



**Northern Kentucky University**  
**Board of Regents Materials**

**March 15, 2023**

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**AGENDA**  
**Northern Kentucky University**

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**Regents Dinner**  
**Tuesday, March 14, 2023 – 6:00 p.m.**

- 6:00 p.m.**      • Regents Dinner in Student Union Ballroom B/C
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**Board of Regents Meeting**  
**NKU, Student Union 107A – Wednesday, March 15, 2023 – 9:00 a.m.**  
*As a courtesy, the meeting will be live streamed for all guests.*

**This meeting will be conducted as a video teleconference pursuant to KRS 61.826.**

**Members of the public may attend the meeting either in person at the location described above or via live stream at this link: <https://inside.nku.edu/president/communication/streaming.html>**

**9:00 a.m.**

- I. Call to Order**
- II. Roll Call**
- III. Approval of Minutes**
  - Approval of January 9, 2023 Board Minutes
  - Approval of January 18, 2023 Board Minutes
  - Approval of February 10, 2023 Board Minutes
- IV. Information Items**
  - A. President’s Report
  - B. Presidential Reports & Discussion
    - 1. Facilities Management Report (Alltop)
    - 2. Research/Grants/Contracts Report (November 1, 2022 through December 31, 2022) (Cecil)
    - 3. Fundraising Report (July 1, 2022, through January 31, 2023) (Gentry)
    - 4. Quarterly Financial Report (Alltop)
    - 5. Organizational Changes Report (Revision to January 18, 2023 Report) (Alltop)
  - C. University Reports & Discussion
    - 1. Fiscal Update & Auxiliaries (Alltop, Cecil)
    - 2. Haile College of Business (HassabElnaby)
  - D. Committee Report Outs
    - 1. Regents Working Group of Presidential Search Committee Report (Williams)
- V. Action Items**
  - E. Non-Consent Agenda Recommendations
    - 1. Presidential Search (Williams)
    - 2. Academic Commons (Cecil)
    - 3. Lease of Civic Center Building (Alltop)

1:00 pm

**Board of Regents Meeting**  
**NKU, Student Union Ballroom A – Wednesday, March 15, 2023 – 1:00 p.m.**

**VI. Consent Agenda**

F. Presidential Recommendations

1. \*Academic Affairs Personnel Actions
2. \*Non-Academic Personnel Actions
3. \*Reappointment, Promotion and Tenure
4. \*Faculty Emeritus Status (J. Smith, L. Smith)
5. \*Honorary Degree (Pureval)
6. \*Honorary Degree (Murgatroyd)
7. \*Organizational Chart
8. \*Major Gifts Acceptance
9. \*Naming Recommendations
10. \*External Audit Firm
11. \*Transfer of Sewer Line

**VII. Open Discussion**

**VIII. Executive Session**

**IX. Adjourn**

*\*Consent Agenda Items - (Items placed on the consent agenda are passed in one motion without discussion. Any Regent may request that an item be removed from the consent agenda for a separate motion by calling Tammy Knochelmann in the Office of the President, 572-5191, by 2 p.m., Monday, March 13, 2023).*

*Persons or groups wishing to address the Board must submit a public participation request form to Tammy Knochelmann ([knochelmann@nku.edu](mailto:knochelmann@nku.edu)) in the Office of the President by 12:00 p.m., Friday, March 10, 2023. Requests will be taken on a first-come, first-served, basis.*

**Board of Regents Special Meeting  
Northern Kentucky University  
NKU, Student Union 104  
January 9, 2023**

Regent Rich Boehne, Chair, called the special meeting of the Board of Regents to order at 12:30 pm, Monday, January 9, 2023.

**Roll Call:** Michael Baranowski, Richard Boehne, Cori Henderson, Ashley Himes, Daniel Myers, Ken Perry, Nathan Smith, Elizabeth Thompson, Andr  Ward, Kara Williams, Brad Zapp

**A. Executive Session**

Regent Cori Henderson seconded Chair Boehne’s motion for the Board of Regents to go into Executive Session pursuant to KRS 61.810(1)(f) in order to discuss an employee personnel issue relating to possible appointment of an employee. **Motion carried.**

No other matters were discussed.

At 2:27 p.m., Executive Session concluded, and the regular meeting was reconvened in Open Session.

**B. Open Session**

Chair Boehne announced the purpose of the open session was to decide on whether the interim could be included as a candidate in the search for the permanent president as this could have a potential impact on those being considered.

Chair Boehne then opened the floor to the Board for discussion on this matter.

As no discussion was forthcoming from the Board, Chair Boehne offered the following resolution.

**BOARD OF REGENTS RESOLUTION  
INTERIM PRESIDENT ELIGIBILITY FOR PERMANENT POSITION**

WHEREAS, the Board of Regents is evaluating the terms of appointment of an interim president and will determine the process for recruitment and selection of the next permanent president of Northern Kentucky University; and

WHEREAS, the Board now must resolve whether the interim president will be eligible to serve in the permanent position.

NOW, THEREFORE, BE IT RESOLVED that the Board of Regents has determined that the interim president will be permitted to apply for the position and, if selected, to serve as the institution’s next permanent president.

Regent Zapp seconded Regent Ward’s motion that the interim president be eligible to serve in the permanent position.

Chair Boehne ordered a roll call vote on the motion that the interim president be eligible to serve in the permanent position. Regent Ward requested that the Board minutes reflect that the vote was conducted by roll call vote with a count of eight (8) votes for “NO” to three (3) votes for “YES.”

	YES	NO
Regent Baranowski		X
Regent Boehne		X
Regent Henderson	X	
Regent Himes		X
Regent Myers		X
Regent Perry		X
Regent Smith		X
Regent Thompson	X	
Regent Ward	X	
Regent Williams		X
Regent Zapp		X
	3	8

**By a roll call vote of 8 NO to 3 YES, the motion that the interim president be eligible to serve in the permanent position failed to pass. Motion failed.**

Chair Boehne stated that the interim president is not eligible to be considered for the permanent position.

Chair Boehne thanked the Board and requested a motion to adjourn.

**C. Adjourn**

At 2:32 p.m., Regent Daniel Myers seconded Chair Boehne’s motion to adjourn. **Motion carried.**

***Signature On File***

**Tammy Knochelmann  
Executive Assistant to the President and  
Secretary to the Board of Regents**

I, Kara Williams., Secretary of the Board of Regents of Northern Kentucky University, certify that the foregoing is a true copy of the minutes of the special meeting held on January 9, 2023, and that such matters are still in force and effect.

***Signature On File***

**Kara Williams  
Secretary of the Board of Regents**

**Board of Regents Meeting  
Northern Kentucky University,  
James C and Rachel M. Votruba Student Union Ballroom, Room 107A  
January 18, 2023**

Regent Rich Boehne, Chair, called the regular meeting of the Board of Regents to order at 9:01 a.m., Wednesday, January 18, 2023.

**Roll Call:** Michael Baranowski, Richard Boehne, Cori Henderson, Ashley Himes, Daniel Myers, Ken Perry, Nathan Smith, Elizabeth Thompson, André Ward, Kara Williams, Brad Zapp.

**Executive Session**

Regent Daniel Myers seconded Chair Boehne's motion to enter into executive session pursuant to KRS 61.810(1)(f) in order to discuss a personnel issue relating to a possible appointment. **(Motion carried)**

The Regents moved to Student Union Ballroom B/C to conduct Closed Session discussion. No other matters were discussed.

At 9:14 am, the Executive Session concluded. Chair Boehne reconvened the regular meeting and announced that the Board had returned to Open Session.

**Appointment of Interim President**

Chair Boehne brought forward for discussion that the Board was moving forward with the appointment of Bonita Brown as Interim President and opened the floor for comments.

Regent Perry stated this is a great new start, expressed his excitement about the future and offered his congratulations to Bonita Brown on her appointment as Interim President.

Regent Henderson agreed with Regent Perry's comments and said that she looks forward to the next steps with Bonita Brown as our interim president.

Regent Boehne read the proposed Appointment of Interim President resolution and called for a motion to adopt.

**Board of Regents Resolution  
Appointment of Interim President**

*WHEREAS, under Kentucky law, the Board of Regents is entrusted with governance of Northern Kentucky University and the authority to appoint the institution's president; and*

*WHEREAS, it is appropriate to name an interim president to serve until such time as the board appoints the seventh president of Northern Kentucky University.*

*NOW, THEREFORE, BE IT RESOLVED that the Board of Regents hereby appoints Bonita J. Brown as interim president of Northern Kentucky University, effective January 18, 2023.*

*BE IT FURTHER RESOLVED that Board Chair Richard A. Boehne is hereby authorized to negotiate and execute such agreements and other documents as are appropriate to effectuate the appointment of the Interim President.*

Regent Ward’s motion to adopt the Resolution to Appoint Bonita J. Brown as Interim President, effective January 18, 2023 was seconded by Regent Kara Williams.

Chair Boehne ordered a roll call vote to approve the appointment of Bonita J. Brown as Interim President, effective January 18, 2023.

Roll Call Vote		
Appointment of Bonita J. Brown as Interim President		
	Yes	No
1. Regent Baranowski	X	
2. Regent Boehne	X	
3. Regent Henderson	X	
4. Regent Himes	X	
5. Regent Myers	X	
6. Regent Perry	X	
7. Regent Smith	X	
8. Regent Thompson	X	
9. Regent Ward	X	
10. Regent Williams	X	
11. Regent Zapp	X	
<b>COUNT</b>	<b>11</b>	
<b>Motion carried by unanimous decision.</b>		

**Regent Working Group for Presidential Search**

Chair Boehne brought forward for discussion the presidential search and spoke about the first steps in the process, noting that today is an important day for NKU, not only because we’re celebrating the appointment of an interim president to lead us through this period, but also because we’re taking our first steps in a process that will result in selection of our next permanent president – the seventh president of Northern Kentucky University.

He announced that he was prepared to name the regents who will serve on the search committee, including the chair of the committee. He emphasized that the group being appointed today did not constitute the full committee. The Board would approve the full committee at a later meeting.

Chair Boehne read the following resolution on Regent Representatives for Presidential Search Committee and called for a motion to adopt the resolution.

**Board of Regents Resolution:  
 Regent Representatives to Presidential Search Committee**

*WHEREAS, the Board of Regents will name a search committee to oversee the process for selecting the seventh President of Northern Kentucky University; and*

*WHEREAS, it is appropriate to identify the members of the Board who will serve on this Presidential Search Committee, including the chair of the Committee, in addition to other committee members who will be named by the Board at a later date.*

*NOW, THEREFORE, BE IT RESOLVED that the Board of Regents hereby appoints the following regents to serve on the Presidential Search Committee:*



*Kara Williams, Chair;*

- *Ashley Himes;*
- *Nathan Smith;*
- *Elizabeth Thompson; and*
- *Brad Zapp.*

Regent Ward’s motion to adopt the Resolution to approve the Regent Representatives recommended to serve on the Presidential Search Committee was seconded by Regent Daniel Myers.

Chair Boehne called for discussion.

Regent Thompson thanked Regent Williams for taking on Chairmanship of this important committee.

Regent Ward thanked Regent Williams for offering her service and said that he believes this is the first time that we have had a presidential search that is chaired by an alum, a past SGA President and a sitting member of the Board.

Chair Boehne ordered a roll call vote to approve the Appointment of Regent Representatives to Presidential Search Committee

Roll Call Vote Appointment of Regent Representatives to Presidential Search Committee		
	Yes	No
1. Regent Baranowski	X	
2. Regent Boehne	X	
3. Regent Henderson	X	
4. Regent Himes	X	
5. Regent Myers	X	
6. Regent Perry	X	
7. Regent Smith	X	
8. Regent Thompson	X	
9. Regent Ward	X	
10. Regent Williams	X	
11. Regent Zapp	X	
<b>COUNT</b>	11	
<b>Motion Carried</b>		

### **Joint Finance & Policy Committee Presentations**

- **College of Informatics Reorganization**  
College of Informatics Dean Kevin Kirby and a team of faculty and students presented on the reorganization of the college into two new schools.
- **Housing Update**  
Scott Patton, Director of University Housing and Dr. Eddie Howard, Vice President for Student Affairs and Enrollment Management provided an update on University Housing.

At 11:30 am, Chair Boehne announced the Board would break for lunch and that the meeting would reconvene at **12:45 pm** and begin with the Repositioning Update.

At 12:55 pm, Chair Boehne reconvened the meeting.

- **Repositioning Plan Update**

Executive Vice President for Academic Affairs Matt Cecil and Vice President for Administration and Finance and Chief Financial Officer Jeremy Alltop discussed the progress of the implementation of the Repositioning Plan as well as the work currently underway.

### **Approval of Minutes**

Regent Michael Baranowski seconded Regent Nathan Smith's motion to approve the Revised minutes of the September 14, 2022 Board of Regents meeting. **(Motion carried)**

Regent Michael Baranowski seconded Regent Nathan Smith's motion to approve the minutes of the November 9, 2022 Board of Regents meeting. **(Motion carried)**

Regent Michael Baranowski seconded Regent Nathan Smith's motion to approve the minutes of the November 17, 2022 Board of Regents meeting. **(Motion carried)**

Regent Michael Baranowski seconded Regent Nathan Smith's motion to approve the minutes of the December 13, 2022 Board of Regents meeting. **(Motion carried)**

**Joint Finance & Policy Committee Meeting Summary:** Board Secretary Williams provided a summary of the presentations given at the Joint Finance & Policy Committee Meeting held earlier in the day. These presentations included discussions on the proposed reorganization of the College of Informatics from three academic departments to two schools, the *School of Computing and Analytics* and the *School of Media and Communication*; an update on University Housing; and an update on the progress of the Repositioning Plan.

