBLIGATIONS						
Energy Mangement Lease	01/24/2019	11/24/2030	4,087,706	3,175,686	310,366	91,499
Capital Leasing Obligations	05/01/2018	05/01/2022	275,089	57,394	57,394	2,596
TOTAL LEASE OBLIGATIONS			<u>4,362,795</u>	<u>3,233,079</u>	<u>367,760</u>	<u>94,095</u>
TOTAL BONDS AND LEASES			<u>\$ 364,572,795</u>	<u>\$ 317,113,079</u>	<u>\$ 14,932,760</u>	<u>\$ 9,584,292</u>

NORTHERN KENTUCKY UNIVERSITY

Schedule of Investments

As of March 31, 2022

	YTD Average Balance	YTD Yield	Maturity Date
State investments*			
State Investment Short Term Pool - General Receipts	\$ 4,546,102	-0.02%	N/A
State Investment Intermediate Term Pool - General Receipts	19,391,657	-0.75%	N/A
State Trust & Agency	28,355,402	0.00%	N/A
State Investment Bond Funds	9,014,883	-0.05%	N/A
Total state investments	61,308,044		
Local investments**			
Bank Balances	80,570,657	0.10%	N/A
Bank Balances - Nonpooled	907,601	0.04%	N/A
Total local investments	81,478,258		
Total state and local investments	\$ 142,786,301		

*Invested at the state by the Office of Financial Management in investment pools.

** Excludes bond trustee accounts

POLICIES REPORT

The following policy was approved at the executive level after proceeding through the campus vetting process. The President and other university administrators determined that approval of this policy by the Board of Regents was not needed per the [criteria established in Presidential Recommendation C-7 of the January 2015 regular meeting](#):

The Board of Regents shall approve the following criteria to determine if a university policy requires Board approval:

- The policy identifies a major university strategic initiative;
- The policy involves the Board's fiduciary responsibilities;
- The policy is associated with an issue of significant risk; and/or
- The policy must be approved by the Board for legal and compliance purposes

The criteria will be interpreted by the President, who may seek consultation from General Counsel or other university administrators. All new or revised university policies that meet the above criteria will be submitted to the Board for approval.

For efficiency purposes, the administration shall have the authority to make technical or editorial revisions for Board approved policies. A technical or editorial change is a non-substantive change such as the correction of statutory or regulation references, contact names, position titles, department names, office locations, email or web addresses, spelling or grammatical errors, and the like.

Copies of this policy are available upon request.

GRADE EXPLANATION

This policy specifies NKU's grading scale and grades. This revision includes minor edits as well as the addition of the VF ("Vanished F") grade and guidelines for its use. A VF grade reflects a student's cessation of attendance and/or participation in coursework. A VF can be assigned by faculty when the lack of academic attendance/participation serves as the primary basis for the failing grade. As a form of F, the VF will appear on the student's permanent academic record and carries zero (0.00) quality points. This policy revision was proposed by the Faculty Senate's TEEC (Teaching Effectiveness and Enhancement) Committee.

RECOMMENDATION:

That the following academic affairs personnel actions receive Board of Regents approval:

ADMINISTRATIVE APPOINTMENTS:

Dirk Grupe, associate professor and department chair in the Department of Physics, Geology, and Engineering Technology, effective July 1, 2022.

FACULTY APPOINTMENTS:

Rupesh Kumar Agrawal, assistant professor in the Department of Business Informatics, College of Informatics, effective August 2022.

Tanyon Boston, visiting professor in the Department of Law School Instruction, Chase College of Law, effective August 1, 2022.

Sharmin Digankar, clinical assistant professor in the CHHS Center for Simulation Education, College of Health and Human Services, effective April 25, 2022.

Chelsea Furnish, clinical associate professor in the School of Allied Health, College of Health and Human Services, effective May 01, 2022.

Joshua Goldstein, clinical assistant professor in the School of Nursing, College of Health and Human Services, effective April 11, 2022.

Nelum Hapuhinna, assistant professor in the Department of Mathematics and Statistics, College of Arts and Sciences, effective August 15, 2022.

Michelle Johnson, lecturer and Coordinator for School Based Scholars and Pathways, effective April 25, 2022.

Peiwei Li, assistant professor in the Department of Business Informatics, College of Informatics, effective August 2022.

Sydney Oluoch, assistant professor in the Department of Biological Sciences, College of Arts and Sciences, effective August 15, 2022.

Stephen Poulin, lecturer in the School of Social Work, College of Health and Human Services, effective August 15, 2022.

Brian Sauer, assistant professor of practice in the Department of Computer Science, College of Informatics, effective August 2022.

Gary Sczerbaniewicz, assistant professor in the Visual Arts, School of the Arts, College of Arts and Sciences, effective August 15, 2022.

Brittany Smith, assistant professor in the Department of Psychological Science, College of Arts and Sciences, effective August 15, 2022.

Mehmet Sulu, assistant professor in the Department of Educational Leadership and Advanced Studies, College of Education, effective August 15, 2022.

Yingying Xie, assistant professor in the Department of Biological Sciences, College of Arts and Sciences, effective August 15, 2022.

Mini Vitas Follow

TRANSITIONS:

Emily Detmer-Goebel, from professor in English and associate dean, College of Arts and Sciences, to professor and General Education Director, effective July 1, 2022.

Matthew Zacate, from professor and interim chair in the Department of Physics, Geology, and Engineering Technology to professor in the Department of Physics, Geology, and Engineering Technology, effective June 30, 2022.

Mini Vitas Follow

DEPARTURES:

Nicole Dillard, assistant professor in Political Science, Criminal Justice and Organizational Leadership, College of Arts and Sciences, effective June 30, 2022.

Dilupima Divaratne, non-tenure-track, renewable lecturer/academic advisor in Physics, Geology & Engineering Technology, College of Arts and Sciences, effective May 6, 2022.

Molly Hopper, assistant professor in Chemistry/Biochemistry, College of Arts and Sciences, effective May 31, 2022.

Cory Schedler, associate professor in the School of Kinesiology, Counseling, and Rehabilitative Sciences, College of Health and Human Services, effective May 31, 2022.

Xiaoni Zhang, professor in the Department of Business Informatics, College of Informatics, effective, June 2022.

PHASED RETIREMENT:

Jennifer Kreder, professor in the Department of Law School Instruction, Chase College of Law, beginning August 15, 2022 and terminating May 30, 2024.

Henry Stephens, professor in the Department of Law School Instruction, Chase College of Law, beginning August 15, 2022 and terminating May 30, 2024.

Mini Vita Follows

RETIREMENTS:

Linda Ault, associate professor and interim director in the School of Social Work, College of Health and Human Services, effective June 30, 2022.

Thomas Baxter, assistant professor and program director in the School of Allied Health, College of Health and Human Services, effective May 31, 2022.

Deborah Chilcote, associate professor in the School of Nursing, College of Health and Human Services, effective June 30, 2022.

Wanda Crawford, lecturer and Writing Coordinator in Learning Plus, effective May 6, 2022.

Brant Karrick, professor in Music, School of the Arts, College of Arts and Sciences, effective July 1, 2022.

Aimee Krug, associate professor in the Department of Mathematics and Statistics, College of Arts of Sciences, effective June 2022.

EMERITUS STATUS:

Wanda Crawford, lecturer and Writing Coordinator in Learning Plus, effective May 6, 2022.

Charles Frank, professor in the Department of Computer Science, College of Informatics, effective April 2022.

Christopher Gulinello, professor in the Chase Law Library, effective May 2022.

Aimee Krug, associate professor in the Department of Mathematics and Statistics, College of Arts of Sciences, effective June 2022.

Gail Wells, professor in the Department of Computer Science, College of Informatics, effective April 2022.

Mini Vitas Follow

TEMPORARY APPOINTMENTS:

College of Health and Human Services

CHHS Center for Simulation Education

Kelly Stucker

Fiscal Year

Mini Vitas Follow

MINI VITA

Name: Rupesh Kumar Agrawal

Title: Assistant Professor

Education: Ph.D. in Management Science Information Systems, in progress, Oklahoma State University

M.B.A. in Finance and Risk, 2012, Oklahoma State University

M.S. in Mechanical Engineering, 2007, Wichita State University

B.S. in Mechanical Engineering, 1997, Manipal Institute of Technology

Experience: 2021-present, Researcher, Eastern Oklahoma VA Health Care System

2021-present, Clinical Adjunct Professor, Oklahoma State University

2020-present, Assistant Professor, Northern Kentucky University

2018-2020, Instructor, Oklahoma State University

2017-2018, Adjunct Instructor, Oklahoma State University

2016-present, Vice-Chair and Trustee, Geeta International School

2014-2015, Co-Founder and COO, Ambrehealth Inc.

2012-2015, Founder, E2IQ Global Inc.

2012, Fellow, i2E Inc., Precision Health Group

2011, Research Assistant, Oklahoma State University

2011, Intern, TechTrol Inc.

2008-2011, Senior Engineer, Gardner Denver Inc.

2005-2008, Engineer, Caterpillar

2004-2005, Engineer, Peterbilt Inc.

2001-2004, Research, Teaching Assistant, Wichita State University

1997-2001, Business Manager, Engineer, Rotomac Electricals Pvt. Ltd.

MINI VITA

Name: Linda Ault

Title: Associate Professor and Interim Director

Education: Ph.D. in Social Work, 2006, University of Kentucky
M.S.W. in Social Work, 1995, University of Kentucky
B.S. in Sociology and Social Work, 1974, Northern Kentucky State College

Experience: 2020 - Present, Associate Professor and Interim Director, School of Social Work, Northern Kentucky University
2019-2020, Program Director, Master of Social Work, Northern Kentucky University
2006-2019, Associate Professor, Northern Kentucky University
2015, Fulbright Scholar, Specialist to Volodymyr Hnatyuk Ternopil National Pedagogical University, Ternopil, Ukraine
2009-2011, Program Director, Master of Social Work, Northern Kentucky University
2006-2009, Program Director, Bachelor of Social Work, Northern Kentucky University
2004-2006, Advisor/Lecturer, Northern Kentucky University
2002-2004, Adjunct Faculty, Northern Kentucky University
1997-2003, Teaching Assistant and Adjunct Faculty, University of Kentucky

MINI VITA

Name: Thomas D. Baxter

Title: Assistant Professor and Program Director, Northern Kentucky University

Education: 2011, Ed.D. in Administrator Leadership in Teaching, Walden University
1994, M.S. in Human Resource Development, Clemson University
1988, B.S. in Administrative Management, University of Cincinnati
1975, A.A.S. in Respiratory Therapy, Greenville Technical College

Experience: 2018-present, Assistant Professor and Program Director, Northern Kentucky University
2012-2018, Lecturer, Northern Kentucky University
2008-2012, Program Director, St. Johns River State College
2010-2011, Dean, Allied Health, St. Johns River State College
2000-2008, Program Coordinator, Tri-County Technical College
1998-2000, Director of Clinical Education, University of Southern Indiana
1997-1998, Staff Therapist, Allen Bennett Hospital
1996-1997, Department Head-Respiratory Care Programs, Greenville Technical College
1990-1996, Department Head-Non-traditional Respiratory Care Programs, Greenville Technical College
1981-1990, Director of Clinical Education-Respiratory Care, College of Mount St. Joseph/Christ Hospital
1978-1981, Staff Therapist-Team Leader, Jewish Hospital
1976-1978, Director of Respiratory Therapy, Brown County General Hospital
1974-1975, Work-study-School of Respiratory Therapy, Greenville Technical College
1970-1972, Respiratory and Physical Therapy Aide, Hayswood Hospital

MINI VITA

Name: Tan T. Boston

Title: Assistant Professor

Education: J.D., 2001, University of Virginia School of Law

LL.M. Intellectual Property & Technology, 2015, University of Dayton School of Law

B.A. in Political Science, 1997, Florida Atlantic University

Experience: 2020-2021, Visiting Professor, Northern Kentucky University, Chase College of Law

2019-2020, Visiting Assistant Professor, University of Dayton

2015-2019, Director, LLM. & MSL Programs, University of Dayton

2012-2015, Graduate Assistant, LLM & MSL Programs, University of Dayton

2014-2015, Law Clerk, Legal Affairs, University of Dayton

2002-2011, Legal Consultant, Wyndham Worldwide (RCI)

2001-2002, Governance/General Counsel Clerk, National Collegiate Athletic Association

MINI VITA

Name: Deborah R. Chilcote

Title: Associate Professor

Education: DNP, 2016, University of Southern Indiana
MSN, 2008, Northern Kentucky University
BSN, 1990 College of Mount St. Joseph
Diploma in Nursing, 1981, The Christ Hospital School of Nursing
BA in Sociology, 1976, University of Central Florida

Experience: 2008-present, Associate Professor, Northern Kentucky University
2005-2008, Instructor, The Christ Hospital School of Nursing
1990-2008, Staff Nurse Labor and Delivery, The Christ Hospital
1987-1989, Assistant Head Nurse-Postpartum, The Christ Hospital
1983-1986, Staff Nurse-Newborn Nursery, The Christ Hospital
1981-1983, Assistant Head Nurse Medical Surgical Unit, The Christ Hospital

MINI VITA

Name: Wanda Crawford

Title: Senior Lecturer (non-tenure-track, renewable)

Education: M.A. in English, 1987, Miami University

B.A. in English and History, 1984, Doane College, Crete, Nebraska

Experience: 1988-2005, Lecturer in Learning Assistance Programs, Northern Kentucky University

2005-2019, Developmental Literacy Coordinator and Lecturer, Northern Kentucky University

2016-2022, Writing Center Coordinator, Northern Kentucky University

1991, Instructor, University of Cincinnati

1987, Instructor, Miami University

1984-1986, Graduate Assistant, Miami University

MINI VITA

Name: Emily Detmer-Goebel

Title: Professor and Associate Dean

Education: Ph.D. in English, 1997, Miami University, Oxford

M.A. in English, 1992, Miami University, Oxford

M.A. in Theatre, 1985, Miami University, Oxford

B.A. in Theatre, 1983, Wright State University

Experience: 2017-present, Associate Dean, College of Arts and Sciences, Northern Kentucky University

2015-2017, Assistant Chair, Department of Biological Sciences, Northern Kentucky University

2015-2017, Assistant Chair, Department of Biological Sciences, Northern Kentucky University

2014-2017, Chair, Department of English, Northern Kentucky University

2016- present, Professor, Northern Kentucky University

2008–2016, Associate Professor, Northern Kentucky University

2003 – 2008, Assistant Professor, Northern Kentucky University

1998 – 2003, Assistant Professor, Millikin University, Decatur, IL

MINI VITA

Name: Sharmin Digankar

Title: Clinical Assistant Professor (non-tenure-track, renewable)

Education: M.S., Nursing, 2016, University of Texas

B.S. in Nursing, 2013, University of Texas

Experience: 2022-present, Clinical Assistant Professor, Northern Kentucky University

2017-2019, Lecturer/Simulation Lab Coordinator, Metropolitan State University of Denver

2017, Nursing Simulation Lab Specialist, Chamberlain University

2015-2016, Graduate Teaching Assistant, University of Texas

2013-2014, Registered Nurse, Heritage Oaks West Retirement Village

2013-2014, Registered Nurse, Baylor Medical Center

2010-2011, Registered Nurse, Navarro Regional Hospital

2010, Registered Nurse, Heritage Oaks West Retirement Village

MINI VITA

Name: Nicole S. Dillard

Title: Assistant Professor

Education: Ph.D. in Human and Organizational Learning, 2018, George Washington University

M.A. in Organizational Management, 2011, Ashford University

M.A. in Peace, Conflict and Development Studies, 2009, UNESCO Centre for Peace Studies

B.A. in Liberal Arts, 2001, University of California at Santa Barbara

Experience: 2018-present, Assistant Professor, Northern Kentucky University

2017, Instructor, Johnston Community College

2016-2017, Instructor, George Washington University

2016-2017, Teaching Assistant/Research Fellow, George Washington University

2015, Career Advisor, MyComputerCareer.Edu, Raleigh, NC

2010-2013, Candidate Placement Manager, 2Tor, Inc/University of Southern California

2009-2010, Senior Admissions Recruiter, 2Tor, Inc., University of Southern California

MINI VITA

Name: Charles Frank

Title: Professor

Education: M.S. Statistics, 1979, Carnegie Mellon University
Ph.D. in Mathematics, 1975, University of Virginia
M.A. in Mathematics, 1970, University of Virginia
B.A. in Mathematics, 1969, Valparaiso University

Experience: 1988-present, Professor, Northern Kentucky University
1984-1988, Associate Professor, Northern Kentucky University
1979-1984, Assistant Professor, Northern Kentucky University

MINI VITA

Name: Chelsea Furnish

Title: Clinical Associate Professor (non-tenure-track, renewable)

Education: 2016, M.S., Cardiovascular Science, Midwestern University

2014, B.S., Biology and Chemistry, Indiana University-Purdue University in Indianapolis

Experience: 2022-present, Clinical Associate Professor, Northern Kentucky University

2016-2022, Cardiovascular Perfusionist, Perfusion Consultants, Inc.

MINI VITA

Name: Joshua Goldstein

Title: Clinical Assistant Professor (non-tenure-track, renewable)

Education: DNP, 2020, Northern Kentucky University
APRN, 2020, University of Southern Indiana
MSN, 2018, Excelsior College, Nursing
BSN, 2018, Excelsior College, Nursing

Experience: 2022 – present, Clinical Assistant Professor, Northern Kentucky University
2021-2022, Nurse Practitioner, Nevada Healthcare Solutions
2020-2022, Adjunct Faculty, Northern Kentucky University
2021, Nurse Practitioner, Dynamic Healthcare LTD
2014-2021, Flight RN/Paramedic, Air Evac Lifeteam
2014-2011, Training Supervisor, Lifeline Ambulance

MINI VITA

Name: Dirk Grupe

Title: Associate Professor and Chair

Education: Dr. rerum naturalium, 1996, Georg-August Universität Göttingen, Germany

Diploma in Physics, 1991, Georg-August Universität Göttingen, Germany

Vordiplom in Physics, 1987, Georg-August Universität Göttingen, Germany

Experience: 2020-present, Associate Professor, Morehead State University

2014-2020, Assistant Professor, Morehead State University

2013-2014, Senior Research Associate and Chair, Pennsylvania State University,
State College

2005-2013, Research Associate, The Ohio State University

1997-2002, Research Assistant, Max-Planck-Institut für Extraterrestrische Physik

1996-1997, Post-doc at University of Texas at Austin

MINI VITA

Name: Christopher Gulinello

Title: Professor of Law

Education: LL.M, 2003, Columbia University School of Law

J.D., 1997, University of Iowa College of Law

B.A. in East Asian Studies, 1992, Queens College, City University of New York

Experience: 2009-Present, Professor of Law, Chase College of Law, Northern Kentucky University

2005-2009, Associate Professor of Law, Chase College of Law, Northern Kentucky University

2003-2005, Assistant Professor of Law, Chase College of Law, Northern Kentucky University

MINI VITA

Name: Nelum Hapuhinna

Title: Assistant Professor

Education: Ph.D. in Statistics, 2021, Bowling Green State University

M.A. in Mathematics, 2017, Bowling Green State University

B.S. in Statistics, 2015, University of Peradeniya

Experience: 2021-Present, Assistant Professor, University of Minnesota-Duluth

2016-2021, Graduate Teaching Associate, Bowling Green State University

2015-2015, Temporary Demonstrator, University of Peradeniya

MINI VITA

Name: Michelle Johnson

Title: Lecturer (non-tenure-track, renewable)

Education: M.A. in Education – School Counseling, 2022, University of the Cumberland
B.S. in Human Services and Addictions, 2017, Northern Kentucky University

Experience: 2018-present, Academic Advisor, Williamstown Jr/Sr High School

2018, Graduate Assistant, College of Education and Human Services, Northern Kentucky University

2012-2017, Student Specialist, Northern Kentucky University

2011-2012, Legal Assistant, Blankenship, Massey & Associates

2010-2011, Payroll Clerk, Enerfab, Inc.

2007-2009, Customer Service Representative, Farm Credit Services of Mid-America

2006-2007, Payroll Coordinator/Human Resources, Harborside Healthcare

2000-2004, Corporate Headquarters-Payroll Consultant, CBS Personnel Services

MINI VITA

Name: Brant Karrick

Title: Professor

Education: Ph.D. in Music Education, 1994, Louisiana State University

M.A. in Music Education, 1982, Western Kentucky University

B.M. in Music Education, 1982, University of Louisville

Experience: 2013-Present, Professor, Northern Kentucky University

2009-2013, Associate Professor, Northern Kentucky University

2003-2009, Assistant Professor, Northern Kentucky University

1994-2003, Associate Professor, University of Toledo

MINI VITA

Name: Jennifer Kreder

Title: Professor of Legal Writing

Education: J.D. Georgetown University Law Center, 1998

B.A. University of Florida, Political Science, 1994

Experience: 2010-Present, Professor, Northern Kentucky University, Salmon P. Chase College of Law

2009-2014, Associate Dean, Northern Kentucky University, Salmon P. Chase College of Law

2004-2010, Associate/Assistant Professor of Legal Writing, Northern Kentucky University, Salmon P. Chase College of Law

2002-2004, Legal Writing Instructor, Visiting Professor, Stetson University College of Law

1999-2002, Attorney, Milbank, Tweed, Hadley & McCloy, New York, NY

1998-1999, Law Clerk, Honorable Barefoot Sanders, U.S. District Court, Dallas, TX

MINI VITA

Name: Aimee Krug

Title: Associate Professor

Education: Ph.D. in Mathematics, 1986, Indiana University

B.S. in Mathematics, 1979, University of New Hampshire

Experience: 1986-present, Associate Professor, Northern Kentucky University

MINI VITA

Name: Peiwei Li

Title: Assistant Professor

Education: Ph.D. in Computer Information Systems, 2016-present, Georgia State University

MBA in Business Administration, 2015, University of Louisville

M.S. in Materials Engineering, 2013, Worcester Polytechnic Institute

B.S. in Materials Science and Engineering, South China University of
Technology

Experience: 2021, AOM Reviewer

2020, PACIS Reviewer

2020, SAIS Reviewer

2019, Instructor, Georgia State University

2018-present, ICIS Reviewer

2011-2013, Teaching Assistant, Worcester Polytechnic Institute

MINI VITA

Name: Sydney Oluoch

Title: Assistant Professor

Education: Ph.D. in Environmental Science & Management, 2020, Montclair State University

M.A. in Environmental Sciences, 2014, Montclair State University

M.S. in Molecular Biology, 2011, Montclair State University

B.S. in Biochemistry & Chemistry, 2002, Egerton University, Kenya.

Experience: 2020-Present, Postdoctoral Research Fellow, Clean Energy and Sustainability Analytics Center (CESAC), Montclair State University.

2017-2020, 2020 Doctoral Research fellow, Clean Energy and Sustainability Analytics Center (CESAC), Montclair State University.

2016, Doctoral Research Assistant, Earth and Environmental Studies, Montclair State University.

MINI VITA

Name: Stephen R. Poulin

Title: Lecturer (non-tenure-track, renewable)

Education: Ph.D., 2007, Columbia University School of Social Work
M.A., 1997, Columbia University of Social Work
M.S.W., 1980, Virginia Commonwealth University School of Social Work
B.S.W., 1976, Virginia Commonwealth University School of Social Work

Experience: 2022-present, Lecturer, Northern Kentucky University
2021-2022, Research Insights Consultant III, Excellus Blue Cross/Blue Shield
2021-2022, Instructor, Wyzant
2020-2021, Instructor, Varsity Tutors
2019-2020, Senior Data Scientist, IBM Finance
2018-2019, Senior Consultant, Avanade
2017-2018, Principal Data Scientist/Manager of Predictive Analytics, CompassRed
2014-2017, Senior Consultant, Aviana Global Technologies, Inc.
2013-2014, Consultant and Trainer for IBM SPSS Software Products, IBM Global Business Services
2010-2013, Consultant and Trainer for IBM SPSS Software Products, IBM SPSS
2004-2010, Senior Programmer Analyst, University of Pennsylvania Center for Mental Health Policy and Services Research
1999-2004, Researcher, University of Pennsylvania Center for Mental Health Policy and Services Research
1997-2010, Consultant, SPSS, Inc.
1992-1993, Computer Consultant, YWCA
1986-1991, Executive Director, Emergency Shelter, Inc.
1980-1986, Research Analyst/Licensing Supervisor, VA Department of Social Services

MINI VITA

Name: Brian Sauer

Title: Assistant Professor of Practice (non-tenure-track, renewable)

Education: M.S. in Computer Science, 2014, Northern Kentucky University

B.S. in Digital Game and Simulation Engineering Technology, 2012, Shawnee
State University

Experience: 2009-present, Freelance Web Developer, Cincinnati, OH

2013-present, Research/Graduate Assistant, Northern Kentucky University

2012, Software Developer, Northern Kentucky University

MINI VITA

Name: Gary Sczerbaniewicz

Title: Assistant Professor

Education: M.F.A. in Visual Studies, 2013, University at Buffalo

B.F.A. in Sculpture, 1995, Alfred University

Experience: 2017-2020, Visiting Assistant Professor, University of Notre Dame

2014-2016, Adjunct Instructor, Buffalo State College

2013-2016, Adjunct Instructor, University at Buffalo

MINI VITA

Name: Brittany Smith

Title: Assistant Professor

Education: Ph.D. in Neuroscience, 2016, University of Cincinnati

B.A. in Psychology, 2011, Kent State University

Experience: 2016-Present, Postdoctoral fellow, University of Cincinnati

2020, Part-Time Faculty, Northern Kentucky University

2016, Teaching Assistant, University of Cincinnati

2014, Teaching Assistant, University of Cincinnati

MINI VITA

Name: Henry (Steve) Stephens

Title: Professor

Education: J.D., University of Kentucky College of Law, 1975

B.A., Western Kentucky University, 1972

Experience: 1993-Present, Professor, Northern Kentucky University, Salmon P. Chase College of Law

1986-1992, Dean, Northern Kentucky University, Salmon P. Chase College of Law

1979-1985, Associate/Assistant Professor, Northern Kentucky University, Salmon P. Chase College of Law

1978-1979, Special Assistant Attorney General, Kentucky Natural Resources Cabinet, Litigator

MINI VITA

Name: Kelly Stucker

Title: Lecturer, (non-tenure-track, renewable)

Education: B.S., 2019, Northern Kentucky University

Experience: 2022-present, Lecturer, Northern Kentucky University

2021-2022, Student Simulation Technician Intern, Northern Kentucky University

2020-2022, Registered Nurse, The Christ Hospital Health Network

MINI VITA

Name: Mehmet Sulu

Title: Assistant Professor

Education: A.B.D., in Educational Studies, 2022, Purdue University

M.A. in Curriculum and Instruction, 2019, University of Colorado, Denver

B.A. in Special Education, 2014, Uludag University, Bursa

Experience: 2019-2020, Intern & Registered Behavior Technician, Lafayette, IN

2016-2016, 4th Grade Teacher, Emine Gogus Elementary School, Gaziantep, Turkey

2014-2015, Special Education Teacher, Ors Special Education and Rehabilitation Center, Ankara, Turkey

2013-2014, One-on-One Aid, Local Schools and Families, Bursa, Turkey

MINI VITA

Name: Gail Wells

Title: Professor

Education: Ed.D. with an emphasis in Mathematics Education, 1981, University of Cincinnati
M.A. emphasis in Mathematics Education, 1977, Northern Kentucky University
B.S. in Mathematics, 1968, Eastern Kentucky University

Experience: 2014-present, Provost Emerita and Professor, Northern Kentucky University
2004-2014, Provost and Vice President of Academic Affairs, Northern Kentucky University
1999-2004, Dean of the College of Arts and Sciences and Professor, Northern Kentucky University
1993-1999, Chair of the Department of Mathematics and Computer Science and Professor, Northern Kentucky University
1988-1994, Professor, Northern Kentucky University
1983-1988, Associate Professor, Northern Kentucky University
1979-1983, Assistant Professor, Northern Kentucky University

MINI VITA

Name: Yingying Xie

Title: Assistant Professor

Education: Ph.D. in Ecology and Evolutionary Biology, 2016, University of Connecticut, Storrs.

B.S. in Ecology, 2010, Beijing Forestry University, Beijing.

B.A. in Forest Resources Protection & Recreation, 2007, Beijing Forestry University, Beijing.

Experience: 2021-Present, Postdoctoral Research Associate, Dept of Biological Sciences, Purdue University

2021-Present, Research Associate, Chicago Botanic Garden, Glencoe, IL

2018-2021, Visiting Assistant Professor, Northwestern University, Evanston, IL

2016-2018, Postdoctoral Research Assistant, Department of Geography, University at Buffalo, Buffalo, NY

MINI VITA

Name: Matthew O. Zacate

Title: Professor and Interim Chair

Education: Ph.D. in Physics, 1997, Oregon State University

M.S. in Physics, 1993, Oregon State University

B.S. in Physics, 1991, Northeast Missouri State University (Truman State University)

Experience: 2021-present, Professor and Interim Chair, Northern Kentucky University

2018-present, Professor, Northern Kentucky University

2010-2018, Associate Professor, Northern Kentucky University

2004-2010, Assistant Professor, Northern Kentucky University

2003-2004, Research Assistant Professor, Washington State University

1999-2003, Postdoctoral Research Associate, Washington State University

1997-1999, Postdoctoral Research Associate, Imperial College of Science, Technology and Medicine

RECOMMENDATION:

That the attached non-academic personnel actions receive Board of Regents approval.

BACKGROUND:

The following categories of non-academic personnel actions which occurred between February 11, 2022 and May 12, 2022 require approval by the Board of Regents:

1. Activations/Rehires
2. Reassignments, Reclassifications, Title/Status Changes, Promotions
3. Transfers
4. Contract/Temporary/Student to Regular & Regular to Contract
5. Departures
6. Retirements
7. Administrative/Executive

ACTIVATIONS/REHIRES
02/11/22-5/12/22

NAME	DEPARTMENT	TITLE	EFF. DATE
Aviles, Cynthia	Administration and Finance	Asst. to the VP Admin & Finance and CFO	02/14/2022
Bank, Jimmy	Men's Soccer	Assistant Coach, Men's Soccer	02/14/2022
Brooks, Jessica	Office of Student Account Services	Associate Director, Student Account Svcs	02/21/2022
Chadwick, Martin	HVAC/General Maintenance	HVAC Mechanic	02/14/2022
Curtis, Michael	Data, Access & Work Control Systems	Specialist	03/30/2022
Driscoll, Clay	Institute for Health Innovations	Research Associate, IHI	04/25/2022
Drummond, Suzanne	Research, Grants and Contracts	Officer, Grants and Contracts, RGC	05/02/2022
Dutle, Samantha	First Year Student Success Hub	Sr. Academic Advisor	03/01/2022
Dvornak, Mark	First Year Student Success Hub	Academic Advisor, First Year Students	03/01/2022
Engel, Stuart	Research, Grants and Contracts	Sr. Administrator, Grants and Contracts	02/16/2022
Ginn, Cayley	International Student & Scholar Svcs	Coordinator, International Students	03/21/2022
Goller, Katelyn	Admissions	Coordinator, Customer Service & Events	02/28/2022
Goz, Essengo	University Police	Police Dispatcher II	03/11/2022
Graves, Jacqueline	Legal Affairs & General Counsel	Staff Attorney	04/04/2022
Hamilton, Joshua	University Development	Assistant Director of Development, CCOL	03/14/2022
Hoffman, Shirley	Institute for Health Innovations	Administrative Specialist, IHI	03/01/2022
Holbrook, Daniel	Housing Facilities Management	HVAC/General Maintenance Mechanic	03/23/2022
Howard, Melissa	Human Resources	HR Assistant II	05/04/2022
Hughes-Howard, Zelda	First Year Student Success Hub	Academic Advisor, First Year Students	03/01/2022
Johnson, Claudia	Teacher Preparation & Educ. Studies	Academic Specialist	04/18/2022
Lange, Ryan	HVAC/General Maintenance	HVAC Mechanic	04/11/2022
Leyson, Timothy	University Housing	Associate Director of Housing Operations	02/21/2022
Lobenstein, Emily	Health, Counseling & Student Wellness	Counselor	04/04/2022
Nolan, James	University Marketing & Communications	Sr. Web Developer	03/14/2022
Pendleton, Andrew	First Year Student Success Hub	Academic Advisor, First Year Students	03/01/2022
Penn, Sydnee	Admissions	Counselor for Adms. Diversity & Outreach	05/02/2022
Rasmussen, Guthrie	Vice Provost Grad Ed, Res. & Outreach	Enrollment Coordinator	05/02/2022
Richardson, Herbert	Admissions	Specialist	03/08/2022
Rood, Kaitlyn	Enrollment Management	Analyst, Enrollment Data & Research	03/07/2022
Rundle, Robert	First Year Student Success Hub	Academic Advisor, First Year Students	03/01/2022
Shearer, Kimberly	First Year Student Success Hub	Academic Advisor, First Year Students	03/01/2022
Stejbach, Sayre	Center for Environmental Restoration	Specialist, Stream Restoration	05/02/2022

ACTIVATIONS/REHIRES-CONTINUED
02/11/22-5/12/22

NAME	DEPARTMENT	TITLE	EFF. DATE
Thompson, James	Center for Environmental Restoration	Specialist, Stream Restoration	04/11/2022
Thornton, Edward	First Year Student Success Hub	Sr. Academic Advisor	03/01/2022
Turner, Danielle	Civic Engmt. & Nonprof Capacity Bldg	Administrative Secretary	03/15/2022
Vanhooose, Joel	First Year Student Success Hub	Academic Advisor - Transfer Students	03/01/2022
Watson, Susan	First Year Student Success Hub	Sr. Academic Advisor	03/01/2022

REASSIGNMENTS, RECLASSIFICATIONS, TITLE/STATUS CHANGES, PROMOTIONS
02/11/22-5/12/22

NAME	DEPARTMENT	TITLE	STATUS	EFF. DATE
Campbell, Brittany	College of Arts and Sciences	Academic Coordinator	Reclassification	02/07/2022*
Chauvin, Mary Pat	IT-SLCM Business Support Group	Programmer/Analyst III	PT to FT	05/02/2022
Crosby, Sarah	Sports Performance	Director of Sports Performance	Promotion	05/01/2022
Gabbard, Natalie	HR-Benefits Management	Manager-HR Projects & Planning	Reclassification	04/28/2022
Humphress, Matthew	Data, Access & Work Control Systems	Manager, Work Control	Promotion	02/14/2022
Kalmar, Christopher	Building Services-1 st Shift	Supervisor	Promotion	05/02/2022
Knight, Christina	Psychological Science	Academic Secretary	PT to FT	03/22/2022
Kolagi, Akshatha	Undergraduate Academic Affairs	Coordinator, Curriculum Programs	Promotion	03/14/2022
Moore, Gregory	African American Programs and Services	Director of African Amer. Stud.Prog.	Promotion	05/01/2022
Parker, James	Facilities Services	Superintendent, Building Services	Promotion	02/14/2022
Thornton, Richard	Carpentry/Construction	General Maintenance Mechanic	Lateral Move	03/07/2022
Vickers, Diane	Central Warehouse	Warehouse Coordinator	Promotion	03/06/2022
Walz, Alexander	Admissions	Coordinator, Adms. Proc. & Compl.	Promotion	03/21/2022

TRANSFERS
02/11/22-05/12/22

NAME	PREVIOUS DEPARTMENT	NEW DEPARTMENT	TITLE	EFF. DATE
Andrews, Amanda	Institute for Health Innovations	AV Provost Advising & FY Exp.	Coord., FY Stud. Eng.	04/13/2022
Beach, Kerri	Planning and Performance	IT-Information Technology Central	Proj. Mgr., Ent. Proj.	04/11/2022
Boone, Tiffany	Psychological Science	Human Resources	HR Specialist	04/11/2022
Conley, Kendra	English	Human Resources	Asst. to CHRO	02/28/2022
Davis, Jennifer	Center for Student Excellence	FY Student Success Hub	Sr. Acad. Advisor	03/01/2022
Liauba, Thomas	CHHS Advising Center	FY Student Success Hub	Sr. Acad. Advisor	03/01/2022
Pulsfort, Lauren	Admissions	Institute for Health Innovations	Mgr, Oper. & Mktg.	04/18/2022
Revely, Alicia	Univ Connect & Persist	Univ Marketing & Communications	Marketing Manager	04/18/2022

CONTRACT/TEMPORARY/STUDENT TO REGULAR & REGULAR TO CONTRACT
02/11/22-5/12/22

NAME	DEPARTMENT	TITLE	STATUS	EFF. DATE
Mong, Colin	Health, Counseling & Student Wellness	Counselor	Contract to Regular	04/11/2022
Sanogo, Habib	Health, Counseling & Student Wellness	Counselor	Contract to Regular	04/01/2022

DEPARTURES
02/11/22-5/12/22

NAME	DEPARTMENT	TITLE	EFF. DATE
Abner, Lydia	Athletics Marketing & Promotions	Coordinator, Athletics Mktg. & Promotions	04/01/2022
Barry, Mary	Administration & Finance	Asst. to the VP Admin & Fin and CFO	02/18/2022
Brennan, Cody	Building Services-3 rd Shift	Floor Care Operator	03/18/2022
Crum, Shelby	Teacher Preparation & Educ. Studies	Academic Specialist	03/05/2022
Deutscher, John	Building Services-1 st Shift	Custodian	04/03/2022
Fern, Daniel	University Police-Field Operations	Police Sergeant	05/12/2022
Foster, Emma	Biological Sciences	Research Assistant, Biological Sciences	02/25/2022
Ghosh, Amita	Institutional Research	Analyst, Institutional Research	03/01/2022
Green, Rachel	Human Resources	Director of Employee Relations and EEO	03/17/2022
Hall, Robert	Building Services-2 nd Shift	Custodian	03/26/2022
Hayduk, Michael	Building Services-1 st Shift	Building Services Material Handler	05/06/2022

DEPARTURES-CONTINUED**02/11/22-5/12/22**

Johnson, Te'a	University Housing	Coordinator, University Housing Ops.	02/11/2022
Lasley, DeVanee	Student Engagement	Asst. Director, Multicultural Programming	02/12/2022
Meyer, Bonnie	LGBTQA+ Student Initiatives	Director of LGBTQA+ Services	04/01/2022
Mitchell, Heather	University Police-Field Operations	Police Officer	05/07/2022
Moore, Danielle	Health, Counseling & Student Wellness	Specialist, Office Support	04/29/2022
Nicolaus, Christopher	Accounts Payable	Manager, Accounts Payable	03/12/2022
Partin, Ethan	Building Services-3 rd Shift	Floor Care Operator	03/22/2022
Pate, Bobby	University Police-Field Operations	Police Officer	05/07/2022
Poland, David	Housing Facilities Management	HVAC General Maintenance Mechanic	02/12/2022
Rayford, Krista	Informatics +	Manager, Communications & Events COI	04/01/2022
Reese, Tiffany	Intercollegiate Athletics	Assistant to the Athletic Director	05/07/2022
Riddle, Stuart	Men's Soccer	Coach, Men's Soccer	03/19/2022
Riley, Tammy	IT-SLCM Business Support Group	Programmer, Analyst III	04/16/2022
Russell, Shannon	Athletics Communication	Asst. Athletic Director for Comm. & Media	04/30/2022
Sagraves, Emily	Student Engagement	Asst. Director, Student Engmt. & Programs	02/12/2022
Saker, Jacqueline	Human Resources	HR Specialist	02/26/2022
Stulz, Michael	Civic Engmt. & Nonprof. Capacity Bldg.	Administrative Secretary	02/11/2022
Trigg, Marlene	University Police	Dispatcher	02/26/2022
Watkins, Kimberly	Student Financial Assistance	Coordinator, Financial Assistance	03/10/2022
Webb, Charles	HVAC/General Maintenance	HVAC Mechanic	03/10/2022
Willis, Kara	Institute for Health Innovations	Manager, Operations & Marketing	03/08/2022
Wolfram, Christina	Health, Counseling & Student Wellness	Counselor	04/09/2022

RETIREMENTS**02/11/22-5/12/22**

NAME	DEPARTMENT	TITLE	EFF. DATE
Brose, Eric	Student Affairs-Upward Bound	Director	04/01/2022
Carr, Joan	Building Services-1 st Shift	Custodian	03/01/2022
Gaskins, Tina	Building Services-2 nd Shift	Custodian	03/01/2022
McMillin, Lorraine	IT-Information Technology Central	Business Manager	03/01/2022
Schramm, Gregg	Roads & Grounds	Grounds Maintenance Staff	03/01/2022

ADMINISTRATIVE/EXECUTIVE
02/11/22-5/12/22

NAME	DEPARTMENT	TITLE	REASON	EFF. DATE
Gates, Joan	Legal Affairs & General Counsel	VP Legal Affairs, General Counsel	Separation	04/16/2022
Thompson, George	IT-Infrastructure & Operations Group	Director-IT Infrastructure	New Hire	05/09/2022

***Not on previous report**

RECOMMENDATION:

That Emeritus status for the following individuals receive Board of Regents approval:

Wanda Crawford, lecturer and Writing Coordinator in Learning Plus, effective May 6, 2022.

Charles Frank, professor in the Department of Computer Science, College of Informatics, effective April 2022.

Christopher Gulinello, professor in the Chase Law Library, effective May 2022.

Aimee Krug, associate professor in the Department of Mathematics and Statistics, College of Arts of Sciences, effective June 2022.

Gail Wells, professor in the Department of Computer Science, College of Informatics, effective April 2022.

Mini Vita Follows

BACKGROUND:

The faculty members recommended for Emeritus status have received the endorsement of the faculty, the dean, the provost, and the president.

MINI VITA

Name: Wanda Crawford

Title: Senior Lecturer (non-tenure-track, renewable)

Education: M.A. in English, 1987, Miami University

B.A. in English and History, 1984, Doane College, Crete, Nebraska

Experience: 1988-2005, Lecturer in Learning Assistance Programs, Northern Kentucky University

2005-2019, Developmental Literacy Coordinator and Lecturer, Northern Kentucky University

2016-2022, Writing Center Coordinator, Northern Kentucky University

1991, Instructor, University of Cincinnati

1987, Instructor, Miami University

1984-1986, Graduate Assistant, Miami University

MINI VITA

Name: Charles Frank

Title: Professor

Education: M.S. Statistics, 1979, Carnegie Mellon University
Ph.D. in Mathematics, 1975, University of Virginia
M.A. in Mathematics, 1970, University of Virginia
B.A. in Mathematics, 1969, Valparaiso University

Experience: 1988-present, Professor, Northern Kentucky University
1984-1988, Associate Professor, Northern Kentucky University
1979-1984, Assistant Professor, Northern Kentucky University

MINI VITA

Name: Christopher Gulinello

Title: Professor of Law

Education: LL.M, 2003, Columbia University School of Law

J.D., 1997, University of Iowa College of Law

B.A. in East Asian Studies, 1992, Queens College, City University of New York

Experience: 2009-Present, Professor of Law, Chase College of Law, Northern Kentucky University

2005-2009, Associate Professor of Law, Chase College of Law, Northern Kentucky University

2003-2005, Assistant Professor of Law, Chase College of Law, Northern Kentucky University

MINI VITA

Name: Aimee Krug

Title: Associate Professor

Education: Ph.D. in Mathematics, 1986, Indiana University

B.S. in Mathematics, 1979, University of New Hampshire

Experience: 1986-present, Associate Professor, Northern Kentucky University

MINI VITA

Name: Gail Wells

Title: Professor

Education: Ed.D. with an emphasis in Mathematics Education, 1981, University of Cincinnati
M.A. emphasis in Mathematics Education, 1977, Northern Kentucky University
B.S. in Mathematics, 1968, Eastern Kentucky University

Experience: 2014-present, Provost Emerita and Professor, Northern Kentucky University
2004-2014, Provost and Vice President of Academic Affairs, Northern Kentucky University
1999-2004, Dean of the College of Arts and Sciences and Professor, Northern Kentucky University
1993-1999, Chair of the Department of Mathematics and Computer Science and Professor, Northern Kentucky University
1988-1994, Professor, Northern Kentucky University
1983-1988, Associate Professor, Northern Kentucky University
1979-1983, Assistant Professor, Northern Kentucky University

RECOMMENDATION:

That the Board of Regents approve the following policy:

MOTOR VEHICLES - UNIVERSITY

BACKGROUND:

This new policy is intended to safeguard people, protect equipment, and reduce the frequency and severity of accidents on and off campus involving University Vehicles. It provides eligibility requirements for drivers of University Vehicles, including rental vehicles; Motor Vehicle Record (MVR) report requirements; and responsibilities relating to University Vehicles. The policy is being established as required by NKU's insurance carrier to maintain insurance coverage for NKU's motor vehicles.

MOTOR VEHICLES - UNIVERSITY

POLICY NUMBER: ADM-MOTORVEHICLE

POLICY TYPE: ADMINISTRATIVE

RESPONSIBLE OFFICIAL TITLE: VICE PRESIDENT FOR LEGAL AFFAIRS & GENERAL COUNSEL

RESPONSIBLE OFFICE: LEGAL AFFAIRS & GENERAL COUNSEL

EFFECTIVE DATE:

NEXT REVIEW DATE: APPROVAL PLUS FOUR (4) YEARS -

SUPERSEDES POLICY DATED: N/A – NEW POLICY

BOARD OF REGENTS REPORTING (CHECK ONE):

PRESIDENTIAL RECOMMENDATION (CONSENT AGENDA/VOTING ITEM)

PRESIDENTIAL REPORT (INFORMATION ONLY)

I. POLICY STATEMENT

Northern Kentucky University (NKU) aims to provide a safe and healthy environment for all students, employees, and visitors. This policy is intended to safeguard people, protect equipment, and reduce the frequency and severity of accidents on and off campus involving University Vehicles.

Driving a University Vehicle is a privilege and NKU reserves the right to deny or revoke the driving privilege of any driver in the event that the driver does not meet the requirements of this policy.

Eligibility Requirements for Drivers of University Vehicles, Including Rental Vehicles

Failure to comply with the procedures set forth in this policy may result in disciplinary action in accordance with established University policy, and may result in suspension or termination of motor vehicle operating privileges. In order to operate a University Vehicle an individual must adhere to the following:

- A. Possess a valid United States driver's license issued by the Department of Motor Vehicles from their state of residence (or for drivers with foreign licenses - a license recognized as valid in the United States).
- B. Complete and sign an annual Motor Vehicle Record (MVR) form.
- C. Successfully complete NKU's driver's safety training selected by the University. This training program must be completed prior to operating any University Vehicle.
- D. Agree to operate University Vehicles in accordance with applicable local and federal laws and NKU regulations.
- E. Wear seat belts at all times and require passengers to wear them if the vehicle is equipped with seat belts. Under NO circumstances should the number of passengers exceed the number of seat belts provided.
- F. Drinking of alcoholic beverages and/or use of controlled substances is strictly prohibited in University Vehicles. Additionally, drivers of University Vehicles must not be under the influence of controlled substances and/or alcohol while operating a University Vehicle.
- G. Smoking in University Vehicles is prohibited.

- H. With the exception of University Police, University Vehicles should not be used to transport individuals unaffiliated with the University.
- I. All traffic violations and citations are the sole responsibility of the driver, including speeding tickets.
- J. Report all accidents, infractions, tickets, and motor vehicle violations to supervisor and Human Resources, whether involving a University Vehicle or a personal vehicle, within 24 hours.
- K. Report any change in license status (i.e., if license has been suspended or revoked) to Human Resources within 24 hours of any such change. If the license is revoked or suspended, operating privileges will be temporarily terminated.
- L. Immediately report all accidents/damages involving a University Vehicle to University Police and the driver's supervisor, as well as other applicable police departments as necessary.
- M. Drivers should not engage in activities which take their attention away from safe operation of the vehicle including, but not limited to texting, use of cell phones, personal grooming, reading, eating, or searching for things in the vehicle.
- N. Maintain an MVR that satisfies the standards for an acceptable MVR as set forth in this policy.

Motor Vehicle Record (MVR) Report Requirements

- A. MVR reports will be required by NKU for all individuals who drive or who will drive University Vehicles. This includes, but may not be limited to, students, faculty, and staff.
- B. It is the responsibility of supervisors of those individuals who drive on a regular or routine basis to identify those drivers, to obtain signed MVR release forms from those drivers and to submit the signed releases to Human Resources by the specified deadline. It will also be the responsibility of the department to obtain signed MVR from any new employees or student drivers.
- C. Human Resources will complete the MVR check for all signed release forms it receives from the departments.
- D. Once the MVR has been obtained from the appropriate state, it will be evaluated by the committee identified under the "Loss of Driving Privileges" section below.
- E. Human Resources will notify department supervisors of drivers who are reported as approved or disapproved to drive University Vehicles.
- F. When new drivers are designated or will be designated to drive University Vehicles and acceptable MVRs are required, a minimum of 14 days advance notice should be provided to Human Resources in order to process requests for MVR reports.
- G. Before the University grants the privilege to drive a University Vehicle, the University must determine that the individual meets the requirements of this policy, including having an acceptable MVR.
- H. No individual should be assigned a University Vehicle to drive on a regular or routine basis unless that individual is currently approved by NKU to drive such vehicles.

Loss of Driving Privileges

A committee consisting of a representative from Human Resources, Legal Affairs, and the driver's department (or hiring manager), will review results from MVR reports, ongoing reports of driving accidents/infractions, and any violation of this policy to determine if any loss of driving privileges or other employment action is warranted.

II. ENTITIES AFFECTED

All individuals who drive or who will drive University Vehicles – this includes, but may not be limited to, students, faculty, and staff.

III. AUTHORITY

The purpose of this policy is to ensure safe operation of University Vehicles and to establish compliance with requirements of NKU's insurance carrier. NKU determines what constitutes an acceptable driving record for insurance purposes for an individual who drives University Vehicles, or who will drive such University Vehicles in the future. NKU uses Motor Vehicle Record (MVR) reports to determine if drivers meet the carrier's criteria.

IV. DEFINITIONS

MVR – Motor Vehicle Record

University Vehicle – Any vehicle owned, leased, or rented by the University that requires a valid driver's license to operate and is insured by the University's automobile insurance policy. This excludes vehicles such as golf carts that do not require a valid driver's license to operate.

V. RESPONSIBILITIES

All Departments

Each department or group authorized to operate a University Vehicle (including rental vehicles) is required to follow, at a minimum, the procedures outlined below (as applicable).

Each department shall designate an individual within the department with the responsibility to ensure that each University Vehicle is properly maintained by the department and/or according to the lease or rental agreement. That individual's responsibilities include the following:

- A. Ensure that only those individuals who have met the eligibility requirements are permitted to operate a University Vehicle.
- B. Provide annual MVR release forms to Human Resources.
- C. Establish an ignition key control system and include the following:
 1. Require operators to ensure that vehicles are operational and all safety features are functional before driving.
 2. The department conducts comprehensive vehicle inspections at least once every three months.

3. Authorize a responsible individual or other control mechanism to maintain ignition keys and review the daily log.
 4. Maintain an operational log of all persons within the department who operate a University Vehicle.
- D. Each University Vehicle must be properly maintained by the department and/or according to the lease agreement, if applicable. If an accident occurs, all accident damage must be reported, appraised by the insurance carrier, and reasonably repaired, if necessary.
- E. Departments are responsible for ensuring that the materials listed below are maintained in each University Vehicle:
1. Vehicle Registration (a copy should be retained in the department).
 2. Insurance Identification Card (obtained from Procurement Services).

ACCIDENT RESPONSE

In the event of an accident involving a University Vehicle, the affected department shall do the following:

- A. Ensure that the driver follows accident response procedures, including immediately reporting any accident to University Police and their supervisor.
- B. Contact University Police within 24 hours of the accident.
- C. Notify Procurement Services within 24 hours of the accident.

AUTOMOBILE INSURANCE DEDUCTIBLE

In the event of an accident to a University Vehicle, the responsible department will pay the deductible amount for damages to a University Vehicle.

PURCHASING, LEASING OR RENTING A VEHICLE; REGISTRATIONS; SELLING VEHICLES

All vehicle purchases and leases must be processed through the Office of Procurement Services.

Office of Procurement Services Responsibilities

- A. Procurement Services is responsible for accident investigation with University Police and subrogation of claims.
- B. Procurement Services is responsible for maintaining records and analysis of incidents.
- C. Procurement Services maintains current University Vehicle listings.
- D. Procurement Services is responsible for signing any lease, contract or vehicle title.
- E. Procurement Services is responsible for the sale of any University Vehicle.

University Police Responsibilities

- A. University Police shall forward any incident reports involving University Vehicles to Procurement Services within 24 hours of receiving the report from the driver or responding police department.

- B. University Police and Procurement Services will work together in the investigation of University Vehicle claims.
- C. University Police and Facilities Management will inspect all University Vehicles involved in an accident and submit a report of their findings to Procurement Services.

VI. COMMITTEE

A committee consisting of a representative from Human Resources, Legal Affairs, and the driver's department (or hiring manager) will review results from MVR reports, ongoing reports of driving accidents/infractions, and violations of this policy to determine if any loss of driving privileges or other employment action is warranted.

VII. EXCEPTIONS

Personal Vehicles Used for University Business

When an employee is using their personal vehicle for official University business, the employee's insurance is primary. The University's insurance would be excess/secondary only for liability beyond what the employee's insurance covers. Physical damage to an employee's vehicle while driven on official University business is not covered by the university's insurance. The University does not pay any out-of-pocket expenses for physical damage or any portion of an employee's deductible.

VIII. TRAINING

A driver's safety program selected by the University will be provided by the University. This training program must be completed prior to operating any University Vehicle.

XII. REFERENCES AND RELATED MATERIALS

Related Policies

[Workers' Compensation](#)

Revision history

REVISION TYPE	MONTH/YEAR APPROVED
New Policy	

MOTOR VEHICLES - UNIVERSITY

PRESIDENTIAL APPROVAL

President	
Signature	<i>A-h Vaidya</i>
Date	<i>3-29-2022</i>
Ashish K. Vaidya	

BOARD OF REGENTS APPROVAL

BOARD OF REGENTS (IF FORWARDED BY PRESIDENT)	
<input type="checkbox"/> This policy was forwarded to the Board of Regents on the Presidential Report (information only) . Date of Board of Regents meeting at which this policy was reported: ____/____/____.	
<input type="checkbox"/> This policy was forwarded to the Board of Regents as a Presidential Recommendation (consent agenda/voting item) .	
<input type="checkbox"/> The Board of Regents approved this policy on ____/____/____. (Attach a copy of Board of Regents meeting minutes showing approval of policy.)	
<input type="checkbox"/> The Board of Regents rejected this policy on ____/____/____. (Attach a copy of Board of Regents meeting minutes showing rejection of policy.)	
SECRETARY TO THE BOARD OF REGENTS	
Signature	Date
Tammy Knochelmann	

RECOMMENDATION:

That the attached organizational chart receives the Board of Regents approval.

BACKGROUND:

The attached organizational chart reflects all NKU Administrative updates through June 15, 2022. The reporting lines listed are for Director level and above, but include; individuals who directly report to the President; Department Chairs under Academic Affairs; Coaching areas under Intercollegiate Athletics; and the Manager of the Bookstore/Barnes & Noble and Food Services/Chartwells, which are separate entities from the University.

NORTHERN KENTUCKY UNIVERSITY ORGANIZATIONAL STRUCTURE¹

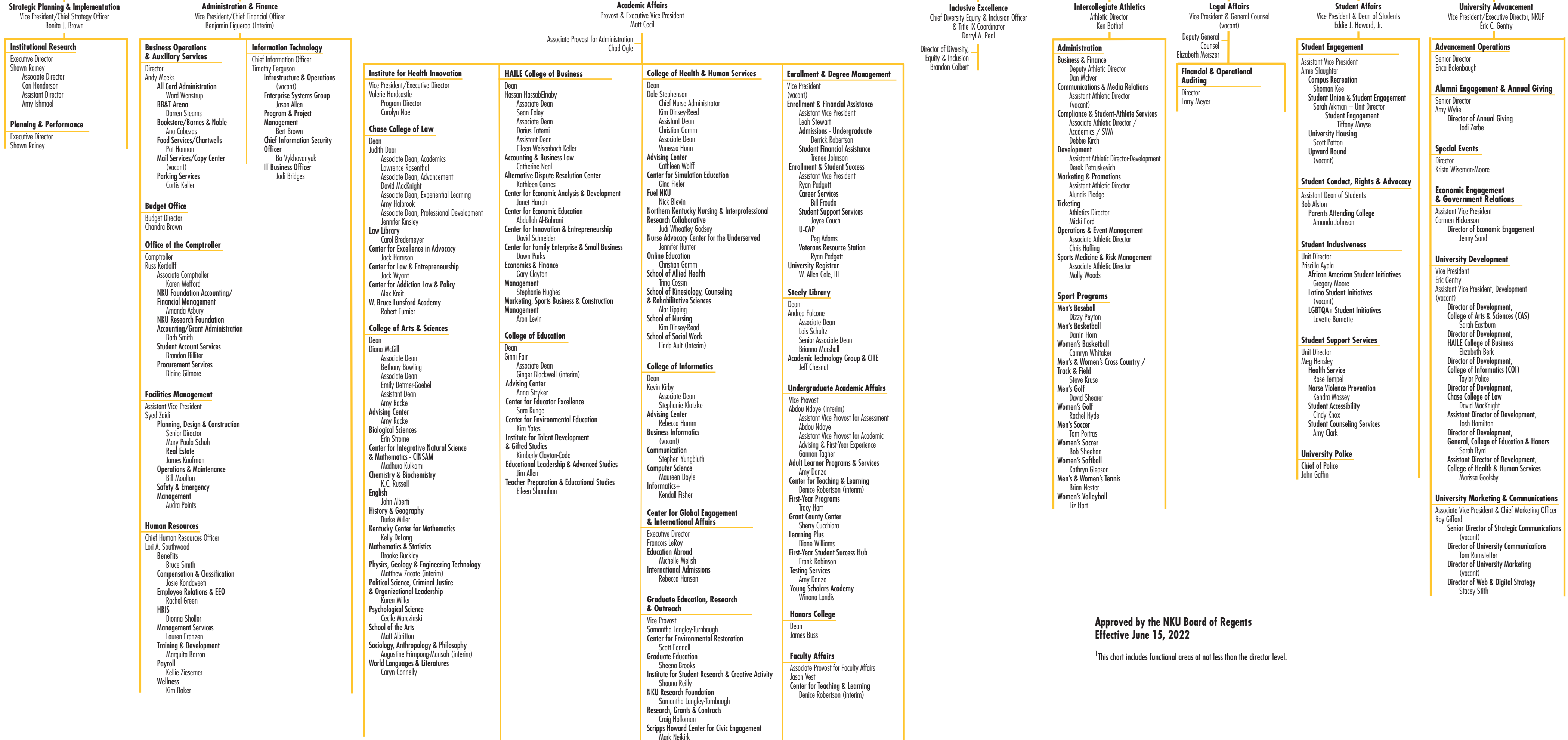
BOARD OF REGENTS

Andr  R. Ward (Chair), Normand G. Desmarais (Vice Chair), Gregory S. Shumate (Secretary), Michael Baranowski, Richard A. Boehne, Aliya Cannon, Cori Henderson, Ashley F. Himes, Ken Perry, Elizabeth Thompson, Kara Williams

PRESIDENT

Ashish K. Vaidya

Executive Assistant to the President & Secretary to the Board of Regents: Tammy Knochelmann



Approved by the NKU Board of Regents
Effective June 15, 2022

¹This chart includes functional areas at not less than the director level.

RECOMMENDATION:

The Board of Regents officially hereby accepts contributions totaling **\$1,311,021** received by the NKU Foundation Inc. for the benefit of Northern Kentucky University during the period February 1, 2022 through April 30, 2022 per the below list.

BACKGROUND:

At the March 12, 2014 Board Meeting, a major gift policy was approved by the Regents raising the level of major gifts submitted for review and acceptance by the Board to \$25,000. Contributions of \$25,000 or more for the period 2/1/22 through 4/30/22 are itemized below.

Contributions of \$25,000 or more from February 1, 2022 – April 30, 2022				
Name	Gift Date	Fund Description	Amount	Gift Type
Emerson L. Brumback	3/16/2022	Brumback Planned Gift	\$500,000.00	Planned Gift
Greta H. Walker	3/31/2022	Christopher R. Walker STEM Endowed Scholarship	\$150,000.00	Pledge
Nathaniel G. Smith	2/24/2022	Appalachian Scholarship Endowment	\$150,000.00	Pledge
Chase College Foundation	2/28/2022	Chase Foundation Scholarships	\$100,000.00	Pledge
Waters Corporation	3/22/2022	University CAS	\$50,000.00	Gift-in-Kind
Stephen E. Newman	3/2/2022	College of Arts & Sciences	\$50,000.00	Cash
Ashish K. Vaidya	2/14/2022	Ashish and Nita Vaidya Fund for Mental Health and Student Engagement	\$50,000.00	Pledge
Chase College Foundation	2/28/2022	Center for Law and Entrepreneurship Ohio Programs	\$45,000.00	Pledge
Jane and Terry Garrigan Fund of the GCF	2/7/2022	Jane, Terry & Doug Garrigan Scholarship Endowment	\$30,787.00	Cash
Jane and Terry Garrigan Fund of the GCF	2/28/2022	Jane, Terry & Doug Garrigan Scholarship Endowment	\$30,234.00	Cash
Timothy Schigel	2/24/2022	CIE Experiential Learning	\$30,000.00	Pledge
John J. and Mary R. Schiff Foundation	4/20/2022	NKU Fund for Excellence	\$25,000.00	Cash
Derek A. Fields	3/16/2022	Men's Basketball Excellence Fund	\$25,000.00	Pledge
Jeffrey D. Egger	3/16/2022	Carolyn Franxman Memorial Scholarship	\$25,000.00	Pledge
Chase College Foundation	2/28/2022	Judge Norbert A. Nadel Endowed Scholarship	\$25,000.00	Pledge
Thomas S. Moore	2/15/2022	Mark Dulaney Memorial Cross Country Scholarship Endowment	\$25,000.00	Pledge
		TOTAL	\$1,311,021.00	

RECOMMENDATION:

The Board of Regents hereby approves the following naming actions:

- (1) The naming of an endowed scholarship to support a LIFT scholarship for undergraduate students with demonstrated financial need as determined by the Free Application for Federal Student Aid (FAFSA) and who upon their initial consideration for the scholarship are full-time, first-generation freshmen from eastern KY/Appalachia. “Appalachian Scholarship”
- (2) The naming of a scholarship to support children of NKU staff. “Northern Kentucky Staff Scholarship Fund for Children of NKU Staff”
- (3) The naming of a scholarship to support an incoming freshman student planning to study at the Haile College of Business, who demonstrates financial need as determined by the Free Application for Federal Student Aid (FAFSA). The student recipient must be a graduate of Simon Kenton High School. “Carolyn Franxman Memorial Scholarship”
- (4) The naming of an endowed scholarship to support a LIFT scholarship for undergraduate students with demonstrated financial need as determined by the Free Application for Federal Student Aid (FAFSA) and who upon their initial consideration for the scholarship are full-time, first-generation freshmen pursuing studies in a STEM Major. “Christopher R. Walker STEM Endowed Scholarship”

BACKGROUND:

Naming actions in connection with private gifts are governed by NKU Administrative Regulation-II-4.0-2, section 2.2. NKU’s Naming Policy provides for naming opportunities in consideration of a major contribution to the university. The policy allows flexibility in determining the level of contribution appropriate for each naming action, enabling each gift to be judged on its own merit.

After careful consideration by university officials and unanimous support by the University Naming Committee, it was recommended to offer the following naming recognitions.

- (1) The university has received a gift to support a LIFT scholarship for undergraduate students (1) with demonstrated financial need as determined by the Free Application for Federal Student Aid (FAFSA); (2) who upon their initial consideration for the scholarship are full-time, first-generation freshmen from eastern KY/Appalachia and, (3) who agree to adhere to the specific requirements of the Lifelong Investment in Future Transformation (LIFT) Scholars Program.

Donor: Nathan G. Smith and Mary Lee Chance Smith
Naming Gift: \$150,000
Naming Recognition: Appalachian Scholarship

Nathan G. Smith and Mary Lee Chance Smith established the Appalachian Scholarship to support undergraduate students from eastern Kentucky and Appalachia. They want to help students whose opportunities are limited but have the drive to receive a college education. As an eastern Kentucky native and NKU graduate himself, Nathan Smith hopes recipients of this scholarship will look back after graduation and want to continue the cycle of giving themselves.

(2) The university has received a gift to support a scholarship for children of NKU staff.

Donor: Sara Sidebottom

Naming Gift: \$15,000

Naming Recognition: Northern Kentucky Staff Scholarship Fund for Children of NKU Staff

This scholarship was started with a specific bequest from Sara Sidebottom as a part of her last will and testament. Sara served NKU for two decades from May 1996 to July 2016. She spent 16 years as NKU's General Counsel and was an alumna of the Chase College of Law.

(3) The university has received a gift that will establish a memorial scholarship fund in the name of Carolyn Franxman. This scholarship will support an incoming freshman student planning to study at the Haile College of Business, who demonstrates financial need as determined by the Free Application for Federal Student Aid (FAFSA). The student recipient must be a graduate of Simon Kenton High School.

Donor: Monica and Jeff Egger

Naming Gift: \$25,000

Naming Recognition: Carolyn Franxman Memorial Scholarship

Monica Egger is on the Dean's Advisory Board for the Haile College of Business. She has been wanting to start a scholarship in her mother's memory for some time now. Her mom really loved to help people, so she wants to be able to pass that on in some small way.

(4) The university has received a gift that will support a LIFT scholarship for undergraduate students (1) with demonstrated financial need as determined by the Free Application for Federal Student Aid (FAFSA); (2) who upon their initial consideration for the scholarship are full-time, first-generation freshmen pursuing studies in a STEM Major; and, (3) who agree to adhere to the specific requirements of the Lifelong Investment in Future Transformation (LIFT) Scholars program.

Donor: Greta Hoffman Walker

Naming Gift: \$150,000

Naming Recognition: Christopher R. Walker STEM Endowed Scholarship

Greta Hoffman Walker established the Christopher R. Walker STEM Endowed Scholarship to honor her husband, Christopher Walker, who passed away in 2021.

RECOMMENDATION:

That the following amendment to the Faculty Policies and Procedures Handbook receive Board of Regents approval.

BACKGROUND:

The senate voted to approve these recommended changes to the handbook at the December 17, 2021 meeting.

PROPOSAL:

These amendments are needed to clarify the requirements for scholarly/creative activity and service for promotion to associate professor and professor. These amendments would affect Section 5.1 of the current NKU Faculty Handbook.

Current Faculty Handbook Language:

5. PROMOTION

5.1 QUALIFICATIONS

In order to be promoted to a particular rank, the person seeking promotion must meet the requirements set forth in the sections that follow. In evaluating teaching effectiveness, scholarly and creative activity, and institutional and public service, the criteria established in Section 3, Evaluation, shall be applied.

5.1.1. PROMOTION TO ASSISTANT PROFESSOR

A person who is appointed as instructor and who completes the appropriate terminal degree as set forth in the initial contract of appointment and who is making satisfactory progress toward grant of tenure may be promoted to assistant professor effective with the next academic year (see Section 1.9.2., Assistant Professor).

5.1.2. PROMOTION TO ASSOCIATE PROFESSOR

A candidate for promotion to associate professor must hold an appropriate terminal degree, and must, in order of importance, be judged effective, as shown by appropriate evidence, in teaching, in continuing scholarly and creative activity, and in continuing institutional and public service.

5.1.3. PROMOTION TO PROFESSOR

A candidate for promotion to professor must hold the appropriate terminal degree. In order of importance, the candidate must be judged very effective (as shown by appropriate evidence) in teaching, in continuing high-quality scholarly and creative activity, and in continuing significant institutional and public service, and must have attained professional recognition at the regional, national, or international level.

Proposed Amendment:

5. PROMOTION

5.1 QUALIFICATIONS

In order to be promoted to a particular rank, the person seeking promotion must meet the requirements set forth in the sections that follow. In evaluating teaching effectiveness, scholarly and creative activity, and institutional and public service, the criteria established in Section 3, Evaluation, shall be applied.

5.1.1. PROMOTION TO ASSISTANT PROFESSOR

A person who is appointed as instructor and who completes the appropriate terminal degree as set forth in the initial contract of appointment and who is making satisfactory progress toward grant of tenure may be promoted to assistant professor effective with the next academic year (see Section 1.9.2., Assistant Professor).

5.1.2. PROMOTION TO ASSOCIATE PROFESSOR

A candidate for promotion to associate professor must hold an appropriate terminal degree, and must, in order of importance, be judged effective, as shown by appropriate evidence, in teaching, in ~~continuing~~ continued scholarly and creative activity, and in ~~continuing~~ continued institutional and public service.

5.1.3. PROMOTION TO PROFESSOR

A candidate for promotion to professor must hold the appropriate terminal degree. In order of importance, the candidate must be judged very effective (as shown by appropriate evidence) in teaching, in ~~continuing~~ continued high-quality scholarly and creative activity, and in ~~continuing~~ continued significant institutional and public service, and must have attained professional recognition at the regional, national, or international level.

RECOMMENDATION:

That the following amendment to the Faculty Policies and Procedures Handbook receive Board of Regents approval.

BACKGROUND:

The senate voted to approve these recommended changes to the handbook at the December 17, 2021 meeting.

PROPOSAL:

These amendments are needed to reconcile Appendix A of the Faculty Handbook to the updated university “Administrators Returning to Faculty” policy. These amendments would affect Appendix A of the current NKU Faculty Handbook.

Current Faculty Handbook Language:

APPENDIX A

POLICY ON ADMINISTRATORS RETURNING TO FACULTY STATUS

An administrator with faculty tenure who is not covered by the Faculty Handbook or the Chair’s Handbook may return to faculty status by resigning his/her position and having the resignation accepted by the appropriate vice president or the president in the case of vice presidents. The following conditions are applicable:

An administrator who has less than five (5) years of service may return to faculty status at a salary base to be determined according to the appropriate discipline and rank.

After five years of service as an administrator:

1. An administrator will be granted a one-semester’s paid leave to prepare him/herself for other service to the University such as classroom teaching, special projects, etc. A description of the proposed project will be required to receive this leave, followed by a report on the project upon return to the University.
2. The administrator’s salary will be reduced by 15 percent and his/her contract written for a ten-month period (if appropriate).
3. Any unused vacation days will be calculated and paid to the Administrator at the date of his/her last working day in an administrative capacity.

If an administrator has served in such a capacity for more than ten (10) years, he/she may be granted a full year of paid leave; the conditions listed above in Items 1, 2, and 3 will apply.

Proposed Amendment:

APPENDIX A

POLICY ON ADMINISTRATORS RETURNING TO FACULTY STATUS

Administrators (see Definitions in Section III of the “Administrators Returning to Faculty” university policy) with faculty tenure who are not covered by the Faculty or Department Chair Handbook or contract may return to faculty status by resigning their position and having it accepted by the appropriate Vice President or the President in the case of Vice Presidents. The following conditions apply:

1. An Administrator may return to faculty status at a salary based on the Administrator’s academic and administrative experience, accomplishments, expertise, academic rank and standing in the discipline and the functions the Administrator will be expected to perform upon return to the faculty. In addition, the Administrator’s salary will be within the salary range of faculty of the same rank in the Administrator’s academic unit and shall be no higher than the highest faculty salary in that academic unit. Subsequent salary increases shall be based on annual performance evaluation as provided for in the Faculty Handbook. The individual’s contract will be written for a nine-month period (if appropriate) and be subject to the recommendation of the Provost and approval by the President.
2. If an Administrator has at least five years of service as an administrator, an Administrator will be granted a one-semester paid leave to prepare for other service to the University such as classroom teaching or special projects. A description of the proposed project will be required to receive this leave, followed by a report on the project to be submitted to the Provost, or the President in the case of Vice Presidents, upon return to the University.
3. Any unused vacation days will be calculated and paid to the Administrator at the date of the last working day in an administrative capacity.

An Administrator who has served in such capacity for more than ten (10) years may be granted a full year of paid leave, and the conditions in items 2 and 3 above will apply.

Any Administrator who receives paid leave after returning to the faculty must reimburse the University for the leave if the Administrator does not remain in a faculty position within the University for at least one (1) year.

RECOMMENDATION:

That a Master's Degree in Educational Leadership, School Principal, All Grades, as outlined in the accompanying proposal, be approved for immediate implementation.

BACKGROUND:

The MAEd. in Educational Leadership degree is a planned thirty-hour program leading to school principal certification in Kentucky. This degree program is to train and develop excellent teachers for administrative positions as elementary, middle, and secondary school principals as well as P-12 Supervisors of Instruction. For many years, NKU's school principal certification program was delivered at the master's level. In 2010, changes in Kentucky regulations required principal certification programs at the post-master's level. As a result, our master's level program was phased out and a new program was approved (our current Education Specialist degree program leading to Kentucky principal certification). In 2020, Kentucky regulations changed, once again, and programs are allowed to offer principal certification programs at the master's level. Hence, our proposed MAEd in Educational Leadership degree program will supplement the current Education Specialist (Ed.S.) in Educational Leadership degree program as an additional pathway for those seeking principal certification. Our current Education Specialist (EdS)– School Principal P-12 Level I and II, Supervisor of Instruction-Level I and II were updated and approved by EPSB in 2018 and again in 2021 – to demonstrate compliance with 16 KAR 3:090 (alignment to new leadership standards). The courses from the new MAEd in Educational Leadership program will be cross-listed with those from the existing Education Specialist in Educational Leadership as the core requirements for KY school principal certification will be the same.

The MAEd. in Educational Leadership degree is a planned thirty-hour program leading to school principal certification in Kentucky. This degree program is to train and develop excellent teachers for administrative positions as elementary, middle, and secondary school principals as well as P-12 Supervisors of Instruction. For many years, NKU's school principal certification program was delivered at the master's level. In 2010, changes in Kentucky regulations required principal certification programs at the post-master's level. As a result, our master's level program was phased out and a new program was approved (our current Education Specialist degree program leading to Kentucky principal certification). In 2020, Kentucky regulations changed, once again, and programs are allowed to offer principal certification programs at the master's level. Hence, our proposed MAEd in Educational Leadership degree program will supplement the current Education Specialist (Ed.S.) in Educational Leadership degree program as an additional pathway for those seeking principal certification. Our current Education Specialist (EdS)– School Principal P-12 Level I and II, Supervisor of Instruction-Level I and II were updated and approved by EPSB in 2018 and again in 2021 – to demonstrate compliance with 16 KAR 3:090 (alignment to new leadership standards). The courses from the new MAEd in Educational Leadership program will be cross-listed with those from the existing Education Specialist in Educational Leadership as the core requirements for KY school principal certification will be the same.

The NKU MAEd in Educational Leadership program is aligned with NKU's mission and strategic goals. We believe our new program will advance the NKU Strategic Goal "Access" (*NKU will expand programs, services, and delivery options to increase access and become a preferred destination for learners across the Commonwealth of Kentucky, the nation, and the world*) because it will supplement our current Education Specialist (Ed.S.) in Educational Leadership degree program as an additional pathway for those seeking principal certification. In expanding access to the school principalship, we hope to address the school principal shortage issue facing many of the school districts across the commonwealth, particularly in many of our urban schools. Additionally, we believe our new program will support the NKU Strategic Goal "Completion" (*NKU will align the institution so more learners, particularly first-generation, post-traditional, low-income, and under-represented individuals, earn highly valued degrees, certificates, and credentials*) because the direct involvement of regional school principals will assure access to course work and field experiences that are rigorous and relevant to district needs, and responsive to our students' needs and professional growth. Such collaboration will support our candidates throughout the program and once they become new school leaders.