**Audit & Compliance Committee Meeting Summary:** Board Secretary Williams provided a summary of the January 17 Audit Committee Meeting where Director of Financial and Operational Auditing, Larry Meyer provided updates on internal audit reports issued since the last committee meeting, audits in process, and the search for the next external audit firm and Grant Garber, Vice President for Legal Affairs and General Counsel, provided updates on the work of the staff compliance working group and the upcoming annual compliance training. At the conclusion of the open meeting, members of the committee had the opportunity to meet privately with Grant and Larry.

### **Presidential Comments:**

Good afternoon.

I want to start by thanking the Board of Regents for selecting me for this opportunity. I am honored and excited to be of service to NKU. I am also grateful to the Board as they have been working very diligently behind the scenes on numerous matters to ensure that NKU remains connected to its mission and its place in the region. Thank you for all that you do.

In my role of VP and CSO, I have been privileged to work with many of you across the campus on our strategic plan, Success by Design, so I am very excited about continuing to work with you in this new role.

I want to start by thanking each of you for all that you have done over the past two years and in particular, the past few months. I know it has been difficult and challenging at times to deal with uncertainty, but NKU is known for its resiliency and how it supports students in reaching their academic goals. I have seen many of you go above and beyond to get the work done and to support our students.

And we have seen the results:

Our overall retention rate is up to 77.5%--up from 70% during COVID--2021.

Our 6-year graduation rate has increased to 51%--up from 49% during COVID.

If you recall--we just graduated more than 1300 students this past December.

We are doing the hard work. But while we have had successes, there is more to be done.

I wish I could tell you that things were going to immediately be different going forward, but I think we all know that we still have difficult work to do.

As we work through our finances and our enrollment challenges, I ask for your support and your patience. There is a lot to work through. And it won't be easy.

As you can imagine--I have not yet determined any plans for my tenure, but I do know that we will need to do 3 things:

Focus on stabilizing our campus—budget, processes, policies and procedures.

I want us to build on our sense of community—bring back vibrancy to campus and build new connections all across campus and to refocus on our purpose: Student Success and being a steward of place for this region.

I will be on tour and holding listening sessions all across campus in the near future, and I really want to hear your thoughts and your ideas –and I want you to be thinking about what you can do in this moment. –Staying the same, or maintaining the status quo is not an option. So be ready to embrace change.

NKU has a special place in the hearts of many people in this community, the region and across the state, and we are vital to the growth of this region.

Together we can continue to exemplify the NKU spirit while, at the same time, positioning ourselves for the new realities we are faced with.

I am excited and humbled and cannot wait to work with this amazing campus. Thank you.

## **B. Presidential Reports:**

### **1. Facilities Management Report** (Vice President for Administration & Finance/CFO Jeremy Alltop).

- a) Fine Arts Floor Heaving and HVAC Replacement (AP)
- b) Nunn Hall Floor Heaving/Restrooms and HVAC Renewal (AP)
- c) Replace Norse Commons Rooftop HVAC Units (AP)
- d) Power Plant Boiler Controls Upgrade (AP)
- e) Rebuild Power Plant Cooling Towers (AP)
- f) Steely Library Generator Replacement (AP))
- g) Fine Arts Freight Elevator Modernization (AP)

- h) Maintenance Building Roof Restoration (AP)
- i) Business Academic Center and Mathematics-Education-Psychology Center Fire Alarm System Replacements (AP)
- j) Campbell Hall Return Air System Upgrade (AP)
- k) Regents Hall Bleachers and Floor Replacement (AP)
- l) Kentucky and Commonwealth Halls / Emergency Generator Replacement (AP)
- m) Administrative Center Electrical Switchgear Replacement
- n) Replace Lake Pavers
- o) Steely Library Glass Elevator Modernization
- p) Replace Callahan Boilers #2 & 3
- q) University Suites Exterior Façade Repairs
- r) NPHC Plots
- s) Various Upgrades at Callahan Hall
- t) Light Pole Replacement

**2. Research, Grants, and Contracts Report (September 1, 2022, through October 31, 2022)** (Provost and Executive Vice President for Academic Affairs Matt Cecil).

During the September 1, 2022, through October 31, 2022 time period, 10 grants were awarded. The total amount of money awarded was \$3,699,987. For the fiscal year 2022-23, the cumulative total number of grants awarded was 33, totaling \$11,014,548.

**3. Fundraising Report (July 1, 2022 through November 30, 2022)** (Vice President of University Advancement Eric Gentry).

Fundraising Report summarized fundraising resources committed from July 1, 2022 through November 30, 2022 totaling \$3,185,208 in support of the university.

**4. Quarterly Financial Report** (Vice President for Administration & Finance/CFO Jeremy Alltop).

The Report was reviewed by the Board of Regents Audit Committee in accordance with Article III (D) (2) of the Board of Regents Bylaws.

**5. Organizational Changes Report** (Vice President for Administration & Finance/CFO Jeremy Alltop).

The Division of Academic Affairs created the Department of Integrative Studies in the College of Arts and Sciences effective 7/01/2022.

As a result of the university restructuring plan, the Division of Enrollment and Degree Management, with the exceptions of Dr. Ryan Padgett and Career Services, combined with the Division of Student Affairs.

**C. Presidential Recommendations:**

Regent Henderson submitted a timely request to remove item C-4 (Organizational Chart) from the Consent Agenda. The request was approved, and item C-4 was removed.

A motion was made by Regent Nathan Smith and seconded by Regent Michael Baranowski to approve the Presidential Recommendations as listed; C1 through C3 and C5 through C7. **(Motion carried).**

Chair Boehne called for a motion to address item C-4, Organizational Chart, and requested explanation on the basis for the motion.

Regent Henderson moved to postpone action on the organizational chart to the March meeting to allow the newly appointed interim president the opportunity to review the changes to the organizational structure.

Regent Myers seconded Regent Henderson's motion to postpone action on the Organizational Chart to the March meeting. **(Motion Carried) (Regent Nathan Smith Opposed)**

## **1. Academic Affairs Personnel Actions:**

The following academic affairs personnel actions received approval by the Board of Regents:

### **a. Faculty Appointments:**

**Sherly Boulay**, clinical assistant professor in the School of Nursing, College of Health and Human Services, effective October 01, 2022; **Emily Detmer-Goebel**, Director, General Education and Assessment effective January 1, 2023; **Roshundia McKenzie**, clinical assistant professor in the School of Nursing, College of Health and Human Services, effective October 01, 2022; **Megan Wolfe**, clinical assistant professor in the School of Nursing, College of Health and Human Services, effective October 01, 2022.

### **b. Transitions:**

**Flore Jesuca**, from lecturer to clinical assistant professor in the School of Nursing, College of Health and Human Services, effective October 01, 2022.

### **c. Departures:**

**Megan Lindsey**, assistant professor in the School of Social Work, College of Health and Human Services, effective October 19, 2022; **Elizabeth Psyck**, assistant professor in the W. Frank Steely Library, effective August 19, 2022; **Jennifer Smith**, professor in the W. Frank Steely Library, effective January 4, 2023; **Ashley Vaughn**, Assistant Professor of Practice and Associate Director, Center for Integrative Natural Science and Mathematics, College of Arts and Sciences, effective August 27, 2022.

## **2. Non-Academic Personnel Actions:**

The following categories of non-academic personnel actions which occurred between September 30, 2022 and December 1, 2022 received approval by the Board of Regents:

Activations/Rehires; Reassignments, Reclassifications; Title/Status Changes, Promotions; Transfers; Contract/Temporary/Student to Regular & Regular to Contract; Departures; Retirements; Administrative/Executive

### 3. Faculty Emeritus Status:

Emeritus status for the following individuals received Board of Regents approval:

**Hilde Baldrige**, lecturer in Biological Sciences, College of Arts and Sciences, effective November 15, 2022; **Deborah Dempsey**, lecturer in Biological Sciences, College of Arts and Sciences, effective November 15, 2022; **Robert Kues**, lecturer in Biological Sciences College of Arts and Sciences, effective November 15, 2022; **John Metz**, associate professor in History and Geography, College of Arts and Sciences, effective November 15, 2022; **Elinor Rambo**, lecturer in Biological Sciences, College of Arts and Sciences, effective November 15, 2022; **Robert Wilcox**, professor in History and Geography, College of Arts and Sciences, effective November 15, 2022.

### 5. Major Gifts Acceptance:

The Board of Regents accepted contributions totaling **\$276,125.00** received by the NKU Foundation Inc. for the benefit of Northern Kentucky University during the period October 1, 2022, through November 30, 2022.

### 6. Naming Actions:

The Board of Regents approved the following naming actions:

- 1) The naming of an endowed scholarship for student-athletes – in the Haile College of Business – for the duration of their tenure at NKU. “Clos Family Scholarship”
- 2) The naming of an endowed scholarship for either undergraduate or graduate student(s) pursuing studies in special education. “Aly's Purpose – The Alyson Rae Von Handorf Scholarship”
- 3) The naming of a scholarship that will support graduates of Newport High School (Kentucky) who have been accepted for admission to Northern Kentucky University. “Linda Smith Meier Scholarship”
- 4) The naming of a scholarship to support first-generation college students pursuing an undergraduate degree at Northern Kentucky University. “First Grads for First Gens”

### 7. College of Informatics Reorganization:

The Board of Regents approved that the three academic departments of the College of Informatics be reorganized to consist of two schools, the *School of Computing and Analytics* and the *School of Media and Communication*. The reorganization is to be fully implemented by July 1, 2023.

### D. Executive Session:

Regent Kara Williams seconded Chair Boehne’s motion to enter into executive session pursuant to KRS 61.810(1)(c) to discuss proposed or pending litigation. **(Motion carried)** No other matters were discussed.

At 2:45 p.m., Executive Session concluded, and the regular meeting was reconvened.

At 2:47 p.m., Regent Daniel Myers seconded Chair Boehne's motion to adjourn. (Motion carried)

***Signature On File***

**Tammy Knochelmann  
Executive Assistant to the President and  
Secretary to the Board of Regents**

I, Kara Williams, Secretary of the Board of Regents of Northern Kentucky University, certify that the foregoing is a true copy of the minutes of the meeting held on January 18, 2023, and that such matters are still in force and effect.

***Signature On File***

**Kara Williams  
Secretary of the Board of Regents**

**Board of Regents Special Meeting  
Northern Kentucky University  
Video Teleconference  
February 10, 2023**

Regent Rich Boehne, Chair, called the special meeting of the Board of Regents to order at 3:35 pm, Friday, February 15, 2023. The meeting was conducted as a video teleconference pursuant to KRS 61.826.

**Roll Call:** Michael Baranowski, Richard Boehne, Cori Henderson, Ashley Himes, Daniel Myers, Ken Perry, Elizabeth Thompson, Andr Ward, Kara Williams, Brad Zapp (all Regents joined the meeting by video teleconference). Absent: Nathan Smith

**A. Executive Session**

Regent Cori Henderson seconded Chair Boehne’s motion for the Board of Regents to go into Executive Session pursuant to KRS 61.810(1)(c) in order to discuss proposed or pending litigation. **(Motion carried)**

No other matters were discussed.

**B. Adjourn**

At 4:39 p.m., Regent Andr Ward seconded Chair Boehne’s motion to adjourn. **(Motion carried)**

***Signature on File***

**Tammy Knochelmann  
Executive Assistant to the President and  
Secretary to the Board of Regents**

I, Kara Williams., Secretary of the Board of Regents of Northern Kentucky University, certify that the foregoing is a true copy of the minutes of the special meeting held on February 10, 2023, and that such matters are still in force and effect.

***Signature on File***

**Kara Williams  
Secretary of the Board of Regents**



## **FACILITIES MANAGEMENT REPORT**

### **1. Herrmann Science Center Expansion**

This project envisions construction of additional teaching and research labs in biology, chemistry, biochemistry, physics, geology and engineering technology in an 87,000 square foot addition to the 175,131 square foot Dorothy Westerman Herrmann Science Center. The project may be an addition or it could be a freestanding building adjacent to the existing Science Building. The budget includes funding to undertake limited renovations in the existing building. Programing includes moving CINSAM and Kentucky Center for Mathematics into the building. The project may include implementation of stand-alone hot water or geothermal heating for this building. The program verification phase was completed in February and schematic design is underway.

Architect: Omni Architects

Engineers: CMTA/Brown+Kubican/Kleingers

Contractor:

Scope: \$79,900,000

Fund Source: State Bonds

Anticipated Completion: Fall 2026

### **2. Fine Arts Floor Heaving and HVAC Replacement (AP)**

This Asset Preservation project includes demolition of approximately 16,000 square feet of heaved floor slab on the first floor of the Fine Arts Center, and reconstruction; installation of a new fire alarm system; and, total replacement of the building's HVAC system. Design work is underway, with construction anticipated to begin in summer 2023.

Architect: Luminaut

Engineers: CMTA, THP and Terracon

Contractor: TBD

Scope: \$13,240,000

Fund Source: AP Funds (86.96%) and NKU Match (13.04%)

Anticipated Completion: TBD

### **3. Power Plant Boiler Controls Upgrade (AP)**

Asset Preservation funds will be used to replace obsolete dampers, controls, linkages and valves on winter steam boilers #2 and #3, resulting in increased energy efficiency and reliability. Materials are on site; work is underway and should be complete in summer 2023.

Contractor: Ware

Scope: \$380,000

Fund Source: AP Funds (86.96%) and NKU Match (13.04%)

Anticipated Completion: Summer 2023

**4. Nunn Hall Floor Heaving/Restrooms and HVAC Renewal (AP)**

As an Asset Preservation project, this includes demolition of approximately 8,000 square feet of heaved floor slab on the first floor of Nunn Hall, and reconstruction. Scope of work includes replacement of the restrooms on all five floors and upgrades to the HVAC system. Design work is underway, with construction anticipated to begin in summer 2023.