A copy of the Full Proposal is attached.

Department of Educational Leadership and Advanced Studies - Educational Leadership, School Principal, All Grades

2022-2023 Catalog - PROGRAM - New Major (Step 2) - Full Proposal

ACALOG REQUIRED FIELDS

Select *Program* below.

Shared Cores are available in Acalog for shared information in program curriculum.

Type of Program* Program
 Shared Core

Status* Active-Visible

Determine Substantive Change Status

- (Check all that apply) More than 50% of the content for this program needs to be developed.
 This program requires new faculty before it can start.
 This program requires new equipment/labs before it can start.
 This program will be offered at an off-campus site
 This is a completer program.

Did you check any of the boxes for the statements above?* Yes No

If you answered Yes, this program may be a substantive change.

Please contact the SACSCOC Liaison, Abdou Ndoye at ndoyea2@nku.edu or (859) 572-5379 for further instructions.

For additional information about types of substantive changes, please see the document at [Substantive Change Form](#).

BASIC INFORMATION

All actions in the approval of new programs for public institutions are subject to a stipulation regarding the program's ability to attain specified goals that have been established by the institution and approved by the Council on Postsecondary Education (the Council). At the conclusion of an appropriate period of time, the program's performance shall be reviewed by Council staff following criteria established in the Council's Academic Programs Policy.

College*	College of Education
Department*	Department of Educational Leadership and Advanced Studies
Program Name*	Educational Leadership, School Principal, All Grades
Degree Level*	Master
Degree Designation*	Master of Arts
CIP Code (for assistance with CIP Code contact the Curriculum Coordinator in Undergraduate Academic Affairs.)	13.0401
Is this program an Advanced Practice Doctorate?*	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Proposed Implementation / Start Date*	08/01/2022

Description*

The MAEd. in Educational Leadership degree is a planned thirty-hour program leading to school principal certification in Kentucky. This degree program is to train and develop excellent teachers for administrative positions as elementary, middle, and secondary school principals as well as P-12 Supervisors of Instruction. For many years, NKU's school principal certification program was delivered at the master's level. In 2010, changes in Kentucky regulations required principal certification programs at the post-master's level. As a result, our master's level program was phased out and a new program was approved (our current Education Specialist degree program leading to Kentucky principal certification). In 2020, Kentucky regulations changed, once again, and programs are allowed to offer principal certification programs at the master's level. Hence, our proposed MAEd in Educational Leadership degree program will supplement the current Education Specialist (Ed.S.) in Educational Leadership degree program as an additional pathway for those seeking principal certification. Our current Education Specialist (EdS)– School Principal P-12 Level I and II, Supervisor of Instruction–Level I and II were updated and approved by EPSB in 2018 and again in 2021 – to demonstrate compliance with 16 KAR 3:090 (alignment to new leadership standards). The courses from the new MAEd in Educational Leadership program will be cross-listed with those from the existing Education Specialist in Educational Leadership as the core requirements for KY school principal certification will be the same.

INSTITUTIONAL CONTACT INFORMATION

Name of Program Director* Ginger Blackwell

Title Interim Associate Dean

Email Address blackwellg1@nku.edu

Phone Number: 859-572-6320

REQUIRED CONDITIONAL QUESTIONS FOR INTERNAL NKU APPROVALS

Undergraduate or Graduate Program?* Undergraduate Graduate

Does this proposal require TEC approval?* Yes No

OVERVIEW

1. Provide a brief description of the program with its estimated date of implementation. *

The MAEd. in Educational Leadership degree is a planned thirty-hour program leading to school principal certification in Kentucky. This degree program is to train and develop excellent teachers for administrative positions as elementary, middle, and secondary school principals as well as P-12 Supervisors of Instruction. For many years, NKU's school principal certification program was delivered at the master's level. In 2010, changes in Kentucky regulations required principal certification programs at the post-master's level. As a result, our master's level program was phased out and a new program was approved (our current Education Specialist degree program leading to Kentucky principal certification). In 2020, Kentucky regulations changed, once again, and programs are allowed to offer principal certification programs at the master's level. Hence, our proposed MAEd in Educational Leadership degree program will supplement the current Education Specialist (Ed.S.) in Educational Leadership degree program as an additional pathway for those seeking principal certification. Our current Education Specialist (EdS)– School Principal P-12 Level I and II, Supervisor of Instruction–Level I and II were updated and approved by EPSB in 2018 and again in 2021 – to demonstrate compliance with 16 KAR 3:090 (alignment to new leadership standards). The courses from the new MAEd in Educational Leadership program will be cross-listed with those from the existing Education Specialist in Educational Leadership as the core requirements for KY school principal certification will be the same.

Does this program have any tracks (undergraduate) or concentrations (graduate)?

Yes No

If yes, please add at least one program track (undergraduate) or concentration (graduate) item.

2. Describe how the new program is consistent with the mission and goals of the institution. *

The NKU MAEd in Educational Leadership program is aligned with NKU's mission and strategic goals. We believe our new program will advance the NKU Strategic Goal "Access" (*NKU will expand programs, services, and delivery options to increase access and become a preferred destination for learners across the Commonwealth of Kentucky, the nation, and the world*) because it will supplement our current Education Specialist (Ed.S.) in Educational Leadership degree program as an additional pathway for those seeking principal certification. In expanding access to the school principalship, we hope to address the school principal shortage issue facing many of the school districts across the commonwealth, particularly in many of our urban schools. Additionally, we believe our new program will support the NKU Strategic Goal "Completion" (*NKU will align the institution so more learners, particularly first-generation, post-traditional, low-income, and under-represented individuals, earn highly valued degrees, certificates, and credentials*) because the direct involvement of regional school principals will assure access to course work and field experiences that are rigorous and relevant to district needs, and responsive to our students' needs and professional growth. Such collaboration will support our candidates throughout the program and once they become new school leaders.

3. Is an approval letter from Education

Yes No

4. Is there a specialized accrediting agency related to this program?

Yes No

-- If Yes, identify the accreditor.

Council for Accreditation for Educator Preparation

-- If Yes, will accreditation be sought?

Yes No

5. Does this program have a clinical component?

Yes No

-- If Yes, discuss the nature, appropriateness, and availability of clinical sites.

Candidates in the NKU MAED Educational Leadership program will participate in a variety of school-based experiences that range from observing to participating, to leading. For example, candidates in EDA 706 (Principal as Educational Leader: Designing Curriculum) will focus on increasing student learning through effective leadership strategies. They will observe their mentor principals, actively participate by collecting and analyzing authentic student work, and lead staff by using current research and best practices to develop intervention plans. This continuum of school-based experiences is evident throughout the program, including five one-hour courses specifically devoted to work in the field. These administrators will work with the candidates and the schools to ensure that the field experiences are rigorous and relevant to district needs.

In addition to the fieldwork, each candidate will conduct year-long school-based research through a capstone project. The capstone project will allow each candidate to explore and lead an independent project under the close supervision of a local school administrator, an NKU faculty member, and a program leader. The project may take many forms, from a substantial research paper to a significant creative project. The capstone project will reflect intellectual rigor and a pursuit of excellence. Candidates will be required to present the highlights of their capstone project to their faculty, School-Based Councils, and/or district-level administrators. Finally, candidates will defend their capstone projects to a panel composed of NKU faculty and the Advisory Council.

6. Describe the rationale and need for the program to include how the institution determined need. *

For many years, NKU's school principal certification program was delivered at the master's level. In 2010, changes in Kentucky regulations required principal certification programs at the post-master's level. As a result, our master's level program was phased out and a new program was approved (our current Education Specialist degree program leading to Kentucky principal certification). In 2020, Kentucky regulations changed, once again, and programs are allowed to offer principal certification programs at the master's level. Hence, our proposed MAEd in Educational Leadership degree program will supplement the current Education Specialist (Ed.S.) in Educational Leadership degree program as an additional pathway for those seeking principal certification. Our current Education Specialist (EdS)– School Principal P-12 Level I and II, Supervisor of Instruction Level I and II were updated and approved by EPSB in 2018 and again in 2021 – to demonstrate compliance with 16 KAR 3:090 (alignment to new

OBJECTIVES and CURRICULUM

The curriculum should be structured to meet the stated objectives and student learning outcomes of the program.

1. Provide specific programming goals (objectives) *

- To collaborate with our Principal Preparation Advisory Council composed of school district administrators;
- To work with area districts to identify and recruit the best candidates to be trained to become P-12 assistant principals and/or principals;
- To work with our Advisory Council to co-design and co-deliver classes that are relevant to district work;
- To provide field experiences that give candidates the opportunity to observe, participate and lead;
- To develop capstone projects that inform the school and district of relevant research to help them be successful.

1a. Provide specific student learning outcomes for the program.

704/705 Understands the dispositions, content knowledge, and pedagogy of effective teachers; Understands strategies to reinforce norms of behavior within a school culture conducive to student learning and achievement; Understands how data can be used to influence and inform school culture; Understands the importance of modeling a personal and professional code of ethics; Understand the importance of diversity in developing and implementing the curriculum. 706/707 Understand the processes to align, audit, monitor, and evaluate curriculum; Understand how to design course schedule(s) and sequences that provide rigorous programs accessible by all students; Understand the strategies and structures to support improvements in literacy and numeracy as the priority in a well-rounded curriculum; Understand the importance of diversity in developing and implementing curriculum; Understand learning interventions to address skill deficits and learning needs of students; Understand the process of providing multiple opportunities to learn by regrouping students, re-teaching lessons, and modifying strategies based on formal and informal assessments; Understand the appropriate use of varied research-based instructional strategies; Understand the appropriate use of technology in instructional settings. 708/709 Understand the connection between national, state, district, school and classroom assessments impact on curriculum and instruction Understand how to use the results of multiple assessments to provide meaningful feedback on learning; Know a variety of protocols to promote teacher collaboration in analyzing student work; Understand how to use data to prioritize decisions and drive change Understand the importance of monitoring classroom assessments to inform instructional practice; Understand how to conduct and interpret research to improve student performance Understand the need to identify and remove barriers to student learning 711/712 Understand the importance of aligning the staff recruitment and selection process with the diverse needs of the school, school mission, vision, and school improvement plan Understand effective classroom observations techniques and teacher conferencing methods Understand theories and research underlying effective professional development Understand laws and policies that govern human resources Demonstrates a commitment to learning. 713/714 Understands the importance of diversity in developing and implementing curriculum; Understands strategies to build partnerships with community stakeholders; Understands strategies to leverage multiple resources to improve student learning and achievement; Understands and considers the prevailing values of the diverse community; Understands how to assess family and community concerns, expectations and needs; Understands how the community environment in which schools operate can be influenced on behalf of all students and their families; Understands the importance of being engaged in the larger community outside of the local school; Understands the district protocol for accessing additional external resources; Understands how to allocate and integrate district resources available for addressing all student needs; Understands how to leverage district resources for school improvement; Understands the importance of monitoring and evaluating district resources based on changing student needs; Understand the human or dispositional elements that allow P-12 principals to foster higher levels of performance. 715 Plan how to develop relationships with families Develop and describe partnerships with community stakeholders to leverage resources to support shared goals and objectives. Identify stakeholders who are representative of the community served by the school. Describe how to work collaboratively to assess the concerns, needs, and issues of families served by their school Describe how to monitor resource allocation and program implementation to assess how to adapt to make it more effective. 716 Understand how to apply legal requirements, state and district personnel policies and procedures. Understand the responsibility of school principals in school finance. Understand the importance of treating all individuals with fairness, dignity and respect. Understand the importance of a commitment to equity and diversity. Understand the importance of modeling a personal and professional code of ethics. Understand case law that has laid the foundation for special education, due process, student rights, and the separation of church and state. Understand the legal responsibilities of the Education Professional Standards Board and the Kentucky Department of Education Understand the federal laws that relate to Title programs, free and reduced lunch. Understand the responsibility of training faculty and staff in testing ethics. 791/792 Develop a thorough understanding of action research from an educational leadership perspective. Understand the action research process. Develop a plan for conducting action research in your school (action research proposal). Develop an understanding of qualitative and quantitative data collection techniques. Demonstrate proficiency in data analysis techniques. Develop an action plan for change. Effectively communicate the results of the action research.

2. Describe how the student learning outcomes for the program will be assessed?*

The following anchor assessments address our candidates' ability to advocate, nurture, and sustain a school culture that promotes high levels of learning:

- Anchor Assessment #1: Curriculum Leadership Improvement Plan and Project
- Anchor Assessment #2: Assessing the Instructional Program and Monitoring Student Performance
- Anchor Assessment #4: Building Culture and Community

Data from individual candidate submissions will be monitored and analyzed as part of the continuous assessment of candidates and program quality. Details of the ongoing program evaluation and transition points will be discussed in the next section.

Manage a school for efficiency, accountability, and safety

Additionally, the following anchor assessments address our candidates' ability to manage a school for efficiency, accountability, and safety:

- Anchor Assessment #3: Securing and Developing Staff
- Anchor Assessment #5: Creating Organizational Structures and Operations
- Anchor Assessment #6: Leveraging Community Systems and Resources

In addition to the formative assessments listed in the syllabi, the summative anchor assessments, and the capstone project, our program also addresses our candidates' dispositions in order to help them understand the human and dispositional elements that will allow P-12 principals to foster higher levels of performance. In the first semester, candidates will complete the Disposition and Professional Behaviors Checklist for Educational Leaders. Their school mentor and a critical friend will also complete the checklist. From this data, each candidate will create an action plan that includes professional and personal goals. This process will be completed again during the final semester of the program as we collaborate with candidates in assessing their progress and planning for their future leadership roles.

Includes a Plan for a Capstone Project

Each candidate in the program will conduct year-long school-based research through a capstone project. The capstone project will allow each candidate to explore and lead an independent project under the close supervision of a local school administrator, an NKU faculty member, and a program leader. The project may take many forms, from a substantial research paper to a significant creative project. The capstone project will reflect intellectual rigor and a pursuit of excellence. Candidates will be required to present the highlights of their capstone project to their faculty, School-Based Councils, and/or district-level administrators. Finally, candidates will defend their capstone projects to a panel composed of NKU faculty and the Advisory Council.

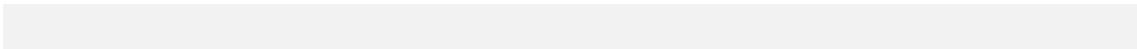
If you wish to upload supporting documents for student learning outcomes, please upload them by going to the tab to the right with the paperclip and word Files.

3. Highlight any distinctive qualities of this proposed program.

The new MAEd in Educational Leadership program has a distinct quality as it is relevant to the work of principals in our region as assured through the collaborative work of our Advisory Council consisting of NKU faculty and administrators from each of the sixteen districts in Northern Kentucky. Using best practices from research, new Professional Standards for Educational Leaders (PSEL, 2017), and the combined experience of our advisory council and program faculty, courses and outcomes were co-designed to meet the needs of principals in the school districts. The Advisory Council identified over forty topics to include in the principal preparation courses and field experiences. The Advisory Council's work led to the co-designed courses and complementary fieldwork for six classes that will be co-taught by university faculty and district administrators.

4. Describe admissions and graduation requirements for the program.*

- Bachelor's degree with a GPA of 3.0 or higher.
- Three (3) years of documented teaching experience in a public school or a nonpublic school that meets state performance standards as established in KRS 156.160.
- Three letters of recommendation attesting to the candidate's leadership skills including one from the candidate's principal; the other two letters can be from an assistant principal, academic coach, department head, grade level leader, mentor or university professor.
- Complete program admissions folio including district agreement of support.



Please provide the total number of hours required for the degree:

Total number of hours required for degree 30

Number of hours in degree program core 30

Number of hours in track (undergraduate) or concentration (graduate). N/A

Number of hours in guided electives N/A

Number of hours in free electives N/A

6. CPE requires we upload the curriculum in their Excel template. [Click here to download the course template.](#) All Course Descriptions must be included in the template. Once you have completed this template attach the document using the tab to the right with the paperclip / Files option.

You will also need to enter the courses into the Prospective Curriculum field below.

Attached* I have attached a completed copy of the CPE course lists by curricular headings template.

Follow the directions below to add/create proposed curriculum from the CPE template you have uploaded.

Prospective Curriculum Field

Step 1

There are two options to add courses for proposed changes: "Add Course" and "Import Course." For courses that already are in the catalog, click on "Import Course" and find the courses needed. For new classes that are currently going through the Curriculog Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number and Course Title.

Step 2

Click on "View Curriculum Schema." Click on "Add Core" which will be the header for your course groups of the program. After creating the different sections you can proceed to assign courses in each header by clicking on "Add Courses" this will bring up the list of courses available from Step 1. Select the courses you wish to add and reorder as needed by dragging courses. For removing courses click on the trash can.

Commonly used headers: Degree Requirements, Core Courses, Electives.

Educational Leadership, School Principal, All Grades

Students complete all 30 hours.

EDA 704 Principal as Culture Builder: Roles and Responsibilities in a PLC

EDA 705 Principal as Culture Builder: Fieldwork

EDA 706 Principal as Educational Leader: Designing Curriculum

EDA 707 Principal as Education Leader: Fieldwork

EDA 708 Principal as Assessor: Data Informed Decision Making

EDA 709 Education Leader as Assessor: Fieldwork

EDA 711 Principal as Supervisor: Building Teacher Capacity

EDA 712 Principal as Supervisor: Fieldwork

EDA 713 Principal as Manager: School Improvement Plans

EDA 714 Principal as Manager: Fieldwork

EDA 715 Principal as Facilitator: Leveraging Community Systems and Resources

EDA 716 Principal as Ethical Leader: Legal Perspectives through Case Studies

EDA 791 Principal as Researcher: Designing Collaborative Action Research

EDA 792 Principal as Researcher: Theory to Practice

7. Describe administrative oversight to ensure the quality of the program.*

Dr. Ginger Blackwell will provide administrative oversight to this new program. Dr. Blackwell has been serving as our graduate program director for the Educational Leadership (EdS) program and will take on the leadership of this new program. Dr. Blackwell has an Ed.D. in Educational Leadership and was a teacher, principal, and assistant superintendent in the Northern Kentucky region for over thirty years. She has been on the faculty at NKU for the past four years.

8. For a program offered in compressed time frames (less than full semester), describe the methodology for determining that levels of knowledge and competencies comparable to those required in traditional formats have been achieved. (If program is not offered in a compressed time frame, enter "Program will not be offered in a compressed time frame" in the field below. *

The program will not be offered in a compressed time frame.

Additional Information needed to activate the program in CPE Inventory.

Instructional Delivery Methods to be used

- 100% In Classroom / F2F
- 100% Online / Distance Learning
- F2F/Distance Learning Hybrid

Will this program utilize alternative learning formats (e.g. distance learning, technology-enhanced instruction, evening/weekend classes, accelerated courses)? *

- Distance Learning
- Courses that combine various modes of interaction, such as face-to-face, videoconferencing, audio-conferencing, mail, telephone, fax, e-mail, interactive television, or World Wide Web
- Technology-enhanced instruction
- Evening/weekend/early morning classes
- Accelerated courses
- Instruction at nontraditional locations, such as employer worksite
- Courses with multiple entry, exit, and reentry points
- Courses with "rolling" entrance and completion times, based on self-pacing
- Modularized courses

Have you created the 4 Year Plan for this program? (If Yes, Please upload a copy using the Files tab on the right hand side of the proposal.)*

- Yes
- No

DEMAND

Program Demand/Unnecessary Duplication

The institution must demonstrate demand for the proposed program. All proposed programs must address student demand. Programs must also address either employer demand or academic disciplinary needs.

Justification: This is an open-ended response that will be used in CPE agenda items. Within your response you should also establish the demand for this program and note if it replaces another program on campus. Remember that the audience will be CPE, not higher education administrators, faculty or staff. *

1. Table of Demand:

Year 1	Year 2	Year 3	Year 4	Year 5
10	20	25	25	25

For many years, NKU’s school principal certification program was delivered at the master’s level. In 2010, changes in Kentucky regulations required principal certification programs at the post-master’s level. As a result, our master’s level program was phased out and a new program was approved (our current Education Specialist degree program leading to Kentucky principal certification). In 2020, Kentucky regulations changed, once again, and programs are allowed to offer principal certification programs at the master’s level. Hence, our proposed MAEd in Educational Leadership degree program will supplement the current Education Specialist (Ed.S.) in Educational Leadership degree program as an additional pathway for those seeking principal certification. Our current Education Specialist (EdS)– School Principal P-12 Level I and II, Supervisor of Instruction Level I and II were updated and approved by EPSB in 2018 and again in 2021 – to demonstrate compliance with 16 KAR 3:090 (alignment to new leadership standards).

STUDENT DEMAND

1a. Provide evidence of student demand. Evidence of student demand is typically in the form of surveys of potential students or enrollments in related programs at the institution, but other methods of gauging student demand are acceptable. Note if it replaces another program in campus.*

Ginger Blackwell and Jim Allen represent NKU within the Kentucky University Principal Preparation Initiative (UPPI) EPPs consortium. This group is coordinated by Eve Proffitt (Office of Educator Licensure and Effectiveness) within the Kentucky Department of Education and meets monthly with all program directors that offer Kentucky School Principal programs. The meetings are coordinated in an effort to allow programs to share best practices, stay updated on new regulations, and most recently – share ideas regarding the implementation of principal preparation programs at the master’s level. Many universities across the state are developing their programs at the master’s level in an effort to meet student and district demand for training principals. In addition to state-wide feedback, we have also gathered input from our advisory council (local school principals and district-level leaders). Members of our advisory council have strongly encouraged NKU to offer principal certification at the master’s level to address principal shortages within their districts.

Project estimated student enrolment and degrees conferred over first five years of the program - (First 5 Years).

Degrees Conferred-Academic Proj. Enrollment-Fall Semester
Yr.

Degrees Conferred - 0
1st Year

Projected Enrollment - 10
Year 1

Degrees Conferred - 10
Year 2

Projected Enrollment - 20
Year 2

Degrees Conferred - 15
Year 3

Projected Enrollment - 25
Year 3

Degrees Conferred - 15
Year 4

Projected Enrollment - 25
Year 4

Degrees Conferred - 15
Year 5

Projected Enrollment - 25
Year 5

Program Demand / Unnecessary Duplication / Collaboration within and among other Institutions. You should contact the Office of the Provost (Jason Vest - vestj3@nku.edu) for the Gray Associates Program Evaluation System Scorecard data snapshot for new program document and upload a copy under the Files tab on the right side of this proposal.

EMPLOYER DEMAND

If the program is designed for students to enter the workforce immediately, please complete the following table.

Most of the current Bureau of Labor Statistics projections are for 2016-2026. If additional sources are used, please note the time frame for the projections in the title field.

Other sources include:

[Georgetown University Center on Education and the Workforce](#)

[Bureau of Labor Statistics' Occupational Outlook Handbook](#)

[Kentucky Center for Statistics](#)

[KY Chamber, "Kentucky's Workforce, Progress and Challenges," January 2018](#)

Kentucky, Bridging the Talent Gap

Document - <https://www.bridgingthetalentgap.org/wp-content/uploads/2017/05/KY-Statewide.pdf>

Interactive website: <https://bridgingthetalentgap.org/dashboards/>

Sources Used

Bureau of Labor Statistics' Occupational Outlook Handbook
Kentuck Center for Statistics

Type / Title of Job #1

Principal

Regional Average Wage

\$92,987

Regional # of Job Openings

420

Regional Growth Projections:

70

State Average Wage

\$88,553

State # of Job

4200

State # of Job Openings 4290

State Growth Projections: 719

National Average Wage \$98,490

National # of Job Openings 270,200

National Growth Projections: 21,200

Type / Title of Job #2 Assistant Principal

Regional Average Wage \$92,987

Regional # of Job Openings 420

Regional Growth Projections 70

State Average Wage \$70,047

State # of Job Openings

State Growth Projection

National Average Wage \$77,000

National # of Job Openings

National Growth Projection 4%

Type / Title Job #3 Supervisor of Instruction

Regional Average Wage \$92,987

Regional # of Job Openings 420

Regional Growth Projections 70

State Average Wage \$78,512

State # of Job Openings

State Growth Projections 620

National Average Wage \$66,970

National Average Wage \$66,970

National # of Job Openings 190,400

National Growth Projections 18,400

Data provided in tables or PDF documents must be uploaded.

Attach additional documentation using the paperclip /File option on the right hand menu.

Clearly describe evidence of employer demand. Such evidence may include employer surveys, current labor market analyses, and future human resources projections. Where appropriate, evidence should demonstrate employers' preferences for graduates of the proposed program over persons having alternative existing credentials and employers' willingness to pay higher salaries to graduates of the proposed program. Note if it replaces another program on campus.

Evidence of employer demand comes from feedback we have received from local school leaders and from similar preparation programs from across Kentucky. Each month, led by Eve Proffitt (Office of Educator Licensure and Effectiveness) within the Kentucky Department of Education, we collaborate with representatives from all Educator Preparation Programs (EPPs) offering similar principal preparation programs. We discuss alignment with the new principal standards (PSEL), state-provided resources, and any new state requirements (such as the new regulation allowing universities to offer principal certification programs at the master's level). Student demand (access to principal certification programming at the master's level) has been one of the issues we have discussed and many/most programs across the state are planning on launching their own master's level principal certification programming. In addition to state-wide feedback, we have also gathered input from our advisory council (local school principals and district-level leaders). Members of our advisory council have strongly encouraged NKU to offer principal certification at the master's level to address principal shortages within their districts.

ACADEMIC DISCIPLINARY NEED

If the program proposal is in response to changes in academic disciplinary need, as opposed to employer demand, please outline those changes. Explain why these changes to the discipline necessitate development of a new program. *

The development of this new degree is in response to changes in Kentucky regulations and in response to student and employer demand. The MAEd. in Educational Leadership degree is a planned thirty-hour program leading to school principal certification in Kentucky. For many years, NKU's school principal certification program was delivered at the master's level. In 2010, changes in Kentucky regulations required principal certification programs at the post-master's level. As a result, our master's level program was phased out and a new program was approved (our current Education Specialist degree program leading to Kentucky principal certification). In 2020, Kentucky regulations changed, once again, and programs are allowed to offer principal certification programs at the master's level. Hence, our proposed MAEd in Educational Leadership degree program will supplement the current Education Specialist (Ed.S.) in Educational Leadership degree program as an additional pathway for those seeking principal certification. Our current Education Specialist (EdS)– School Principal P-12 Level I and II, Supervisor of Instruction-Level I and II were updated and approved by EPSB in 2018 and again in 2021 – to demonstrate compliance with 16 KAR 3:090 (alignment to new leadership standards). The courses from the new MAEd in Educational Leadership program will be cross-listed with those from the existing Education Specialist in Educational Leadership as the core requirements for KY school principal certification will be the same.

SIMILAR PROGRAMS

A new program may serve the same potential student population. The proposed program must be sufficiently different from existing programs in the state or access to existing programs must be sufficiently limited to warrant initiation of a new program. Only programs at other Kentucky institutions need to be included.

If similar programs exist in Kentucky, you should contact the Other Institutions and provide Feedback from your communications with those Institutions. You can complete the following information or upload this information by using the paperclip / **Files** tab on the right side of the proposal.

For questions on enrollment or degree data, please contact kpeds@ky.gov.

Similar Program # 1

Institution Eastern Kentucky University

Program Name Master of Education in Instructional Leadership

b. Provide the following information: a comparison of objectives/focus/curriculum to similar programs, student populations, access to existing programs, and feedback from other institutions.

Program link: <https://edleadership.eku.edu/insideloop/ekus-school-principal-program-redesigned-meet-changing-needs-schools>

EKU Education Leadership and Counselor Education Department is aware of and understands that Northern Kentucky University is proposing a new MAEd in Educational Leadership degree program that will supplement the current Education Specialist (Ed.S.) in Educational Leadership degree program as an additional pathway for those seeking principal certification. Our current Education Specialist (EdS)– School Principal P-12 Level I and II, Supervisor of Instruction-Level I and II were updated and approved by EPSB in 2018 and again in 2021 – to demonstrate compliance with 16 KAR 3:090 (alignment to new leadership standards).

Should you need additional information or have further questions, please let me know.

Kind Regards,
Dr. Ann H. Burns
Associate Professor
College of Education
Eastern Kentucky University
521 Lancaster Ave
Richmond, KY 40475

c. How will the program support or be supported by other programs within the institution?

The new MAEd in Educational Leadership degree will be supported directly by the current EDS in Educational Leadership degree program (faculty, staff, and resources will be the same) within the NKU College of Education. The courses from the new MAEd in Educational Leadership program will be cross-listed with those from the existing Education Specialist in Educational Leadership as the core requirements for KY school principal certification will be the same. Additionally, this new program has the full support of the Department of Educational Leadership and Advanced Studies in our College of Education and our current program director for the EDS in Educational Leadership (Ginger Blackwell) will also oversee the new MAEd program.

Similar Program # 2

Institution Western Kentucky University

Program Title Principal Certification Program

b. Provide the following information: a comparison of objectives/focus/curriculum to similar programs, student populations, access to existing programs, and feedback from other institutions.

Link to program: https://www.wku.edu/ealr/programs/prin_prep.php

Feedback from the program:

On behalf of Dr. Marguerita DeSander, chair of the Department of Educational Administration, Leadership, and Research at WKU, we offer our support for your efforts at instituting an MAE at Northern Kentucky University leading to principal certification. As WKU has recently been through this process ourselves, if we can offer any advice or assistance we'd be happy to do that. We believe these new pathways to the principalship will grow the pool of high-quality P-12 administrators and ultimately help our institutions be of better service to schools and districts.

Gary W. Houchens, PhD

Professor, Department of Educational Administration, Leadership, & Research

Faculty Associate for Program Assessment & Accreditation, College of Education & Behavioral Sciences

Western Kentucky University

Blog: <http://www.schoolleader.typepad.com>

Follow me on Twitter: @gary_houchens

c. How will the program support or be supported by other programs within the institution?

The new MAEd in Educational Leadership degree will be supported directly by the current EDS in Educational Leadership degree program (faculty, staff, and resources will be the same) within the NKU College of Education. The courses from the new MAEd in Educational Leadership program will be cross-listed with those from the existing Education Specialist in Educational Leadership as the core requirements for KY school principal certification will be the same. Additionally, this new program has the full support of the Department of Educational Leadership and Advanced Studies in our College of Education and our current program director for the EDS in Educational Leadership (Ginger Blackwell) will also oversee the new MAEd program.

If there are additional, similar programs, please complete the same information for each program/Institution combination and upload it under the Paperclip/Files tab on the right side of the proposal.

COST

The resource requirements and planned sources of funding of the proposed program must be detailed in order to assess the adequacy of the resources to support a quality program. This assessment is to ensure that the program will be efficient in its resource utilization and to assess the impact of this proposed program on the institution's overall need for funds.

Complete the *Funding Source template* and *Breakdown of Budget Expenses/Requirements template* for the first five years of the proposed program and provide an explanation of how the institution will sustain funding needs, *CPE provided Excel Templates for this step. The total funding and expenses in the table should be the same, or explain sources(s) of additional funding for the proposed program. Links to the Funding Source and Budget Expenses/Requirement Templates are:

A. [Funding Source Template](#)

B. [Budget Expenses/Requirement Breakdown Template](#)

Please upload these completed documents using the tab with the **paper clip icon labeled Files** on the right hand side of this proposal to upload. NOTE: All narrative fields must be completed. If you have no narrative for a specific section, enter N/A.

I have completed and uploaded the Funding Sources Template*

Yes No

I have completed and uploaded the Budget Expenses/Requirements Breakdown Template*

Yes No

ASSESS

Describe program evaluation procedures for the proposed program. These procedures may include evaluation of courses and faculty by students, administrators, and departmental personnel as appropriate. Program review procedures shall include standards and guidelines for the assessment of student outcomes implied by the program objectives and consistent with the institutional mission.

What are the plans to evaluate students' post-graduate success? *

As a part of the College of Education's quality assurance system process for CAEP accreditation, we conduct an "alumni survey" and a school "principal evaluation of graduates" survey. Our alumni survey is conducted with our graduates (year 1 and 3) to evaluate their job preparation and post-graduate successes. The "principal evaluation of graduates" survey is completed by principals and district leaders in the region who have hired our graduates to gather evaluation information on program effectiveness and post-graduate successes. Additionally, our program will have access to Western Kentucky University's Wallace Foundation University Principal Preparation Initiative (UPPI) "Leadership Tracking System" (LTS), a database that will house information on our program graduates, job placement, and academic performance of the schools in which our graduates serve.

ADVANCED PRACTICE DOCTORATE

If the proposed program is an advanced practice doctorate, please address the following 5 questions. If not, skip this section and Finalize and Approve the proposal.

For submission to CPE you will need to attach the following, additional documentation, click on the Files tab in the right hand menu bar.

1. Letter of commitment from each clinical site that specifies the number of students to be accommodated and identifies other academic programs that also use the facilities.
2. Letter from each institution with a similar program stating that the proposed program will not negatively impact the existing program.

Describe how the doctorate builds upon the reputation and resources of the existing master's degree program in the field.

Provide a description of the master's program or programs and note any distinctive qualities of these programs as well as any national recognition bestowed upon the program.

Explain the new practice or licensure requirements in the profession and/or requirements by specialized accrediting agencies that necessitate a new doctoral program.

Provide any evidence, such as a professional organization or an accrediting agency requiring a doctorate in order for graduates to practice or advance in the field of study.

Explain the impact of the proposed program on undergraduate education at the institution. Within the explanation, note specifically if new undergraduate courses in the field will be needed, or if any courses will be cut

If there is no impact on undergraduate education, please provide a synopsis of how a new doctorate can be developed and implemented without financial or staffing implications for undergraduate education.

Provide evidence that funding for the program will not impair funding of any existing program at any other public university.

Upload a letter from each institution with a similar program stating that the proposed program will not negatively impact the existing program.

Include a summary of financial information from institutions with similar programs.

Provide contingency plans in the event that required resources do not materialize.

LAUNCH PROPOSAL

Once all the above required fields have been filled in, launch proposal by selecting the Launch option on the top menu of this proposal. After launching the proposal you can begin entering data in the remaining fields or editing the imported or required fields.

FINALIZE AND APPROVE

Once you are happy with the information in the proposal:

Upload any additional documentation or files by clicking the Files tab on the right hand menu.

To finalize your proposal and send it on to the next approval step, you must click the decision tab on the right side of the proposal, in the decision screen, click approve and then click "make my decision."

CIP CODES AND APPROVAL DATES

BOR Approval Date

CPE Final Approval
Date

CPE ID

Recommendation:

Recommend the Board of Regents approve revisions to the Northern Kentucky University Community Standards & Student Rights

Background:

Northern Kentucky University Community Standards & Student Rights

Executive Summary of Major and Minor Changes

This proposed revision is in response to the passage of House Bill 290 in the 2022 General Assembly, with Governor Beshear's signature, with an effective date for the new statute of July 12, 2022. The Community Standards & Student Rights document recently approved by the Board in September 2021 is largely unchanged by this proposed revision, though some additional student rights are required by the new law.

The primary student right created by the new statute is the right for a student to be actively represented by a licensed attorney (or advisor of their choosing, at their expense) in specific phases of the adjudication process for allegations that may result in suspension or expulsion from NKU, or termination of the student's residence in NKU campus housing. This proposal makes this new student right clear and addresses policy language shifts to delineate Serious Misconduct allegations, and the procedures related to such allegations, from other possible violations of the Community Standards.

This proposed revision has been supported by Interim General Counsel Elizabeth Meiszer, Staff Attorney Jacqueline Graves, Assistant Director for Student Conduct Javance Sinclair, Assistant Dean of Students Dr. Bob Alston, and is being proposed by Vice President for Student Affairs Dr. Eddie Howard. Outside counsel from Manley Burke, LPA, has also informed this proposal.

To reflect these changes while preserving the educational nature and developmental goals of student conduct processes, we offer the proposed Northern Kentucky University Standards & Student Rights document.

The proposed draft was finalized on 5/18/2022.

Listed below are the major revisions to the Northern Kentucky University Code:

- Delineation between Serious Misconduct allegations from other possible Community Standards violations
 - Resolution of Serious Misconduct allegations allows for active representation by an attorney/advisor in specific phases of the adjudication process
- Specific language disconnecting resolution of alleged academic dishonesty from the Community Standards & Student Rights

- Serious impacts from academically dishonest behavior and patterns of academically dishonest behavior may still be addressed through this proposed policy
- Specific presumption of innocence for students accused of a Community Standards violation.
- Specific procedures for an Interim Action (e.g. interim suspension) Hearing
- Modification of minor policy language, hearing procedures, and procedural supports to align appropriately with timelines and procedures outlined in KY House Bill 290 (Kentucky Campus Due Process Protection Act).



Community Standards & Student Rights

NKU Code Revision

C. Welcome from VPSA/SCRA

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I. Preamble

This Community Standards & Student Rights document (the Code) is designed to ensure that Northern Kentucky University (the University) students shall enjoy intellectual freedom, fair and legal treatment, the freedom of speech both on and off campus, freedom of press, the right of peaceable assembly, the right to petition for redress of grievances, the right to a fair hearing of charges made against one, and the right to responsible participation in the university community. Rights imply responsibilities; therefore, members of the University community must show both initiative and restraint. The Code is designed neither to be exhaustive nor to encompass all possible relationships between students and the institution. This document is endorsed and approved by the Northern Kentucky University Board of Regents. The Code is not rigid nor unchangeable. As the relationship between students and the University continues to grow, it may be necessary to modify the Code.

It is incumbent upon students to be aware of University regulations. Ignorance of these regulations does not excuse students from adherence to them. University Officials should endeavor to inform students of University rules, regulations, and policies, whenever the circumstance is applicable.

II. Freedom from Discrimination

Northern Kentucky University (NKU) does not discriminate based on national origin, race, color, age, gender, gender identity, gender expression, sexual orientation, religion, political affiliation, physical or mental disability, genetic information, pregnancy, and Uniform Services or veteran status in its educational programs and activities, employment, daily operations and admissions policies, in accordance with all applicable federal, state local laws and university policies. No retaliation shall be initiated against any person who makes a good faith report of a violation.

III. University Conduct Action

The Board of Regents of Northern Kentucky University has adopted the following procedures for implementing the Code. The Board of Regents affirm both the Code and these student conduct procedures, which emphasize the maintenance of the University as an institution dedicated to the education of its students. Furthermore, the Board of Regents affirm their grant of authority for student conduct to the President and to others designated as indicated in this Code to implement these procedures. Furthermore, the University reserves the right to amend these regulations or make rules as deemed necessary for the protection of property and/or the general welfare the University community.

A. University Authority and Civil Power

The institution may impose student conduct sanctions for behavior on or off-campus where the University's interests as an academic community are seriously and distinctly threatened. Infringements of local, state, and federal law are also infringements of University policies.

Where it is necessary for members of the NKU University Police, in their capacity as police officers to investigate the conduct of students, detain, or arrest Students, all of the legal safeguards of personal rights guaranteed to citizens will be observed in accordance with the law.

B. Administrative Search and Seizures

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The overriding standard by which the law tests searches of students is one of "reasonableness" under the circumstances, and University officials must use their good judgment to determine what is reasonable. University property remains the property of the University even when used by students. Apartments, suites, residence halls, lockers, etc. are subject to administrative search only in the interest of school safety, sanitation, enforcement of the Code and other University regulations. Search by law enforcement officials may be upon presentation of a proper warrant or pressing circumstances. A student's person and possessions (including vehicle) may be searched by a University official provided the official has reasonable grounds to suspect that the search will turn up evidence that the student has violated or is violating either the law, the Code, or the rules and regulations of the University. The extent or scope of the search shall be reasonably related to the objectives of the search and not excessively intrusive in light of the nature of the infraction.

C. Violations of Law and this Code

Students may be accountable to both civil and criminal authorities and to the University for acts that constitute violation of law and of this Code. Those charged with violations are subject to University student conduct proceedings even if criminal proceedings are pending and may not challenge University proceedings on the grounds that criminal charges for the same incident have been dismissed, reduced, or are not yet adjudicated. Students and recognized student organizations are cautioned that any material posted on the Internet, including social networking sites and Internet blogs, is not private or protected information. Students may be held accountable for content posted in this manner and information obtained from this source may be considered in cases of misconduct.

University Officials shall have the right to investigate or seek out information about conduct of suspected persons in any case involving an alleged violation of the law or University regulations. However, students are required to comply with the directives of University officials in the performance of their duties. Failure to do so may result in student conduct action. If a student does not participate in a meeting or hearing, the adjudication process will continue without their participation.

Pending action on charges, the status of students should not be altered, nor their rights to be present on campus and to attend classes suspended, except for reasons relating to their physical or emotional safety, interim actions, and/or the well-being of the University community or University property. Student status in NKU academic programs should not be altered for non-academic reasons without providing the student the right to appropriate due process.

D. Academic Integrity Violations

The behavioral expectations and procedures described below is used to address alleged violations of the Code, except for alleged academic integrity violations, which are resolved through the conduct process outlined in the [Academic Integrity Policy](#) and any other applicable campus policies and procedures, such as those enforced by the Division of Research and Graduate Studies. Nothing in this Code shall be construed to violate the Kentucky Due Process Act.

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IV. Definitions

Administrative Hearing – an adjudication meeting by a Hearing Body that can decide/sanction Conduct Violations. Typically, an Administrative Hearing will include a Hearing Body made up of a trained University Official or a Student.

Advisor – unless otherwise explicitly permitted by the Code, a Student-identified individual that acts a support person at any NKU student conduct process meeting or hearing. An Advisor may only consult and interact privately with their Student and will not be allowed to address University Officials, the opposing Student (Complainant, Complaining Witness, or Respondent), the University Conduct Board, Hearing Officer, nor any witnesses during the meeting or hearing.

Code – term used when making reference to the on-line version of the Northern Kentucky University Code of Student Rights and Responsibilities.

Complainant– means a student who has formally filed a complaint alleging that the student is the victim of a violation of the Code adopted by the Board of Regents of Northern Kentucky University. For purposes of the Code, Complainant also means the University when an alleged victim does not wish to proceed with filing a complaint or in the processes outlined in the Code or where an alleged victim cannot be identified.

Complaining Witness – whether or not they are affiliated with the University in some capacity, a person, group, or organization who reports information which leads to a formal charge that someone has done something that is in violation of the Code, if a University Official is the Complainant.

Coercion – any unreasonable pressure for sexual activity. Coercive behavior differs from seductive behavior based on the type of pressure someone uses to get Consent from another. When someone makes clear to you that they do not want sex, that they want to stop, or that they do not want to go past a certain point of sexual interaction, continued pressure beyond that point may be coercive.

Conduct Violation- a violation of this Code for which the possible sanctions are other than suspension or expulsion from the University or termination of residence in campus housing.

Consent – Consent is clear, knowing and voluntary. Consent is active, not passive. Silence, in and of itself, cannot be interpreted as consent. Verbal consent is not a requirement; however, consent may be given by words as long as those words create mutually understandable clear permission regarding willingness to engage in sexual activity. Consent to any one form of sexual activity cannot alone imply consent to any other forms of sexual activity. Previous relationships or prior consent cannot imply consent to future sexual acts. An individual who is unable to give Consent as defined by Kentucky state law (KRS §510.020) cannot give Consent.

Day – every Monday-Friday on the calendar, unless the University is closed for a holiday.

Hearing Body – any person(s) designated and/or appointed by the Vice President for Student Affairs or designee to determine whether a Student, Student Group, or Registered Student Organization is responsible for a Conduct Violation and assign and/or recommend sanctions. A Hearing Body may include NKU Students, faculty members, and/or staff.

Hearing Officer- any person designed and/or appointed by the Vice President for Student Affairs or designee to determine whether a Student, Student Group, or Registered Student

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Organization is responsible for a Serious Misconduct Violation and assign and/or recommend sanctions. A Hearing Officer may include NKU staff or legal counsel not affiliated with or employed by NKU.

Incapacitation – a state in which a person cannot make rational or reasonable decisions because they lack the capacity to give knowing Consent (e.g., to understand the "who, what, when, where, why or how" of their interaction). Incapacitation can be due to the use of alcohol and/or other drugs, when a person is asleep or unconscious, or because of an Intellectual (or other) Disability that prevents an individual from having the capacity to give Consent.

Intellectual Disability – this means a person with significantly sub-average general intellectual functioning existing concurrently with deficits in adaptive behavior and manifested during the developmental period (KRS §510.010).

Interim Action – the temporary application of any sanction consistent with the Code. An Interim Action may be imposed by the Vice President for Student Affairs or designee when there is reason to believe there is a threat of disruption, damage, or to the safety and well-being of the University community. An Interim Action may be imposed at any time prior to the final resolution of either student conduct proceedings under the Code or any criminal, civil or administrative proceeding. During the Interim Action, Students may be denied access to the University Premises ("trespassed"), including but not limited to classrooms, University Housing residence halls, other non-academic areas, as well as any and all University programs and/or activities.

Intimidation – implied, or actual, threats or actions that cause an unreasonable fear of harm in another.

Intoxication – a condition resulting from the use of alcohol, other drugs, and/or misuse of consumer products where a person exhibits behaviors including, but not limited to: slurred speech, slowed reflexes, loss of balance, inability to concentrate or track conversations, vomiting, memory loss, and/or disorientation. Signs may also include unusual behavior, or when specific concerns are expressed by others about the individual.

Kentucky Revised Statutes (KRS) – the name given to the duly adopted body of laws which govern the Commonwealth of Kentucky.

Mental Illness – a diagnostic term that covers many clinical categories, typically including behavioral or psychological symptoms, or both, along with impairment of personal and social function, and specifically defined and clinically interpreted through reference to criteria contained in the Diagnostic and Statistical Manual of Mental Disorders (Third Edition) and any subsequent revision thereto, of the American Psychiatric Association (KRS §510.10).

Mutual Resolution – an agreement on finding(s) of responsibility and sanction(s) between a Respondent and an appropriately trained University Official that is not subject to further appeal under this Code. Students have 72 hours (without regard to University closures) to submit a written request for modification of their participation in a Mutual Resolution.

Participant – means a Respondent or Complainant.

Preponderance – a standard of information in which a reasonable person has sufficient information to show that it is more likely than not that a Respondent has violated the Code.

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Reasonable Suspicion – a standard of information in which facts, taken together with rational inferences from those facts, cause a reasonable person to suspect a possible violation of the Code has occurred.

Recognized Student Organization (RSO) – a collection of persons who have complied with the requirements for formal University recognition.

Record of the Hearing – includes the letter containing formal charges, the audio recording of the hearing, any written transcript of the hearing, and all documents offered as information at the hearing; the written opinion of the Hearing Body; and any documentation related to any appeal.

Retaliation – intimidating, threatening, coercing or in any way discriminating against an individual because that person has opposed any behavior prohibited under this policy or because that person has made a complaint or participated in an inquiry or investigation.

Respondent – means a student who has been formally accused of a violation of the Code adopted by the Board of Regents of Northern Kentucky University.

Serious Misconduct Violation – a violation of this Code for which the possible sanctions include suspension or expulsion from the University or termination of residence in campus housing.

Student – means an individual currently enrolled in at least one (1) credit hour at NKU or a student organization registered pursuant to the policies of NKU.

Student Conduct Hold – an administrative action to limit activity on a Student's University records and prevents the Student from completing University processes such as pre-registration, registration, drop/add, withdrawal, graduation, receiving official transcripts, etc. These holds may be applied to a Student's account to facilitate completion of sanctions; when Interim Action has been taken; and/or when a Student is suspended/expelled; etc.

Student Group – a number of Students associated with each other for a common purpose and who are not classified as a RSO by the University.

Title IX- means Title IX of the Education Amendments of 1972, 20 U.S.C. sec. 1681 et seq., applicable federal regulations, and binding federal judicial precedent.

University Conduct Board (UCB) – a UCB is a Hearing Body comprised of one faculty member, one staff member and one student that decides findings and recommends sanctions in accordance with appropriate Kentucky law. Individuals who serve on the UCB may be appointed by the Student Government Association, Faculty Senate, Staff Congress, or by the Director of Student Conduct, Rights & Advocacy (or designee). The Office of Student Conduct, Rights and Advocacy will appoint an ex-officio presiding/recording officer who will be a non-voting member. Temporary board members may also be appointed with the approval of the Vice President for Student Affairs or designee.

University Premises – all buildings, facilities or grounds owned, leased, operated, controlled or supervised by NKU, including adjacent streets and sidewalks.

University Official – any person employed by the University and authorized to perform administrative or professional duties, including but are not limited to: faculty members, staff members, University Police, Student employees, or other University officer(s).

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V. Investigation and Standards of Information

The focus of inquiry in Code proceedings shall be to determine whether the Respondent is or is not responsible for violating the Code. Respondents are afforded a presumption that the Respondent is innocent until NKU has established every element of the alleged violation. A presumption also exists that neither Complainant nor any witness has presented false testimony or evidence. Any Student charged with a violation of the Code is entitled to a hearing before an appointed University Official, Hearing Body, or Hearing Officer as specified in this Code. With the exception of cases involving *Serious Misconduct Violation allegations*, the Respondent and the University may agree to mutually resolve the charge(s) without an Administrative or UCB hearing.

NKU investigates all complaints filed with the Office of Student Conduct, Rights and Advocacy. An investigation begins when a complaint is received by the Office of Student Conduct, Rights and Advocacy. The purpose of an investigation is to determine if there is merit to charge a Student, Student Group, or RSO with a violation of the Code. If a preliminary investigation indicates that Reasonable Suspicion of a violation exists, notice of any charge(s) will be provided to the Respondent as outlined in section XI of the Code (with appropriate differences for Conduct Violations or Serious Misconduct Violations). Those charged shall still be afforded a presumption of innocence until NKU has established every element of the alleged violation.

NKU reserves the right to investigate/adjudicate reports without an identified Complainant, and such action shall not necessarily invalidate a decision or proceeding, unless significant prejudice to the Respondent or the University may result. During investigative and hearing phases of a proceeding involving allegation of a Conduct Violation, formal rules of evidence shall not be applicable. Similarly, deviation from prescribed procedures shall not necessarily invalidate a decision or proceeding, unless significant prejudice to the Respondent or the University may result.

When decisions about a Student's responsibility for any violation of the Code are made, the University Official, Hearing Body, or UCB will use the Preponderance standard to evaluate the relevant information.

VI. Community Standards for Students

Student(s) engaging in the following behaviors may be out of alignment with NKU's Core Values. If a Student, faculty member, or staff member has knowledge about a possible violation of these Community Standards, they should submit knowledge of this allegation in writing by completing an incident report form, which is available online at <http://scra.nku.edu> or by visiting the Office of Student Conduct, Rights and Advocacy (NKU Student Union, room 301).

Note: Students who act in concert to violate University regulations share the responsibility for any resulting policy violation. Additionally, Students are responsible for the conduct of their guests on University property or at any University function including those sponsored or organized by Student Groups or RSOs.

NKU's Core Values guide this document's approach to community and student development. As such, behavior that may violate these Community Standards are organized in a way that reflects the most closely associated NKU Core Value:

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EXCELLENCE

- **Violations of Law** – violations of federal, state, or local law on or off-campus by Students, Student Groups, or RSOs may result in Code action. Action may be taken if a Student, Student Group, or RSO acted in a manner that substantially interferes with or endangers the University community, or behavior with significant potential to disrupt the educational environment.

INTERGRITY

- **Act(s) of Dishonesty**, including but not limited to:
 - Intentionally initiating or causing any false report, warning, or threat of fire, explosion, or other emergency on University Premises or at University sponsored activities.
 - Forgery, alteration, or misuse of any University document or instrument of identification.
 - Knowingly passing a worthless check, money order or fraudulent use of credit card against the University or a member of the University community.
 - Misrepresenting information or furnishing false information to any University Official(s).
 - Unauthorized access to and/or use of information contained in University records and/or computer files. For more information, review the Acceptable Use Policy on the NKU website.
- **Complicity** – being present and actively engaged in; being responsible for hosting or encouraging a violation; or assisting with a violation with the Code, but not being solely responsible for the violation.
- **Fire Safety Equipment** – damaging or misusing, whether intentionally or recklessly, fire safety equipment.
- **Possession of Stolen Property** – possessing stolen property or using stolen services on University Premises, at University sponsored activities, from University organizations and/or groups, or from other members of the University community.
- **Theft** – taking or misusing property/services on University Premises, at University sponsored activities, from University organizations and/or groups, or from other members of the University community.
- **Unauthorized Use/Entry** – unauthorized presence on University Premises or unauthorized use of University property. This includes, but is not limited to, violation of a restriction of access or criminal trespass order.

BELONGING

- **Bullying** – any pattern of written, electronic, or verbal communication, behavior, gesture, or any physical act(s) that is threatening or intimidating which places a person in actual and/or reasonable fear of harm and/or damage to their property, and/or creates a hostile living and/or learning environment by interfering with or impairing a Student's educational performance, opportunities or benefits, or a University Student employee's ability to perform the essential functions of their job.
- **Disruptive Conduct** -- An act that deliberately interferes with the freedom of speech of any member or guest of the University community on University Premises or at University sponsored activities.

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- **Harassment** – unwelcome conduct based upon another’s actual or perceived sex, gender, race, color, age, creed, national or ethnic origin, religion, disability, sexual orientation, gender identity or expression, veteran status, pregnancy status, or other protected status that creates a hostile living and/or learning environment by interfering with or impairing a Student’s educational performance, opportunities or benefits, or a University Student employee’s ability to perform the essential functions of their job.
- **Hazing** – acting in a manner or creating a situation, whether physical, mental, emotional or psychological, which subjects another, voluntarily or involuntarily, to behavior(s) which may, as a component of becoming a member of and/or continuing membership in a Student Group or RSO, (a) abuse, mistreat, degrade, humiliate, harm, threaten, and/or intimidate, (b) endanger the mental or physical health or safety of another; (c) induce or coerce another to endanger his or her mental or physical health or safety; (d) impede the academic success of a Student; and/or (e) violate the Code, University policies, and/or local, state, and/or federal laws. The expressed or implied Consent of involved parties will not be a defense. (See Appendix D for more information)
- **Sexual Misconduct** – engaging in sexual harassment, as defined and outlined in the Sexual Harassment Policy (<https://inside.nku.edu/policy/policies.html>).

COLLEGIALTY

- **Assaultive Conduct** – Behavior, in certain circumstances, that incites retaliatory conduct or causes harm without the time or opportunity for dialogue or response.
- **Harm to Person** – Intentionally or recklessly causing physical harm or endangering the health or safety of any person (including self).
- **Threatening Behavior** – behavior(s) including:
 - Threat(s): written or verbal conduct that causes a reasonable expectation of injury to the health or safety of any person or damage to any property.
 - Intimidation: implied threats or acts that cause a reasonable fear of harm in another.
- **Failure to Comply** – non-compliance with the directions of University Officials acting in the performance of their duties.
- **NKU Policy Violation** – any violation of published University regulations or policies as approved and compiled by University (See the NKU website for more information). Such regulations or policies shall include, but are not limited to: University Housing Contract/Guidelines, Tobacco Free policy, Student Organization Manual, Campus Recreation rules/regulations, University Tailgate Guidelines, Student Union/University Center Policies, as well as those regulations relating to entry onto and use of the University Premises, traffic regulations and parking, and misuse of Student identification cards.
- **Damage to Property** – damaging or destroying, whether intentionally or recklessly, University property or the property of others on University premises or at University-sponsored activities. This includes, but is not limited to, creating a fire or other disturbance that creates damage to University property.
- **Abusing, delaying, or interfering with the orderly operation of Code process(es), including but not limited to:**
 - Failure to Appear – when a Student does not appear before a member of the Student Conduct, Rights and Advocacy staff and/or a Hearing Body when directed to do so.
 - Misinformation – falsifying information related to Code process(es).

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- Undue Influence – influencing others to abuse Code process(es) and/or provide misinformation to University Officials.
- Sanction Noncompliance – failure to comply with Code sanction(s) or violating the terms of any Code sanction(s).
- **Alcohol** – the use, possession, or distribution of alcoholic beverages on University Premises, except as modified by University policy.
- **Controlled Substances/Other Drugs** – unauthorized distribution, possession, or use of any controlled substance, illegal drug, or paraphernalia on University Premises or at University-sponsored activities. Controlled substances are defined by the Kentucky Revised Statutes, chapter 218A.
- **Misuse of Consumer Products** – Misuse of consumer products, prescriptions, or other substances (e.g., medications, spices, bath salts, synthetics) intended to simulate the effects of a controlled substance or other drugs.
- **Disorderly Intoxication** – interfering, whether intentionally or recklessly, with University functions on University Premises or University-sponsored activities while Intoxicated including, but not limited to: studying, teaching, research, University Housing community expectations, University administration, or fire, police, or emergency services.
- **Disruptive Intoxication** – appearing in a public place on University Premises or at University sponsored activities manifestly under the influence of a controlled or other intoxicating substance to the degree that there is danger to self, others, or property, or there is reasonable apprehension of such danger to persons in the vicinity.
- **Disorderly Conduct** – interfering, whether intentionally or recklessly, with University functions or University-sponsored activities including, but not limited to, studying, teaching, research, University Housing community expectations, University administration, or fire, police, or emergency services.
- **Lewd Conduct** – behavior that a reasonable person would consider lewd, indecent, or obscene that occurs on University Premises or at University or sponsored functions. This responsibility also applies to events sponsored and supervised by Student Groups or RSOs.
- **Hazardous Materials** – unauthorized use or possession of fireworks or incendiary, dangerous, or noxious devices or materials on University Premises or at University-sponsored activities.
- **Obstructive Conduct** – obstruction or disruption that interferes with the freedom of movement, either pedestrian or vehicular, on University Premises or at University sponsored activities.
- **Weapons** – unauthorized use, possession, or storage of any weapon on University Premises or at University-sponsored activities. (See NKU Policy on weapons for more information)

The following applies to Student Groups and RSOs:

- Student Groups and RSOs may be charged with violations of this Code without regard to whether members of such groups or organizations are individually charged with violations arising from the same occurrences.
- A Student Group or RSO and its officers, leaders, or any identifiable spokespersons may be held collectively or individually responsible when violations of this Code by those associated with the Student Group or RSO have received the tacit or overt consent or

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encouragement of the Student Group or RSO or of the Student Group's or RSO's leaders, officers, or identifiable spokespersons.

- Student Groups and RSOs may be held accountable collectively if any of these situations apply: An alleged violation was committed by one or more members of a Student Group or RSO; an alleged violation was committed by one or more members of a Student Group or RSO or an RSO's funds were used to finance the activity; an alleged violation occurred as a result of a Student Group or RSO sponsored function.
- When a Student Group or RSO is the Respondent, the president or equivalent officer of the Student Group or RSO shall represent the Student Group or RSO unless the president or equivalent officer petitions and receives written approval from the Director of Student Conduct, Rights & Advocacy (or designee) to substitute another Student officer to represent the Student Group or RSO.

VII. Complaints and Reporting

Any member of the University community, including Students, visitors, parents, or alumni may file a complaint alleging Student misconduct. Complaints are filed by completing an incident report form, which is available online at <http://scra.nku.edu> or at the Office of Student Conduct, Rights and Advocacy, 301 Student Union Building. Reports of violations of the Sexual Misconduct Policy should be made to the NKU Office of Title IX, the NKU Police at 859-572-5500, or by filling out an incident report form on the [Office of Student Conduct, Rights and Advocacy website](#). Complaints related to possible Student Sexual Misconduct/Harassment are addressed by the Code of Students Rights and Responsibilities.

Federal and state laws and University policy prohibit the taking of retaliatory measures against any individual who files a complaint in good faith. Retaliation against an individual for raising an allegation of sexual or gender-based harassment, for cooperating in an investigation of such a complaint, or for opposing discriminatory practices is prohibited. Submitting a complaint that is not in good faith or providing false or misleading information in any investigation of complaints is also prohibited.

Amnesty for Students Who Report Sexual Misconduct:

The University recognizes that a Student who is under the influence of alcohol and or drugs at the time of an incident may be hesitant to make a report because of a threat of student conduct sanctions for their own violation of the Code. A Student who reports Sexual Misconduct, either as a Complainant, Complaining Witness, or third party witness, will not face student conduct charges under the Code of Student Rights and Responsibilities for drug or alcohol use. Submitting a complaint that is not in good faith or providing false or misleading information in any investigation of complaints is prohibited, and may be a violation of the Code.

VIII. Interim Action

Except in cases where the Vice President for Student Affairs (or designee) gives an Interim Action, a Student's status should not be altered, nor their right to be present on campus and to attend classes suspended prior to a student conduct process decision. The Vice President for Student Affairs (or designee) may order that a Student be immediately excluded from classes, University Premises (including University Housing), or denied privileges and ability to participate in activities when the Student's continued presence may constitute a significant danger to the physical safety of members of the campus community during a timely investigation and

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adjudication of a student Code violation. . The Vice President for Student Affairs (or designee) may also impose interim restrictions on a student, including but not limited to: attendance at RSO meetings, attendance at NKU sponsored events, RSO activity limitation(s), or other reasonable restrictions as the discretion of the VPSA (or designee) necessary to ensure the physical safety of members of the campus community during a timely investigation and adjudication of a Code violation.

If the Vice President for Student Affairs (or designee) imposes an Interim Action, the Student will receive written notice, within twenty-four (24) hours of the Interim Action, stating the reasons for the Interim Action and the right to an interim measure hearing to determine whether there is substantial evidence that the Student poses a risk to the physical safety of a member of the campus community and that the interim measure is appropriate to mitigate the risk. Unless waived by the Student, the Interim Hearing shall be held within three (3) business days of written notice of the interim measure hearing.

At the hearing, the Student shall have the right to participate meaningfully and be represented by legal counsel or an advisor, if required by Title IX or other law or provision of the Code, at the Student's own expense. A Student's waiver of an interim measure hearing shall not constitute admission of guilt or waiver of any rights afforded under the law.

The Vice President for Student Affairs (or designee) may take the following Interim Actions:

- A. Place a Student Conduct Hold on the accused student's registration, transcripts, new awards of financial aid and/or other University records until the case is adjudicated when the following circumstances occur:
 - i. The Student has failed to respond promptly to requests for information from the Office of Student Conduct, Rights and Advocacy;
 - ii. The Student has failed to appear for, or participate in, a hearing; or
 - iii. The alleged conduct is such that, if true, may pose a threat of harm to the University community or property.
- B. When a Student has pre-registered for a term after the one in which the hold is placed, the Vice President for Student Affairs (or designee) may also revoke the registration of the Student.
- C. If there are allegations of misconduct relating to the qualifications of a Student to graduate, such as allegations of academic dishonesty and/or other Serious Violations of the Code, the Vice President for Student Affairs (or designee) may delay graduation until the case has been adjudicated.
- D. The decision to place a Student Conduct Hold on registration, to revoke registration, or to delay graduation may be appealed to the Vice President for Student Affairs. The Director of Student Conduct, Rights & Advocacy (or designee) may impose reasonable conditions on release of the hold.

IX. Participation

Prior to the filing of Code charges/dismissal of allegations against Students, Student Groups, or RSOs, designated University Officials will conduct an investigation and interview appropriate individuals. With the exception of students who are the Complainant/Complaining Witness in cases related to possible sexual misconduct, Students/RSOs involved in an incident are expected to participate and engage with University Officials and do so in a timely manner.

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The expectations for Student participation include:

- A. A University Official will contact an involved Student via University email to discuss the investigation into the incident, including any possible Code charge(s). This communication will schedule an appointment for the Student to meet with the University Official.
- B. If the Student does not participate in the scheduled meeting with the University Official, a second appointment notice will be sent via University email to the Student.
- C. If there is Reasonable Suspicion that the Student has violated the Code, and if the Student fails to respond to the first and second meeting requests, an Administrative Hearing will be scheduled and notice will be sent to the Student's University email and, as a courtesy, a letter may be sent to the Student's address on file. The meeting scheduled in the Administrative Hearing letter will be no less than five (5) Days after the date the letter is sent.
- D. Should the Student participate in the Administrative Hearing, the meeting will proceed with the Student's input.
- E. If the Student does not participate in the Administrative Hearing, decisions for Conduct Violation of the Code may occur *in absentia* (without the Student's input). Decisions for Serious Misconduct Violation allegations require a disciplinary hearing to be scheduled and additional notification will be sent to the Student.

Please Note: Student conduct meetings may be scheduled around a Student's academic schedule only. Investigation meetings and/or Administrative Hearings may be scheduled during academic breaks when the University is open for business. Failure to engage in the process and/or complete sanctions as a result of the adjudication of a case through a Hearing Body may result in additional Code charges and/or sanctions up to, and including, suspension or expulsion from the University.

X. University Administrative File

The Office of Student Conduct, Rights & Advocacy will maintain an administrative file of all disciplinary proceedings. The file will include all documents and evidence in the University's possession or control relevant to the alleged violation and University's investigation. Relevant evidence includes exculpatory evidence, documents submitted by any participant, video recordings, audio recordings, or a transcript of a disciplinary hearing in the matter. Relevant evidence does not include privileged documents or internal memorandums that the University does not intend to introduce as evidence at any hearing in the matter.

Within 7 business days of a disciplinary hearing, or sooner if required by federal law, the University will provide participants reasonable continuing access to the administrative file and the ability to make copies of all evidence or documents contained in the file. Individual portions of the administrative file may be redacted if disclosure of the evidence is prohibited by law.

The University will immediately notify participants when documents, evidence, and witness lists are added to the file. The only evidence which can be contained in the administrative file and considered in the determination of whether a Code violation occurred is evidence determined by a hearing officer to be relevant and admissible. Such evidence includes, but is not limited to, audio recordings, video recordings, or transcripts of any disciplinary hearing held in the matter.

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The University will maintain the administrative file permanently if a violation results in the expulsion of a student or, in all other matters, the later of either 3 years following Respondent's graduation or last date of attendance or 3 years after all sanctions have been met.

XI. Mutual Resolution

The Director of Student Conduct, Rights & Advocacy (or designee), or a designated University Official, may offer or accept Mutual Resolutions (including applicable sanctions) for any Conduct Violation. Serious Misconduct Violation allegations will not be subject to Mutual Resolution(s). The Mutual Resolution acceptance must be in writing and signed by the Respondent and the University Official. A mutual resolution may not be appealed, and waives the Student's right to participate in further hearings on the matter.

Students have 72 hours (without regard to University closures) to submit a written request for modification of their participation in a Mutual Resolution. Respondents that are not able to mutually resolve their case will have the option to choose an Administrative Hearing or a UCB hearing in order to fully adjudicate their case.

Mediation/Restorative Action(s) — In response to possible Conduct Violations, and mutually agreeable and appropriate circumstances, designated university officials may reach out to involved parties to discuss their willingness to participate in a mediation or restorative action(s). Mediation and restorative action(s) can serve as an opportunity to identify and take steps to repair harm, while involving those most directly involved and affected by the harm. Serious Misconduct Violation allegations will not be subject to Mediation/Restorative Action(s).

XII. Notification of Possible Violation(s) or Hearing(s)

Conduct Violations:

If Conduct Violation Code charges are initiated, and there is no Mutual Resolution or Mediation/Restorative Action(s), the Director of Student Conduct, Rights & Advocacy (or designee) shall email, hand-deliver, mail, or share in-person/via telephone (with a follow-up letter) a notification of violation(s) to the Respondent. The date of any meeting, or hearing, will not be less than five (5) Days after receipt of written notice, unless the Respondent waives the five-day preparation period in writing. Any notice shall include the following information:

- A. Statement of the specific charges against the Respondent.
- B. Brief description of the information upon which the charges are based.
- C. Date, time, and place for the hearing.
- D. Notice of the right of reasonable access to the allegation information.
- E. Notification that the Student may resolve the case through Mutual Resolution.
- F. Statement indicating that the Respondent may seek assistance from SCRA staff in preparation for their hearing.
- G. The Respondent waives all claims of failure to receive adequate notice if the Respondent appears at the hearing and does not formally raise the issue of adequate notice at the first opportunity.
- H. It is the Student's responsibility to notify SCRA of any requests to change the scheduling of a hearing. Director of Student Conduct, Rights & Advocacy (or designee) will determine the validity of the request and determine if a scheduling change will occur.

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The scheduling of meetings/hearings may be delayed at the discretion of the Director of Student Conduct, Rights & Advocacy (or designee) during times of heavy caseloads, if the charge occurs close to the end of an academic semester or term, or in the event of the reasonable need of either party for additional time.

Serious Misconduct Violations of the Code:

If Serious Misconduct Violation charges are initiated, the Director of Student Conduct, Rights & Advocacy (or designee) shall email, hand-deliver, or mail a written notice, to participants, which includes the following:

- A. Statement that Respondent is afforded a presumption of innocence until the University has established every element of the alleged violation.
- B. Statement that the presumption of innocence shall not be construed to mean that the complainant or any witness has presented false testimony or evidence.
- C. Formal charge of the alleged violation and the specific details of the facts upon which the allegation is based.
- D. Rights of the participant, as set forth below, a copy of the code, and any applicable laws.
- E. Right of the participant to receive notice of the date, time, and location of each phase of the disciplinary process at least 3 business days prior to any scheduled event at which the participant is expected to appear, including any meeting or interview that serves an investigative purpose, and 10 business days prior to any disciplinary hearing.
- F. Notice of the right of reasonable access to the University's administrative file and ability to make copies of all evidence or documents contained in the file.
- G. Statement that participant may seek assistance from legal counsel, at participant's expense, or an advisor in preparation and during each phase of the disciplinary process.
- H. Statement that participant bears the responsibility to notify SCRA or any requests to change the scheduling of a hearing. Director of SCRA (or designee) will determine the validity of the request and determine if a scheduling change will occur.

XIII. Hearing Processes and Procedures

Conduct Violation Allegations:

Administrative/UCB Hearings shall be conducted, as warranted, by the Office of Student Conduct, Rights and Advocacy to adjudicate cases that cannot come to a Mutual Resolution. Administrative/UCB Hearings will adhere to the following processes and procedures:

- A. Students will:
 - i. have their case resolved within a reasonable time frame (not to exceed 45 days unless extenuating circumstances apply).
 - ii. receive timely notification of the Administrative/UCB Hearing, no less than five (5) Days prior to the hearing (unless the five [5] day notice is waived);
 - iii. have the opportunity to have a hearing in front of an impartial Hearing Body appointed by the University;
 - iv. have the opportunity to submit written, physical, and testimonial information

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- v. have the opportunity for reasonable questioning of all parties (Complainant, Complaining Witness, Respondent, etc.), and relevant witnesses by all parties and the Hearing Body members;
- vi. have the right to identify an individual to act as an Advisor in their hearing;
- vii. receive a written outcome letter stating (with reasonable specificity) the facts and rationale for the finding issued by the Director of Student Conduct, Rights & Advocacy (or designee) within ten (10) Days after the close of the proceedings. If the Student is found responsible, the resulting sanctions will be included in the written outcome letter. Guidelines for Appeal will also be included in the written outcome letter.

B. NKU will:

- i. make all rules reasonable and necessary for the orderly and efficient resolution of complaints.
- ii. ensure that Administrative/UCB Hearings are closed to the public and that only those directly involved with the hearing may attend. Witnesses and others impacted by the decision (excluding the Complainant, the Complaining Witness, and/or the Respondent) may not be present in the proceedings, except to share information when called upon.
- iii. ensure that the Respondent, Complainant, and Complaining Witness receive a fair and reasonable opportunity to be heard.
- iv. in the case of allegations of sexual misconduct, allow that the Complainant, Complaining Witness, and/or Respondent may choose to participate in the hearing while located in separate rooms and ensure that either party not question the other directly.
- v. create and retain a written summary or audio recording of the hearing (at University expense) to remain the property of the University;

***Note: For hearings involving allegations of Sexual Misconduct, the Complainant/Complaining Witness will be afforded the same rights and opportunities afforded to the Respondent.*

The following procedural guidelines shall be applicable in Administrative/UCB Hearings:

- A. Unless the Student specifically waives this right, a Student who is scheduled to appear before an Administrative/UCB Hearing will be given a minimum of five (5) Days notice of the specific charges being presented to the board and details of the hearing (date, location, and time).
- B. The Director of Student Conduct, Rights & Advocacy (or designee) will send a list of potential Administrative/UCB Hearing Body members to the Respondent a minimum of five (5) Days prior to the hearing. The Respondent may challenge any Administrative/UCB Hearing Body member on grounds that they have a specific conflict with, bias about, or an interest in the case. The Respondent must submit the challenge in writing to the Director of Student Conduct, Rights & Advocacy (or designee) a minimum of three (3) Days prior to the scheduled hearing. Director of Student Conduct, Rights & Advocacy (or designee) must make a decision on the challenge within one (1) Day. If possible bias is determined, the Administrative/UCB Hearing Body member shall be excused and the Director of Student Conduct, Rights & Advocacy (or designee) will appoint a replacement.

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- C. The Respondent will be given the opportunity to review any written information that will be used at the hearing, including a list of witnesses, no less than two (2) Days prior to the Administrative/UCB Hearing.
- D. With the exception of matters involving alleged Sexual Misconduct, charges against multiple parties involved in the same incident may be heard in a single case only with the approval of the Director of Student Conduct, Rights & Advocacy (or designee) and written Consent from each Respondent.
- E. If the Respondent fails to appear after proper notice, the Administrative/UCB Hearing will proceed with the hearing *in absentia* and make determinations with the available information.

Information Sharing and Witnesses:

- A. The Director of Student Conduct, Rights & Advocacy, designee, or other University Officials, may serve as witnesses, present witnesses, and submit information as part of the Administrative/UCB Hearing process.
- B. The Respondent, Complainant, and/or Complaining Witness shall be given the opportunity to present witnesses and/or share documentary information. The Administrative/UCB Hearing Chair has the discretion to determine if the information is relevant to the charge and does not otherwise infringe the rights of other Students.
- C. Even if present during the hearing process, no witness shall be forced or required to share information.
- D. Witnesses and/or information shall be subject to questioning and/or examination by the University Official(s), Complainant, Complaining Witness(es), victim(s), Administrative/UCB Hearing Body members, and/or the Respondent(s).
- E. All parties involved in the hearing process are expected to give truthful information. Furnishing untruthful information may subject individuals to further action under the Code.

Administrative/UCB Hearing Procedures:

- A. The Administrative/UCB Hearing chair shall exercise control over the proceedings to avoid needless consumption of time and to achieve orderly completion of the hearing. The Administrative/UCB Hearing Chair may exclude any person who disrupts a hearing, including the Respondent(s), Complainant(s), Complaining Witness(es), victim(s), witness(es) and/or Advisor(s).
- B. Formal rules of evidence shall not apply. The Administrative/UCB Hearing Chair shall determine the admissibility of all matters of information.
- C. Admission of any person to the hearing shall be at the discretion of the Administrative/UCB Hearing Chair.
- D. Each hearing, at the general discretion of the Administrative/UCB Hearing Chair, shall proceed as follows:
 - i. Presentation of Code charges.
 - ii. Opening statements by the Complainant and Respondent.
 - iii. Complainant's presentation of documents, information, and witnesses, and questions by the Respondent, Complaining Witness (if applicable), and/or Administrative/UCB Hearing Body members.

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- iv. Respondent's presentation of documents, information, and witnesses, and questions by the Complainant, Complaining Witness (if applicable) and/or Administrative/UCB Hearing Body members.
- v. Closing statements by the Complainant and Respondent, including verbal description of the desired outcome of the Administrative/UCB Hearing from the involved student(s).
- vi. Confidential deliberations by the Administrative/UCB Hearing Body on finding(s).
- vii. If there is a finding of responsibility, the Director of Student Conduct, Rights & Advocacy, or designee, will present the Administrative/UCB Hearing Body with all submitted sanctioning information for consideration.
- viii. Confidential deliberations by the Administrative/UCB Hearing Body on the sanction recommendation(s).