Architect: Luminaut

Engineers: CMTA, THP and Terracon

Contractor: TBD

Scope: \$8,800,000

Fund Source: AP Funds (86.96%) and NKU Match (13.04%)

Anticipated Completion: TBD

**5. Replace Norse Commons Rooftop HVAC Units (AP)**

The Asset Preservation pool will fund replacement of Norse Commons rooftop cooling/heating units. They are in poor condition and overdue for replacement. New units are on order from Trane with a potential summer 2023 delivery and installation.

Contractor: TBD

Scope: \$350,000

Fund Source: AP Funds (86.96%) and NKU Match (13.04%)

Anticipated Completion: Summer 2023

**6. Replace Maintenance Building Rooftop HVAC Units (AP)**

Maintenance Building rooftop HVAC units are in poor condition, increasingly unreliable, and overdue for replacement, which is necessary. The plan is to purchase these units from Trane and bid their installation.

Contractor: TBD

Scope: \$175,000

Fund Source: AP Funds (86.96%) and NKU Match (13.04%)

Anticipated Completion: TBD

**7. Regents Hall Bleachers and Floor Replacement (AP)**

The original, bench-style bleachers on the south side of Regents Hall are in poor condition. The playing floor dates to the early 1970s and is overdue for replacement. With this project, the bleachers will be replaced and a new playing floor will be installed.

Engineer: Elevar

Contractor: TBD

Scope: \$600,000

Fund Source: AP Funds (86.96%) and NKU Match (13.04%)

Anticipated Completion: Summer 2023

## **8. Fine Arts Freight Elevator Modernization (AP)**

The Fine Arts freight elevator requires modernization to ensure reliability and safe operation. The electrical and mechanical components are worn and misaligned, effecting reliability and consistency of performance, resulting in intermittent malfunctions. The elevator will not function at the first-floor level of Fine Arts. The project is in the design phase with IMEG.

Engineer: PEDCO Engineering/IMEG

Contractor: TBD

Scope: \$380,000

Fund Source: AP Funds (86.96%) and NKU Match (13.04%)

Anticipated Completion: TBD

## **9. Rebuild Power Plant Cooling Towers (AP)**

Six (6) Power Plant cooling towers will be rebuilt using Asset Preservation funds. Scope of work includes removal and replacement of all fill media, including cleaning and sealing of the towers. This is a critical deferred maintenance need. Work started in November but was on hold due to cold weather. Three of the six cooling towers are complete. Work resumed this month, with an expected completion date of summer 2023.

Contractor: ServiceTech

Scope: \$626,000

Fund Source: AP Funds (86.96%) and NKU Match (13.04%)

Anticipated Completion: Summer 2023

## **10. Steely Library Generator and Switchgear Replacement (AP)**

Steely Library's generator is being replaced because it is at the end of its useful life and will be replaced. The generator provides critical back-up power in the event of a power outage. The generator was ordered through Cummins and is scheduled to ship in October 2023. Generator installation will be scheduled once delivery is confirmed. The switchgear portion of the project is in design with KLH Engineers.

Engineer: KLH Engineers (Switchgear)

Contractor: TBD

Scope: \$350,000

Fund Source: AP Funds (86.96%) and NKU Match (13.04%)

Anticipated Completion: TBD

## **11. Maintenance Building Roof Restoration (AP)**

The Maintenance Building roof was installed in 1996, estimated to last 20 years. The roof is showing signs of stress and has minor leaks. This project will restore the roof by replacing insulation (where necessary) and installing a new protective membrane and gravel. The roof will have a 10-year warranty.

Roof restoration, rather than complete replacement, extends roof life, saves resources, reduces replacement costs by up to 50%, and reduces landfill materials up to 10%, among other benefits.

The installation contract was awarded to WTI-Tremco. The cost, \$381,000, was less than anticipated. Start of on-site work was delayed until March 2023 due to cold weather.

Contractor: WTI-Tremco

Scope: \$540,000

Fund Source: AP Funds (86.96%) and NKU Match (13.04%)

Anticipated Completion: Spring 2023



Maintenance Building Roof – November 2022

**12. Business Academic Center and Mathematics-Education-Psychology Center Fire Alarm System Replacements (AP)**

The fire alarm system and devices in these two buildings are in critical need of replacement. This project includes installation of “smart” devices that will bring the systems in both buildings up to code. This is a critical life safety project. Materials have been ordered and work is expected to begin in spring 2023.

Contractor: Ohio Valley Electric/IPS

Scope: \$540,000

Fund Source: AP Funds (86.96%) and NKU Match (13.04%)

Anticipated Completion: Fall 2024

**13. Campbell Hall Return Air System Upgrade (AP)**

The return air system in Campbell Hall is in poor condition. New equipment will ensure proper airflow, enhance indoor air quality and improve occupant comfort. This project is in the design phase.

Engineer: CMTA

Contractor: TBD

Scope: \$450,000

Fund Source: AP Funds (86.96%) and NKU Match (13.04%)

Anticipated Completion: TBD

**14. Nunn Hall Façade Repairs (AP)**

The exterior concrete façade of Nunn Hall needs will be assessed at locations where the concrete is spalling; these spalls are caused by rusting of the steel reinforcing bars. The project includes condition assessment by a forensics structural engineer, and completion of recommended repairs, caulking, sealing and waterproofing as may be required. To avoid potential for injury, the project includes the immediate removal of loose concrete where freeze/thaw has damaged the concrete surface.

Engineer: THP Limited, Inc.

Contractor: TBD

Scope: \$235,000

Fund Source: AP Funds (86.96%) and NKU Match (13.04%)

Anticipated Completion: TBD

**15. Kentucky and Commonwealth Halls / Emergency Generator Replacement (AP)**

The emergency generator serving Kentucky and Commonwealth Halls is original (1982) and is beyond its useful life. The generator provides critical back-up power in the event of a power outage. The new generator has been ordered from Cummins and is expected to be received in November 2023. Installation will follow.

Contractor: TBD

Scope: \$105,000

Fund Source: AP Funds (86.96%) and NKU Match (13.04%)

Anticipated Completion: Winter 2023

**16. FY 2023 Replace Flooring/Main Campus (AP)**

Interior flooring at main campus buildings is to be replaced based on assessments of existing conditions including safety, deterioration, damage and age.

Contractor: TBD

Scope: \$150,000

Fund Source: AP Funds (86.96%) and NKU Match (13.04%)

Anticipated Completion: TBD

**17. Refurbish Interior Landrum Stairwells (AP)**

The interior of Landrum’s two stairwells are scheduled to be refurbished in summer 2023. Work will include wall and handrail patch/paint, ceiling removal/replacement, HVAC unit and lighting replacement, and possibly, replacement of doors exiting stairs at each floor.

Contractor: TBD

Scope: \$345,000

Fund Source: AP Funds (86.96%) and NKU Match (13.04%)

Anticipated Completion: Summer 2023

**18. Regents Hall Generator & Switchgear Replacement (AP)**

Regents Hall’s emergency generator and switchgear are original to the building (1972) and in critical need of replacement. The generator provides critical back-up power in the event of a power outage. The generator has been ordered through Kohler and is scheduled to ship in November. The switchgear portion of the project is currently in design with KLH Engineers.

Engineer: KLH

Contractor: TBD

Scope: \$625,000

Fund Source: AP Funds (86.96%) and NKU Match (13.04%)

Anticipated Completion: TBD

## **19. University Center Replace Switchgear (AP)**

The switchgear in the University Center, original to this 1977 building, is beyond its useful life expectancy and needs to be replaced. This project is currently in the design phase through KLH Engineers.

Engineer: KLH

Contractor: TBD

Scope: \$330,000

Fund Source: AP Funds (86.96%) and NKU Match (13.04%)

Anticipated Completion: TBD

## **20. Fire Alarm Cabling Upgrades (AP)**

The fiber backbone project will replace aged fiber connections between and within buildings as well as creating redundant fiber capacity needed for future use, such as fire alarm panel connectivity. The project also includes relocation of the main network equipment in Norse Commons, to better meet system requirements, as well as network monitoring software. Buildings included in the project are Business Academic Center, University Center, Student Union, Griffin Hall, Norse Commons and the Maintenance Building.

Contractor: GBS-Inc.

Scope: \$100,000

Fund Source: AP Funds (86.96%) and NKU Match (13.04%)

Anticipated Completion: Spring 2023

## **21. Steely Library Glass Elevator Modernization**

Steely Library's glass elevator requires modernization to ensure reliability and safe operation. The electrical and mechanical components are worn and misaligned, affecting reliability and consistency of performance, resulting in intermittent malfunctions. This project is in the design phase.

Engineers: PEDCO Engineering/IMEG

Contractor: TBD

Scope: \$395,000

Fund Source: Construction - AP Funds (86.96%) and NKU Match (13.04%)

Anticipated Completion: TBD

## 22. NPHC Plots

The NKU chapter of the National Pan-Hellenic Council, the governing body for the nine historically African American collegiate Greek- lettered organizations, is working to create a monument to honor the chapters currently on campus while acknowledging the Divine Nine of the National Pan-Hellenic Council.

Brownstone Design led the design process, which included student input. The site located on the north side of the Student Union near the West Quad, alongside a major pedestrian path, will include donor recognition pavers, an etched monument stone and aluminum banners.

Pavers and bricks are installed. The permanent metallic banners are in place and landscaping is complete. The granite monument, the last piece of the Plot's design, is in process of being cut and etched. A completion date has not yet been confirmed.

Design: Brownstone Design

Contractor: Tumlin

Scope: \$45,000

Fund Source: Innovation Challenge Funds/Donor Funds/Student Affairs

Anticipated Completion: 2023



Newly installed pavers



New Banners

## 23. Concrete Sidewalk/Plaza Repairs (AP)

This project encompasses various concrete repairs and replacements to exterior concrete plazas, stairs, retaining walls, etc. Work will occur in all areas of campus, and will begin in summer 2023.

Contractor: TBD

Scope: \$500,000

Fund Source: AP Funds (86.96%) and NKU Match (13.04%)

Anticipated Completion: TBD



## 24. University Suites Exterior Façade Repairs

Water infiltration has become a significant problem at University Suites. A façade condition assessment has been completed. The structural engineer is preparing bid documents based on recommendations included in the assessment report. This project is currently in the design phase.

Engineer: THP

Contractor: TBD

Scope: \$450,000

Fund Source: NKU Bonds – Supported by Housing Bond Revenue

Anticipated Completion: Summer 2023

## 25. Various Upgrades at Callahan Hall

Bond funds and housing operating funds have been set aside to accomplish various upgrades at Callahan Hall:

- 1) Completed: Interior painting.
- 2) Completed: Removal of poor-condition asbestos flooring in the stairwells; repair and sealing of concrete stair treads; and, application of non-slip tape on stair nosings.
- 3) Construction underway: Renovation of the building's main entrance at H-Wing first floor is underway to improve functionality and aesthetics of the entry experience. The adjacent and vacant room H102 will become a 24x7 fitness center for the East Village; a new reception desk and lobby will be constructed at the entry; and, a new level of card access-security doors will increase security between public and resident spaces. In addition, 14 sets of double doors to resident wing levels 2 and 3 will be replaced due to the doors' existing condition. A spring 2023 completion is anticipated.

Design: In-House, CMTA, Brown+Kubican, Hub+Weber

Contractors: Radius Construction (Wing Door Replacement); Spectra Flooring (Stairwells); and, Winner's Circle Painting (Interior Painting)

Scope: \$897,000

Fund Source: Housing Bond Funds/Housing Net Position

Anticipated Completion: Spring 2023



H-Wing Renovation, February 2, 2023

**OFFICE OF RESEARCH, GRANTS, AND CONTRACTS REPORT**

The attached report lists the grants awarded, with the amount awarded for each grant, for NKU faculty and staff for November 1, 2022 through December 31, 2022, for Fiscal Year 2022-23:

- During the November 1, 2022 through December 31, 2022 time period, **9** grants were awarded. The total amount of money awarded was **\$343,644**.
- For the fiscal year 2022-23, the cumulative total number of grants awarded is **42** totaling **\$11,358,212**.

Office of Research, Grants and Contracts (RGC)  
Grants Awarded Funding: November 01, 2022 - December 31, 2022

**PRELIMINARY REPORT  
FY 2023**

<u>Category</u>	<u>Type</u>	<u>College/Administrative Office</u> <u>Department</u>	<u>Project Title</u>	<u>Sponsor</u>	<u>Sponsor Total</u>
		<i>College of Arts &amp; Sciences</i>			
Applied Research	New	Physics, Geology & Engineering Technology	Development of a MISL-based CubeSat Instrumentation System for Microgravity Scientific Research	University of Kentucky Research Foundation (FFT NASA)	<b>\$10,950</b>
Basic Research	New	Psychological Science	Executive function in opioid-exposed offspring and subsequent molecular signatures	National Institutes of Health	<b>\$249,000</b>
Basic Research	New	Physics, Geology & Engineering Technology	The Trans-Iron Galactic Element Recorder for the International Space Station, TIGERISS, an Exceptional Nucleosynthesis Pioneer	Washington University at St. Louis (FFT NASA)	<b>\$39,614</b>
Public Service	New	English	Albertine Cinémathèque Festival of French Films	AC	<b>\$2,200</b>
		<i>College of Health &amp; Human Services</i>			
Public Service	Continuation	Nursing	Horseman Fund's Grant	KY Racing Health & Welfare Fund	<b>\$13,300</b>
		<i>College of Informatics</i>			
Applied Research	New	Computer Science	Cursor: Next generation eye-tracking technology	VentureWell	<b>\$5,000</b>
		<i>Health Innovation Center</i>			
Public Service	New	Institute of Health Innovation	Mental Health Survey	Interact for Health	<b>\$5,000</b>
		<i>Office of Enrollment &amp; Degree Management</i>			
Student Support	New	Student Support Services	NKU Equity Audit Research Project- Student Basic Needs	KY Council on Postsecondary Education	<b>\$5,000</b>
		<i>Student Affairs</i>			
Public Service	New	Student Inclusiveness	Northern Kentucky University (NKU)- Higher EDquity Symposium	KY Council on Postsecondary Education	<b>\$13,600</b>

<b>Total Number of Awards This Period: 11/01/2022- 12/31/2022</b>	<b>9</b>	<b>Total Funds Awarded</b>	<b>\$343,664</b>
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<i>Cumulative FY 2023</i> <b>Total Number of Awards: 07/01/2022 - 12/31/2022</b>	<b>42</b>	<i>Cumulative FY 2023</i> <b>Total Funds Awarded</b>	<b>\$11,358,212</b>
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**REPORT: FUNDRAISING RESOURCES**

The following Fundraising Report summarizes fundraising resources committed from July 1, 2022, through January 31, 2023, totaling \$4,215,172 in support of the university.

The report includes:

1. Resources in support of the colleges, Academic Affairs and University Designated programs, Steely Library, Norse Athletics, Institute for Health Innovation/Health Innovation Center, and Student Affairs.
2. Resources for Fiscal Year 2023.

<b>FY23 Fundraising Resources Through 01/31/23</b>	
<b>Designation</b>	<b>FY 2023 at 01/31/2023</b>
Academic Affairs/Univ. Designated	\$297,663
Athletics	\$343,526
Chase College of Law	\$1,596,099
College of Arts and Sciences	\$302,706
College of Education	\$39,509
College of Health and Human Services	\$788,398
College of Informatics	\$477,251
Haile College of Business	\$266,955
Honors College	\$21,156
Institute for Health Innov./Health Innov. Ctr.	\$2,589
Steely Library	\$9,630
Student Affairs	\$69,690
<b>Total</b>	<b>\$4,215,172</b>

# **NORTHERN KENTUCKY UNIVERSITY**

## **QUARTERLY FINANCIAL REPORT**

**FOR THE PERIOD OCTOBER 1, 2022 THROUGH DECEMBER 31, 2022**

**Northern Kentucky University**  
Quarterly Financial Report

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**Northern Kentucky University**  
**A Component Unit of the Commonwealth of Kentucky**  
**Statements of Net Position**  
**As of December 31, 2022 and 2021**  
*(in thousands)*

	<b>2023</b>	<b>2022</b>
<b>ASSETS</b>		
Current Assets		
Cash and cash equivalents	\$ 75,626	\$ 92,591
Notes, loans and accounts receivable, net	10,124	8,454
Lease receivable	463	-
Other current assets	3,143	2,527
Total current assets	89,356	103,572
Noncurrent Assets		
Cash and cash equivalents	19,924	12,298
Investments	14,600	16,148
Notes, loans and accounts receivable, net	1,080	1,155
Lease receivable	9,968	-
Right to use lease asset, net of amortization of \$500	774	-
Pension prepaid future service	19,600	41,325
OPEB asset	41	-
Capital assets, net	358,981	369,295
Other noncurrent assets	333	316
Total noncurrent assets	425,301	440,537
Total assets	514,657	544,109
<b>DEFERRED OUTFLOWS OF RESOURCES</b>		
Bond refunding loss	1,646	2,003
Pension and OPEB	650	811
Total deferred outflows of resources	2,296	2,814
<b>LIABILITIES</b>		
Current Liabilities		
Accounts payable and accrued liabilities	15,080	14,074
Unearned revenue	1,416	1,491
Lease liabilities-current portion	26	-
Long-term debt-current portion	1,051	1,049
Other long-term liabilities-current portion	298	765
Total current liabilities	17,871	17,379
Noncurrent Liabilities		
Deposits	41	42
Lease liabilities	676	-
Long-term debt	308,604	324,087
Other long-term liabilities	758	811
Net pension and OPEB liability	1,601	2,321
Total noncurrent liabilities	311,680	327,261
Total liabilities	329,551	344,640
<b>DEFERRED INFLOWS OF RESOURCES</b>		
Service agreements	2,086	2,365
Lease inflows	10,297	-
Pension and OPEB	715	185
Total deferred inflows of resources	13,098	2,550
<b>NET POSITION</b>		
Net investment in capital assets	246,746	253,070
Restricted		
Nonexpendable	7,616	7,616
Expendable	12,474	9,055
Unrestricted	(92,532)	(70,008)
Total net position	\$ 174,304	\$ 199,733

**Northern Kentucky University**  
**A Component Unit of the Commonwealth of Kentucky**  
**Statements of Revenues, Expenses and Changes in Net Position**  
**For the Quarters Ended December 31, 2022 and 2021**  
*(in thousands)*

	<b>2023</b>	<b>2022</b>
<b>OPERATING REVENUES</b>		
Student tuition and fees (net of scholarship allowances of \$18,146 in 2023 and \$20,024 in 2022)	\$ 67,055	\$ 64,627
Federal grants and contracts	1,993	1,569
State and local grants and contracts	1,868	1,233
Nongovernmental grants and contracts	1,493	1,493
Sales and services of educational departments	1,470	1,734
Auxiliary enterprises		
Housing and food service (net of scholarship allowances of \$402 in 2023 and \$343 in 2022)	4,669	4,001
Other auxiliaries	2,188	1,877
Other operating revenues	4,350	4,731
Total operating revenues	85,086	81,265
<b>OPERATING EXPENSES</b>		
Educational and general		
Instruction	52,014	50,046
Research	1,509	1,573
Public service	6,001	4,523
Libraries	3,807	3,795
Academic support	12,137	10,263
Student services	13,703	12,881
Institutional support	17,266	19,453
Operation and maintenance of plant	8,195	7,234
Depreciation and amortization	8,068	8,033
Student aid	17,969	19,925
Auxiliary enterprises		
Housing and food service	2,514	2,939
Other auxiliaries	620	603
Auxiliary depreciation and amortization	2,072	1,864
Other expenses	35	12
Total operating expenses	145,910	143,144
Net income (loss) from operations	(60,824)	(61,879)
<b>NONOPERATING REVENUES (EXPENSES)</b>		
State appropriations	34,986	30,333
Federal grants and contracts	6,317	16,349
State and local grants and contracts	6,848	6,379
Private gifts and grants	80	66
Investment income (loss)	2,318	510
Interest expense	(4,626)	(4,871)
Other nonoperating revenues (expenses)	(281)	(531)
Net nonoperating revenues	45,642	48,235
Income (loss) before other revenues, expenses, gains or losses	(15,182)	(13,644)
Capital grants and gifts	451	177
Total other revenues	451	177
Special item (KERS-NH cessation)	-	219,003
Increase (decrease) in net position	(14,731)	205,536
<b>NET POSITION</b>		
Net position-beginning of year	189,035	(5,803)
Net position-end of quarter	\$ 174,304	\$ 199,733



**Northern Kentucky University**  
**A Component Unit of the Commonwealth of Kentucky**  
**Fiduciary Funds**  
**Statements of Fiduciary Net Position**  
**As of December 31, 2022 and 2021**  
*(in thousands)*

	<b>2023</b>	<b>2022</b>
<b>ASSETS</b>		
Cash and cash equivalents	\$ 15,785	\$ 13,975
Accounts receivable, net	-	-
Total assets	15,785	13,975
<b>LIABILITIES</b>		
Accounts payable and other liabilities	-	-
Total liabilities	-	-
<b>NET POSITION</b>		
Restricted for:		
Individuals, organizations and other governments	15,785	13,975
Total net position	\$ 15,785	\$ 13,975

**Northern Kentucky University**  
**A Component Unit of the Commonwealth of Kentucky**  
**Fiduciary Funds**  
**Statements of Changes in Fiduciary Net Position**  
**For the Quarters Ended December 31, 2022 and 2021**  
*(in thousands)*

	<b>2023</b>	<b>2022</b>
<b>ADDITIONS</b>		
In-lieu fees	\$ 572	\$ 2,451
Investment income	225	2
Total additions	797	2,453
<b>DEDUCTIONS</b>		
Contract expense	417	530
Administrative fees	34	147
Total deductions	451	677
Net increase (decrease) in fiduciary net position	346	1,776
Net position - beginning	15,439	12,199
Net position - ending	\$ 15,785	\$ 13,975

**NORTHERN KENTUCKY UNIVERSITY**  
**Current Fund Unrestricted Revenues and Expenses/Transfers by Functional Area**  
**For the Period from July 1, 2022 to December 31, 2022**  
**With Comparative Prior Year Data**  
(in thousands)

	2023				2022			
	Original Budget*	Revised Budget**	Actual 12/31/22	% Revised	Original Budget*	Revised Budget	Actual 12/31/21	% Revised
<b>Revenue</b>								
<b>Educational and General</b>								
Student Tuition and Fees	\$ 173,582	\$ 168,556	\$ 85,201	51%	\$ 174,050	\$ 174,055	\$ 84,651	49%
State Appropriations	63,611	63,611	34,986	55%	55,150	55,150	30,333	55%
Sales and Services	4,210	4,257	1,470	35%	3,613	4,321	1,734	40%
Other	10,998	11,030	5,811	53%	11,137	11,197	4,474	40%
<b>Total Ed and General</b>	<b>252,401</b>	<b>247,454</b>	<b>127,468</b>	<b>52%</b>	<b>243,950</b>	<b>244,723</b>	<b>121,192</b>	<b>50%</b>
<b>Auxiliary Enterprises</b>								
Revenue Sources	13,574	14,083	7,261	52%	15,045	15,045	8,531	57%
<b>Total Auxiliary Enterprises</b>	<b>13,574</b>	<b>14,083</b>	<b>7,261</b>	<b>52%</b>	<b>15,045</b>	<b>15,045</b>	<b>8,531</b>	<b>57%</b>
<b>Total Revenue</b>	<b>\$ 265,975</b>	<b>\$ 261,537</b>	<b>\$ 134,729</b>	<b>52%</b>	<b>\$ 258,995</b>	<b>\$ 259,768</b>	<b>\$ 129,723</b>	<b>50%</b>
<b>Expenses/Transfers</b>								
<b>Educational and General</b>								
Instruction	\$ 97,548	\$ 99,707	\$ 51,185	51%	\$ 93,945	\$ 96,272	\$ 48,320	50%
Research	183	728	355	49%	183	1,107	339	31%
Public Service	7,207	7,709	3,661	47%	6,171	8,921	3,311	37%
Libraries	6,878	6,362	3,776	59%	6,604	8,731	3,771	43%
Academic Support	28,364	23,615	11,975	51%	25,468	28,340	10,075	36%
Student Services	22,440	23,538	13,180	56%	20,915	25,141	12,399	49%
Institutional Support	22,806	33,009	16,322	49%	22,421	38,317	16,282	42%
Oper. and maint. of plant	18,486	17,914	8,105	45%	17,193	17,890	7,195	40%
Student Financial Aid	31,666	36,490	22,564	62%	35,673	36,746	21,561	59%
Reserves (E&G)	500	-	-		-	-	-	
<b>Transfers</b>								
Mandatory: Debt Service	16,221	7,661	12,570	164%	16,264	16,264	12,484	77%
Mandatory: Other	-	13	14	108%	-	7	7	100%
Nonmandatory	68	3,428	3,563	104%	(931)	241	1,322	549%
<b>Total Educ and General</b>	<b>252,367</b>	<b>260,174</b>	<b>147,270</b>	<b>57%</b>	<b>243,906</b>	<b>277,977</b>	<b>137,066</b>	<b>49%</b>
<b>Auxiliary Enterprises</b>								
Auxiliary expenses	4,511	7,233	3,507	48%	6,626	9,230	2,796	30%
<b>Transfers</b>								
Mandatory: Debt Service	7,763	7,763	6,633	85%	7,129	7,129	5,879	82%
Nonmandatory	1,334	2,215	1,541	70%	1,334	1,826	2,522	138%
<b>Total Auxiliary Enterprises</b>	<b>13,608</b>	<b>17,211</b>	<b>11,681</b>	<b>68%</b>	<b>15,089</b>	<b>18,185</b>	<b>11,197</b>	<b>62%</b>
<b>Total Expenses/Transfers</b>	<b>\$ 265,975</b>	<b>\$ 277,385</b>	<b>\$ 158,951</b>	<b>57%</b>	<b>\$ 258,995</b>	<b>\$ 296,162</b>	<b>\$ 148,263</b>	<b>50%</b>

\* Original budget per Board approved annual budget document.

\*\* The FY23 revised budget includes both the \$5.5M net position allocation as approved in the annual budget resolution, as well as the \$10.4M approved by the Board at the November 9, 2022 meeting. The FY22 revised budget includes the \$5.5M net position allocation as approved in the annual budget resolution.

\*\*\*Actuals excludes \$219M liability write-off for KERS-NH cessation in FY22.

**NORTHERN KENTUCKY UNIVERSITY**

Current Fund Unrestricted Revenues and Expenses/Transfers by Natural Classification

For the Period from July 1, 2022 to December 31, 2022

With Comparative Prior Year Data

(in thousands)

	2023				2022			
	Original Budget*	Revised Budget**	Actual 12/31/22	% Revised	Original Budget*	Revised Budget	Actual 12/31/21	% Revised
<b>Expenses/Transfers</b>								
<b>Salary and Wages</b>	\$ 115,421	\$ 115,240	\$ 58,181	50%	\$ 107,450	\$ 108,574	\$ 51,948	48%
<b>Benefits</b>	37,856	37,974	20,276	53%	34,915	36,088	20,812	58%
<b>Contracted Services</b>	25,028	25,842	12,920	50%	23,955	26,877	12,105	45%
<b>Operating/nonoperating</b>	19,879	30,291	15,758	52%	22,467	51,602	15,359	30%
<b>Utilities</b>	6,205	6,505	2,751	42%	6,146	6,146	2,112	34%
<b>Capital</b>	4,256	3,685	1,882	51%	4,251	4,319	1,953	45%
<b>Student Financial Aid</b>	31,944	36,768	22,862	62%	36,015	37,089	21,760	59%
<b>Transfers</b>	25,386	21,080	24,321	115%	23,796	25,467	22,214	87%
<b>Total Expenses/Transfers</b>	<u>\$ 265,975</u>	<u>\$ 277,385</u>	<u>\$ 158,951</u>	57%	<u>\$ 258,995</u>	<u>\$ 296,162</u>	<u>\$ 148,263</u>	50%

\* Original budget per Board approved annual budget document.