***Note: All parties are required to remain in close proximity (unless a party is excused by the UCB Chair) in the event the UCB needs to recall any person.*

E. Administrative/UCB Hearing decisions will proceed as follows:

- i. A decision by the Administrative/UCB Hearing Body on responsibility or non-responsibility for Code charges shall be made in private, based solely on the information presented at the hearing, using Preponderance. The decision must be made prior to any consideration of possible sanctions. Except where prior Academic Dishonesty violations are an element of the charges, the student conduct record of the Respondent shall not be considered in the hearing until responsibility has been established.
- ii. A finding of responsibility on any Code charge shall be followed by the recommendation of appropriate sanction(s). The conduct record of the Respondent, victim/community impact statements, and/or character witness statements on behalf of the Respondent, Complainant, or the Complaining Witness (if applicable) may be considered in determining the appropriate sanction recommendation(s). Information and statements to be considered during the sanctioning process must be submitted in writing by all parties two (2) Days prior to the Administrative/UCB Hearing.
- iii. The Administrative/UCB Hearing Body will provide appropriate parties a written finding, stating with reasonable specificity, the facts and rationale for the finding. This finding shall be issued to the Director of Student Conduct, Rights & Advocacy (or designee) within five (5) Days after the close of the Administrative/UCB Hearing proceedings. Findings of responsibility will include a recommendation of any appropriate sanction(s). The Director of Student Conduct, Rights & Advocacy (or designee) will submit the finding, rationale, and any associated sanctions for review to the Vice President for Student Affairs prior to issuing a final decision. The Director of Student Conduct, Rights & Advocacy (or designee) will submit the final decision in writing to the Student, Student Group, or RSO within five (5) Days of the date of the Administrative/UCB Hearing finding. This written decision will include any appropriate sanction(s) in the case, if there was a finding of responsibility.

Serious Misconduct Violation Allegations:

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Disciplinary proceedings shall be conducted, as warranted, by the Office of Student Conduct, Rights and Advocacy to adjudicate alleged violations punishable by suspension or expulsion from NKU or termination of a Respondent's residence in campus housing. Disciplinary meetings and hearings will adhere to the following processes and procedures:

A. Students will:

- i. have their case resolved within a reasonable time frame (not to exceed 45 days unless extenuating circumstances apply);
- ii. receive fair and impartial treatment at each phase of the disciplinary process, which shall exclude any individual that investigates or presides over an alternative dispute resolution process related to the matter from participating as a hearing adjudicator or on a hearing tribunal;
- iii. be provided a limited waiver of confidentiality of any phase of the disciplinary process to permit the attendance of up to 2 support persons so long as the support persons would not violate the privacy rights of another student or substantially delay the disciplinary process. A support person shall have no right to participate unless the support person is attending as an advisor in accordance with Title IX.
- iv. have the right to legal counsel, at participant's expense, or an advisor at each material phase of the disciplinary process, including meetings, hearing, and appeal of the matter. If represented by legal counsel, NKU shall direct all correspondence related to the disciplinary proceeding to participant's counsel and/or advisor and participant.
- v. have the opportunity to be present and participate meaningfully at the disciplinary hearing or other scheduled event where the rights of Respondent are to be determined, except as restricted by Title IX;
- vi. have the opportunity to submit documentary and tangible evidence that participant plans to introduce at a disciplinary hearing to the University's administrative file within 3 business days prior to the disciplinary hearing, or sooner if required by federal law. Documentary or tangible evidence submitted to the file less than 3 business days prior to the disciplinary hearing shall only be admissible upon the discretion of the hearing officer.
- vii. have the opportunity to submit a list of all witnesses a participant plans to call at the disciplinary hearing to the University's administrative file within 3 business days prior to the disciplinary hearing, or sooner if required by federal law. Any witness name submitted less than 3 business days prior to the disciplinary hearing shall only be admissible upon the discretion of the hearing officer.
- viii. at a disciplinary hearing, students will:
 1. receive timely notification of the disciplinary hearing, no less than 10 business days prior to the hearing;
 2. have the hearing in front of an impartial Hearing Officer appointed by NKU;
 3. make opening and closing statements;
 4. present relevant evidence;
 5. cross-examine any testimony personally or through legal counsel.
 - a. if Respondent cross-examines a Student who is the alleged victim or Complainant, Respondent shall submit cross-examination questions to a neutral hearing officer during the hearing and prior to cross-examination. The hearing officer shall ask all relevant questions to the

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- witness during the live hearing, state the specific rationale for excluding any question, grant the right to amend a question that has been excluded in order to cure any objection sustained by the hearing officer, and to submit follow-up questions to the witness.
- b. cross examination shall be restricted as required by Title IX or other applicable federal law.
 - ix. receive a written outcome letter stating (with reasonable specificity) the facts and rationale for the finding issued by the Director of Student Conduct, Rights & Advocacy (or designee) within 10 business days after the close of the proceedings. If the Respondent is found responsible, the resulting sanctions will be included in the written outcome letter. Guidelines for Appeal will also be included in the written outcome letter.
- B. NKU will:
- i. make all rules reasonable and necessary for the orderly and efficient resolution of complaints;
 - j. ensure that disciplinary proceedings are closed to the public and that only those directly involved with the meeting or hearing may attend. Witnesses and others impacted by the decision (excluding Complainant, the Complaining Witness, and/or the Respondent) may not be present in the proceedings, except to share information when called upon.
 - k. ensure that the Respondent, Complainant, and Complaining Witness receive a fair and reasonable opportunity to be heard if they so desire;
 - l. in the case of allegations of sexual misconduct, allow that the Complainant, Complaining Witness, and/or Respondent may choose to participate in the hearing while located in separate rooms and ensure that either party not question the other directly;
 - m. create and retain a written summary or audio recording of the hearing (at University expense) to remain the property of the University.
 - n. permit Complainant or Respondent the opportunity to receive a transcript of the hearing upon request and at the sole cost of the requesting party.
 - o. will have the opportunity to submit documentary or tangible evidence that NKU plans to introduce at a disciplinary hearing to the University's administrative file within 3 business days prior to the disciplinary hearing, or sooner if required by federal law. Documentary or tangible evidence submitted to the file less than 3 business days prior to the disciplinary hearing shall only be admissible upon the discretion of the hearing officer.
 - p. will have the opportunity to submit a list of witnesses NKU plans to call at the administrative hearing to the University's administrative file, within 3 business days prior to the disciplinary hearing, or sooner if required by federal law. Any witness names submitted less than 3 business days prior to the hearing shall only be permitted upon the discretion of the hearing officer.

***Note: For hearings involving allegations of Sexual Misconduct, the Complainant/Complaining Witness will be afforded the same rights and opportunities afforded to the Respondent.*

The following procedural guidelines shall be applicable in disciplinary proceedings and hearings:

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- A. A Student who is scheduled to appear in any disciplinary proceedings, including but not limited to any meeting or interview that serves an investigative purpose, will be given a minimum of three (3) business days' notice of details of the proceeding (date, location, and time).
- B. Unless the Student specifically waives this right, a Student who is scheduled to appear in a disciplinary hearing will be given a minimum of ten (10) business days' notice of the specific charges being presented and the details of the hearing (date, location, and time).
- C. The Director of Student Conduct, Rights & Advocacy (or designee) will send a list of potential disciplinary hearing members to the Respondent a minimum of five (5) Days prior to the hearing. The Respondent may challenge any disciplinary hearing member on grounds that they have a specific conflict with, bias about, or an interest in the case. The Respondent must submit the challenge in writing to the Director of Student Conduct, Rights & Advocacy (or designee) a minimum of three (3) Days prior to the scheduled hearing. Director of Student Conduct, Rights & Advocacy (or designee) must make a decision on the challenge within one (1) Day. If possible bias is determined, the disciplinary hearing member shall be excused and the Director of Student Conduct, Rights & Advocacy (or designee) will appoint a replacement.
- D. The Respondent will be given the opportunity to review the administrative file and any written information that will be used at the hearing, including a list of witnesses, no less than seven (7) business days prior to the disciplinary hearing.
- E. With the exception of matters involving alleged Sexual Misconduct, charges against multiple parties involved in the same incident may be heard in a single case only with the approval of the Director of Student Conduct, Rights & Advocacy (or designee) and written Consent from each Respondent.
- F. If the Respondent fails to appear after proper notice, the disciplinary hearing will proceed with the hearing *in absentia* and determinations may be made with the available information.

Information Sharing and Witnesses:

- A. The Director of Student Conduct, Rights & Advocacy, designee, or other University Officials, may serve as witnesses, present witnesses, and submit information as part of the disciplinary hearing.
- B. The Respondent, Complainant, and/or Complaining Witness shall be given the opportunity to present witnesses and/or share documentary information. The disciplinary hearing officer has the discretion to determine if the information is relevant to the charge and does not otherwise infringe the rights of other Students.
- C. Even if present during the hearing process, no witness shall be forced or required to share information.
- D. Witnesses and/or information shall be subject to questioning and/or examination by the University Official(s), Complainant, Complaining Witness(es), victim(s), hearing members, legal counsel (as required by law), and/or the Respondent(s).
- E. All parties involved in the hearing process are expected to give truthful information, as witnesses will be sworn in and all testimony will be under oath or affirmation. Furnishing untruthful information may subject individuals to further action under the Code.

Disciplinary Hearing Procedures:

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- A. The disciplinary hearing officer shall exercise control over the proceedings to avoid needless consumption of time and to achieve orderly completion of the hearing. The hearing officer may exclude any person who disrupts a hearing, including the Respondent(s), Complainant(s), Complaining Witness(es), victim(s), witness(es), Advisor(s), and/or other parties.
- B. The admissibility of evidence shall be consistent with KRS 13B.090, KRE 412, and Title IX. The hearing officer shall determine the admissibility of all matters of information.
- C. Admission of any person to the hearing shall be at the discretion of the hearing officer.
- D. Each hearing, at the general discretion of the hearing officer, shall proceed as follows:
 - i. Presentation of Code charges.
 - ii. Opening statements by the Complainant and Respondent.
 - iii. Complainant's presentation of documents, information, and witnesses, and questions by the Respondent, Complaining Witness (if applicable), and/or hearing officer.
 - iv. Respondent's presentation of documents, information, and witnesses, and questions by the Complainant, Complaining Witness (if applicable) and/or hearing officer.
 - v. Closing statements by the Complainant and Respondent, including verbal description of the desired outcome of the disciplinary hearing from the involved student(s).
 - vi. Confidential deliberations by the hearing officer on findings.
 - vii. If there is a finding of responsibility, the Director of Student Conduct, Rights & Advocacy, or designee, will present the hearing officer with all submitted sanctioning information for consideration.
 - viii. Confidential deliberations by the hearing officer on the sanction recommendation(s).

***Note: All parties are required to remain in close proximity (unless a party is excused by the hearing officer) in the event the hearing officer needs to recall any person.*

- E. Hearing officer decisions will proceed as follows:
 - i. A decision by the hearing officer on responsibility or non-responsibility for Code charges shall be made in private, based solely on the information presented at the hearing, using a Preponderance standard. The decision must be made prior to any consideration of possible sanctions.
 - ii. A finding of responsibility on any Code charge shall be followed by the recommendation of appropriate sanction(s). The conduct record of the Respondent, victim/community impact statements, and/or character witness statements on behalf of the Respondent, Complainant, or the Complaining Witness (if applicable) may be considered in determining the appropriate sanction recommendation(s). Information and statements to be considered during the sanctioning process must be submitted in writing by all parties two (2) Days prior to the disciplinary hearing.
 - iii. The Hearing officer will provide appropriate parties a written finding, stating with reasonable specificity, the facts and rationale for the finding. This finding shall be issued to the Director of Student Conduct, Rights & Advocacy (or designee) within five (5) Days after the close of the disciplinary hearing. Findings of responsibility will include a recommendation of any appropriate sanction(s). The Director of Student Conduct, Rights & Advocacy (or designee) will submit the finding, rationale, and any associated sanctions for review to the Vice President for Student Affairs prior to issuing a final decision. The Director of Student Conduct, Rights & Advocacy (or designee) will submit the final decision in writing to the Student, Student Group, or

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RSO within five (5) Days of the date of the Disciplinary hearing finding. This written decision will include any appropriate sanction(s) in the case, if there was a finding of responsibility.

XIV. Sanction Guidelines

If a Student, Student Group, or RSO is found responsible for a violation of the Code, the Hearing Body, Administrative Hearing Body, University Conduct Board, Hearing Officer and/or the Director of Student Conduct, Rights & Advocacy (or designee) will determine the sanction(s) to be imposed or recommended based on the appropriate decision pathway. The Respondent is responsible for any related expenses.

Sanctions associated with Conduct Violations:

- A. Written Warning – An official written notification that the Student, Student Group, or RSO's behavior is in violation of University regulations or standards, and clarifies expected behavior for the future. Further misconduct may result in additional sanctions.
- B. University Probation – written notice that the violation(s) of this Code are serious and that any subsequent violation(s) of this Code during the defined probationary period may result in University Suspension/Expulsion.
- C. University Probation with Restrictions – written notice that the violation(s) of this Code are serious and that any subsequent violation(s) of this Code during the defined probationary period may result in University Suspension/Expulsion. In addition, this sanction prevents the student from holding university elective office, student employment, participating in any intercollegiate activity or sport, participating in any university sponsored program/organization, or representing the university in any other manner during the defined probationary period.
- D. Educational Sanctions – participating in a specific activity, course, event, or program, receive specific instruction, complete a research/reflective assignment, referral to medical resources or counseling personnel, etc.
- E. Restrictions – denial of specified privileges for a designated period of time including, but not limited to, attendance at events, access to facilities, participation in non-academic activities, and interpersonal contact restrictions.
- F. Restitution – compensation for personal or property loss, damage, and/or injury. Restitution may take the form of appropriate monetary or material replacement.
- G. Community Restitution – an opportunity to provide a work-related experience for Students to assist in restoring an affected community.
- H. Administrative Restitution – restorative financial restitution for personnel resources lost.
- I. Other Sanctions – other appropriate sanctions may be imposed singularly or in combination with any of the above-listed sanctions.

Sanctions associated with Serious Misconduct Violations:

***Note: Serious Violations may result in the imposition of sanctions typically associated with Conduct Violations. The Respondent is responsible for any related expenses. If a Student is suspended or expelled from the University, the Student will not be eligible for reimbursement of funds.*

- A. Suspension in Abeyance – Although the behavior may warrant suspension or expulsion from the University, due to extenuating circumstances, the Director of Student Conduct,

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Rights & Advocacy (or designee) may choose to hold the student's suspension in abeyance for a specified period of time. When a suspension is held in abeyance, the student or organization may remain at the University provided they observe the conduct regulations at all times and complies with all educational sanctions. Any further finding of responsibility for a violation of the Code would result in Suspension or Expulsion sanctions being recommended.

- B. University Suspension – termination of a Student's enrollment at the University for a specified period of time. Satisfactory completion of specified stipulations may be required for re-enrollment/re-admission at the end of the suspension period. Students' returning to the University after a University Suspension will be on University Probation for at least two semesters after their return to NKU.
- C. University Expulsion – permanent separation a Student from the University without opportunity to re-enroll in the future.
- D. Temporary University Housing Separation – separation of the Respondent from University Housing residence halls for a definite period of time, after which the Respondent is eligible to return. Conditions for re-admission may be specified.
- E. Permanent University Housing Separation – permanent separation of the Respondent from University Housing residence halls.

Student Group and RSOs Sanctions:

One or more of the following sanctions may be imposed on a Student Group or RSO responsible for violation of this Code. All sanctions require review and approval of the Director of Student Conduct, Rights & Advocacy, or a designee, and may be altered, deferred, or eliminated.

Sanctions Associated with Conduct Violations:

- A. Reprimand - is an official written notice of misconduct. Repetition of any formal charges that result in reprimand of the Student, Student Group or RSO within a period of two years shall automatically carry Probation/Recognition Probation as a minimum sanction.
- B. Recognition Probation - is given for a specific period of time. Further violations of the Code during the probationary period may result in Recognition Suspension or Recognition Revocation. During the period of Recognition Probation, the RSO is not considered in good conduct standing with the University. The RSO may seek and add members during this probationary period and may host other activities unless otherwise specified.
- C. Additional Sanctions – which may be imposed, include, but are not limited to:
 - A. Restitution for expenses incurred by individuals or the University as a result of providing educational programs or other educational experiences related to the violation(s).
 - B. Restitution of loss to University or person or organization/group.
 - C. Group educational opportunity/assignment.
 - D. Any other appropriate RSO sanction as recommended by the Hearing Body or determined by the Director of Student Conduct, Rights & Advocacy (or designee).

Sanctions Associated with Serious Misconduct Violations:

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- D. Suspension of Activities- suspension of activities of the RSO, including but not limited to: exclusion from intramural competition, denial of use of University facilities for meetings or activities, suspension for new member education, recruiting, and/or intake process, or loss of social privileges for no less than one month. The RSO may not sponsor any activity, party, or function that is social in nature during the time parameters established.
- E. Recognition Suspension - separation of an organization from the University for a specified period of time: The organization will lose its privileges as a RSO and can no longer be an active participant in the University for the duration of suspension.
- F. Recognition Revocation - separation of an organization from the University. The organization will lose its privileges as a RSO and can no longer be an active participant in the University for a period of time at the University's sole discretion.

XV. Appeals

A. Student Conduct Appeals

If the Student, Student Group, or RSO is found to be responsible, the stated sanctions will be imposed unless appealed. If the Student, Student Group, or RSO is found not responsible, the case will be closed and no action will be taken, except in cases of alleged Sexual Misconduct.

Students, Student Groups, and RSOs have a right to appeal sanctions pursuant to the procedures set forth below. In order for any appeal to be considered, the Student, Student Group, or RSO must submit all necessary documentation, including a written statement of appeal citing the grounds of appeal, to the Office of Student Conduct, Rights and Advocacy within five (5) Days of the date of the Director of Student Conduct, Rights & Advocacy (or designee) decision letter. An appeal is not a rehearing of the original case, but a review of the Record of the Hearing and the written statement of appeal provided by the Student or RSO.

An appeal must meet one or more of the following grounds to be considered:

- i. A significant procedural error was made during the student conduct process, including but not limited to failure to hold an administrative meeting or hearing, lack of notice of the alleged violation, and/or no opportunity to present information;
- ii. A sanction was not appropriate to the violation, and/or the sanctions were grossly disproportionate.
- iii. A finding was not supported by information, and/or significant information is presented on appeal that was not available at the time of the hearing or could not have been obtained despite the Student's exercise of reasonable diligence, which materially affects the finding or sanction(s).
- iv. A sanction resulting in a final order of suspension for 3 or more days, expulsion from the University, or termination of residence in campus housing.

Appeal procedures:

- A. For an appeal of a decision that includes a sanction of University Suspension, Expulsion, or termination of University residence, the following procedures shall be used:
 - a. First Appeal – Vice President for Student Affairs

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- i. The written statement of appeal will be forwarded by the Vice President for Student Affairs. The Vice President for Student Affairs has the sole discretion to decide whether to review the appeal or send it to an Appeal Panel for review. Should the Vice President for Student Affairs review the case, they will review the record and determine whether to approve, reject, or modify an earlier decision or the sanctions recommended or imposed. The decision of the Vice President for Student Affairs will be made in writing within five (5) Days of receipt of the appeal unless extenuating circumstances apply. Should the Vice President for Student Affairs decide to send the case to an Appeal Panel, the following procedures will apply:
 - ii. The Appeal Panel shall consist of three members of the University: one faculty member, one staff member, and one Student member. Panel members shall be appointed by the Vice President for Student Affairs and no member of the University Conduct Board may sit on the Appeal Panel for the same matter. The Director of Student Conduct, Rights & Advocacy (or designee) will provide training to the panel. An Appeal Panel will normally be convened within five (5) Days following notification from the Vice President for Student Affairs. The Panel shall review the record and recommend to the Vice President for Student Affairs whether to approve, reject, or modify an earlier decision or the sanctions recommended or imposed. A majority vote is required. The Appeal Panel will notify the Vice President for Student Affairs of their recommendation in writing within five (5) Days. So advised, the Assistant Vice President for Student Affairs will notify the Student, Student Group, or RSO and Director of Student Conduct, Rights & Advocacy of the decision in writing within five (5) Days. The Director of Student Conduct, Rights & Advocacy (or designee) shall implement the decision of Vice President for Student Affairs.
- b. Final Appeal—Board of Regents
- i. If the Student, Student Group, or RSO disagrees with the decision of the Vice President for Student Affairs, the Student, Student Group, or RSO may appeal to the Board of Regents by submitting a written statement of appeal to the office of Student Conduct, Rights and Advocacy within five (5) Days after the date of the Vice President for Student Affairs decision letter. The Board will review the record and determine whether to approve, reject, or modify an earlier decision or the sanctions recommended or imposed. The decision of the Board of Regents will be final and the sanction(s) decided upon will be imposed. The Board of Regents will inform the Vice President for Student Affairs of their decision in writing, and the Vice President for Student Affairs will provide these findings and sanctions to the Student, Student Group, or RSO in writing within five (5) Days following the Board of Regents meeting. The Director of Student Conduct, Rights & Advocacy (or designee) shall implement the decision of the Board of Regents.

B. Sexual Discrimination Appeals

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- i. If the Respondent is found not responsible for an allegation of sexual discrimination, as defined by Title IX, the Complainant shall have a right to appeal the determination directly to the Board of Regents, following the procedures outlined in XIV.A.b.

XVI. Student Record Privacy and Parental Notification Procedures

The Family Educational Rights and Privacy Act (FERPA), also known as the Buckley Amendment, passed by Congress in 1974, was designed both to protect the privacy of Students' educational records and to establish the right of Students to inspect and review their non-privileged educational records.

"Educational records" are all records, in any medium, that are maintained by the college and are directly related to a Student, including, but not limited to: academic, student conduct, and career planning records. Other statutes protect Students' rights to privacy over their medical and counseling records. FERPA protects Students' privacy rights by defining to whom and under what conditions a college may disclose Students' educational records. FERPA has been tested in the courts and modified by Congress in the almost thirty years since its passage, but its essential principles of Student rights to access and privacy for their educational records remain intact.

- A. FERPA allows a college or university to disclose information to "appropriate parties," which may include parents, without written consent from the Student. NKU does reserve the right to make such notifications in the following situations:
 - i. The Student is over the age of 18 at the time of the alleged violation; or
 - ii. The Student is involved in a violation of any federal state or local law, or
 - iii. The Student has violated any rule or policy of the institution governing the use or possession of alcohol or a controlled substance, or
 - iv. The Student is involved in any emergency situations when notification is determined to be necessary to protect the health or safety of the Student or others. This notification may occur due to a medical emergency, or incident of imminent danger.
- B. The Director of Student Conduct, Rights & Advocacy, or designee, has the authority to contact parents when the violation is severe enough to warrant an immediate need for parental notification.

XVII. Records and Retention

Student Conduct files are retained in the office of Student Conduct, Rights and Advocacy for seven (7) years after the Student graduates or is no longer enrolled at Northern Kentucky University. Student Conduct records involving Student Groups or RSOs will be retained permanently if the case results in an outcome of Recognition Suspension/Revocation. Student conduct decisions resulting in sanctions of University Suspension/Expulsion will be retained permanently. Student records that are not related to Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act reporting and/or are not related to suspension/expulsion from the University may be destroyed after a Student's degree is conferred if a written request is received from the Student. Academic records are maintained in the offices of Admissions, Registrar, Academic Deans, chairpersons of departments, and directors of graduate and interdisciplinary programs. The Office of Health, Counseling and

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Student Wellness keeps health records. University policy, FERPA, and Section 164.283 of the Kentucky Revised Statutes strictly control the information that may be given out about Students. Unless Students specifically waive their rights under these statutes or the University receives a properly served subpoena, only the following directory information may be released.

- Name, address, and telephone listing
- E-mail address
- Photograph
- Date and place of birth
- Major field of study
- Grade level
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Dates of attendance
- Degrees and awards received
- The most recent previous educational agency or institution attended
- Enrollment status (e.g., undergraduate, graduate, full-time, part-time, etc.)

Forms are available to waive a Student's FERPA rights for non-student conduct records in the Registrar's office, and forms are available to waive student conduct FERPA records in the office of Student Conduct, Rights and Advocacy. Absent a written waiver or properly served subpoena, educational information may be released to school officials who have a legitimate educational interest in the information. Certain records may be released to appropriate officials in situations which are life threatening. (See parental notification guidelines in section XV). Under FERPA, parents of Students over 18 years old have no automatic right to access the Student's records without the Student's consent, even if the Student is an economic dependent.

A. Right to Inspect Records

Under FERPA, Students have the right to inspect and review any and all official records, files, and data pertaining to them (with specific exceptions, a list of which may be obtained from the Registrar's Office).

Students have the opportunity for a hearing to challenge the contents of these records to ensure that the records are accurate and are not in violation of any rights of Students. Students have the right to an explanation and interpretation of these records. In the event that any student believes that the records are inaccurate, misleading, or in violation of his/her privacy, the Student may request the University to amend these records at that time. If the holder of the records decides at that time or within a ten (10) day period not to amend the file, the student may do either or both of the following:

- i. Cite in writing the information believed to be inaccurate, misleading or in violation of privacy and submit amended data; this material will be added to the Student's file.

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- ii. Request a hearing before the Educational Rights and Privacy hearing committee. The hearing request should be submitted in writing to the Vice President for Student Affairs. Within a reasonable time, not to exceed thirty (30) calendar days, a hearing will take place. The Student will have a fair opportunity to present information. A written decision, based upon the information taken at the hearing, will include a summary of the information and the reasons for the decision.

The President of the University will appoint to the three-member Educational Rights and Privacy hearing committee including: a representative from the Student body selected by the president of Student Government, an administrative officer without direct interest in the outcome of the hearing, and a tenured faculty member of the University. The Student has the right to appeal to the Office of the Review Board of the Department of Education, 400 Maryland Avenue, S.W., Washington, D.C. 20202.

XVIII. Revision and Communication

This Code may be reviewed and amended by the Vice President for Student Affairs (or designee). Revisions of this Code shall be communicated to the University community through official email as well as other means of mass communication. The official Code will be available on the University website at scra.nku.edu.

Amended: 11/21/2012; 9/8/2021; 6/15/2022

Appendix A: Sexual Harassment

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Northern Kentucky University is committed to fostering a safe and inclusive educational and work environment free from sexual harassment, including sexual assault, non-consensual sexual contact, non-consensual sexual intercourse, sexual exploitation, dating and intimate partner violence, relationship and domestic violence, stalking and gender-based bullying. All students are expected to comply with NKU's Sexual Harassment Policy (<https://inside.nku.edu/titleix/policy/sexual-harassment-policy.html>).

NKU has procedures in place in order to be sensitive to victims who report sexual assault, domestic violence, dating violence and stalking--including informing individuals about their right to file criminal charges as well as the availability of counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, and other services on and/or off campus; as well as additional remedies to prevent contact between a complainant and an accused party, such as housing, academic, transportation and working accommodations, if reasonably available. The university will make such accommodations if the victim requests them and, if they are reasonably available, regardless of whether the victim chooses to report the crime to the University Police or local law enforcement.

The Offices of Title IX and Student Conduct, Rights & Advocacy work to appropriately respond to all reports of sexual harassment involving NKU students. Investigation and adjudication may be conducted by either of these offices, in accordance with relevant university policy and guidance. For more information, or to file a complaint, please visit: <https://inside.nku.edu/titleix.html>

Appendix B: Medical Amnesty

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Northern Kentucky University encourages a living and learning environment that promotes the health and safety of all members of our community. Alcohol (or other drug) consumption- including excessive consumption, rapid consumption, or consumption by someone with sensitivity- can cause serious physical and neurological harm or be life-threatening. Both Students who are under the influence and students accompanying Students under the influence may encounter alcohol (or other drug) emergencies during their time at college. Students are encouraged to make responsible decisions and to seek medical attention in serious or life-threatening situations that result from alcohol (or other drug) consumption. Sometimes Students are afraid to seek emergency medical care when alcohol (or other drug) poisoning (or overdose) is suspected because they do not want to get themselves or others in trouble. The University has instituted a limited Medical Amnesty Protocol in an effort to address this concern in the first instance where a Student over-consumes alcohol (or other drugs) and seeks medical attention and does not otherwise potentially violate University policies.

If medical attention is required, Students should immediately contact professional medical personnel by calling 859.572.7777 if on campus or by calling 911 if off campus. A (1) Student who seeks emergency assistance for themselves, another Student, or a friend experiencing an alcohol (or other drug) related emergency, as well as (2) the individual in distress will not be subject to formal student conduct action under the NKU Code of Student Rights and Responsibilities.

The following procedures pertain to the two (2) different types of Students covered by the Amnesty Protocol: Students in need of medical attention, and active bystanders.

Student In Need of Medical Attention

The policy may apply when a Student receives emergency medical assistance that is (a) related to the consumption of alcohol (or other drugs), and (b) sought by a person not serving in an official University capacity. The Student will not be required to participate in the NKU student conduct process. NKU Students seeking medical amnesty are required to submit a request to the office of Student Conduct, Rights and Advocacy within five (5) Days of the incident. If a request is approved, the Student will need to meet with a professional staff member in the office of Student Conduct, Rights and Advocacy, and may be required to participate in an appropriate educational program. The Medical Amnesty Protocol only applies when a Student initiates a call for emergency medical attention and only when the emergency medical attention is needed to address alcohol (or other drug) emergencies. It does not apply when the individual suffering from the alcohol (or other drug) emergency is discovered by a University official (e.g. NKU Police, Resident Assistant, etc.) without a prior call for emergency medical attention.

If the Student qualifies for medical amnesty under this protocol, the office of Student Conduct, Rights and Advocacy will refrain from charging or sanctioning the Student for violations of the NKU Code of Student Rights and Responsibilities related to alcohol (or other drugs). As mentioned above, as a condition of receiving amnesty, Students may be required to successfully complete an educational assignment through the office of Student Conduct, Rights and Advocacy.

In compliance with the Family Educational Rights and Privacy Act ("FERPA") and University policies and regulations, the office of Student Conduct, Rights and Advocacy may notify the

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parent(s) or legal guardians(s) of Students who receive medical amnesty under this protocol, as needed.

No individual may receive medical amnesty under this Protocol more than one (1) time in a twenty four (24) month period. Records of all requests for assistance under this Protocol shall be maintained by the office of Student Conduct, Rights and Advocacy. Participation in any program as a result of this policy shall not be noted on the Student's NKU student conduct record. In the event an individual who previously utilized the Medical Amnesty Protocol is involved in a subsequent alcohol (or other drug) related incident, the most recent incident and any resulting NKU Code of Student Rights and Responsibilities charges shall be considered a second offense allegation. While amnesty may be granted multiple times, it is not guaranteed.

Active Bystander

Students who seek emergency assistance on behalf of persons experiencing alcohol (or other drug) related emergencies will be considered for amnesty under this Protocol. The Student will not be required to participate in the NKU student conduct process. NKU students seeking medical amnesty are required to submit a request to the office of Student Conduct, Rights and Advocacy within five (5) Days of the incident. If a request is approved, the Student will need to meet with a professional staff member in the office of Student Conduct, Rights and Advocacy, and may be required to participate in an appropriate educational program, depending upon their involvement in the situation. Participation in any program as a result of this policy shall not be noted on the Student's NKU student conduct record. The Medical Amnesty Protocol only applies when a Student initiates the call for emergency medical attention and only when the emergency medical attention is needed to address alcohol (or other drug) emergencies. It does not apply when the individual suffering from the alcohol (or other drug) emergency is discovered by a University official (e.g. NKU Police, Resident Assistant, etc.).

In compliance with the Family Educational Rights and Privacy Act ("FERPA") and University policies and regulations, the office of Student Conduct, Rights and Advocacy can notify the parent(s) or legal guardians(s) of Students who receive medical amnesty under this Protocol, as needed.

No individual may receive amnesty under this section more than one (1) time in a twenty-four (24) month period. Records of all requests for assistance under this policy shall be maintained by the office of Student Conduct, Rights and Advocacy. Participation in any program as a result of this protocol shall not be noted on the Student's NKU student conduct record. In the event an individual who previously utilized the Medical Amnesty Protocol is involved in a subsequent alcohol (or other drug) related incident, this incident and any resulting NKU Code of Student Rights and Responsibilities charges shall be considered an alleged second offense. While amnesty may be granted multiple times, it is not guaranteed.

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Appendix C: Alcohol and Other Drugs

In order to ensure the University's commitment to a quality educational and work environment, every faculty member, employee, and Student has a right to work and learn in an environment free from the effects of abuse of alcohol and other drugs. It is the policy of the University to discourage the misuse and abuse of alcoholic beverages and other drugs. The Drug Free Schools and Communities Act requires every institution of higher education to inform Students of standards of conduct that clearly prohibit violations of local, state, and federal laws pertaining to alcohol and other drugs. Parental notification may be implemented for Students who are found responsible for alcohol and drug violations under the Code of Student Rights and Responsibilities. Alcoholic beverages may be served and consumed at official University functions and approved non-University functions as designated by the President or his/her designee.

1. The University prohibits the following actions and behaviors:
 - a. Purchase, possession, or consumption of alcoholic beverages by persons under age of 21.
 - b. Aiding and abetting an underage person in the purchase or possession of alcoholic beverages.
 - c. Falsification of a driver's license or other identification in order to obtain alcoholic beverages.
 - d. Consumption of alcoholic beverages in outdoor areas such as public places, University Housing, and automobiles, except where designated by the University's Tailgate Policy (see the NKU website for more information).
 - e. Appearing in any public place manifestly under the influence of alcohol, such that the individual may endanger themselves or other persons, damage property, or annoy persons in the vicinity.
 - f. Driving while under the influence or while Intoxicated.
2. Alcoholic beverages may be served and consumed at University events held off-campus according to the following guidelines, as well as in addition to the above guidelines:
 - a. The sale, serving, and consumption of alcoholic beverages are strictly prohibited except in areas and at times and dates licensed by the Kentucky Alcohol Beverage Control Board, or similar agencies in other states.
 - b. Sponsoring group and organizations will be responsible for providing security to ensure that guests conduct themselves properly and to assist with the crowd control.
 - c. Alcohol shall not be consumed or carried in open containers on any street, sidewalk, alley, or in a motor vehicle.
 - d. Activity sponsors must examine the identification of all guests entering the activity. Guests under the age of 21 shall not be permitted to consume alcoholic beverages. If the activity is located in another state, all applicable state and local laws regarding alcohol sales, services, and consumptions shall prevail. Sponsors must assure that official law enforcement or on-site security personnel verify the identification of all participants.

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- e. Littering, infringing upon the rights of others, and abuse of public or private property in connection with possession or consumption of alcoholic beverages is prohibited.
 - f. Promotion or advertising of an event shall not encourage any form of alcohol abuse, nor should events be advertised to place an emphasis on the quantity and/or frequency of use of alcohol.
 - g. Alcohol should not be provided as an award or prize to individuals or campus organizations.
 - h. Student organizations shall designate one person, perhaps an officer of that organization, to assume responsibility for assuring that there is knowledge of and compliance with these alcohol policies. It is recommended that this person participate in the special educational programs offered by the Office of Health, Counseling, and Student Wellness.
3. Beer distributors, liquor companies, bars, and night clubs are not permitted to: (1) advertise on campus, (2) co-sponsor an event with a student organization, (3) advertise on any schedule card, athletic brochure or press guide, or other printed material, (4) provide advertising for University events presented on the radio or television
4. Northern Kentucky University does not assume responsibility for unofficial events held off campus involving individuals or groups affiliated with the University. However, the University reserves the right to hold students and student organizations accountable for violations of federal, state, and local law by NKU students, or student organization off campus in which said violations adversely affect the University community and/or pursuit of its objectives.

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Appendix D: Prohibition on Hazing

In accordance with Kentucky Revised Statute (KRS) §164.375, Northern Kentucky University prohibits any action or situation that recklessly or intentionally endangers mental or physical health or involves the forced consumption of alcohol or drugs for the purpose of initiation into or affiliation with any organization. Penalties for violation of the hazing policy shall include, but are not limited to:

- A. Student violators will be subject to possible suspension or expulsion from the University or other appropriate disciplinary action in accordance with the Code of Student Rights and Responsibilities.
- B. Faculty and staff violators will be subject to possible loss of employment or other appropriate disciplinary action in accordance with the Faculty Policies and Procedures Handbook, Salmon P. Chase College of Law Faculty Handbook, Handbook for Department Chairpersons, and Personnel Policy and Procedures Manual.
- C. Faculty, staff or student organizations that authorize or contribute to actions that violate this policy may lose University authorization to operate on campus property. Officers of such organizations may be held individually responsible for the actions of their organizations.
- D. Visitors, licensees, and invitees to Northern Kentucky University who violate this policy will be removed from University property and may be subject to prosecution.

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Appendix E: Undergraduate Student Honor Code: Cheating & Plagiarism

1. Preamble

This Student Honor Code [the "Honor Code"] is a commitment by students of Northern Kentucky University, through their matriculation or continued enrollment at the University, to adhere to the highest degree of ethical integrity in academic conduct. It is a commitment individually and collectively that the students of Northern Kentucky University will not lie, cheat, or plagiarize to gain an academic advantage over fellow students or avoid academic requirements.

The purpose of the Honor Code is to establish standards of academic conduct for students at Northern Kentucky University and to provide a procedure that offers basic assurances of fundamental fairness to any person accused of violations of these rules. Each Northern Kentucky University student is bound by the provisions of the Honor Code and is presumed to be familiar with all of its provisions. Students also should aspire to conduct themselves in a manner that is consistent with the highest degree of ethical integrity in all matters, whether covered in the Honor Code or not. The success of this commitment begins in the diligence with which students uphold the letter and the spirit of the Honor Code.

2. Standards of Academic Conduct and Integrity and Consequences for Their Violation

1. A student at Northern Kentucky University shall not:
 - a. Engage in any conduct involving academic deceit, dishonesty, or misrepresentation.
 - b. Give, receive, or use unauthorized or prohibited information, resources, or assistance on an examination, assignment, or graduation requirement.
 - c. Commit plagiarism (e.g., representing another's work, in whole or in part, as one's own) on any examination, assignment or graduation requirement (including those involving use of the web, internet or other electronic resources).
 - d. Write, take, research, develop, prepare, or create an examination, assignment, or graduation requirement for another student, in whole or in part.
 - e. Submit an examination, assignment, or graduation requirement written, taken, researched, developed, prepared, or created by another person, in whole or in part.
 - f. Submit an examination, assignment, or graduation requirement that the student has or will submit for credit in another course, without express approval from the instructors' in each of the courses.
 - g. Prevent or interfere with the use by other students of any library, laboratory, studio, field, or other course-related resource; or
 - h. Damage or impair any library, laboratory, studio, field, or other course-related resources or another student's completed assignments.

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NOTE: These prohibitions shall not preclude an instructor or department from assigning team projects, cooperative efforts, and other similar activities in a course or for a graduation requirement and are subject to modification in order to adhere to the NKU Policy on Accommodations for Students With Disabilities.

2. A student who violates one of the above provisions will be identified to the Department Chair, Program Director, Academic Dean, and Director of Student Conduct, Rights & Advocacy. The student may also be subject to one or more of the following consequences:
 - a. For the first violation, any one or a combination of the following:
 - i. Faculty imposed sanction(s) as outlined in the course syllabus;
 - ii. An oral admonition or reprimand;
 - iii. A written admonition or reprimand;
 - iv. A reduction in the grade or a grade of "F" in the course, examination, or assignment;
 - v. Expulsion from the course.
 - b. For multiple violations of the above provisions, where suspension or expulsion from the University may be warranted, the case will be referred to the Office of Student Conduct, Rights and Advocacy.
3. Academic Departmental Procedure
 - A. A course instructor who has sufficient information to believe that a student has violated the Honor Code shall notify the student within five (5) Days from the date of discovery of the alleged violation unless extenuating circumstances apply. If grades must be turned in during the meantime, the instructor shall give the student a grade of incomplete.
 - B. The instructor may take action as described in H.2.2. and shall report the incident and sanctions in writing within five (5) Days to the student, the Department Chair or Program Director, the Academic Dean or Vice Provost and Director of Student Conduct, Rights & Advocacy. An instructor is not required to report the incident or take any action if, in his/her professional judgment, the student's conduct should be dealt with outside the Honor Code as an academic or administrative matter, and the conduct is so dealt with promptly.
 - C. If the student disagrees with the instructor's decision, the student may appeal in writing to the Department Chair or if no Departmental Chair exists, to the Program Director within five (5) Days of receipt of the decision of the instructor. If the appeal is not requested in the time allotted, the instructor's action shall be final and binding. If the student's written appeal is received by the Department Chair or Program Director within five (5) Days of receipt of the instructor's decision, the Department Chair or Program Director will meet with the student within five (5) Days of receipt of the appeal. The Department Chair or Program Director will notify the student of his/her decision in writing within five (5) Days of the meeting. The Department Chair or Program Director will forward a copy of

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the written decision to the instructor, the Academic Dean (or his/her designee), the Office of Student Conduct, Rights and Advocacy and will retain a copy in the department files.

- D. If the student is dissatisfied with the decision of the Department Chair or Program Director, the student may appeal to the Academic Dean, or if no Academic Dean exists to the Vice Provost for Academic Affairs or his/her designee by submitting a written request of appeal within five (5) Days after receipt of the Department Chair's or Program Director's decision. The Academic Dean or Vice Provost or his/her designee will notify the student of his/her decision in writing within five (5) Days of receipt of the appeal. The Academic Dean or Vice Provost or his/her designee will forward a copy of the decision to the Department Chair or Program Director, the Director of Student Conduct, Rights & Advocacy and the instructor.
- E. If the student is dissatisfied with the decision of the Academic Dean or Vice Provost, the student may appeal to the Academic Appeals Panel by submitting a written request of appeal in care of the Academic Dean or Vice Provost within five (5) Days after receipt of the Academic Dean's or Vice Provost's decision. Within five (5) days of receipt of the student's written appeal, the Academic Dean or Vice Provost will convene an Appeals Panel to consider the appeal.

The Appeals Panel will consist of:

- a. Two faculty members chosen by the Academic Dean or Vice Provost at the beginning of the academic year. These choices will be made from a group comprised of one representative from, and chosen by, each department responsible to the Academic Dean or Vice Provost.
- b. One faculty member chosen by the Academic Dean from the college or Vice Provost from the program in which the appeal was initiated. Should this department or program already be represented on the panel, the Academic Dean or Vice Provost will select the third faculty panel member from the original group of department or program representatives referenced above. The faculty member whose decision is in question may not sit on the panel. Other panel members will be excused when a conflict of interest exists.
- c. Two students. These panel members plus an alternate will be chosen from the academic college by the Academic Dean or Vice Provost from the department or program at the beginning of the academic year. If these students are unavailable, the Academic Dean or Vice Provost will select two student panel members and an alternate student to serve on the committee. The student initiating the appeal may not sit on the panel. Student panel members will be excused when a conflict of interest exists.

The Academic Dean or Vice Provost will convey to the Academic Appeals Panel the entire file of the case. If the Academic Appeals Panel

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determines that the case meets any of the grounds for appeal, the panel will proceed to a full hearing of the appeal within a reasonable time period (not to exceed 20 Days). A full hearing may include collection of evidence by the Appeals Panel through research and interview. Insofar as possible, all persons directly involved in the appeal will cooperate by honoring the panel's requests for information. Both the faculty member and the student have the right to engage the Appeals Panel. All information relevant to an appeal will be held in strict confidence during the appeal process and upon its conclusion. The Appeals Panel will provide a written report of its decision to the Academic Dean or Vice Provost within five (5) Days of the formal hearing. The Academic Dean or Vice Provost will send notification of the Appeals Panel's decision to the student, the instructor, the Department Chair or Program Director and the Director of Student Conduct, Rights & Advocacy.

- F. Except in cases of suspension or expulsion, the Academic Appeals Panel's decision shall be final and binding. There shall be no further appeal. In cases of suspension or expulsion, the student may decide to accept responsibility for the violation(s) but wish to appeal the sanction of suspension or expulsion. In such cases, the student may avoid meeting with the Academic Appeals Panel and file an appeal to the Vice President for Academic Affairs/Provost limited to the question of suspension or expulsion.
- G. An appeal to the Vice President for Academic Affairs/Provost limited to the question of suspension or expulsion must be in writing and must be submitted within five (5) Days of the student's receipt of the decision of the Appeals Panel. The Academic Dean or Vice Provost will forward the entire file to the Provost's office at the time the appeal is made. The Provost will review the appeal within five (5) Days of receipt of the file, and determine whether to uphold the recommended sanction or to recommend a lesser sanction. The Provost will notify the student, Academic Dean or Vice Provost and Director of Student Conduct, Rights & Advocacy of his/her decision in writing.
- H. If the student disagrees with the decision of the Vice President for Academic Affairs/Provost, he/she may appeal to the Board of Regents by submitting a written statement of appeal to the Academic Dean office within five (5) Days after receipt of the Vice President for Academic Affairs/Provost's decision. The Board will review the file and determine whether to approve, reject, or modify an earlier decision or the consequences recommended or imposed. The decision of the Board of Regents will be final and the sanction(s) imposed will stand. The Board will inform the Academic Dean or Vice Provost of their decision in writing, and provide these findings and sanctions to the student in writing within five (5) Days following the Board of Regents Meeting. The Academic Dean or Vice Provost shall implement the decision of the Board.

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4. Grounds for appeals

An appeal must meet one or more of the following grounds to be considered:

1. A significant procedural error was made during the disciplinary process, including but not limited to failure to hold an administrative meeting, notice of the alleged violation, and/or no opportunity to present evidence.
2. A sanction was not appropriate to the violation, and/or the sanctions were grossly disproportionate.
3. A finding was not supported by evidence, and/or significant information is presented on appeal that was not available at the time of the hearing or could not have been obtained despite the student's exercise of reasonable diligence which materially affects the finding sanctions.

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Appendix F: Graduate Student Academic Policies and Procedures

I. PREAMBLE

This document establishes a Graduate Student Honor Code (referred to as the Honor Code). The purpose of the Honor Code is to establish standards of academic integrity for graduate students at the university and provide procedures that offer assurances of fundamental fairness to any student accused of violating the Honor Code. This document also provides a process for graduate students to appeal certain decisions to the Graduate Council. Covered under this section of the document are university regulations applicable to graduate students, but not regulations relating to admission decisions, grade appeals, or violations of the Graduate Honor Code.

The procedures set forth in this document are specific to graduate students at the university. As Northern Kentucky University students, graduate students are also subject to the provisions of the Code of Student Rights and Responsibilities as adopted by the Board of Regents. Where provisions or procedures set forth in the two documents differ or conflict, this document will prevail in cases involving graduate students. Grade appeals that do not relate to consequences for violations of the Graduate Honor Code are covered by the Code of Student Rights and Responsibilities, Section VII. Academic Grievance Process. It is incumbent upon graduate students to be aware of university regulations. Ignorance of these regulations does not excuse students from adherence to them.

II. DEFINITIONS

- **Dean of Graduate Studies** - chief academic officer in charge of graduate programs. The Dean of Graduate Studies is the university official designated by the university to promote, create, interpret and enforce the Graduate Student Honor Code or to designate such enforcement to other individuals within the institution.
- **Expulsion**-a permanent dismissal from the university. The expulsion will remain a permanent record within the graduate office and shall be reflected on the academic transcript.
- **Graduate Council** -- the official university body which coordinates and oversees all policies, procedures, curricula, and regulations for all university graduate programs.
- **Graduate Honor Code Council** - a standing committee appointed by the Dean of Graduate Studies to conduct formal proceedings regarding violations of the Graduate Honor Code.
- **Graduate Student** -- includes all persons enrolled at the university at the graduate level; includes non-degree graduate students and graduate certificate students but excludes Chase law students and post-baccalaureate students.
- **Policy** - any published regulations of the university.
- **Program Director** -- university official responsible for the administrative leadership of a graduate program.
- **Provost**-senior academic affairs officer responsible for the administrative leadership of academic programs and academic support services at Northern Kentucky University.
- **Suspension**-a temporary dismissal from the university for cause. If suspended for violations of the Graduate Student Honor Code a student may not enroll in courses or be an active member of the university during the suspension period. After the suspension is served a student may apply for re enrollment. The suspension will remain a permanent record within the graduate office.
- **University, Northern, or NKU**-represents Northern Kentucky University

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- **Working day**-a day when the university is open for normal business, regardless of whether classes are in session.

III. GRADUATE STUDENT HONOR CODE: Academic Integrity

A. Preamble and Honor Code Pledge

This Graduate Student Honor Code (referred to as the Honor Code) is a commitment by graduate students of Northern Kentucky University, through their matriculation or continued enrollment at the university, to adhere to the highest degree of ethical integrity in academic conduct. It is a commitment individually and collectively that the graduate students of NKU will uphold professional standards of research, writing, assessment, and ethics in their areas of study.

The purpose of the Honor Code is to establish standards of academic integrity for graduate students at NKU and to provide a procedure that offers basic assurances of fundamental fairness to any person accused of violations of these rules. Each NKU graduate student is bound by the provisions of the Honor Code and is presumed to be familiar with all of its provisions. Students must conduct themselves in a manner that is consistent with the highest degree of ethical integrity in all matters, whether covered in the Honor Code or not. The success of this commitment begins in the diligence with which students uphold the letter and the spirit of the Honor Code.

By enrollment at NKU all graduate students accept and acknowledge the following pledge:

"I do hereby acknowledge the existence of the NKU Graduate Student Honor Code. I understand that the Graduate Student Honor Code supports an environment that values integrity, honesty, and ethical conduct for all NKU students. I understand that by my enrollment at NKU, I confirm my agreement and understanding of the policies and procedures outlined in the Graduate Student Honor Code."

B. Academic Dishonesty

Behaviors that constitute academic dishonesty include, but are not limited to, the following:

1. Engaging in any conduct involving academic deceit, dishonesty, or misrepresentation, including conduct during the application process for admission to NKU.
2. Committing plagiarism on any examination, assignment or graduation requirement. Plagiarism is defined as taking the literary property or ideas of another, passing it off as one's own without appropriate attribution and reaping from its use any benefit from an academic institution. Accordingly, a graduate student must:
 1. Acknowledge direct use of someone else's words.
 2. Acknowledge any words he/she paraphrases from any source.
 3. Acknowledge his/her direct use of someone else's ideas.
 4. Acknowledge his/her source when the student's own analysis or conclusion builds on that source.
 5. Follow any plagiarism policy adopted by an instructor for a course or program, of which the students in that course or program have been given adequate notice. (This Plagiarism Policy is adapted from the Chase College of Law Plagiarism Policy, as found in The College of Law Honor Code.)

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3. Writing, taking, researching, developing, preparing, or creating an examination, assignment, or graduation requirement for another student, in whole or in part.
4. Submitting an examination, assignment, or graduation requirement written, taken, researched, developed, prepared, or created by another person, in whole or in part.
5. Submitting an examination, assignment, or graduation requirement for credit in two or more courses or activities, without written approval from the instructors in each of the courses or activities.
6. Preventing or interfering with the use of any library, laboratory, studio, field, or other course-related resource by other students or other users for the purpose of causing them a disadvantage.
7. Damaging or impairing any library, laboratory, studio, field, or other course-related resources or another student's completed assignments (for example, but not limited to, science experiments and technology-related assignments).
8. Taking or using the notes, papers, or other materials of another student or of a professor without express permission
9. Misrepresenting class or other activity attendance.
10. Misrepresenting information to postpone examination, assignment, graduation requirement, or other deadlines.
11. Misrepresenting or distorting academic or biographical data in connection with an application for criteria-based placements, course or program honors, or awards.
12. Engaging in any other fraudulent, deceptive, knowingly false or misleading act, or other dishonest action or inaction involving academic endeavors for the purpose of obtaining an advantage therein.

These prohibitions shall not preclude an instructor or department from assigning team projects, cooperative efforts, and other similar activities in a course or for a graduation requirement, nor shall they preclude graduate students from preparing for classes or examinations together or in study groups.

C. Research Misconduct

The university is fully committed to the ethical conduct of research. Misconduct in research is a serious deviation from the university's Honor Code and the professional practices within the disciplines. Research misconduct is defined as fabrication, falsification, or plagiarism in proposing or performing research, or reporting research results. Research includes not only intellectual activity designed to expand knowledge, but also activities in the creative and performing arts designed to interpret and create.

Behaviors that constitute research misconduct include, but are not limited to, the following:

1. Falsifying or fabricating information or data.
2. Reporting results in a dishonest manner, whether by altering, revising, or selectively reporting data.
3. Representing another person's ideas, writing or data as one's own.
4. Releasing the ideas or data of others when such data have been shared in confidence.
5. Misrepresenting the nature of creative material or its originality.
6. Adding or deleting the names of authors on publications without permission.
7. Listing oneself or another individual as an author when his/her contribution does not warrant authorship.

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D. Ethical Violations

Students are expected to adhere to the ethical and professional standards associated with their particular programs of study. These standards are generally communicated to students by instructors and are available through publications produced by the relevant professional organization(s). Unethical or unprofessional behavior will be treated in the same manner as academic dishonesty and research misconduct.

E. Consequences for Academic Dishonesty, Research Misconduct or Ethical Violations

1. A graduate student who violates the foregoing provisions may be subject to one or any combination of the following consequences:
 1. An oral admonition or reprimand.
 2. A written admonition or reprimand.
 3. Redoing the assignment or retaking all or part of the course or program in which the conduct occurred.
 4. A grade reduction or a grade of "F" in the course, examination, or assignment.
 5. Expulsion from the course.
 6. Suspension from the university for the remainder of the current semester or session.
 7. Suspension from the university for the semester or session following the current semester or session.
 8. Suspension from the university for one or more years.
 9. Expulsion from the university (with the word "expulsion" included on the student's transcript in order to prevent any reapplication).
2. Information about prior or multiple Honor Code violations by a graduate student is relevant and receivable in any hearing with regard to the consequences to be imposed for a violation of the Honor Code and is grounds for such additional or increased consequences as the circumstances may warrant.
3. Withdrawal from a course or from the university shall have no effect on the application of the Honor Code.

F. Procedures for Handling Alleged Violations of the Honor Code

1. Informal Proceedings

A course instructor who has sufficient information to believe that a graduate student has violated the Honor Code shall meet with the student within ten Days from the date of discovery of the alleged violation. (For students enrolled in online programs who do not live in the immediate area, a telephone conference may take the place of an in-person meeting. For violations not related to a specific course (e.g., ethical violations), upon discovery of the alleged violation, the program director or his/her designee shall meet with the student.) If grades must be turned in during the meantime, the instructor shall give the student a grade of incomplete. At such a meeting, neither the instructor nor the student may be represented or accompanied by an attorney or any other advisor. At the meeting, the instructor will inform the student of the details of the alleged violation and present evidence of the violation. The student will be afforded the opportunity to respond to the allegations and may present evidence, provide additional relevant information, explain extenuating or mitigating circumstances, or acknowledge the violation. If, after holding a meeting with the student, the instructor believes there is a preponderance of evidence that the student violated the Honor Code, the instructor may orally admonish or reprimand the student or may impose one or more of the following:

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- 1) Written admonition or reprimand.
- 2) Redoing the assignment or retaking all or part of the course in which the conduct occurred.
- 3) A grade reduction or a grade of "F" in the course, examination, or assignment.

If the student declines to discuss the matter or attend a meeting with the instructor, or is unavailable for more than ten (10) Days, the instructor shall make a determination as to whether a violation of the Honor Code has occurred and what the appropriate consequences will be. The student will be notified accordingly.

In addition to the above sanctions, in cases where the instructor believes that the violation is sufficiently serious to warrant more severe consequences, the instructor shall refer the matter to the Dean of Graduate Studies for formal proceedings to consider the imposition of additional sanctions in accordance with subsequent provisions of this Code.

When the instructor decides to impose any consequence, the instructor will notify the student of this decision by sending a letter to the student both by regular mail and email, or by personal delivery to the student. A letter mailed will be sent to the student's address on file with the Registrar's Office. If the student disagrees with the instructor's decision, the student may appeal in writing to the Dean of Graduate Studies within ten (10) Days of receipt of the decision of the instructor. A mailed letter of decision will be deemed received two (2) days following the date the letter is postmarked. A copy of the letter shall be made a part of the file on the violation maintained in the graduate office.

If an appeal is not requested in the time allotted, the instructor's action shall be final and binding, subject to formal proceedings for additional sanctions in those cases where the instructor has referred the matter to the Dean of Graduate Studies.

2. Appeal of an Informal Proceeding

A student sanctioned for violation of the Honor Code may appeal the instructor's decision that a violation of the Honor Code has occurred and/or the sanction. The appeal must be received by the Dean of Graduate Studies within ten (10) Days of receipt of the instructor's decision. An appeal not made within the time limit will not be heard. The written statement of appeal must include: the name of the student appealing; the grounds or basis of the appeal; the name of the instructor who made the decision being appealed; the course name and number or program name if the alleged violation was not associated with a particular course; and the remedy which the student is seeking.

An appeal is not simply a rehearing of the original case. The purpose of the appeal is to decide if the decision of the instructor was so erroneous that it should be changed. An appeal must state one or more of the following grounds to be considered:

1. The student was not afforded a fair hearing by the instructor, including notice of the alleged violation and an opportunity to present evidence;
2. The sanction was not appropriate to the violation, and/or the sanctions were arbitrary or capricious;
3. The decision was not supported by substantial evidence; and/or
4. Significant newly discovered evidence is shown on appeal that was not available at the time of the hearing, could not have been obtained for presentation during the hearing by the student's exercise of reasonable diligence, and materially affects the finding of a violation or the imposition of consequences.

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Upon receipt of a timely appeal, the Dean of Graduate Studies will refer the appeal to the formal proceedings stage as set forth in the provisions below.

3. Formal Proceedings

The proceedings and hearing process set forth in this section are applicable in the following cases:

- a. A student has filed a timely appeal of an instructor's decision that a violation of the Honor Code has occurred and/or the imposition of the sanctions for that violation.
- b. An instructor has referred the matter to the Dean of Graduate Studies for formal proceedings seeking additional sanctions because of the seriousness of the violation.

For these proceedings, the matter will be heard by the Graduate Honor Code Council (referred to as the Honor Code Council). The Honor Code Council will be a standing committee appointed by the Dean of Graduate Studies. The Honor Code Council shall be comprised of five to seven graduate faculty members, who will be appointed at the beginning of each academic year. The faculty will represent all colleges with programs covered by this document. In addition, two graduate students will be appointed to serve on the Honor Code Council at the time a hearing is requested. A member of the Honor Code Council will be excused from hearing a matter when the student or instructor involved is in that member's academic department or program, or when the Dean of Graduate Studies determines that a conflict of interest exists for other reasons. When members of the Honor Code Council are excused or absent, the members present shall hear and decide on the matter, providing that at least three faculty participate in the full hearing process.

The Chair of the Honor Code Council, as designated by the Dean of Graduate Studies, will hold a preliminary meeting with the graduate student and the instructor. This preliminary meeting will explain the hearing process and the rights of the accused student. The Chair will convene a hearing within a reasonable time period (not to exceed 20 Days) after the matter is forwarded from the Dean of Graduate Studies, unless extenuating circumstances prevent otherwise or unless the instructor and student both agree to a delay. The Chair of the Honor Code Council shall determine all procedural matters relating to the hearing process.

If the matter involves an appeal by the student of the instructor's decision, the Honor Code Council shall first determine whether the student has stated a ground for appeal as listed in section F.2. An appeal that does not state such a ground for appeal will be denied, and the decision and consequences being appealed will stand.

The student and instructor will be allowed an opportunity to address the Honor Code Council and provide testimony at an appeal hearing or at a hearing to consider the imposition of additional sanctions for serious violations. Both the student and instructor may bring supporting witnesses to the hearing. The student may have an advisor of the student's choice present at the hearing. If the student's advisor is an attorney, the student must notify the Chair of the Honor Code Council at least five (5) days in advance of the hearing. The advisor's role is limited to providing advice to the student. The advisor is not permitted to ask or answer questions or make oral arguments. Any case presented must be made by the student.

In the case of an appeal, the Honor Code Council will deliberate and vote on whether the instructor's decision was so erroneous that the remedy sought by the appeal should be granted or that the decision or consequences should otherwise be modified. In cases where the matter

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has been referred to the Honor Code Council because of the seriousness of the violation, the Honor Code Council will deliberate and vote on whether the violation has occurred and on the sanctions to be imposed, up to and including suspension or expulsion. The Dean of Graduate Studies shall provide the Honor Code Council with information about other Honor Code violations by the student in connection with their deliberations on any sanctions to be imposed. A majority vote shall be required to sustain a violation and to impose sanctions.

The Honor Code Council will make a written report of its decision to the Dean of Graduate Studies within ten (10) Days of the hearing, unless there is good cause for delay, in which case such delay shall be communicated and justified to, and approved by, the graduate dean. The Dean of Graduate Studies will provide written notification of the decision to the student and the instructor, with a copy to the graduate program director and the department chair, within five (5) Days. The Honor Code Council's decision will be final and binding, except in the cases of suspension or expulsion. There shall be no further appeal in any case not involving suspension or expulsion.

In a case where the Honor Code Council determines that a violation of the Honor Code has not occurred, all parties shall be bound by that determination.

4. Appeals

In cases of suspension or expulsion, the student may file an appeal to the Provost, limited to the question of suspension or expulsion. The appeal to the Provost must be in writing and must be based on grounds listed in Section F.2. The appeal must be submitted within ten (10) Days of the student's receipt of the decision of the Honor Code Council. Upon receiving the appeal, the Provost will obtain the entire file from the Dean of Graduate Studies.

The Provost will review the appeal within fifteen (15) Days of receipt of the file, and determine whether to uphold the recommended sanction or a lesser sanction. The Provost will notify the Dean of Graduate Studies of his/her decision in writing, and will return the file to the Dean of Graduate Studies. The Dean of Graduate Studies will communicate the Provost's decision to the student. The communication will be in writing with a copy to the graduate program director and the department chair. The Provost's decision shall be final and binding unless the student submits a timely appeal to the President.

If the student is dissatisfied with the Provost's decision in a case of suspension or expulsion, the student may file an appeal to the President limited to the question of suspension or expulsion. The appeal to the President must be in writing and must be based on grounds listed in Section F.2. The appeal must be submitted within ten (10) Days of the student's receipt of the decision of the Provost. Upon receiving the appeal, the President will obtain the entire file from the Dean of Graduate Studies.

The President will review the appeal within fifteen (15) Days of receipt of the file, and determine whether to uphold the recommended sanction or a lesser sanction. The President will provide written notification to the Dean of Graduate Studies of his/her decision, and will return the file to the Dean of Graduate Studies. The Dean of Graduate Studies will communicate the President's decision to the student. The communication will be in writing with a copy to the graduate program director and the department chair. The President's decision shall be final and binding unless the student submits a timely appeal to the Board of Regents.

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If the student is dissatisfied with the President's decision in a case of suspension or expulsion, the student may appeal to the Board of Regents. The appeal to the Board of Regents must be in writing and must be based on grounds listed in Section F.2. The appeal must be submitted within ten (10) Days of the student's receipt of the President's determination. The Board of Regents will review the file and determine whether to uphold the recommended sanction or a lesser sanction. The Board of Regents will provide written notification to the President or the Provost and to the Dean of Graduate Studies of their decision. The Dean of Graduate Studies will communicate the decision to the student. The communication will be in writing with a copy to the graduate program director and the department chair. The Board of Regents' determination will be final and binding.

In a case where the Provost, the President, or the Board of Regents finally determines that a violation of the Honor Code has not occurred, all parties shall be bound by that determination.

5. Proceedings on Appeals in Cases of Suspension or Expulsion

The Provost, the President or the Board of Regents reviewing an appeal in the case of suspension or expulsion will first determine whether the student has stated a ground for appeal listed in section F.2. An appeal that does not state such a ground for appeal will be denied, and the decision and consequences being appealed from will stand.

The Provost, President or the Board of Regents may approve, reject, or modify the decision or the consequences recommended or imposed. The Provost or President should make a decision on the appeal within fifteen (15) Days after all the documentation was received, or he/she may postpone a decision for good cause. The Board of Regents should make a decision on the appeal at the next meeting on which the appeal may be placed on its agenda in a timely manner, or it may postpone a decision for good cause.

G. Confidentiality and Record Keeping

All proceedings under the Honor Code shall be confidential, and information about a student shall be provided only to a person or persons who have responsibilities for the proceedings in a case involving that student.

The Dean of Graduate Studies shall maintain records on proceedings and decisions under the Honor Code sufficient to preserve the information needed for determinations of multiple or subsequent violations and responses by or on behalf of the university in connection with requests from authorized agents. In the case of expulsion from the university, the Dean of Graduate Studies shall preserve the information needed to support the expulsion notation on the student transcript.

IV. STUDENT APPEALS TO GRADUATE COUNCIL

The Graduate Council is authorized to hear appeals from graduate students on university graduate regulations, excluding admission decisions, grade appeals, and violations of the Honor Code. When a graduate student wishes to appeal the application of a university rule or regulation relating to graduate students (e.g., time limits for graduation, limits on transfer credits, limits on hours taken as a non-degree student that may apply to a graduate degree) the graduate student should adhere to the following procedure:

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1. **Formal Written Request**

The graduate student will submit a formal written request/appeal to his/her program director identifying the rule or regulation at issue and stating the basis for the request that the rule or regulation be waived or otherwise modified in the student's particular case. The written request should include any relevant supporting documentation.
2. **Program Director Response**

The graduate student's program director will prepare, in a timely manner, a written response to the student's request/appeal, which will provide a recommendation that the student's request be approved, modified or denied. The program director's response will provide a rationale for his/her recommendation and will include any relevant supporting documentation.
3. **Graduate Council Agenda**

The program director will forward the graduate student's request/appeal, the program director's recommendation, and all supporting documentation ("the appeal file") to the graduate office for action by the Graduate Council. For the appeal to be heard at a specific Graduate Council meeting, the appeal file must be received by the graduate office at least 14 days prior to the Graduate Council meeting and prior to the time when the agenda for that meeting is scheduled to be set by the Graduate Council's Executive Committee.
4. **Graduate Council Executive Committee**

The Graduate Council Executive Committee will first consider the appeal to determine whether or not the appeal file is complete. If the Executive Committee determines that the file is complete, the appeal will be placed on the next regular Graduate Council meeting agenda, or alternatively, on the agenda of a future meeting that is agreeable to both the student and the program director. If the appeal file is not complete, the appeal will be referred back to the program director with an indication of what documents are needed to complete the file. After taking the necessary action to complete the file, the program director will resubmit the appeal to the graduate office for referral back to the Executive Committee.
5. **Graduate Council Action**

After the Executive Committee has reviewed the appeal and placed it on a Graduate Council meeting agenda, a complete copy of the appeal file will be provided to each Graduate Council member prior to the meeting where the appeal will be considered. The graduate office will notify the student of the date/time/place when the appeal will be considered by the Graduate Council. The student is entitled, but not required, to be present when the appeal is considered, to make a statement and/or answer questions about the basis for the appeal. The student may not be represented or accompanied by an attorney or any other advisor at the appeal. The Graduate Council may discuss the merits of the appeal while the student is present, but the student may not be present during final deliberations or during the time when the Graduate Council votes on the appeal. The Chair of the Graduate Council will notify the student and program director in writing of the decision of the Graduate Council. Program representatives will abstain in cases involving appeals from their respective programs.
6. **Summer Appeals**

During the summer or at other times when the Graduate Council is not meeting, the Graduate Council Executive Committee, as currently formed, is authorized to act on student appeals in accordance with the other provisions of this policy.



Community Standards & Student Rights

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C. Welcome from VPSA/SCRA

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I. Preamble

This Community Standards & Student Rights document (the Code) is designed to ensure that Northern Kentucky University (the University) students shall enjoy intellectual freedom, fair and legal treatment, the freedom of speech both on and off campus, freedom of press, the right of peaceable assembly, the right to petition for redress of grievances, the right to a fair hearing of charges made against one, and the right to responsible participation in the university community. Rights imply responsibilities; therefore members of the University community must show both initiative and restraint. The Code is designed neither to be exhaustive nor to encompass all possible relationships between students and the institution. This document is endorsed and approved by the Northern Kentucky University Board of Regents. The Code is not rigid nor unchangeable. As the relationship between students and the University continues to grow, it may be necessary to modify the Code.

It is incumbent upon students to be aware of University regulations. Ignorance of these regulations does not excuse students from adherence to them. University Officials should endeavor to inform students of University rules, regulations, and policies, whenever the circumstance is applicable.

II. Freedom from Discrimination

Northern Kentucky University (NKU) does not discriminate based on national origin, race, color, age, gender, gender identity, gender expression, sexual orientation, religion, political affiliation, physical or mental disability, genetic information, pregnancy, and Uniform Services or veteran status in its educational programs and activities, employment, daily operations and admissions policies, in accordance with all applicable federal, state local laws and university policies. No retaliation shall be initiated against any person who makes a good faith report of a violation.

III. University Conduct Action

The Board of Regents of Northern Kentucky University has adopted the following procedures for implementing the Code. The Board of Regents affirm both the Code and these student conduct procedures, which emphasize the maintenance of the University as an institution dedicated to the education of its students. Furthermore, the Board of Regents affirm their grant of authority for student conduct to the President and to others designated as indicated in this Code to implement these procedures. Furthermore, the University reserves the right to amend these regulations or make rules as deemed necessary for the protection of property and/or the general welfare the University community.

A. University Authority and Civil Power

The institution may impose student conduct sanctions for behavior on or off-campus where the University's interests as an academic community are seriously and distinctly threatened. Infringements of local, state, and federal law are also infringements of University policies.

Where it is necessary for members of the NKU University Police, in their capacity as police officers to investigate the conduct of students, detain, or arrest Students, all of the legal safeguards of personal rights guaranteed to citizens will be observed in accordance with the law.

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B. Administrative Search and Seizures

The overriding standard by which the law tests searches of students is one of "reasonableness" under the circumstances, and University officials must use their good judgment to determine what is reasonable. University property remains the property of the University even when used by students. Apartments, suites, residence halls, lockers, etc. are subject to administrative search only in the interest of school safety, sanitation, enforcement of the Code and other University regulations. Search by law enforcement officials may be upon presentation of a proper warrant or pressing circumstances. A student's person and possessions (including vehicle) may be searched by a University official provided the official has reasonable grounds to suspect that the search will turn up evidence that the student has violated or is violating either the law, the Code, or the rules and regulations of the University. The extent or scope of the search shall be reasonably related to the objectives of the search and not excessively intrusive in light of the nature of the infraction.

C. Violations of Law and this Code

Students may be accountable to both civil and criminal authorities and to the University for acts that constitute violation of law and of this Code. Those charged with violations are subject to University student conduct proceedings even if criminal proceedings are pending and may not challenge University proceedings on the grounds that criminal charges for the same incident have been dismissed, reduced, or are not yet adjudicated. Students and recognized student organizations are cautioned that any material posted on the Internet, including social networking sites and Internet blogs, is not private or protected information. Students may be held accountable for content posted in this manner and information obtained from this source may be considered in cases of misconduct.

University Officials shall have the right to investigate or seek out information about conduct of suspected persons in any case involving an alleged violation of the law or University regulations. However, students are required to comply with the directives of University officials in the performance of their duties. Failure to do so may result in student conduct action. ~~Students are informed that a Hearing Body, including a University Conduct Board, may draw negative inferences that may result in sanctions if they fail to answer questions during a student conduct hearing.~~ If a student does not participate in a meeting or hearing, the adjudication process will continue without their participationinput.

Pending action on charges, the status of students should not be altered, nor their rights to be present on campus and to attend classes suspended, except for reasons relating to their physical or emotional safety, interim actions, and/or the well-being of the University community or University property. Student status in NKU academic programs should not be altered for non-academic reasons without providing the student the right to appropriate due process.

D. Academic Integrity Violations

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The behavioral expectations and procedures described below is used to address alleged violations of the Code, except for alleged academic integrity violations, which are resolved through the conduct process outlined in the Academic Integrity Policy and any other applicable campus policies and procedures, such as those enforced by the Division of Research and Graduate Studies. Nothing in this Code shall be construed to violate the Kentucky Due Process Act.

IV. Definitions

Administrative Hearing – an adjudication meeting by a Hearing Body that can decide/sanction Conduct Violations. Minor Violations of the Code, including but not limited to temporary/permanent University Housing separation. Typically, an Administrative Hearing will include a Hearing Body made up of a trained University Official or a Student.

Advisor – unless otherwise explicitly permitted by the Code, a Student-identified individual that acts a support person at any NKU student conduct process meeting or hearing. An Advisor may only consult and interact privately with their Student and will not be allowed to address University Officials, the opposing Student (Complainant, Complaining Witness, or Respondent), the University Conduct Board, Hearing Officer, nor any witnesses during the meeting or hearing.

Code – term used when making reference to the on-line version of the Northern Kentucky University Code of Student Rights and Responsibilities.

Complainant– means a student who has formally filed a complaint alleging that the student is the victim of a violation of the Code adopted by the Board of Regents of Northern Kentucky University. For purposes of the Code, Complainant also means the University when an alleged victim does not wish to proceed with filing a complaint or in the processes outlined in the Code or where an alleged victim cannot be identified. whether or not they are affiliated with the University in some capacity, a person, group, or organization making a complaint that results in a Student, Student Group, or Registered Student Organization being charged with a violation of the Code.

Complaining Witness – whether or not they are affiliated with the University in some capacity, a person, group, or organization who reports information which leads to a formal charge that someone has done something that is in violation of the Code, if a University Official is the Complainant.

Coercion – any unreasonable pressure for sexual activity. Coercive behavior differs from seductive behavior based on the type of pressure someone uses to get Consent from another. When someone makes clear to you that they do not want sex, that they want to stop, or that they do not want to go past a certain point of sexual interaction, continued pressure beyond that point may be coercive.

Conduct Violation- a violation of this Code for which the possible sanctions are other than suspension or expulsion from the University or termination of residence in campus housing.

Consent – Consent is clear, knowing and voluntary. Consent is active, not passive. Silence, in and of itself, cannot be interpreted as consent. Verbal consent is not a requirement, however, consent may be given by words as long as those words create mutually understandable clear permission regarding willingness to engage in sexual activity. Consent to any one form of

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sexual activity cannot alone imply consent to any other forms of sexual activity. Previous relationships or prior consent cannot imply consent to future sexual acts. An individual who is unable to give Consent as defined by Kentucky state law (KRS §510.020) cannot give Consent.

~~Day – every Monday-Friday on the calendar, unless the University is closed for a holiday. a date on the calendar when the University is officially open for business.~~

~~Hearing Body – any person(s) designated and/or appointed by the Vice President for Student Affairs or designee to determine whether a Student, Student Group, or Registered Student Organization is responsible for a Conduct Violation has violated the Code and assign and/or recommend sanctions. A Hearing Body may include NKU Students, faculty members, and/or staff. Sanction decisions involving suspension or expulsion from the University will be made in accordance with the Kentucky Revised Statutes.~~

~~Hearing Officer- any person designed and/or appointed by the Vice President for Student Affairs or designee to determine whether a Student, Student Group, or Registered Student Organization is responsible for a Serious Misconduct Violation and assign and/or recommend sanctions. A Hearing Officer may include NKU staff or legal counsel not affiliated with or employed by NKU.~~

Incapacitation – a state in which a person cannot make rational or reasonable decisions because they lack the capacity to give knowing Consent (e.g., to understand the "who, what, when, where, why or how" of their interaction). Incapacitation can be due to the use of alcohol and/or other drugs, when a person is asleep or unconscious, or because of an Intellectual (or other) Disability that prevents an individual from having the capacity to give Consent.