\*\* The FY23 revised budget includes both the \$5.5M net position allocation as approved in the annual budget resolution, as well as the additional \$5.9M spending authorization increase approved by the Board at the November 9, 2022 meeting. The FY22 revised budget includes the \$5.5M net position allocation as approved in the annual budget resolution.

\*\*\*Actuals excludes \$219M liability write-off for KERS-NH cessation in FY22.

# NORTHERN KENTUCKY UNIVERSITY

## Current Restricted Fund

### Schedule of Actual Revenues and Expenditures

For the Period from July 1, 2022 to December 31, 2022

With Comparative Prior Year Data

	Fiscal Year To Date 12/31/22	Fiscal Year To Date 12/31/21	Difference	Percentage Change	Fiscal Year 2022 Final
<b>Revenues by Source</b>					
Federal Grants & Contracts	\$ 1,782,537	\$ 10,902,971	\$ (9,120,434)	-84%	\$ 26,631,052
State and Local Grants & Contracts	1,898,517	1,156,952	741,565	64%	3,722,029
Nongovernmental Grants & Contracts	538,182	541,024	(2,842)	-1%	1,098,413
Federal Financial Aid Programs	6,544,696	7,044,587	(499,891)	-7%	14,182,883
State Financial Aid Programs	6,817,924	6,264,911	553,013	9%	12,077,705
NKU Foundation Subgrants	1,050,423	995,991	54,432	5%	2,228,219
Agency Subgrants	22,569	21,660	909	4%	40,038
<b>Total Revenues</b>	<b>\$ 18,654,848</b>	<b>\$ 26,928,096</b>	<b>\$ (8,273,248)</b>	<b>-31%</b>	<b>\$ 59,980,339</b>

### Expenditures by Function

Instruction	\$ 724,832	\$ 923,501	\$ (198,669)	-22%	\$ 1,711,660
Research	1,166,698	1,568,636	(401,938)	-26%	3,001,119
Public Service	2,315,446	1,187,557	1,127,889	95%	2,927,571
Libraries	30,664	24,153	6,511	27%	28,800
Academic Support	132,961	174,648	(41,687)	-24%	390,557
Student Services	499,684	454,410	45,274	10%	1,096,625
Institutional Support	630,648	5,447,540	(4,816,892)	-88%	12,456,849
Operation & Maintenance of Plant	1,998	574	1,424	100%	3,021
Student Financial Aid	13,453,674	18,351,492	(4,897,818)	-27%	38,433,725
<b>Total Expenditures</b>	<b>\$ 18,956,605</b>	<b>\$ 28,132,511</b>	<b>\$ (9,175,906)</b>	<b>-33%</b>	<b>\$ 60,049,927</b>

**NORTHERN KENTUCKY UNIVERSITY**  
Schedule of Bonds Payable  
Through the Period Ended December 31, 2022

	Date Issued	Maturity Date	Original Indebtedness	Outstanding Indebtedness	Principal Due This Fiscal Year	Interest Due This Fiscal Year
<b>GENERAL RECEIPTS BONDS*</b>						
Series A 2013	02/26/2013	09/01/2022	\$ 4,995,000	\$ -	\$ 545,000	\$ 5,450
Series A 2014	01/07/2014	09/01/2033	47,375,000	31,515,000	2,115,000	1,580,650
Series A 2016	05/17/2016	09/01/2027	25,765,000	15,390,000	2,720,000	609,600
Series B 2016	08/25/2016	09/01/2028	15,225,000	10,670,000	1,190,000	374,094
Series A 2019	11/12/2019	09/01/2044	37,870,000	35,900,000	1,010,000	1,248,850
Series A 2020	11/04/2020	09/01/2027	5,775,000	4,240,000	780,000	138,900
Series B 2020	11/04/2020	09/01/2027	3,440,000	2,525,000	465,000	72,225
Series A 2021	04/20/2021	09/01/2050	205,450,000	194,875,000	4,915,000	5,576,338
Series B 2021	10/21/2021	06/30/2031	5,025,000	4,545,000	480,000	148,750
<b>TOTAL BONDS</b>			<u>350,920,000</u>	<u>299,660,000</u>	<u>14,220,000</u>	<u>9,754,857</u>
<b>LEASE OBLIGATIONS</b>						
Energy Mangement Lease	01/24/2019	11/24/2030	<u>4,087,706</u>	<u>2,860,954</u>	<u>319,158</u>	<u>91,499</u>
<b>TOTAL LEASE OBLIGATIONS</b>			<u>4,087,706</u>	<u>2,860,954</u>	<u>319,158</u>	<u>91,499</u>
<b>TOTAL BONDS AND LEASES</b>			<u>\$ 355,007,706</u>	<u>\$ 302,520,954</u>	<u>\$ 14,539,158</u>	<u>\$ 9,846,356</u>

# NORTHERN KENTUCKY UNIVERSITY

## Schedule of Investments

As of December 31, 2022

	YTD Average Balance	YTD Yield	Maturity Date
<b>State investments*</b>			
State Investment Short Term Pool - General Receipts	\$ 64,771,784	2.56%	N/A
State Investment Intermediate Term Pool - General Receipts	40,491	-2.22%	N/A
State Trust & Agency	200,182	0.00%	N/A
State Investment Bond Funds	2,995,237	1.64%	N/A
<b>Total state investments</b>	<b>68,007,694</b>		
<b>Local investments**</b>			
Bank Balances	61,574,778	2.80%	N/A
Bank Balances - Nonpooled	529,694	0.20%	N/A
<b>Total local investments</b>	<b>62,104,472</b>		
<b>Total state and local investments</b>	<b>\$ 130,112,166</b>		

\*Invested at the state by the Office of Financial Management in investment pools.

\*\* Excludes bond trustee accounts

**ORGANIZATION CHANGES REPORT**

**\*Revision to January 18, 2023 Report**

**DIVISION OF ACADEMIC AFFAIRS**

The Division of Academic Affairs created an Organizational Unit named Integrative Studies in the College of Arts and Sciences effective 07/01/2022. This addition along with a new Fund Center will help manage and allocate costs associated with Integrative Studies including faculty and staff who have responsibilities related to Integrative Studies. This organizational unit addition will not increase costs. The retroactive effective date was necessary to facilitate system updates associated with courses and other curriculum changes.

\*REVISED LANGUAGE - At the January 18, 2023 meeting, this was incorrectly listed as a *Department*, rather than an *Organizational Unit*.

**RECOMMENDATION:**

That the Board of Regents approve the creation of the Academic Commons at Northern Kentucky University.

**BACKGROUND:**

The University has a broad range of existing academic support services; however, many of these units exist in various locations. The creation of an Academic Commons would centralize these related student-learning resources. The Academic Commons will make these resources convenient and accessible to all learners as well as enhance classroom experiences (regardless of modality) and promote the free exchange of ideas.

The Academic Commons at Northern Kentucky University would consist of a coordinated group of student-focused learning resources designed to give students convenient access to academic support services in a student-friendly environment designed to enhance access and collaboration. The Academic Commons would bring together units that complement the classroom learning experience and empower students to achieve their academic goals.

The Academic Commons, comprised of spaces, tools, and support for learning and teaching, peer-to-peer collaboration, and co-curricular support for students, would include three clusters of support units:

- **Peer Academic Support:** Units that train and support students to provide peer and near-peer academic support, such as tutoring and mentoring.
- **Professional Academic Support:** Units that facilitate typical student learning experiences through co-curricular and extra-curricular support, such as academic planning, resource utilization, and research assistance.
- **Extended Academic Experiences:** Units that facilitate specialized opportunities (e.g., study abroad, undergraduate research, community engagement) to offer students an enhanced learning experience.

A strategic reorganization of these resources will increase student use and may help to normalize the act of seeking help and support. In addition, unifying these resources will improve communication between units and foster a sense of community, in turn creating more opportunities for collaboration and innovation.

The Academic Commons will be a vibrant, welcoming physical and virtual spaces where each University student can socialize, collaborate, receive academic support, and obtain the resources they need to excel both within college and beyond. It also will nurture an atmosphere of intellectual curiosity and creativity, encouraging cross-disciplinary dialogue and innovative scholarship.



## Solid Second Draft of Academic Commons Mission Statement (BOR audience)



The Academic Commons Workgroup recognizes that the Academic Commons complements many existing units and initiatives across campus. Our aim is to build upon the ongoing successful efforts begun by Success by Design's Coordinated Care initiative.

### Why do we need it?

NKU has a broad range of existing academic support services; however, many of these units exist in various locations. The creation of an Academic Commons at NKU would centralize these related student-learning resources. The Academic Commons will make these resources convenient and accessible to all learners as well as enhance classroom experiences (regardless of modality) and promote the free exchange of ideas.

We believe that a strategic reorganization of these resources will increase student use and may help to normalize the act of seeking help and support. In addition, we believe that unifying these resources will improve communication between units and foster a sense of community, in turn creating more opportunities for collaboration and innovation.

We envision our Academic Commons as vibrant, welcoming physical and virtual spaces where each NKU student can socialize, collaborate, receive academic support, and obtain the resources they need to excel both within college and beyond. The Commons will nurture an atmosphere of intellectual curiosity and creativity, encouraging cross-disciplinary dialogue and innovative scholarship.

### What is it?

The Academic Commons at NKU is a coordinated group of student-focused learning resources designed to give students convenient access to academic support services in a student-friendly environment designed to enhance access and collaboration. The Academic Commons brings together units that complement the classroom learning experience and empower students to achieve their academic goals.

The Academic Commons, comprised of spaces, tools, and support for learning and teaching, peer-to-peer collaboration, and co-curricular support for students, includes three clusters of support units:

- **Peer Academic Support:** Units that train and support students to provide peer and near-peer academic support, such as tutoring and mentoring.
- **Professional Academic Support:** Units that facilitate typical student learning experiences through co-curricular and extra-curricular support, such as academic planning, resource utilization, and research assistance.
- **Extended Academic Experiences:** Units that facilitate specialized opportunities (e.g., study abroad, undergraduate research, community engagement) to offer students an enhanced learning experience.

## **BOARD OF REGENTS**

### **RESOLUTION**

#### **CREATION OF THE ACADEMIC COMMONS**

WHEREAS, the University currently operates many academic support services units across campus;

WHEREAS, consolidation of these units into a single, centralized location and resource will enhance student success, improve communication between support units, and foster a sense of community on campus;

WHEREAS, the Board of Regents has the authority to establish centers, institutes, and similar University academic units; and

WHEREAS, the proposed Academic Commons will significantly enhance the academic support resources that the University offers to its students.

BE IT RESOLVED that the Board of Regents approves the creation and establishment of the Academic Commons at Northern Kentucky University.

**RECOMMENDATION:**

That the Board of Regents authorize the administration to execute a lease of the Civic Center building to the Commonwealth of Kentucky, for use by the Justice and Public Safety Cabinet.

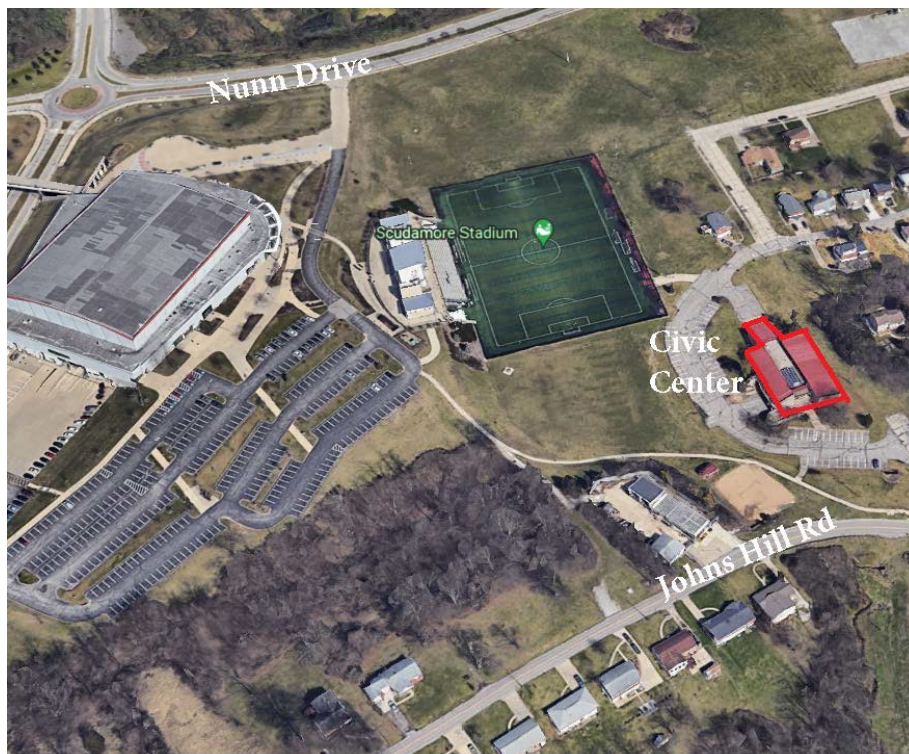
**BACKGROUND:**

The Civic Center building is a two-level, 19,073 square foot facility located at 175 Johns Hill Road, just south of the NKU Soccer Stadium (see below). The Civic Center was built in 1978 and originally was home to Highland Heights' city operations and police department. The University acquired the facility from the city in June 2010 for a nominal payment, and the building has been essentially vacant since that time, periodically serving as a storage location. The University has no foreseeable uses for the building, which would need significant restoration and renovation if it were to be occupied.

The Kentucky Division of Real Properties has approached the University to inquire about possible space to house a Northern Kentucky Medical Examiner's office. After several months of discussions, the Justice and Public Safety Cabinet has expressed a desire to lease the Civic Center building for this purpose.

The proposed lease would be for a 25-year initial term, with a ten-year renewal, at market-based rental rates. Substantial renovations to the Civic Center would be required before the Cabinet can use the space, and to incentivize the transaction, the University would manage the renovation work and would fund up to \$3.75 million in renovation and upfit costs, with the Cabinet responsible for any additional amounts. After occupancy, the University would continue to perform maintenance and repairs on building envelope and systems.

Staff recommend approval of the lease, which creates both a revenue-generating opportunity for the University from an otherwise unusable building and a needed space for important government functions.



**BOARD OF REGENTS**

**RESOLUTION**

**LEASE OF CIVIC CENTER BUILDING**

WHEREAS, Northern Kentucky University owns the two-story building located at 175 Johns Hill Road, known as the Civic Center building, which has been vacant since 2010 and has no foreseeable University use;

WHEREAS, the Commonwealth of Kentucky, through the Justice and Public Safety Cabinet, has expressed interest in a long-term master lease of the Civic Center for an initial term of twenty-five years, plus a ten-year renewal, at market-based rental rates;

WHEREAS, to facilitate the renovation, the University would contribute up to \$3.75 million in funds toward design and construction costs, with any excess renovation costs to be the responsibility of the Justice and Public Safety Cabinet; and

WHEREAS, pursuant to KRS 164A.575(8) and other applicable authority, the Board of Regents may authorize the lease of University real property; and

WHEREAS, the transaction described herein is in the best interests of the University.

BE IT RESOLVED that the Board of Regents approves the proposed lease of the Civic Center building to the Justice and Public Safety Cabinet and authorizes the President to negotiate further reasonable terms and execute an appropriate lease and other documents necessary to accomplish the transaction.

**RECOMMENDATION:**

That the following academic affairs personnel actions receive Board of Regents approval:

**FACULTY APPOINTMENTS:**

**Todd Edwards**, assistant professor in Theatre, in the School of the Arts, College of Arts and Sciences effective August 14, 2023.

**Emily Detmer-Goebel**, Director, General Education and Assessment effective January 1, 2023.

**Laura Menard**, lecturer in the W. Frank Steely Library, effective February 1, 2023

**Nikk Pilato**, assistant professor in Music, in the School of the Arts, College of Arts and Sciences effective August 14, 2023.

**TRANSITIONS:**

**Catherine “Gannon” Tagher** from Assistant Vice Provost for Advising and First-Year Experience to Interim Dean of the College of Health Professions in the College of Health and Human Services effective January 1, 2023.

**PART-TIME TENURE**

N/A

**REQUEST FOR LEAVE (PAID/UNPAID):**

N/A

**DEPARTURES:**

**Danielle Kelly**, part-time faculty in the W. Frank Steely Library, effective December 31, 2022.

**RETIREMENTS:**

**Jennifer Smith**, professor in the W. Frank Steely Library, effective January 3, 2023.

**DEPARTURES:**

N/A

**TEMPORARY FACULTY APPOINTMENTS:**

N/A

**RECOMMENDATION:**

That the attached non-academic personnel actions receive Board of Regents approval.

**BACKGROUND:**

The following categories of non-academic personnel actions which occurred between December 2, 2022 and February 9, 2023 require approval by the Board of Regents:

1. Activations/Rehires
2. Reassignments, Reclassifications, Title/Status Changes, Promotions
3. Transfers
4. Contract/Temporary/Student to Regular & Regular to Contract
5. Departures
6. Retirements
7. Administrative/Executive

**ACTIVATIONS/REHIRES**  
**12/02/22 – 02/09/23**

<b>NAME</b>	<b>DEPARTMENT</b>	<b>TITLE</b>	<b>EFF. DATE</b>
Baynum, Rhonda	Building Services 2 <sup>nd</sup> Shift	Custodian	01/30/2023
Cappel, Kaitlyn	Counseling Services	Counselor	02/01/2023
Cutler, Randall	Counseling Services	Psychologist	02/01/2023
Elie, Dominique	Counseling Services	Counselor	02/01/2023
Finkelstein, Michael	Sports Performance	Asst. Coach, Strength & Conditioning	01/09/2023
Heiden, Ann	Advancement Operations	Asst. Director of Donor Engagement	01/17/2023
Indelicato, Allison	Student Financial Assistance	Coordinator	01/17/2023
Jenkins, Morgan	Biological Sciences	Lab Animal Care Technician	01/23/2023
Lawson-Baker, Rachel	CHHS Advising Center	Academic Advisor	02/06/2023
Lenzi, Samuel	Counseling Services	Assoc. Dir., Clinical Coord. & LGBTQA Itv.	02/01/2023
Lobenstein, Emily	Counseling Services	Counselor	02/01/2023
Perry, Tyler	IT – Infra. & Ops. Group	Systems Analyst	01/30/2023
Pyke, Jonathan	Compliance & Student Svc.	Asst. Athletic Director, Compliance	12/19/2022
Smith, Kelly	Counseling Services	Counselor	02/01/2023
Stewart, Thomas	Electric Shop	Electrician	12/12/2022
Timmons, Drew	Steely Library	Specialist – Interlibrary Loan Services	12/13/2022
Wood, Bailey	Admissions	Coordinator	01/03/2023

**REASSIGNMENTS, RECLASSIFICATIONS, TITLE/STATUS CHANGES, PROMOTIONS**  
**12/02/22 – 02/09/23**

<b>NAME</b>	<b>DEPARTMENT</b>	<b>TITLE</b>	<b>STATUS</b>	<b>EFF. DATE</b>
Arrasmith, Tara	Counseling Services	Counselor	Contract to Regular	02/01/2023
Beccaccio, Grant	College of Informatics	Academic Coordinator	Promotion	12/13/2022
Carr, Michael	Campus Recreation	Asst. Director, Programs	Promotion	01/11/2023
Dobbs, Emily	Biological Sciences	Lab Manager	FT to PT	01/01/2023
Dorn, Cody	Campus Recreation	Aquatics & Prog. Coord.	Reclassification	01/20/2023
Fugate, Ricky	Mail/Distribution Svcs.	Specialist	Reclassification	01/01/2023
Marsala, Jackie	Nursing Undergraduate Studies	Academic Specialist	FT to PT	01/02/2023
Mong, Colin	Counseling Services	Counselor	Contract to Regular	02/01/2023
Ozanich, Gary	Institute for Health Innovations	Program Evaluator	Faculty to Staff	02/01/2023
Pulsfort, Lauren	Institute for Health Innovations	Manager	Reclassification	01/01/2023
Sherman, Rebecca	IT - SLCM Business Support Group	Programmer Analyst I	Reorganization	02/01/2023
Stockman, Juliane	Economic Eng. & Govt. Relations	Manager, Univ. Internships	Faculty to Staff	01/03/2023
Vandeger, Velinda	IT – Information Technology Central	Coordinator	Reorganization	02/01/2023
Williams-Stankewicz	College of Health & Human Svcs.	Specialist	Contract to Regular	01/10/2023

**TRANSFERS**  
**12/02/22 – 02/09/23**

<b>NAME</b>	<b>PREVIOUS DEPARTMENT</b>	<b>NEW DEPARTMENT</b>	<b>TITLE</b>	<b>EFF. DATE</b>
Altenhofen, Ruth	Informatics+	CINSAM	Coordinator	01/01/2023
Austin, Erika	College of Health & Human Svcs.	Steely Library	Assistant to the Dean	02/06/2023
Ayala, Priscilla	Center for Student Inclusiveness	Admissions	Dir. Of Admissions, Strategic Plng.	02/01/2023
Crabtree, Phillip	Copy Center	Mail/Distribution Svcs.	Specialist	01/01/2023
Cucchiara, Sharon	Grant County Center	Institute for Health Innovations	Director of Grant County Center	01/03/2023
Esche, Samantha	College of Education	College of Health & Human Svcs.	Academic Advisor	01/03/2023
Mayse, Tiffany	HCSW	Student Wellness	Director of Student Wellness	02/01/2023

**DEPARTURES**  
**12/02/22 – 02/09/23**

<b>NAME</b>	<b>DEPARTMENT</b>	<b>TITLE</b>	<b>EFF. DATE</b>
Berk, Elizabeth	University Development	Director of Development, COB	01/14/2023
Bridges, Jodi	IT – Information Technology Central	Business Manager	01/07/2023
Brown, Chandra	Budget Office	Budget Director	02/02/2023
Camara, Nyasia	Admissions	Processing Specialist	12/10/2022
Curtis, Christina	Informatics Advising Center	Advisor	01/07/2023
Johns, Kimberly	Mathematics and Statistics	Academic Coordinator	02/04/2023
Kelly, Kathryn	Chase – Career Development	Assistant Director	01/28/2023
Mills, Beth	Data, Access & Work Systems	Manager, Work Control	01/07/2023
Nuby, Monique	College of Informatics	Academic Coordinator	12/13/2022
Prime-Orr, Edwin	Admissions	Coordinator, Multicultural Recruitment	02/02/2023
Slucher, David	Greaves Hall	Coordinator	01/06/2023
Smith, Erin	Steely Library	Library Specialist III	01/14/2023
Stephens, Monica	Building Services 2 <sup>nd</sup> Shift	Custodian	12/30/2022
Stephenson, Margaret	Institute for Health Innovations	Officer, NKY Innovation	01/01/2023
Stith, Stacey	University Marketing & Communications	Director of Web and Digital Strategy	01/03/2023
VanWay, Kaitlyn	Steely Library	Assistant to the Dean	12/21/2022
Vornberger, Brian	Electric Shop	Electrical Assistant	12/15/2022



**ADMINISTRATIVE/EXECUTIVE**  
**12/02/22 – 02/09/23**

<b>NAME</b>	<b>DEPARTMENT</b>	<b>TITLE</b>	<b>REASON</b>	<b>EFF. DATE</b>
Brown, Bonita	President's Office	Interim President	Acting/Interim	01/18/2023
Fisher, Kathryn	Institute for Health Innovations	Director of Special Programs	Reassignment	01/01/2023
McNutt, Bradley	University Mktg. & Comm.	Sr. Director, Mktg. & Brand Strategy	New Hire	01/23/2023
Meiszer, Elizabeth	Legal Affairs & General Counsel	Deputy General Counsel	Separation	01/14/2023
Ndoye, Abdou	Undergraduate Academic Affairs	Vice Provost	Promotion	01/01/2023
Robertson, Derrick	Admissions	Sr. Director of Undergraduate Adm.	Separation	01/04/2023
Stewart, Leah	Student Financial Assistance	Assistant VP, Enrollment & Fin. Aid	Reassignment	01/01/2023

**RECOMMENDATION:**

That the following recommendations for reappointment, promotion and tenure receive Board of Regents approval.

**BACKGROUND:**

The following recommendations have been made according to the policies of the Faculty Policies and Procedures Handbook which include the appropriate review by departmental committees, chairs, deans, and the provost.

## **RECOMMENDED FOR REAPPOINTMENT**

The following faculty have been recommended for reappointment for the 2023-2024 academic year:

**Name**

**Department/School**

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### **COLLEGE OF ARTS AND SCIENCES**

Dr. Junko Agnew	World Languages and Literatures
Dr. Amanda Brockman	Sociology, Anthropology, and Philosophy
Dr. Kinsey Bryant-Lees	Psychological Science
Dr. Brian Carlson	Biological Sciences
Dr. Nile Patterson	Sociology, Anthropology, and Philosophy

### **COLLEGE OF EDUCATION**

Dr. Jarrod Druery	Educational Leadership and Advanced Studies
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### **COLLEGE OF HEALTH AND HUMAN SERVICES**

Dr. Joshua Elliott	School of Kinesiology, Counseling, and Rehabilitative Sciences
Dr. Collin Herb	School of Kinesiology, Counseling, and Rehabilitative Sciences
Dr. Kevin Lotz	School of Social Work
Dr. Dana Ripley	School of Kinesiology, Counseling, and Rehabilitative Sciences
Dr. Anne Marie Sahingoz	School of Nursing
Dr. Brittany Sorrell	School of Nursing
Dr. Neisha Wiley	School of Social Work

### **COLLEGE OF INFORMATICS**

Dr. Seth Adjei	School of Computing and Analytics
Dr. Whitney Hope Darnell	School of Media and Communication
Dr. Haoqiang (Kevin) Jiang	School of Computing and Analytics
Dr. Ash Nieman	School of Media and Communication
Dr. Shahid Noor	School of Computing and Analytics
Dr. Yangyang Tao	School of Computing and Analytics

### **HAILE COLLEGE OF BUSINESS**

Dr. Ahn Dang	Marketing, Sports Business and Event Management, and Construction Management
Dr. Boshra Karimi	Marketing, Sports Business and Event Management, and Construction Management
Dr. Sharif Mazumder	Accounting, Economics, and Finance

### **W. FRANK STEELY LIBRARY**

Ms. Hailley Fargo	W. Frank Steely Library
Mr. Christian Sheehy	W. Frank Steely Library

## **RECOMMENDED FOR PROMOTION**

The following faculty have been recommended for promotion for the 2022-2023 academic year. All promoted to Associate Professor will also be granted tenure.