Intellectual Disability – this means a person with significantly sub-average general intellectual functioning existing concurrently with deficits in adaptive behavior and manifested during the developmental period (KRS §510.010).

Interim Action – the temporary application of any sanction consistent with the Code. An Interim Action may be imposed by the Vice President for Student Affairs or designee when there is reason to believe there is a threat of disruption, damage, or to the safety and well-being of the University community. An Interim Action may be imposed at any time prior to the final resolution of either student conduct proceedings under the Code or any criminal, civil or administrative proceeding. During the Interim Action, Students may be denied access to the University Premises ("trespassed"), including but not limited to classrooms, University Housing residence halls, other non-academic areas, as well as any and all University programs and/or activities.

Intimidation – implied, or actual, threats or actions that cause an unreasonable fear of harm in another.

Intoxication – a condition resulting from the use of alcohol, other drugs, and/or misuse of consumer products where a person exhibits behaviors including, but not limited to: slurred speech, slowed reflexes, loss of balance, inability to concentrate or track conversations, vomiting, memory loss, and/or disorientation. Signs may also include unusual behavior, or when specific concerns are expressed by others about the individual.

Kentucky Revised Statutes (KRS) – the name given to the duly adopted body of laws which govern the Commonwealth of Kentucky.

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Mental Illness – a diagnostic term that covers many clinical categories, typically including behavioral or psychological symptoms, or both, along with impairment of personal and social function, and specifically defined and clinically interpreted through reference to criteria contained in the Diagnostic and Statistical Manual of Mental Disorders (Third Edition) and any subsequent revision thereto, of the American Psychiatric Association (KRS §510.10).

Mutual Resolution – an agreement on finding(s) of responsibility and sanction(s) between a Respondent and an appropriately trained University Official that is not subject to further appeal under this Code. Students have 72 hours (without regard to University closures) to submit a written request for modification of their participation in a Mutual Resolution.

Participant – means a Respondent or Complainant.

Preponderance – a standard of information in which a reasonable person has sufficient information to show that it is more likely than not that a Respondent has violated the Code.

Reasonable Suspicion – a standard of information in which facts, taken together with rational inferences from those facts, cause a reasonable person to suspect a possible violation of the Code has occurred.

Recognized Student Organization (RSO) – a collection of persons who have complied with the requirements for formal University recognition.

Record of the Hearing – includes the letter containing formal charges, the audio recording of the hearing, any written transcript of the hearing, and all documents offered as information at the hearing; the written opinion of the Hearing Body; and any documentation related to any appeal.

Retaliation – intimidating, threatening, coercing or in any way discriminating against an individual because that person has opposed any behavior prohibited under this policy or because that person has made a complaint or participated in an inquiry or investigation.

Respondent – means a student who has been formally accused of a violation of the Code adopted by the Board of Regents of Northern Kentucky University. a Student, Student Group, or RSO formally charged with a violation of the Code.

Serious Misconduct Violation – a violation of this Code for which the possible sanctions include suspension or expulsion from the University or termination of residence in campus housing.

Student – means an individual currently enrolled in at least one (1) credit hour at NKU or a student organization registered pursuant to the policies of NKU. an individual meeting one of the following descriptions:

- ~~a. Person who has applied for admission, been accepted, and is registered (full or part-time) for a schedule of undergraduate or graduate courses at the University.~~
- ~~b. Person attending classes (full time, part-time, or dually enrolled) at or through the University.~~
- ~~c. Person participating in orientation or university-sponsored programs on University Premises.~~
- ~~d. Person enrolled in distance education or university-sponsored programs through the University.~~
- ~~e. Person participating in Education Abroad programs, or other University sponsored trips.~~

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~~f. Person participating in the American English Language Program (AELP).~~

Student Conduct Hold – an administrative action to limit activity on a Student's University records and prevents the Student from completing University processes such as pre-registration, registration, drop/add, withdrawal, graduation, receiving official transcripts, etc. These holds may be applied to a Student's account ~~to facilitate participation in the student conduct process;~~ to facilitate completion of sanctions; when Interim Action has been taken; and/or when a Student is suspended/expelled; etc.

Student Group – a number of Students associated with each other for a common purpose and who are not classified as a RSO by the University.

Title IX- means Title IX of the Education Amendments of 1972, 20 U.S.C. sec. 1681 et seq., applicable federal regulations, and binding federal judicial precedent.

University Conduct Board (UCB) – a UCB is a Hearing Body comprised of one faculty member, one staff member and one student that decides findings and recommends sanctions in accordance with appropriate Kentucky law. Individuals who serve on the UCB may be appointed by the Student Government Association, Faculty Senate, Staff Congress, or by the Director of Student Conduct, Rights & Advocacy (or designee). The Office of Student Conduct, Rights and Advocacy will appoint an ex-officio presiding/recording officer who will be a non-voting member. Temporary board members may also be appointed with the approval of the Vice President for Student Affairs or designee.

University Premises – all buildings, facilities or grounds owned, leased, operated, controlled or supervised by NKU, including adjacent streets and sidewalks.

University Official – any person employed by the University and authorized to perform administrative or professional duties, including but are not limited to: faculty members, staff members, University Police, Student employees, or other University officer(s).

V. Investigation and Standards of Information

The focus of inquiry in Code proceedings shall be to determine whether the Respondent is or is not responsible for violating the Code. Respondents are afforded a presumption that the Respondent is innocent until NKU has established every element of the alleged violation. ~~are not presumed to be responsible for allegations until a finding is determined using Code resolution procedures. A presumption also exists that neither Complainant nor any witness has presented false testimony or evidence.~~ Any Student charged with a violation of the Code is entitled to a hearing before an appointed University Official, ~~or~~ Hearing Body, or Hearing Officer as specified in this Code. With the exception of cases involving Serious Misconduct Violation allegations ~~allegations of possible sexual misconduct, cases, and possible University Housing separation,~~ the Respondent and the University may agree to mutually resolve the charge(s) without an Administrative or UCB hearing.

NKU investigates all complaints filed with the Office of Student Conduct, Rights and Advocacy. An investigation begins when a complaint is received by the Office of Student Conduct, Rights and Advocacy. The purpose of an investigation is to determine if there is merit to charge a Student, Student Group, or RSO with a violation of the Code. If a preliminary investigation indicates that Reasonable Suspicion of a violation exists, notice of any charge(s) will be provided to the Respondent as outlined in section XI of the Code (with appropriate

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differences for Conduct Violations or Serious Misconduct Violations). ~~Minor or Serious possible violations~~). Those charged shall still be afforded a presumption of innocence until NKU has established every element of the alleged violation.

NKU reserves the right to investigate/adjudicate reports without an identified Complainant, and such action shall not necessarily invalidate a decision or proceeding, unless significant prejudice to the Respondent or the University may result. During investigative and hearing phases of a proceeding involving allegation of a Conduct Violation, formal rules of evidence shall not be applicable. Similarly, deviation from prescribed procedures shall not necessarily invalidate a decision or proceeding, unless significant prejudice to the Respondent or the University may result.

When decisions about a Student's responsibility for any violation of the Code are made, the University Official, Hearing Body, or UCB will use the Preponderance standard to evaluate the relevant information.

VI. Community Standards for Students

Student(s) engaging in the following behaviors may be out of alignment with NKU's Core Values. If a Student, faculty member, or staff member has knowledge about a possible violation of these Community Standards, they should submit knowledge of this allegation in writing by completing an incident report form, which is available online at <http://scra.nku.edu> or by visiting the Office of Student Conduct, Rights and Advocacy (NKU Student Union, room 301).

Note: Students who act in concert to violate University regulations share the responsibility for any resulting policy violation. Additionally, Students are responsible for the conduct of their guests on University property or at any University function including those sponsored or organized by Student Groups or RSOs.

NKU's Core Values guide this document's approach to community and student development. As such, behavior that may violate these Community Standards are organized in a way that reflects the most closely associated NKU Core Value:

EXCELLENCE

- **Violations of Law** – violations of federal, state, or local law on or off-campus by Students, Student Groups, or RSOs may result in Code action. Action may be taken if a Student, Student Group, or RSO acted in a manner that substantially interferes with or endangers the University community, or behavior with significant potential to disrupt the educational environment.

INTERGRITY

- **Act(s) of Dishonesty, including but not limited to:**
 - ~~A violation of the Honor Code for Plagiarism and Cheating or the Graduate Student Honor Code~~
 - Intentionally initiating or causing any false report, warning, or threat of fire, explosion, or other emergency on University Premises or at University sponsored activities.
 - Forgery, alteration, or misuse of any University document or instrument of identification.

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- Knowingly passing a worthless check, money order or fraudulent use of credit card against the University or a member of the University community.
- Misrepresenting information or furnishing false information to any University Official(s).
- Unauthorized access to and/or use of information contained in University records and/or computer files. For more information, review the Acceptable Use Policy on the NKU website.
- **Complicity** – being present and actively engaged in; being responsible for hosting or encouraging a violation; or assisting with a violation with the Code, but not being solely responsible for the violation.
- **Fire Safety Equipment** – damaging or misusing, whether intentionally or recklessly, fire safety equipment.
- **Possession of Stolen Property** – possessing stolen property or using stolen services on University Premises, at University sponsored activities, from University organizations and/or groups, or from other members of the University community.
- **Theft** – taking or misusing property/services on University Premises, at University sponsored activities, from University organizations and/or groups, or from other members of the University community.
- **Unauthorized Use/Entry** – unauthorized presence on University Premises or unauthorized use of University property. This includes, but is not limited to, violation of a restriction of access or criminal trespass order.

BELONGING

- **Bullying** – any pattern of written, electronic, or verbal communication, behavior, gesture, or any physical act(s) that is threatening or intimidating which places a person in actual and/or reasonable fear of harm and/or damage to their property, and/or creates a hostile living and/or learning environment by interfering with or impairing a Student's educational performance, opportunities or benefits, or a University Student employee's ability to perform the essential functions of their job.
- **Disruptive Conduct** -- An act that deliberately interferes with the freedom of speech of any member or guest of the University community on University Premises or at University sponsored activities.
- **Harassment** – unwelcome conduct based upon another's actual or perceived sex, gender, race, color, age, creed, national or ethnic origin, religion, disability, sexual orientation, gender identity or expression, veteran status, pregnancy status, or other protected status that creates a hostile living and/or learning environment by interfering with or impairing a Student's educational performance, opportunities or benefits, or a University Student employee's ability to perform the essential functions of their job.
- **Hazing** – acting in a manner or creating a situation, whether physical, mental, emotional or psychological, which subjects another, voluntarily or involuntarily, to behavior(s) which may, as a component of becoming a member of and/or continuing membership in a Student Group or RSO, (a) abuse, mistreat, degrade, humiliate, harm, threaten, and/or intimidate, (b) endanger the mental or physical health or safety of another; (c) induce or coerce another to endanger his or her mental or physical health or safety; (d) impede the academic success of a Student; and/or (e) violate the Code, University policies, and/or local, state, and/or federal

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laws. The expressed or implied Consent of involved parties will not be a defense. (See Appendix D for more information)

- **Sexual Misconduct** – engaging in sexual harassment, as defined and outlined in the Sexual Harassment Policy (<https://inside.nku.edu/policy/policies.html>).

COLLEGIALTY

- **Assaultive Conduct** – Behavior, in certain circumstances, that incites retaliatory conduct or causes harm without the time or opportunity for dialogue or response.
- **Harm to Person** – Intentionally or recklessly causing physical harm or endangering the health or safety of any person (including self).
- **Threatening Behavior** – behavior(s) including:
 - Threat(s): written or verbal conduct that causes a reasonable expectation of injury to the health or safety of any person or damage to any property.
 - Intimidation: implied threats or acts that cause a reasonable fear of harm in another.
- **Failure to Comply** – non-compliance with the directions of University Officials acting in the performance of their duties.
- **NKU Policy Violation** – any violation of published University regulations or policies as approved and compiled by University (See the NKU website for more information). Such regulations or policies shall include, but are not limited to: University Housing Contract/Guidelines, Tobacco Free policy, Student Organization Manual, Campus Recreation rules/regulations, University Tailgate Guidelines, Student Union/University Center Policies, as well as those regulations relating to entry onto and use of the University Premises, traffic regulations and parking, and misuse of Student identification cards.
- **Damage to Property** – damaging or destroying, whether intentionally or recklessly, University property or the property of others on University premises or at University-sponsored activities. This includes, but is not limited to, creating a fire or other disturbance that creates damage to University property.
- **Abusing, delaying, or interfering with the orderly operation of Code process(es), including but not limited to:**
 - Failure to Appear – when a Student does not appear before a member of the Student Conduct, Rights and Advocacy staff and/or a Hearing Body when directed to do so.
 - Misinformation – falsifying information related to Code process(es).
 - Undue Influence – influencing others to abuse Code process(es) and/or provide misinformation to University Officials.
 - Sanction Noncompliance – failure to comply with Code sanction(s) or violating the terms of any Code sanction(s).
- **Alcohol** – the use, possession, or distribution of alcoholic beverages on University Premises, except as modified by University policy.
- **Controlled Substances/Other Drugs** – unauthorized distribution, possession, or use of any controlled substance, illegal drug, or paraphernalia on University Premises or at University-sponsored activities. Controlled substances are defined by the Kentucky Revised Statutes, chapter 218A.
- **Misuse of Consumer Products** – Misuse of consumer products, prescriptions, or other substances (e.g., medications, spices, bath salts, synthetics) intended to simulate the effects of a controlled substance or other drugs.

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- **Disorderly Intoxication** – interfering, whether intentionally or recklessly, with University functions on University Premises or University-sponsored activities while Intoxicated including, but not limited to: studying, teaching, research, University Housing community expectations, University administration, or fire, police, or emergency services.
- **Disruptive Intoxication** – appearing in a public place on University Premises or at University sponsored activities manifestly under the influence of a controlled or other intoxicating substance to the degree that there is danger to self, others, or property, or there is reasonable apprehension of such danger to persons in the vicinity.
- **Disorderly Conduct** – interfering, whether intentionally or recklessly, with University functions or University-sponsored activities including, but not limited to, studying, teaching, research, University Housing community expectations, University administration, or fire, police, or emergency services.
- **Lewd Conduct** – behavior that a reasonable person would consider lewd, indecent, or obscene that occurs on University Premises or at University or sponsored functions. This responsibility also applies to events sponsored and supervised by Student Groups or RSOs.
- **Hazardous Materials** – unauthorized use or possession of fireworks or incendiary, dangerous, or noxious devices or materials on University Premises or at University-sponsored activities.
- **Obstructive Conduct** – obstruction or disruption that interferes with the freedom of movement, either pedestrian or vehicular, on University Premises or at University sponsored activities.
- **Weapons** – unauthorized use, possession, or storage of any weapon on University Premises or at University-sponsored activities. (See NKU Policy on weapons for more information)

The following applies to Student Groups and RSOs:

- Student Groups and RSOs may be charged with violations of this Code without regard to whether members of such groups or organizations are individually charged with violations arising from the same occurrences.
- A Student Group or RSO and its officers, leaders, or any identifiable spokespersons may be held collectively or individually responsible when violations of this Code by those associated with the Student Group or RSO have received the tacit or overt consent or encouragement of the Student Group or RSO or of the Student Group's or RSO's leaders, officers, or identifiable spokespersons.
- ~~The officers, leaders, or any identifiable spokespersons for a Student Group or RSO may be directed by the Vice President for Student Affairs (or designee) to take appropriate action designed to prevent or end violations of this Code by the Student Group or RSO or by any persons associated with the Student Group or RSO who can reasonably be said to be acting in the Student Group's or RSO's behalf. Failure to make reasonable efforts to comply with the directive shall be considered a violation of this Code both by the officers, leaders, or identifiable spokespersons for the Student Group or RSO and by the Student Group or RSO itself.~~
- Student Groups and RSOs may be held accountable collectively if any of these situations apply: An alleged violation was committed by one or more members of a Student Group or RSO; an alleged violation was committed by one or more members of

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a Student Group or RSO or an RSO's funds were used to finance the activity; an alleged violation occurred as a result of a Student Group or RSO sponsored function.

- When a Student Group or RSO is the Respondent, the president or equivalent officer of the Student Group or RSO shall represent the Student Group or RSO unless the president or equivalent officer petitions and receives written approval from the Director of Student Conduct, Rights & Advocacy (or designee) to substitute another Student officer to represent the Student Group or RSO.

VII. Complaints and Reporting

Any member of the University community, including Students, visitors, parents, or alumni may file a complaint alleging Student misconduct. Complaints are filed by completing an incident report form, which is available online at <http://scra.nku.edu> or at the Office of Student Conduct, Rights and Advocacy, 301 Student Union Building. Reports of violations of the Sexual Misconduct Policy should be made to the NKU Office of Title IX, the NKU Police at 859-572-5500, or by filling out an incident report form on the [Office of Student Conduct, Rights and Advocacy website](#). Complaints related to possible Student Sexual Misconduct/Harassment are addressed by the Code of Students Rights and Responsibilities.

Federal and state laws and University policy prohibit the taking of retaliatory measures against any individual who files a complaint in good faith. Retaliation against an individual for raising an allegation of sexual or gender-based harassment, for cooperating in an investigation of such a complaint, or for opposing discriminatory practices is prohibited. Submitting a complaint that is not in good faith or providing false or misleading information in any investigation of complaints is also prohibited.

Amnesty for Students Who Report Sexual Misconduct:

The University recognizes that a Student who is under the influence of alcohol and or drugs at the time of an incident may be hesitant to make a report because of a threat of student conduct sanctions for their own violation of the Code. A Student who reports Sexual Misconduct, either as a Complainant, Complaining Witness, or third party witness, will not face student conduct charges under the Code of Student Rights and Responsibilities for drug or alcohol use.

Submitting a complaint that is not in good faith or providing false or misleading information in any investigation of complaints is prohibited, and may be a violation of the Code.

VIII. Interim Action

Except in cases where the Vice President for Student Affairs (or designee) gives an Interim Action, a Student's status should not be altered, nor their right to be present on campus and to attend classes suspended prior to a student conduct process decision. The Vice President for Student Affairs (or designee) may order that a Student be immediately excluded from classes, University Premises (including University Housing), or denied privileges and ability to participate in activities when the Student's continued presence may constitute a significant danger to the physical safety of members of the campus community during a timely investigation and adjudication of a student Code violation. ~~or emotional safety and/or well-being of the Student, other members of the University community, faculty, staff, or University property.~~ The Vice President for Student Affairs (or designee) may also impose interim restrictions on a student, including but not limited to: attendance at RSO meetings, attendance at NKU sponsored events, RSO activity limitation(s), or other reasonable restrictions as the discretion of the VPSA (or

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designee) necessary to ensure the physical safety of members of the campus community during a timely investigation and adjudication of a Code violation.

If the Vice President for Student Affairs (or designee) imposes an Interim Action, the Student will receive written notice, within twenty-four (24) hours of the Interim Action, stating the reasons for the Interim Action and the right to an interim measure hearing to determine whether there is substantial evidence that the Student poses a risk to the physical safety of a member of the campus community and that the interim measure is appropriate to mitigate the risk. Unless waived by the Student, the Interim Hearing shall be held within three (3) business days of written notice of the interim measure hearing, including an opportunity to request a meeting regarding the merit of the Interim Action. If the Student requests a meeting, the University shall show Reasonable Suspicion why the Interim Action is warranted, and the Student shall have the opportunity to respond. If it appears that the Student's behavior warrants a medical withdrawal, the Vice President for Student Affairs (or designee) may initiate the appropriate measures.

At the hearing, the Student shall have the right to participate meaningfully and be represented by legal counsel or an advisor, if required by Title IX or other law or provision of the Code, at the Student's own expense. A Student's waiver of an interim measure hearing shall not constitute admission of guilt or waiver of any rights afforded under the law.

The Vice President for Student Affairs (or designee) may take the following Interim Actions:

- A. Place a Student Conduct Hold on the accused student's registration, transcripts, new awards of financial aid and/or other University records until the case is adjudicated when the following circumstances occur:
 - i. The Student has failed to respond promptly to requests for information from the Office of Student Conduct, Rights and Advocacy;
 - ii. The Student has failed to appear for, or participate in, a hearing; or
 - iii. The alleged conduct is such that, if true, may pose a threat of harm to the University community or property.
- B. When a Student has pre-registered for a term after the one in which the hold is placed, the Vice President for Student Affairs (or designee) may also revoke the registration of the Student.
- C. If there are allegations of misconduct relating to the qualifications of a Student to graduate, such as allegations of academic dishonesty and/or other Serious Violations of the Code, the Vice President for Student Affairs (or designee) may delay graduation until the case has been adjudicated.
- D. The decision to place a Student Conduct Hold on registration, to revoke registration, or to delay graduation may be appealed to the Vice President for Student Affairs. The Director of Student Conduct, Rights & Advocacy (or designee) may impose reasonable conditions on release of the hold.

IX. Participation

Prior to the filing of Code charges/dismissal of allegations against Students, Student Groups, or RSOs, designated University Officials will conduct an investigation and interview appropriate individuals. With the exception of students who are the Complainant/Complaining Witness in cases related to possible sexual misconduct, Students/RSOs involved in an incident are expected to participate and engage with University Officials and do so in a timely manner.

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The expectations for Student participation include:

- A. A University Official will contact an involved Student via University email to discuss the investigation into the incident, including any possible Code charge(s). This communication will schedule an appointment for the Student to meet with the University Official.
- B. If the Student does not participate in the scheduled meeting with the University Official, a second appointment notice will be sent via University email to the Student.
- C. If there is Reasonable Suspicion that the Student has violated the Code, and if the Student fails to respond to the first and second meeting requests, an Administrative Hearing will be scheduled and notice will be sent to the Student's University email and, as a courtesy, a letter may be sent to the Student's address on file. The meeting scheduled in the Administrative Hearing letter will be no less than five (5) Days after the date the letter is sent.
- D. Should the Student participate in the Administrative Hearing, the meeting will proceed with the Student's input.
- E. If the Student does not participate in the Administrative Hearing, decisions for Conduct Violation~~Minor Violations~~ of the Code may occur *in absentia* (without the Student's input). Decisions for Serious Misconduct Violation allegations require a disciplinary hearing to be scheduled and additional notification will be sent to the Student. Decisions related to University Housing separation or Serious Violations of the Code require a UCB hearing to be scheduled and additional notification will be sent to the Student (see Code section XI).
- ~~F. Failure to respond to an Administrative Hearing letter will result in a Student Conduct Hold being placed on the Student's account.~~

Please Note: Student conduct meetings may be scheduled around a Student's academic schedule only. Investigation meetings and/or Administrative Hearings may be scheduled during academic breaks when the University is open for business. Failure to engage in the process and/or complete sanctions as a result of the adjudication of a case through a Hearing Body may result in additional Code charges and/or sanctions up to, and including, suspension or expulsion from the University.

X. University Administrative File

The Office of Student Conduct, Rights & Advocacy will maintain an administrative file of all disciplinary proceedings. The file will include all documents and evidence in the University's possession or control relevant to the alleged violation and University's investigation. Relevant evidence includes exculpatory evidence, documents submitted by any participant, video recordings, audio recordings, or a transcript of a disciplinary hearing in the matter. Relevant evidence does not include privileged documents or internal memorandums that the University does not intend to introduce as evidence at any hearing in the matter.

Within 7 business days of a disciplinary hearing, or sooner if required by federal law, the University will provide participants reasonable continuing access to the administrative file and the ability to make copies of all evidence or documents contained in the file. Individual portions of the administrative file may be redacted if disclosure of the evidence is prohibited by law.

The University will immediately notify participants when documents, evidence, and witness lists are added to the file. The only evidence which can be contained in the administrative file and

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considered in the determination of whether a Code violation occurred is evidence determined by a hearing officer to be relevant and admissible. Such evidence includes, but is not limited to, audio recordings, video recordings, or transcripts of any disciplinary hearing held in the matter.

The University will maintain the administrative file permanently if a violation results in the expulsion of a student or, in all other matters, the later of either 3 years following Respondent's graduation or last date of attendance or 3 years after all sanctions have been met.

XI. Mutual Resolution

The Director of Student Conduct, Rights & Advocacy (or designee), or a designated University Official, may offer or accept Mutual Resolutions (including applicable sanctions) for any Conduct Violation. Minor Violation(s) of the Code, ~~except for decisions involving University Housing separation sanctions. Serious Violations~~ Serious Misconduct Violation allegations of the Code will not be subject to Mutual Resolution(s). The Mutual Resolution acceptance must be in writing and signed by the Respondent and the University Official. A mutual resolution may not be appealed, and waives the Student's right to participate in further hearings on the matter.

Students have 72 hours (without regard to University closures) to submit a written request for modification of their participation in a Mutual Resolution. Respondents that are not able to mutually resolve their case will have the option to choose an Administrative Hearing or a UCB hearing in order to fully adjudicate their case.

~~Within University Housing, cases that may not result in University Housing separation will be heard by a University Official appointed by the Director of University Housing, typically a Residence Hall Director.~~

Mediation/Restorative Action(s) — In response to possible Conduct Violations Minor violations of this Code, and mutually agreeable and appropriate circumstances, designated university officials may reach out to involved parties to discuss their willingness to participate in a mediation or restorative action(s). Mediation and restorative action(s) can serve as an opportunity to identify and take steps to repair harm, while involving those most directly involved and affected by the harm. Serious Misconduct Violation allegations will not be subject to Mediation/Restorative Action(s).

XII. Notification of Possible Violation(s) or Hearing(s)

Conduct Violations:

If Conduct Violation Code charges are initiated, and there is no Mutual Resolution or Mediation/Restorative Action(s), the Director of Student Conduct, Rights & Advocacy (or designee) shall email, hand-deliver, mail, or share in-person/via telephone (with a follow-up letter) a notification of violation(s) to the Respondent. ~~If Code charges are initiated, and there is no Mutual Resolution, the Director of Student Conduct, Rights & Advocacy (or designee) shall email, hand-deliver, mail, or share in-person/via telephone (with a follow-up letter) a notification of possible violation(s) to the Respondent.~~ The date of any meeting, or hearing, will not be less than five (5) Days after receipt of written notice, unless the Respondent waives the five-day preparation period in writing. Any notice shall include the following information:

- A. Statement of the specific charges against the Respondent.
- B. Brief description of the information upon which the charges are based.

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- C. Date, time, and place for the hearing.
- D. Notice of the right of reasonable access to the allegation information.
- E. ~~If the possible Code violation(s) is considered a Minor Violation(s), with the exception of cases involving possible separation from University Housing, n~~Notification that the Student may resolve the case through Mutual Resolution.
- F. ~~If the possible Code violation(s) is considered a Serious Violation(s), notification that suspension or expulsion from the University are possible sanctions and that expulsion precludes matriculation at NKU permanently~~
- G-F. _____ Statement indicating that the Respondent may seek assistance from SCRA staff in preparation for their hearing.
- H-G. _____ The Respondent waives all claims of failure to receive adequate notice if the Respondent appears at the hearing and does not formally raise the issue of adequate notice at the first opportunity.
- I-H. It is the Student's responsibility to notify SCRA of any requests to change the scheduling of a hearing. Director of Student Conduct, Rights & Advocacy (or designee) will determine the validity of the request and determine if a scheduling change will occur.

The scheduling of meetings/hearings may be delayed at the discretion of the Director of Student Conduct, Rights & Advocacy (or designee) during times of heavy caseloads, if the charge occurs close to the end of an academic semester or term, or in the event of the reasonable need of either party for additional time.

Serious Misconduct Violations of the Code:

If Serious Misconduct Violation charges are initiated, the Director of Student Conduct, Rights & Advocacy (or designee) shall email, hand-deliver, or mail a written notice, to participants, which includes the following:

- A. Statement that Respondent is afforded a presumption of innocence until the University has established every element of the alleged violation.
- B. Statement that the presumption of innocence shall not be construed to mean that the complainant or any witness has presented false testimony or evidence.
- C. Formal charge of the alleged violation and the specific details of the facts upon which the allegation is based.
- D. Rights of the participant, as set forth below, a copy of the code, and any applicable laws.
- E. Right of the participant to receive notice of the date, time, and location of each phase of the disciplinary process at least 3 business days prior to any scheduled event at which the participant is expected to appear, including any meeting or interview that serves an investigative purpose, and 10 business days prior to any disciplinary hearing.
- F. Notice of the right of reasonable access to the University's administrative file and ability to make copies of all evidence or documents contained in the file.
- G. Statement that participant may seek assistance from legal counsel, at participant's expense, or an advisor in preparation and during each phase of the disciplinary process.
- A-H. _____ Statement that participant bears the responsibility to notify SCRA or any requests to change the scheduling of a hearing. Director of SCRA (or designee) will determine the validity of the request and determine if a scheduling change will occur.

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XIII. Hearing Processes and Procedures~~Administrative/UCB Hearing Processes and Procedures~~

Conduct Violation Allegations:

Administrative/UCB Hearings shall be conducted, as warranted, by the Office of Student Conduct, Rights and Advocacy to adjudicate cases that cannot come to a Mutual Resolution. Administrative/UCB Hearings will adhere to the following processes and procedures:

- A. Students will:
 - i. have their case resolved within a reasonable time frame (not to exceed 45 days unless extenuating circumstances apply).
 - ii. receive timely notification of the Administrative/UCB Hearing, no less than five (5) Days prior to the hearing (unless the five [5] day notice is waived);
 - iii. have the opportunity to have a hearing in front of an impartial Hearing Body appointed by the University;
 - iv. have the opportunity to submit written, physical, and testimonial information
 - v. have the opportunity for reasonable questioning of all parties (Complainant, Complaining Witness, Respondent, etc.), and relevant witnesses by all parties and the Hearing Body members;
 - vi. have the right to identify an individual to act as an Advisor in their hearing;
 - vii. receive a written outcome letter stating (with reasonable specificity) the facts and rationale for the finding issued by the Director of Student Conduct, Rights & Advocacy (or designee) within ten (10) Days after the close of the proceedings. If the Student is found responsible, the resulting sanctions will be included in the written outcome letter. Guidelines for Appeal will also be included in the written outcome letter.

- B. NKU will:
 - i. make all rules reasonable and necessary for the orderly and efficient resolution of complaints.
 - ii. ensure that Administrative/UCB Hearings are closed to the public and that only those directly involved with the hearing may attend. Witnesses and others impacted by the decision (excluding the Complainant, the Complaining Witness, and/or the Respondent) may not be present in the proceedings, except to share information when called upon.
 - iii. ensure that the Respondent, Complainant, and Complaining Witness receive a fair and reasonable opportunity to be heard.
 - iv. in the case of allegations of sexual misconduct, allow that the Complainant, Complaining Witness, and/or Respondent may choose to participate in the hearing while located in separate rooms and ensure that either party not question the other directly.
 - v. create and retain a written summary or audio recording of the hearing (at University expense) to remain the property of the University;

***Note: For hearings involving allegations of Sexual Misconduct, the Complainant/Complaining Witness will be afforded the same rights and opportunities afforded to the Respondent.*

The following procedural guidelines shall be applicable in Administrative/UCB Hearings:

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- A. Unless the Student specifically waives this right, a Student who is scheduled to appear before a Administrative/UCB Hearing will be given a minimum of five (5) Days notice of the specific charges being presented to the board and details of the hearing (date, location, and time).
- B. The Director of Student Conduct, Rights & Advocacy (or designee) will send a list of potential Administrative/UCB Hearing Body members to the Respondent a minimum of five (5) Days prior to the hearing. The Respondent may challenge any Administrative/UCB Hearing Body member on grounds that they have a specific conflict with, bias about, or an interest in the case. The Respondent must submit the challenge in writing to the Director of Student Conduct, Rights & Advocacy (or designee) a minimum of three (3) Days prior to the scheduled hearing. Director of Student Conduct, Rights & Advocacy (or designee) must make a decision on the challenge within one (1) Day. If possible bias is determined, the Administrative/UCB Hearing Body member shall be excused and the Director of Student Conduct, Rights & Advocacy (or designee) will appoint a replacement.
- C. The Respondent will be given the opportunity to review any written information that will be used at the hearing, including a list of witnesses, no less than two (2) Days prior to the Administrative/UCB Hearing.
- D. With the exception of matters involving alleged Sexual Misconduct, charges against multiple parties involved in the same incident may be heard in a single case only with the approval of the Director of Student Conduct, Rights & Advocacy (or designee) and written Consent from each Respondent.
- E. If the Respondent fails to appear after proper notice, the Administrative/UCB Hearing will proceed with the hearing *in absentia* and make determinations with the available information.

Information Sharing and Witnesses:

- A. The Director of Student Conduct, Rights & Advocacy, designee, or other University Officials, may serve as witnesses, present witnesses, and submit information as part of the Administrative/UCB Hearing process.
- B. The Respondent, Complainant, and/or Complaining Witness shall be given the opportunity to present witnesses and/or share documentary information. The Administrative/UCB Hearing Chair has the discretion to determine if the information is relevant to the charge and does not otherwise infringe the rights of other Students.
- C. Even if present during the hearing process, no witness shall be forced or required to share information.
- D. Witnesses and/or information shall be subject to questioning and/or examination by the University Official(s), Complainant, Complaining Witness(es), victim(s), Administrative/UCB Hearing Body members, and/or the Respondent(s).
- E. All parties involved in the hearing process are expected to give truthful information. Furnishing untruthful information may subject individuals to further action under the Code.

Administrative/UCB Hearing Procedures:

- A. The Administrative/UCB Hearing chair shall exercise control over the proceedings to avoid needless consumption of time and to achieve orderly completion of the hearing. The Administrative/UCB Hearing Chair may exclude any person who disrupts a hearing,

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including the Respondent(s), Complainant(s), Complaining Witness(es), victim(s), witness(es) and/or Advisor(s).

- B. Formal rules of evidence shall not apply. The Administrative/UCB Hearing Chair shall determine the admissibility of all matters of information.
- C. Admission of any person to the hearing shall be at the discretion of the Administrative/UCB Hearing Chair.
- D. Each hearing, at the general discretion of the Administrative/UCB Hearing Chair, shall proceed as follows:
 - i. Presentation of Code charges.
 - ii. Opening statements by the Complainant and Respondent.
 - iii. Complainant's presentation of documents, information, and witnesses, and questions by the Respondent, Complaining Witness (if applicable), and/or Administrative/UCB Hearing Body members.
 - iv. Respondent's presentation of documents, information, and witnesses, and questions by the Complainant, Complaining Witness (if applicable) and/or Administrative/UCB Hearing Body members.
 - v. Closing statements by the Complainant and Respondent, including verbal description of the desired outcome of the Administrative/UCB Hearing from the involved student(s).
 - vi. Confidential deliberations by the Administrative/UCB Hearing Body on finding(s).
 - vii. If there is a finding of responsibility, the Director of Student Conduct, Rights & Advocacy, or designee, will present the Administrative/UCB Hearing Body with all submitted sanctioning information for consideration.
 - viii. Confidential deliberations by the Administrative/UCB Hearing Body on the sanction recommendation(s).

***Note: All parties are required to remain in close proximity (unless a party is excused by the UCB Chair) in the event the UCB needs to recall any person.*

- E. Administrative/UCB Hearing decisions will proceed as follows:
 - i. A decision by the Administrative/UCB Hearing Body on responsibility or non-responsibility for Code charges shall be made in private, based solely on the information presented at the hearing, using Preponderance. The decision must be made prior to any consideration of possible sanctions. Except where prior Academic Dishonesty violations are an element of the charges, the student conduct record of the Respondent shall not be considered in the hearing until responsibility has been established.
 - ii. A finding of responsibility on any Code charge shall be followed by the recommendation of appropriate sanction(s). The conduct record of the Respondent, victim/community impact statements, and/or character witness statements on behalf of the Respondent, Complainant, or the Complaining Witness (if applicable) may be considered in determining the appropriate sanction recommendation(s). Information and statements to be considered during the sanctioning process must be submitted in writing by all parties two (2) Days prior to the Administrative/UCB Hearing.
 - iii. The Administrative/UCB Hearing Body will provide appropriate parties a written finding, stating with reasonable specificity, the facts and rationale for the finding. This finding shall be issued to the Director of Student Conduct, Rights &

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Advocacy (or designee) within five (5) Days after the close of the Administrative/UCB Hearing proceedings. Findings of responsibility will include a recommendation of any appropriate sanction(s). The Director of Student Conduct, Rights & Advocacy (or designee) will submit the finding, rationale, and any associated sanctions for review to the Vice President for Student Affairs prior to issuing a final decision. The Director of Student Conduct, Rights & Advocacy (or designee) will submit the final decision in writing to the Student, Student Group, or RSO within five (5) Days of the date of the Administrative/UCB Hearing finding. This written decision will include any appropriate sanction(s) in the case, if there was a finding of responsibility.

Serious Misconduct Violation Allegations:

Disciplinary proceedings shall be conducted, as warranted, by the Office of Student Conduct, Rights and Advocacy to adjudicate alleged violations punishable by suspension or expulsion from NKU or termination of a Respondent's residence in campus housing. Disciplinary meetings and hearings will adhere to the following processes and procedures:

A. Students will:

- i. have their case resolved within a reasonable time frame (not to exceed 45 days unless extenuating circumstances apply);
- ii. receive fair and impartial treatment at each phase of the disciplinary process, which shall exclude any individual that investigates or presides over an alternative dispute resolution process related to the matter from participating as a hearing adjudicator or on a hearing tribunal;
- iii. be provided a limited waiver of confidentiality of any phase of the disciplinary process to permit the attendance of up to 2 support persons so long as the support persons would not violate the privacy rights of another student or substantially delay the disciplinary process. A support person shall have no right to participate unless the support person is attending as an advisor in accordance with Title IX.
- iv. have the right to legal counsel, at participant's expense, or an advisor at each material phase of the disciplinary process, including meetings, hearing, and appeal of the matter. If represented by legal counsel, NKU shall direct all correspondence related to the disciplinary proceeding to participant's counsel and/or advisor and participant.
- v. have the opportunity to be present and participate meaningfully at the disciplinary hearing or other scheduled event where the rights of Respondent are to be determined, except as restricted by Title IX;
- vi. have the opportunity to submit documentary and tangible evidence that participant plans to introduce at a disciplinary hearing to the University's administrative file within 3 business days prior to the disciplinary hearing, or sooner if required by federal law. Documentary or tangible evidence submitted to the file less than 3 business days prior to the disciplinary hearing shall only be admissible upon the discretion of the hearing officer.
- vii. have the opportunity to submit a list of all witnesses a participant plans to call at the disciplinary hearing to the University's administrative file within 3 business days prior to the disciplinary hearing, or sooner if required by federal law. Any witness name

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submitted less than 3 business days prior to the disciplinary hearing shall only be admissible upon the discretion of the hearing officer.

viii. at a disciplinary hearing, students will:

1. receive timely notification of the disciplinary hearing, no less than 10 business days prior to the hearing;
2. have the hearing in front of an impartial Hearing Officer appointed by NKU;
3. make opening and closing statements;
4. present relevant evidence;
5. cross-examine any testimony personally or through legal counsel.
 - a. if Respondent cross-examines a Student who is the alleged victim or Complainant, Respondent shall submit cross-examination questions to a neutral hearing officer during the hearing and prior to cross-examination. The hearing officer shall ask all relevant questions to the witness during the live hearing, state the specific rationale for excluding any question, grant the right to amend a question that has been excluded in order to cure any objection sustained by the hearing officer, and to submit follow-up questions to the witness.
 - b. cross examination shall be restricted as required by Title IX or other applicable federal law.

ix. receive a written outcome letter stating (with reasonable specificity) the facts and rationale for the finding issued by the Director of Student Conduct, Rights & Advocacy (or designee) within 10 business days after the close of the proceedings. If the Respondent is found responsible, the resulting sanctions will be included in the written outcome letter. Guidelines for Appeal will also be included in the written outcome letter.

B. NKU will:

- i. make all rules reasonable and necessary for the orderly and efficient resolution of complaints;
- j. ensure that disciplinary proceedings are closed to the public and that only those directly involved with the meeting or hearing may attend. Witnesses and others impacted by the decision (excluding Complainant, the Complaining Witness, and/or the Respondent) may not be present in the proceedings, except to share information when called upon.
- k. ensure that the Respondent, Complainant, and Complaining Witness receive a fair and reasonable opportunity to be heard if they so desire;
- l. in the case of allegations of sexual misconduct, allow that the Complainant, Complaining Witness, and/or Respondent may choose to participate in the hearing while located in separate rooms and ensure that either party not question the other directly;
- m. create and retain a written summary or audio recording of the hearing (at University expense) to remain the property of the University.
- n. permit Complainant or Respondent the opportunity to receive a transcript of the hearing upon request and at the sole cost of the requesting party.
- o. will have the opportunity to submit documentary or tangible evidence that NKU plans to introduce at a disciplinary hearing to the University's administrative file within 3 business days prior to the disciplinary hearing, or sooner if required by federal law. Documentary or tangible evidence submitted to the file less than 3 business

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prior to the disciplinary hearing shall only be admissible upon the discretion of the hearing officer.

- p. will have the opportunity to submit a list of witnesses NKU plans to call at the administrative hearing to the University's administrative file, within 3 business days prior to the disciplinary hearing, or sooner if required by federal law. Any witness names submitted less than 3 business days prior to the hearing shall only be permitted upon the discretion of the hearing officer.

**Note: For hearings involving allegations of Sexual Misconduct, the Complainant/Complaining Witness will be afforded the same rights and opportunities afforded to the Respondent.

The following procedural guidelines shall be applicable in disciplinary proceedings and hearings:

- A. A Student who is scheduled to appear in any disciplinary proceedings, including but not limited to any meeting or interview that serves an investigative purpose, will be given a minimum of three (3) business days' notice of details of the proceeding (date, location, and time).
- B. Unless the Student specifically waives this right, a Student who is scheduled to appear in a disciplinary hearing will be given a minimum of ten (10) business days' notice of the specific charges being presented and the details of the hearing (date, location, and time).
- C. The Director of Student Conduct, Rights & Advocacy (or designee) will send a list of potential disciplinary hearing members to the Respondent a minimum of five (5) Days prior to the hearing. The Respondent may challenge any disciplinary hearing member on grounds that they have a specific conflict with, bias about, or an interest in the case. The Respondent must submit the challenge in writing to the Director of Student Conduct, Rights & Advocacy (or designee) a minimum of three (3) Days prior to the scheduled hearing. Director of Student Conduct, Rights & Advocacy (or designee) must make a decision on the challenge within one (1) Day. If possible bias is determined, the disciplinary hearing member shall be excused and the Director of Student Conduct, Rights & Advocacy (or designee) will appoint a replacement.
- D. The Respondent will be given the opportunity to review the administrative file and any written information that will be used at the hearing, including a list of witnesses, no less than seven (7) business days prior to the disciplinary hearing.
- E. With the exception of matters involving alleged Sexual Misconduct, charges against multiple parties involved in the same incident may be heard in a single case only with the approval of the Director of Student Conduct, Rights & Advocacy (or designee) and written Consent from each Respondent.
- F. If the Respondent fails to appear after proper notice, the disciplinary hearing will proceed with the hearing *in absentia* and determinations may be made with the available information.

Information Sharing and Witnesses:

- A. The Director of Student Conduct, Rights & Advocacy, designee, or other University Officials, may serve as witnesses, present witnesses, and submit information as part of the disciplinary hearing.
- B. The Respondent, Complainant, and/or Complaining Witness shall be given the opportunity to present witnesses and/or share documentary information. The disciplinary hearing officer

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has the discretion to determine if the information is relevant to the charge and does not otherwise infringe the rights of other Students.

- C. Even if present during the hearing process, no witness shall be forced or required to share information.
- D. Witnesses and/or information shall be subject to questioning and/or examination by the University Official(s), Complainant, Complaining Witness(es), victim(s), hearing members, legal counsel (as required by law), and/or the Respondent(s).
- E. All parties involved in the hearing process are expected to give truthful information, as witnesses will be sworn in and all testimony will be under oath or affirmation. Furnishing untruthful information may subject individuals to further action under the Code.

Disciplinary Hearing Procedures:

- A. The disciplinary hearing officer shall exercise control over the proceedings to avoid needless consumption of time and to achieve orderly completion of the hearing. The hearing officer may exclude any person who disrupts a hearing, including the Respondent(s), Complainant(s), Complaining Witness(es), victim(s), witness(es), Advisor(s), and/or other parties.
- B. The admissibility of evidence shall be consistent with KRS 13B.090, KRE 412, and Title IX. The hearing officer shall determine the admissibility of all matters of information.
- C. Admission of any person to the hearing shall be at the discretion of the hearing officer.
- D. Each hearing, at the general discretion of the hearing officer, shall proceed as follows:
 - i. Presentation of Code charges.
 - ii. Opening statements by the Complainant and Respondent.
 - iii. Complainant's presentation of documents, information, and witnesses, and questions by the Respondent, Complaining Witness (if applicable), and/or hearing officer.
 - iv. Respondent's presentation of documents, information, and witnesses, and questions by the Complainant, Complaining Witness (if applicable) and/or hearing officer.
 - v. Closing statements by the Complainant and Respondent, including verbal description of the desired outcome of the disciplinary hearing from the involved student(s).
 - vi. Confidential deliberations by the hearing officer on findings.
 - vii. If there is a finding of responsibility, the Director of Student Conduct, Rights & Advocacy, or designee, will present the hearing officer with all submitted sanctioning information for consideration.
 - viii. Confidential deliberations by the hearing officer on the sanction recommendation(s).

**Note: All parties are required to remain in close proximity (unless a party is excused by the hearing officer) in the event the hearing officer needs to recall any person.

- E. Hearing officer decisions will proceed as follows:
 - i. A decision by the hearing officer on responsibility or non-responsibility for Code charges shall be made in private, based solely on the information presented at the hearing, using a Preponderance standard. The decision must be made prior to any consideration of possible sanctions.
 - ii. A finding of responsibility on any Code charge shall be followed by the recommendation of appropriate sanction(s). The conduct record of the Respondent, victim/community impact statements, and/or character witness statements on behalf of the Respondent, Complainant, or the Complaining Witness (if applicable) may be

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considered in determining the appropriate sanction recommendation(s). Information and statements to be considered during the sanctioning process must be submitted in writing by all parties two (2) Days prior to the disciplinary hearing.

- iii. The Hearing officer will provide appropriate parties a written finding, stating with reasonable specificity, the facts and rationale for the finding. This finding shall be issued to the Director of Student Conduct, Rights & Advocacy (or designee) within five (5) Days after the close of the disciplinary hearing. Findings of responsibility will include a recommendation of any appropriate sanction(s). The Director of Student Conduct, Rights & Advocacy (or designee) will submit the finding, rationale, and any associated sanctions for review to the Vice President for Student Affairs prior to issuing a final decision. The Director of Student Conduct, Rights & Advocacy (or designee) will submit the final decision in writing to the Student, Student Group, or RSO within five (5) Days of the date of the Disciplinary hearing finding. This written decision will include any appropriate sanction(s) in the case, if there was a finding of responsibility.

XIV. Sanction Guidelines

If a Student, Student Group, or RSO is found responsible for a violation of the Code, the Hearing Body, Administrative Hearing Body, University Conduct Board, Hearing Officer and/or the Director of Student Conduct, Rights & Advocacy (or designee) will determine the sanction(s) to be imposed or recommended based on the appropriate decision pathway. The Respondent is responsible for any related expenses.

Sanctions associated with ~~Conduct Violations~~Minor Violations:

- A. Written Warning – An official written notification that the Student, Student Group, or RSO's behavior is in violation of University regulations or standards, and clarifies expected behavior for the future. Further misconduct may result in additional sanctions.
- B. University Probation – written notice that the violation(s) of this Code are serious and that any subsequent violation(s) of this Code during the defined probationary period may result in University Suspension/Expulsion.
- C. University Probation with Restrictions – written notice that the violation(s) of this Code are serious and that any subsequent violation(s) of this Code during the defined probationary period may result in University Suspension/Expulsion. In addition, this sanction prevents the student from holding university elective office, student employment, participating in any intercollegiate activity or sport, participating in any university sponsored program/organization, or representing the university in any other manner during the defined probationary period.
- D. Educational Sanctions – participating in a specific activity, course, event, or program, receive specific instruction, complete a research/reflective assignment, referral to medical resources or counseling personnel, etc.
- E. Restrictions – denial of specified privileges for a designated period of time including, but not limited to, attendance at events, access to facilities, participation in non-academic activities, and interpersonal contact restrictions.
- F. Restitution – compensation for personal or property loss, damage, and/or injury. Restitution may take the form of appropriate monetary or material replacement.
- G. Community Restitution – an opportunity to provide a work-related experience for Students to assist in restoring an affected community.

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H. Administrative Restitution – restorative financial restitution for personnel resources lost.

~~I.A. Temporary University Housing Separation – separation of the Respondent from University Housing residence halls for a definite period of time, after which the Respondent is eligible to return. Conditions for re-admission may be specified.~~

~~J.A. Permanent University Housing Separation – permanent separation of the Respondent from University Housing residence halls.~~

~~K.A. Suspension in Abeyance – Although the behavior may warrant suspension or expulsion from the University, due to extenuating circumstances, the Director of Student Conduct, Rights & Advocacy (or designee) may choose to hold the student's suspension in abeyance for a specified period of time. When a suspension is held in abeyance, the student or organization may remain at the University provided they observe the conduct regulations at all times and complies with all educational sanctions. Any further finding of responsibility for a violation of the Code would result in Suspension or Expulsion sanctions being recommended.~~

~~L.I. Other Sanctions – other appropriate sanctions may be imposed singularly or in combination with any of the above-listed sanctions.~~

Sanctions associated with [Serious Misconduct Violations](#):

***Note: Serious Violations may result in the imposition of sanctions typically associated with [Conduct Violations](#). The Respondent is responsible for any related expenses. If a Student is suspended or expelled from the University, the Student will not be eligible for reimbursement of funds.*

~~A. Suspension in Abeyance – Although the behavior may warrant suspension or expulsion from the University, due to extenuating circumstances, the Director of Student Conduct, Rights & Advocacy (or designee) may choose to hold the student's suspension in abeyance for a specified period of time. When a suspension is held in abeyance, the student or organization may remain at the University provided they observe the conduct regulations at all times and complies with all educational sanctions. Any further finding of responsibility for a violation of the Code would result in Suspension or Expulsion sanctions being recommended.~~

~~A.B. University Suspension – termination of a Student's enrollment at the University for a specified period of time. Satisfactory completion of specified stipulations may be required for re-enrollment/re-admission at the end of the suspension period. Students' returning to the University after a University Suspension will be on University Probation for at least two semesters after their return to NKU.~~

~~C. University Expulsion – permanent separation a Student from the University without opportunity to re-enroll in the future.~~

~~D. Temporary University Housing Separation – separation of the Respondent from University Housing residence halls for a definite period of time, after which the Respondent is eligible to return. Conditions for re-admission may be specified.~~

~~E. Permanent University Housing Separation – permanent separation of the Respondent from University Housing residence halls.~~

~~Suspension in Abeyance – Although the behavior may warrant suspension or expulsion from the University, due to extenuating circumstances, the Director of Student Conduct, Rights & Advocacy (or designee) may choose to hold the student's suspension in abeyance for a specified period of time. When a suspension is held in abeyance, the student or~~

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~~organization may remain at the University provided they observe the conduct regulations at all times and complies with all educational sanctions. Any further finding of responsibility for a violation of the Code would result in Suspension or Expulsion sanctions being recommended.~~

Student Group and RSOs Sanctions:

One or more of the following sanctions may be imposed on a Student Group or RSO responsible for violation of this Code. All sanctions require review and approval of the Director of Student Conduct, Rights & Advocacy, or a designee, and may be altered, deferred, or eliminated.

Sanctions Associated with Conduct Violations:

- A. Reprimand - is an official written notice of misconduct. Repetition of any formal charges that result in reprimand of the Student, Student Group or RSO within a period of two years shall automatically carry Probation/Recognition Probation as a minimum sanction.
- B. Recognition Probation - is given for a specific period of time. Further violations of the Code during the probationary period may result in Recognition Suspension or Recognition Revocation. During the period of Recognition Probation, the RSO is not considered in good conduct standing with the University. The RSO may seek and add members during this probationary period and may host other activities unless otherwise specified.
- C. Additional Sanctions – which may be imposed, include, but are not limited to:
 - A. Restitution for expenses incurred by individuals or the University as a result of providing educational programs or other educational experiences related to the violation(s).
 - B. Restitution of loss to University or person or organization/group.
 - C. Group educational opportunity/assignment.
 - D. Any other appropriate RSO sanction as recommended by the Hearing Body or determined by the Director of Student Conduct, Rights & Advocacy (or designee).

~~D.A. Recognition Suspension – separation of an organization from the University for a specified period of time. The organization will lose its privileges as a RSO and can no longer be an active participant in the University for the duration of suspension.~~

~~Recognition Revocation – permanent separation of an organization from the University. The organization will lose its privileges as a RSO and can no longer be an active participant in the University.~~

Sanctions Associated with Serious Misconduct Violations:

- ~~A. Suspension of Activities- S suspension of activities of the RSO, including but not limited to: exclusion from intramural competition, denial of use of University facilities for meetings or activities, suspension for new member education, recruiting, and/or intake process, or loss of social privileges for no less than one month. The RSO may not sponsor any activity, party, or function that is social in nature during the time parameters established.~~
- ~~B. Exclusion from intramural competition.~~
- ~~C. Denial of use of University facilities for meetings or activities.~~
 - ~~A. Suspension for new member education, recruiting, and/or intake process.~~

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~~B. Loss of social privileges for no less than one month. The RSO may not sponsor any activity, party, or function that is social in nature during the time parameters established.~~

B. Recognition Suspension - separation of an organization from the University for a specified period of time: The organization will lose its privileges as a RSO and can no longer be an active participant in the University for the duration of suspension.

C. Recognition Revocation - permanent separation of an organization from the University. The organization will lose its privileges as a RSO and can no longer be an active participant in the University for a period of time at the University's sole discretion.

XV. Appeals

A. Student Conduct Appeals

If the Student, Student Group, or RSO is found to be responsible, the stated sanctions will be imposed unless appealed. If the Student, Student Group, or RSO is found not responsible, the case will be closed and no action will be taken, except in cases of alleged Sexual Misconduct.

Students, Student Groups, and RSOs have a right to appeal sanctions pursuant to the procedures set forth below. In order for any appeal to be considered, the Student, Student Group, or RSO must submit all necessary documentation, including a written statement of appeal citing the grounds of appeal, to the Office of Student Conduct, Rights and Advocacy within five (5) Days of the date of the Director of Student Conduct, Rights & Advocacy (or designee) decision letter. An appeal is not a rehearing of the original case, but a review of the Record of the Hearing and the written statement of appeal provided by the Student or RSO.

An appeal must meet one or more of the following grounds to be considered:

- i. A significant procedural error was made during the student conduct process, including but not limited to failure to hold an administrative meeting or hearing, lack of notice of the alleged violation, and/or no opportunity to present information;
- ii. A sanction was not appropriate to the violation, and/or the sanctions were grossly disproportionate.
- iii. A finding was not supported by information, and/or significant information is presented on appeal that was not available at the time of the hearing or could not have been obtained despite the Student's exercise of reasonable diligence, which materially affects the finding or sanction(s).
- iii-iv. A sanction resulting in a final order of suspension for 3 or more days, expulsion from the University, or termination of residence in campus housing.

Appeal procedures:

~~A. For an appeal of decision by a University Official employed by University Housing, the Director of University Housing shall review the record of the hearing and approve, reject, or modify an earlier decision or the sanction(s) recommended or imposed. The Director~~

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~~of Housing shall make their appeal decision and notify the Student, Student Group, or RSO in writing within five (5) Days. The Director of University Housing may recommend to the Director of Student Conduct, Rights & Advocacy that an Administrative or University Conduct Board hearing be convened to hear new or different information received on appeal. The decision of the Director of University Housing will be final and not subject to further appeal.~~

~~B. For an appeal of decision that includes a sanction of University Housing separation, the Director of Student Conduct, Rights & Advocacy shall review the record of the hearing and approve, reject, or modify an earlier decision or the sanction(s) recommended or imposed. The Director of Student Conduct, Rights & Advocacy shall make their appeal decision and notify the Student, Student Group, or RSO in writing within five (5) Days. The Director of Student Conduct, Rights & Advocacy may reconvene an Administrative or University Conduct Board hearing to hear new or different information received on appeal. The appeal decision of the Director of Student Conduct, Rights & Advocacy may be appealed to the Vice President for Student Affairs.~~

~~C. For an appeal of decision that includes a sanction of University Suspension, an Appeal Panel will be appointed by the Director of Student Conduct, Rights & Advocacy (or designee) and shall consist of three members of the University: one faculty member, one staff member, and one Student member. No member of the University Conduct Board may sit on the Appeal Panel for the same matter. The Director of Student Conduct, Rights & Advocacy (or designee) will provide training to the panel. An Appeal Panel will be convened within five (5) Days following notification of appeal from the Director of Student Conduct, Rights & Advocacy (or designee). The Panel shall review the record and recommend to the Director of Student Conduct, Rights & Advocacy to approve, reject, or modify an earlier decision or the sanction(s) recommended or imposed. A majority vote is required. The Appeal Panel will notify the Director of Student Conduct, Rights & Advocacy of their recommendation in writing within five (5) Days. So advised, the Director of Student Conduct, Rights & Advocacy will make a final decision in writing to the Student, Student Group, or RSO in writing within five (5) Days. The Director of Student Conduct, Rights & Advocacy may reconvene a University Conduct Board to hear new or different evidence submitted on appeal. The decision of the Director of Student Conduct, Rights & Advocacy after a review of the Appeal Panel's recommendation may be appealed to the Vice President for Student Affairs. Upon appeal and reasonable diligence to approve, reject, or modify an earlier decision or the sanction(s) recommended or imposed the decision of the Vice President for Student Affairs shall be final.~~

~~D.A. _____~~ For an appeal of a decision that includes a sanction of University Suspension, Expulsion, or termination of University residence, the following procedures shall be used:

a. First Appeal – Vice President for Student Affairs

- i. The written statement of appeal will be forwarded by the Vice President for Student Affairs. The Vice President for Student Affairs has the sole discretion to decide whether to review the appeal or send it to an Appeal Panel for review. Should the Vice President for Student Affairs review the case, they will review the record and determine whether to approve, reject, or modify an earlier decision or the sanctions recommended or imposed. The decision of the Vice President for Student Affairs will be made in writing within five (5) Days of receipt of the appeal unless

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extenuating circumstances apply. Should the Vice President for Student Affairs decide to send the case to an Appeal Panel, the following procedures will apply:

- ii. The Appeal Panel shall consist of three members of the University: one faculty member, one staff member, and one Student member. Panel members shall be appointed by the Vice President for Student Affairs and no member of the University Conduct Board may sit on the Appeal Panel for the same matter. The Director of Student Conduct, Rights & Advocacy (or designee) will provide training to the panel. An Appeal Panel will normally be convened within five (5) Days following notification from the Vice President for Student Affairs. The Panel shall review the record and recommend to the Vice President for Student Affairs whether to approve, reject, or modify an earlier decision or the sanctions recommended or imposed. A majority vote is required. The Appeal Panel will notify the Vice President for Student Affairs of their recommendation in writing within five (5) Days. So advised, the Assistant Vice President for Student Affairs will notify the Student, Student Group, or RSO and Director of Student Conduct, Rights & Advocacy of the decision in writing within five (5) Days. The Director of Student Conduct, Rights & Advocacy (or designee) shall implement the decision of Vice President for Student Affairs.
- b. Final Appeal—Board of Regents
- i. If the Student, Student Group, or RSO disagrees with the decision of the Vice President for Student Affairs, the Student, Student Group, or RSO may appeal to the Board of Regents by submitting a written statement of appeal to the office of Student Conduct, Rights and Advocacy within five (5) Days after the date of the Vice President for Student Affairs decision letter. The Board will review the record and determine whether to approve, reject, or modify an earlier decision or the sanctions recommended or imposed. The decision of the Board of Regents will be final and the sanction(s) decided upon will be imposed. The Board of Regents will inform the Vice President for Student Affairs of their decision in writing, and the Vice President for Student Affairs will provide these findings and sanctions to the Student, Student Group, or RSO in writing within five (5) Days following the Board of Regents meeting. The Director of Student Conduct, Rights & Advocacy (or designee) shall implement the decision of the Board of Regents.

B. Sexual Discrimination Appeals

- ii.i. If the Respondent is found not responsible for an allegation of sexual discrimination, as defined by Title IX, the Complainant shall have a right to appeal the determination directly to the Board of Regents, following the procedures outlined in XIV.A.b.

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XVI. Student Record Privacy and Parental Notification Procedures

The Family Educational Rights and Privacy Act (FERPA), also known as the Buckley Amendment, passed by Congress in 1974, was designed both to protect the privacy of Students' educational records and to establish the right of Students to inspect and review their non-privileged educational records.

"Educational records" are all records, in any medium, that are maintained by the college and are directly related to a Student, including, but not limited to: academic, student conduct, and career planning records. Other statutes protect Students' rights to privacy over their medical and counseling records. FERPA protects Students' privacy rights by defining to whom and under what conditions a college may disclose Students' educational records. FERPA has been tested in the courts and modified by Congress in the almost thirty years since its passage, but its essential principles of Student rights to access and privacy for their educational records remain intact.

- A. FERPA allows a college or university to disclose information to "appropriate parties," which may include parents, without written consent from the Student. NKU does reserve the right to make such notifications in the following situations:
 - i. The Student is over the age of 18 at the time of the alleged violation; or
 - ii. The Student is involved in a violation of any federal state or local law, or
 - iii. The Student has violated any rule or policy of the institution governing the use or possession of alcohol or a controlled substance, or
 - iv. The Student is involved in any emergency situations when notification is determined to be necessary to protect the health or safety of the Student or others. This notification may occur due to a medical emergency, or incident of imminent danger.
- B. The Director of Student Conduct, Rights & Advocacy, or designee, has the authority to contact parents when the violation is severe enough to warrant an immediate need for parental notification.

XVII. Records and Retention

Student Conduct files are retained in the office of Student Conduct, Rights and Advocacy for seven (7) years after the Student graduates or is no longer enrolled at Northern Kentucky University. Student Conduct records involving Student Groups or RSOs will be retained permanently if the case results in an outcome of Recognition Suspension/Revocation. Student conduct decisions resulting in sanctions of University Suspension/Expulsion will be retained permanently. Student records that are not related to Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act reporting and/or are not related to suspension/expulsion from the University may be destroyed after a Student's degree is conferred if a written request is received from the Student. Academic records are maintained in the offices of Admissions, Registrar, Academic Deans, chairpersons of departments, and directors of graduate and interdisciplinary programs. The Office of Health, Counseling and Student Wellness keeps health records. University policy, FERPA, and Section 164.283 of the Kentucky Revised Statutes strictly control the information that may be given out about Students. Unless Students specifically waive their rights under these statutes or the University receives a properly served subpoena, only the following directory information may be released:

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- Name, address, and telephone listing
- E-mail address
- Photograph
- Date and place of birth
- Major field of study
- Grade level
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Dates of attendance
- Degrees and awards received
- The most recent previous educational agency or institution attended
- Enrollment status (e.g., undergraduate, graduate, full-time, part-time, etc.)

Forms are available to waive a Student's FERPA rights for non-student conduct records in the Registrar's office, and forms are available to waive student conduct FERPA records in the office of Student Conduct, Rights and Advocacy. Absent a written waiver or properly served subpoena, educational information may be released to school officials who have a legitimate educational interest in the information. Certain records may be released to appropriate officials in situations which are life threatening. (See parental notification guidelines in section XV). Under FERPA, parents of Students over 18 years old have no automatic right to access the Student's records without the Student's consent, even if the Student is an economic dependent.

A. Right to Inspect Records

Under FERPA, Students have the right to inspect and review any and all official records, files, and data pertaining to them (with specific exceptions, a list of which may be obtained from the Registrar's Office).

Students have the opportunity for a hearing to challenge the contents of these records to ensure that the records are accurate and are not in violation of any rights of Students. Students have the right to an explanation and interpretation of these records. In the event that any student believes that the records are inaccurate, misleading, or in violation of his/her privacy, the Student may request the University to amend these records at that time. If the holder of the records decides at that time or within a ten (10) day period not to amend the file, the student may do either or both of the following:

- i. Cite in writing the information believed to be inaccurate, misleading or in violation of privacy and submit amended data; this material will be added to the Student's file.
- ii. Request a hearing before the Educational Rights and Privacy hearing committee. The hearing request should be submitted in writing to the Vice President for Student Affairs. Within a reasonable time, not to exceed thirty (30) calendar days, a hearing will take place. The Student will have a fair opportunity to present information. A

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written decision, based upon the information taken at the hearing, will include a summary of the information and the reasons for the decision.

The President of the University will appoint to the three-member Educational Rights and Privacy hearing committee including: a representative from the Student body selected by the president of Student Government, an administrative officer without direct interest in the outcome of the hearing, and a tenured faculty member of the University. The Student has the right to appeal to the Office of the Review Board of the Department of Education, 400 Maryland Avenue, S.W., Washington, D.C. 20202.

XVIII. Revision and Communication

This Code may be reviewed and amended by the Vice President for Student Affairs (or designee). Revisions of this Code shall be communicated to the University community through official email as well as other means of mass communication. The official Code will be available on the University website at scra.nku.edu.

Amended: 11/21/2012; 9/8/2021; [6/15/2022](#)

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Appendix A: Sexual Harassment

Northern Kentucky University is committed to fostering a safe and inclusive educational and work environment free from sexual harassment, including sexual assault, non-consensual sexual contact, non-consensual sexual intercourse, sexual exploitation, dating and intimate partner violence, relationship and domestic violence, stalking and gender-based bullying. All students are expected to comply with NKU's Sexual Harassment Policy (<https://inside.nku.edu/titleix/policy/sexual-harassment-policy.html>).

NKU has procedures in place in order to be sensitive to victims who report sexual assault, domestic violence, dating violence and stalking--including informing individuals about their right to file criminal charges as well as the availability of counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, and other services on and/or off campus; as well as additional remedies to prevent contact between a complainant and an accused party, such as housing, academic, transportation and working accommodations, if reasonably available. The university will make such accommodations if the victim requests them and, if they are reasonably available, regardless of whether the victim chooses to report the crime to the University Police or local law enforcement.

The Offices of Title IX and Student Conduct, Rights & Advocacy work to appropriately respond to all reports of sexual harassment involving NKU students. Investigation and adjudication may be conducted by either of these offices, in accordance with relevant university policy and guidance. For more information, or to file a complaint, please visit: <https://inside.nku.edu/titleix.html>

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Appendix B: Medical Amnesty

Northern Kentucky University encourages a living and learning environment that promotes the health and safety of all members of our community. Alcohol (or other drug) consumption- including excessive consumption, rapid consumption, or consumption by someone with sensitivity- can cause serious physical and neurological harm or be life-threatening. Both Students who are under the influence and students accompanying Students under the influence may encounter alcohol (or other drug) emergencies during their time at college. Students are encouraged to make responsible decisions and to seek medical attention in serious or life-threatening situations that result from alcohol (or other drug) consumption. Sometimes Students are afraid to seek emergency medical care when alcohol (or other drug) poisoning (or overdose) is suspected because they do not want to get themselves or others in trouble. The University has instituted a limited Medical Amnesty Protocol in an effort to address this concern in the first instance where a Student over-consumes alcohol (or other drugs) and seeks medical attention and does not otherwise potentially violate University policies.

If medical attention is required, Students should immediately contact professional medical personnel by calling 859.572.7777 if on campus or by calling 911 if off campus. A (1) Student who seeks emergency assistance for themselves, another Student, or a friend experiencing an alcohol (or other drug) related emergency, as well as (2) the individual in distress will not be subject to formal student conduct action under the NKU Code of Student Rights and Responsibilities.

The following procedures pertain to the two (2) different types of Students covered by the Amnesty Protocol: Students in need of medical attention, and active bystanders.

Student In Need of Medical Attention

The policy may apply when a Student receives emergency medical assistance that is (a) related to the consumption of alcohol (or other drugs), and (b) sought by a person not serving in an official University capacity. The Student will not be required to participate in the NKU student conduct process. NKU Students seeking medical amnesty are required to submit a request to the office of Student Conduct, Rights and Advocacy within five (5) Days of the incident. If a request is approved, the Student will need to meet with a professional staff member in the office of Student Conduct, Rights and Advocacy, and may be required to participate in an appropriate educational program. The Medical Amnesty Protocol only applies when a Student initiates a call for emergency medical attention and only when the emergency medical attention is needed to address alcohol (or other drug) emergencies. It does not apply when the individual suffering from the alcohol (or other drug) emergency is discovered by a University official (e.g. NKU Police, Resident Assistant, etc.) without a prior call for emergency medical attention.

If the Student qualifies for medical amnesty under this protocol, the office of Student Conduct, Rights and Advocacy will refrain from charging or sanctioning the Student for violations of the NKU Code of Student Rights and Responsibilities related to alcohol (or other drugs). As mentioned above, as a condition of receiving amnesty, Students may be required to successfully complete an educational assignment through the office of Student Conduct, Rights and Advocacy.

In compliance with the Family Educational Rights and Privacy Act ("FERPA") and University policies and regulations, the office of Student Conduct, Rights and Advocacy may notify the

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parent(s) or legal guardians(s) of Students who receive medical amnesty under this protocol, as needed.

No individual may receive medical amnesty under this Protocol more than one (1) time in a twenty four (24) month period. Records of all requests for assistance under this Protocol shall be maintained by the office of Student Conduct, Rights and Advocacy. Participation in any program as a result of this policy shall not be noted on the Student's NKU student conduct record. In the event an individual who previously utilized the Medical Amnesty Protocol is involved in a subsequent alcohol (or other drug) related incident, the most recent incident and any resulting NKU Code of Student Rights and Responsibilities charges shall be considered a second offense allegation. While amnesty may be granted multiple times, it is not guaranteed.

Active Bystander

Students who seek emergency assistance on behalf of persons experiencing alcohol (or other drug) related emergencies will be considered for amnesty under this Protocol. The Student will not be required to participate in the NKU student conduct process. NKU students seeking medical amnesty are required to submit a request to the office of Student Conduct, Rights and Advocacy within five (5) Days of the incident. If a request is approved, the Student will need to meet with a professional staff member in the office of Student Conduct, Rights and Advocacy, and may be required to participate in an appropriate educational program, depending upon their involvement in the situation. Participation in any program as a result of this policy shall not be noted on the Student's NKU student conduct record. The Medical Amnesty Protocol only applies when a Student initiates the call for emergency medical attention and only when the emergency medical attention is needed to address alcohol (or other drug) emergencies. It does not apply when the individual suffering from the alcohol (or other drug) emergency is discovered by a University official (e.g. NKU Police, Resident Assistant, etc.).

In compliance with the Family Educational Rights and Privacy Act ("FERPA") and University policies and regulations, the office of Student Conduct, Rights and Advocacy can notify the parent(s) or legal guardians(s) of Students who receive medical amnesty under this Protocol, as needed.

No individual may receive amnesty under this section more than one (1) time in a twenty-four (24) month period. Records of all requests for assistance under this policy shall be maintained by the office of Student Conduct, Rights and Advocacy. Participation in any program as a result of this protocol shall not be noted on the Student's NKU student conduct record. In the event an individual who previously utilized the Medical Amnesty Protocol is involved in a subsequent alcohol (or other drug) related incident, this incident and any resulting NKU Code of Student Rights and Responsibilities charges shall be considered an alleged second offense. While amnesty may be granted multiple times, it is not guaranteed.

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Appendix C: Alcohol and Other Drugs

In order to ensure the University's commitment to a quality educational and work environment, every faculty member, employee, and Student has a right to work and learn in an environment free from the effects of abuse of alcohol and other drugs. It is the policy of the University to discourage the misuse and abuse of alcoholic beverages and other drugs. The Drug Free Schools and Communities Act requires every institution of higher education to inform Students of standards of conduct that clearly prohibit violations of local, state, and federal laws pertaining to alcohol and other drugs. Parental notification may be implemented for Students who are found responsible for alcohol and drug violations under the Code of Student Rights and Responsibilities. Alcoholic beverages may be served and consumed at official University functions and approved non-University functions as designated by the President or his/her designee.

1. The University prohibits the following actions and behaviors:
 - a. Purchase, possession, or consumption of alcoholic beverages by persons under age of 21.
 - b. Aiding and abetting an underage person in the purchase or possession of alcoholic beverages.
 - c. Falsification of a driver's license or other identification in order to obtain alcoholic beverages.
 - d. Consumption of alcoholic beverages in outdoor areas such as public places, University Housing, and automobiles, except where designated by the University's Tailgate Policy (see the NKU website for more information).
 - e. Appearing in any public place manifestly under the influence of alcohol, such that the individual may endanger themselves or other persons, damage property, or annoy persons in the vicinity.
 - f. Driving while under the influence or while Intoxicated.
2. Alcoholic beverages may be served and consumed at University events held off-campus according to the following guidelines, as well as in addition to the above guidelines:
 - a. The sale, serving, and consumption of alcoholic beverages are strictly prohibited except in areas and at times and dates licensed by the Kentucky Alcohol Beverage Control Board, or similar agencies in other states.
 - b. Sponsoring group and organizations will be responsible for providing security to ensure that guests conduct themselves properly and to assist with the crowd control.
 - c. Alcohol shall not be consumed or carried in open containers on any street, sidewalk, alley, or in a motor vehicle.
 - d. Activity sponsors must examine the identification of all guests entering the activity. Guests under the age of 21 shall not be permitted to consume alcoholic beverages. If the activity is located in another state, all applicable state and local laws regarding alcohol sales, services, and consumptions shall prevail. Sponsors must assure that official law enforcement or on-site security personnel verify the identification of all participants.

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- e. Littering, infringing upon the rights of others, and abuse of public or private property in connection with possession or consumption of alcoholic beverages is prohibited.
 - f. Promotion or advertising of an event shall not encourage any form of alcohol abuse, nor should events be advertised to place an emphasis on the quantity and/or frequency of use of alcohol.
 - g. Alcohol should not be provided as an award or prize to individuals or campus organizations.
 - h. Student organizations shall designate one person, perhaps an officer of that organization, to assume responsibility for assuring that there is knowledge of and compliance with these alcohol policies. It is recommended that this person participate in the special educational programs offered by the Office of Health, Counseling, and Student Wellness.
3. Beer distributors, liquor companies, bars, and night clubs are not permitted to: (1) advertise on campus, (2) co-sponsor an event with a student organization, (3) advertise on any schedule card, athletic brochure or press guide, or other printed material, (4) provide advertising for University events presented on the radio or television
4. Northern Kentucky University does not assume responsibility for unofficial events held off campus involving individuals or groups affiliated with the University. However, the University reserves the right to hold students and student organizations accountable for violations of federal, state, and local law by NKU students, or student organization off campus in which said violations adversely affect the University community and/or pursuit of its objectives.

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Appendix D: Prohibition on Hazing

In accordance with Kentucky Revised Statute (KRS) §164.375, Northern Kentucky University prohibits any action or situation that recklessly or intentionally endangers mental or physical health or involves the forced consumption of alcohol or drugs for the purpose of initiation into or affiliation with any organization. Penalties for violation of the hazing policy shall include, but are not limited to:

- A. Student violators will be subject to possible suspension or expulsion from the University or other appropriate disciplinary action in accordance with the Code of Student Rights and Responsibilities.
- B. Faculty and staff violators will be subject to possible loss of employment or other appropriate disciplinary action in accordance with the Faculty Policies and Procedures Handbook, Salmon P. Chase College of Law Faculty Handbook, Handbook for Department Chairpersons, and Personnel Policy and Procedures Manual.
- C. Faculty, staff or student organizations that authorize or contribute to actions that violate this policy may lose University authorization to operate on campus property. Officers of such organizations may be held individually responsible for the actions of their organizations.
- D. Visitors, licensees, and invitees to Northern Kentucky University who violate this policy will be removed from University property and may be subject to prosecution.