<b>Name</b>	<b>Department/School</b>	<b>Current Rank</b>	<b>Proposed Rank</b>
<b><u>COLLEGE OF ARTS AND SCIENCES</u></b>			
Prof. Maren Carpenter-Fearing	School of the Arts	Assistant Professor	Associate Professor
Dr. Jennifer Cellio	English	Associate Professor	Professor
Dr. Joshua Cooper	Biological Sciences	Assistant Professor	Associate Professor
Dr. Kathleen Fuegen	Psychological Science	Associate Professor	Professor
Dr. Allyson Graf	Psychological Science	Assistant Professor	Associate Professor
Dr. Patrick Hare	Chemistry and Biochemistry	Associate Professor	Professor
Dr. Jacqueline Herman	Mathematics and Statistics	Associate Professor	Professor
Dr. JeeEun Lee	School of the Arts	Assistant Professor	Associate Professor
Dr. Zeel Maheshwari	Physics, Geology, and Engineering Technology	Assistant Professor	Associate Professor
Dr. Joe Mester	Biological Sciences	Associate Professor	Professor
Dr. Kobena Osam	Political Science, Criminal Justice, Org Leadership	Assistant Professor	Associate Professor
Dr. Kristine Yohe	English	Associate Professor	Professor
<b><u>COLLEGE OF EDUCATION</u></b>			
Dr. Brandelyn Tosolt	Educational Leadership and Advanced Studies	Associate Professor	Professor
<b><u>COLLEGE OF HEALTH AND HUMAN SERVICES</u></b>			
Dr. Rebecca Elkins	School of Kinesiology, Counseling, and Rehabilitative Sciences	Assistant Professor	Associate Professor
Dr. Teresa Huber	School of Nursing	Assistant Professor	Associate Professor
Dr. Vanessa Hunn	School of Social Work	Associate Professor	Professor
Dr. Karen O'Connell	School of Nursing	Assistant Professor	Associate Professor
Dr. Reiko Ozaki	School of Social Work	Assistant Professor	Associate Professor
Dr. Lynne Zajac	School of Nursing	Associate Professor	Professor
<b><u>COLLEGE OF INFORMATICS</u></b>			
Dr. Nicholas Caporusso	School of Computing and Analytics	Assistant Professor	Associate Professor
Dr. Samuel Cho	School of Computing and Analytics	Assistant Professor	Associate Professor
Professor Sara Drabik	School of Media and Communication	Associate Professor	Professor
Professor Sunil Ketty	School of Media and Communication	Assistant Professor	Associate Professor
<b><u>HAILE COLLEGE OF BUSINESS</u></b>			
Dr. Jaelyn Perrmann-Graham	Management	Assistant Professor	Associate Professor

**RECOMMENDATION:**

That the following academic affairs personnel actions receive Board of Regents approval:

**EMERITUS:**

**Jennifer Smith**, professor in the W. Frank Steely Library, effective June 30, 2023.

**Lynne Smith**, professor in the Department of Teacher Preparation and Educational Studies, College of Education, effective May 2023.

**RECOMMENDATION:**

That The Honorable Aftab Pureval receive an Honorary Doctor of Laws Degree. The recommendation comes from Judith Daar, the Ambassador Patricia L. Herbold Dean of Chase College of Law.

**BACKGROUND:**

Aftab Pureval is the 70th Mayor of Cincinnati. He was raised in Southwest, Ohio, the son of first-generation Americans. He is making history as Cincinnati's first Asian American Mayor. As Mayor, he is committed to serving all 52 Cincinnati neighborhoods as well as the region. He has made equitable economic growth a top priority of his administration, as well as a comprehensive reform and improvement of public safety, affordable housing, and environmental action.

Early in his career, Mayor Pureval lived in Washington, D.C., where he worked as an associate at White & Case LLP in the area of anti-trust litigation. He returned to Hamilton County, Ohio, in September 2012 to work as a special assistant U.S. attorney for the United States Department of Justice. He started in November 2013 as legal counsel for Procter & Gamble, and was included on *Cincinnati Business Courier's* 2015 Forty Under 40 list.

Mayor Pureval served as Hamilton County Clerk of Courts from 2016 to 2021, a position in which he acted as the official record keeper and agent of Hamilton County's Adult Justice System. During his tenure, Mayor Pureval brought modern and professional reforms to the Clerk's office. He paid a living wage to all employees and become the first county officeholder in Ohio to offer comprehensive paid family leave. By ending nepotism, by cutting waste, and by making the office more professional, he saved taxpayers millions of dollars.

Mayor Aftab graduated from The Ohio State University and the University of Cincinnati for law school. He resides in Clifton with his wife, Whitney, and their sons, Bodhi and Rami.

**RECOMMENDATION:**

That Mr. Richard “Dick” Murgatroyd receive an Honorary Doctor of Education Degree. The recommendation comes from Eric Gentry, Vice President for University Advancement, and has been approved and endorsed by the Provost and Executive Vice President for Academic Affairs.

**BACKGROUND:**

In recognition of his dedication to education and civic prosperity in our region, including his devoted service to and work at Northern Kentucky University, Richard “Dick” Murgatroyd has been recommended as an honorary degree recipient at the May 2023 Commencement.

Mr. Murgatroyd is a long-time resident of northern Kentucky who has most recently served as the director of finance, operations and marketing for Visiting Angels in Southwest Ohio. His career leading up to this point has been marked by excellence through his foundational involvement and advocacy for education at universities such as NKU, distinguished government positions as a former member of the Kentucky House of Representatives and as Kenton County Judge Executive, and his revered contributions to radio and broadcasting in Cincinnati.

The important work for NKU that Mr. Murgatroyd has done throughout the years is exceptional. Bringing his expertise in radio and broadcasting with him, he served as an NKU faculty member for 12 years. He was also a founding faculty member of our School of Media and Communications. Beyond his role as a faculty member, Mr. Murgatroyd has contributed much of his time and talent to NKU by formerly serving as a member on numerous boards, some of which include: NKU President’s Council from 2003 to 2012, NKU Foundation Board from 1999 to 2011 (emeritus), Norse Athletics Board, WNKU Board and more.

His dedication to NKU goes beyond his service as a board member on campus. Mr. Murgatroyd has also been financially generous to NKU. In 2013, he established the Richard L. Murgatroyd Endowed Scholarship to support undergraduate students demonstrating academic achievement. The scholarship has since been amended to support academic-achieving undergraduate students who are also a part of the Pi Kappa Alpha Fraternity, the Eta Rho chapter at NKU, for which Mr. Murgatroyd himself had a hand in founding.

Civically, Mr. Murgatroyd has volunteered his time to many non-profit boards around the Greater Cincinnati and northern Kentucky area. He currently serves on the board of advisors for the Elsa Heisel Sule Foundation. Previously, his service has benefitted the region as he has held many board positions, including the former board president of The Point/Arc (emeritus), the former board president of the Northern Kentucky Heritage League, a former member of the Northern Kentucky Chamber of Commerce, a former board member of the Social Venture Partners of Cincinnati, a former board member for the Cincinnati Jazz Hall of Fame, a former board member for the Bluegrass Buckeye Charity Holiday Classic, and many more.

Mr. Murgatroyd has accomplished much in his lifetime and has been recognized for his excellence and service to his communities on multiple occasions. He is the recipient of many awards, including the 1999 NKU Lincoln Award, an Emmy Award for his work as a producer in broadcasting and television, the 2006 Silver Circle Honoree for the National Academy of Television Arts and Sciences, the 2012 Lifetime Achievement Award for the Eta Rho Chapter of Pi Kappa Alpha, the 2013 Clyde and Mary Middleton Lifetime Achievement Award, a member of the Northern Kentucky Sports Hall of Fame, a member of the Cambridge Schools Hall of Fame in his hometown of Columbus, Ohio, and much more.

Mr. Murgatroyd is and has been a mentor and role model for NKU students and an advocate for higher education for the entirety of his professional and philanthropic life. As an integral part of NKU's history and an outstanding advocate for any community he's a part of, Richard "Dick" Murgatroyd is an exceptional individual to recognize with an honorary degree at this spring's commencement ceremony.



**RECOMMENDATION:**

That the attached organizational chart receives the Board of Regents approval.

**BACKGROUND:**

The attached organizational chart reflects all NKU administrative updates through March 15, 2023. The reporting lines listed are for director level and above, but include; individuals who directly report to the president; department chairs under academic affairs; coaching areas under intercollegiate athletics; and the manager of the bookstore/Barnes & Noble and food services/Chartwells, which are separate entities from the University.

# NORTHERN KENTUCKY UNIVERSITY ORGANIZATIONAL STRUCTURE<sup>1</sup>

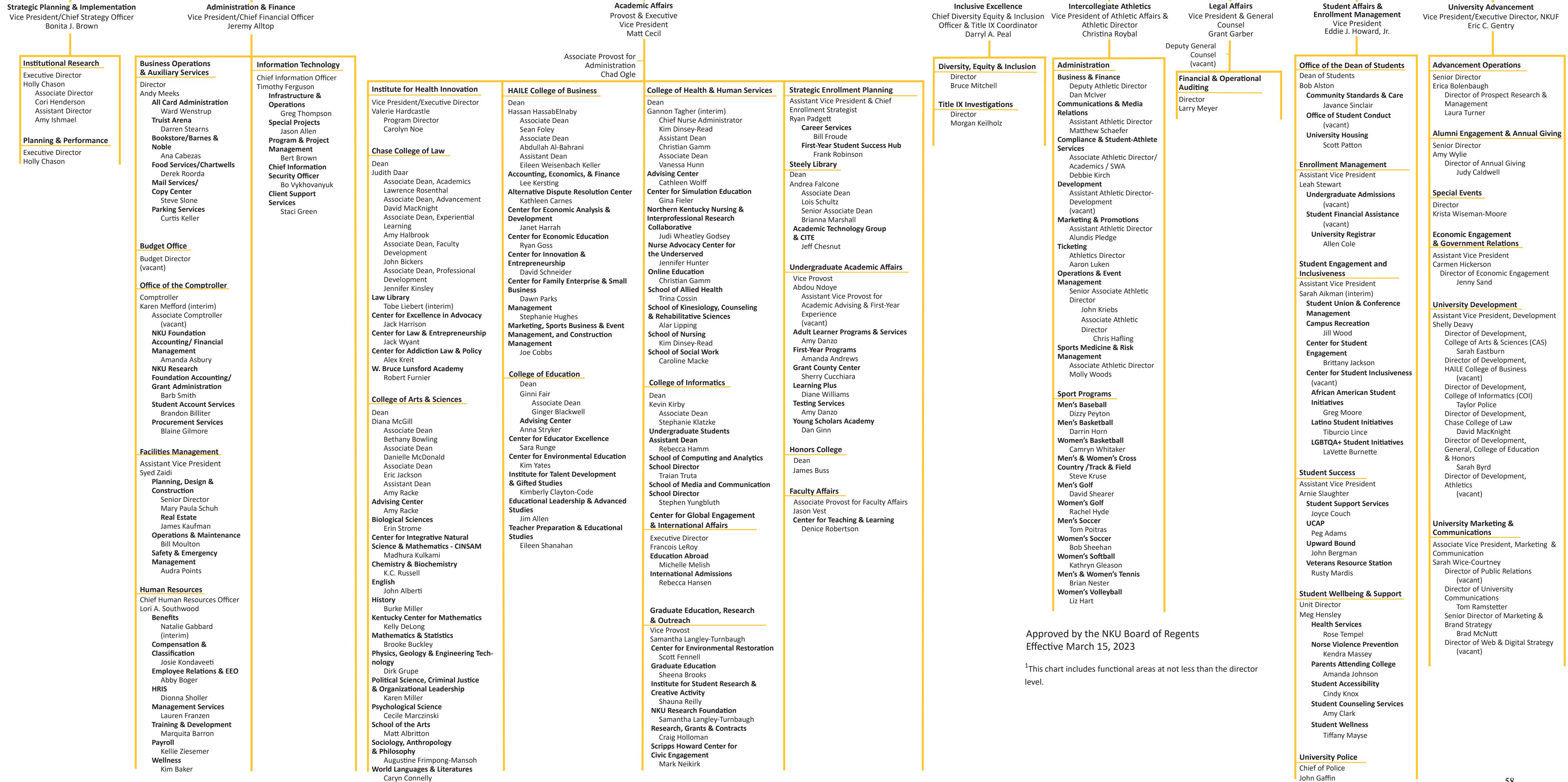
## BOARD OF REGENTS

Richard A. Boehne (Chair), Nathan Smith (Vice Chair), Kara Williams (Secretary), Michael Baranowski, Cori Henderson, Ashley F. Himes, Daniel Myers, Ken Perry, Elizabeth Thompson, Andr  Ward, Brad Zapp

## PRESIDENT

Bonita Brown (interim)

Executive Assistant to the President & Secretary to the Board of Regents: Tammy Knochelmann



Approved by the NKU Board of Regents  
Effective March 15, 2023

<sup>1</sup>This chart includes functional areas at not less than the director level.

**RECOMMENDATION:**

The Board of Regents officially hereby accepts contributions totaling **\$530,000.00** received by the NKU Foundation Inc. for the benefit of Northern Kentucky University during the period December 1, 2022, through January 31, 2023, per the below list.

**BACKGROUND:**

At the March 12, 2014 Board Meeting, a major gift policy was approved by the Regents raising the level of major gifts submitted for review and acceptance by the Board to \$25,000. Contributions of \$25,000 or more for the period 12/1/22 through 1/31/23 are itemized below.

<b>Contributions of \$25,000 or more from December 1, 2022 – January 31, 2023</b>				
<b>Name</b>	<b>Gift Date</b>	<b>Fund Description</b>	<b>Amount</b>	<b>Gift Type</b>
L.I.F.E. Foundation	1/31/2023	L.I.F.E. Undergraduate Fellowship Program	\$80,000.00	Pledge
L.I.F.E. Foundation	1/31/2023	L.I.F.E. Undergraduate Fellowship Program	\$80,000.00	Pledge
L.I.F.E. Foundation	1/31/2023	L.I.F.E. High Performance and Computational Fellowship Fund	\$45,000.00	Pledge
Chase College Foundation	1/20/2023	Chase Foundation Scholarships	\$100,000.00	Pledge
Chase College Foundation	1/20/2023	Chase Center for Law and Entrepreneurship Ohio Programs	\$25,000.00	Pledge
Carla M. Landon	1/3/2023	English Study Abroad Endowed Scholarship	\$25,000.00	Pledge
Jenifer and Jeffrey Wieneke	1/3/2023	Wieneke Summer Scholarship in STEM	\$25,000.00	Pledge
Keith F. Goggin	12/29/2022	Professor Edward P. Goggin Endowed Scholarship	\$25,000.00	Cash
George L. Fletcher	12/20/2022	George Fletcher Endowed Scholarship	\$25,000.00	Pledge
Charles E. “Chuck” Hawkins	12/16/2022	Hawkins Endowed Scholarship in Physics	\$75,000.00	Pledge
Charles E. “Chuck” Hawkins	12/16/2022	Hawkins Endowed Scholarship in Music	\$25,000.00	Pledge
		<b>TOTAL</b>	<b>\$530,000.00</b>	

**RECOMMENDATION:**

The Board of Regents hereby approves the following naming actions:

- (1) The naming of an endowed scholarship for students who have declared a major or minor in the Department of English or are taking a study abroad approved by the department. “English Study Abroad Endowed Scholarship”
- (2) The naming of an endowed scholarship for students enrolled in the Salmon P. Chase College of Law who demonstrate high academic promise with a preference for students from Eastern Kentucky. “George Fletcher Endowed Scholarship”
- (3) The naming of a scholarship that will support students with a declared STEM major within the College of Arts and Sciences. The scholarship will provide support for the summer semester. “Wieneke Summer Scholarship in STEM”
- (4) The naming of an endowed LIFT scholarship to support students pursuing studies in physics with a preference for students pursuing studies in astronomy. “Hawkins Endowed Scholarship in Physics”
- (5) The naming of an endowed LIFT scholarship to support students who are music majors with a preference for students who are serving the Music Preparatory program as teaching assistants or junior instructors. “Hawkins Endowed Scholarship in Music”

**BACKGROUND:**

Naming actions in connection with private gifts are governed by NKU Administrative Regulation-II-4.0-2, section 2.2. NKU’s Naming Policy provides for naming opportunities in consideration of a major contribution to the university. The policy allows flexibility in determining the level of contribution appropriate for each naming action, enabling each gift to be judged on its own merit.

After careful consideration by university officials and unanimous support by the University Naming Committee, it was recommended to offer the following naming recognitions.

- (1) The university has received a gift that will support a scholarship for students who have declared a major or minor in the Department of English or are taking a study abroad course approved by the department.

Donor: Carla Landon  
Naming Gift: \$25,000  
Naming Recognition: English Study Abroad Endowed Scholarship

Carla Landon is on the Alumni Board of Directors and is very involved at NKU. She had a life-changing experience studying abroad and wants to support that for others.

(2) The university has received a gift that will support a scholarship for students enrolled in the Salmon P. Chase College of Law. The scholarship shall be awarded annually to a student who demonstrates high academic promise. There shall be a preference for students from Eastern Kentucky.

Donor: George Fletcher

Naming Gift: \$25,000

Naming Recognition: George Fletcher Endowed Scholarship

George Fletcher graduated from Chase College of Law in 1987, and he practices law in Lexington, Kentucky. He is a native of Jackson, in Breathitt County, Kentucky. George is an accomplished attorney with thorough knowledge of banking and business law with particular focus in financial and estate planning, business services, probate law, and real estate. Having served as a bank CEO/president and a small business owner works to the advantage of his clients. He has also served on the Boards of numerous corporate, civic, and charitable organizations.

(3) The university has received a gift that will support a scholarship for students with a declared STEM major within the College of Arts and Sciences. The scholarship will provide support for the summer semester. Preference will go to residents of Campbell County, KY; first-generation college students; or students going into the medical science field (Pre-Med, Pre-Vet, Pre-Dental majors).

Donor: Jenifer and Jeff Wieneke

Naming Gift: \$25,000

Naming Recognition: Wieneke Summer Scholarship in STEM

Jenifer and Jeff Wieneke own and operate three successful veterinary hospitals in the Greater Cincinnati area. Jenifer was a non-traditional student who went on to veterinary school and credits NKU with her success. She had to take classes in the summer semester to stay on track to graduate and wants to support a student like her.

(4) The university has received a gift that will support a LIFT scholarship for undergraduate students (1) with demonstrated financial need as determined by the Free Application for Federal Student Aid (FAFSA); (2) who upon their initial consideration for the scholarship are full-time, first-generation freshmen pursuing studies in physics with a preference for students pursuing studies in astronomy; and, (3) who agree to adhere to the specific requirements of the Lifelong Investment in Future Transformation (LIFT) Scholars program.

Donor: Charles E. "Chuck" Hawkins

Naming Gift: \$75,000

Naming Recognition: Hawkins Endowed Scholarship in Physics

Dr. Charles E. "Chuck" Hawkins is an Emeritus Professor of Physics in the College of Arts and Sciences. He is a former chair of the department and believes in NKU and supporting future students.

(5) The university has received a gift that will support a LIFT scholarship for undergraduate students (1) with demonstrated financial need as determined by the Free Application for Federal Student Aid (FAFSA); (2) who upon their initial consideration for the scholarship are full-time, first-generation students who are music majors with a preference for students who are serving the Music Preparatory program as teaching assistants or junior instructors; and, (3) who agree to adhere to the specific requirements of the Lifelong Investment in Future Transformation (LIFT) Scholars program.

Donor: Charles E. “Chuck” Hawkins

Naming Gift: \$25,000

Naming Recognition: Hawkins Endowed Scholarship in Music

Dr. Charles E. “Chuck” Hawkins is an Emeritus Professor of Physics in the College of Arts and Sciences. He is a former chair of the department and believes in NKU and supporting future students.

**RECOMMENDATION:**

The Board of Regents Audit and Compliance Committee recommends that the Board of Regents authorize the administration to enter into a contract with the audit firm of Dean Dorton, LLC for the annual audit of the University's financial records for the fiscal year ending June 30, 2023. The contract cost for the year ending June 30, 2023 will be approximately \$103,000. This contract will allow for three one-year renewable options with the concurrence of both parties.

**BACKGROUND:**

The University Audit Review Committee conducted a comprehensive review of the proposals received in response to the University's request for auditing services. The Audit Review Committee forwarded a report of their findings to the Board of Regent's Audit and Compliance Committee. It was determined that Dean Dorton, LLC was evaluated as the highest quality proposal.

The above recommendation is consistent with the committee evaluations and is supported by the Chief Financial Officer.

**BOARD OF REGENTS**

**RESOLUTION**

**EXTERNAL AUDIT FIRM**

WHEREAS, Kentucky law and the Bylaws of the Board of Regents require that an independent external auditor complete a financial audit of Northern Kentucky University each year;

WHEREAS, the University's most recent contract with an external audit firm has expired, and the University has conducted a competitive process to identify a new audit firm;

WHEREAS, based on that process, the Audit and Compliance Committee of the Board has recommended that Dean Dorton, LLC, serve as the University's external audit firm for up to four years.

BE IT RESOLVED that the Board of Regents approves selection of Dean Dorton, LLC, to serve as the external audit firm for Northern Kentucky University and authorizes the President to sign appropriate contracts to retain the firm.



**RECOMMENDATION:**

That the Board of Regents approve the transfer of the NKU-owned 12" sanitary sewer line that extends along University Drive and Three Mile Road to Sanitation District #1 (SD1).

**BACKGROUND:**

In 1982, the University constructed a sanitary sewer line along University Drive and Three Mile Road. After construction of this 5,260 foot line, sewage from the University and the NKU Foundation Research Park flowed to the west, to an existing SD1 line. As a result, the University disconnected its system from the Highland Heights sanitary system near Nunn Drive, which was approaching capacity at that time.

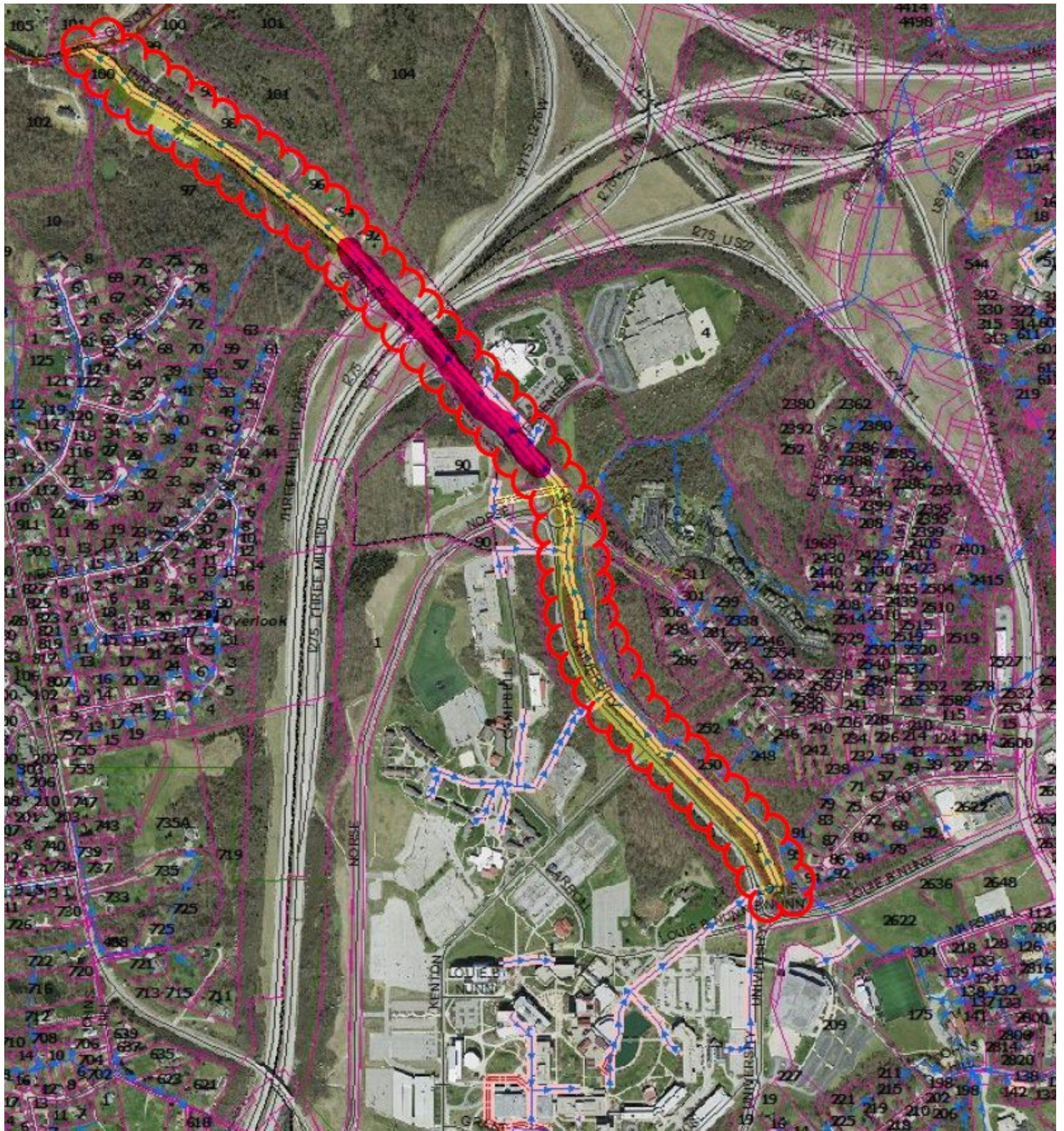
The sewer line extends from Nunn Drive at the east end to Gibson Lane at the west end, and has 22 manholes. The line is depicted in the attached map.

Currently, the University bears the cost and risk associated with operation and maintenance of the line, as well as the risk of line failures and overflows. The University also has experienced modest capacity challenges in connection with recent new campus construction projects.

SD1, the public sanitary and storm sewer utility serving our area, has offered to assume ownership of and responsibility for the sewer line, in exchange for payment by NKU of approximately \$35,000 to cover the cost of necessary minor repairs.

Staff recommends that the Board approve this transaction. By transferring ownership of the line, the University will avoid significant future costs and risks, and SD1 will be better able to manage capacity for the campus and surrounding area. Note that SD1 has plans to replace and upsize the center section of the line (shown in pink/red, under the interstate).

As part of this conveyance, SD1 also would require easements across and under University property to access, maintain, repair, operate, and periodically replace the line.



**BOARD OF REGENTS**

**RESOLUTION**

**TRANSFER OF SEWER LINE**

WHEREAS, Northern Kentucky University owns a sanitary sewer line, constructed in 1982, that serves campus and runs approximately 5,260 feet along University Drive and Three Mile Road;

WHEREAS, the University currently is responsible for maintenance and repair of the sewer line, along with associated costs, and would be responsible for future necessary line overhauls and possible failures;

WHEREAS, Sanitation District #1, a public sewer utility with responsibility for sanitary and storm sewer service in northern Kentucky, has offered to assume ownership of and responsibility for the University sewer line, with a nominal payment from the University to cover the cost of short-term minor repairs; and

WHEREAS, the proposed transaction will allow the University to avoid costs and liabilities and is in the best interests of the University.

BE IT RESOLVED that the Board of Regents approves the conveyance of the sewer line described herein and authorizes the President to execute all documents necessary to accomplish the transaction, including easements reasonably required by Sanitation District #1 to access and perform related activities regarding the sewer line.