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Appendix E F: Undergraduate Student Honor Code: Cheating & Plagiarism

1. Preamble

This Student Honor Code [the "Honor Code"] is a commitment by students of Northern Kentucky University, through their matriculation or continued enrollment at the University, to adhere to the highest degree of ethical integrity in academic conduct. It is a commitment individually and collectively that the students of Northern Kentucky University will not lie, cheat, or plagiarize to gain an academic advantage over fellow students or avoid academic requirements.

The purpose of the Honor Code is to establish standards of academic conduct for students at Northern Kentucky University and to provide a procedure that offers basic assurances of fundamental fairness to any person accused of violations of these rules. Each Northern Kentucky University student is bound by the provisions of the Honor Code and is presumed to be familiar with all of its provisions. Students also should aspire to conduct themselves in a manner that is consistent with the highest degree of ethical integrity in all matters, whether covered in the Honor Code or not. The success of this commitment begins in the diligence with which students uphold the letter and the spirit of the Honor Code.

2. Standards of Academic Conduct and Integrity and Consequences for Their Violation

1. A student at Northern Kentucky University shall not:
 - a. Engage in any conduct involving academic deceit, dishonesty, or misrepresentation.
 - b. Give, receive, or use unauthorized or prohibited information, resources, or assistance on an examination, assignment, or graduation requirement.
 - c. Commit plagiarism (e.g., representing another's work, in whole or in part, as one's own) on any examination, assignment or graduation requirement (including those involving use of the web, internet or other electronic resources).
 - d. Write, take, research, develop, prepare, or create an examination, assignment, or graduation requirement for another student, in whole or in part.
 - e. Submit an examination, assignment, or graduation requirement written, taken, researched, developed, prepared, or created by another person, in whole or in part.
 - f. Submit an examination, assignment, or graduation requirement that the student has or will submit for credit in another course, without express approval from the instructors' in each of the courses.
 - g. Prevent or interfere with the use by other students of any library, laboratory, studio, field, or other course-related resource; or
 - h. Damage or impair any library, laboratory, studio, field, or other course-related resources or another student's completed assignments.

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NOTE: These prohibitions shall not preclude an instructor or department from assigning team projects, cooperative efforts, and other similar activities in a course or for a graduation requirement and are subject to modification in order to adhere to the NKU Policy on Accommodations for Students With Disabilities.

2. A student who violates one of the above provisions will be identified to the Department Chair, Program Director, Academic Dean, and Director of Student Conduct, Rights & Advocacy. The student may also be subject to one or more of the following consequences:
 - a. For the first violation, any one or a combination of the following:
 - i. Faculty imposed sanction(s) as outlined in the course syllabus;
 - ii. An oral admonition or reprimand;
 - iii. A written admonition or reprimand;
 - iv. A reduction in the grade or a grade of "F" in the course, examination, or assignment;
 - v. Expulsion from the course.
 - b. For multiple violations of the above provisions, where suspension or expulsion from the University may be warranted, the case will be referred to the Office of Student Conduct, Rights and Advocacy.
3. Academic Departmental Procedure
 - A. A course instructor who has sufficient information to believe that a student has violated the Honor Code shall notify the student within five (5) Days from the date of discovery of the alleged violation unless extenuating circumstances apply. If grades must be turned in during the meantime, the instructor shall give the student a grade of incomplete.
 - B. The instructor may take action as described in H.2.2. and shall report the incident and sanctions in writing within five (5) Days to the student, the Department Chair or Program Director, the Academic Dean or Vice Provost and Director of Student Conduct, Rights & Advocacy. An instructor is not required to report the incident or take any action if, in his/her professional judgment, the student's conduct should be dealt with outside the Honor Code as an academic or administrative matter, and the conduct is so dealt with promptly.
 - C. If the student disagrees with the instructor's decision, the student may appeal in writing to the Department Chair or if no Departmental Chair exists, to the Program Director within five (5) Days of receipt of the decision of the instructor. If the appeal is not requested in the time allotted, the instructor's action shall be final and binding. If the student's written appeal is received by the Department Chair or Program Director within five (5) Days of receipt of the instructor's decision, the Department Chair or Program Director will meet with the student within five (5) Days of receipt of the appeal. The Department Chair or Program Director will notify the student of his/her decision in writing within five (5) Days of the meeting. The Department Chair or Program Director will forward a copy of

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the written decision to the instructor, the Academic Dean (or his/her designee), the Office of Student Conduct, Rights and Advocacy and will retain a copy in the department files.

- D. If the student is dissatisfied with the decision of the Department Chair or Program Director, the student may appeal to the Academic Dean, or if no Academic Dean exists to the Vice Provost for Academic Affairs or his/her designee by submitting a written request of appeal within five (5) Days after receipt of the Department Chair's or Program Director's decision. The Academic Dean or Vice Provost or his/her designee will notify the student of his/her decision in writing within five (5) Days of receipt of the appeal. The Academic Dean or Vice Provost or his/her designee will forward a copy of the decision to the Department Chair or Program Director, the Director of Student Conduct, Rights & Advocacy and the instructor.
- E. If the student is dissatisfied with the decision of the Academic Dean or Vice Provost, the student may appeal to the Academic Appeals Panel by submitting a written request of appeal in care of the Academic Dean or Vice Provost within five (5) Days after receipt of the Academic Dean's or Vice Provost's decision. Within five (5) days of receipt of the student's written appeal, the Academic Dean or Vice Provost will convene an Appeals Panel to consider the appeal.

The Appeals Panel will consist of:

- a. Two faculty members chosen by the Academic Dean or Vice Provost at the beginning of the academic year. These choices will be made from a group comprised of one representative from, and chosen by, each department responsible to the Academic Dean or Vice Provost.
- b. One faculty member chosen by the Academic Dean from the college or Vice Provost from the program in which the appeal was initiated. Should this department or program already be represented on the panel, the Academic Dean or Vice Provost will select the third faculty panel member from the original group of department or program representatives referenced above. The faculty member whose decision is in question may not sit on the panel. Other panel members will be excused when a conflict of interest exists.
- c. Two students. These panel members plus an alternate will be chosen from the academic college by the Academic Dean or Vice Provost from the department or program at the beginning of the academic year. If these students are unavailable, the Academic Dean or Vice Provost will select two student panel members and an alternate student to serve on the committee. The student initiating the appeal may not sit on the panel. Student panel members will be excused when a conflict of interest exists.

The Academic Dean or Vice Provost will convey to the Academic Appeals Panel the entire file of the case. If the Academic Appeals Panel

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determines that the case meets any of the grounds for appeal, the panel will proceed to a full hearing of the appeal within a reasonable time period (not to exceed 20 Days). A full hearing may include collection of evidence by the Appeals Panel through research and interview. Insofar as possible, all persons directly involved in the appeal will cooperate by honoring the panel's requests for information. Both the faculty member and the student have the right to engage the Appeals Panel. All information relevant to an appeal will be held in strict confidence during the appeal process and upon its conclusion. The Appeals Panel will provide a written report of its decision to the Academic Dean or Vice Provost within five (5) Days of the formal hearing. The Academic Dean or Vice Provost will send notification of the Appeals Panel's decision to the student, the instructor, the Department Chair or Program Director and the Director of Student Conduct, Rights & Advocacy.

- F. Except in cases of suspension or expulsion, the Academic Appeals Panel's decision shall be final and binding. There shall be no further appeal. In cases of suspension or expulsion, the student may decide to accept responsibility for the violation(s) but wish to appeal the sanction of suspension or expulsion. In such cases, the student may avoid meeting with the Academic Appeals Panel and file an appeal to the Vice President for Academic Affairs/Provost limited to the question of suspension or expulsion.

- G. An appeal to the Vice President for Academic Affairs/Provost limited to the question of suspension or expulsion must be in writing and must be submitted within five (5) Days of the student's receipt of the decision of the Appeals Panel. The Academic Dean or Vice Provost will forward the entire file to the Provost's office at the time the appeal is made. The Provost will review the appeal within five (5) Days of receipt of the file, and determine whether to uphold the recommended sanction or to recommend a lesser sanction. The Provost will notify the student, Academic Dean or Vice Provost and Director of Student Conduct, Rights & Advocacy of his/her decision in writing.

- H. If the student disagrees with the decision of the Vice President for Academic Affairs/Provost, he/she may appeal to the Board of Regents by submitting a written statement of appeal to the Academic Dean office within five (5) Days after receipt of the Vice President for Academic Affairs/Provost's decision. The Board will review the file and determine whether to approve, reject, or modify an earlier decision or the consequences recommended or imposed. The decision of the Board of Regents will be final and the sanction(s) imposed will stand. The Board will inform the Academic Dean or Vice Provost of their decision in writing, and provide these findings and sanctions to the student in writing within five (5) Days following the Board of Regents Meeting. The Academic Dean or Vice Provost shall implement the decision of the Board.

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4. Grounds for appeals

An appeal must meet one or more of the following grounds to be considered:

1. A significant procedural error was made during the disciplinary process, including but not limited to failure to hold an administrative meeting, notice of the alleged violation, and/or no opportunity to present evidence.
2. A sanction was not appropriate to the violation, and/or the sanctions were grossly disproportionate.
3. A finding was not supported by evidence, and/or significant information is presented on appeal that was not available at the time of the hearing or could not have been obtained despite the student's exercise of reasonable diligence which materially affects the finding sanctions.

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Appendix FG: Graduate Student Academic Policies and Procedures

I. PREAMBLE

This document establishes a Graduate Student Honor Code (referred to as the Honor Code). The purpose of the Honor Code is to establish standards of academic integrity for graduate students at the university and provide procedures that offer assurances of fundamental fairness to any student accused of violating the Honor Code. This document also provides a process for graduate students to appeal certain decisions to the Graduate Council. Covered under this section of the document are university regulations applicable to graduate students, but not regulations relating to admission decisions, grade appeals, or violations of the Graduate Honor Code.

The procedures set forth in this document are specific to graduate students at the university. As Northern Kentucky University students, graduate students are also subject to the provisions of the Code of Student Rights and Responsibilities as adopted by the Board of Regents. Where provisions or procedures set forth in the two documents differ or conflict, this document will prevail in cases involving graduate students. Grade appeals that do not relate to consequences for violations of the Graduate Honor Code are covered by the Code of Student Rights and Responsibilities, Section VII. Academic Grievance Process. It is incumbent upon graduate students to be aware of university regulations. Ignorance of these regulations does not excuse students from adherence to them.

II. DEFINITIONS

- **Dean of Graduate Studies** - chief academic officer in charge of graduate programs. The Dean of Graduate Studies is the university official designated by the university to promote, create, interpret and enforce the Graduate Student Honor Code or to designate such enforcement to other individuals within the institution.
- **Expulsion**-a permanent dismissal from the university. The expulsion will remain a permanent record within the graduate office and shall be reflected on the academic transcript.
- **Graduate Council** -- the official university body which coordinates and oversees all policies, procedures, curricula, and regulations for all university graduate programs.
- **Graduate Honor Code Council** - a standing committee appointed by the Dean of Graduate Studies to conduct formal proceedings regarding violations of the Graduate Honor Code.
- **Graduate Student** -- includes all persons enrolled at the university at the graduate level; includes non-degree graduate students and graduate certificate students but excludes Chase law students and post-baccalaureate students.
- **Policy** - any published regulations of the university.
- **Program Director** -- university official responsible for the administrative leadership of a graduate program.
- **Provost**-senior academic affairs officer responsible for the administrative leadership of academic programs and academic support services at Northern Kentucky University.
- **Suspension**-a temporary dismissal from the university for cause. If suspended for violations of the Graduate Student Honor Code a student may not enroll in courses or be an active member of the university during the suspension period. After the suspension is served a student may apply for re enrollment. The suspension will remain a permanent record within the graduate office.
- **University, Northern, or NKU**-represents Northern Kentucky University

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- **Working day**-a day when the university is open for normal business, regardless of whether classes are in session.

III. GRADUATE STUDENT HONOR CODE: Academic Integrity

A. Preamble and Honor Code Pledge

This Graduate Student Honor Code (referred to as the Honor Code) is a commitment by graduate students of Northern Kentucky University, through their matriculation or continued enrollment at the university, to adhere to the highest degree of ethical integrity in academic conduct. It is a commitment individually and collectively that the graduate students of NKU will uphold professional standards of research, writing, assessment, and ethics in their areas of study.

The purpose of the Honor Code is to establish standards of academic integrity for graduate students at NKU and to provide a procedure that offers basic assurances of fundamental fairness to any person accused of violations of these rules. Each NKU graduate student is bound by the provisions of the Honor Code and is presumed to be familiar with all of its provisions. Students must conduct themselves in a manner that is consistent with the highest degree of ethical integrity in all matters, whether covered in the Honor Code or not. The success of this commitment begins in the diligence with which students uphold the letter and the spirit of the Honor Code.

By enrollment at NKU all graduate students accept and acknowledge the following pledge:

"I do hereby acknowledge the existence of the NKU Graduate Student Honor Code. I understand that the Graduate Student Honor Code supports an environment that values integrity, honesty, and ethical conduct for all NKU students. I understand that by my enrollment at NKU, I confirm my agreement and understanding of the policies and procedures outlined in the Graduate Student Honor Code."

B. Academic Dishonesty

Behaviors that constitute academic dishonesty include, but are not limited to, the following:

1. Engaging in any conduct involving academic deceit, dishonesty, or misrepresentation, including conduct during the application process for admission to NKU.
2. Committing plagiarism on any examination, assignment or graduation requirement. Plagiarism is defined as taking the literary property or ideas of another, passing it off as one's own without appropriate attribution and reaping from its use any benefit from an academic institution. Accordingly, a graduate student must:
 1. Acknowledge direct use of someone else's words.
 2. Acknowledge any words he/she paraphrases from any source.
 3. Acknowledge his/her direct use of someone else's ideas.
 4. Acknowledge his/her source when the student's own analysis or conclusion builds on that source.
 5. Follow any plagiarism policy adopted by an instructor for a course or program, of which the students in that course or program have been given adequate notice. (This Plagiarism Policy is adapted from the Chase College of Law Plagiarism Policy, as found in The College of Law Honor Code.)

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3. Writing, taking, researching, developing, preparing, or creating an examination, assignment, or graduation requirement for another student, in whole or in part.
4. Submitting an examination, assignment, or graduation requirement written, taken, researched, developed, prepared, or created by another person, in whole or in part.
5. Submitting an examination, assignment, or graduation requirement for credit in two or more courses or activities, without written approval from the instructors in each of the courses or activities.
6. Preventing or interfering with the use of any library, laboratory, studio, field, or other course-related resource by other students or other users for the purpose of causing them a disadvantage.
7. Damaging or impairing any library, laboratory, studio, field, or other course-related resources or another student's completed assignments (for example, but not limited to, science experiments and technology-related assignments).
8. Taking or using the notes, papers, or other materials of another student or of a professor without express permission
9. Misrepresenting class or other activity attendance.
10. Misrepresenting information to postpone examination, assignment, graduation requirement, or other deadlines.
11. Misrepresenting or distorting academic or biographical data in connection with an application for criteria-based placements, course or program honors, or awards.
12. Engaging in any other fraudulent, deceptive, knowingly false or misleading act, or other dishonest action or inaction involving academic endeavors for the purpose of obtaining an advantage therein.

These prohibitions shall not preclude an instructor or department from assigning team projects, cooperative efforts, and other similar activities in a course or for a graduation requirement, nor shall they preclude graduate students from preparing for classes or examinations together or in study groups.

C. Research Misconduct

The university is fully committed to the ethical conduct of research. Misconduct in research is a serious deviation from the university's Honor Code and the professional practices within the disciplines. Research misconduct is defined as fabrication, falsification, or plagiarism in proposing or performing research, or reporting research results. Research includes not only intellectual activity designed to expand knowledge, but also activities in the creative and performing arts designed to interpret and create.

Behaviors that constitute research misconduct include, but are not limited to, the following:

1. Falsifying or fabricating information or data.
2. Reporting results in a dishonest manner, whether by altering, revising, or selectively reporting data.
3. Representing another person's ideas, writing or data as one's own.
4. Releasing the ideas or data of others when such data have been shared in confidence.
5. Misrepresenting the nature of creative material or its originality.
6. Adding or deleting the names of authors on publications without permission.
7. Listing oneself or another individual as an author when his/her contribution does not warrant authorship.

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D. Ethical Violations

Students are expected to adhere to the ethical and professional standards associated with their particular programs of study. These standards are generally communicated to students by instructors and are available through publications produced by the relevant professional organization(s). Unethical or unprofessional behavior will be treated in the same manner as academic dishonesty and research misconduct.

E. Consequences for Academic Dishonesty, Research Misconduct or Ethical Violations

1. A graduate student who violates the foregoing provisions may be subject to one or any combination of the following consequences:
 1. An oral admonition or reprimand.
 2. A written admonition or reprimand.
 3. Redoing the assignment or retaking all or part of the course or program in which the conduct occurred.
 4. A grade reduction or a grade of "F" in the course, examination, or assignment.
 5. Expulsion from the course.
 6. Suspension from the university for the remainder of the current semester or session.
 7. Suspension from the university for the semester or session following the current semester or session.
 8. Suspension from the university for one or more years.
 9. Expulsion from the university (with the word "expulsion" included on the student's transcript in order to prevent any reapplication).
2. Information about prior or multiple Honor Code violations by a graduate student is relevant and receivable in any hearing with regard to the consequences to be imposed for a violation of the Honor Code and is grounds for such additional or increased consequences as the circumstances may warrant.
3. Withdrawal from a course or from the university shall have no effect on the application of the Honor Code.

F. Procedures for Handling Alleged Violations of the Honor Code

1. Informal Proceedings

A course instructor who has sufficient information to believe that a graduate student has violated the Honor Code shall meet with the student within ten Days from the date of discovery of the alleged violation. (For students enrolled in online programs who do not live in the immediate area, a telephone conference may take the place of an in-person meeting. For violations not related to a specific course (e.g., ethical violations), upon discovery of the alleged violation, the program director or his/her designee shall meet with the student.) If grades must be turned in during the meantime, the instructor shall give the student a grade of incomplete. At such a meeting, neither the instructor nor the student may be represented or accompanied by an attorney or any other advisor. At the meeting, the instructor will inform the student of the details of the alleged violation and present evidence of the violation. The student will be afforded the opportunity to respond to the allegations and may present evidence, provide additional relevant information, explain extenuating or mitigating circumstances, or acknowledge the violation. If, after holding a meeting with the student, the instructor believes there is a preponderance of evidence that the student violated the Honor Code, the instructor may orally admonish or reprimand the student or may impose one or more of the following:

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- 1) Written admonition or reprimand.
- 2) Redoing the assignment or retaking all or part of the course in which the conduct occurred.
- 3) A grade reduction or a grade of "F" in the course, examination, or assignment.

If the student declines to discuss the matter or attend a meeting with the instructor, or is unavailable for more than ten (10) Days, the instructor shall make a determination as to whether a violation of the Honor Code has occurred and what the appropriate consequences will be. The student will be notified accordingly.

In addition to the above sanctions, in cases where the instructor believes that the violation is sufficiently serious to warrant more severe consequences, the instructor shall refer the matter to the Dean of Graduate Studies for formal proceedings to consider the imposition of additional sanctions in accordance with subsequent provisions of this Code.

When the instructor decides to impose any consequence, the instructor will notify the student of this decision by sending a letter to the student both by regular mail and email, or by personal delivery to the student. A letter mailed will be sent to the student's address on file with the Registrar's Office. If the student disagrees with the instructor's decision, the student may appeal in writing to the Dean of Graduate Studies within ten (10) Days of receipt of the decision of the instructor. A mailed letter of decision will be deemed received two (2) days following the date the letter is postmarked. A copy of the letter shall be made a part of the file on the violation maintained in the graduate office.

If an appeal is not requested in the time allotted, the instructor's action shall be final and binding, subject to formal proceedings for additional sanctions in those cases where the instructor has referred the matter to the Dean of Graduate Studies.

2. Appeal of an Informal Proceeding

A student sanctioned for violation of the Honor Code may appeal the instructor's decision that a violation of the Honor Code has occurred and/or the sanction. The appeal must be received by the Dean of Graduate Studies within ten (10) Days of receipt of the instructor's decision. An appeal not made within the time limit will not be heard. The written statement of appeal must include: the name of the student appealing; the grounds or basis of the appeal; the name of the instructor who made the decision being appealed; the course name and number or program name if the alleged violation was not associated with a particular course; and the remedy which the student is seeking.

An appeal is not simply a rehearing of the original case. The purpose of the appeal is to decide if the decision of the instructor was so erroneous that it should be changed. An appeal must state one or more of the following grounds to be considered:

1. The student was not afforded a fair hearing by the instructor, including notice of the alleged violation and an opportunity to present evidence;
2. The sanction was not appropriate to the violation, and/or the sanctions were arbitrary or capricious;
3. The decision was not supported by substantial evidence; and/or
4. Significant newly discovered evidence is shown on appeal that was not available at the time of the hearing, could not have been obtained for presentation during the hearing by the student's exercise of reasonable diligence, and materially affects the finding of a violation or the imposition of consequences.

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Upon receipt of a timely appeal, the Dean of Graduate Studies will refer the appeal to the formal proceedings stage as set forth in the provisions below.

3. Formal Proceedings

The proceedings and hearing process set forth in this section are applicable in the following cases:

- a. A student has filed a timely appeal of an instructor's decision that a violation of the Honor Code has occurred and/or the imposition of the sanctions for that violation.
- b. An instructor has referred the matter to the Dean of Graduate Studies for formal proceedings seeking additional sanctions because of the seriousness of the violation.

For these proceedings, the matter will be heard by the Graduate Honor Code Council (referred to as the Honor Code Council). The Honor Code Council will be a standing committee appointed by the Dean of Graduate Studies. The Honor Code Council shall be comprised of five to seven graduate faculty members, who will be appointed at the beginning of each academic year. The faculty will represent all colleges with programs covered by this document. In addition, two graduate students will be appointed to serve on the Honor Code Council at the time a hearing is requested. A member of the Honor Code Council will be excused from hearing a matter when the student or instructor involved is in that member's academic department or program, or when the Dean of Graduate Studies determines that a conflict of interest exists for other reasons. When members of the Honor Code Council are excused or absent, the members present shall hear and decide on the matter, providing that at least three faculty participate in the full hearing process.

The Chair of the Honor Code Council, as designated by the Dean of Graduate Studies, will hold a preliminary meeting with the graduate student and the instructor. This preliminary meeting will explain the hearing process and the rights of the accused student. The Chair will convene a hearing within a reasonable time period (not to exceed 20 Days) after the matter is forwarded from the Dean of Graduate Studies, unless extenuating circumstances prevent otherwise or unless the instructor and student both agree to a delay. The Chair of the Honor Code Council shall determine all procedural matters relating to the hearing process.

If the matter involves an appeal by the student of the instructor's decision, the Honor Code Council shall first determine whether the student has stated a ground for appeal as listed in section F.2. An appeal that does not state such a ground for appeal will be denied, and the decision and consequences being appealed will stand.

The student and instructor will be allowed an opportunity to address the Honor Code Council and provide testimony at an appeal hearing or at a hearing to consider the imposition of additional sanctions for serious violations. Both the student and instructor may bring supporting witnesses to the hearing. The student may have an advisor of the student's choice present at the hearing. If the student's advisor is an attorney, the student must notify the Chair of the Honor Code Council at least five (5) days in advance of the hearing. The advisor's role is limited to providing advice to the student. The advisor is not permitted to ask or answer questions or make oral arguments. Any case presented must be made by the student.

In the case of an appeal, the Honor Code Council will deliberate and vote on whether the instructor's decision was so erroneous that the remedy sought by the appeal should be granted or that the decision or consequences should otherwise be modified. In cases where the matter

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has been referred to the Honor Code Council because of the seriousness of the violation, the Honor Code Council will deliberate and vote on whether the violation has occurred and on the sanctions to be imposed, up to and including suspension or expulsion. The Dean of Graduate Studies shall provide the Honor Code Council with information about other Honor Code violations by the student in connection with their deliberations on any sanctions to be imposed. A majority vote shall be required to sustain a violation and to impose sanctions.

The Honor Code Council will make a written report of its decision to the Dean of Graduate Studies within ten (10) Days of the hearing, unless there is good cause for delay, in which case such delay shall be communicated and justified to, and approved by, the graduate dean. The Dean of Graduate Studies will provide written notification of the decision to the student and the instructor, with a copy to the graduate program director and the department chair, within five (5) Days. The Honor Code Council's decision will be final and binding, except in the cases of suspension or expulsion. There shall be no further appeal in any case not involving suspension or expulsion.

In a case where the Honor Code Council determines that a violation of the Honor Code has not occurred, all parties shall be bound by that determination.

4. Appeals

In cases of suspension or expulsion, the student may file an appeal to the Provost, limited to the question of suspension or expulsion. The appeal to the Provost must be in writing and must be based on grounds listed in Section F.2. The appeal must be submitted within ten (10) Days of the student's receipt of the decision of the Honor Code Council. Upon receiving the appeal, the Provost will obtain the entire file from the Dean of Graduate Studies.

The Provost will review the appeal within fifteen (15) Days of receipt of the file, and determine whether to uphold the recommended sanction or a lesser sanction. The Provost will notify the Dean of Graduate Studies of his/her decision in writing, and will return the file to the Dean of Graduate Studies. The Dean of Graduate Studies will communicate the Provost's decision to the student. The communication will be in writing with a copy to the graduate program director and the department chair. The Provost's decision shall be final and binding unless the student submits a timely appeal to the President.

If the student is dissatisfied with the Provost's decision in a case of suspension or expulsion, the student may file an appeal to the President limited to the question of suspension or expulsion. The appeal to the President must be in writing and must be based on grounds listed in Section F.2. The appeal must be submitted within ten (10) Days of the student's receipt of the decision of the Provost. Upon receiving the appeal, the President will obtain the entire file from the Dean of Graduate Studies.

The President will review the appeal within fifteen (15) Days of receipt of the file, and determine whether to uphold the recommended sanction or a lesser sanction. The President will provide written notification to the Dean of Graduate Studies of his/her decision, and will return the file to the Dean of Graduate Studies. The Dean of Graduate Studies will communicate the President's decision to the student. The communication will be in writing with a copy to the graduate program director and the department chair. The President's decision shall be final and binding unless the student submits a timely appeal to the Board of Regents.

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If the student is dissatisfied with the President's decision in a case of suspension or expulsion, the student may appeal to the Board of Regents. The appeal to the Board of Regents must be in writing and must be based on grounds listed in Section F.2. The appeal must be submitted within ten (10) Days of the student's receipt of the President's determination. The Board of Regents will review the file and determine whether to uphold the recommended sanction or a lesser sanction. The Board of Regents will provide written notification to the President or the Provost and to the Dean of Graduate Studies of their decision. The Dean of Graduate Studies will communicate the decision to the student. The communication will be in writing with a copy to the graduate program director and the department chair. The Board of Regents' determination will be final and binding.

In a case where the Provost, the President, or the Board of Regents finally determines that a violation of the Honor Code has not occurred, all parties shall be bound by that determination.

5. Proceedings on Appeals in Cases of Suspension or Expulsion

The Provost, the President or the Board of Regents reviewing an appeal in the case of suspension or expulsion will first determine whether the student has stated a ground for appeal listed in section F.2. An appeal that does not state such a ground for appeal will be denied, and the decision and consequences being appealed from will stand.

The Provost, President or the Board of Regents may approve, reject, or modify the decision or the consequences recommended or imposed. The Provost or President should make a decision on the appeal within fifteen (15) Days after all the documentation was received, or he/she may postpone a decision for good cause. The Board of Regents should make a decision on the appeal at the next meeting on which the appeal may be placed on its agenda in a timely manner, or it may postpone a decision for good cause.

G. Confidentiality and Record Keeping

All proceedings under the Honor Code shall be confidential, and information about a student shall be provided only to a person or persons who have responsibilities for the proceedings in a case involving that student.

The Dean of Graduate Studies shall maintain records on proceedings and decisions under the Honor Code sufficient to preserve the information needed for determinations of multiple or subsequent violations and responses by or on behalf of the university in connection with requests from authorized agents. In the case of expulsion from the university, the Dean of Graduate Studies shall preserve the information needed to support the expulsion notation on the student transcript.

IV. STUDENT APPEALS TO GRADUATE COUNCIL

The Graduate Council is authorized to hear appeals from graduate students on university graduate regulations, excluding admission decisions, grade appeals, and violations of the Honor Code. When a graduate student wishes to appeal the application of a university rule or regulation relating to graduate students (e.g., time limits for graduation, limits on transfer credits, limits on hours taken as a non-degree student that may apply to a graduate degree) the graduate student should adhere to the following procedure:

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1. **Formal Written Request**

The graduate student will submit a formal written request/appeal to his/her program director identifying the rule or regulation at issue and stating the basis for the request that the rule or regulation be waived or otherwise modified in the student's particular case. The written request should include any relevant supporting documentation.

2. **Program Director Response**

The graduate student's program director will prepare, in a timely manner, a written response to the student's request/appeal, which will provide a recommendation that the student's request be approved, modified or denied. The program director's response will provide a rationale for his/her recommendation and will include any relevant supporting documentation.

3. **Graduate Council Agenda**

The program director will forward the graduate student's request/appeal, the program director's recommendation, and all supporting documentation ("the appeal file") to the graduate office for action by the Graduate Council. For the appeal to be heard at a specific Graduate Council meeting, the appeal file must be received by the graduate office at least 14 days prior to the Graduate Council meeting and prior to the time when the agenda for that meeting is scheduled to be set by the Graduate Council's Executive Committee.

4. **Graduate Council Executive Committee**

The Graduate Council Executive Committee will first consider the appeal to determine whether or not the appeal file is complete. If the Executive Committee determines that the file is complete, the appeal will be placed on the next regular Graduate Council meeting agenda, or alternatively, on the agenda of a future meeting that is agreeable to both the student and the program director. If the appeal file is not complete, the appeal will be referred back to the program director with an indication of what documents are needed to complete the file. After taking the necessary action to complete the file, the program director will resubmit the appeal to the graduate office for referral back to the Executive Committee.

5. **Graduate Council Action**

After the Executive Committee has reviewed the appeal and placed it on a Graduate Council meeting agenda, a complete copy of the appeal file will be provided to each Graduate Council member prior to the meeting where the appeal will be considered. The graduate office will notify the student of the date/time/place when the appeal will be considered by the Graduate Council. The student is entitled, but not required, to be present when the appeal is considered, to make a statement and/or answer questions about the basis for the appeal. The student may not be represented or accompanied by an attorney or any other advisor at the appeal. The Graduate Council may discuss the merits of the appeal while the student is present, but the student may not be present during final deliberations or during the time when the Graduate Council votes on the appeal. The Chair of the Graduate Council will notify the student and program director in writing of the decision of the Graduate Council. Program representatives will abstain in cases involving appeals from their respective programs.

6. **Summer Appeals**

During the summer or at other times when the Graduate Council is not meeting, the Graduate Council Executive Committee, as currently formed, is authorized to act on student appeals in accordance with the other provisions of this policy.

Notice of Licensed Attorney or Non-Attorney Advocate

NKU Student Conduct, Rights & Advocacy (SCRA) • Student Union 301 • 859-572-5147 • scra.nku.edu

In accordance with the process outlined in the NKU Community Standards, I am providing notice that I will be supported by a licensed attorney or non-attorney advocate via submission of this form. This form must be submitted at least seven (7) days prior to my scheduled student conduct proceeding (if a Student Conduct Hearing has been scheduled). The Student **MUST** complete a separate FERPA information release form in order for a Licensed Attorney or Non-Attorney Advocate to participate in the NKU Community Standards process. This form **MUST** be completed and signed by the student in the presence of a NKU SCRA staff member.

Student Name (please print)

Attorney or Non-Attorney Advocate Name

Student Signature

Attorney or Non-Attorney Advocate Phone

Student ID Number

Today's Date

Date of Community Standards Meeting

Indicate the role of this individual:

Licensed Attorney

Non-Attorney Advocate

Certification of Knowledge of University Policies and Procedures

As a licensed attorney or non-attorney advocate representing the named student below in a student conduct proceeding at Northern Kentucky University, I am supplying certification that I have read and understood the following documents:

- NKU Community Standards (<https://inside.nku.edu/studentaffairs/departments/scra/student-rights/code-of-student-rights-and-responsibilities.html>)

Attorney or Non-Attorney Advocate Printed Name

Attorney or Non-Attorney Advocate Signature

Attorney or Non-Attorney Advocate Phone

Today's Date

Date of Student Conduct Meeting

Indicate the role of this individual:

Licensed Attorney

Non-Attorney Advocate

For Office Use Only

Received by: _____

SCRA Staff Signature

Date

Notice of Student Self-Representation

NKU Student Conduct, Rights & Advocacy (SCRA) ♦ Student Union 301 ♦ 859-572-5147 ♦ scra.nku.edu

Related Case Number: _____

In accordance with the processes outlined in the NKU Community Standards & Student Rights, I am providing notice that I will be not supported by a licensed attorney or non-attorney advocate as a part of the student disciplinary proceeding identified below.

I understand my right to an Advisor in accordance with relevant law and policy, and as outlined in [NKU's Community Standards & Student Rights](#), and I am choosing to represent, and engage in any relevant cross-examination of information, without licensed attorney or non-attorney advocate.

In alignment with Kentucky law, I understand that I may still have up to 2 support persons attend the student disciplinary proceeding identified below, so long as the support persons would not violate the privacy rights of another student or substantially delay the disciplinary process.

This form **MUST** be completed and signed by the student in the presence of a NKU Student Conduct, Rights & Advocacy staff member.

Student Name (please print)

Student Signature

Student ID Number

Today's Date

Date of the Student Disciplinary Proceeding

NKU Community Standards – Initial Meeting

Student Confirmation of Understanding

Date: _____ Student Name: _____ Student Phone: _____ Time: _____

My designated university official and I have discussed and I am aware of: Student Initials

- [NKU's Core Values](#) _____
- the [NKU Community Standards & Student Rights](#) _____
- my right to an Advisor, per NKU's Community Standards & Student Rights _____
- my rights to privacy/confidentiality per FERPA _____
- my right to due process _____
- the difference between a Mutual Resolution and a Hearing _____
- the preponderance standard of information _____

Do you wish to exercise your right to an Advisor? (initial):

- _____ Yes, I would like to have an Advisor
(Student must complete Notice of Licensed Attorney or Non-Attorney Advocate, signed by Advisor)
- _____ No, I do not wish to have an Advisor

Do you wish to share information with your hearing officer? (initial):

- _____ Yes, I would like to talk with my designated university official about
 the situation
- _____ No, I do not wish to share anything about the situation and
 understand the impacts of that decision

As a part of my NKU Community Standards initial meeting, I understand that I may be charged with a violation of the [NKU Community Standards & Student Rights](#) based on the case information, as well as any information shared with my designated university official.

_____ (student signature) _____ (date)

_____ (university official signature) _____ (date)

**** NKU designated university official** – Please add this completed form, and any completed advisor forms, to the appropriate case file in Maxient after each initial meeting you have. Thank you! **

RECOMMENDATION:

That the Board of Regents authorizes the proposed housing, dining, and parking fees and the attached Schedule of Fees and Service Charges for the 2022-2023 academic year.

BACKGROUND:

Housing Fees: Housing is managed as a self-supporting auxiliary unit. Over the course of the next year, University Housing will be working on a Housing Master Plan which will provide both a road map and a vision for NKU Housing to develop residential facilities and increase occupancy. The overall objective and intent of the planning efforts is to determine a 5-year implementation strategy aligned with NKU’s strategic objectives that prioritizes capital reinvestment in existing facilities, pursues new construction, increased occupancy and retention, and supports the financial strength of the housing system.

In the meantime, there are some specific things that University Housing needs to invest in to make immediate change for the student experience. An increase of 4.5%, for FY2022-2023, of the least expensive inventory and an annual \$25 Residence Hall Association (RHA) fee throughout the housing system is required. This rental rate increase will meet two pre-implementation requirements:

1. Ensure the housing system is infused with additional cash necessary to pay student employees, predominantly desk staff, a competitive wage to increase safety and security.
2. Redistribute dollars to fund reinvestment in facilities not covered under the bonding process for construction and renovation campaigns.

In order to address a long-term approach to expand housing and address deferred maintenance and capital improvements on existing facilities, at the March 2018 meeting, the Board approved weighted average increases of 4% for 2019-2020 and 3% weighted average increases for 2020-2021, 2021-2022, and 2022-2023. We are proposing increasing all residential housing fees for FY23, with the exception of the new residence hall, at the amounts shown below. The weighted average of the rate increase is slightly above the 3% approved at the March 2018 meeting, the additional funds are needed to keep housing operating in a post COVID world.

Housing Fees	Accommodations	Current Rates	Proposed Rates	Dollar Increase	% Change
Callahan Hall Per Semester	Double Occupancy with Full Bath Premium	\$3,350.00	\$3,450.00	\$100.00	2.98%
Callahan Hall Per Semester	Double Occupancy with Full Bath Standard	\$3,350.00	\$3,450.00	\$100.00	2.98%
Callahan Hall Per Semester	Double Occupancy with Half Bath Premium	\$2,750.00	\$2,875.00	\$125.00	4.50%
Callahan Hall Per Semester	Double Occupancy with Half Bath Standard	\$2,750.00	\$2,875.00	\$125.00	4.50%
Callahan Hall Per Semester	Four Person Suite with Full Bath	\$2,750.00	\$2,875.00	\$125.00	4.50%
Callahan Hall Per Semester	Apartment (four person)	\$2,750.00	\$2,875.00	\$125.00	4.50%
Kentucky/Commonwealth Halls Per Semester	Room Rental, Double Occupancy (per student)	\$2,750.00	\$2,875.00	\$125.00	4.50%
Kentucky/Commonwealth Halls Per Semester	Room Rental, Double Occupancy, Cumberland Hall	\$2,750.00	\$2,875.00	\$125.00	4.50%
Norse Hall Per Semester	Room Rental, Double Occupancy (per student)	\$2,750.00	\$2,875.00	\$125.00	4.50%
Norse Hall Per Semester	Efficiency (1 student per unit)	\$4,000.00	\$4,100.00	\$100.00	2.50%
Northern Terrace	Quad (2 full baths) (4 student per unit)	\$2,750.00	\$2,875.00	\$125.00	4.50%
Northern Terrace	Quad With Kitchen (2 full baths) (4 students per unit)	\$2,750.00	\$2,875.00	\$125.00	4.50%
University Suites Per Semester	Two Bedroom - Per Semester – (2 Students per)	\$3,350.00	\$3,450.00	\$100.00	2.98%
University Suites Per Semester	Four Bedroom - Per Semester (1 student per)	\$3,350.00	\$3,450.00	\$100.00	2.98%
New Residence Hall	Double Occupancy – Shared Bath	\$3,850.00	\$3,850.00	0.00	0%

Housing Rates Weighted Average

By Room Type	# Beds	Begin Rate	Begin Total Revenue	New Rate	End Total Revenue	Weighted Average
Standard Accommodation	1056	\$2,750	\$2,904,000	\$2,875	\$3,036,000	4.35%
Premium Accommodation	657	\$3,350	\$2,200,950	\$3,450	\$2,266,650	2.90%
New Residence Hall	297	\$3,850	\$1,143,450	\$3,850	\$1,143,450	0.00%
Private Accommodation	8	\$4,000	\$32,000	\$4,100	\$32,800	2.44%
	2018	\$3,488	\$6,280,400	\$3,569	\$6,478,900	3.2%

Dining Fees: Dining Services is managed as a self-supporting auxiliary unit. Percent increases are based on the projected “Food Away From Home Consumer Price Index (CPI)”. Dining increases proposed for 2022-2023 are approximately 3%. Details are below:

MEAL PLANS per semester	Current Rates	Proposed Rates	Dollar Increase	% Change
Unlimited Plus \$100 Flex Dollars	\$2,210	\$2,285	\$75	3%
225 Block/\$200 Flex	\$1,980	\$2,055	\$75	4%
8 Meals/\$500 Flex	\$2,240	\$2,315	\$75	3%
5 Meals/\$700 Flex	\$2,160	\$2,235	\$75	3%
15 Meals No Frills	\$1,650	\$1,700	\$50	3%
Mandatory Commuter Meal Plan	\$50	\$50	\$0	0%

Parking Fees: Parking Services is managed as a self-supporting auxiliary unit. Student, Faculty and Staff parking fees updates for the 2022-23 academic year are detailed below:

PARKING FEES	Current Rates	Proposed Rates	Dollar Increase	% Change
Full Time Student per year	\$256	\$261	\$5	2%
Full Time Student per semester	\$150	\$153	\$3	2%
Summer Only	\$63	\$64	\$1	2%
Full Time Faculty and Staff per year	\$395	\$404	\$9	2%
Part Time Staff per year	\$195	\$199	\$4	2%
Part Time Faculty per semester	\$37	\$38	\$1	2%
Part Time Students per year	\$154	\$157	\$3	2%
Reserved Parking per year	\$835	\$852	\$17	2%

Course Fees/Program Fees/Service Charges: Course fees include charges to students to participate in the instructional activities of selected courses including: the cost of providing course materials to be consumed, retained or used by the student; the special costs associated with use of University-owned tools, musical instruments, or other equipment including charges for breakage; or the cost of other materials or services necessary to provide a special supplemental educational experience of direct benefit to the student. A complete listing of all course fees is attached. Program fees are similar to the course fees but are from an overall program perspective. Service Charges are fees to offset the costs of various services to students, faculty and staff, and the larger community (see attached schedule).

NORTHERN KENTUCKY UNIVERSITY
Schedule of Fees/Service Charges

#	Division	College / Dept	Type	Title	Description	Approved Rates 2021-2022	\$ Inc / \$ Dec	Proposed Rates 2022-2023	Percent Change	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	Comments
1	Academic Affairs	AA-Other	Course Fees	Academic Affairs - Other	Course by Special Arrangement	\$100.00/cr hr		\$100.00/cr hr	0%	✓				Rarely charged - as needed
2	Academic Affairs	CHHS	Service Charge	CHHS Simulation Center	Clinical Make-up Fee	\$50.00 - \$150.00		\$50.00 - \$150.00	0%	✓				Makeup Clinical Sessions in Simulation Lab
3	Academic Affairs	CHHS	Service Charge	CHHS Simulation Center	Specialized Patient Actor Fee	\$20 - \$50 per hour	\$10 - \$0 per hour per actor	\$30 - \$50 /hour/actor	50% - 0%	✓	✓	✓	✓	SP Actors used in simulations
4	Academic Affairs	CHHS	Service Charge	CHHS Simulation Center	Professional Development Fee	varies		varies	0%	✓	✓	✓	✓	CHHS Sim Center Professional Development Sessions
5	Academic Affairs	CHHS	Service Charge	CHHS Simulation Center	Simulation Center Tech Fee	\$50 /hour/tech	\$0 - \$100/hr/tech	\$50 - \$150/hour/tech	0% - 200%	✓	✓	✓	✓	Tech Expertise available for events
6	Academic Affairs	CHHS	Service Charge	CHHS Simulation Center	Simulation Center Set Up Fee	\$125 per set up	\$0 - \$375	\$125 - \$500 per setup	0% - 300%	✓	✓	✓	✓	Set up Rooms for special Events
7	Academic Affairs	CHHS	Service Charge	CHHS Simulation Center	Simulation Center Specialized Lab Fee	\$45 - \$150	\$55 - \$850	\$100 - \$1000 /room/day	122% - 567%	✓	✓	✓	✓	Specialized Lab Room Rental
8	Academic Affairs	CHHS	Service Charge	CHHS Simulation Center	Simulation Center Educator Fee	\$100 / hour	\$0 - \$ 200 / hour	\$100 - \$300 /hour/educator	0% - 200%	✓	✓	✓	✓	Educator Expertise available for events.
9	Academic Affairs	CHHS	Service Charge	CHHS Simulation Center	Simulation Center Materials/Supplies Fee	varies		varies	0%	✓	✓	✓	✓	materials and supplies ordered or used in associated with Simulation Center events.
10	Academic Affairs	CHHS	Course Fees	Counseling	COU 660 Lab Fee	\$75.00		\$75.00	0%	✓				Assessments & Evaluations
11	Academic Affairs	CHHS	Course Fees	Counseling	COU 690	\$0.00	\$120.00	\$120.00	100%	✓				Access Fee for InPlace Software
12	Academic Affairs	CHHS	Course Fees	Counseling	HSR 304 Liability Insurance	\$15.00		\$15.00	0%	✓				Student Coverage Reimbursement
13	Academic Affairs	CHHS	Course Fees	Counseling	HSR 404 Liability Insurance	\$15.00		\$15.00	0%	✓				Student Coverage Reimbursement
14	Academic Affairs	CHHS	Course Fees	Counseling	Proficiency Evaluation Fee (Counseling)	\$275.00		\$275.00	0%	✓	✓	✓	✓	Phase II of the Proficiency Evaluation
15	Academic Affairs	CHHS	Course Fees	Kinesiology, Health & Athletic Training (consumables)	ATP 510L Lab Fee	\$150.00		\$150.00	0%	✓				Lab Materials
16	Academic Affairs	CHHS	Course Fees	Kinesiology, Health & Athletic Training (consumables)	ATP 520L Lab Fee	\$25.00		\$25.00	0%	✓				Lab Materials
17	Academic Affairs	CHHS	Course Fees	Kinesiology, Health & Athletic Training (consumables)	ATP 620	\$0.00	\$25.00	\$25.00	100%	✓				Consumable Goods
18	Academic Affairs	CHHS	Course Fees	Kinesiology, Health & Athletic Training (consumables)	ATP 625L	\$25.00		\$25.00	0%	✓				Lab Materials
19	Academic Affairs	CHHS	Course Fees	Kinesiology, Health & Athletic Training (consumables)	HEA 135 Safety & First Aid Fee	\$30.00		\$30.00	0%	✓				Red Cross Certification
20	Academic Affairs	CHHS	Course Fees	Kinesiology, Health & Athletic Training (consumables)	HEA 489 Liability Insurance Coverage	\$0.00	\$15.00	\$15.00	100%	✓				Liability Insurance Coverage
21	Academic Affairs	CHHS	Course Fees	Kinesiology, Health & Athletic Training (consumables)	KIN 325L Motor Development, Learning, & Control	\$5.00		\$5.00	0%	✓				Lab Materials
22	Academic Affairs	CHHS	Course Fees	Kinesiology, Health & Athletic Training (consumables)	KIN 340 Exercise Physiology Lab Fee	\$21.00		\$21.00	0%	✓				Lab Materials
23	Academic Affairs	CHHS	Course Fees	Kinesiology, Health & Athletic Training (consumables)	KIN 496 Liability Insurance Coverage	\$0.00	\$15.00	\$15.00	100%	✓				Liability Insurance Coverage
24	Academic Affairs	CHHS	Course Fees	Kinesiology, Health & Athletic Training (consumables)	KIN 696 Liability Insurance Coverage	\$0.00	\$15.00	\$15.00	100%	✓				Liability Insurance Coverage
25	Academic Affairs	CHHS	Course Fees	Kinesiology, Health & Athletic Training (consumables)	Body Composition Testing	\$15-\$75 per test		\$15-\$75 per test	0%	✓	✓	✓	✓	Optional Value Added Services
26	Academic Affairs	CHHS	Course Fees	Kinesiology, Health & Athletic Training (consumables)	Metabolic Testing	\$50-\$150 per test		\$50-\$150 per test	0%	✓	✓	✓	✓	Optional Value Added Services
27	Academic Affairs	CHHS	Course Fees	Kinesiology, Health & Athletic Training (consumables)	Endurance Performance Testing	\$50-\$350 per test		\$50-\$350 per test	0%	✓	✓	✓	✓	Optional Value Added Services
28	Academic Affairs	CHHS	Course Fees	Kinesiology, Health & Athletic Training (consumables)	Expert Consulting	\$50-\$175 per hour		\$50-\$175 per hour	0%	✓	✓	✓	✓	Optional Value Added Services
29	Academic Affairs	CHHS	Course Fees	Kinesiology, Health & Athletic Training (consumables)	Kinesiology Test Demonstrations/Overviews	\$50-\$500 per session		\$50-\$500 per session	0%	✓	✓	✓	✓	Optional Value Added Services
30	Academic Affairs	CHHS	Course Fees	Kinesiology, Health & Athletic Training (consumables)	Kinesiology Materials/Supplies/disposals	varies		varies	0%	✓	✓	✓	✓	Optional Value Added Services
31	Academic Affairs	CHHS	Course Fees	Kinesiology, Health & Athletic Training (consumables)	Proficiency Evaluation Fee (Kinesiology)	\$275.00		\$275.00	0%	✓	✓	✓	✓	Phase II - Proficiency Evaluation Review
32	Academic Affairs	CHHS	Course Fees	Kinesiology, Health & Athletic Training (consumables)	Exercise Science Camp	\$50-\$500 per session		\$50-\$500 per session	0%	✓	✓	✓	✓	Educational Camp in Exercise Science
33	Academic Affairs	CHHS	Course Fees	Kinesiology, Health & Athletic Training (consumables)	PHE 390 Liability Insurance Coverage	\$0.00	\$15.00	\$15.00	100%	✓				Liability Insurance Coverage
34	Academic Affairs	CHHS	Course Fees	Kinesiology, Health & Athletic Training (consumables)	PHE 490 Liability Insurance Coverage	\$0.00	\$15.00	\$15.00	100%	✓				Liability Insurance Coverage
35	Academic Affairs	CHHS	Course Fees	Kinesiology, Health & Athletic Training (consumables)	PHE 491 Liability Insurance Coverage	\$0.00	\$15.00	\$15.00	100%	✓				Liability Insurance Coverage
36	Academic Affairs	CHHS	Course Fees	Kinesiology, Health & Athletic Training (consumables)	PHE 496 Liability Insurance Coverage	\$0.00	\$15.00	\$15.00	100%	✓				Liability Insurance Coverage
37	Academic Affairs	CHHS	Program Fee	Nurse Anesthesia Program Student Fees	ExamSoft	\$30.00/semester		\$30.00/semester	0%	✓				Security for Computer Based Exams
38	Academic Affairs	CHHS	Course Fees	Nurse Anesthesia Program Student Fees	DNP 856 Clinical Access Fee	\$260/credit hour		\$260/credit hour	0%	✓				Clinical Sites for Anesthesia Training
39	Academic Affairs	CHHS	Course Fees	Nurse Anesthesia Program Student Fees	DNP 860 Clinical Access Fee	\$260/credit hour		\$260/credit hour	0%	✓				Clinical Sites for Anesthesia Training
40	Academic Affairs	CHHS	Course Fees	Nurse Anesthesia Program Student Fees	DNP 861 Clinical Access Fee	\$260/credit hour		\$260/credit hour	0%	✓				Clinical Sites for Anesthesia Training
41	Academic Affairs	CHHS	Course Fees	Nurse Anesthesia Program Student Fees	DNP 862 Clinical Access Fee	\$260/credit hour		\$260/credit hour	0%	✓				Clinical Sites for Anesthesia Training
42	Academic Affairs	CHHS	Course Fees	Nurse Anesthesia Program Student Fees	DNP 870 Clinical Access Fee	\$260/credit hour		\$260/credit hour	0%	✓				Clinical Sites for Anesthesia Training
43	Academic Affairs	CHHS	Course Fees	Nurse Anesthesia Program Student Fees	DNP 871 Clinical Access Fee	\$260/credit hour		\$260/credit hour	0%	✓				Clinical Sites for Anesthesia Training
44	Academic Affairs	CHHS	Course Fees	Nurse Anesthesia Program Student Fees	DNP 872 Clinical Access Fee	\$260/credit hour		\$260/credit hour	0%	✓				Clinical Sites for Anesthesia Training
45	Academic Affairs	CHHS	Program Fee	Nurse Anesthesia Program Student Fees	Testing SEE Fee	\$270/one-time		\$270/one-time	0%	✓				Self-Evaluation Mandatory Exam
46	Academic Affairs	CHHS	Course Fees	Nurse Anesthesia Program Student Fees	DNP 850 Computer Program Access Fee	\$0.00	\$500.00	\$500/one-time	100%	✓				For Student Access/Typhon & Prodigy Software. \$500 one time fee. Tie to course DNP 850.
47	Academic Affairs	CHHS	Program Fee	Nurse Anesthesia Program Student Fees	NAP Simulation Lab Fee	\$500/semester		\$500/semester	0%	✓				Curriculum Required Simulation
48	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 614 Clinical Lab Fee	\$250.00		\$250.00	0%	✓				Preceptor Acquisition & Professional Dev
49	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 631 Clinical Lab Fee	\$250.00		\$250.00	0%	✓				Preceptor Acquisition & Professional Dev
50	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 650 Clinical Lab Fee	\$250.00		\$250.00	0%	✓				Preceptor Acquisition & Professional Dev

NORTHERN KENTUCKY UNIVERSITY
Schedule of Fees/Service Charges

#	Division	College / Dept	Type	Title	Description	Approved Rates 2021-2022	\$ Inc / \$ Dec	Proposed Rates 2022-2023	Percent Change	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	Comments
51	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 651 Clinical Lab Fee	\$250.00		\$250.00	0%	✓				Preceptor Acquisition & Professional Dev
52	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 652 Clinical Lab Fee	\$250.00		\$250.00	0%	✓				Preceptor Acquisition & Professional Dev
53	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 653 Clinical Lab Fee	\$250.00		\$250.00	0%	✓				Preceptor Acquisition & Professional Dev
54	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 654 Clinical Lab Fee	\$250.00		\$250.00	0%	✓				Preceptor Acquisition & Professional Dev
55	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 655 Clinical Lab Fee	\$250.00		\$250.00	0%	✓				Preceptor Acquisition & Professional Dev
56	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 656 Clinical Lab Fee	\$250.00		\$250.00	0%	✓				Preceptor Acquisition & Professional Dev
57	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 657 Clinical Lab Fee	\$250.00		\$250.00	0%	✓				Preceptor Acquisition & Professional Dev
58	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 658 Clinical Lab Fee	\$250.00		\$250.00	0%	✓				Preceptor Acquisition & Professional Dev
59	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 660 Clinical Lab Fee	\$250.00		\$250.00	0%	✓				Preceptor Acquisition & Professional Dev
60	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 661 Clinical Lab Fee	\$250.00		\$250.00	0%	✓				Preceptor Acquisition & Professional Dev
61	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 662 Clinical Lab Fee	\$250.00		\$250.00	0%	✓				Preceptor Acquisition & Professional Dev
62	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 663 Clinical Lab Fee	\$250.00		\$250.00	0%	✓				Preceptor Acquisition & Professional Dev
63	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 664 Clinical Lab Fee	\$250.00		\$250.00	0%	✓				Preceptor Acquisition & Professional Dev
64	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 665 Clinical Lab Fee	\$250.00		\$250.00	0%	✓				Preceptor Acquisition & Professional Dev
65	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 667 Clinical Lab Fee	\$250.00		\$250.00	0%	✓				Preceptor Acquisition & Professional Dev
66	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 668 Clinical Lab Fee	\$250.00		\$250.00	0%	✓				Preceptor Acquisition & Professional Dev
67	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 670 Clinical Lab Fee	\$250.00		\$250.00	0%	✓				Preceptor Acquisition & Professional Dev
68	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 620 Case Study Fee	\$27.00		\$27.00	0%	✓				Access to Clinical Case Studies
69	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 621 Case Study Fee	\$27.00		\$27.00	0%	✓				Access to Clinical Case Studies
70	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 622 Case Study Fee	\$27.00		\$27.00	0%	✓				Access to Clinical Case Studies
71	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 623 Case Study Fee	\$27.00		\$27.00	0%	✓				Access to Clinical Case Studies
72	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 650 Liability Insurance Fee	\$7.50/Lab Course		\$7.50/Lab Course	0%	✓				Student Liability Insurance Coverage
73	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 651 Liability Insurance Fee	\$7.50/Lab Course		\$7.50/Lab Course	0%	✓				Student Liability Insurance Coverage
74	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 652 Liability Insurance Fee	\$7.50/Lab Course		\$7.50/Lab Course	0%	✓				Student Liability Insurance Coverage
75	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 653 Liability Insurance Fee	\$7.50/Lab Course		\$7.50/Lab Course	0%	✓				Student Liability Insurance Coverage
76	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 654 Liability Insurance Fee	\$7.50/Lab Course		\$7.50/Lab Course	0%	✓				Student Liability Insurance Coverage
77	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 655 Liability Insurance Fee	\$7.50/Lab Course		\$7.50/Lab Course	0%	✓				Student Liability Insurance Coverage
78	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 656 Liability Insurance Fee	\$7.50/Lab Course		\$7.50/Lab Course	0%	✓				Student Liability Insurance Coverage
79	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 657 Liability Insurance Fee	\$7.50/Lab Course		\$7.50/Lab Course	0%	✓				Student Liability Insurance Coverage
80	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 658 Liability Insurance Fee	\$7.50/Lab Course		\$7.50/Lab Course	0%	✓				Student Liability Insurance Coverage
81	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 660 Liability Insurance Fee	\$7.50/Lab Course		\$7.50/Lab Course	0%	✓				Student Liability Insurance Coverage
82	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 661 Liability Insurance Fee	\$7.50/Lab Course		\$7.50/Lab Course	0%	✓				Student Liability Insurance Coverage
83	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 662 Liability Insurance Fee	\$7.50/Lab Course		\$7.50/Lab Course	0%	✓				Student Liability Insurance Coverage
84	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 663 Liability Insurance Fee	\$7.50/Lab Course		\$7.50/Lab Course	0%	✓				Student Liability Insurance Coverage
85	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 664 Liability Insurance Fee	\$7.50/Lab Course		\$7.50/Lab Course	0%	✓				Student Liability Insurance Coverage
86	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 665 Liability Insurance Fee	\$7.50/Lab Course		\$7.50/Lab Course	0%	✓				Student Liability Insurance Coverage
87	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 667 Liability Insurance Fee	\$7.50/Lab Course		\$7.50/Lab Course	0%	✓				Student Liability Insurance Coverage

NORTHERN KENTUCKY UNIVERSITY
Schedule of Fees/Service Charges

#	Division	College / Dept	Type	Title	Description	Approved Rates 2021-2022	\$ Inc / \$ Dec	Proposed Rates 2022-2023	Percent Change	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	Comments
88	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 668 Liability Insurance Fee	\$7.50/Lab Course		\$7.50/Lab Course	0%	✓				Student Liability Insurance Coverage
89	Academic Affairs	CHHS	Service Charge	Nursing Courses	Nurse Camp	\$20-\$100 per camper		\$20-\$100 per camper	0%				✓	Food & Consumables
90	Academic Affairs	CHHS	Program Fee	Nursing Courses	BSN Program Support Fee (Fall & Spring)	\$255.00	-\$10.00	\$245.00	-4%	✓				Basic Program Expenses
91	Academic Affairs	CHHS	Program Fee	Nursing Courses	ABS Program Support Fee (Fall, Spring, Summer)	\$365.00	-\$10.00	\$355.00	-3%	✓				Basic Program Expenses
92	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 631 Nurse Executive Liability Insurance Fee	\$15/Course		\$15/Course	0%	✓				Student Liability Insurance Coverage
93	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 614 Nurse Educator Liability Insurance Fee	\$15/Course		\$15/Course	0%	✓				Student Liability Insurance Coverage
94	Academic Affairs	CHHS	Course Fees	Nursing Courses	MSN 670 Nurse Educator Liability Insurance Fee	\$15/Course		\$15/Course	0%	✓				Student Liability Insurance Coverage
95	Academic Affairs	CHHS	Course Fees	Physical Education Courses	PHE 110 Beginning Golf Fee	\$27.00		\$27.00	0%	✓				Materials & Facility Usage
96	Academic Affairs	CHHS	Course Fees	Physical Education Courses	PHE 210 Intermediate Golf Fee	\$27.00		\$27.00	0%	✓				Materials & Facility Usage
97	Academic Affairs	CHHS	Course Fees	Physical Education Courses	PHE 318 Lifeguarding	\$35.00		\$35.00	0%	✓				Red Cross Certification
98	Academic Affairs	CHHS	Course Fees	Physical Education Courses	PHE 319 Water Safety Instructor	\$35.00		\$35.00	0%	✓				Red Cross Certification
99	Academic Affairs	CHHS	Course Fees	Radiology Clinical Course	RAD 286 Clinical Practicum Fee	\$65.00		\$65.00	0%	✓				Dosimetry monitoring, insurance, consumables
100	Academic Affairs	CHHS	Course Fees	Radiology Clinical Course	RAD 296 Clinical Practicum Fee	\$65.00		\$65.00	0%	✓				Dosimetry monitoring, insurance, consumables
101	Academic Affairs	CHHS	Course Fees	Radiology Clinical Course	RAD 376 Clinical Practicum Fee	\$65.00		\$65.00	0%	✓				Dosimetry monitoring, insurance, consumables
102	Academic Affairs	CHHS	Course Fees	Radiology Clinical Course	RAD 386 Clinical Practicum Fee	\$65.00		\$65.00	0%	✓				Dosimetry monitoring, insurance, consumables
103	Academic Affairs	CHHS	Course Fees	Radiology Clinical Course	RAD 396 Clinical Practicum Fee	\$65.00		\$65.00	0%	✓				Dosimetry monitoring, insurance, consumables
104	Academic Affairs	CHHS	Course Fees	Radiology Clinical Course	RAD 486 Clinical Practicum Fee	\$65.00		\$65.00	0%	✓				Dosimetry monitoring, insurance, consumables
105	Academic Affairs	CHHS	Course Fees	Radiology Clinical Course	RAD 496 Clinical Practicum Fee	\$65.00		\$65.00	0%	✓				Dosimetry monitoring, insurance, consumables
106	Academic Affairs	CHHS	Course Fees	Radiology Lab	RAD 208 Lab Fee	\$65.00		\$65.00	0%	✓				Dosimetry monitoring, insurance, consumables
107	Academic Affairs	CHHS	Course Fees	Radiology Lab	RAD 209 Lab Fee	\$65.00		\$65.00	0%	✓				Dosimetry monitoring, insurance, consumables
108	Academic Affairs	CHHS	Course Fees	Radiology Lab	RAD 214 Lab Fee	\$65.00		\$65.00	0%	✓				Dosimetry monitoring, insurance, consumables
109	Academic Affairs	CHHS	Course Fees	Rehabilitative Sciences	OTD 640L Student Liability Insurance Fee	\$15.00		\$15.00	0%	✓				Student Liability Insurance Coverage
110	Academic Affairs	CHHS	Course Fees	Rehabilitative Sciences	OTD 840L Student Liability Insurance Fee	\$15.00		\$15.00	0%	✓				Student Liability Insurance Coverage
111	Academic Affairs	CHHS	Course Fees	Rehabilitative Sciences	OTD 892L Student Liability Insurance Fee	\$15.00		\$15.00	0%	✓				Student Liability Insurance Coverage
112	Academic Affairs	CHHS	Course Fees	Rehabilitative Sciences	OTD 842L	\$0.00	\$150	\$150.00	100%	✓				Access to Exxat (Tracking Fieldwork Students)
113	Academic Affairs	CHHS	Course Fees	Rehabilitative Sciences	OTD 850 Course Fee	\$330.00		\$330.00	0%	✓				Course Materials, including NBCOT Prep Seminar
114	Academic Affairs	CHHS	Course Fees	Rehabilitative Sciences	OTD 851 Course Fee	\$90.00		\$90.00	0%	✓				Course Materials, including NBCOT Practice Exams
115	Academic Affairs	CHHS	Course Fees	Rehabilitative Sciences	OTD 660 OT Fieldwork Fee	\$0.00	\$50	\$50.00	100%	✓				Cover the cost of assessment forms.
116	Academic Affairs	CHHS	Course Fees	Rehabilitative Sciences	OTD 696 OT Fieldwork Fee	\$0.00	\$50	\$50.00	100%	✓				Cover the cost of assessment forms.
117	Academic Affairs	CHHS	Course Fees	Rehabilitative Sciences	OTD 640 Course Fee	\$0.00	\$180	\$180.00	100%	✓				Provides access to Simucase
118	Academic Affairs	CHHS	Course Fees	Rehabilitative Sciences	OTD 640L Intervention Course Lab Fee	\$0.00	\$10	\$10.00	100%	✓				Cover Forms & Other Supplies
119	Academic Affairs	CHHS	Course Fees	Rehabilitative Sciences	OTD 641L Intervention Course Lab Fee	\$0.00	\$10	\$10.00	100%	✓				Cover Forms & Other Supplies
120	Academic Affairs	CHHS	Course Fees	Rehabilitative Sciences	OTD 740L Intervention Course Lab Fee	\$0.00	\$10	\$10.00	100%	✓				Cover Forms & Other Supplies
121	Academic Affairs	CHHS	Course Fees	Rehabilitative Sciences	OTD 741L Intervention Course Lab Fee	\$0.00	\$10	\$10.00	100%	✓				Cover Forms & Other Supplies
122	Academic Affairs	CHHS	Course Fees	Rehabilitative Sciences	OTD 744L Intervention Course Lab Fee	\$0.00	\$10	\$10.00	100%	✓				Cover Forms & Other Supplies
123	Academic Affairs	CHHS	Course Fees	Rehabilitative Sciences	OTD 745L Intervention Course Lab Fee	\$0.00	\$10	\$10.00	100%	✓				Cover Forms & Other Supplies
124	Academic Affairs	CHHS	Course Fees	Rehabilitative Sciences	OTD 743L Intervention Course Lab Fee	\$0.00	\$10	\$10.00	100%	✓				Cover Forms & Other Supplies
125	Academic Affairs	CHHS	Course Fees	Rehabilitative Sciences	OTD 840L Intervention Course Lab Fee	\$0.00	\$10	\$10.00	100%	✓				Cover Forms & Other Supplies
126	Academic Affairs	CHHS	Course Fees	Rehabilitative Sciences	OTD 843L Intervention Course Lab Fee	\$0.00	\$10	\$10.00	100%	✓				Cover Forms & Other Supplies
127	Academic Affairs	CHHS	Course Fees	Rehabilitative Sciences	OTD 742L Course Fee	\$50.00		\$50.00	0%	✓				Course materials, including orthoses materials.
128	Academic Affairs	CHHS	Course Fees	Rehabilitative Sciences	OTD 750 Course Fee	\$125.00		\$125.00	0%	✓				Course materials, including self-assessments.
129	Academic Affairs	CHHS	Program Fee	Respiratory Care Courses	BSRC Program Fee (Fall & Spring)	\$120.00/semester		\$120.00/semester	0%	✓				Basic Program Expenses
130	Academic Affairs	CHHS	Course Fees	MS Cardio Perfusion	CVP 610 Course Fee	\$0.00	\$900.00	\$900.00	100%	✓				Perfusion pump pack, centrifugal pump heads, supplies.
131	Academic Affairs	CHHS	Course Fees	MS Cardio Perfusion	CVP 611 Course Fee	\$0.00	\$900.00	\$900.00	100%	✓				Perfusion pump pack, centrifugal pump heads, supplies.
132	Academic Affairs	CHHS	Course Fees	Perfusion Simulation	CVP 630 Course Fee	\$0.00	\$100.00	\$100.00	100%	✓				Simulation materials & supplies
133	Academic Affairs	CHHS	Course Fees	Perfusion Simulation	CVP 631 Course Fee	\$0.00	\$100.00	\$100.00	100%	✓				Simulation materials & supplies
134	Academic Affairs	CHHS	Course Fees	Radiation Therapy	RTT 286 Practicum Fee	\$0.00	\$50.00	\$50.00	100%	✓				Clinical expenditures
135	Academic Affairs	CHHS	Course Fees	Radiation Therapy	RTT 296 Practicum Fee	\$0.00	\$50.00	\$50.00	100%	✓				Clinical expenditures
136	Academic Affairs	CHHS	Course Fees	Radiation Therapy	RTT 376 Practicum Fee	\$0.00	\$50.00	\$50.00	100%	✓				Clinical expenditures
137	Academic Affairs	CHHS	Course Fees	Radiation Therapy	RTT 386 Practicum Fee	\$0.00	\$50.00	\$50.00	100%	✓				Clinical expenditures
138	Academic Affairs	CHHS	Course Fees	Radiation Therapy	RTT 396 Practicum Fee	\$0.00	\$50.00	\$50.00	100%	✓				Clinical expenditures
139	Academic Affairs	CHHS	Course Fees	Radiation Therapy	RTT 486 Practicum Fee	\$0.00	\$50.00	\$50.00	100%	✓				Clinical expenditures
140	Academic Affairs	CHHS	Course Fees	Radiation Therapy	RTT 496 Practicum Fee	\$0.00	\$50.00	\$50.00	100%	✓				Clinical expenditures
141	Academic Affairs	CHHS	Course Fees	Radiation Therapy	RTT 214 Simulation Lab Fee	\$0.00	\$100.00	\$100.00	100%	✓				CT Treatment simulation lab supplies.
142	Academic Affairs	CHHS	Course Fees	Social Work Courses	SWK 651 - Practicum Insurance	\$5/cr hr		\$5/cr hr	0%	✓				Professional Liability Coverage for Interns
143	Academic Affairs	CHHS	Course Fees	Social Work Courses	SWK 658 MSW Course Fee	\$20.00		\$20.00	0%	✓				MSW Licensure Prep Materials
144	Academic Affairs	CHHS	Course Fees	Social Work Courses	SWK 406 BSW Liability Insurance Fee	\$5/cr hr		\$5/cr hr	0%	✓				Student Liability Insurance Coverage

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145	Academic Affairs	CHHS	Course Fees	Social Work Courses	SWK 408 BSW Liability Insurance Fee	\$5/cr hr		\$5/cr hr	0%	✓				student liability insurance coverage
146	Academic Affairs	CHHS	Course Fees	Social Work Courses	SWK 650 Practicum Insurance	\$5/cr hr		\$5/cr hr	0%	✓				student liability insurance coverage
147	Academic Affairs	CHHS	Course Fees	Social Work Courses	SWK 652 Practicum Insurance	\$5/cr hr		\$5/cr hr	0%	✓				course fee / MSW Licensure Prep materials.
148	Academic Affairs	CHHS	Course Fees	Social Work Courses	SWK 653 Practicum Insurance	\$5/cr hr		\$5/cr hr	0%	✓				student liability insurance coverage
149	Academic Affairs	CHHS	Course Fees	Social Work Courses	SWK 654 Practicum Insurance	\$5/cr hr		\$5/cr hr	0%	✓				student liability insurance coverage
150	Academic Affairs	CHHS	Course Fees	Social Work Courses	SWK 655 Practicum Insurance	\$5/cr hr		\$5/cr hr	0%	✓				student liability insurance coverage
151	Academic Affairs	CHHS	Course Fees	Social Work Courses	SWK 656 Practicum Insurance	\$5/cr hr		\$5/cr hr	0%	✓				student liability insurance coverage
152	Academic Affairs	CHHS	Course Fees	Social Work Courses	SWK 657 Practicum Insurance	\$5/cr hr		\$5/cr hr	0%	✓				student liability insurance coverage
153	Academic Affairs	CHHS	Course Fees	Social Work Courses	SWK 652 Course Fee	\$20/hr		\$20/hr	0%	✓				course fee
154	Academic Affairs	CHHS	Course Fees	Social Work Courses	SWK 658 Practicum Insurance	\$5/cr hr		\$5/cr hr	0%	✓				student liability insurance coverage
155	Academic Affairs	COAS	Course Fees	Accompanist Fee	MUS 16 Instrumental (brass, strings, woodwinds, percussions) & Voice Stdts	\$55.00		\$55.00	0%	✓				Accompanist for Private Lessons
156	Academic Affairs	COAS	Course Fees	Accompanist Fee	MUS 17 Instrumental (brass, strings, woodwinds, percussions) & Voice Stdts	\$55.00		\$55.00	0%	✓				Accompanist for Private Lessons
157	Academic Affairs	COAS	Course Fees	Accompanist Fee	MUS 18 Instrumental (brass, strings, woodwinds, percussions) & Voice Stdts	\$55.00		\$55.00	0%	✓				Accompanist for Private Lessons
158	Academic Affairs	COAS	Course Fees	Accompanist Fee	MUS 27 Instrumental (brass, strings, woodwinds, percussions) & Voice Stdts	\$55.00		\$55.00	0%	✓				Accompanist for Private Lessons
159	Academic Affairs	COAS	Course Fees	Accompanist Fee	MUS 28 Instrumental (brass, strings, woodwinds, percussions) & Voice Stdts	\$55.00		\$55.00	0%	✓				Accompanist for Private Lessons
160	Academic Affairs	COAS	Course Fees	Accompanist Fee	MUS 37 Instrumental (brass, strings, woodwinds, percussions) & Voice Stdts	\$55.00		\$55.00	0%	✓				Accompanist for Private Lessons
161	Academic Affairs	COAS	Course Fees	Accompanist Fee	MUS 38 Instrumental (brass, strings, woodwinds, percussions) & Voice Stdts	\$55.00		\$55.00	0%	✓				Accompanist for Private Lessons
162	Academic Affairs	COAS	Course Fees	Accompanist Fee	MUS 47 Instrumental (brass, strings, woodwinds, percussions) & Voice Stdts	\$55.00		\$55.00	0%	✓				Accompanist for Private Lessons
163	Academic Affairs	COAS	Course Fees	Accompanist Fee	MUS 48 Instrumental (brass, strings, woodwinds, percussions) & Voice Stdts	\$55.00		\$55.00	0%	✓				Accompanist for Private Lessons
164	Academic Affairs	COAS	Course Fees	Accompanist Fee	MUS 228 Instrumental (brass, strings, woodwinds, percussions) & Voice Stdts	\$55.00		\$55.00	0%	✓				Accompanist for Private Lessons
165	Academic Affairs	COAS	Course Fees	Accompanist Fee	MUS 245 Instrumental (brass, strings, woodwinds, percussions) & Voice Stdts	\$55.00		\$55.00	0%	✓				Accompanist for Private Lessons
166	Academic Affairs	COAS	Course Fees	Accompanist Fee	MUS 268 Instrumental (brass, strings, woodwinds, percussions) & Voice Stdts	\$55.00		\$55.00	0%	✓				Accompanist for Private Lessons
167	Academic Affairs	COAS	Course Fees	Accompanist Fee	MUS 269 Instrumental (brass, strings, woodwinds, percussions) & Voice Stdts	\$55.00		\$55.00	0%	✓				Accompanist for Private Lessons
168	Academic Affairs	COAS	Course Fees	Accompanist Fee	MUS 328 Instrumental (brass, strings, woodwinds, percussions) & Voice Stdts	\$55.00		\$55.00	0%	✓				Accompanist for Private Lessons
169	Academic Affairs	COAS	Course Fees	Accompanist Fee	MUS 368 Instrumental (brass, strings, woodwinds, percussions) & Voice Stdts	\$55.00		\$55.00	0%	✓				Accompanist for Private Lessons
170	Academic Affairs	COAS	Course Fees	Accompanist Fee	MUS 369 Instrumental (brass, strings, woodwinds, percussions) & Voice Stdts	\$55.00		\$55.00	0%	✓				Accompanist for Private Lessons
171	Academic Affairs	COAS	Course Fees	Accompanist Fee	MUS 428 Instrumental (brass, strings, woodwinds, percussions) & Voice Stdts	\$55.00		\$55.00	0%	✓				Accompanist for Private Lessons
172	Academic Affairs	COAS	Course Fees	Accompanist Fee	MUS 685 Instrumental (brass, strings, woodwinds, percussions) & Voice Stdts	\$55.00		\$55.00	0%	✓				Accompanist for Private Lessons
173	Academic Affairs	COAS	Course Fees	Accompanist Fee	MUS 687 Instrumental (brass, strings, woodwinds, percussions) & Voice Stdts	\$55.00		\$55.00	0%	✓				Accompanist for Private Lessons
174	Academic Affairs	COAS	Course Fees	Anthropology Course	ANT 202L Physical Anthropology Lab	\$10.00		\$10.00	0%	✓				Lab Materials
175	Academic Affairs	COAS	Course Fees	Applied Music & Composition Class Fee	MUS 16 Charge is per contact hr for private lessons. 1/2 hour lesson wkly = 1 semester contact hr. (Provost's Office gives the Bursar a list ea semester).	\$162.50/cr hr		\$162.50/cr hr	0%	✓				Supplement Private Lesson Salaries
176	Academic Affairs	COAS	Course Fees	Applied Music & Composition Class Fee	MUS 17 Charge is per contact hr for private lessons. 1/2 hour lesson wkly = 1 semester contact hr. (Provost's Office gives the Bursar a list ea semester).	\$162.50/cr hr		\$162.50/cr hr	0%	✓				Supplement Private Lesson Salaries

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177	Academic Affairs	COAS	Course Fees	Applied Music & Composition Class Fee	MUS 18 Charge is per contact hr for private lessons. 1/2 hour lesson wkly = 1 semester contact hr. (Provost's Office gives the Bursar a list ea semester).	\$162.50/cr hr		\$162.50/cr hr	0%	✓				Supplement Private Lesson Salaries
178	Academic Affairs	COAS	Course Fees	Applied Music & Composition Class Fee	MUS 27 Charge is per contact hr for private lessons. 1/2 hour lesson wkly = 1 semester contact hr. (Provost's Office gives the Bursar a list ea semester).	\$162.50/cr hr		\$162.50/cr hr	0%	✓				Supplement Private Lesson Salaries
179	Academic Affairs	COAS	Course Fees	Applied Music & Composition Class Fee	MUS 28 Charge is per contact hr for private lessons. 1/2 hour lesson wkly = 1 semester contact hr. (Provost's Office gives the Bursar a list ea semester).	\$162.50/cr hr		\$162.50/cr hr	0%	✓				Supplement Private Lesson Salaries
180	Academic Affairs	COAS	Course Fees	Applied Music & Composition Class Fee	MUS 37 Charge is per contact hr for private lessons. 1/2 hour lesson wkly = 1 semester contact hr. (Provost's Office gives the Bursar a list ea semester).	\$162.50/cr hr		\$162.50/cr hr	0%	✓				Supplement Private Lesson Salaries
181	Academic Affairs	COAS	Course Fees	Applied Music & Composition Class Fee	MUS 38 Charge is per contact hr for private lessons. 1/2 hour lesson wkly = 1 semester contact hr. (Provost's Office gives the Bursar a list ea semester).	\$162.50/cr hr		\$162.50/cr hr	0%	✓				Supplement Private Lesson Salaries
182	Academic Affairs	COAS	Course Fees	Applied Music & Composition Class Fee	MUS 47 Charge is per contact hr for private lessons. 1/2 hour lesson wkly = 1 semester contact hr. (Provost's Office gives the Bursar a list ea semester).	\$162.50/cr hr		\$162.50/cr hr	0%	✓				Supplement Private Lesson Salaries
183	Academic Affairs	COAS	Course Fees	Applied Music & Composition Class Fee	MUS 48 Charge is per contact hr for private lessons. 1/2 hour lesson wkly = 1 semester contact hr. (Provost's Office gives the Bursar a list ea semester).	\$162.50/cr hr		\$162.50/cr hr	0%	✓				Supplement Private Lesson Salaries
184	Academic Affairs	COAS	Course Fees	Applied Music & Composition Class Fee	MUS 67 Charge is per contact hr for private lessons. 1/2 hour lesson wkly = 1 semester contact hr. (Provost's Office gives the Bursar a list ea semester).	\$162.50/cr hr		\$162.50/cr hr	0%	✓				Supplement Private Lesson Salaries
185	Academic Affairs	COAS	Course Fees	Applied Music & Composition Class Fee	MUS 68 Charge is per contact hr for private lessons. 1/2 hour lesson wkly = 1 semester contact hr. (Provost's Office gives the Bursar a list ea semester).	\$162.50/cr hr		\$162.50/cr hr	0%	✓				Supplement Private Lesson Salaries
186	Academic Affairs	COAS	Course Fees	Applied Music & Composition Class Fee	MUS 228 Charge is per contact hr for private lessons. 1/2 hour lesson wkly = 1 semester contact hr. (Provost's Office gives the Bursar a list ea semester).	\$162.50/cr hr		\$162.50/cr hr	0%	✓				Supplement Private Lesson Salaries
187	Academic Affairs	COAS	Course Fees	Applied Music & Composition Class Fee	MUS 229 Charge is per contact hr for private lessons. 1/2 hour lesson wkly = 1 semester contact hr. (Provost's Office gives the Bursar a list ea semester).	\$162.50/cr hr		\$162.50/cr hr	0%	✓				Supplement Private Lesson Salaries
188	Academic Affairs	COAS	Course Fees	Applied Music & Composition Class Fee	MUS 328 Charge is per contact hr for private lessons. 1/2 hour lesson wkly = 1 semester contact hr. (Provost's Office gives the Bursar a list ea semester).	\$162.50/cr hr		\$162.50/cr hr	0%	✓				Supplement Private Lesson Salaries
189	Academic Affairs	COAS	Course Fees	Applied Music & Composition Class Fee	MUS 428 Charge is per contact hr for private lessons. 1/2 hour lesson wkly = 1 semester contact hr. (Provost's Office gives the Bursar a list ea semester).	\$162.50/cr hr		\$162.50/cr hr	0%	✓				Supplement Private Lesson Salaries
190	Academic Affairs	COAS	Course Fees	Astronomy Courses	AST 110 Solar System Astronomy	\$10.00		\$10.00	0%	✓				Lab Materials
191	Academic Affairs	COAS	Course Fees	Astronomy Courses	AST 115 Stars, Galaxies, and Cosmology	\$10.00		\$10.00	0%	✓				Lab Materials
192	Academic Affairs	COAS	Course Fees	Astronomy Courses	AST 210 Backyard Astronomy	\$10.00		\$10.00	0%	✓				Lab Materials
193	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 120L Understanding the Living World - Gen Ed.	\$26.25		\$26.25	0%	✓				Lab Materials
194	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 150L Introduction to Biology I	\$26.25		\$26.25	0%	✓				Lab Materials
195	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 151L Introduction to Biology II	\$26.25		\$26.25	0%	✓				Lab Materials
196	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 202L Lab Fee (Microbiology for Health	\$160.00	-\$81.25	\$78.75	-51%	✓				Lab Materials
197	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 208L Anatomy & Physiology I	\$26.25		\$26.25	0%	✓				Lab Materials
198	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 209L Anatomy & Physiology II	\$26.25		\$26.25	0%	✓				Lab Materials
199	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 300L Comparative Vertebrate Anatomy	\$26.25		\$26.25	0%	✓				Lab Materials
200	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 301L Invertebrate Zoology	\$26.25		\$26.25	0%	✓				Lab Materials
201	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 302L General Microbiology	\$105.00		\$105.00	0%	✓				Lab Materials
202	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 303L Vertebrate Zoology	\$26.25		\$26.25	0%	✓				Lab Materials
203	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 304L General Ecology	\$26.25		\$26.25	0%	✓				Lab Materials

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204	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 305L Vertebrate Embryology	\$52.50		\$52.50	0%	✓				Lab Materials
205	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 308L Plant Systematics	\$26.25		\$26.25	0%	✓				Lab Materials
206	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 309L Plant Ecology	\$26.25		\$26.25	0%	✓				Lab Materials
207	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 310L Plant Morphology	\$26.25		\$26.25	0%	✓				Lab Materials
208	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 311L Mycology	\$26.25		\$26.25	0%	✓				Lab Materials
209	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 312L Dendrology	\$26.25		\$26.25	0%	✓				Lab Materials
210	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 313L General Botany	\$26.25		\$26.25	0%	✓				Lab Materials
211	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 320L Entomology	\$26.25		\$26.25	0%	✓				Lab Materials
212	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 349L Genetics	\$52.50		\$52.50	0%	✓				Lab Materials
213	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 380 Cadaver Dissection	\$100.00		\$100.00	0%	✓				Lab Materials
214	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 400L Advanced Molecular Biology	\$52.50		\$52.50	0%	✓				Lab Materials
215	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 402L Advanced Neurobiology	\$52.50		\$52.50	0%	✓				Lab Materials
216	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 404L Herpetology	\$26.25		\$26.25	0%	✓				Lab Materials
217	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 407L Ornithology	\$26.25		\$26.25	0%	✓				Lab Materials
218	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 410L Conservation Biology Lab	\$26.25		\$26.25	0%	✓				Lab Materials
219	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 420 - Biological Sciences	\$0.00	\$52.50	\$52.50	100%	✓				Lab Materials
220	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 421L Mammology	\$26.25		\$26.25	0%	✓				Lab Materials
221	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 422L Limnology	\$52.50		\$52.50	0%	✓				Lab Materials
222	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 425L Mammalian Anatomy and Physiology I	\$52.50		\$52.50	0%	✓				Lab Materials
223	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 426L Mammalian Anatomy and Physiology II	\$52.50	-\$26.25	\$26.25	-50%	✓				Lab Materials
224	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 430L Immunology	\$52.50		\$52.50	0%	✓				Lab Materials
225	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 440L Animal Behavior	\$26.25		\$26.25	0%	✓				Lab Materials
226	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 441L Animal Physiological Ecology	\$26.25		\$26.25	0%	✓				Lab Materials
227	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 445L Anatomy of Vascular Plants	\$26.25		\$26.25	0%	✓				Lab Materials
228	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 446L Plant Physiology	\$26.25		\$26.25	0%	✓				Lab Materials
229	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 451L Histology	\$26.25		\$26.25	0%	✓				Lab Materials
230	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 455L Scanning Electron Microscopy	\$26.25		\$26.25	0%	✓				Lab Materials
231	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 461 Ecology and Geology of Coral Reefs	\$26.25		\$26.25	0%	✓				Lab Materials
232	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 463 Tropical Ecology Laboratory	\$26.25		\$26.25	0%	✓				Lab Materials
233	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 466L Animal Physiology	\$26.25		\$26.25	0%	✓				Lab Materials
234	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 470L Medical Microbiology	\$52.50		\$52.50	0%	✓				Lab Materials
235	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 474L Microbial Ecology	\$26.25		\$26.25	0%	✓				Lab Materials
236	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 491 Comprehensive Examination	\$40.00		\$40.00	0%	✓				Exam Costs
237	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	BIO 880 NAP Clinical Access Fee	\$260.00/cr hr		\$260.00/cr hr	0%	✓				Clinical Access Fee
238	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	Water Testing Fee (non-student)	\$14.00		\$14.00	0%			✓		Analyze Water for Outside Agencies
239	Academic Affairs	COAS	Course Fees	Biology Courses - (consumables)	NKU Research & Education Field Station Fee	\$20 - \$35		\$20 - \$35	0%			✓		Support Field Station Operation
240	Academic Affairs	COAS	Course Fees	Chemistry Courses - (consumables)	CHE 105 Discovering Chemistry - Non Major	\$30.00		\$30.00	0%	✓				Lab Materials
241	Academic Affairs	COAS	Course Fees	Chemistry Courses - (consumables)	CHE 112 Chemistry and Society - Non Major	\$30.00		\$30.00	0%	✓				Lab Materials
242	Academic Affairs	COAS	Course Fees	Chemistry Courses - (consumables)	CHE 115 Physiological Chemistry - Non	\$30.00		\$30.00	0%	✓				Lab Materials
243	Academic Affairs	COAS	Course Fees	Chemistry Courses - (consumables)	CHE 120 General Chemistry - Major Labs	\$35.00		\$35.00	0%	✓				Lab Materials
244	Academic Affairs	COAS	Course Fees	Chemistry Courses - (consumables)	CHE 121 General Chemistry II - Major Labs	\$35.00		\$35.00	0%	✓				Lab Materials
245	Academic Affairs	COAS	Course Fees	Chemistry Courses - (consumables)	CHE 130L Chemistry Lab	\$0.00	\$30.00	\$30.00	100%	✓				Lab Materials
246	Academic Affairs	COAS	Course Fees	Chemistry Courses - (consumables)	CHE 310 Organic Chemistry Lab	\$45.00	\$30.00	\$45.00	0%	✓				Lab Materials
247	Academic Affairs	COAS	Course Fees	Chemistry Courses - (consumables)	CHE 311 Organic Chemistry II Lab	\$45.00		\$45.00	0%	✓				Lab Materials
248	Academic Affairs	COAS	Course Fees	Chemistry Courses - (consumables)	CHE 320 Inorganic Chemistry Lab	\$45.00		\$45.00	0%	✓				Lab Materials
249	Academic Affairs	COAS	Course Fees	Chemistry Courses - (consumables)	CHE 340 Analytical Chemistry Lab	\$45.00		\$45.00	0%	✓				Lab Materials
250	Academic Affairs	COAS	Course Fees	Chemistry Courses - (consumables)	CHE 350 Instrumental Analysis Lab	\$45.00		\$45.00	0%	✓				Lab Materials
251	Academic Affairs	COAS	Course Fees	Chemistry Courses - (consumables)	CHE 362 Physical Chemistry Lab	\$45.00		\$45.00	0%	✓				Lab Materials
252	Academic Affairs	COAS	Course Fees	Chemistry Courses - (consumables)	CHE 460 Molecular Spectroscopy Lab	\$50.00		\$50.00	0%	✓				Lab Materials
253	Academic Affairs	COAS	Course Fees	Chemistry Courses - (consumables)	CHE 482 Biochemistry Lab	\$50.00		\$50.00	0%	✓				Lab Materials
254	Academic Affairs	COAS	Course Fees	Chemistry Courses - (consumables)	CHE 483 Biochemistry II Lab	\$50.00		\$50.00	0%	✓				Lab Materials

NORTHERN KENTUCKY UNIVERSITY
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255	Academic Affairs	COAS	Course Fees	CINSAM Summer Camp	CINSAM Summer Camp Cost Reimbursement Rate increase from \$5-\$300 to \$25-\$500	Varies		Varies	0%				✓	Camps & CINSAM Activities
256	Academic Affairs	COAS	Service Charge	Concert Productions	General admission (discount for NKU faculty, staff and students with valid ID cards)	Prices vary depending on cost of production.		Prices vary depending on cost of production.	0%	✓	✓		✓	Support Music Programs
257	Academic Affairs	COAS	Service Charge	Concert Productions	Musical Concerts - Guest Artist Series	Prices vary depending on cost of film rental.		Prices vary depending on cost of film rental.	0%	✓	✓		✓	Support Music Programs
258	Academic Affairs	COAS	Service Charge	Concert Productions	Planetarium Special Event	\$5.00-\$15.00 / Birthday Parties		\$5.00-\$15.00 / Birthday Parties	0%	✓	✓	✓	✓	Fund Student Employment & Planetarium promotion / Birthday Party
259	Academic Affairs	COAS	Service Charge	Concert Productions	Planetarium Gift Shop	Varies		Varies	0%	✓	✓	✓	✓	Fund Student Employment, Promotion & Inventory
260	Academic Affairs	COAS	Course Fees	Engineering Technology Courses	EGT 116 Intro to Industrial Materials and Processes	\$40.00		\$40.00	0%	✓				Lab Materials
261	Academic Affairs	COAS	Course Fees	Engineering Technology Courses	EGT 161 D.C. Circuit Analysis	\$40.00		\$40.00	0%	✓				Lab Materials
262	Academic Affairs	COAS	Course Fees	Engineering Technology Courses	EGT 162 Industrial Electricity	\$40.00		\$40.00	0%	✓				Lab Materials
263	Academic Affairs	COAS	Course Fees	Engineering Technology Courses	EGT 212 Computer Aided Drafting and	\$40.00		\$40.00	0%	✓				Lab Materials
264	Academic Affairs	COAS	Course Fees	Engineering Technology Courses	EGT 243 A.C. Circuit Analysis	\$40.00		\$40.00	0%	✓				Lab Materials
265	Academic Affairs	COAS	Course Fees	Engineering Technology Courses	EGT 245 Digital Electronics	\$40.00		\$40.00	0%	✓				Lab Materials
266	Academic Affairs	COAS	Course Fees	Engineering Technology Courses	EGT 261 Engineering Materials	\$40.00		\$40.00	0%	✓				Lab Materials
267	Academic Affairs	COAS	Course Fees	Engineering Technology Courses	EGT 265 Manufacturing Processes and	\$40.00		\$40.00	0%	✓				Lab Materials
268	Academic Affairs	COAS	Course Fees	Engineering Technology Courses	EGT 320 Robotics Systems and Material	\$40.00		\$40.00	0%	✓				Lab Materials
269	Academic Affairs	COAS	Course Fees	Engineering Technology Courses	EGT 330 Electrical Machines	\$40.00		\$40.00	0%	✓				Lab Materials
270	Academic Affairs	COAS	Course Fees	Engineering Technology Courses	EGT 344 Analog Electronics	\$40.00		\$40.00	0%	✓				Lab Materials
271	Academic Affairs	COAS	Course Fees	Engineering Technology Courses	EGT 361 Fluid Power	\$40.00		\$40.00	0%	✓				Lab Materials
272	Academic Affairs	COAS	Course Fees	Engineering Technology Courses	EGT 362 Tool Design & Computer Aided Manufacturing	\$40.00		\$40.00	0%	✓				Lab Materials
273	Academic Affairs	COAS	Course Fees	Engineering Technology Courses	EGT 365 Tool Design and Computer Numerical Control	\$40.00		\$40.00	0%	✓				Lab Materials
274	Academic Affairs	COAS	Course Fees	Engineering Technology Courses	EGT 367 Microprocessors	\$40.00		\$40.00	0%	✓				Lab Materials
275	Academic Affairs	COAS	Course Fees	Engineering Technology Courses	EGT 386 Electro - Mechanical Instrumentation and Control	\$40.00		\$40.00	0%	✓				Lab Materials
276	Academic Affairs	COAS	Course Fees	Engineering Technology Courses	EGT 402 Control Systems	\$40.00		\$40.00	0%	✓				Lab Materials
277	Academic Affairs	COAS	Course Fees	Engineering Technology Courses	EGT 405 Metrology & Geometric Tolerancing	\$40.00		\$40.00	0%	✓				Lab Materials
278	Academic Affairs	COAS	Course Fees	Engineering Technology Courses	EGT 408 Mechatronics	\$40.00		\$40.00	0%	✓				Lab Materials
279	Academic Affairs	COAS	Course Fees	Engineering Technology Courses	EGT 412 Advanced CADD	\$40.00		\$40.00	0%	✓				Lab Materials
280	Academic Affairs	COAS	Course Fees	Engineering Technology Courses	EGT 417 Senior Design in Technology	\$40.00		\$40.00	0%	✓				Student Design Project
281	Academic Affairs	COAS	Course Fees	Engineering Technology Courses	EGT 423 Planning and Design of Industrial Facilities	\$40.00		\$40.00	0%	✓				Lab Materials
282	Academic Affairs	COAS	Course Fees	Engineering Technology Courses	EGT 448 Network Hardware	\$40.00		\$40.00	0%	✓				Lab Materials
283	Academic Affairs	COAS	Course Fees	Engineering Technology Courses	EGT 450 Thermodynamics and Heat Transfer	\$40.00		\$40.00	0%	✓				Lab Materials
284	Academic Affairs	COAS	Course Fees	Engineering Technology Courses	EGT 462 Finite Element Modeling	\$40.00		\$40.00	0%	✓				Lab Materials
285	Academic Affairs	COAS	Course Fees	Engineering Technology Courses	EGT 465 Automated Manufacturing Systems	\$40.00		\$40.00	0%	✓				Lab Materials
286	Academic Affairs	COAS	Course Fees	Engineering Technology Courses	EGT 467 Advanced Microprocessors	\$40.00		\$40.00	0%	✓				Lab Materials
287	Academic Affairs	COAS	Course Fees	Engineering Technology Courses	EGT 477 Advanced Power Designs	\$40.00		\$40.00	0%	✓				Lab Materials
288	Academic Affairs	COAS	Course Fees	Engineering Technology Courses	EGT 480 Machine Design	\$40.00		\$40.00	0%	✓				Lab Materials
289	Academic Affairs	COAS	Course Fees	English Course	BookFest Program	\$13.00		\$13.00	0%				✓	BookFest Program - English Dept
290	Academic Affairs	COAS	Course Fees	Environmental Science Courses	ENV 220L Protecting Water Resources	\$26.25		\$26.25	0%	✓				Lab Materials
291	Academic Affairs	COAS	Course Fees	Geology Courses	GLY 110 The Face of the Earth with Lab	\$25.00		\$25.00	0%	✓				Materials & Fieldtrip
292	Academic Affairs	COAS	Course Fees	Geology Courses	GLY 315 Structural Geology with Lab	\$100.00		\$100.00	0%	✓				Fieldtrip
293	Academic Affairs	COAS	Course Fees	Geology Courses	GLY 316 Geologic Field Trip	\$80.00		\$80.00	0%	✓				Fieldtrip
294	Academic Affairs	COAS	Course Fees	Geology Courses	GLY 330 Geomorphology	\$100.00		\$100.00	0%	✓				Fieldtrip
295	Academic Affairs	COAS	Course Fees	Geology Courses	GLY 335 Earth's Materials	\$100.00		\$100.00	0%	✓				Fieldtrip
296	Academic Affairs	COAS	Course Fees	Geology Courses	GLY 340L Sustainable Food Systems	\$80.00		\$80.00	0%	✓				Lab Materials
297	Academic Affairs	COAS	Course Fees	Geology Courses	GLY 350L Field Paleontology	\$80.00		\$80.00	0%	✓				Field Equipment
298	Academic Affairs	COAS	Course Fees	Geology Courses	GLY 360 Introduction to Geophysics	\$80.00		\$80.00	0%	✓				Field Equipment
299	Academic Affairs	COAS	Course Fees	Geology Courses	GLY 402L Invertebrate Paleontology	\$80.00		\$80.00	0%	✓				Materials & Fieldtrip
300	Academic Affairs	COAS	Course Fees	Geology Courses	GLY 416L Geologic Field Methods	\$80.00		\$80.00	0%	✓				Fieldtrip
301	Academic Affairs	COAS	Course Fees	Geology Courses	GLY 420 Stratigraphy with Lab	\$100.00		\$100.00	0%	✓				Fieldtrip

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302	Academic Affairs	COAS	Course Fees	Geology Courses	GLY 425 Economic Geology	\$100.00		\$100.00	0%	✓				Fieldtrip
303	Academic Affairs	COAS	Course Fees	Geology Courses	GLY 435 Sedimentary Petrology and Petrography	\$80.00		\$80.00	0%	✓				Fieldtrip
304	Academic Affairs	COAS	Course Fees	Geology Courses	GLY 440 Applied Geophysics	\$80.00		\$80.00	0%	✓				Materials & Fieldtrip
305	Academic Affairs	COAS	Course Fees	Geology Courses	GLY 450 Hydrogeology	\$80.00		\$80.00	0%	✓				Materials & Fieldtrip
306	Academic Affairs	COAS	Course Fees	Geology Courses	GLY 455 Ground Water Resources &	\$80.00		\$80.00	0%	✓				Materials & Fieldtrip
307	Academic Affairs	COAS	Course Fees	Geology Courses	GLY 461L Ecology and Geology of Coral Reefs	\$80.00		\$80.00	0%	✓				Fieldtrip
308	Academic Affairs	COAS	Course Fees	Geology Courses	Online Geology Lab Fee	\$125.00		\$125.00	0%	✓				Lab Materials
309	Academic Affairs	COAS	Course Fees	KCM Professional Development	Ky Center for Mathematics Professional Development	Varies		Varies	0%			✓		Annual Conference
310	Academic Affairs	COAS	Course Fees	Math Fee	MAT 101 Preparation for College Algebra	\$25.00		\$25.00	0%	✓				ALEKS Placement Test
311	Academic Affairs	COAS	Course Fees	MCRC Workshop	Mourning the Creation of Racial Categories	Varies		Varies	0%				✓	Workshop Fee
312	Academic Affairs	COAS	Course Fees	Music Preparatory Department Prgrms	Music Preparatory Department Programs	\$21-26/half hour		\$21-26/half hour	0%	✓	✓		✓	Hire private & group lesson faculty
313	Academic Affairs	COAS	Course Fees	Neuroscience Courses	NEU 301L Neuroanatomy Lab Fee	\$52.50		\$52.50	0%	✓				Lab Materials
314	Academic Affairs	COAS	Course Fees	Neuroscience Courses	NEU 302L Neurosignaling Lab Fee	\$52.50		\$52.50	0%	✓				Lab Materials
315	Academic Affairs	COAS	Course Fees	Physics Lab Course Fees	PHY 110 Introduction to Physics w/Lab	\$20.00		\$20.00	0%	✓				Lab Materials
316	Academic Affairs	COAS	Course Fees	Physics Lab Course Fees	PHY 161 Circuit Analysis	\$20.00		\$20.00	0%	✓				Lab Materials
317	Academic Affairs	COAS	Course Fees	Physics Lab Course Fees	PHY 211 General Physics w/Lab I	\$20.00		\$20.00	0%	✓				Lab Materials
318	Academic Affairs	COAS	Course Fees	Physics Lab Course Fees	PHY 213 General Physics w/Lab I	\$20.00		\$20.00	0%	✓				Lab Materials
319	Academic Affairs	COAS	Course Fees	Physics Lab Course Fees	PHY 220 University Physics w/Lab I	\$20.00		\$20.00	0%	✓				Lab Materials
320	Academic Affairs	COAS	Course Fees	Physics Lab Course Fees	PHY 222 University Physics w/Lab II	\$20.00		\$20.00	0%	✓				Lab Materials
321	Academic Affairs	COAS	Course Fees	Physics Lab Course Fees	PHY 224 University Physics w/Lab III	\$20.00		\$20.00	0%	✓				Lab Materials
322	Academic Affairs	COAS	Course Fees	Physics Lab Course Fees	PHY 300 Intermediate Physics	\$20.00		\$20.00	0%	✓				Lab Materials
323	Academic Affairs	COAS	Course Fees	Physics Lab Course Fees	PHY 301 Advanced Physics	\$20.00		\$20.00	0%	✓				Lab Materials
324	Academic Affairs	COAS	Service Charge	School of the Arts	Fine Arts & Greaves Hall - Commercial (per day)-all Classrooms	\$85.00		\$85.00	0%				✓	Covers Facility & Equipment Costs
325	Academic Affairs	COAS	Service Charge	School of the Arts	Fine Arts & Greaves Hall - Non-Profit Groups (per day)-all Classrooms	\$25.00		\$25.00	0%				✓	Covers Facility & Equipment Costs
326	Academic Affairs	COAS	Service Charge	School of the Arts	Concert Hall	\$100/hr, max of \$500 a day		\$100/hr, max of \$500 a day	0%				✓	Covers Facility & Equipment Costs
327	Academic Affairs	COAS	Service Charge	School of the Arts	Concert Hall	\$200/hr, max of \$1000 a day		\$200/hr, max of \$1000 a day	0%				✓	Covers Facility & Equipment Costs
328	Academic Affairs	COAS	Service Charge	School of the Arts	Fine Arts Choir Room (FA378) - Commercial	\$80/hr, max of \$400 a day		\$80/hr, max of \$400 a day	0%				✓	Covers Facility & Equipment Costs
329	Academic Affairs	COAS	Service Charge	School of the Arts	Fine Arts Choir Room (FA378) - Non-Profit	\$40/hr, max of \$200 a day		\$40/hr, max of \$200 a day	0%				✓	Covers Facility & Equipment Costs
330	Academic Affairs	COAS	Service Charge	School of the Arts	Fine Arts Practice Room - Commercial	\$15/hr, max of \$90 a day		\$15/hr, max of \$90 a day	0%				✓	Covers Facility & Equipment Costs
331	Academic Affairs	COAS	Service Charge	School of the Arts	Fine Arts Practice Room - Non-Profit	\$10/hr, max of \$50 a day		\$10/hr, max of \$50 a day	0%				✓	Covers Facility & Equipment Costs
332	Academic Affairs	COAS	Service Charge	School of the Arts	Band Room (FA126) - Commercial	\$80/hr, max of \$400 a day		\$80/hr, max of \$400 a day	0%				✓	Covers Facility & Equipment Costs
333	Academic Affairs	COAS	Service Charge	School of the Arts	Band Room (FA126) - Non-Profit	\$40/hr, max of \$200 a day		\$40/hr, max of \$200 a day	0%				✓	Covers Facility & Equipment Costs
334	Academic Affairs	COAS	Service Charge	School of the Arts	Gallery Commission Fee/Donation, Charged to Outside Artist	20% of sale price		20% of sale price	0%				✓	Gallery Supplies & Maintenance
335	Academic Affairs	COAS	Course Fees	Stage Craft Fee	TAR 160 Stage Craft	\$20.00		\$20.00	0%	✓				Course Materials
336	Academic Affairs	COAS	Course Fees	Statistical Fee	STA 360 Statistical Computing	\$90.00		\$90.00	0%	✓				Base SAS Certification Exam
337	Academic Affairs	COAS	Service Charge	Theatre Productions	General Admission	\$16.00	\$2.00	\$18.00	13%				✓	Ticket Fee
338	Academic Affairs	COAS	Service Charge	Theatre Productions	Faculty/Staff with valid NKU I.D. card	\$15.00	-\$1.00	\$14.00	-7%		✓			Ticket Fee
339	Academic Affairs	COAS	Service Charge	Theatre Productions	Senior Citizens	\$13.00	\$1.00	\$14.00	8%				✓	Ticket Fee
340	Academic Affairs	COAS	Service Charge	Theatre Productions	Group Rates (20 or more)	\$12.00		\$12.00	0%				✓	Ticket Fee
341	Academic Affairs	COAS	Service Charge	Theatre Productions	Students with valid NKU I.D.	\$10.00		\$10.00	0%	✓				Ticket Fee
342	Academic Affairs	COAS	Service Charge	Theatre Productions	Season Extra General	\$12.00		\$12.00	0%				✓	Ticket Fee
343	Academic Affairs	COAS	Service Charge	Theatre Productions	Season Extra Student	\$10.00		\$10.00	0%	✓				Ticket Fee
344	Academic Affairs	COAS	Service Charge	Theatre Productions	Child 10 and under	\$0.00	\$10.00	\$10.00	100%				✓	Ticket Fee
345	Academic Affairs	COAS	Service Charge	Theatre Productions	Alumni	\$0.00	\$14.00	\$14.00	100%				✓	Ticket Fee
346	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ART 100 Art Appreciation	\$10.00		\$10.00	0%	✓				Course Materials
347	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ART 130 Creating Visual Form	\$18.00		\$18.00	0%	✓				Course Materials
348	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ART 135 Creating Visual Order	\$18.00		\$18.00	0%	✓				Course Materials
349	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ART 140 Building Meaning in Visual Art	\$18.00		\$18.00	0%	✓				Course Materials
350	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTM 331 Digital Design	\$60.00		\$60.00	0%	✓				Course Materials
351	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ART 497 Senior Exhibition	\$40.00		\$40.00	0%	✓				Course Materials
352	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTC 240 Ceramics I	\$120.00		\$120.00	0%	✓				Course Materials

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353	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTC 340 Wheel Throwing	\$145.00		\$145.00	0%	✓				Course Materials
354	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTC 341 Ceramic Sculpture	\$116.00		\$116.00	0%	✓				Course Materials
355	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTC 342 RAKU and Primitive Firing	\$110.00		\$110.00	0%	✓				Course Materials
356	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTC 442 Ceramics Materials and	\$100.00		\$100.00	0%	✓				Course Materials
357	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTD 310 Drawing II	\$75.00		\$75.00	0%	✓				Course Materials
358	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTM 350 Video, Installation and Sound	\$60.00		\$60.00	0%	✓				Course Materials
359	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTM 360 Robotic Art	\$110.00		\$110.00	0%	✓				Course Materials
360	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTM 361 A.I. and Interactive Media Studio	\$80.00		\$80.00	0%	✓				Course Materials
361	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTM 394 Topics in New Media Art	\$60.00		\$60.00	0%	✓				Course Materials
362	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTM 450 Video Installation and Sound II	\$60.00		\$60.00	0%	✓				Course Materials
363	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTM 451 New Media - Integrative Art	\$60.00		\$60.00	0%	✓				Course Materials
364	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTM 460 Advanced New Media Art	\$60.00		\$60.00	0%	✓				Course Materials
365	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTO 210 Basic Photography	\$20.00		\$20.00	0%	✓				Course Materials
366	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTO 310 Photography II	\$20.00		\$20.00	0%	✓				Course Materials
367	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTO 312 Material Fee	\$40.00		\$40.00	0%	✓				Course Materials
368	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTO 415 Documentary Photography	\$20.00		\$20.00	0%	✓				Course Materials
369	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTO 410 Advanced Photography	\$20.00		\$20.00	0%	✓				Course Materials
370	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTO 411 Summer Workshop in	\$40.00		\$40.00	0%	✓				Course Materials
371	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTO 413 Applied Photography:Studio and	\$40.00		\$40.00	0%	✓				Course Materials
372	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTO 414 Applied Photography:Studio and	\$40.00		\$40.00	0%	✓				Course Materials
373	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTP 330 Painting II	\$50.00		\$50.00	0%	✓				Course Materials
374	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTP 333 Materials & Techniques in Painting	\$15.75		\$15.75	0%	✓				Course Materials
375	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTR 272 Introduction to Printmaking	\$100.00		\$100.00	0%	✓				Course Materials
376	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTR 373 Intermediate Printmaking	\$100.00		\$100.00	0%	✓				Course Materials
377	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTR 374 Techniques in Printmaking	\$100.00		\$100.00	0%	✓				Course Materials
378	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTR 375 Screen Printing	\$100.00		\$100.00	0%	✓				Course Materials
379	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTR 473 Advanced Printmaking	\$50.00		\$50.00	0%	✓				Course Materials
380	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTR 474 Workshop in Printmaking	\$55.00		\$55.00	0%	✓				Course Materials
381	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTS 262 Sculpture I	\$116.00		\$116.00	0%	✓				Course Materials
382	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTS 360 Techniques in Sculpture	\$153.00		\$153.00	0%	✓				Course Materials
383	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTS 362 Topics in Sculpture: Concepts and Media	\$129.00		\$129.00	0%	✓				Course Materials
384	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTS 460 Advanced Sculpture	\$110.00		\$110.00	0%	✓				Course Materials
385	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTV 101 Visual Communication Design	\$20.00		\$20.00	0%	✓				Course Materials
386	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTV 201 Intro to Computer Graphics for	\$20.00		\$20.00	0%	✓				Course Materials
387	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTV 215 Visual Communication Design	\$25.00		\$25.00	0%	✓				Course Materials
388	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTV 217 Typography	\$20.00		\$20.00	0%	✓				Course Materials
389	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTV 315 Visual Communication Design II	\$20.00		\$20.00	0%	✓				Course Materials
390	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTV 317 Typography II	\$20.00		\$20.00	0%	✓				Course Materials
391	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTV 325 Techniques in Visual	\$20.00		\$20.00	0%	✓				Course Materials
392	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTV 330 Interaction Design for Visual	\$20.00		\$20.00	0%	✓				Course Materials
393	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTV 415 Visual Communication Design III	\$20.00		\$20.00	0%	✓				Course Materials
394	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTV 417 Typography III	\$20.00		\$20.00	0%	✓				Course Materials
395	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTV 425 Information Design	\$20.00		\$20.00	0%	✓				Course Materials
396	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTV 427 Motion Design	\$20.00		\$20.00	0%	✓				Course Materials
397	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTV 428 Visual Communication Design Capstone	\$20.00		\$20.00	0%	✓				Course Materials
398	Academic Affairs	COAS	Course Fees	Visual Arts Courses - (consumables)	ARTV 430 Visual Communication Design	\$20.00		\$20.00	0%	✓				Course Materials
399	Academic Affairs	COAS	Course Fees	Vocal Technique Fee	TAR 235 Vocal Techniques for the Singing Actor I	\$80.00		\$80.00	0%	✓				Supplemental Vocal Training
400	Academic Affairs	COAS	Course Fees	Vocal Technique Fee	TAR 335 Vocal Techniques for the Singing Actor II	\$80.00		\$80.00	0%	✓				Supplemental Vocal Training
401	Academic Affairs	COB	Course Fees	Business Educational Programs	Haile/US Bank College of Business Educational Programs	Market Value		Market Value	0%	✓		✓	✓	Service / Event Costs
402	Academic Affairs	COB	Course Fees	Business Events & Consulting	Haile/US Bank College of Business Events & Consulting etc.	Varies		Varies	0%	✓			✓	Service / Event Costs
403	Academic Affairs	COB	Course Fees	Construction Management Courses	CMGT 120 Construction Materials and Methods 1	\$10.00		\$10.00	0%	✓				Lab Materials
404	Academic Affairs	COB	Course Fees	Construction Management Courses	CMGT 121 Construction Materials and	\$10.00		\$10.00	0%	✓				Lab Materials
405	Academic Affairs	COB	Course Fees	Construction Management Courses	CMGT 220 Plane Surveying	\$10.00		\$10.00	0%	✓				Lab Materials
406	Academic Affairs	COB	Course Fees	Construction Management Courses	CMGT 222 Architectural Drafting and CAD	\$10.00		\$10.00	0%	✓				Lab Materials
407	Academic Affairs	COB	Course Fees	Construction Management Courses	CMGT 225 Construction Safety	\$10.00		\$10.00	0%	✓				Lab Materials

NORTHERN KENTUCKY UNIVERSITY
Schedule of Fees/Service Charges

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408	Academic Affairs	COB	Course Fees	Construction Management Courses	CMGT 228 Soils and Foundations Interactions	\$10.00		\$10.00	0%	✓				Lab Materials
409	Academic Affairs	COB	Course Fees	Construction Management Courses	CMGT 305 Mechanical Systems in Construction	\$10.00		\$10.00	0%	✓				Lab Materials
410	Academic Affairs	COB	Course Fees	Construction Management Courses	CMGT 306 Electrical Systems in Construction	\$10.00		\$10.00	0%	✓				Lab Materials
411	Academic Affairs	COB	Course Fees	Construction Management Courses	CMGT 428 Virtual Construction	\$10.00		\$10.00	0%	✓				Lab Materials
412	Academic Affairs	COB	Course Fees	Construction Management Courses	Construction Management Summer Camp	\$50.00		\$50.00	0%				✓	On hiatus
413	Academic Affairs	COB	Course Fees	Executive Education Programs	Haile/US Bank College of Business Executive Education Programs	Varies		Varies	0%			✓	✓	Operating Costs to Host Events
414	Academic Affairs	COB	Program Fee	Master of Accountancy	Master of Accountancy Program Fee (one time charge)	\$142.50		\$142.50	0%	✓				Course Materials
415	Academic Affairs	COB	Program Fee	Master of Business Administration	Master of Business Administration (annual fee)	\$135.00		\$135.00	0%	✓				Course Materials
416	Academic Affairs	COB	Service Charge	Membership Fee	Verst Logistics Supply Chain Hub Membership Fee	N/A		N/A	0%				✓	Recruit members
417	Academic Affairs	COB	Course Fees	Sport Business & Event Management	Sports Business & Event Management Institute (Haile/US Bank COB)	Varies		Varies	0%			✓	✓	ok
418	Academic Affairs	COB	Course Fees	Sports Business & Event Mgmt Inst.	Sports Business & Event Management Institute (Haile/US Bank COB)	Varies		Varies	0%			✓	✓	ok
419	Academic Affairs	COE	Course Fees	Education Courses	EDU 308 Teaching Elementary School Science	\$10.00		\$10.00	0%	✓				Course Materials
420	Academic Affairs	COE	Course Fees	Education Courses	EDU 330 Teaching Science in Secondary School	\$10.00		\$10.00	0%	✓				Course Materials
421	Academic Affairs	COE	Course Fees	Education Courses	EDU 346 Teaching Science in Middle Grades	\$10.00		\$10.00	0%	✓				Course Materials
422	Academic Affairs	COE	Course Fees	Education Courses	EDMT 543 Methods & Pedagogy in Middle School	\$10.00		\$10.00	0%	✓				Course Materials
423	Academic Affairs	COE	Course Fees	Education Courses	COE Special Cohort Program Fees	Varies		Varies	0%	✓				Basic Program Expenses
424	Academic Affairs	COE	Course Fees	Education Courses	Doctor of Education Study Abroad Course	\$2,850.00		\$2,850.00	0%	✓				International Leadership Association
425	Academic Affairs	COE	Course Fees	Education Courses	Ed.D. Additional Fee Per Credit Hour	\$100.00		\$100.00	0%	✓				Program Fee
426	Academic Affairs	COE	Course Fees	Education Courses	Camp Innovation Program Fees (Dept of Teacher Education)	Varies		Varies	0%				✓	Program Fees
427	Academic Affairs	COE	Course Fees	Education Courses	Center for Environmental Education - Programs & Fundraising	Market Value		Market Value	0%	✓	✓	✓	✓	Programs & Fundraising
428	Academic Affairs	COE	Course Fees	College of Education Fee	Proficiency Evaluation Fee	\$275.00		\$275.00	0%	✓				Proficiency Test
429	Academic Affairs	COE	Service Charge	College of Education Fee	COE Highly Qualified Educator - transcript review	\$96.00		\$96.00	0%				✓	Transcript Review
430	Academic Affairs	COI	Course Fees	3D Digital Design & VFX	DFX 221 Introduction to Interactive Web Design	\$15.00		\$15.00	0%	✓				Industry Level Media Equipment
431	Academic Affairs	COI	Course Fees	3D Digital Design & VFX	DFX 240 Introduction to 2D Design	\$15.00		\$15.00	0%	✓				Industry Level Media Equipment
432	Academic Affairs	COI	Course Fees	3D Digital Design & VFX	DFX 244 Principles of Digital 3D Animation	\$15.00		\$15.00	0%	✓				Industry Level Media Equipment
433	Academic Affairs	COI	Course Fees	3D Digital Design & VFX	DFX 245 Modeling Fundamentals	\$15.00		\$15.00	0%	✓				Industry Level Media Equipment
434	Academic Affairs	COI	Course Fees	3D Digital Design & VFX	DFX 294 Special Introductory Topics	\$15.00		\$15.00	0%	✓				Industry Level Media Equipment
435	Academic Affairs	COI	Course Fees	3D Digital Design & VFX	DFX 307 3D Lighting and Texturing	\$15.00		\$15.00	0%	✓				Industry Level Media Equipment
436	Academic Affairs	COI	Course Fees	3D Digital Design & VFX	DFX 309 3D Hard Surface Modeling	\$15.00		\$15.00	0%	✓				Industry Level Media Equipment
437	Academic Affairs	COI	Course Fees	3D Digital Design & VFX	DFX 317 Virtual Sculpting for Digital Media	\$15.00		\$15.00	0%	✓				Industry Level Media Equipment
438	Academic Affairs	COI	Course Fees	3D Digital Design & VFX	DFX 320 Character Modeling	\$15.00		\$15.00	0%	✓				Industry Level Media Equipment
439	Academic Affairs	COI	Course Fees	3D Digital Design & VFX	DFX 330 Rigging and Animation	\$15.00		\$15.00	0%	✓				Industry Level Media Equipment
440	Academic Affairs	COI	Course Fees	3D Digital Design & VFX	DFX 340 Media Scripting for Interactivity	\$15.00		\$15.00	0%	✓				Industry Level Media Equipment
441	Academic Affairs	COI	Course Fees	3D Digital Design & VFX	DFX 352 Digital Media Projects	\$15.00		\$15.00	0%	✓				Industry Level Media Equipment
442	Academic Affairs	COI	Course Fees	3D Digital Design & VFX	DFX 394 Topics: Media Informatics	\$15.00		\$15.00	0%	✓				Industry Level Media Equipment
443	Academic Affairs	COI	Course Fees	3D Digital Design & VFX	DFX 417 Adv. Virtual Sculpting for Digital Media	\$15.00		\$15.00	0%	✓				Industry Level Media Equipment
444	Academic Affairs	COI	Course Fees	3D Digital Design & VFX	DFX 426 Advanced Digital Compositing	\$15.00		\$15.00	0%	✓				Industry Level Media Equipment
445	Academic Affairs	COI	Course Fees	3D Digital Design & VFX	DFX 430 Advanced Rigging and Animation	\$15.00		\$15.00	0%	✓				Industry Level Media Equipment
446	Academic Affairs	COI	Course Fees	3D Digital Design & VFX	DFX 440 Advanced Media Interactivity	\$15.00		\$15.00	0%	✓				Industry Level Media Equipment
447	Academic Affairs	COI	Course Fees	3D Digital Design & VFX	DFX 452 Advanced Digital Media Projects	\$15.00		\$15.00	0%	✓				Industry Level Media Equipment
448	Academic Affairs	COI	Course Fees	3D Digital Design & VFX	DFX 496 Senior Practicum	\$15.00		\$15.00	0%	✓				Industry Level Media Equipment
449	Academic Affairs	COI	Course Fees	Business Informatics Student Lab Fee	BIS 380	\$3/credit hour		\$3/credit hour	0%	✓				Student Software Licenses & Hardware Support
450	Academic Affairs	COI	Course Fees	Business Informatics Student Lab Fee	BIS 382	\$3/credit hour		\$3/credit hour	0%	✓				Student Software Licenses & Hardware Support
451	Academic Affairs	COI	Course Fees	Business Informatics Student Lab Fee	BIS 384	\$3/credit hour		\$3/credit hour	0%	✓				Student Software Licenses & Hardware Support
452	Academic Affairs	COI	Course Fees	Business Informatics Student Lab Fee	BIS 396	\$3/credit hour		\$3/credit hour	0%	✓				Student Software Licenses & Hardware Support
453	Academic Affairs	COI	Course Fees	Business Informatics Student Lab Fee	BIS 402	\$3/credit hour		\$3/credit hour	0%	✓				Student Software Licenses & Hardware Support
454	Academic Affairs	COI	Course Fees	Business Informatics Student Lab Fee	BIS 420	\$3/credit hour		\$3/credit hour	0%	✓				Student Software Licenses & Hardware Support

NORTHERN KENTUCKY UNIVERSITY
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455	Academic Affairs	COI	Course Fees	Business Informatics Student Lab Fee	BIS 430	\$3/credit hour		\$3/credit hour	0%	✓				Student Software Licenses & Hardware Support
456	Academic Affairs	COI	Course Fees	Business Informatics Student Lab Fee	BIS 435	\$3/credit hour		\$3/credit hour	0%	✓				Student Software Licenses & Hardware Support
457	Academic Affairs	COI	Course Fees	Business Informatics Student Lab Fee	BIS 440	\$3/credit hour		\$3/credit hour	0%	✓				Student Software Licenses & Hardware Support
458	Academic Affairs	COI	Course Fees	Business Informatics Student Lab Fee	BIS 485	\$3/credit hour		\$3/credit hour	0%	✓				Student Software Licenses & Hardware Support
459	Academic Affairs	COI	Course Fees	Business Informatics Student Lab Fee	MBI 615	\$3/credit hour		\$3/credit hour	0%	✓				Student Software Licenses & Hardware Support
460	Academic Affairs	COI	Course Fees	Business Informatics Student Lab Fee	MBI 620	\$3/credit hour		\$3/credit hour	0%	✓				Student Software Licenses & Hardware Support
461	Academic Affairs	COI	Course Fees	Business Informatics Student Lab Fee	MBI 625	\$3/credit hour		\$3/credit hour	0%	✓				Student Software Licenses & Hardware Support
462	Academic Affairs	COI	Course Fees	Business Informatics Student Lab Fee	MBI 630	\$3/credit hour		\$3/credit hour	0%	✓				Student Software Licenses & Hardware Support
463	Academic Affairs	COI	Course Fees	Business Informatics Student Lab Fee	MBI 635	\$3/credit hour		\$3/credit hour	0%	✓				Student Software Licenses & Hardware Support
464	Academic Affairs	COI	Course Fees	Business Informatics Student Lab Fee	MBI 640	\$3/credit hour		\$3/credit hour	0%	✓				Student Software Licenses & Hardware Support
465	Academic Affairs	COI	Course Fees	Business Informatics Student Lab Fee	MBI 650	\$3/credit hour		\$3/credit hour	0%	✓				Student Software Licenses & Hardware Support
466	Academic Affairs	COI	Course Fees	Business Informatics Student Lab Fee	MBI 664	\$3/credit hour		\$3/credit hour	0%	✓				Student Software Licenses & Hardware Support
467	Academic Affairs	COI	Course Fees	Business Informatics Student Lab Fee	MBI 684	\$3/credit hour		\$3/credit hour	0%	✓				Student Software Licenses & Hardware Support
468	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 130 IT Fundamentals	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
469	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 247 Networking Fundamentals	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
470	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 271 Windows Administration	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
471	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 285 Cyber Security Fundamentals	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
472	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 371 Unix Systems	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
473	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 380 Computer Security	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
474	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 383 Scripting I	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
475	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 394 Intermediate Topics: Computer Information Technology	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
476	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 399 Independent Study	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
477	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 430 Computer Forensics	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
478	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 436 Server Administration	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
479	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 438 Cloud Course	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
480	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 447 Network Design and Troubleshooting	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
481	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 451 Advanced Windows System Administration	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
482	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 465 Storage Management	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
483	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 470 Advanced System Administration	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
484	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 472 Database Server Administration	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
485	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 480 Securing Computer Systems	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
486	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 481 Cybersecurity Capstone	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
487	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 483 Scripting II	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
488	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 484 Network Security	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
489	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 485 Advanced Cybersecurity	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
490	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 494 Advanced Topics: Computer Information Technology	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
491	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 499 Advanced Independent Study	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
492	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 500 Information Technology	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
493	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 501 Scripting	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
494	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 530 Computer Forensics	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
495	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 536 Web Server Administration	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
496	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 538 Cloud Course	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
497	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 547 Network Design/Troubleshooting	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
498	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 551 Advanced Windows System Administration	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
499	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 565 Storage Administration	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
500	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 570 Advanced Network and System Administration	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
501	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 572 Database Administration	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
502	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 580 Securing Computer Systems	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
503	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 581 Cybersecurity Capstone	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
504	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 583 Scripting II	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
505	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 584 Network Security	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
506	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 594 Intermediate Graduate Topics	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
507	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 599 Intermediate Independent Study	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
508	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 630 Advanced Computer Forensics	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
509	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 637 Wireless Networks	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
510	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 644 Web Security	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
511	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 661 Routing	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
512	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 668 System Architecture	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
513	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 672 Advanced Database Administration	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology

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514	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 677 Data Mining Tools and Techniques	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
515	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 693 Best Practices in Information Technology Seminar	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
516	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 694 Advanced Graduate Topics: Computer Information Technology	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
517	Academic Affairs	COI	Course Fees	Computer Information Technology	CIT 699 Advanced Independent Study	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
518	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 260 Object-Oriented Programming	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
519	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 260L Object Oriented Programming Lab	\$7.00		\$7.00	0%	✓				Acquiring & Maintaining Technology
520	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 301 Web Programming	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
521	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 360 Object-Oriented Programming II	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
522	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 362 Computer Systems	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
523	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 364 Data Structure and Algorithms	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
524	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 402 Advanced Programming Methods	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
525	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 407 Concepts of Programming Methods	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
526	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 415 Android Mobile App Development	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
527	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 416 iOS Mobile App Development	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
528	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 425 Artificial Intelligence	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
529	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 439 Software Testing and Maintenance	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
530	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 440 Software Engineering	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
531	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 450 Database Management Systems	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
532	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 456 Advanced Web Application Development	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
533	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 460 Operating Systems	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
534	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 462 Computer Architecture	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
535	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 464 Design and Analysis of Algorithms	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
536	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 480 Computer Graphics	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
537	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 482 Computer Security	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
538	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 485 Theory of Computation	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
539	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 500 Object-Oriented Programming	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
540	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 501 Data Structures and Computer Systems	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
541	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 502 Advanced Programming Methods	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
542	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 507 Concepts of Programming Languages	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
543	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 515 Android Mobile App Development	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
544	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 516 iOS Mobile App Development	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
545	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 525 Artificial Intelligence	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
546	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 533 Computer Networks	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
547	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 539 Software Testing and Maintenance	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
548	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 540 Software Engineering	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
549	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 550 Database Management Systems	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
550	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 556 Advanced Web Application Development	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
551	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 560 Operating Systems	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
552	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 562 Computer Architecture	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
553	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 564 Design and Analysis of Algorithms	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
554	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 580 Computer Graphics	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
555	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 582 Computer Security	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
556	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 584 Cryptography	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
557	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 585 Theory of Computation	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
558	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 594 Topics: Computer Science	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
559	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 599 Intermediate Independent Study	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
560	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 601 Advanced Programming Workshop	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
561	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 625 Advanced Artificial Intelligence	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
562	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 640 Advanced Software Engineering	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
563	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 645 Software Interface Design and Human Factor	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
564	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 650 Advanced Database Systems	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
565	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 660 Advanced Operating Systems	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
566	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 666 Secure Software Engineering	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology

NORTHERN KENTUCKY UNIVERSITY
Schedule of Fees/Service Charges

#	Division	College / Dept	Type	Title	Description	Approved Rates 2021-2022	\$ Inc / \$ Dec	Proposed Rates 2022-2023	Percent Change	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	Comments
567	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 670 Social Implications of Computing	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
568	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 682 Advanced Computer Security	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
569	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 685 Logic and Computation	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
570	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 694 Advanced Graduate Topics	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
571	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 699 Independent Study/Directed Readings	\$20.00		\$20.00	0%	✓				Acquiring & Maintaining Technology
572	Academic Affairs	COI	Course Fees	Computer Science Courses	CSC 491 ETS Major Field Test	\$40/stdt/course		\$40/stdt/course	0%	✓				ETS Field Test
573	Academic Affairs	COI	Course Fees	Computer Science Courses	MCY 601 Cybersecurity Course	\$0.00	\$20.00	\$20.00	100%	✓				Acquiring & Maintaining Technology
574	Academic Affairs	COI	Course Fees	Computer Science Courses	MCY 602 Cybersecurity Course	\$0.00	\$20.00	\$20.00	100%	✓				Acquiring & Maintaining Technology
575	Academic Affairs	COI	Course Fees	Computer Science Courses	MCY 611 Cybersecurity Course	\$0.00	\$20.00	\$20.00	100%	✓				Acquiring & Maintaining Technology
576	Academic Affairs	COI	Course Fees	Computer Science Courses	MCY 612 Cybersecurity Course	\$0.00	\$20.00	\$20.00	100%	✓				Acquiring & Maintaining Technology
577	Academic Affairs	COI	Course Fees	Computer Science Courses	MCY 620 Cybersecurity Course	\$0.00	\$20.00	\$20.00	100%	✓				Acquiring & Maintaining Technology
578	Academic Affairs	COI	Course Fees	Computer Science Courses	MCY 630 Cybersecurity Course	\$0.00	\$20.00	\$20.00	100%	✓				Acquiring & Maintaining Technology
579	Academic Affairs	COI	Course Fees	Computer Science Courses	MCY 640 Cybersecurity Course	\$0.00	\$20.00	\$20.00	100%	✓				Acquiring & Maintaining Technology
580	Academic Affairs	COI	Course Fees	Computer Science Courses	MCY 650 Cybersecurity Course	\$0.00	\$20.00	\$20.00	100%	✓				Acquiring & Maintaining Technology
581	Academic Affairs	COI	Course Fees	Computer Science Courses	MCY 660 Cybersecurity Course	\$0.00	\$20.00	\$20.00	100%	✓				Acquiring & Maintaining Technology
582	Academic Affairs	COI	Course Fees	Computer Science Courses	MCY 670 Cybersecurity Course	\$0.00	\$20.00	\$20.00	100%	✓				Acquiring & Maintaining Technology
583	Academic Affairs	COI	Course Fees	Computer Science Courses	MCY 680 Cybersecurity Course	\$0.00	\$20.00	\$20.00	100%	✓				Acquiring & Maintaining Technology
584	Academic Affairs	COI	Course Fees	Computer Science Courses	MCY 689 Cybersecurity Course	\$0.00	\$20.00	\$20.00	100%	✓				Acquiring & Maintaining Technology
585	Academic Affairs	COI	Course Fees	Data Science courses	DSC 101 Introduction to Data Science	\$20.00		\$20.00	0%	✓				Current Technologies
586	Academic Affairs	COI	Course Fees	Data Science courses	DSC 311 Data Analytics	\$20.00		\$20.00	0%	✓				Current Technologies
587	Academic Affairs	COI	Course Fees	Data Science courses	DSC 321 Data Visualization	\$20.00		\$20.00	0%	✓				Current Technologies
588	Academic Affairs	COI	Course Fees	Data Science courses	DSC 411 Data Mining	\$20.00		\$20.00	0%	✓				Current Technologies
589	Academic Affairs	COI	Course Fees	Data Science courses	DSC 421 Big Data	\$20.00		\$20.00	0%	✓				Current Technologies
590	Academic Affairs	COI	Course Fees	Data Science courses	DSC 431 Network Analysis	\$20.00		\$20.00	0%	✓				Current Technologies
591	Academic Affairs	COI	Course Fees	Data Science courses	DSC 496 Data Science Capstone	\$20.00		\$20.00	0%	✓				Current Technologies
592	Academic Affairs	COI	Course Fees	Electronic Media Broadcasting Courses	EMB 140 Introduction to Media Aesthetics	\$15.00		\$15.00	0%	✓				Industry Level Media Equipment
593	Academic Affairs	COI	Course Fees	Electronic Media Broadcasting Courses	EMB 210 Single Camera Production	\$15.00		\$15.00	0%	✓				Industry Level Media Equipment
594	Academic Affairs	COI	Course Fees	Electronic Media Broadcasting Courses	EMB 215 Audio Production	\$15.00		\$15.00	0%	✓				Industry Level Media Equipment
595	Academic Affairs	COI	Course Fees	Electronic Media Broadcasting Courses	EMB 305 Multi-Camera Production	\$15.00		\$15.00	0%	✓				Industry Level Media Equipment
596	Academic Affairs	COI	Course Fees	Electronic Media Broadcasting Courses	EMB 308 Electronic News Gathering	\$15.00		\$15.00	0%	✓				Industry Level Media Equipment
597	Academic Affairs	COI	Course Fees	Electronic Media Broadcasting Courses	EMB 310 Newscast Production	\$15.00		\$15.00	0%	✓				Industry Level Media Equipment
598	Academic Affairs	COI	Course Fees	Electronic Media Broadcasting Courses	EMB 320 Multitrack Audio Mixing	\$15.00		\$15.00	0%	✓				Industry Level Media Equipment
599	Academic Affairs	COI	Course Fees	Electronic Media Broadcasting Courses	EMB 322 Video Editing	\$15.00		\$15.00	0%	✓				Industry Level Media Equipment
600	Academic Affairs	COI	Course Fees	Electronic Media Broadcasting Courses	EMB 326 Finishing	\$15.00		\$15.00	0%	✓				Industry Level Media Equipment
601	Academic Affairs	COI	Course Fees	Electronic Media Broadcasting Courses	EMB 330 Live Broadcast Production	\$15.00		\$15.00	0%	✓				Industry Level Media Equipment
602	Academic Affairs	COI	Course Fees	Electronic Media Broadcasting Courses	EMB 335 Industry Level Media Equipment	\$0.00	\$15.00	\$15.00	100%	✓				Industry Level Media Equipment
603	Academic Affairs	COI	Course Fees	Electronic Media Broadcasting Courses	EMB 394 Topics: Electronic Media and Broadcasting	\$15.00	\$15.00	\$15.00	0%	✓				Industry Level Media Equipment
604	Academic Affairs	COI	Course Fees	Electronic Media Broadcasting Courses	EMB 397 Projects	\$15.00		\$15.00	0%	✓				Industry Level Media Equipment
605	Academic Affairs	COI	Course Fees	Electronic Media Broadcasting Courses	EMB 421 Narrative Production	\$15.00		\$15.00	0%	✓				Industry Level Media Equipment
606	Academic Affairs	COI	Course Fees	Electronic Media Broadcasting Courses	EMB 423 Documentary Production	\$15.00		\$15.00	0%	✓				Industry Level Media Equipment
607	Academic Affairs	COI	Course Fees	Electronic Media Broadcasting Courses	EMB 424 Digital Cinema Projects	\$15.00		\$15.00	0%	✓				Industry Level Media Equipment
608	Academic Affairs	COI	Course Fees	Electronic Media Broadcasting Courses	EMB 425 Multi-Camera Arts and Events Production	\$15.00		\$15.00	0%	✓				Industry Level Media Equipment
609	Academic Affairs	COI	Service Charge	Griffin Hall	Digitorium Set-up Fee	\$125.00		\$125.00	0%	✓	✓	✓	✓	Offset Infrastructure Costs
610	Academic Affairs	COI	Service Charge	Griffin Hall	Commercial - Digitorium GH 201 - Full Day	\$2,000.00		\$2,000.00	0%	✓			✓	Offset Infrastructure Costs
611	Academic Affairs	COI	Service Charge	Griffin Hall	Commercial - Digitorium GH 201 - Half Day	\$1,250.00		\$1,250.00	0%	✓			✓	Offset Infrastructure Costs
612	Academic Affairs	COI	Service Charge	Griffin Hall	Commercial - Informatics Commons GH 200 - Full Day	\$1,000.00		\$1,000.00	0%	✓			✓	Offset Infrastructure Costs
613	Academic Affairs	COI	Service Charge	Griffin Hall	Commercial - Informatics Commons GH 200 - Half Day	\$600.00		\$600.00	0%	✓			✓	Offset Infrastructure Costs
614	Academic Affairs	COI	Service Charge	Griffin Hall	Commercial - Opera Boxes (each) - Full Day	\$100.00		\$100.00	0%	✓			✓	Offset Infrastructure Costs
615	Academic Affairs	COI	Service Charge	Griffin Hall	Commercial - Opera Boxes (each) - Half Day	\$50.00		\$50.00	0%	✓			✓	Offset Infrastructure Costs
616	Academic Affairs	COI	Service Charge	Griffin Hall	Flat Fee - Commercial - Conference Room GH 470 or GH 570	\$130.00		\$130.00	0%	✓	✓	✓	✓	Maintenance & Support
617	Academic Affairs	COI	Service Charge	Griffin Hall	Flat Fee - Commercial - Seminar Room GH 312, GH 316 or GH 318	\$130.00		\$130.00	0%	✓	✓	✓	✓	Maintenance & Support
618	Academic Affairs	COI	Service Charge	Griffin Hall	Flat Fee - Commercial - Classrooms	\$130.00		\$130.00	0%	✓	✓	✓	✓	Maintenance & Support
619	Academic Affairs	COI	Service Charge	Griffin Hall	Flat Fee - Commercial - Computer Labs	\$130.00		\$130.00	0%	✓	✓	✓	✓	Maintenance & Support
620	Academic Affairs	COI	Service Charge	Griffin Hall	Flat Fee - Commercial - Specialized Labs	\$150.00		\$150.00	0%	✓	✓	✓	✓	Maintenance & Support
621	Academic Affairs	COI	Service Charge	Griffin Hall	Non-Profit Groups/Regional Stewardship -	\$1,000.00		\$1,000.00	0%	✓			✓	Offset Infrastructure Costs
622	Academic Affairs	COI	Service Charge	Griffin Hall	Non-Profit Groups/Regional Stewardship -	\$625.00		\$625.00	0%	✓			✓	Offset Infrastructure Costs

NORTHERN KENTUCKY UNIVERSITY
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623	Academic Affairs	COI	Service Charge	Griffin Hall	Non-Profit Groups/Regional Stewardship -	\$450.00		\$450.00	0%				✓	Offset Infrastructure Costs
624	Academic Affairs	COI	Service Charge	Griffin Hall	Non-Profit Groups/Regional Stewardship -	\$350.00		\$350.00	0%				✓	Offset Infrastructure Costs
625	Academic Affairs	COI	Service Charge	Griffin Hall	Non-Profit Groups/Regional Stewardship -	\$50.00		\$50.00	0%				✓	Offset Infrastructure Costs
626	Academic Affairs	COI	Service Charge	Griffin Hall	Non-Profit Groups/Regional Stewardship -	\$25.00		\$25.00	0%				✓	Offset Infrastructure Costs
627	Academic Affairs	COI	Service Charge	Griffin Hall	University Rate - Digiitorium GH 201 - Full	\$650.00		\$650.00	0%			✓		Offset Infrastructure Costs
628	Academic Affairs	COI	Service Charge	Griffin Hall	University Rate - Digiitorium GH 201 - Half	\$475.00		\$475.00	0%			✓		Offset Infrastructure Costs
629	Academic Affairs	COI	Service Charge	Griffin Hall	University Rate - Informatics Commons GH	\$225.00		\$225.00	0%			✓		Offset Infrastructure Costs
630	Academic Affairs	COI	Service Charge	Griffin Hall	University Rate - Informatics Commons GH	\$175.00		\$175.00	0%			✓		Offset Infrastructure Costs
631	Academic Affairs	COI	Service Charge	Griffin Hall	University Rate - Opera Boxes (each) - Full Day	\$50.00		\$50.00	0%			✓		Offset Infrastructure Costs
632	Academic Affairs	COI	Service Charge	Griffin Hall	University Rate - Opera Boxes (each) - Half	\$25.00		\$25.00	0%			✓		Offset Infrastructure Costs
633	Academic Affairs	COI	Service Charge	Griffin Hall	Flat Fee - Non-Profit/University - Conference	\$85.00		\$85.00	0%	✓	✓	✓	✓	Maintenance & Support
634	Academic Affairs	COI	Service Charge	Griffin Hall	Flat Fee - Non-Profit/University - Seminar	\$85.00		\$85.00	0%	✓	✓	✓	✓	Maintenance & Support
635	Academic Affairs	COI	Service Charge	Griffin Hall	Flat Fee - Non-Profit/University - Classrooms	\$85.00		\$85.00	0%	✓	✓	✓	✓	Maintenance & Support
636	Academic Affairs	COI	Service Charge	Griffin Hall	Flat Fee - Non-Profit/University - Computer	\$85.00		\$85.00	0%	✓	✓	✓	✓	Maintenance & Support
637	Academic Affairs	COI	Service Charge	Griffin Hall	Flat Fee - Non-Profit/University - Specialized	\$100.00		\$100.00	0%	✓	✓	✓	✓	Maintenance & Support
638	Academic Affairs	COI	Service Charge	Griffin Hall	Student Rates - Digiitorium GH 201 - Full Day	\$275.00		\$275.00	0%	✓				Offset Infrastructure Costs
639	Academic Affairs	COI	Service Charge	Griffin Hall	Student Rates - Digiitorium GH 201 - Half Day	\$225.00		\$225.00	0%	✓				Offset Infrastructure Costs
640	Academic Affairs	COI	Service Charge	Griffin Hall	Student Rates - Informatics Commons GH	\$125.00		\$125.00	0%	✓				Offset Infrastructure Costs
641	Academic Affairs	COI	Service Charge	Griffin Hall	Student Rates - Informatics Commons GH	\$75.00		\$75.00	0%	✓				Offset Infrastructure Costs
642	Academic Affairs	COI	Service Charge	Griffin Hall	Student Rates - Opera Boxes (each) - Full Day	\$30.00		\$30.00	0%	✓				Offset Infrastructure Costs
643	Academic Affairs	COI	Service Charge	Griffin Hall	Student Rates - Opera Boxes (each) - Half Day	\$15.00		\$15.00	0%	✓				Offset Infrastructure Costs
644	Academic Affairs	COI	Service Charge	Griffin Hall	Flat Fee - Student - Conference Room GH 470 or GH 570	\$45.00		\$45.00	0%	✓	✓	✓	✓	Maintenance & Support
645	Academic Affairs	COI	Service Charge	Griffin Hall	Flat Fee - Student - Seminar Room GH 312, GH 316 or GH 318	\$45.00		\$45.00	0%	✓	✓	✓	✓	Maintenance & Support
646	Academic Affairs	COI	Service Charge	Griffin Hall	Flat Fee - Student - Classrooms	\$45.00		\$45.00	0%	✓	✓	✓	✓	Maintenance & Support
647	Academic Affairs	COI	Service Charge	Griffin Hall	Flat Fee - Student - Computer Labs	\$45.00		\$45.00	0%	✓	✓	✓	✓	Maintenance & Support
648	Academic Affairs	COI	Service Charge	Griffin Hall	Flat Fee - Student - Specialized Labs	\$45.00		\$45.00	0%	✓	✓	✓	✓	Maintenance & Support
649	Academic Affairs	COI	Service Charge	Griffin Hall	Griffin Hall Cleaning and Damage Fees	Varies		Varies	0%	✓	✓	✓	✓	Repair Damaged Property
650	Academic Affairs	COI	Service Charge	Griffin Hall	Griffin Hall Technical Support Service Chg (per hr) (per technician)	\$45.00/hour		\$45.00/hour	0%	✓	✓	✓	✓	Personnel Costs for Digiitorium Staff
651	Academic Affairs	COI	Course Fees	Informatics Courses	INF 120 Elementary Programming	\$20.00		\$20.00	0%	✓				Industry Level Media Equipment
652	Academic Affairs	COI	Course Fees	Informatics Courses	INF 186 Media Web Coding	\$15.00		\$15.00	0%	✓				Overall Technology Support
653	Academic Affairs	COI	Course Fees	Informatics Courses	INF 286 Introduction to Web Development	\$20.00		\$20.00	0%	✓				Overall Technology Support
654	Academic Affairs	COI	Course Fees	Informatics Courses	INF 110 Introduction to Application	\$3/credit hour		\$3/credit hour	0%	✓				Overall Technology Support
655	Academic Affairs	COI	Course Fees	Informatics Courses	INF 282 Introduction to Databases	\$3/credit hour		\$3/credit hour	0%	✓				Overall Technology Support
656	Academic Affairs	COI	Service Charge	Informatics+	Professional Training Workshops	Varies		Varies	0%		✓		✓	Support & Facilitate R&D
657	Academic Affairs	COI	Service Charge	Informatics+	Registrations/Workshops/Events	Varies		Varies	0%		✓		✓	Support & Facilitate R&D
658	Academic Affairs	COI	Service Charge	Informatics+	Research and Development	Varies		Varies	0%		✓		✓	Support & Facilitate R&D
659	Academic Affairs	COI	Service Charge	Informatics+	Sponsorships	Varies		Varies	0%		✓		✓	Support & Facilitate R&D
660	Academic Affairs	COI	Course Fees	Journalism Courses	JOU 220 Newswriting	\$15.00		\$15.00	0%	✓				Access to Cameras & AV Equipment
661	Academic Affairs	COI	Course Fees	Journalism Courses	JOU 230 News Reporting and Writing	\$15.00		\$15.00	0%	✓				Access to Cameras & AV Equipment
662	Academic Affairs	COI	Course Fees	Journalism Courses	JOU 321 Digital Publishing	\$15.00		\$15.00	0%	✓				Access to Cameras & AV Equipment
663	Academic Affairs	COI	Course Fees	Journalism Courses	JOU 325 Photojournalism	\$15.00		\$15.00	0%	✓				Access to Cameras & AV Equipment
664	Academic Affairs	COI	Course Fees	Journalism Courses	JOU 331 Specialty Reporting	\$15.00		\$15.00	0%	✓				Access to Cameras & AV Equipment
665	Academic Affairs	COI	Course Fees	Journalism Courses	JOU 340 Feature Writing	\$15.00		\$15.00	0%	✓				Access to Cameras & AV Equipment
666	Academic Affairs	COI	Course Fees	Journalism Courses	JOU 346 Copy Editing and Design	\$15.00		\$15.00	0%	✓				Access to Cameras & AV Equipment
667	Academic Affairs	COI	Course Fees	Journalism Courses	JOU 380 News Media Workshop	\$15.00		\$15.00	0%	✓				Access to Cameras & AV Equipment
668	Academic Affairs	COI	Course Fees	Journalism Courses	JOU 382 Data Journalism	\$15.00		\$15.00	0%	✓				Access to Cameras & AV Equipment
669	Academic Affairs	COI	Course Fees	Journalism Courses	JOU 394 Special Topics in Journalism	\$15.00		\$15.00	0%	✓				Access to Cameras & AV Equipment
670	Academic Affairs	COI	Course Fees	Journalism Courses	JOU 450 Media Skills	\$15.00		\$15.00	0%	✓				Access to Cameras & AV Equipment
671	Academic Affairs	COI	Course Fees	Journalism Courses	JOU 480 Advanced News Media Workshop	\$15.00		\$15.00	0%	✓				Access to Cameras & AV Equipment
672	Academic Affairs	COI	Service Charge	NorseMedia	NorseMedia Production	Varies		Varies	0%	✓	✓	✓	✓	Production Equipment
673	Academic Affairs	COI	Service Charge	Replacement of AV Equipment	Replacement of Audio/Video Production	Varies		Varies	0%	✓				AV Equipment
674	Academic Affairs	COL	Service Charge	Chase College of Law	Acceptance Fee (applied toward tuition; non- refundable)	\$150.00		\$150.00	0%	✓				Acceptance Fee
675	Academic Affairs	COL	Service Charge	Chase College of Law	Application Fee (non-refundable)	\$40.00		\$40.00	0%	✓				Non-refundable Application Fee
676	Academic Affairs	COL	Service Charge	Chase College of Law	Graduation Fee	\$50.00		\$50.00	0%	✓				Graduation Fee
677	Academic Affairs	COL	Service Charge	Chase College of Law	Registration Fee (applied toward tuition; non- refundable)	\$300.00		\$300.00	0%	✓				Registration Fee
678	Academic Affairs	COL	Service Charge	Chase College of Law	Reissuance of Diploma Fee	\$10.00		\$10.00	0%	✓				Reissuance of Diploma

NORTHERN KENTUCKY UNIVERSITY
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679	Academic Affairs	COL	Program Fee	Chase Law Professional Organization Fee	Chase Law Professional Organization Fee (per student - per semester)	\$35.00		\$35.00	0%	✓				Professional Organization Fee
680	Academic Affairs	COL	Service Charge	Chase Professional Development Event Fees	Chase Professional Development Event Fees	Varies		Varies	0%	✓	✓	✓	✓	Professional Development
681	Academic Affairs	COL	Program Fee	Chase Professional Development Fees	Chase Professional Development Fees (Spring \$187.50/Fall \$187.50)	\$375.00		\$375.00	0%	✓				Professional Development
682	Academic Affairs	COL	Service Charge	Northern Kentucky Law Review	Per Volume	\$35.00		\$35.00	0%	✓	✓	✓	✓	Nky Law Review per Volume
683	Academic Affairs	COL	Course Fees	Northern Kentucky Law Review	Per Issue	\$10.00		\$10.00	0%	✓	✓	✓	✓	Nky Law Review per Issue
684	Academic Affairs	COL	Course Fees	Symposium & CLE	Symposium & CLE (Continuing Legal	\$50-\$500		\$50-\$500	0%	✓	✓	✓	✓	Continuing Legal Education
685	Academic Affairs	EDM	Service Charge	Application Fee	Undergraduate	\$40.00		\$40.00	0%	✓				Standard Processing Fee
686	Academic Affairs	EDM	Service Charge	Application Fee	Graduate	\$40.00		\$40.00	0%	✓				Standard Processing Fee
687	Academic Affairs	EDM	Service Charge	Application Fee	Doctoral Program	\$55.00		\$55.00	0%	✓				Standard Processing Fee
688	Academic Affairs	EDM	Service Charge	Orientation Fee	Northern Exposure Student Fee	\$100.00		\$100.00	0%	✓				Gives Framework for Student Success
689	Academic Affairs	EDM	Service Charge	Orientation Fee	Northern Exposure Guest Fee	\$50.00		\$50.00	0%	✓				Gives Framework for Student Success
690	Academic Affairs	EDM	Service Charge	Orientation Fee	Student	\$100.00		\$100.00	0%	✓				Orientation Fee
691	Academic Affairs	EDM	Service Charge	Orientation Fee	Guest (parent, spouse)	\$50.00		\$50.00	0%	✓				Orientation Fee
692	Academic Affairs	EDM	Service Charge	Orientation Fee	Orientation Program Request Change Fee	\$25.00		\$25.00	0%	✓				Orientation Fee
693	Academic Affairs	EDM	Service Charge	Orientation Fee	Family/Parent Weekend Fee	\$0 - \$25		\$0 - \$25	0%	✓				Orientation Fee
694	Academic Affairs	EDM	Service Charge	Registration / Orientation	Diploma Re-print Fee	\$25.00		\$25.00	0%	✓			✓	Production & Mailing of Degrees
695	Academic Affairs	EDM	Service Charge	Registration Fee	Late Registration Fee	\$25.00		\$25.00	0%	✓				Enter Class after "Add" Period
696	Academic Affairs	EDM	Service Charge	Registration Fee	Official Transcript Fee	\$10.00		\$10.00	0%	✓	✓			Official Credentials & Degrees Earned
697	Academic Affairs	EDM	Service Charge	Registration Fee	Enrollment Confirmation Fee	\$75.00		\$75.00	0%	✓				Secures Spot in New Student Class
698	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Non-Profit Fee - Conference	\$130.00		\$130.00	0%				✓	Covers Salary of Event Coordinator
699	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Non-Profit Fee - The Forum -	\$1,000.00		\$1,000.00	0%				✓	Covers Salary of Event Coordinator
700	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Non-Profit Fee - The Forum -	\$600.00		\$600.00	0%				✓	Covers Salary of Event Coordinator
701	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Non-Profit Fee - Prefunction	\$400.00		\$400.00	0%				✓	Covers Salary of Event Coordinator
702	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Non-Profit Fee - Atrium - Full	\$800.00		\$800.00	0%				✓	Covers Salary of Event Coordinator
703	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Non-Profit Fee - Atrium - Half	\$400.00		\$400.00	0%				✓	Covers Salary of Event Coordinator
704	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Non-Profit Fee - Mainstreet /	\$130.00		\$130.00	0%				✓	Covers Salary of Event Coordinator
705	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Non-Profit Fee - HE 102/104 -	\$1,500.00		\$1,500.00	0%				✓	Covers Salary of Event Coordinator
706	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Non-Profit Fee - HE 102/104 -	\$750.00		\$750.00	0%				✓	Covers Salary of Event Coordinator
707	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Non-Profit Fee - HE 102 - Full	\$750.00		\$750.00	0%				✓	Covers Salary of Event Coordinator
708	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Non-Profit Fee - HE 102 - Half	\$375.00		\$375.00	0%				✓	Covers Salary of Event Coordinator
709	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Non-Profit Fee - HE 104 - Full	\$750.00		\$750.00	0%				✓	Covers Salary of Event Coordinator
710	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Non-Profit Fee - HE 104 - Half	\$375.00		\$375.00	0%				✓	Covers Salary of Event Coordinator
711	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Non-Profit Fee - HE 221	\$150.00/hour		\$150.00/hour	0%				✓	Covers Salary of Event Coordinator
712	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Non-Profit Fee - Innovation	\$180.00/hour		\$180.00/hour	0%				✓	Covers Salary of Event Coordinator
713	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Non-Profit Fee - Innovation	varies		varies	0%				✓	Lab Materials
714	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Non-Profit Fee -	varies		varies	0%				✓	Significant Cleaning or Damage
715	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Non-Profit Fee - IT Technical	\$120.00/hour/tech		\$120.00/hour/te	0%				✓	Cost of IT Tech for Events
716	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Non-Profit Fee - Specialized	\$150.00		\$150.00	0%				✓	Room Rental
717	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Non-Profit Fee - Set Up Fee	\$125.00		\$125.00	0%				✓	Setup Room for Special Events
718	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Non-Profit Fee - Kinesiology	\$120.00/hr/person		\$120.00/hr/pers	0%				✓	Tech Expertise Available for Events
719	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Non-Profit Fee - Kinesiology	\$150.00/hr/person		\$150.00/hr/pers	0%				✓	Educators Available for Events
720	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - University Groups Fee -	\$85.00		\$85.00	0%				✓	Covers Salary of Event Coordinator
721	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - University Groups Fee - The	\$500.00		\$500.00	0%				✓	Covers Salary of Event Coordinator
722	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - University Groups Fee - The	\$350.00		\$350.00	0%				✓	Covers Salary of Event Coordinator
723	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - University Groups Fee -	\$250.00		\$250.00	0%				✓	Covers Salary of Event Coordinator
724	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - University Groups Fee -	\$400.00		\$400.00	0%				✓	Covers Salary of Event Coordinator
725	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - University Groups Fee -	\$200.00		\$200.00	0%				✓	Covers Salary of Event Coordinator
726	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - University Groups Fee -	\$85.00		\$85.00	0%				✓	Covers Salary of Event Coordinator
727	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - University Groups Fee - HE	\$750.00		\$750.00	0%				✓	Covers Salary of Event Coordinator
728	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - University Groups Fee - HE	\$325.00		\$325.00	0%				✓	Covers Salary of Event Coordinator
729	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - University Groups Fee - HE	\$375.00		\$375.00	0%				✓	Covers Salary of Event Coordinator
730	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - University Groups Fee - HE	\$190.00		\$190.00	0%				✓	Covers Salary of Event Coordinator
731	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - University Groups Fee - HE	\$375.00		\$375.00	0%				✓	Covers Salary of Event Coordinator
732	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - University Groups Fee - HE	\$190.00		\$190.00	0%				✓	Covers Salary of Event Coordinator
733	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - University Groups Fee - HE	\$75.00/hour		\$75.00/hour	0%				✓	Covers Salary of Event Coordinator
734	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - University Groups Fee -	\$90.00/hour		\$90.00/hour	0%				✓	Covers Salary of Event Coordinator
735	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - University Groups Fee -	varies		varies	0%				✓	Innovation Lab Materials
736	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - University Groups Fee -	varies		varies	0%				✓	Significant Cleaning or Damage
737	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - University Groups Fee - IT	\$120.00/hour/tech		\$120.00/hour/te	0%				✓	Cost of IT Tech for Events
738	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - University Groups Fee -	\$100.00		\$100.00	0%			✓		Room Rental
739	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - University Groups Fee - Set	\$125.00		\$125.00	0%			✓		Setup Room for Special Events

NORTHERN KENTUCKY UNIVERSITY
Schedule of Fees/Service Charges

#	Division	College / Dept	Type	Title	Description	Approved Rates 2021-2022	\$ Inc / \$ Dec	Proposed Rates 2022-2023	Percent Change	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	Comments
740	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - University Groups Fee -	\$120.00/hr/person		\$120.00/hr/pers	0%			✓		Tech Expertise Available for Events
741	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - University Groups Fee -	\$150.00/hr/person		\$150.00/hr/pers	0%			✓		Educators Available for Events
742	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Student Groups Fee -	\$45.00		\$45.00	0%	✓				Covers Salary of Event Coordinator
743	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Student Groups Fee - The	\$125.00		\$125.00	0%	✓				Covers Salary of Event Coordinator
744	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Student Groups Fee - The	\$90.00		\$90.00	0%	✓				Covers Salary of Event Coordinator
745	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Student Groups Fee -	\$60.00		\$60.00	0%	✓				Covers Salary of Event Coordinator
746	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Student Groups Fee - Atrium -	\$110.00		\$110.00	0%	✓				Covers Salary of Event Coordinator
747	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Student Groups Fee - Atrium -	\$55.00		\$55.00	0%	✓				Covers Salary of Event Coordinator
748	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Student Groups Fee -	\$45.00		\$45.00	0%	✓				Covers Salary of Event Coordinator
749	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Student Groups Fee - HE	\$200.00		\$200.00	0%	✓				Covers Salary of Event Coordinator
750	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Student Groups Fee - HE	\$90.00		\$90.00	0%	✓				Covers Salary of Event Coordinator
751	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Student Groups Fee - HE 102	\$100.00		\$100.00	0%	✓				Covers Salary of Event Coordinator
752	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Student Groups Fee - HE 102	\$50.00		\$50.00	0%	✓				Covers Salary of Event Coordinator
753	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Student Groups Fee - HE 104	\$100.00		\$100.00	0%	✓				Covers Salary of Event Coordinator
754	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Student Groups Fee - HE 104	\$50.00		\$50.00	0%	✓				Covers Salary of Event Coordinator
755	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Student Groups Fee - HE 221	\$20.00/hour		\$20.00/hour	0%	✓				Covers Salary of Event Coordinator
756	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Student Groups Fee - Innovation Lab (Makerspace)	\$25.00/hour		\$25.00/hour	0%	✓				Covers Salary of Event Coordinator
757	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Student Groups Fee - Innovation Lab materials	varies		varies	0%	✓				Innovation Lab Materials
758	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Student Groups Fee - Cleaning/Damage Fee	varies		varies	0%	✓				Significant Cleaning or Damage
759	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Student Groups Fee - IT Technical Support (per hour/per tech)	\$120.00/hour/tech		\$120.00/hour/te ch	0%	✓				Cost of IT Tech for Events
760	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Student Groups Fee - Specialized Lab	\$45-\$85		\$45-\$85	0%	✓				Room Rental
761	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Student Groups Fee - Set Up Fee	\$125.00		\$125 per setup	0%	✓				Setup Room for Special Events
762	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Student Groups Fee - Kinesiology Studio Tech Fee	\$120.00/hr/person		\$120.00/hr/pers on	0%	✓				Tech Expertise Available for Events
763	Academic Affairs	HIC	Service Charge	Health Innovation Center	Event Rental - Student Groups Fee - Kinesiology Studio Educator Fee	\$150.00/hr/person		\$150.00/hr/pers on	0%	✓				Educators Available for Events
764	Academic Affairs	IHI	Service Charge	NKU Collaborative for Economic Engagement Room Rental Fees	Standard Pricing (Front Room or Garage Conference Room)	\$0.00	\$25 1st hr, \$15 ea addtl hr.	\$25 1st hr, \$15 ea addtl hr.	100%				✓	Maintenance & Cleaning Cost for renting space.
765	Academic Affairs	IHI	Service Charge	NKU Collaborative for Economic Engagement Room Rental Fees	Standard Pricing (Front Room or Garage Conference Room)	\$0.00	\$60 1/2 day (up to 4 hrs)	\$60 1/2 day (up to 4 hrs)	100%				✓	Maintenance & Cleaning Cost for renting space.
766	Academic Affairs	IHI	Service Charge	NKU Collaborative for Economic Engagement Room Rental Fees	Standard Pricing (Front Room or Garage Conference Room)	\$0.00	\$120 full day (up to 8 hrs)	\$120 full day (up to 8 hrs)	100%				✓	Maintenance & Cleaning Cost for renting space.
767	Academic Affairs	IHI	Service Charge	NKU Collaborative for Economic Engagement Room Rental Fees	Standard Pricing (Front Room or Garage Conference Room)	\$0.00	\$15 1st hr, \$10 ea	\$15 1st hr, \$10 ea	100%				✓	Maintenance & Cleaning Cost for renting space.
768	Academic Affairs	IHI	Service Charge	NKU Collaborative for Economic Engagement Room Rental Fees	Standard Pricing (Front Room or Garage Conference Room) - Non Profit	\$0.00	\$45 1/2 day (up to 4 hrs)	\$45 1/2 day (up to 4 hrs)	100%				✓	Maintenance & Cleaning Cost for renting space.
769	Academic Affairs	IHI	Service Charge	NKU Collaborative for Economic Engagement Room Rental Fees	Standard Pricing (Front Room or Garage Conference Room) - Non Profit	\$0.00	\$90 full day (up to 8 hrs)	\$90 full day (up to 8 hrs)	100%				✓	Maintenance & Cleaning Cost for renting space.
770	Academic Affairs	IHI	Service Charge	NKU Collaborative for Economic Engagement Room Rental Fees	Front Room or Garage Conference Room (Mon-Fri outside of 8am-5pm)	\$0.00	\$30 1st hr, \$20 ea addtl hr.	\$30 1st hr, \$20 ea addtl hr.	100%				✓	Maintenance & Cleaning Cost for renting space.
771	Academic Affairs	IHI	Service Charge	NKU Collaborative for Economic Engagement Room Rental Fees	Front Room or Garage Conference Room (Mon-Fri outside of 8am-5pm)	\$0.00	\$80 1/2 day (up to 4 hrs)	\$80 1/2 day (up to 4 hrs)	100%				✓	Maintenance & Cleaning Cost for renting space.
772	Academic Affairs	IHI	Service Charge	NKU Collaborative for Economic Engagement Room Rental Fees	Front Room or Garage Conference Room	\$0.00	\$160 full day (up to 8 hrs)	\$160 full day (up to 8 hrs)	100%				✓	Maintenance & Cleaning Cost for renting space.
773	Academic Affairs	IHI	Service Charge	NKU Collaborative for Economic Engagement Room Rental Fees	Front Room or Garage Conference Room	\$0.00	\$25 1st hr, \$15 ea	\$25 1st hr, \$15 ea	100%				✓	Maintenance & Cleaning Cost for renting space.
774	Academic Affairs	IHI	Service Charge	NKU Collaborative for Economic Engagement Room Rental Fees	Front Room or Garage Conference Room	\$0.00	\$70 1/2 day (up to 8 hrs)	\$70 1/2 day (up to 8 hrs)	100%				✓	Maintenance & Cleaning Cost for renting space.
775	Academic Affairs	IHI	Service Charge	NKU Collaborative for Economic Engagement Room Rental Fees	Front Room or Garage Conference Room	\$0.00	\$140 full day (up to 8 hrs)	\$140 full day (up to 8 hrs)	100%				✓	Maintenance & Cleaning Cost for renting space.
776	Academic Affairs	IHI	Service Charge	NKU Collaborative for Economic Engagement Room Rental Fees	All Communal Space	\$0.00	\$100 1/2 day (up to 4 hrs)	\$100 1/2 day (up to 4 hrs)	100%				✓	Maintenance & Cleaning Cost for renting space.
777	Academic Affairs	IHI	Service Charge	NKU Collaborative for Economic Engagement Room Rental Fees	All Communal Space	\$0.00	\$200 full day (up to 8 hrs)	\$200 full day (up to 8 hrs)	100%				✓	Maintenance & Cleaning Cost for renting space.
778	Academic Affairs	IHI	Service Charge	NKU Collaborative for Economic Engagement Room Rental Fees	All Communal Space - Non Profit	\$0.00	\$75 1/2 day (up to 8 hrs)	\$75 1/2 day (up to 8 hrs)	100%				✓	Maintenance & Cleaning Cost for renting space.
779	Academic Affairs	IHI	Service Charge	NKU Collaborative for Economic Engagement Room Rental Fees	All Communal Space - Non Profit	\$0.00	\$150 full day (up to 8 hrs)	\$150 full day (up to 8 hrs)	100%				✓	Maintenance & Cleaning Cost for renting space.
780	Academic Affairs	INT'L	Course Fees	American English Language Program Tuition (AELP)	Fulltime Intensive	\$4,245.00		\$4,245.00	0%	✓				Covers Salaries of Teaching Faculty
781	Academic Affairs	INT'L	Course Fees	American English Language Program Tuition (AELP)	Semi-Intensive	\$2,655.00		\$2,655.00	0%	✓				Covers Salaries of Teaching Faculty
782	Academic Affairs	INT'L	Course Fees	American English Language Program Tuition (AELP)	Eight-week Summer Intensive	\$2,122.00		\$2,122.00	0%	✓				Teaching Faculty Stipend
783	Academic Affairs	INT'L	Course Fees	American English Language Program Tuition (AELP)	Summer Session Semi-Intensive	\$1,327.00		\$1,327.00	0%	✓				Teaching Faculty Stipend
784	Academic Affairs	INT'L	Course Fees	Consortium for Overseas Student Teaching	Consortium for Overseas Student Teaching (Cost)	\$1,155.00		\$1,155.00	0%	✓				Registration for COST Program
785	Academic Affairs	INT'L	Course Fees	International Programs	Education Abroad Program Fee	Varies		Varies	0%	✓				Per diem Paid to Teaching Faculty

NORTHERN KENTUCKY UNIVERSITY
Schedule of Fees/Service Charges

#	Division	College / Dept	Type	Title	Description	Approved Rates 2021-2022	\$ Inc / \$ Dec	Proposed Rates 2022-2023	Percent Change	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	Comments
786	Academic Affairs	INT'L	Course Fees	International Programs	Registration fee for OEA Events (Office Educa Abroad) (vendor chg)	Varies		Varies	0%				✓	Registration for Study Abroad Fair
787	Academic Affairs	INT'L	Course Fees	International Programs	International Partner University Programs	Varies		Varies	0%	✓				Fee NKU Pays to Univ Partner
788	Academic Affairs	INT'L	Course Fees	International Programs	International Student Service Fee	\$150.00		\$150.00	0%	✓				Student Orientation & Basic Needs
789	Academic Affairs	INT'L	Course Fees	International Programs	Study Away Programs	Varies		Varies	0%	✓			✓	Registration Processing Fee
790	Academic Affairs	INT'L	Course Fees	International Programs	Student Locker Rental Fee (per year)	\$30 and \$50		\$30 and \$50	0%	✓				Rec Ctr Locker during Summer Exchange Program
791	Academic Affairs	INT'L	Course Fees	International Programs	International Student Insurance (required)	Premium Charge		Premium Charge	0%	✓				Cover U.S. Student Health Expenses
792	Academic Affairs	Steely	Service Charge	Library Fees	Archives Research Fee (commercial use)	\$25 an hour		\$25 an hour	0%		✓		✓	Staff Expense for Extensive Research
793	Academic Affairs	Steely	Service Charge	Library Fees	Special Collection/Archives Publication Fee	\$100.00		\$100.00	0%	✓		✓	✓	Help Pay for Cost of the Archives
794	Academic Affairs	Steely	Service Charge	Library Fees	Archives Photocopying, per page	\$0.05		\$0.05	0%	✓		✓		Cover Library's Printing Charge
795	Academic Affairs	Steely	Service Charge	Library Fees	Black & White Printing Fee, per page - formerly CD-Rom Printing Fee, per page	\$0.10		\$0.10	0%	✓				Allows Black & White Printing
796	Academic Affairs	Steely	Service Charge	Library Fees	Inter-Library Loan, per photocopy page	\$0.10 Plus Service Assessed		\$0.10 Plus Service Assessed	0%				✓	Borrowing Charge to Other Libraries
797	Academic Affairs	Steely	Service Charge	Library Fees	Color Printer Fee (Steely Library) (per page)	\$0.50		\$0.50	0%	✓				Allows Color Printing
798	Academic Affairs	Steely	Service Charge	Library Fees	Laminating Fee, per foot	\$1.50		\$1.50	0%	✓		✓		Service Contract & Supplies
799	Academic Affairs	Steely	Service Charge	Library Fees	Late Reserve Charge Per hour, per item (Up to \$25.00 Maximum.)	\$0.25		\$0.25	0%	✓				Ensure Reserves Returned on Time
800	Academic Affairs	Steely	Service Charge	Library Fees	Lost Reserve Item Fee	Mkt Replacement Value		Mkt Replacement Value	0%	✓	✓	✓	✓	Replace Items
801	Academic Affairs	Steely	Service Charge	Library Fees	Lost Item Fee	Mkt Replacement Value		Mkt Replacement Value	0%	✓	✓			Hold Placed on Student Account until Replacement Cost is Paid
802	Academic Affairs	Steely	Service Charge	Library Fees	Processing Fee for a Replacement Item	\$10.00		\$10.00	0%	✓				Purchase of Replacement Materials
803	Academic Affairs	Steely	Service Charge	Library Fees	Audiovisual Duplication, per physical piece	\$10.00		\$10.00	0%	✓				Charges to Duplicate AV Materials
804	Academic Affairs	Steely	Service Charge	Library Fees	Image Scanning (per scan)	\$2 - \$10	\$0.00	\$10.00	0%	✓	✓		✓	Recover Staff & Equipment Costs
805	Academic Affairs	Steely	Service Charge	Library Fees	CD/DVD Duplication	\$2 - \$7	\$2.00	\$5.00	-29%	✓	✓		✓	Charges to Duplicate AV Materials
806	Academic Affairs	Steely	Service Charge	Library Fees	Shipping and Handling of Library Materials (per item)	\$5 - \$20		\$5 - \$20	0%	✓		✓	✓	Postage & Packaging Costs
807	Academic Affairs	VP GERO	Service Charge	Scripps	NKU Connect Event Management Services (Community Connections)	Varies (per registrant, % of total revenue, or minimum of \$200-\$300 per event)		Varies (per registrant, % of total revenue, or minimum of \$200-\$300 per event)	0%			✓		Variable Based on Event Specifics
808	Academic Affairs	VP GERO	Service Charge	Scripps	Community Connection Class Fee (Non-Credit) - Continuing Education Programs	Varies		Varies	0%				✓	Ed2Go - Variable Fee Structure
809	Academic Affairs	VP UAA	Service Charge	Adult Learners Programs and Services	Portfolio Credit	25% of existing tuition for credits applied		25% of existing tuition for credits applied	0%	✓				Demonstrates Learning Outcomes Met
810	Academic Affairs	VP UAA	Service Charge	Grant County	Classroom equipment & technology usage	\$45.00		\$45.00	0%				✓	Community Rents Classroom Space
811	Academic Affairs	VP UAA	Service Charge	Testing Services	CLEP/DSSST Testing	\$31.50		\$31.50	0%	✓	✓		✓	Credit by Exam Administration Fees
812	Academic Affairs	VP UAA	Service Charge	Testing Services	Credit by Examination (NKU Developed Exams)	Varies		Varies	0%	✓				NKU Faculty Created Credit by Exams
813	Academic Affairs	VP UAA	Service Charge	Testing Services	Processing Fee (Testing Services)	\$3.50		\$3.50	0%	✓				Third Party Fee
814	Academic Affairs	VP UAA	Service Charge	Testing Services	Proctor Testing Fee (\$31.50 for first 2 hours, \$15 per hour thereafter)	\$31.50		\$31.50	0%	✓	✓	✓		3rd Party's use NKU Testing Services for Proctoring
815	Academic Affairs	VP UAA	Service Charge	Testing Services	On Campus ACT Testing	\$81.50		\$81.50	0%	✓	✓		✓	Immediate Entrance Test
816	Academic Affairs	VP UAA	Service Charge	Testing Services	University Placement Test (Test out of Developmental classes in, English, Math, or Reading)	\$13.50		\$13.50	0%	✓	✓		✓	Test into Higher Course Level
817	Admin & Finance	A&F	Service Charge	Meal Plan Rates Per Semester	Unlimited plus \$100 Flex	\$2,210.00	\$75.00	\$2,285.00	3%	✓				Meal Plan Rates
818	Admin & Finance	A&F	Service Charge	Meal Plan Rates Per Semester	225 Block plus \$200 Flex	\$1,980.00	\$75.00	\$2,055.00	4%	✓				Meal Plan Rates
819	Admin & Finance	A&F	Service Charge	Meal Plan Rates Per Semester	8 Meals plus \$500 Flex	\$2,240.00	\$75.00	\$2,315.00	3%	✓				Meal Plan Rates
820	Admin & Finance	A&F	Service Charge	Meal Plan Rates Per Semester	5 Meals plus \$700 Flex	\$2,160.00	\$75.00	\$2,235.00	3%	✓				Meal Plan Rates
821	Admin & Finance	A&F	Service Charge	Meal Plan Rates Per Semester	15 Meals No Frills	\$1,650.00	\$50.00	\$1,700.00	3%	✓				Meal Plan Rates
822	Admin & Finance	A&F	Service Charge	Meal Plan Rates Per Semester	\$50 Mandatory Commuter Meal Plan	\$50.00		\$50.00	0%	✓				Meal Plan Rates
823	Admin & Finance	A&F	Service Charge	All Card ID System	Replacement Fee	\$10.00		\$10.00	0%	✓	✓			Replacement Fee
824	Admin & Finance	A&F	Service Charge	All Card ID System	Special Group ID Cards (charged to Orientation unit by All Card unit) (per card)	\$1.25 - \$5		\$1.25 - \$5	0%			✓		NKU ID for Student Leaders during Northern Exposure
825	Admin & Finance	A&F	Service Charge	Event Buy-Out of Parking Lots	Event Buy-Out of Parking Lots: 0 - 50 Vehicles	\$200.00		\$200.00	0%				✓	Event Buy-Out Fee

**NORTHERN KENTUCKY UNIVERSITY
Schedule of Fees/Service Charges**

#	Division	College / Dept	Type	Title	Description	Approved Rates 2021-2022	\$ Inc / \$ Dec	Proposed Rates 2022-2023	Percent Change	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	Comments
826	Admin & Finance	A&F	Service Charge	Event Buy-Out of Parking Lots	Event Buy-Out of Parking Lots: 51 - 100 Vehicles	\$315.00		\$315.00	0%				✓	Event Buy-Out Fee
827	Admin & Finance	A&F	Service Charge	Event Buy-Out of Parking Lots	Event Buy-Out of Parking Lots: 101 - 200 Vehicles	\$405.00		\$405.00	0%				✓	Event Buy-Out Fee
828	Admin & Finance	A&F	Service Charge	Event Buy-Out of Parking Lots	Event Buy-Out of Parking Lots: 201 - 250 Vehicles	\$535.00		\$535.00	0%				✓	Event Buy-Out Fee
829	Admin & Finance	A&F	Service Charge	Event Buy-Out of Parking Lots	Event Buy-Out of Parking Lots: 251 - 300 Vehicles	\$630.00		\$630.00	0%				✓	Event Buy-Out Fee
830	Admin & Finance	A&F	Service Charge	Event Buy-Out of Parking Lots	Event Buy-Out of Parking Lots: 301 - 350 Vehicles	\$725.00		\$725.00	0%				✓	Event Buy-Out Fee
831	Admin & Finance	A&F	Service Charge	Event Buy-Out of Parking Lots	Event Buy-Out of Parking Lots: Over 350 Vehicles	\$900.00		\$900.00	0%				✓	Event Buy-Out Fee
832	Admin & Finance	A&F	Service Charge	Facilities	O & M Carpenter Shop (chargebacks for campus signs)	Varies		Varies	0%	✓	✓	✓		Chargeback Internal Billing to Requestor
833	Admin & Finance	A&F	Service Charge	Facilities	Lost Key Fee (Non-Master)	\$10.00		\$10.00	0%	✓	✓	✓		Lost Key Fee
834	Admin & Finance	A&F	Service Charge	Facilities	Lost Key Fee (Master)	\$50.00		\$50.00	0%	✓	✓	✓		Lost Key Fee
835	Admin & Finance	A&F	Service Charge	Facilities	Lost Key Fee Tag	\$10.00		\$10.00	0%	✓	✓	✓		Lost Key Fee
836	Admin & Finance	A&F	Service Charge	Facilities	Lost Key Fee (Dorm Room) [includes new core and copies for all residents]	\$125.00		\$125.00	0%	✓				Lost Key Fee
837	Admin & Finance	A&F	Service Charge	Facilities	Lost Key Fee - Contractors	\$1,000.00		\$1,000.00	0%				✓	Lost Key Fee
838	Admin & Finance	A&F	Service Charge	Facilities	Lock Change Due to Lost Standard Key (per lock)	\$30.00		\$30.00	0%	✓	✓	✓		Lost Key Fee
839	Admin & Finance	A&F	Service Charge	Facilities	Lock Change Due to Lost Master Key (per lock)	\$100.00		\$100.00	0%	✓	✓	✓		Lost Key Fee
840	Admin & Finance	A&F	Service Charge	Finance Administration Fees	Bad Debt/Uncollectible Account Fee	25% of Debt		25% of Debt	0%	✓				Cost of Third Party Collection
841	Admin & Finance	A&F	Service Charge	Finance Administration Fees	Credit Card Payment Service Fee	2.5% of payment		2.5% of payment	0%	✓				Cost of Accepting Credit Card Pmnts
842	Admin & Finance	A&F	Service Charge	Finance Administration Fees	Monthly Maintenance Fee	1.25%	25%	1.50%	20%	✓				Indirectly Covers Cost of Service
843	Admin & Finance	A&F	Service Charge	Finance Administration Fees	Stop Payment/Rejected Transaction Fee	\$15.00		\$15.00	0%	✓				Indirectly Covers Cost of Service
844	Admin & Finance	A&F	Service Charge	Finance Administration Fees	Return Check Fee	\$30.00		\$30.00	0%	✓				Indirectly Covers Cost of Service
845	Admin & Finance	A&F	Service Charge	Finance Administration Fees	Payment Plan Fee	\$50.00	\$40.00	\$90.00	80%	✓				Indirectly Covers Cost of Service
846	Admin & Finance	A&F	Service Charge	Finance Administration Fees	Reinstatement Fee	\$100.00		\$100.00	0%	✓				Indirectly Covers Cost of Service
847	Admin & Finance	A&F	Service Charge	Information Technology Fees	Production Camera and Peripheral (per day)(requires operator, not included)	\$100.00	\$50.00	\$150.00	50%			✓	✓	Event Support
848	Admin & Finance	A&F	Service Charge	Information Technology Fees	Mobile Production Trailer (per day) (requires operator, not included)	\$350.00	\$100.00	\$450.00	29%				✓	Event Support
849	Admin & Finance	A&F	Service Charge	Information Technology Fees	Television/Production Studio (per hour)(requires operator, not included)	\$50.00	\$50.00	\$100.00	100%				✓	Event Support
850	Admin & Finance	A&F	Service Charge	Information Technology Fees	Microphone Stand w/Clip (per day)	\$5.00	\$15.00	\$20.00	300%				✓	Event Support
851	Admin & Finance	A&F	Service Charge	Information Technology Fees	Microphone Cable (per foot/ per day)	\$0.25	\$0.75	\$1.00	300%				✓	Event Support
852	Admin & Finance	A&F	Service Charge	Information Technology Fees	Portable LCD Data/Video Projector (per day)	\$80.00	\$20.00	\$100.00	25%				✓	Event Support
853	Admin & Finance	A&F	Service Charge	Information Technology Fees	Digital Video and Audio Editing (per hour/plus supplies)	\$30.00	\$15.00	\$45.00	50%				✓	Event Support
854	Admin & Finance	A&F	Service Charge	Information Technology Fees	Zoomtown Connections for PCI	Chargeback		Chargeback	0%			✓		Internal Chargeback
855	Admin & Finance	A&F	Service Charge	Information Technology Fees	Audio Mixer (per day) (requires operator, not included)	\$150.00		\$150.00	0%				✓	Event Support
856	Admin & Finance	A&F	Service Charge	Information Technology Fees	Audio Booth (per hour)(requires operator, not included)	\$50.00	\$25.00	\$75.00	50%				✓	Event Support
857	Admin & Finance	A&F	Service Charge	Information Technology Fees	2 Powered Speakers with stands (per day)	\$75.00	\$25.00	\$100.00	33%				✓	Event Support
858	Admin & Finance	A&F	Service Charge	Information Technology Fees	1 Powered Speaker with stand (per day)	\$20.00	\$30.00	\$50.00	150%				✓	Event Support
859	Admin & Finance	A&F	Service Charge	Information Technology Fees	Wireless Presentation Clicker (per day)	\$15.00		\$15.00	0%				✓	Event Support
860	Admin & Finance	A&F	Service Charge	Information Technology Fees	USB Webcam (per day)	\$20.00		\$20.00	0%				✓	Event Support
861	Admin & Finance	A&F	Service Charge	Information Technology Fees	USB Microphone (per day)	\$20.00		\$20.00	0%				✓	Event Support
862	Admin & Finance	A&F	Service Charge	Information Technology Fees	Live Video Streaming	Varies		Varies	0%				✓	Event Support
863	Admin & Finance	A&F	Service Charge	Information Technology Fees	Equipment Replacement/Break Fix	Varies		Varies	0%	✓	✓	✓	✓	Event Support
864	Admin & Finance	A&F	Service Charge	Information Technology Fees	IP Desktop Phones	Varies		Varies	0%		✓			Internal Chargeback
865	Admin & Finance	A&F	Service Charge	Information Technology Fees	DVD Authoring with Menus	\$5 per disc+ \$25 Service chg		\$5 per disc+ \$25 Service chg	0%				✓	Event Support
866	Admin & Finance	A&F	Service Charge	Information Technology Fees	Voice/Data Charges Related to IT Loaner Equipment	Any charges over monthly serv fee		Any charges over monthly serv fee	0%			✓		Internal Service Fee
867	Admin & Finance	A&F	Service Charge	Mail & Distribution Services	Mail & Distribution Service Charge for Bulk Mailings	Varies		Varies	0%			✓		Mail Related Fee
868	Admin & Finance	A&F	Service Charge	NKU Print, Copy, Fleet Copy and Design Center	Fleet Copy - Campus Services, per copy	\$0.05		\$0.05	0%			✓		Copy Related Fee

**NORTHERN KENTUCKY UNIVERSITY
Schedule of Fees/Service Charges**

#	Division	College / Dept	Type	Title	Description	Approved Rates 2021-2022	\$ Inc / \$ Dec	Proposed Rates 2022-2023	Percent Change	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	Comments
869	Admin & Finance	A&F	Service Charge	NKU Print, Copy, Fleet Copy and Design Center	Fleet Copy - Coin-Operated Machines, per copy	\$0.10		\$0.10	0%			✓		Copy Related Fee
870	Admin & Finance	A&F	Service Charge	NKU Print, Copy, Fleet Copy and Design Center	Fleet Copy - Color Copies	\$0.17		\$0.17	0%			✓		Copy Related Fee
871	Admin & Finance	A&F	Service Charge	NKU Print, Copy, Fleet Copy and Design Center	Copy Center - Impressions B&W	\$0.04		\$0.04	0%			✓		Copy Related Fee
872	Admin & Finance	A&F	Service Charge	NKU Print, Copy, Fleet Copy and Design Center	Digital Color Prints (8.5 x 11 page)	\$0.20		\$0.20	0%			✓		Copy Related Fee
873	Admin & Finance	A&F	Service Charge	NKU Print, Copy, Fleet Copy and Design Center	Copy Center - Linotronic Printing, per foot	\$4.10		\$4.10	0%			✓		Copy Related Fee
874	Admin & Finance	A&F	Service Charge	NKU Print, Copy, Fleet Copy and Design Center	Bindery Time Labor Charge (billed in 15 minute increments)	\$10.00		\$10.00	0%	✓	✓	✓		Copy Related Fee
875	Admin & Finance	A&F	Service Charge	NKU Print, Copy, Fleet Copy and Design Center	Other Services (fold/staple/tape/cut/trim/collate/number/drill)	Varies		Varies	0%	✓	✓	✓		Copy Related Fee
876	Admin & Finance	A&F	Service Charge	NKU Print, Copy, Fleet Copy and Design Center	Copy Center Impressions (chargeback)	Varies		Varies	0%			✓		Copy Related Fee
877	Admin & Finance	A&F	Service Charge	NKU Print, Copy, Fleet Copy and Design Center	Copy Center Bindery Charges (chargebacks for stapling/collating, etc)	Varies		Varies	0%			✓		Copy Related Fee
878	Admin & Finance	A&F	Service Charge	Parking & Transportation Fees	Temporary Permit Fee	\$1.50		\$1.50	0%				✓	Permit Fee
879	Admin & Finance	A&F	Service Charge	Parking & Transportation Fees	Filing Fee for a Denied Parking Appeal	\$2.50		\$2.50	0%	✓			✓	Citation Fee
880	Admin & Finance	A&F	Service Charge	Parking & Transportation Fees	Departmental On-Campus Parking Validations	\$5.00		\$5.00	0%			✓		Parking Fee
881	Admin & Finance	A&F	Service Charge	Parking & Transportation Fees	Athletic Events	\$6.00		\$6.00	0%				✓	Parking Fee
882	Admin & Finance	A&F	Service Charge	Parking & Transportation Fees	NKU Conference Parking (in-house)	\$8.00		\$8.00	0%				✓	Parking Fee
883	Admin & Finance	A&F	Service Charge	Parking & Transportation Fees	Citation Violation-Failure to Pay Garage Fee	\$10.00		\$10.00	0%	✓	✓		✓	Citation Fee
884	Admin & Finance	A&F	Service Charge	Parking & Transportation Fees	NKU Conference Parking (public)	\$11.00		\$11.00	0%				✓	Parking Fee
885	Admin & Finance	A&F	Service Charge	Parking & Transportation Fees	Late Citation Fee	\$15.00		\$15.00	0%	✓	✓		✓	Citation Fee
886	Admin & Finance	A&F	Service Charge	Parking & Transportation Fees	Vendor Permit (daily) (per semester)	\$16.00		\$16.00	0%				✓	Parking Fee
887	Admin & Finance	A&F	Service Charge	Parking & Transportation Fees	BB&T Arena Events (Non-Athletic)	\$20.00		\$20.00	0%	✓	✓	✓	✓	Parking Fee
888	Admin & Finance	A&F	Service Charge	Parking & Transportation Fees	Replacement Fee for Lost Permit	\$25.00		\$25.00	0%				✓	Permit Fee
889	Admin & Finance	A&F	Service Charge	Parking & Transportation Fees	Part-time Faculty per semester	\$37.00	\$1.00	\$38.00	3%		✓			Parking Fee
890	Admin & Finance	A&F	Service Charge	Parking & Transportation Fees	Returned Check Fee	\$45.00		\$45.00	0%	✓		✓	✓	Citation Fee
891	Admin & Finance	A&F	Service Charge	Parking & Transportation Fees	Frequent Visitor Parking Permit (Music Prep)	\$50.00		\$50.00	0%				✓	Parking Fee
892	Admin & Finance	A&F	Service Charge	Parking & Transportation Fees	Campus Recreation Center (CRC)	\$50.00		\$50.00	0%				✓	Parking Fee
893	Admin & Finance	A&F	Service Charge	Parking & Transportation Fees	Students Summer Only	\$63.00	\$1.00	\$64.00	2%	✓				Parking Fee
894	Admin & Finance	A&F	Service Charge	Parking & Transportation Fees	Parked in Fire Lane	\$60.00		\$60.00	0%	✓	✓		✓	Citation Fee
895	Admin & Finance	A&F	Service Charge	Parking & Transportation Fees	Citation Violation - Unauthorized Use of Permit	\$70.00		\$70.00	0%	✓	✓		✓	Citation Fee
896	Admin & Finance	A&F	Service Charge	Parking & Transportation Fees	Vendor Construction (per month)	\$90.00		\$90.00	0%			✓	✓	Parking Fee
897	Admin & Finance	A&F	Service Charge	Parking & Transportation Fees	Vehicle Immobilizer Fine	\$90.00		\$90.00	0%	✓	✓		✓	Citation Fee
898	Admin & Finance	A&F	Service Charge	Parking & Transportation Fees	Vendor Permit (monthly) (per semester)	\$95.00		\$95.00	0%				✓	Parking Fee
899	Admin & Finance	A&F	Service Charge	Parking & Transportation Fees	Parked in a Reserved Space	\$100.00		\$100.00	0%	✓	✓	✓	✓	Citation Fee
900	Admin & Finance	A&F	Service Charge	Parking & Transportation Fees	Stolen Permit	\$100.00		\$100.00	0%	✓	✓		✓	Citation Fee
901	Admin & Finance	A&F	Service Charge	Parking & Transportation Fees	Dual Admit Student	\$125.00		\$125.00	0%	✓	✓			Parking Fee
902	Admin & Finance	A&F	Service Charge	Parking & Transportation Fees	Full-time Student per semester	\$150.00	\$3.00	\$153.00	2%	✓				Parking Fee
903	Admin & Finance	A&F	Service Charge	Parking & Transportation Fees	Part Time Students per year	\$154.00	\$3.00	\$157.00	2%	✓				Parking Fee
904	Admin & Finance	A&F	Service Charge	Parking & Transportation Fees	Parking Violation-Handicapped, each violation	\$175.00		\$175.00	0%	✓	✓	✓	✓	Citation Fee
905	Admin & Finance	A&F	Service Charge	Parking & Transportation Fees	Part Time Staff per year	\$195.00	\$4.00	\$199.00	2%		✓			Parking Fee
906	Admin & Finance	A&F	Service Charge	Parking & Transportation Fees	Citation Violation - Unauthorized Removal of Wheel Lock Device	\$225.00		\$225.00	0%	✓	✓		✓	Citation Fee
907	Admin & Finance	A&F	Service Charge	Parking & Transportation Fees	Citation Violation-Reproduced/Altered Permit	\$250.00		\$250.00	0%	✓	✓		✓	Citation Fee
908	Admin & Finance	A&F	Service Charge	Parking & Transportation Fees	Full Time Student per year	\$256.00	\$5.00	\$261.00	2%	✓				Parking Fee
909	Admin & Finance	A&F	Service Charge	Parking & Transportation Fees	Full Time Faculty and Staff per year	\$395.00	\$9.00	\$404.00	2%		✓			Parking Fee
910	Admin & Finance	A&F	Service Charge	Parking & Transportation Fees	Reserved Parking per year	\$835.00	\$17.00	\$852.00	2%		✓			Parking Fee
911	Admin & Finance	A&F	Service Charge	Parking & Transportation Fees	Garage Fees	\$2.75 - \$9.25		\$2.75 - \$9.25	0%	✓	✓	✓	✓	Parking Fee
912	Admin & Finance	A&F	Service Charge	Parking & Transportation Fees	Parking Violation Assessment, each violation	\$45.00 -\$60.00		\$45.00 -\$60.00	0%	✓	✓		✓	Citation Fee
913	Admin & Finance	A&F	Service Charge	Vehicle Chargeback Rates	Pickup Truck - Minimum Charge	\$50.00		\$50.00	0%			✓		Chargeback Fee
914	Admin & Finance	A&F	Service Charge	Vehicle Chargeback Rates	Pickup Truck (per mile)	\$0.80		\$0.80	0%			✓		Chargeback Fee
915	Admin & Finance	A&F	Service Charge	Vehicle Chargeback Rates	Box Truck - Minimum Charge	\$60.00		\$60.00	0%			✓		Chargeback Fee
916	Admin & Finance	A&F	Service Charge	Vehicle Chargeback Rates	Box Truck (per mile)	\$1.00		\$1.00	0%			✓		Chargeback Fee
917	Admin & Finance	A&F	Service Charge	Vehicle Chargeback Rates	Mini Bus - Minimum Charge (26 Passenger)	\$100.00		\$100.00	0%			✓		Chargeback Fee
918	Admin & Finance	A&F	Service Charge	Vehicle Chargeback Rates	Mini Bus (per mile)	\$2.50		\$2.50	0%			✓		Chargeback Fee
919	Admin & Finance	A&F	Service Charge	Vehicle Chargeback Rates	Mini Bus - Driver & Expenses (hourly)	\$22.65		\$22.65	0%			✓		Chargeback Fee
920	Admin & Finance	A&F	Course Fees	Online Fee	Undergraduate Online Fee	\$35/cr hr		\$35/cr hr	0%	✓				Fee for traditional students taking online courses
921	Admin & Finance	A&F	Course Fees	Online Fee	Graduate Online Fee	\$40/cr hr		\$40/cr hr	0%	✓				Fee for traditional students taking online courses

NORTHERN KENTUCKY UNIVERSITY
Schedule of Fees/Service Charges

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922	Athletics	Athl	Service Charge	Men's & Women's Soccer 2021-22 Season	Single Game Tickets: Adult	\$5.00		\$5.00	0%				✓	Ticket fee for admission to event. The 2020-21 ticket prices were not finalized due to COVID-19 impacting the schedule of games, as well as the Horizon League Board of Directors voting to not allow fans at games for the entire 2020-21 season.
923	Athletics	Athl	Service Charge	Men's & Women's Soccer 2021-22 Season	Single Game Tickets: Seniors (55+)/Youth (6-17)	\$3.00		\$3.00	0%				✓	Ticket fee for admission to event. The 2020-21 ticket prices were not finalized due to COVID-19 impacting the schedule of games, as well as the Horizon League Board of Directors voting to not allow fans at games for the entire 2020-21 season.
924	Athletics	Athl	Service Charge	Men's & Women's Soccer 2021-22 Season	Single Game Tickets: Youth (5 and under)	Free		Free	0%				✓	Ticket fee for admission to event
925	Athletics	Athl	Service Charge	Men's & Women's Soccer 2021-22 Season	Single Game Tickets: NKU Faculty, Staff and Alumni	\$3.00		\$3.00	0%		✓		✓	Ticket fee for admission to event. The 2020-21 ticket prices were not finalized due to COVID-19 impacting the schedule of games, as well as the Horizon League Board of Directors voting to not allow fans at games for the entire 2020-21 season.
926	Athletics	Athl	Service Charge	Men's & Women's Soccer 2021-22 Season	Single Game Tickets: NKU Students (with All Card ID)	Free		Free	0%	✓			✓	Ticket fee for admission to event
927	Athletics	Athl	Service Charge	Men's Basketball Ticket Prices 2021-22 Season	Season Tickets: Courtside (Youth 12 and under will be sold a Kids Club Membership)	TBD based on schedule		TBD based on schedule	0%		✓		✓	Ticket fee for admission to event. The 2020-21 ticket prices were not finalized due to COVID-19 impacting the schedule of games, as well as the Horizon League Board of Directors voting to not allow fans at basketball games for the entire 2020-21 season.
928	Athletics	Athl	Service Charge	Men's Basketball Ticket Prices 2021-22 Season	Season Tickets: Adult (Youth 12 and under will be sold a Kids Club Membership)	TBD based on schedule		TBD based on schedule	0%				✓	Ticket fee for admission to event. The 2020-21 ticket prices were not finalized due to COVID-19 impacting the schedule of games, as well as the Horizon League Board of Directors voting to not allow fans at basketball games for the entire 2020-21 season.
929	Athletics	Athl	Service Charge	Men's Basketball Ticket Prices 2021-22 Season	Season Tickets: Adult - Faculty/Staff (Youth 12 and under will be sold a Kids Club Membership)	TBD based on schedule		TBD based on schedule	0%		✓			Ticket fee for admission to event. The 2020-21 ticket prices were not finalized due to COVID-19 impacting the schedule of games, as well as the Horizon League Board of Directors voting to not allow fans at basketball games for the entire 2020-21 season.
930	Athletics	Athl	Service Charge	Men's Basketball Ticket Prices 2021-22 Season	Season Tickets: Youth (13 - 17 yrs old) (Youth 12 and under will be sold a Kids Club Membership)	TBD based on schedule		TBD based on schedule	0%		✓	✓	✓	Ticket fee for admission to event. The 2020-21 ticket prices were not finalized due to COVID-19 impacting the schedule of games, as well as the Horizon League Board of Directors voting to not allow fans at basketball games for the entire 2020-21 season.
931	Athletics	Athl	Service Charge	Men's Basketball Ticket Prices 2021-22 Season	Season Tickets: Alumni - 1st time buyer (Youth 12 and under will be sold a Kids Club Membership)	TBD based on schedule		TBD based on schedule	0%				✓	Ticket fee for admission to event. The 2020-21 ticket prices were not finalized due to COVID-19 impacting the schedule of games, as well as the Horizon League Board of Directors voting to not allow fans at basketball games for the entire 2020-21 season.
932	Athletics	Athl	Service Charge	Men's Basketball Ticket Prices 2021-22 Season	Season Tickets: New Alumni (2019-21 Graduates) (Youth 12 and under will be sold a Kids Club Membership)	TBD based on schedule		TBD based on schedule	0%				✓	Ticket fee for admission to event. The 2020-21 ticket prices were not finalized due to COVID-19 impacting the schedule of games, as well as the Horizon League Board of Directors voting to not allow fans at basketball games for the entire 2020-21 season.
933	Athletics	Athl	Service Charge	Men's Basketball Ticket Prices 2021-22 Season	Mini-Plans: Vic's Six Pack (6 games) (Prices include base ticket price, BB&T Arena Facility Fee and Parking fee.)	\$93.00		\$93.00	0%		✓	✓	✓	Ticket fee for admission to event. The 2020-21 ticket prices were not finalized due to COVID-19 impacting the schedule of games, as well as the Horizon League Board of Directors voting to not allow fans at basketball games for the entire 2020-21 season.
934	Athletics	Athl	Service Charge	Men's Basketball Ticket Prices 2021-22 Season	Mini-Plans: Black & Gold Pack (4 games) (Prices include base ticket price, BB&T Arena Facility Fee and Parking fee.)	\$62.00		\$62.00	0%		✓	✓	✓	Ticket fee for admission to event. The 2020-21 ticket prices were not finalized due to COVID-19 impacting the schedule of games, as well as the Horizon League Board of Directors voting to not allow fans at basketball games for the entire 2020-21 season.
935	Athletics	Athl	Service Charge	Men's Basketball Ticket Prices 2021-22 Season	Single Game Tickets: Adult (Prices include base ticket price, BB&T Arena Facility Fee and Parking fee.)	\$16.00		\$16.00	0%		✓	✓	✓	Ticket fee for admission to event. The 2020-21 ticket prices were not finalized due to COVID-19 impacting the schedule of games, as well as the Horizon League Board of Directors voting to not allow fans at basketball games for the entire 2020-21 season.
936	Athletics	Athl	Service Charge	Men's Basketball Ticket Prices 2021-22 Season	Single Game Tickets: Youth (3 - 17 yrs old) (Prices include base ticket price, BB&T Arena Facility Fee and Parking fee.)	\$11.00		\$11.00	0%		✓	✓	✓	Ticket fee for admission to event. The 2020-21 ticket prices were not finalized due to COVID-19 impacting the schedule of games, as well as the Horizon League Board of Directors voting to not allow fans at basketball games for the entire 2020-21 season.
937	Athletics	Athl	Service Charge	Men's Basketball Ticket Prices 2021-22 Season	Single Game Tickets: Children 3 and Under (Prices include base ticket price, BB&T Arena Facility Fee and Parking fee.)	Free		Free	0%				✓	Ticket fee for admission to event. The 2020-21 ticket prices were not finalized due to COVID-19 impacting the schedule of games, as well as the Horizon League Board of Directors voting to not allow fans at basketball games for the entire 2020-21 season.

NORTHERN KENTUCKY UNIVERSITY
Schedule of Fees/Service Charges

#	Division	College / Dept	Type	Title	Description	Approved Rates 2021-2022	\$ Inc / \$ Dec	Proposed Rates 2022-2023	Percent Change	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	Comments
938	Athletics	Athl	Service Charge	Men's Basketball Ticket Prices 2021-22 Season	Single Game Tickets: NKU Students (with All Card ID) (Prices include base ticket price, BB&T Arena Facility Fee and Parking fee.)	Free		Free	0%	✓				Ticket fee for admission to event. The 2020-21 ticket prices were not finalized due to COVID-19 impacting the schedule of games, as well as the Horizon League Board of Directors voting to not allow fans at basketball games for the entire 2020-21 season.
939	Athletics	Athl	Service Charge	Men's Basketball Ticket Prices 2021-22 Season	Group Rate (10 or more) (must be made 48 hours in advance) - Adult (Prices include base ticket price, BB&T Arena Facility Fee and Parking fee.)	\$11.00		\$11.00	0%		✓	✓	✓	Ticket fee for admission to event. The 2020-21 ticket prices were not finalized due to COVID-19 impacting the schedule of games, as well as the Horizon League Board of Directors voting to not allow fans at basketball games for the entire 2020-21 season.
940	Athletics	Athl	Service Charge	Men's Basketball Ticket Prices 2021-22 Season	Group Rate (10 or more) (must be made 48 hours in advance) - Youth (3 - 17 yrs old) (Prices include base ticket price, BB&T Arena Facility Fee and Parking fee.)	\$9.00		\$9.00	0%		✓	✓	✓	Ticket fee for admission to event. The 2020-21 ticket prices were not finalized due to COVID-19 impacting the schedule of games, as well as the Horizon League Board of Directors voting to not allow fans at basketball games for the entire 2020-21 season.
941	Athletics	Athl	Service Charge	Rental of Athletic Facilities	Aker Baseball Complex - K-12 Educational/Scholastic Rate (per game)	\$115.00		\$115.00	0%				✓	Facility Rental Fee
942	Athletics	Athl	Service Charge	Rental of Athletic Facilities	Aker Baseball Complex - One Game	\$235.00		\$235.00	0%				✓	Facility Rental Fee
943	Athletics	Athl	Service Charge	Rental of Athletic Facilities	Aker Baseball Complex - Multi-Day Rental (per game)	\$200.00		\$200.00	0%				✓	Facility Rental Fee
944	Athletics	Athl	Service Charge	Rental of Athletic Facilities	Aker Baseball Complex - Multi-year contract	varies based on usage		varies based on usage	0%				✓	Facility Rental Fee
945	Athletics	Athl	Service Charge	Rental of Athletic Facilities	Grein Softball Field - K-12 Educational/Scholastic Rate (per game)	\$80.00		\$80.00	0%				✓	Facility Rental Fee
946	Athletics	Athl	Service Charge	Rental of Athletic Facilities	Grein Softball Field - One Game	\$160.00		\$160.00	0%				✓	Facility Rental Fee
947	Athletics	Athl	Service Charge	Rental of Athletic Facilities	Grein Softball Field - Multi-Day Rental (per game)	\$135.00		\$135.00	0%				✓	Facility Rental Fee
948	Athletics	Athl	Service Charge	Rental of Athletic Facilities	Grein Softball Field - Multi-year contract	varies based on usage		varies based on usage	0%				✓	Facility Rental Fee
949	Athletics	Athl	Service Charge	Rental of Athletic Facilities	NKU Soccer Field - K-12 Educational/Scholastic Rate (per game)	\$187.50		\$187.50	0%				✓	Facility Rental Fee
950	Athletics	Athl	Service Charge	Rental of Athletic Facilities	NKU Soccer Field - Multi-Day Rental (per game)	\$320.00		\$320.00	0%				✓	Facility Rental Fee
951	Athletics	Athl	Service Charge	Rental of Athletic Facilities	NKU Soccer Field - One Game	\$375.00		\$375.00	0%				✓	Facility Rental Fee
952	Athletics	Athl	Service Charge	Rental of Athletic Facilities	NKU Soccer Field - Hourly Rental	\$140.00		\$140.00	0%				✓	Facility Rental Fee
953	Athletics	Athl	Service Charge	Rental of Athletic Facilities	NKU Soccer Field - K-12 Educational/Scholastic Rate (hourly rate)	\$70.00		\$70.00	0%				✓	Facility Rental Fee
954	Athletics	Athl	Service Charge	Rental of Athletic Facilities	NKU Soccer Field - Multi-year contract	varies based on usage		varies based on usage	0%				✓	Facility Rental Fee
955	Athletics	Athl	Service Charge	Rental of Athletic Facilities	Yeager Tennis Complex - K-12 Educational/Scholastic Rate (per hour) (per court)	\$10.00		\$10.00	0%				✓	Facility Rental Fee
956	Athletics	Athl	Service Charge	Rental of Athletic Facilities	Yeager Tennis Complex - Rental Fee (per hour) (per court)	\$20.00		\$20.00	0%				✓	Facility Rental Fee
957	Athletics	Athl	Service Charge	Rental of Athletic Facilities	Regents Hall - K-12 Educational/Scholastic Rate (per hour)	\$55.00		\$55.00	0%				✓	Facility Rental Fee
958	Athletics	Athl	Service Charge	Rental of Athletic Facilities	Regents Hall - Facility Rental (per hour)	\$110.00		\$110.00	0%				✓	Facility Rental Fee
959	Athletics	Athl	Service Charge	Rental of Athletic Facilities	Administrator Fee - Facility Rentals	\$30.00		\$30.00	0%				✓	Fee to cover payroll expense for employee covering the facility rental
960	Athletics	Athl	Service Charge	Sports Camps & Clinics	<i>Fees vary and are dependent on sport and cost of programming. Fees require prior approval of the VP for Student Affairs</i>	Varies		Varies	0%				✓	Participant fee for sport camps/clinics
961	Athletics	Athl	Service Charge	Women's Basketball Ticket Prices 2021-22 Season	Season Tickets: Courtside (Youth 12 and under will be sold a Kids Club Membership)	NA		NA	0%					
962	Athletics	Athl	Service Charge	Women's Basketball Ticket Prices 2021-22 Season	Season Tickets: Adult (Youth 12 and under will be sold a Kids Club Membership)	TBD based on schedule		TBD based on schedule	0%				✓	Ticket fee for admission to event. The 2020-21 ticket prices were not finalized due to COVID-19 impacting the schedule of games, as well as the Horizon League Board of Directors voting to not allow fans at basketball games for the entire 2020-21 season.
963	Athletics	Athl	Service Charge	Women's Basketball Ticket Prices 2021-22 Season	Season Tickets: Adult - Faculty/Staff (Youth 12 and under will be sold a Kids Club Membership)	TBD based on schedule		TBD based on schedule	0%		✓			Ticket fee for admission to event. The 2020-21 ticket prices were not finalized due to COVID-19 impacting the schedule of games, as well as the Horizon League Board of Directors voting to not allow fans at basketball games for the entire 2020-21 season.
964	Athletics	Athl	Service Charge	Women's Basketball Ticket Prices 2021-22 Season	Season Tickets: Youth (13 - 17 yrs old) (Youth 12 and under will be sold a Kids Club Membership)	TBD based on schedule		TBD based on schedule	0%		✓	✓	✓	Ticket fee for admission to event. The 2020-21 ticket prices were not finalized due to COVID-19 impacting the schedule of games, as well as the Horizon League Board of Directors voting to not allow fans at basketball games for the entire 2020-21 season.

**NORTHERN KENTUCKY UNIVERSITY
Schedule of Fees/Service Charges**

#	Division	College / Dept	Type	Title	Description	Approved Rates 2021-2022	\$ Inc / \$ Dec	Proposed Rates 2022-2023	Percent Change	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	Comments
965	Athletics	Athl	Service Charge	Women's Basketball Ticket Prices 2021-22 Season	Season Tickets: New Alumni (2016-18 Graduates) (Youth 12 and under will be sold a Kids Club Membership)	TBD based on schedule		TBD based on schedule	0%				✓	Ticket fee for admission to event. The 2020-21 ticket prices were not finalized due to COVID-19 impacting the schedule of games, as well as the Horizon League Board of Directors voting to not allow fans at basketball games for the entire 2020-21 season.
966	Athletics	Athl	Service Charge	Women's Basketball Ticket Prices 2021-22 Season	Mini-Plans: Vic's Six Pack (6 games) (Prices include base ticket price, BB&T Arena Facility Fee and Parking fee.)	TBD based on schedule		TBD based on schedule	0%		✓	✓	✓	Ticket fee for admission to event
967	Athletics	Athl	Service Charge	Women's Basketball Ticket Prices 2021-22 Season	Mini-Plans: Black & Gold Pack (4 games) (Prices include base ticket price, BB&T Arena Facility Fee and Parking fee.)	TBD based on schedule		TBD based on schedule	0%		✓	✓	✓	Ticket fee for admission to event
968	Athletics	Athl	Service Charge	Women's Basketball Ticket Prices 2021-22 Season	Single Game Tickets: Adult (Prices include base ticket price, BB&T Arena Facility Fee and Parking fee.)	TBD based on schedule		TBD based on schedule	0%				✓	Ticket fee for admission to event. The 2020-21 ticket prices were not finalized due to COVID-19 impacting the schedule of games, as well as the Horizon League Board of Directors voting to not allow fans at basketball games for the entire 2020-21 season.
969	Athletics	Athl	Service Charge	Women's Basketball Ticket Prices 2021-22 Season	Single Game Tickets: Youth (3 - 17 yrs old) (Prices include base ticket price, BB&T Arena Facility Fee and Parking fee.)	TBD based on schedule		TBD based on schedule	0%				✓	Ticket fee for admission to event. The 2020-21 ticket prices were not finalized due to COVID-19 impacting the schedule of games, as well as the Horizon League Board of Directors voting to not allow fans at basketball games for the entire 2020-21 season.
970	Athletics	Athl	Service Charge	Women's Basketball Ticket Prices 2021-22 Season	Single Game Tickets: Children 3 and Under (Prices include base ticket price, BB&T Arena Facility Fee and Parking fee.)	Free		Free	0%				✓	Ticket fee for admission to event
971	Athletics	Athl	Service Charge	Women's Basketball Ticket Prices 2021-22 Season	Single Game Tickets: NKU Students (with All Card ID) (Prices include base ticket price, BB&T Arena Facility Fee and Parking fee.)	Free		Free	0%	✓				Ticket fee for admission to event
972	Athletics	Athl	Service Charge	Women's Basketball Ticket Prices 2021-22 Season	Group Rate (10 or more) (must be made 48 hours in advance) - Adult (Prices include base ticket price, BB&T Arena Facility Fee and Parking fee.)	TBD based on schedule		TBD based on schedule	0%		✓	✓	✓	Ticket fee for admission to event. The 2020-21 ticket prices were not finalized due to COVID-19 impacting the schedule of games, as well as the Horizon League Board of Directors voting to not allow fans at basketball games for the entire 2020-21 season.
973	Athletics	Athl	Service Charge	Women's Basketball Ticket Prices 2021-22 Season	Group Rate (10 or more) (must be made 48 hours in advance) - Youth (3 - 17 yrs old) (Prices include base ticket price, BB&T Arena Facility Fee and Parking fee.)	TBD based on schedule		TBD based on schedule	0%		✓	✓	✓	Ticket fee for admission to event. The 2020-21 ticket prices were not finalized due to COVID-19 impacting the schedule of games, as well as the Horizon League Board of Directors voting to not allow fans at basketball games for the entire 2020-21 season.
974	Athletics	Athl	Service Charge	Women's Volleyball 2021-22 Season	Single Game Tickets: Adult	\$5.00		\$5.00	0%				✓	Ticket fee for admission to event. The 2020-21 ticket prices were not finalized due to COVID-19 impacting the schedule of games, as well as the Horizon League Board of Directors voting to not allow fans at games for the entire 2020-21 season.
975	Athletics	Athl	Service Charge	Women's Volleyball 2021-22 Season	Single Game Tickets: Seniors (55+)/Youth (6-17)	\$3.00		\$3.00	0%				✓	Ticket fee for admission to event. The 2020-21 ticket prices were not finalized due to COVID-19 impacting the schedule of games, as well as the Horizon League Board of Directors voting to not allow fans at games for the entire 2020-21 season.
976	Athletics	Athl	Service Charge	Women's Volleyball 2021-22 Season	Single Game Tickets: Youth (5 and under)	Free		Free	0%				✓	Ticket fee for admission to event
977	Athletics	Athl	Service Charge	Women's Volleyball 2021-22 Season	Single Game Tickets: NKU Faculty, Staff and Alumni	\$3.00		\$3.00	0%		✓		✓	Ticket fee for admission to event. The 2020-21 ticket prices were not finalized due to COVID-19 impacting the schedule of games, as well as the Horizon League Board of Directors voting to not allow fans at games for the entire 2020-21 season.
978	Athletics	Athl	Service Charge	Women's Volleyball 2021-22 Season	Single Game Tickets: NKU Students (with All Card ID)	Free		Free	0%	✓				Ticket fee for admission to event
979	Other	Other	Service Charge	No Fee Assessor Identified	Camp 505 Attendance Fee	\$35.00		\$35.00	0%	✓				Attendance Fee
980	Other	Other	Service Charge	No Fee Assessor Identified	Camp Victor Attendance Fee	\$125.00		\$125.00	0%	✓				Attendance Fee
981	Other	Other	Service Charge	No Fee Assessor Identified	Dance Team Tryout Fee	\$25.00		\$25.00	0%	✓				Tryout Fee
982	Other	Other	Service Charge	No Fee Assessor Identified	Student Athlete Physical Fee (No-Show)	\$35.00		\$35.00	0%	✓				No Show Fee
983	Other	Other	Service Charge	No Fee Assessor Identified	Sponsorship Fee	\$1,000.00		\$1,000.00	0%				✓	Sponsorship Fee
984	Other	Other	Service Charge	No Fee Assessor Identified	NKUCareerPaths.Com-Employer Annual Membership Fee	\$500.00		\$500.00	0%				✓	Annual Membership Fee
985	Other	Other	Service Charge	No Fee Assessor Identified	Computer Lab Fees (University Center & Residence Halls Only) - LaserWriter (per copy)	\$0.10		\$0.10	0%	✓				Computer Lab Fee
986	Other	Other	Service Charge	No Fee Assessor Identified	Printing in Student Computing Labs	\$0.10		\$0.10	0%	✓				Computer Lab Fee
987	Other	Other	Service Charge	No Fee Assessor Identified	Career Testing	Up to \$20		Up to \$20	0%	✓				Career Testing Fee
988	Other	Other	Service Charge	No Fee Assessor Identified	EMT National Registry Test Fee	Testing Charge		Testing Charge	0%	✓				Test Fee
989	Other	Other	Service Charge	No Fee Assessor Identified	Exit Testing for Accreditation - NBRC (RSP480)	\$45.00		\$45.00	0%	✓				Accreditation Testing

NORTHERN KENTUCKY UNIVERSITY
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990	Other	Other	Service Charge	No Fee Assessor Identified	IFS Test-out Option Fee	\$25.00		\$25.00	0%	✓				Test-out Option Fee
991	Other	Other	Service Charge	No Fee Assessor Identified	Microsoft Office Specialist Certificate Exam (chargeback)	Varies		Varies	0%			✓		Certificate Exam
992	Other	Other	Service Charge	No Fee Assessor Identified	Teacher Computer Proficiency Test	\$25.00		\$25.00	0%	✓				Proficiency Test
993	Other	Other	Service Charge	No Fee Assessor Identified	Institutional TOEFL Test	\$25.00		\$25.00	0%	✓				TOEFL Test
994	Other	Other	Service Charge	No Fee Assessor Identified	TOEFL Preparation Class (Amer English Language Program)	\$125.00		\$125.00	0%	✓				TOEFL Preparation Class
995	Other	Other	Service Charge	No Fee Assessor Identified	Advanced Standing Fee - Fee assessed to student taking the Advanced Standing Test to bypass a particular course.	25% of existing credit hour fee		25% of existing credit hour fee	0%	✓				Advanced Standing Fee
996	Other	Other	Service Charge	No Fee Assessor Identified	UCAP Book Lending Library Fine	\$100.00		\$100.00	0%	✓				UCAP Book Lending Library Fine
997	Other	Other	Service Charge	No Fee Assessor Identified	Outdoor Space	Varies		Varies	0%	✓	✓		✓	Rental Fee
998	Other	Other	Service Charge	No Fee Assessor Identified	Smart Classrooms - Commercial (per day)	\$167.00		\$167.00	0%				✓	Rental Fee
999	Other	Other	Service Charge	No Fee Assessor Identified	Smart Classrooms - Non Profit (per day)	\$81.00		\$81.00	0%				✓	Rental Fee
1000	Other	Other	Service Charge	No Fee Assessor Identified	Auditoriums - Commercial (per day) (excludes MEP 200)	\$238.00		\$238.00	0%				✓	Rental Fee
1001	Other	Other	Service Charge	No Fee Assessor Identified	Auditoriums - Non-Profit (per day) (excludes MEP 200)	\$167.00		\$167.00	0%				✓	Rental Fee
1002	Other	Other	Service Charge	No Fee Assessor Identified	MEP 200 - Commercial (per day)	\$460.00		\$460.00	0%				✓	Rental Fee
1003	Other	Other	Service Charge	No Fee Assessor Identified	MEP 200 - Non-Profit (per day)	\$335.00		\$335.00	0%				✓	Rental Fee
1004	Other	Other	Service Charge	No Fee Assessor Identified	Media DVD Duplication: On Campus	Varies		Varies	0%	✓	✓	✓	✓	DVD Duplication
1005	Other	Other	Service Charge	No Fee Assessor Identified	Media DVD Duplication: Off Campus	Varies		Varies	0%	✓	✓	✓	✓	DVD Duplication
1006	Other	Other	Service Charge	No Fee Assessor Identified	Career Expo (name change to Career Event Fees - (charged to each participating employer)	Varies		Varies	0%				✓	Career Event Fees
1007	Other	Other	Service Charge	No Fee Assessor Identified	NKU Rocks Freshman Orientation	\$100.00		\$100.00	0%	✓				Orientation Fee
1008	Other	Other	Service Charge	No Fee Assessor Identified	Latino Student Orientation	\$50.00		\$50.00	0%	✓				Increasing Program Costs
1009	Other	Other	Service Charge	No Fee Assessor Identified	Student Organization Registration Fee	\$35.00		\$35.00	0%	✓				Increasing Program Costs
1010	Other	Other	Service Charge	No Fee Assessor Identified	Electrical Resistivity Equipment Rental (per day)	\$600.00		\$600.00	0%				✓	Per Day Rental
1011	Other	Other	Service Charge	No Fee Assessor Identified	GPR Equipment Rental (per day)	\$600.00		\$600.00	0%				✓	Per Day Rental
1012	Other	Other	Service Charge	No Fee Assessor Identified	KTLN Affiliation with University of Kentucky	\$1,800.00		\$1,800.00	0%	✓				Affiliation Fee
1013	Other	Other	Service Charge	No Fee Assessor Identified	Program of Original Writing (Summer Program)	\$150.00		\$150.00	0%				✓	Summer Writing Program
1014	Other	Other	Service Charge	No Fee Assessor Identified	Seminars (Non-Credit) variable based on cost and duration.	Varies		Varies	0%				✓	Seminar Fee
1015	Other	Other	Service Charge	No Fee Assessor Identified	STEM International Research Exchange (STEM-IRSEP)	Varies		Varies	0%	✓				Defray Program Activity Cost
1016	Other	Other	Service Charge	No Fee Assessor Identified	Talk-n-Walk Nature Series	\$10.00		\$10.00	0%				✓	Talk/Walks Conducted for Community
1017	Other	Other	Service Charge	No Fee Assessor Identified	Training & Development (Non-Credit) [1] Fee based on cost of delivery of program. [2] Non-credit class fees will cover costs associated	Varies		Varies	0%				✓	Training & Development
1018	Other	Other	Service Charge	No Fee Assessor Identified	Virtual Applied Scholars Program	\$24.00		\$24.00	0%	✓	✓	✓	✓	Scholars Program Fee
1019	Other	Other	Service Charge	No Fee Assessor Identified	Church Archive Project	\$13.50/hr/person		\$13.50/hr/person	0%				✓	Personnel Costs
1020	Other	Other	Service Charge	No Fee Assessor Identified	Adult Intensive Programming (plus assessed tuition rate)	\$25/credit hour		\$25/credit hour	0%	✓				Intensive Program
1021	Other	Other	Service Charge	No Fee Assessor Identified	Annual N.I.P. Application Fee	\$60.00		\$60.00	0%	✓				Application Fee
1022	Other	Other	Service Charge	No Fee Assessor Identified	Early Return Program	\$150.00		\$150.00	0%	✓				Early Return Program
1023	Other	Other	Service Charge	No Fee Assessor Identified	Center for Environmental Restoration	Market Value		Market Value	0%		✓	✓	✓	Stream Mitigation Fees
1024	Other	Other	Service Charge	No Fee Assessor Identified	Evolution Day (Biological Sciences & Geology)	\$5.00		\$5.00	0%				✓	Cost of Supplies
1025	Other	Other	Service Charge	No Fee Assessor Identified	Center for Economic Education Contract Services	Varies		Varies	0%			✓	✓	Center Operating Costs
1026	Other	Other	Service Charge	No Fee Assessor Identified	Alumni Career Counseling Fee	\$45.00		\$45.00	0%				✓	Alumni Career Counseling Fee
1027	Other	Other	Service Charge	No Fee Assessor Identified	Burkardt Consulting Center Fee - Initial Consultation	Free		Free	0%	✓	✓	✓	✓	Operating Budget
1028	Other	Other	Service Charge	No Fee Assessor Identified	Burkardt Consulting Center Fee - Community Rate	\$50.00		\$50.00	0%				✓	Operating Budget
1029	Other	Other	Service Charge	No Fee Assessor Identified	Burkardt Consulting Center Fee - Faculty/Staff/Department Rate	\$35.00		\$35.00	0%		✓	✓		Operating Budget
1030	Other	Other	Service Charge	No Fee Assessor Identified	Burkardt Consulting Center Fee - Student Rate	\$20.00		\$20.00	0%	✓				Operating Budget
1031	Other	Other	Service Charge	No Fee Assessor Identified	Burkardt Consulting Center Fee - Large Project Rate	Varies		Varies	0%	✓	✓	✓	✓	Operating Budget

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1032	Other	Other	Service Charge	No Fee Assessor Identified	Fresh Start Retreat	\$65.00		\$65.00	0%	✓				Orientation Fee
1033	Student Affairs	SA	Service Charge	Callahan Hall Per Semester	Double Occupancy with Full Bath Premium	\$3,350.00	\$100.00	\$3,450.00	3%	✓				Reflects Market Cost
1034	Student Affairs	SA	Service Charge	Callahan Hall Per Semester	Double Occupancy with Full Bath Standard	\$3,350.00	\$100.00	\$3,450.00	3%	✓				Reflects Market Cost
1035	Student Affairs	SA	Service Charge	Callahan Hall Per Semester	Single Occupancy with Full Bath Standard	\$5,025.00		\$5,025.00	0%	✓				Reflects Market Cost
1036	Student Affairs	SA	Service Charge	Callahan Hall Per Semester	Double Occupancy with Half Bath Premium	\$2,750.00	\$125.00	\$2,875.00	5%	✓				Reflects Market Cost
1037	Student Affairs	SA	Service Charge	Callahan Hall Per Semester	Double Occupancy with Half Bath Standard	\$2,750.00	\$125.00	\$2,875.00	5%	✓				Reflects Market Cost
1038	Student Affairs	SA	Service Charge	Callahan Hall Per Semester	Single Occupancy with Half Bath Premium	\$4,125.00		\$4,125.00	0%	✓				Reflects Market Cost
1039	Student Affairs	SA	Service Charge	Callahan Hall Per Semester	Four Person Suite with Full Bath	\$2,750.00	\$125.00	\$2,875.00	5%	✓				Reflects Market Cost
1040	Student Affairs	SA	Service Charge	Callahan Hall Per Semester	Apartment (four person)	\$2,750.00	\$125.00	\$2,875.00	5%	✓				Reflects Market Cost
1041	Student Affairs	SA	Service Charge	Callahan Hall Per Semester	Summer Housing (per week) - Double Occupancy with Full Bath Premium (as private)	\$200.00		\$200.00	0%	✓				Reflects Market Cost
1042	Student Affairs	SA	Service Charge	Callahan Hall Per Semester	Summer Housing (per week) - Double Occupancy with Full Bath Standard (as private)	\$200.00		\$200.00	0%	✓				Reflects Market Cost
1043	Student Affairs	SA	Service Charge	Callahan Hall Per Semester	Summer Housing (per week) - Double Occupancy with Full Bath Premium	\$145.00		\$145.00	0%	✓				Reflects Market Cost
1044	Student Affairs	SA	Service Charge	Callahan Hall Per Semester	Summer Housing (per week) - Double Occupancy with Full Bath Standard	\$145.00		\$145.00	0%	✓				Reflects Market Cost
1045	Student Affairs	SA	Service Charge	Callahan Hall Per Semester	Summer Housing (per week) - Four Person Suite with Full Bath	\$125.00		\$125.00	0%	✓				Reflects Market Cost
1046	Student Affairs	SA	Service Charge	Campus Recreation Fee	Mandatory Campus Recreation Fee (maximum \$192 per semester)	\$16.00/credit hour		\$16.00/credit hour	0%	✓				Mandatory Recreation Fee
1047	Student Affairs	SA	Service Charge	Campus Recreation Fee	Alumni - Family (Annual memberships effective 365 days from the date of purchase. Fees will no longer be prorated.)	\$396.00		\$396.00	0%				✓	Membership Fees
1048	Student Affairs	SA	Service Charge	Campus Recreation Fee	Alumni - Individual (Annual memberships effective 365 days from the date of purchase. Fees will no longer be prorated.)	\$276.00		\$276.00	0%				✓	Membership Fees
1049	Student Affairs	SA	Service Charge	Campus Recreation Fee	Alumni - Supplemental (Annual memberships effective 365 days from the date of purchase. Fees will no longer be prorated.)	\$366.00		\$366.00	0%				✓	Membership Fees
1050	Student Affairs	SA	Service Charge	Campus Recreation Fee	Faculty/Staff & Retirees - Family (Annual memberships effective 365 days from the date of purchase. Fees will no longer be prorated.)	\$396.00		\$396.00	0%		✓			Membership Fees
1051	Student Affairs	SA	Service Charge	Campus Recreation Fee	Faculty/Staff & Retirees - Individual (Annual memberships effective 365 days from the date of purchase. Fees will no longer be prorated.)	No Charge		No Charge	0%		✓			Membership Fees
1052	Student Affairs	SA	Service Charge	Campus Recreation Fee	Faculty/Staff & Retirees - Retirees (Annual memberships effective 365 days from the date of purchase. Fees will no longer be prorated.)	\$120.00		\$120.00	0%		✓			Membership Fees
1053	Student Affairs	SA	Service Charge	Campus Recreation Fee	Faculty/Staff & Retirees - Supplemental (Annual memberships effective 365 days from the date of purchase. Fees will no longer be prorated.)	\$276.00		\$276.00	0%		✓			Membership Fees
1054	Student Affairs	SA	Service Charge	Campus Recreation Fee	Community - Family (Annual memberships effective 365 days from the date of purchase. Fees will no longer be prorated.)	\$815.00		\$815.00	0%				✓	Membership Fees
1055	Student Affairs	SA	Service Charge	Campus Recreation Fee	Community - Individual (Annual memberships effective 365 days from the date of purchase. Fees will no longer be prorated.)	\$495.00		\$495.00	0%				✓	Membership Fees
1056	Student Affairs	SA	Service Charge	Campus Recreation Fee	Community - Supplemental (Annual memberships effective 365 days from the date of purchase. Fees will no longer be prorated.)	\$695.00		\$695.00	0%				✓	Membership Fees
1057	Student Affairs	SA	Service Charge	Campus Recreation Fee	Guest (per day)	\$10.00		\$10.00	0%	✓	✓			Membership Fees
1058	Student Affairs	SA	Service Charge	Campus Recreation Fee	Students (per semester) - Family (Fall/Spring)	\$40.00		\$40.00	0%	✓				Membership Fees
1059	Student Affairs	SA	Service Charge	Campus Recreation Fee	Students (per semester) - Individual	No Charge		No Charge	0%	✓				Membership Fees
1060	Student Affairs	SA	Service Charge	Campus Recreation Fee	Students (per semester) - Spouse or dependent, (Fall/Spring) (only one hour required)	\$30.00		\$30.00	0%	✓				Membership Fees
1061	Student Affairs	SA	Service Charge	Campus Recreation Fee	Group Fitness Pass - Faculty/Staff/CRC Member (8 wk. session)	\$30.00		\$30.00	0%		✓			Time-constrained Membership
1062	Student Affairs	SA	Service Charge	Campus Recreation Fee	Group Fitness Pass - Student (8 week session)	\$20.00		\$20.00	0%	✓				Time-constrained Membership
1063	Student Affairs	SA	Service Charge	Campus Recreation Fee	Group Fitness Pass - Family (summer semester)	\$40.00		\$40.00	0%	✓				Time-constrained Membership
1064	Student Affairs	SA	Service Charge	Campus Recreation Fee	Group Fitness Pass - Individual (summer semester)	\$48.00		\$48.00	0%	✓				Time-constrained Membership

NORTHERN KENTUCKY UNIVERSITY
Schedule of Fees/Service Charges

#	Division	College / Dept	Type	Title	Description	Approved Rates 2021-2022	\$ Inc / \$ Dec	Proposed Rates 2022-2023	Percent Change	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	Comments
1065	Student Affairs	SA	Service Charge	Campus Recreation Fee	Group Fitness Pass - Individual and Spouse (summer semester)	\$30.00		\$30.00	0%	✓				Time-constrained Membership
1066	Student Affairs	SA	Service Charge	Campus Recreation Fee	Group Fitness Pass - Students - Consortium & UK only (individual only) (per semester) Available only for a semester (Fall, Spring or Summer) in which student is enrolled in class delivered at NKU. Not subject to proration.	\$40.00		\$40.00	0%	✓				Time-constrained Membership
1067	Student Affairs	SA	Service Charge	Campus Recreation Fee	Miscellaneous Retail Items	Varies		Varies	0%	✓	✓		✓	Small Fitness Supplies
1068	Student Affairs	SA	Service Charge	Campus Recreation Fee	Replacement Membership Card	\$5.00		\$5.00	0%	✓	✓		✓	Replacement Membership Card
1069	Student Affairs	SA	Service Charge	Campus Recreation Fee	Intramural Team Registration Fee - Major Sport Team (basketball, flag football, soccer & softball)	\$25 per team		\$25 per team	0%	✓	✓	✓	✓	Intramural Team Registration Fee
1070	Student Affairs	SA	Service Charge	Campus Recreation Fee	Intramural Team Registration Fee - Minor Sport Team (3-on-3 basketball, volleyball, dodge ball, sand volleyball)	\$10 per team		\$10 per team	0%	✓	✓	✓	✓	Intramural Team Registration Fee
1071	Student Affairs	SA	Service Charge	Campus Recreation Fee	Team Forfeit Deposit (Student Fee)	\$15.00		\$15.00	0%	✓	✓	✓	✓	Team Forfeit Deposit
1072	Student Affairs	SA	Service Charge	Campus Recreation Fee	Instructional/Adventure Program	\$5 - \$500		\$5 - \$500	0%	✓	✓	✓	✓	Low Ropes Course
1073	Student Affairs	SA	Service Charge	Campus Recreation Fee	Outdoor Equipment Daily Rental (for Adventure Program)	\$2 - \$30		\$2 - \$30	0%	✓	✓	✓	✓	Daily Rental
1074	Student Affairs	SA	Service Charge	Campus Recreation Fee	Private Swim Lessons (Member) (6 half hour sessions)	\$100.00		\$100.00	0%	✓	✓		✓	Private Swim Lessons
1075	Student Affairs	SA	Service Charge	Campus Recreation Fee	Private Swim Lessons (Non-Member) (6 half hour sessions)	\$150.00		\$150.00	0%	✓	✓		✓	Private Swim Lessons
1076	Student Affairs	SA	Service Charge	Campus Recreation Fee	One Private Swim Lesson (Member) (half hour)	\$20.00		\$20.00	0%	✓	✓		✓	Private Swim Lessons
1077	Student Affairs	SA	Service Charge	Campus Recreation Fee	Group Swim Lessons (Member) (2 1/2 hours)	\$100.00		\$100.00	0%	✓	✓		✓	Group Swim Lessons
1078	Student Affairs	SA	Service Charge	Campus Recreation Fee	Group Swim Lessons (Non Member) (2 1/2 hours)	\$150.00		\$150.00	0%	✓	✓		✓	Group Swim Lessons
1079	Student Affairs	SA	Service Charge	Campus Recreation Fee	Specialized Fitness Instruction Staff/Alumni	\$15 - \$400		\$15 - \$400	0%		✓		✓	Specialized Fitness Instruction
1080	Student Affairs	SA	Service Charge	Campus Recreation Fee	Specialized Fitness Instruction Student	\$5 - \$100		\$5 - \$100	0%	✓			✓	Specialized Fitness Instruction
1081	Student Affairs	SA	Service Charge	Campus Recreation Fee	Personal Training/Fitness Assessment Faculty/Staff/Member	\$30 - \$40		\$30 - \$40	0%		✓		✓	Personal Training/Fitness Assessment
1082	Student Affairs	SA	Service Charge	Campus Recreation Fee	Personal Training/Fitness Assessment Student	\$20 - \$30		\$20 - \$30	0%	✓			✓	Personal Training/Fitness Assessment
1083	Student Affairs	SA	Service Charge	Campus Recreation Fee	Locker Fees - L Shaped Locker (Non Student) (per year)	\$45.00		\$45.00	0%		✓	✓	✓	Rental Fee
1084	Student Affairs	SA	Service Charge	Campus Recreation Fee	Locker Fees - L Shaped Locker (Student) (per semester)	\$15.00		\$15.00	0%	✓				Rental Fee
1085	Student Affairs	SA	Service Charge	Campus Recreation Fee	Locker Fees - Full Locker (Non Student) (per year)	\$60.00		\$60.00	0%		✓	✓	✓	Rental Fee
1086	Student Affairs	SA	Service Charge	Campus Recreation Fee	Locker Fees - Faculty/Staff/ or CRC Member 1/2 locker (per year)	\$40.00		\$40.00	0%	✓	✓	✓	✓	Rental Fee
1087	Student Affairs	SA	Service Charge	Campus Recreation Fee	Locker Fees - CRC Member, full locker (per year)	\$50.00		\$50.00	0%				✓	Rental Fee
1088	Student Affairs	SA	Service Charge	Campus Recreation Fee	Locker Fees - Students, 1/2 locker (per semester)	\$10.00		\$10.00	0%	✓				Rental Fee
1089	Student Affairs	SA	Service Charge	Campus Recreation Fee	Locker Fees - Students, full locker (per semester)	\$20.00		\$20.00	0%	✓				Rental Fee
1090	Student Affairs	SA	Service Charge	Campus Recreation Fee	Locker Fees - Per Day	\$0.50		\$0.50	0%	✓	✓		✓	Rental Fee
1091	Student Affairs	SA	Service Charge	Campus Recreation Fee	Locker Fees - Faculty/Staff Locker Room (\$5 deposit required for towel and locker rental)	\$50.00		\$50.00	0%	✓	✓		✓	Rental Fee
1092	Student Affairs	SA	Service Charge	Campus Recreation Fee	Towel Rental (per day)	\$1.00		\$1.00	0%	✓	✓		✓	Rental Fee
1093	Student Affairs	SA	Service Charge	Campus Recreation Fee	Small Multi-Purpose Room Per Hour + Out-of-Pocket Expenses* (*Out-of-Pocket Expenses are defined as actual cost of personnel and equipment necessary for setup, clean-up, and supervision of the facility utilized.)	\$40.00		\$40.00	0%	✓	✓	✓	✓	Rental Fee
1094	Student Affairs	SA	Service Charge	Campus Recreation Fee	Medium Multi-Purpose Room Per Hour + Out-of-Pocket Expenses* (*Out-of-Pocket Expenses are defined as actual cost of personnel and equipment necessary for setup, clean-up, and supervision of the facility utilized.)	\$50.00		\$50.00	0%	✓	✓	✓	✓	Rental Fee
1095	Student Affairs	SA	Service Charge	Campus Recreation Fee	Large Multi-Purpose Room Per Hour + Out-of-Pocket Expenses* (*Out-of-Pocket Expenses are defined as actual cost of personnel and equipment necessary for setup, clean-up, and supervision of the facility utilized.)	\$60.00		\$60.00	0%	✓	✓	✓	✓	Rental Fee

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Schedule of Fees/Service Charges

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1096	Student Affairs	SA	Service Charge	Campus Recreation Fee	Bouldering Wall	\$50.00		\$50.00	0%	✓	✓	✓	✓	Rental Fee
1097	Student Affairs	SA	Service Charge	Campus Recreation Fee	Auxiliary Gym	\$60.00		\$60.00	0%	✓	✓	✓	✓	Rental Fee
1098	Student Affairs	SA	Service Charge	Campus Recreation Fee	Basketball Court	\$50.00		\$50.00	0%	✓	✓	✓	✓	Rental Fee
1099	Student Affairs	SA	Service Charge	Campus Recreation Fee	Intramural softball/soccer fields <i>Per Hour, Per Field</i>	\$40-\$150		\$40-\$150	0%	✓	✓	✓	✓	Rental Fee
1100	Student Affairs	SA	Service Charge	Campus Recreation Fee	One Basketball Court, One Tennis Court, One Volleyball Court, or Four Badminton Courts <i>Per Hour + Out-of-Pocket Expenses*</i> (*Out-of-Pocket Expenses are defined as actual cost of personnel and equipment necessary for setup, clean-up, and supervision of the facility utilized.)	\$50.00		\$50.00	0%	✓	✓	✓	✓	Rental Fee
1101	Student Affairs	SA	Service Charge	Campus Recreation Fee	Racquetball Court <i>Per Hour/Per Court + Out of Pocket Expenses*</i> (*Out-of-Pocket Expenses are defined as actual cost of personnel and equipment necessary for setup, clean-up, and supervision of the facility utilized.)	\$30.00		\$30.00	0%	✓	✓	✓	✓	Rental Fee
1102	Student Affairs	SA	Service Charge	Campus Recreation Fee	Racquetball Racket (per use)	\$0.50		\$0.50	0%	✓	✓	✓	✓	Rental Fee
1103	Student Affairs	SA	Service Charge	Campus Recreation Fee	MAC Court (Multipurpose Activity Court) <i>Per Hour + Out-of-Pocket Expenses*</i> (*Out-of-Pocket Expenses are defined as actual cost of personnel and equipment necessary for setup, clean-up, and supervision of the facility utilized.)	\$80.00		\$80.00	0%	✓	✓	✓	✓	Rental Fee
1104	Student Affairs	SA	Service Charge	Campus Recreation Fee	Running Track <i>Per Hour + Out-of-Pocket Expenses*</i> (*Out-of-Pocket Expenses are defined as actual cost of personnel and equipment necessary for setup, clean-up, and supervision of the facility utilized.)	\$80.00		\$80.00	0%	✓	✓	✓	✓	Rental Fee
1105	Student Affairs	SA	Service Charge	Campus Recreation Fee	Sauna <i>Per Hour + Out-of-Pocket Expenses*</i> (*Out-of-Pocket Expenses are defined as actual cost of personnel and equipment necessary for setup, clean-up, and supervision of the facility utilized.)	\$30.00		\$30.00	0%	✓	✓	✓	✓	Rental Fee
1106	Student Affairs	SA	Service Charge	Campus Recreation Fee	Hot Tub <i>Per Hour + Out-of-Pocket Expenses*</i> (*Out-of-Pocket Expenses are defined as actual cost of personnel and equipment necessary for setup, clean-up, and supervision of the facility utilized.)	\$30.00		\$30.00	0%	✓	✓	✓	✓	Rental Fee
1107	Student Affairs	SA	Service Charge	Campus Recreation Fee	Aquatic Center <i>Per Hour + Out-of-Pocket Expenses*</i> (*Out-of-Pocket Expenses are defined as actual cost of personnel and equipment necessary for setup, clean-up, and supervision of the facility utilized.)	\$380.00		\$380.00	0%	✓	✓	✓	✓	Rental Fee
1108	Student Affairs	SA	Service Charge	Campus Recreation Fee	Water Climbing Wall <i>Per Hour + Out-of-Pocket Expenses*</i> (*Out-of-Pocket Expenses are defined as actual cost of personnel and equipment necessary for setup, clean-up, and supervision of the facility utilized.)	\$30.00		\$30.00	0%	✓	✓	✓	✓	Rental Fee
1109	Student Affairs	SA	Service Charge	Campus Recreation Fee	Swimming Pool <i>Per Hour + Out-of-Pocket Expenses*</i> (*Out-of-Pocket Expenses are defined as actual cost of personnel and equipment necessary for setup, clean-up, and supervision of the facility utilized.)	\$200.00		\$200.00	0%	✓	✓	✓	✓	Rental Fee
1110	Student Affairs	SA	Service Charge	Campus Recreation Fee	Shallow Water Area <i>Per Hour + Out-of-Pocket Expenses*</i> (*Out-of-Pocket Expenses are defined as actual cost of personnel and equipment necessary for setup, clean-up, and supervision of the facility utilized.)	\$60.00		\$60.00	0%	✓	✓	✓	✓	Rental Fee
1111	Student Affairs	SA	Service Charge	Campus Recreation Fee	1/2 Diving Well/One Swimming Lane <i>Per Hour + Out-of-Pocket Expenses*</i> (*Out-of-Pocket Expenses are defined as actual cost of personnel and equipment necessary for setup, clean-up, and supervision of the facility utilized.)	\$30.00		\$30.00	0%	✓	✓	✓	✓	Rental Fee
1112	Student Affairs	SA	Service Charge	Campus Recreation Fee	Outdoor Basketball or Volleyball Courts <i>Per Court, Per hour + Out-of-Pocket Expenses*</i> (*Out-of-Pocket Expenses are defined as actual cost of personnel and equipment necessary for setup, clean-up, and supervision of the facility utilized.)	\$40.00		\$40.00	0%	✓	✓	✓	✓	Rental Fee

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1113	Student Affairs	SA	Service Charge	Campus Recreation Fee	Weight Training Room <i>Per Court, Per hour + Out-of-Pocket Expenses*</i> (*Out-of-Pocket Expenses are defined as actual cost of personnel and equipment necessary for setup, clean-up, and supervision of the facility utilized.)	\$200.00		\$200.00	0%	✓	✓	✓	✓	Rental Fee
1114	Student Affairs	SA	Service Charge	Conference Management	Conference Administration Fee (per group/per contract)	\$57.00		\$57.00	0%				✓	Administration Fee
1115	Student Affairs	SA	Service Charge	Conference Management	Conference Administration Fee (per night/per person)	\$2.00		\$2.00	0%				✓	Administration Fee
1116	Student Affairs	SA	Service Charge	Conference Management	Non-Standard Conference Administration Fee (per group/per contract)	\$115.00		\$115.00	0%				✓	Third Party Rental Agreement
1117	Student Affairs	SA	Service Charge	Conference Management	Conference Management - Deposit	25% of total projected		25% of total projected	0%				✓	Third Party Rental Agreement
1118	Student Affairs	SA	Service Charge	Conference Management	Conference Management - Lost Business Opportunity	up to 50% of total projected		up to 50% of total projected	0%				✓	Third Party Rental Agreement
1119	Student Affairs	SA	Service Charge	Conference Management	Conference Management - Late Payment Fee	1 % to 10% of total due		1 % to 10% of total due	0%				✓	Third Party Rental Agreement
1120	Student Affairs	SA	Service Charge	Conference Management	Conference Room Rental Charge (per night/per person)	\$2.00		\$2.00	0%				✓	Third Party Rental Agreement
1121	Student Affairs	SA	Service Charge	Conference Management	Conference Management-Summer Conference Late Info Fee	1 to 2% of the final invoice		1 to 2% of the final invoice	0%				✓	Third Party Rental Agreement
1122	Student Affairs	SA	Service Charge	Conference Management	VA Conference Registration Fee	\$30.00		\$30.00	0%	✓	✓	✓	✓	Third Party Rental Agreement
1123	Student Affairs	SA	Service Charge	Conference Management	Guests (Sponsored Conferences - NKU) - Per Guest, per day	\$4.00		\$4.00	0%				✓	Per Attendee Rate
1124	Student Affairs	SA	Service Charge	Conference Management	Guests (Sponsored Conferences - NKU) - Per Guest, per week	\$20.00		\$20.00	0%				✓	Per Attendee Rate
1125	Student Affairs	SA	Service Charge	Conference Management	Electrician Usage Fee	\$23-\$34/hour		\$23-\$34/hour	0%				✓	Standard Setup
1126	Student Affairs	SA	Service Charge	Conference Management	Set-up Fee - Chair	\$0.25 /each		\$0.25 /each	0%				✓	Standard Setup
1127	Student Affairs	SA	Service Charge	Conference Management	Set-up Fee - Round Tables	\$1.50/each		\$1.50/each	0%				✓	Standard Setup
1128	Student Affairs	SA	Service Charge	Conference Management	Set-up Fee - All Other Tables	\$1.00/each		\$1.00/each	0%				✓	Standard Setup
1129	Student Affairs	SA	Service Charge	Conference Management	Set-up Fee - Stage (small/large)	\$50-\$100		\$50-\$100	0%				✓	Standard Setup
1130	Student Affairs	SA	Service Charge	Conference Management	Equipment Rental - TV/VCR	\$40.00		\$40.00	0%				✓	Standard Setup
1131	Student Affairs	SA	Service Charge	Conference Management	Equipment Rental - DJ Equipment	\$100.00		\$100.00	0%				✓	Standard Setup
1132	Student Affairs	SA	Service Charge	Conference Management	Equipment Rental - Podium with microphone (per day)	\$20.00		\$20.00	0%				✓	Standard Setup
1133	Student Affairs	SA	Service Charge	Conference Management	Rental of Video Conferencing Facilities - Commercial - Setup	\$30.00		\$30.00	0%				✓	Standard Setup
1134	Student Affairs	SA	Service Charge	Conference Management	Rental of Video Conferencing Facilities - Commercial - Facility (per hour)	\$100.00		\$100.00	0%				✓	Standard Setup
1135	Student Affairs	SA	Service Charge	Conference Management	Rental of Video Conferencing Facilities - Commercial - Facility (per day)	\$500.00		\$500.00	0%				✓	Standard Setup
1136	Student Affairs	SA	Service Charge	Conference Management	Rental of Video Conferencing Facilities - Commercial - Technicians (\$35 for first 2 hours, \$15 per hour thereafter)	\$35.00		\$35.00	0%			✓	✓	Standard Setup
1137	Student Affairs	SA	Service Charge	Conference Management	Rental of Video Conferencing Facilities - Non-Profit - Setup	\$15.00		\$15.00	0%				✓	Standard Setup
1138	Student Affairs	SA	Service Charge	Conference Management	Rental of Video Conferencing Facilities - Non-Profit - Facility (per hour)	\$50.00		\$50.00	0%				✓	Standard Setup
1139	Student Affairs	SA	Service Charge	Conference Management	Rental of Video Conferencing Facilities - Non-Profit - Facility (per day)	\$250.00		\$250.00	0%				✓	Standard Setup
1140	Student Affairs	SA	Service Charge	Conference Management	Rental of Video Conferencing Facilities - Non-Profit - Technicians (\$35 for first 2 hours, \$15 per hour thereafter)	\$35.00		\$35.00	0%			✓	✓	Standard Setup
1141	Student Affairs	SA	Service Charge	Conference Management	Food Service Up-Charge (per person, per meal, per day)	\$0.50		\$0.50	0%				✓	Standard Setup
1142	Student Affairs	SA	Service Charge	Housing Facility Rental	Norse Commons Facility Rental (Nonprofit Group) - Meeting Room - Full Day	\$40.00		\$40.00	0%				✓	Reflects Market Cost
1143	Student Affairs	SA	Service Charge	Housing Facility Rental	Norse Commons Facility Rental (Nonprofit Group) - Meeting Room - Half Day	\$25.00		\$25.00	0%				✓	Reflects Market Cost
1144	Student Affairs	SA	Service Charge	Housing Facility Rental	Norse Commons Facility Rental (Nonprofit Group) - Recreation Room - Full Day	\$100.00		\$100.00	0%				✓	Reflects Market Cost
1145	Student Affairs	SA	Service Charge	Housing Facility Rental	Norse Commons Facility Rental (Nonprofit Group) - Recreation Room - Half Day	\$50.00		\$50.00	0%				✓	Reflects Market Cost
1146	Student Affairs	SA	Service Charge	Housing Facility Rental	Norse Commons Facility Rental (Nonprofit Group) - Cafeteria - Full Day	\$150.00		\$150.00	0%				✓	Reflects Market Cost
1147	Student Affairs	SA	Service Charge	Housing Facility Rental	Norse Commons Facility Rental (Nonprofit Group) - Cafeteria - Half Day	\$75.00		\$75.00	0%				✓	Reflects Market Cost

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1148	Student Affairs	SA	Service Charge	Housing Facility Rental	Norse Commons Facility Rental (Nonprofit Group) - Lobby & Misc. Rooms - Full Day	\$40.00		\$40.00	0%				✓	Reflects Market Cost
1149	Student Affairs	SA	Service Charge	Housing Facility Rental	Norse Commons Facility Rental (Nonprofit Group) - Lobby & Misc. Rooms - Half Day	\$25.00		\$25.00	0%				✓	Reflects Market Cost
1150	Student Affairs	SA	Service Charge	Housing Facility Rental	Norse Commons Facility Rental (Profit Group) - Meeting Room - Full Day	\$70.00		\$70.00	0%				✓	Reflects Market Cost
1151	Student Affairs	SA	Service Charge	Housing Facility Rental	Norse Commons Facility Rental (Profit Group) - Meeting Room - Half Day	\$35.00		\$35.00	0%				✓	Reflects Market Cost
1152	Student Affairs	SA	Service Charge	Housing Facility Rental	Norse Commons Facility Rental (Profit Group) - Recreation Room - Full Day	\$150.00		\$150.00	0%				✓	Reflects Market Cost
1153	Student Affairs	SA	Service Charge	Housing Facility Rental	Norse Commons Facility Rental (Profit Group) - Recreation Room - Half Day	\$75.00		\$75.00	0%				✓	Reflects Market Cost
1154	Student Affairs	SA	Service Charge	Housing Facility Rental	Norse Commons Facility Rental (Profit Group) - Cafeteria - Full Day	\$200.00		\$200.00	0%				✓	Reflects Market Cost
1155	Student Affairs	SA	Service Charge	Housing Facility Rental	Norse Commons Facility Rental (Profit Group) - Cafeteria - Half Day	\$100.00		\$100.00	0%				✓	Reflects Market Cost
1156	Student Affairs	SA	Service Charge	Housing Facility Rental	Norse Commons Facility Rental (Profit Group) - Lobby & Misc. Rooms - Full Day	\$70.00		\$70.00	0%				✓	Reflects Market Cost
1157	Student Affairs	SA	Service Charge	Housing Facility Rental	Norse Commons Facility Rental (Profit Group) - Lobby & Misc. Rooms - Half Day	\$35.00		\$35.00	0%				✓	Reflects Market Cost
1158	Student Affairs	SA	Service Charge	Housing Facility Rental	Residential Leases = \$Market Rent/monthly	\$Market Rent/mo.		\$Market Rent/mo.	0%	✓	✓	✓	✓	Reflects Market Cost
1159	Student Affairs	SA	Service Charge	Housing Facility Rental	Late Penalty (in accordance with residential lease)	\$50/mo.		\$50/mo.	0%	✓	✓	✓	✓	Reflects Market Cost
1160	Student Affairs	SA	Service Charge	Housing Facility Rental	Pet Fee	\$200.00		\$200.00	0%	✓				Reflects Market Cost
1161	Student Affairs	SA	Service Charge	Housing Fees (General)	Damage Assessment (based on assessment of damage to property)	Varies		Varies	0%	✓	✓	✓	✓	Reflects Market Cost
1162	Student Affairs	SA	Service Charge	Housing Fees (General)	Linen Packets Charge ("Dorm in a Box")	\$80 - \$120		\$80 - \$120	0%				✓	Reflects Market Cost
1163	Student Affairs	SA	Service Charge	Housing Fees (General)	Conference & Guest Fee (per person, per night) <i>With a variety of living units and services available in each unit, conference and guest fees will be determined by type of unit and options chosen. Each type of unit will have a minimum charge per bed, per night.</i>	\$9.50-\$50		\$9.50-\$50	0%		✓	✓	✓	Reflects Market Cost
1164	Student Affairs	SA	Service Charge	Housing Fees (General)	Landline Phone Charge (per semester)	\$60.00		\$60.00	0%	✓				Reflects Market Cost
1165	Student Affairs	SA	Service Charge	Housing Fees (General)	Late Fee - Weekly Rentals	\$5.00		\$5.00	0%	✓				Reflects Market Cost
1166	Student Affairs	SA	Service Charge	Housing Fees (General)	Late Fee - Monthly Rentals	\$15.00		\$15.00	0%	✓				Reflects Market Cost
1167	Student Affairs	SA	Service Charge	Housing Fees (General)	Late Fee - Semester Rentals	\$30.00		\$30.00	0%	✓				Reflects Market Cost
1168	Student Affairs	SA	Service Charge	Housing Fines	Improper Disposal of Trash - First Violation	\$25.00		\$25.00	0%	✓				Reflects Market Cost
1169	Student Affairs	SA	Service Charge	Housing Fines	Improper Disposal of Trash - Additional Violations (per violation)	\$50.00		\$50.00	0%	✓				Reflects Market Cost
1170	Student Affairs	SA	Service Charge	Housing Fines	Improper Check-out Charge	\$200.00		\$200.00	0%				✓	Reflects Market Cost
1171	Student Affairs	SA	Service Charge	Housing Fines	Unauthorized Holdover Fee (per day)	\$150.00		\$150.00	0%	✓				Reflects Market Cost
1172	Student Affairs	SA	Service Charge	Housing Fines	Lock Outs - First Violation	No Charge		No Charge	0%	✓				Reflects Market Cost
1173	Student Affairs	SA	Service Charge	Housing Fines	Lock Outs - Additional Violations (per violation)	\$5.00		\$5.00	0%	✓				Reflects Market Cost
1174	Student Affairs	SA	Service Charge	Housing Fines	Lock Change Due to Lost Keys - Cost of core	\$125.00		\$125.00	0%		✓	✓		Reflects Market Cost
1175	Student Affairs	SA	Service Charge	Housing Fines	Failure to Complete Disciplinary Action - First Violation	\$20.00		\$20.00	0%	✓				Reflects Market Cost
1176	Student Affairs	SA	Service Charge	Housing Fines	Failure to Complete Disciplinary Action - Additional Violations (per violation)	\$50.00		\$50.00	0%	✓				Reflects Market Cost
1177	Student Affairs	SA	Service Charge	Housing Fines	Pet Policy Violation - First Violation (per day until pet is removed)	\$50.00		\$50.00	0%	✓				Reflects Market Cost
1178	Student Affairs	SA	Service Charge	Housing Fines	Pet Policy Violation - Additional Violations (per day until pet is removed)	\$100.00		\$100.00	0%	✓				Reflects Market Cost
1179	Student Affairs	SA	Service Charge	Housing Fines	Drug and Alcohol Violation - First Violation	\$50.00		\$50.00	0%	✓				Reflects Market Cost
1180	Student Affairs	SA	Service Charge	Housing Fines	Drug and Alcohol Violation - Second Violation	\$100.00		\$100.00	0%	✓				Reflects Market Cost
1181	Student Affairs	SA	Service Charge	Housing Fines	Drug and Alcohol Violation - Additional Violations (per violation)	\$200.00		\$200.00	0%	✓				Reflects Market Cost
1182	Student Affairs	SA	Service Charge	Kentucky/Commonwealth Halls Per Semester	Room Rental, Double Occupancy (per student)	\$2,750.00	\$125.00	\$2,875.00	5%	✓				Reflects Market Cost
1183	Student Affairs	SA	Service Charge	Kentucky/Commonwealth Halls Per Semester	Room Rental, Single Occupancy (per student)	\$4,125.00		\$4,125.00	0%	✓				Reflects Market Cost
1184	Student Affairs	SA	Service Charge	Kentucky/Commonwealth Halls Per Semester	Room Rental, Double Occupancy, Cumberland Hall	\$2,750.00	\$125.00	\$2,875.00	5%	✓				Reflects Market Cost

**NORTHERN KENTUCKY UNIVERSITY
Schedule of Fees/Service Charges**

#	Division	College / Dept	Type	Title	Description	Approved Rates 2021-2022	\$ Inc / \$ Dec	Proposed Rates 2022-2023	Percent Change	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	Comments
1185	Student Affairs	SA	Service Charge	Kentucky/Commonwealth Halls Per Semester	Holiday/Spring Break Housing (daily rate) - Double Occupancy	\$20.50		\$20.50	0%	✓				Reflects Market Cost
1186	Student Affairs	SA	Service Charge	Kentucky/Commonwealth Halls Per Semester	Holiday/Spring Break Housing (daily rate) - Single Occupancy	\$30.75		\$30.75	0%	✓				Reflects Market Cost
1187	Student Affairs	SA	Service Charge	Kentucky/Commonwealth Halls Per Semester	Summer Housing (per week) - Double Occupancy	\$145.00		\$145.00	0%	✓				Reflects Market Cost
1188	Student Affairs	SA	Service Charge	Kentucky/Commonwealth Halls Per Semester	Summer Housing (per week) - Single Occupancy	\$200.00		\$200.00	0%	✓				Reflects Market Cost
1189	Student Affairs	SA	Service Charge	Kentucky/Commonwealth Halls Per Semester	Full Summer (16 weeks) - Double Occupancy	\$2,100.00		\$2,100.00	0%	✓				Reflects Market Cost
1190	Student Affairs	SA	Service Charge	Kentucky/Commonwealth Halls Per Semester	Full Summer (16 weeks) - Single Occupancy	\$3,120.00		\$3,120.00	0%	✓				Reflects Market Cost
1191	Student Affairs	SA	Service Charge	New Residence Hall	2-Bedroom Suite (per student)	\$3,850.00		\$3,850.00	0%	✓				Reflects Market Cost
1192	Student Affairs	SA	Service Charge	New Residence Hall	2-Bedroom Suite (per student, single occupancy)	\$5,775.00		\$5,775.00	0%	✓				Reflects Market Cost
1193	Student Affairs	SA	Service Charge	New Residence Hall	Double with Full Bathroom (per student)	\$3,850.00		\$3,850.00	0%	✓				Reflects Market Cost
1194	Student Affairs	SA	Service Charge	New Residence Hall	Double with Full Bathroom (per student)	\$5,775.00		\$5,775.00	0%	✓				Reflects Market Cost
1195	Student Affairs	SA	Service Charge	New Residence Hall	Summer Housing - 2-Bedroom Suite (per student, double occupancy) - nightly rate	\$30.00		\$30.00	0%	✓				Reflects Market Cost
1196	Student Affairs	SA	Service Charge	New Residence Hall	Summer Housing - Double with Full Bathroom (per student, double occupancy) - nightly rate	\$30.00		\$30.00	0%	✓				Reflects Market Cost
1197	Student Affairs	SA	Service Charge	New Residence Hall	Summer Housing - 2-Bedroom Suite (per student, single occupancy) - nightly rate	\$45.00		\$45.00	0%	✓				Reflects Market Cost
1198	Student Affairs	SA	Service Charge	New Residence Hall	Summer Housing - Double with Full Bathroom (per student, single occupancy) - nightly rate	\$45.00		\$45.00	0%	✓				Reflects Market Cost
1199	Student Affairs	SA	Service Charge	New Residence Hall	Summer Housing - 2-Bedroom Suite (per student, double occupancy) - weekly rate	\$200.00		\$200.00	0%	✓				Reflects Market Cost
1200	Student Affairs	SA	Service Charge	New Residence Hall	Summer Housing - Double with Full Bathroom (per student, double occupancy) - weekly rate	\$200.00		\$200.00	0%	✓				Reflects Market Cost
1201	Student Affairs	SA	Service Charge	New Residence Hall	Summer Housing - 2-Bedroom Suite (per student, single occupancy) - weekly rate	\$300.00		\$300.00	0%	✓				Reflects Market Cost
1202	Student Affairs	SA	Service Charge	New Residence Hall	Summer Housing - Double with Full Bathroom (per student, single occupancy) - weekly rate	\$300.00		\$300.00	0%	✓				Reflects Market Cost
1203	Student Affairs	SA	Service Charge	New Residence Hall	Summer Housing - 2-Bedroom Suite (per student, double occupancy) - full summer/16 weeks	\$3,000.00		\$3,000.00	0%	✓				Reflects Market Cost
1204	Student Affairs	SA	Service Charge	New Residence Hall	Summer Housing - Double with Full Bathroom (per student, double occupancy) - full summer/16 weeks	\$3,000.00		\$3,000.00	0%	✓				Reflects Market Cost
1205	Student Affairs	SA	Service Charge	New Residence Hall	Summer Housing - 2-Bedroom Suite (per student, single occupancy) - full summer/16 weeks	\$4,500.00		\$4,500.00	0%	✓				Reflects Market Cost
1206	Student Affairs	SA	Service Charge	New Residence Hall	Summer Housing - Double with Full Bathroom (per student, single occupancy) - full summer/16 weeks	\$4,500.00		\$4,500.00	0%	✓				Reflects Market Cost
1207	Student Affairs	SA	Service Charge	Norse Hall Per Semester	Room Rental, Double Occupancy (per student)	\$2,750.00	\$125.00	\$2,875.00	5%	✓				Reflects Market Cost
1208	Student Affairs	SA	Service Charge	Norse Hall Per Semester	Room Rental, Single Occupancy (per student)	\$4,125.00		\$4,125.00	0%	✓				Reflects Market Cost
1209	Student Affairs	SA	Service Charge	Norse Hall Per Semester	Efficiency (1 student per unit)	\$4,000.00	\$100.00	\$4,100.00	3%	✓				Reflects Market Cost
1210	Student Affairs	SA	Service Charge	Norse Hall Per Semester	Holiday/Spring Break Housing (daily rate) - Double Occupancy	\$20.50		\$20.50	0%	✓				Reflects Market Cost
1211	Student Affairs	SA	Service Charge	Norse Hall Per Semester	Holiday/Spring Break Housing (daily rate) - Single Occupancy	\$30.75		\$30.75	0%	✓				Reflects Market Cost
1212	Student Affairs	SA	Service Charge	Norse Hall Per Semester	Summer Housing (per week) - Four Per Apartment (per week)	\$145.00		\$145.00	0%	✓				Reflects Market Cost
1213	Student Affairs	SA	Service Charge	Norse Hall Per Semester	Summer Housing (per week) - Double Occupancy	\$145.00		\$145.00	0%	✓				Reflects Market Cost
1214	Student Affairs	SA	Service Charge	Norse Hall Per Semester	Summer Housing (per week) - Single Occupancy	\$200.00		\$200.00	0%	✓				Reflects Market Cost
1215	Student Affairs	SA	Service Charge	Norse Hall Per Semester	Full Summer (16 weeks) - Double Occupancy	\$2,100.00		\$2,100.00	0%	✓				Reflects Market Cost

NORTHERN KENTUCKY UNIVERSITY
Schedule of Fees/Service Charges

#	Division	College / Dept	Type	Title	Description	Approved Rates 2021-2022	\$ Inc / \$ Dec	Proposed Rates 2022-2023	Percent Change	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	Comments
1216	Student Affairs	SA	Service Charge	Norse Hall Per Semester	Full Summer (16 weeks) - Single Occupancy	\$4,200.00		\$4,200.00	0%	✓				Reflects Market Cost
1217	Student Affairs	SA	Service Charge	Northern Terrace	Quad (2 full baths) (4 student per unit)	\$2,750.00	\$125.00	\$2,875.00	5%	✓				Reflects Market Cost
1218	Student Affairs	SA	Service Charge	Northern Terrace	Quad With Kitchen (2 full baths) (4 students per unit)	\$2,750.00	\$125.00	\$2,875.00	5%	✓				Reflects Market Cost
1219	Student Affairs	SA	Service Charge	Northern Terrace	Summer Housing (nightly rate) - Quad (2 full baths) (4 student per unit)	\$20.00		\$20.00	0%					Reflects Market Cost
1220	Student Affairs	SA	Service Charge	Northern Terrace	Summer Housing (nightly rate) - Quad With Kitchen (2 full baths) (4 students per unit)	\$27.14		\$27.14	0%					Reflects Market Cost
1221	Student Affairs	SA	Service Charge	Student Affairs - Other	University Police Explosive Detection Canine (per hour)	\$25.00		\$25.00	0%	✓	✓	✓	✓	Per Hour Canine Fee
1222	Student Affairs	SA	Service Charge	Student Affairs - Other	Medical Services Fee	Based on Service		Based on Service	0%	✓	✓			Health Counseling
1223	Student Affairs	SA	Service Charge	Student Affairs - Other	Alcohol and Drug Education Fee (ADE)	\$50.00		\$50.00	0%	✓				Health Counseling
1224	Student Affairs	SA	Service Charge	Student Affairs - Other	General Merchandise Sales	Varies		Varies	0%	✓		✓	✓	General Merchandise Sales
1225	Student Affairs	SA	Service Charge	Student Affairs - Other	Physical Activities Participation Fee - Special	Online		Online	0%	✓	✓			Physical Activities Participation Fee
1226	Student Affairs	SA	Service Charge	Student Union Fees	No Show	\$25.00		\$25.00	0%	✓			✓	Reserve but No Show
1227	Student Affairs	SA	Service Charge	Student Union Fees	Digital Signage Advertising	Varies		Varies	0%				✓	Advertising
1228	Student Affairs	SA	Service Charge	Student Union Fees	Commercial - SU Ballroom ABC - Full Day	\$1,200.00		\$1,200.00	0%				✓	Room Rental
1229	Student Affairs	SA	Service Charge	Student Union Fees	Commercial - SU Ballroom ABC - Half Day	\$990.00		\$990.00	0%				✓	Room Rental
1230	Student Affairs	SA	Service Charge	Student Union Fees	Commercial - SU Ballroom A - Full Day	\$990.00		\$990.00	0%				✓	Room Rental
1231	Student Affairs	SA	Service Charge	Student Union Fees	Commercial - SU Ballroom A - Half Day	\$780.00		\$780.00	0%				✓	Room Rental
1232	Student Affairs	SA	Service Charge	Student Union Fees	Commercial - SU Ballroom B/C - Full Day	\$465.00		\$465.00	0%				✓	Room Rental
1233	Student Affairs	SA	Service Charge	Student Union Fees	Commercial - SU Ballroom B - Half Day	\$360.00		\$360.00	0%				✓	Room Rental
1234	Student Affairs	SA	Service Charge	Student Union Fees	Commercial - SU Ballroom C - Full Day	\$465.00		\$465.00	0%				✓	Room Rental
1235	Student Affairs	SA	Service Charge	Student Union Fees	Commercial - SU Ballroom C - Half Day	\$360.00		\$360.00	0%				✓	Room Rental
1236	Student Affairs	SA	Service Charge	Student Union Fees	Commercial - SU Ballroom B/C - Full Day	\$675.00		\$675.00	0%				✓	Room Rental
1237	Student Affairs	SA	Service Charge	Student Union Fees	Commercial - SU Ballroom B/C - Half Day	\$465.00		\$465.00	0%				✓	Room Rental
1238	Student Affairs	SA	Service Charge	Student Union Fees	Commercial - Governance Room	\$472.00		\$472.00	0%				✓	Room Rental
1239	Student Affairs	SA	Service Charge	Student Union Fees	Commercial - Meeting Room 105	\$95.00		\$95.00	0%				✓	Room Rental
1240	Student Affairs	SA	Service Charge	Student Union Fees	Commercial - Meeting Room 106	\$95.00		\$95.00	0%				✓	Room Rental
1241	Student Affairs	SA	Service Charge	Student Union Fees	Commercial - Meeting Room 108	\$135.00		\$135.00	0%				✓	Room Rental
1242	Student Affairs	SA	Service Charge	Student Union Fees	Commercial - Meeting Room 109	\$135.00		\$135.00	0%				✓	Room Rental
1243	Student Affairs	SA	Service Charge	Student Union Fees	Commercial - Meeting Room 302	\$110.00		\$110.00	0%				✓	Room Rental
1244	Student Affairs	SA	Service Charge	Student Union Fees	Commercial - Meeting Room 323	\$35.00		\$35.00	0%				✓	Room Rental
1245	Student Affairs	SA	Service Charge	Student Union Fees	Commercial - Meeting Room 324	\$60.00		\$60.00	0%				✓	Room Rental
1246	Student Affairs	SA	Service Charge	Student Union Fees	Commercial - Multipurpose Room	\$472.00		\$472.00	0%				✓	Room Rental
1247	Student Affairs	SA	Service Charge	Student Union Fees	Commercial - Prefunction Space 100L	\$210.00		\$210.00	0%				✓	Room Rental
1248	Student Affairs	SA	Service Charge	Student Union Fees	Commercial - Game Room	\$210.00		\$210.00	0%				✓	Room Rental
1249	Student Affairs	SA	Service Charge	Student Union Fees	Commercial - Terrace Room 203	\$78.00		\$78.00	0%				✓	Room Rental
1250	Student Affairs	SA	Service Charge	Student Union Fees	Commercial - Entire Student Union - Full Day	\$2,360.00		\$2,360.00	0%				✓	Room Rental
1251	Student Affairs	SA	Service Charge	Student Union Fees	Commercial - Entire Student Union - Half Day	\$1,415.00		\$1,415.00	0%				✓	Room Rental
1252	Student Affairs	SA	Service Charge	Student Union Fees	Commercial - Outdoor Space	\$400.00		\$400.00	0%				✓	Room Rental
1253	Student Affairs	SA	Service Charge	Student Union Fees	Commercial - Lobby Tables	\$50.00		\$50.00	0%				✓	Room Rental
1254	Student Affairs	SA	Service Charge	Student Union Fees	Commercial - Staging (6 x 8 sections) (priced	\$30.00		\$30.00	0%				✓	Room Rental
1255	Student Affairs	SA	Service Charge	Student Union Fees	Commercial - Wireless Presentation Clicker	\$15.00		\$15.00	0%				✓	Room Rental
1256	Student Affairs	SA	Service Charge	Student Union Fees	Non-Profit Groups Rate - SU Ballroom ABC -	\$725.00		\$725.00	0%				✓	Room Rental
1257	Student Affairs	SA	Service Charge	Student Union Fees	Non-Profit Groups Rate - SU Ballroom ABC -	\$567.00		\$567.00	0%				✓	Room Rental
1258	Student Affairs	SA	Service Charge	Student Union Fees	Non-Profit Groups Rate - SU Ballroom A -	\$620.00		\$620.00	0%				✓	Room Rental
1259	Student Affairs	SA	Service Charge	Student Union Fees	Non-Profit Groups Rate - SU Ballroom A -	\$515.00		\$515.00	0%				✓	Room Rental
1260	Student Affairs	SA	Service Charge	Student Union Fees	Non-Profit Groups Rate - SU Ballroom B -	\$410.00		\$410.00	0%				✓	Room Rental
1261	Student Affairs	SA	Service Charge	Student Union Fees	Non-Profit Groups Rate - SU Ballroom B -	\$305.00		\$305.00	0%				✓	Room Rental
1262	Student Affairs	SA	Service Charge	Student Union Fees	Non-Profit Groups Rate - SU Ballroom C -	\$410.00		\$410.00	0%				✓	Room Rental
1263	Student Affairs	SA	Service Charge	Student Union Fees	Non-Profit Groups Rate - SU Ballroom C -	\$305.00		\$305.00	0%				✓	Room Rental
1264	Student Affairs	SA	Service Charge	Student Union Fees	Non-Profit Groups Rate - SU Ballroom B/C -	\$462.00		\$462.00	0%				✓	Room Rental
1265	Student Affairs	SA	Service Charge	Student Union Fees	Non-Profit Groups Rate - SU Ballroom B/C -	\$357.00		\$357.00	0%				✓	Room Rental
1266	Student Affairs	SA	Service Charge	Student Union Fees	Non-Profit Groups Rate - Governance Room	\$320.00		\$320.00	0%				✓	Room Rental
1267	Student Affairs	SA	Service Charge	Student Union Fees	Non-Profit Groups Rate - Meeting Room 105	\$70.00		\$70.00	0%				✓	Room Rental
1268	Student Affairs	SA	Service Charge	Student Union Fees	Non-Profit Groups Rate - Meeting Room 106	\$70.00		\$70.00	0%				✓	Room Rental
1269	Student Affairs	SA	Service Charge	Student Union Fees	Non-Profit Groups Rate - Meeting Room 108	\$95.00		\$95.00	0%				✓	Room Rental
1270	Student Affairs	SA	Service Charge	Student Union Fees	Non-Profit Groups Rate - Meeting Room 109	\$95.00		\$95.00	0%				✓	Room Rental
1271	Student Affairs	SA	Service Charge	Student Union Fees	Non-Profit Groups Rate - Meeting Room 302	\$95.00		\$95.00	0%				✓	Room Rental
1272	Student Affairs	SA	Service Charge	Student Union Fees	Non-Profit Groups Rate - Meeting Room 323	\$35.00		\$35.00	0%				✓	Room Rental
1273	Student Affairs	SA	Service Charge	Student Union Fees	Non-Profit Groups Rate - Meeting Room 324	\$65.00		\$65.00	0%				✓	Room Rental

**NORTHERN KENTUCKY UNIVERSITY
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1274	Student Affairs	SA	Service Charge	Student Union Fees	Non-Profit Groups Rate - Multipurpose Room	\$300.00		\$300.00	0%				✓	Room Rental
1275	Student Affairs	SA	Service Charge	Student Union Fees	Non-Profit Groups Rate - Prefunction Space 100L	\$150.00		\$150.00	0%				✓	Room Rental
1276	Student Affairs	SA	Service Charge	Student Union Fees	Non-Profit Groups Rate - Game Room	\$170.00		\$170.00	0%				✓	Room Rental
1277	Student Affairs	SA	Service Charge	Student Union Fees	Non-Profit Groups Rate - Terrace Room 203	\$70.00		\$70.00	0%				✓	Room Rental
1278	Student Affairs	SA	Service Charge	Student Union Fees	Non-Profit Groups Rate - Entire Student Union - Full Day	\$1,625.00		\$1,625.00	0%				✓	Room Rental
1279	Student Affairs	SA	Service Charge	Student Union Fees	Non-Profit Groups Rate - Entire Student Union - Half Day	\$995.00		\$995.00	0%				✓	Room Rental
1280	Student Affairs	SA	Service Charge	Student Union Fees	Non-Profit Groups Rate - Outdoor Space	\$300.00		\$300.00	0%				✓	Room Rental
1281	Student Affairs	SA	Service Charge	Student Union Fees	Non-Profit Groups Rate - Lobby Tables	\$25.00		\$25.00	0%				✓	Room Rental
1282	Student Affairs	SA	Service Charge	Student Union Fees	Non-Profit Groups Rate - Staging (6 x 8 sections) (priced per section)	\$30.00		\$30.00	0%				✓	Room Rental
1283	Student Affairs	SA	Service Charge	Student Union Fees	Non-Profit Groups Rate - Wireless Presentation Clicker	\$10.00		\$10.00	0%				✓	Room Rental
1284	Student Affairs	SA	Service Charge	Student Union Fees	University Rate - SU Ballroom ABC - Full Day	\$675.00		\$675.00	0%			✓	✓	Room Rental
1285	Student Affairs	SA	Service Charge	Student Union Fees	University Rate - SU Ballroom ABC - Half Day	\$517.00		\$517.00	0%			✓	✓	Room Rental
1286	Student Affairs	SA	Service Charge	Student Union Fees	University Rate - SU Ballroom A - Full Day	\$570.00		\$570.00	0%			✓	✓	Room Rental
1287	Student Affairs	SA	Service Charge	Student Union Fees	University Rate - SU Ballroom A - Half Day	\$465.00		\$465.00	0%			✓	✓	Room Rental
1288	Student Affairs	SA	Service Charge	Student Union Fees	University Rate - SU Ballroom B - Full Day	\$360.00		\$360.00	0%			✓	✓	Room Rental
1289	Student Affairs	SA	Service Charge	Student Union Fees	University Rate - SU Ballroom B - Half Day	\$255.00		\$255.00	0%			✓	✓	Room Rental
1290	Student Affairs	SA	Service Charge	Student Union Fees	University Rate - SU Ballroom C - Full Day	\$360.00		\$360.00	0%			✓	✓	Room Rental
1291	Student Affairs	SA	Service Charge	Student Union Fees	University Rate - SU Ballroom C - Half Day	\$255.00		\$255.00	0%			✓	✓	Room Rental
1292	Student Affairs	SA	Service Charge	Student Union Fees	University Rate - SU Ballroom B/C - Full Day	\$412.00		\$412.00	0%			✓	✓	Room Rental
1293	Student Affairs	SA	Service Charge	Student Union Fees	University Rate - SU Ballroom B/C - Half Day	\$307.00		\$307.00	0%			✓	✓	Room Rental
1294	Student Affairs	SA	Service Charge	Student Union Fees	University Rate - Governance Room	\$270.00		\$270.00	0%			✓	✓	Room Rental
1295	Student Affairs	SA	Service Charge	Student Union Fees	University Rate - Meeting Room 105	\$50.00		\$50.00	0%			✓	✓	Room Rental
1296	Student Affairs	SA	Service Charge	Student Union Fees	University Rate - Meeting Room 106	\$50.00		\$50.00	0%			✓	✓	Room Rental
1297	Student Affairs	SA	Service Charge	Student Union Fees	University Rate - Meeting Room 108	\$75.00		\$75.00	0%			✓	✓	Room Rental
1298	Student Affairs	SA	Service Charge	Student Union Fees	University Rate - Meeting Room 109	\$75.00		\$75.00	0%			✓	✓	Room Rental
1299	Student Affairs	SA	Service Charge	Student Union Fees	University Rate - Meeting Room 302	\$75.00		\$75.00	0%			✓	✓	Room Rental
1300	Student Affairs	SA	Service Charge	Student Union Fees	University Rate - Meeting Room 323	\$35.00		\$35.00	0%			✓	✓	Room Rental
1301	Student Affairs	SA	Service Charge	Student Union Fees	University Rate - Meeting Room 324	\$45.00		\$45.00	0%			✓	✓	Room Rental
1302	Student Affairs	SA	Service Charge	Student Union Fees	University Rate - Multipurpose Room	\$262.00		\$262.00	0%			✓	✓	Room Rental
1303	Student Affairs	SA	Service Charge	Student Union Fees	University Rate - Prefunction Space 100L	\$105.00		\$105.00	0%			✓	✓	Room Rental
1304	Student Affairs	SA	Service Charge	Student Union Fees	University Rate - Game Room	\$157.00		\$157.00	0%			✓	✓	Room Rental
1305	Student Affairs	SA	Service Charge	Student Union Fees	University Rate - Terrace Room 203	\$52.00		\$52.00	0%			✓	✓	Room Rental
1306	Student Affairs	SA	Service Charge	Student Union Fees	University Rate - Entire Student Union - Full	\$1,575.00		\$1,575.00	0%			✓	✓	Room Rental
1307	Student Affairs	SA	Service Charge	Student Union Fees	University Rate - Entire Student Union - Half	\$945.00		\$945.00	0%			✓	✓	Room Rental
1308	Student Affairs	SA	Service Charge	Student Union Fees	University Rate - Outdoor Space	\$250.00		\$250.00	0%			✓	✓	Room Rental
1309	Student Affairs	SA	Service Charge	Student Union Fees	University Rate - Lobby Tables	\$25.00		\$25.00	0%			✓	✓	Room Rental
1310	Student Affairs	SA	Service Charge	Student Union Fees	University Rate - Staging (6 x 8 sections)	\$30.00		\$30.00	0%			✓	✓	Room Rental
1311	Student Affairs	SA	Service Charge	Student Union Fees	University Rate - Wireless Presentation	\$10.00		\$10.00	0%			✓	✓	Room Rental
1312	Student Affairs	SA	Service Charge	Student Union Fees	Student Rate - SU Ballroom ABC - Full Day	\$262.00		\$262.00	0%	✓				Room Rental
1313	Student Affairs	SA	Service Charge	Student Union Fees	Student Rate - SU Ballroom ABC - Half Day	\$183.00		\$183.00	0%	✓				Room Rental
1314	Student Affairs	SA	Service Charge	Student Union Fees	Student Rate - SU Ballroom A - Full Day	\$210.00		\$210.00	0%	✓				Room Rental
1315	Student Affairs	SA	Service Charge	Student Union Fees	Student Rate - SU Ballroom A - Half Day	\$162.00		\$162.00	0%	✓				Room Rental
1316	Student Affairs	SA	Service Charge	Student Union Fees	Student Rate - SU Ballroom B - Full Day	\$105.00		\$105.00	0%	✓				Room Rental
1317	Student Affairs	SA	Service Charge	Student Union Fees	Student Rate - SU Ballroom B - Half Day	\$52.00		\$52.00	0%	✓				Room Rental
1318	Student Affairs	SA	Service Charge	Student Union Fees	Student Rate - SU Ballroom C - Full Day	\$105.00		\$105.00	0%	✓				Room Rental
1319	Student Affairs	SA	Service Charge	Student Union Fees	Student Rate - SU Ballroom C - Half Day	\$52.00		\$52.00	0%	✓				Room Rental
1320	Student Affairs	SA	Service Charge	Student Union Fees	Student Rate - SU Ballroom B/C - Full Day	\$162.00		\$162.00	0%	✓				Room Rental
1321	Student Affairs	SA	Service Charge	Student Union Fees	Student Rate - SU Ballroom B/C - Half Day	\$78.00		\$78.00	0%	✓				Room Rental
1322	Student Affairs	SA	Service Charge	Student Union Fees	Student Rate - Governance Room	\$105.00		\$105.00	0%	✓				Room Rental
1323	Student Affairs	SA	Service Charge	Student Union Fees	Student Rate - Meeting Room 105	\$24.00		\$24.00	0%	✓				Room Rental
1324	Student Affairs	SA	Service Charge	Student Union Fees	Student Rate - Meeting Room 106	\$24.00		\$24.00	0%	✓				Room Rental
1325	Student Affairs	SA	Service Charge	Student Union Fees	Student Rate - Meeting Room 108	\$47.00		\$47.00	0%	✓				Room Rental
1326	Student Affairs	SA	Service Charge	Student Union Fees	Student Rate - Meeting Room 109	\$47.00		\$47.00	0%	✓				Room Rental
1327	Student Affairs	SA	Service Charge	Student Union Fees	Student Rate - Meeting Room 302	\$47.00		\$47.00	0%	✓				Room Rental

NORTHERN KENTUCKY UNIVERSITY
Schedule of Fees/Service Charges

#	Division	College / Dept	Type	Title	Description	Approved Rates 2021-2022	\$ Inc / \$ Dec	Proposed Rates 2022-2023	Percent Change	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	Comments
1328	Student Affairs	SA	Service Charge	Student Union Fees	Student Rate - Meeting Room 324	\$20.00		\$20.00	0%	✓				Room Rental
1329	Student Affairs	SA	Service Charge	Student Union Fees	Student Rate - Multipurpose Room	\$130.00		\$130.00	0%	✓				Room Rental
1330	Student Affairs	SA	Service Charge	Student Union Fees	Student Rate - Prefunction Space 100L	\$52.00		\$52.00	0%	✓				Room Rental
1331	Student Affairs	SA	Service Charge	Student Union Fees	Student Rate - Game Room	\$105.00		\$105.00	0%	✓				Room Rental
1332	Student Affairs	SA	Service Charge	Student Union Fees	Student Rate - Terrace Room 203	\$26.00		\$26.00	0%	✓				Room Rental
1333	Student Affairs	SA	Service Charge	Student Union Fees	Student Rate - Entire Student Union - Full	\$787.00		\$787.00	0%	✓				Room Rental
1334	Student Affairs	SA	Service Charge	Student Union Fees	Student Rate - Entire Student Union - Half	\$472.00		\$472.00	0%	✓				Room Rental
1335	Student Affairs	SA	Service Charge	Student Union Fees	Student Rate - Outdoor Space	\$125.00		\$125.00	0%	✓				Room Rental
1336	Student Affairs	SA	Service Charge	Student Union Fees	Student Rate - Lobby Tables	\$5.00		\$5.00	0%	✓				Room Rental
1337	Student Affairs	SA	Service Charge	Student Union Fees	Student Rate - Staging (6 x 8 sections)	\$25.00		\$25.00	0%	✓				Room Rental
1338	Student Affairs	SA	Service Charge	Student Union Fees	Student Rate - Wireless Presentation Clicker	\$5.00		\$5.00	0%	✓				Room Rental
1339	Student Affairs	SA	Service Charge	Student Union Fees	University Center & Student Union Media	Varies		Varies	0%	✓	✓	✓	✓	Equipment Rental
1340	Student Affairs	SA	Service Charge	Student Union Fees	University Center & Student Union Facility	Charged at cost		Charged at cost	0%	✓	✓	✓	✓	Damage Fee
1341	Student Affairs	SA	Service Charge	Student Union Fees	University Center & Student Union Conference Calls	Billed at cost		Billed at cost	0%	✓	✓	✓	✓	Conference Call Fee
1342	Student Affairs	SA	Service Charge	University Center - AV Tech Charge	AV Tech Charge Student Union & University Center (2 hr minimum) (\$18/hr ea addtl hr)	\$45 (2/hrs)		\$45 (2/hrs)	0%	✓	✓	✓	✓	Tech Support
1343	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	Podium with microphone per day	\$50.00		\$50.00	0%				✓	Rental Fee
1344	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	6', 8' or 12' Projection Screen	\$15-\$50		\$15-\$50	0%				✓	Rental Fee
1345	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	Laptop Windows Computer	\$50.00		\$50.00	0%				✓	Rental Fee
1346	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	Videoconferencing per hour	\$50.00		\$50.00	0%				✓	Rental Fee
1347	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	Satellite Teleconferencing	\$75.00		\$75.00	0%				✓	Rental Fee
1348	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	Consumer Camcorder and Tripod per day	\$75.00		\$75.00	0%				✓	Rental Fee
1349	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	Professional Camera Package*	\$175.00		\$175.00	0%				✓	Rental Fee
1350	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	Media Technicians (2 hr minimum) (\$18/hr ea.	\$45 (2/hrs.)		\$45 (2/hrs.)	0%			✓	✓	Rental Fee
1351	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	Microphone - Wired/Wireless	\$40 - \$60		\$40 - \$60	0%				✓	Rental Fee
1352	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	Extension Cord	\$5.00		\$5.00	0%				✓	Rental Fee
1353	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	Power Strip	\$5.00		\$5.00	0%				✓	Rental Fee
1354	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	Commercial - UC Ballroom-Full Day	\$650.00		\$650.00	0%				✓	Room Rental
1355	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	Commercial - UC Ballroom-Half Day	\$545.00		\$545.00	0%				✓	Room Rental
1356	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	Commercial - Meeting Room 135	\$160.00		\$160.00	0%				✓	Room Rental
1357	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	Commercial - Meeting Room 204	\$130.00		\$130.00	0%				✓	Room Rental
1358	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	Commercial - Meeting Room 245	\$95.00		\$95.00	0%				✓	Room Rental
1359	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	Commercial - Meeting Room 250	\$95.00		\$95.00	0%				✓	Room Rental
1360	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	Commercial - Meeting Room 335	\$80.00		\$80.00	0%				✓	Room Rental
1361	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	Commercial - Meeting Room 414	\$80.00		\$80.00	0%				✓	Room Rental
1362	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	Commercial - Budig Theatre - Full Day	\$590.00		\$590.00	0%				✓	Room Rental
1363	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	Commercial - Budig Theatre - Half Day	\$430.00		\$430.00	0%				✓	Room Rental
1364	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	Commercial - Entire Building - Full Day	\$1,500.00		\$1,500.00	0%				✓	Room Rental
1365	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	Commercial - Entire Building - Half Day (1/2 Day up to 4 hrs / Full Day > than 4 hrs)	\$1,200.00		\$1,200.00	0%				✓	Room Rental
1366	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	Non-Profit Groups - UC Ballroom-Full Day	\$500.00		\$500.00	0%			✓	✓	Room Rental
1367	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	Non-Profit Groups - UC Ballroom-Half Day	\$395.00		\$395.00	0%			✓	✓	Room Rental
1368	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	Non-Profit Groups - Meeting Room 135	\$90.00		\$90.00	0%			✓	✓	Room Rental
1369	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	Non-Profit Groups - Meeting Room 204	\$95.00		\$95.00	0%			✓	✓	Room Rental
1370	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	Non-Profit Groups - Meeting Room 245	\$85.00		\$85.00	0%			✓	✓	Room Rental
1371	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	Non-Profit Groups - Meeting Room 250	\$85.00		\$85.00	0%			✓	✓	Room Rental
1372	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	Non-Profit Groups - Meeting Room 300	\$30.00		\$30.00	0%			✓	✓	Room Rental
1373	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	Non-Profit Groups - Meeting Room 335	\$65.00		\$65.00	0%			✓	✓	Room Rental
1374	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	Non-Profit Groups - Meeting Room 414	\$65.00		\$65.00	0%			✓	✓	Room Rental
1375	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	Non-Profit Groups - Budig Theatre - Full Day	\$480.00		\$480.00	0%			✓	✓	Room Rental
1376	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	Non-Profit Groups - Budig Theatre - Half Day	\$400.00		\$400.00	0%			✓	✓	Room Rental
1377	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	Non-Profit Groups - Entire Building - Full Day	\$1,200.00		\$1,200.00	0%			✓	✓	Room Rental
1378	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	Non-Profit Groups - Entire Building - Half Day	\$935.00		\$935.00	0%			✓	✓	Room Rental
1379	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	University Departments - UC Ballroom-Full	\$450.00		\$450.00	0%			✓	✓	Room Rental
1380	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	University Departments - UC Ballroom-Half	\$345.00		\$345.00	0%			✓	✓	Room Rental
1381	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	University Departments - Meeting Room 135	\$70.00		\$70.00	0%			✓	✓	Room Rental
1382	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	University Departments - Meeting Room 204	\$75.00		\$75.00	0%			✓	✓	Room Rental
1383	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	University Departments - Meeting Room 245	\$65.00		\$65.00	0%			✓	✓	Room Rental
1384	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	University Departments - Meeting Room 250	\$65.00		\$65.00	0%			✓	✓	Room Rental
1385	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	University Departments - Meeting Room 300	\$30.00		\$30.00	0%			✓	✓	Room Rental

NORTHERN KENTUCKY UNIVERSITY
Schedule of Fees/Service Charges

#	Division	College / Dept	Type	Title	Description	Approved Rates 2021-2022	\$ Inc / \$ Dec	Proposed Rates 2022-2023	Percent Change	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community	Comments
1386	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	University Departments - Meeting Room 335	\$45.00		\$45.00	0%			✓		Room Rental
1387	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	University Departments - Meeting Room 414	\$45.00		\$45.00	0%			✓		Room Rental
1388	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	University Departments - Budig Theatre - Full Day	\$430.00		\$430.00	0%			✓		Room Rental
1389	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	University Departments - Budig Theatre - Half Day	\$350.00		\$350.00	0%			✓		Room Rental
1390	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	University Departments - Entire Building - Full Day	\$1,100.00		\$1,100.00	0%			✓		Room Rental
1391	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	University Departments - Entire Building - Half Day (1/2 Day up to 4 hrs/Full Day > 4 hrs)	\$835.00		\$835.00	0%			✓		Room Rental
1392	Student Affairs	SA	Service Charge	University Center - Media Equipment Rental	Student Rates - UC Ballroom-Full Day	\$157.00		\$157.00	0%	✓				Room Rental

RECOMMENDATION:

For the Board of Regents to approve the updated 2022-23 academic year School Based Scholar undergraduate rate as well as the graduate and doctorate tuition rates for the 2022-23 academic year as detailed in the Authorized Schedule of Tuition (attached). These rates will be shared with the Council on Postsecondary Education (CPE) and communicated at the June CPE Finance Committee meeting.

SUMMARY

Undergraduate

The Board approved a 2% (CPE's maximum rate is based on 1.97%) tuition increase for undergraduate tuition for the 2022-23 academic year at its March 2022 meeting.

After the Board of Regent's approved the Dual Credit Scholarship (School Based Scholar) rate of \$72, at the March 2022 meeting, notification was received from the Kentucky Higher Education Assistance Authority (KHEAA), that the required FY23 rate will be \$91 per credit hour. The tuition schedule reflects that update.

Graduate

The majority of the graduate rates are recommended to remain at their current levels with the exception of the changes noted below in the College of Health & Human Services and the Chase College of Law.

College of Health & Human Services – The College of Health & Human Services is recommending a reduction in the Accelerated Online Master of Social Work rate from \$653 per credit hour to \$599 per credit hour (8% reduction). This rate is more representative of the cost of the program. The College of Health & Human Services is also launching a new Cardiovascular Perfusion program that will be \$850 per credit hour.

Chase College of Law – There is an overall 4% increase for the resident and non-resident programs to continue providing quality instruction while offsetting the increased costs.

BACKGROUND

CPE has the statutory authority to set tuition rates and mandatory fees for Northern Kentucky University in accordance with KRS 164.020. CPE policy allows institutions to set graduate, law, and doctorate tuition at competitive market rates.

NORTHERN KENTUCKY UNIVERSITY
Schedule of Tuition & Mandatory Fees
FY 2022-2023

	Tuition 2021-22 Rate	Tuition 2022-23 Rate	\$ Increase	% Increase
<u>UNDERGRADUATE</u>				
<i>Credit Hour</i>				
School Based Scholars (Note 1)	\$72	\$91	\$19	26%
<u>GRADUATE AND DOCTORATE</u>				
<i>GRADUATE/DOCTORATE – Per Credit Hour</i>				
Resident	\$550	\$550	\$0	0%
Ohio/Indiana	\$670	\$670	\$0	0%
Nonresident	\$845	\$845	\$0	0%
Resident and Nonresident - Online	\$653	\$653	\$0	0%
<i>COLLEGE OF INFORMATICS</i>				
Master of Science in Health Informatics AOL	\$520	\$520	\$0	0%
Master of Science in Cybersecurity AOL	\$460	\$460	\$0	0%
<i>MASTER OF EDUCATION – Per Credit Hour</i>				
Master of Arts in Education – in person	\$400	\$400	\$0	0%
Master of Arts in Education - accelerated online	\$400	\$400	\$0	0%
Alternative Certification in Special Education- accelerated online	\$400	\$400	\$0	0%
Master of Arts in Teaching - accelerated online	\$400	\$400	\$0	0%
<i>EDUCATION POST MASTERS – Per Credit Hour</i>				
Education Specialist T & L - AOL	\$400	\$400	\$0	0%
Education Specialist - other than accelerated online	\$400	\$400	\$0	0%
Graduate certifications/Rank I	\$400	\$400	\$0	0%
<i>EDUCATION DOCTORATE – Per Credit Hour</i>				
Resident	\$684	\$684	\$0	0%
Ohio/Indiana	\$803	\$803	\$0	0%
Nonresident	\$998	\$998	\$0	0%
<i>BUSINESS GRADUATE – Per Credit Hour</i>				
Resident	\$565	\$565	\$0	0%
Ohio/Indiana	\$664	\$664	\$0	0%
Nonresident	\$921	\$921	\$0	0%
Master of Business AOL	\$460	\$460	\$0	0%
Master of Accountancy AOL	\$490	\$490	\$0	0%
Face to Face Master of Accountancy - Resident	\$510	\$510	\$0	0%
Face to Face Master of Accountancy Ohio/Indiana	\$599	\$599	\$0	0%
Face to Face Master of Accountancy - Nonresident	\$832	\$832	\$0	0%
Master of Business in Leadership & Innovation – MBLI (Note 2)	\$28,950	\$28,950	\$0	0%
MBA International Partnership (Note 3)	\$10,000	\$10,000	\$0	0%

COLLEGE OF HEALTH AND HUMAN SERVICES (Nursing Grad Cohort Programs) – Per Credit Hour

Doctor of Nursing Practice (DNP) - AOL	\$570	\$570	\$0	0%
DNP - Post Masters – in person	\$673	\$673	\$0	0%
DNP - Nursing Anesthesia (resident)	\$746	\$746	\$0	0%
DNP - Nursing Anesthesia (non-resident)	\$954	\$954	\$0	0%
DNP-Nurse Anesthesia Post Master- in person	\$673	\$673	\$0	0%
Master of Science in Nursing (MSN) - AOL	\$550	\$550	\$0	0%
MSN – in person	\$645	\$645	\$0	0%
MS - Health Science – AOL	\$520	\$520	\$0	0%
MS - Health Administration – AOL	\$520	\$520	\$0	0%
Master of Science in Exercise Science – in person	\$450	\$450	\$0	0%
Master of Science in Athletic Training (resident)	\$450	\$450	\$0	0%
Master of Science in Athletic Training (non-resident)	\$550	\$550	\$0	0%
Master of Social Work - resident	\$613	\$613	\$0	0%
Master of Social Work (Graduate Metro)	\$630	\$630	\$0	0%
Master of Social Work - nonresident	\$943	\$943	\$0	0%
Master of Social work AOL	\$653	\$599	-\$54	-8%
Occupational Therapy Doctorate	\$845	\$845	\$0	0%
MA School Counseling and/or MS Clinical Mental Health Counseling (resident)	\$613	\$613	\$0	0%
MA School Counseling and/or MS Clinical Mental Health Counseling (non-resident)	\$943	\$943	\$0	0%
MA School Counseling and/or MS Clinical Mental Health Counseling (Graduate Metro)	\$630	\$630	\$0	0%
Graduate Certificate in Healthcare Commercialization	\$550	\$550	\$0	0%
Cardiovascular Perfusion	NEW	\$850	\$850	100%

CHASE COLLEGE OF LAW - Per Credit Hour

Resident				
Full-time (13-16 credit hours)	\$854	\$888	\$34	4%
Nonresident	\$1,381	\$1,436	\$55	4%
Resident by year	\$22,200	\$23,088	\$888	4%
Non-resident by year	\$35,910	\$37,336	\$1,426	4%
MLS - accelerated online	\$653	\$653	\$0	0%
MLS in person	\$854	\$854	\$0	0%
Program Rate				
LLM – Master in Law for International Students (Note 4)	\$30,108	\$30,108	\$0	0%

Note 1: Rate for high school students taking an NKU college course. Rate is the ceiling set by the Kentucky Higher Education Assistance Authority to participate in the Dual Credit Scholarship program.

Note 2: Master of Business in Leadership and Innovation (MBLI) is a 2-year program.

Note 3: Program rate for NKU MBA in partnership with Indian universities. Courses will be jointly taught by NKU and Indian partner faculty.

Note 4: LLM (master in law for international students) is a one-year program.

RECOMMENDATION:

That the Board of Regents approve the following resolution establishing and approving the Fiscal Year 2022-23 Annual Unrestricted Operating Budget for Northern Kentucky University.

Recommendation relating to Fiscal Year 2022-23 Budget, Northern Kentucky University, Board of Regents, June 15, 2022:

Be it resolved that, upon due consideration of the recommendation of the President, the Annual Unrestricted Operating Budget for Northern Kentucky University is hereby established and approved in an amount totaling \$271,500,000 for the fiscal year beginning July 1, 2022, and ending June 30, 2023. This authorization is an increase of \$7,000,000 (2.6%) over the FY22 authorization of \$264,500,000.

The President is authorized to approve adjustments between the budget authorizations when such action appears, in his judgment, to represent the best interests of the University. However, any adjustment that alters the Annual Unrestricted Operating Budget authorization of \$271,500,000 shall be submitted to this Board for approval at its next regular meeting.

In the event that unrestricted sources of funds are not sufficient to equal projected unrestricted expenditures, the President shall take appropriate measures to reduce budgeted expenditure authorizations by amounts sufficient to ensure that unrestricted expenditures do not exceed authorized unrestricted sources of funds.

In the incurrence of financial obligations and the expenditure and disbursement of university funds available under this authorization, all University units and University personnel or agents shall adhere to and observe applicable laws, regulations, and policies of both the Commonwealth of Kentucky and the University, which govern and control the expenditure of funds. Administrators of the various units shall not authorize nor incur any financial obligation more than the budget authorizations.