



Northern Kentucky University
Board of Regents Materials

March 18, 2015

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AGENDA
Northern Kentucky University

Regents Dinner
Tuesday, March 17, 2015 – 6:00 p.m.

6:00 p.m.

- Regents Dinner at President's Home (Ft. Thomas, KY)
-

Joint Finance and Policy Meeting
NKU, Student Union, 104 – Wednesday, March 18, 2015 – 9:00 a.m.

9:00 a.m.

A. Joint Finance and Policy Committee:

1. Haile/US Bank College of Business (Ott Rowlands, Porterfield)
2. Client Based Projects (Raska)
3. iNKUlator (D'Souza, Strobl)
4. Student Leadership Programs and Services (Gitau, Waple, Mayse)
5. Tuition, fees, housing rates, dining rates, parking rates (Ramey, Kline)

Board Lunch
NKU, Student Union 108 – March 18, 2015 – 11:30 a.m.

11:30 a.m.

Board of Regents Meeting
NKU, Student Union, 104 – Wednesday, March 18, 2015 – 1:00 p.m.

1:00 p.m.

- Call to Order
- Roll Call
- Approval of January 14, 2015, Board Minutes
- Presidential Comments
- Joint Finance and Policy Committee Summary, Secretary of the Board of Regents
- Audit Committee Report, Secretary of the Board of Regents

1:20 p.m.

B. Presidential Reports:

1. Facilities Management Report (Ramey)
2. Research/Grants/Contracts Report (December 1, 2014 – January 31, 2015) (Ott Rowlands)
3. Fundraising Report (July 1, 2014 – January 31, 2015) (Gentry)
4. Quarterly Financial Report (Ramey)

1:40 p.m.

C. Presidential Recommendations:

1. *Academic Affairs Personnel Actions
2. *Academic Affairs Reappointment, Promotion, and Tenure
3. *Non-Academic Personnel Actions
4. *Emeritus Status Appointments
5. *Posthumous Degree
6. *Honorary Degree
7. *New Bachelor of Arts Degree in Secondary Education
8. *New Bachelor Degree in Music Education
9. *Major Gifts Acceptance
10. *Naming Recommendations (Hawkins, Boehne, Swarts, Heisel Sule, Easton, Schneider)
11. *KYTC Property Transfer and Easements
12. *FY 2015-2016 Tuition Rate and Fee Schedule
13. *FY 2015-2016 Fee and Service Charges
14. *Statement of Non-Discrimination

D. Board Recommendations:

1. External Audit Firm Selection
2. Bylaws Update

2:00 p.m.

E. Executive Session

*Consent Agenda Items - (Items placed on the consent agenda are passed in one motion without discussion. Any Regent may request that an item be removed from the consent agenda for a separate motion by calling Wendy Peek in the Office of the President, 572-5172, by 2 p.m., Monday, March 16, 2015).

Board of Regents Meeting
Northern Kentucky University, Student Union, Room 104
January 14, 2015

Regent Dennis Repenning, Chair, called the regular meeting of the Board of Regents to order at 1:00 pm, Wednesday, January 14, 2015.

Roll Call: Richard Boehne, Jacqueline Emerine, Virginia G. Fox, John P. B. Jose, Terry Mann, Stephen A. Meier, Dennis Repenning, Nathaniel Smith, Elizabeth Thompson, Andr Ward, Brenda Wilson

Other Attendees: Geoffrey S. Mearns, Kathryn Herschede, Wendy Peek, Sara Sidebottom, Sue Ott Rowlands, Ken Ramey, Peter Gitau, Ken Bothof, Eric Gentry, Sue Hodges Moore, Joe Wind, Kathleen Roberts, Tracy Insko, Chris Bowling, Jonathan Erion, Alex Lefebure, Pat Moynahan, Kathy Stewart, Joel Robinson, Russ Kerdolff, Kevin Kirby, Chris Cole, Larry Meyer, Jeff Standen, Denise Robinson, Katherine Frank, Becky Porterfield, Cynthia Reed, Bill Thompson, Leah Stewart, Larry Blake, Vickie Natale, Ken Jones, Kurt Sander, Thomas McGovern, Leo Feldmann, Melissa Gorbandt, Tory Lentz, Erin Mulligan, Kelly Martin

Regent Stephen Meier seconded Regent John Jose’s motion to approve the minutes of the November 12, 2014 Board of Regents meeting. **(Motion carried)**

Presidential Comments:

Welcome Back

Thank you, Mr. Chairman. I was pleased to welcome our faculty and staff back to campus last Monday, and I was delighted to welcome our students back to campus two days ago. As you know, our January Convocation took place last Friday. My remarks are available online. As I said on Friday, we had an outstanding Fall semester, and I look forward to another good Spring semester too. I would like to update you on some of the activities for this semester, as well as share some of our successes from last semester.

Enrollment and Retention

As you know, I spent a significant portion of the fall semester visiting communities and high schools as part of our RoadToNKU tour. During the tour, we visited 25 high schools and met with more than 3,000 high school students.

And during the tour, I met Kennedy and Jenna, two young girls from Lee County who were my guests at the Convocation. As I shared Friday morning, Kennedy and Jenna are two 6th graders from Lee County. When I visited their school, the superintendent invited them to come to my talk as two promising middle school students.

During our presentation, Kennedy asked, “So, if we go to your college, does that mean we can go to Cincinnati?”

And I said, “Yes, if you come to NKU, you can go to Cincinnati.”

Then Kennedy leaned over to Jenna and said, “If we go there, we can go to Cincinnati!”

I was so impressed with their enthusiasm that I decided that they shouldn’t have to wait five or six years to come to tour campus, to see our community, and to visit Cincinnati.

So Friday was the big day. The girls attended convocation. This photo shows the moment I revealed to Kennedy and Jenna all of the special activities we arranged for them.

The girls started their adventure with trip to our bookstore where Barnes and Noble provided some NKU gear.

Next, Kennedy and Jenna went to the Newport Aquarium where one of our alumni, Alison Ruebusch, hosted them for the day. The girls met Bravo, a 650 pound Galapagos turtle, Paula the penguin, and many of the other animals.

Melissa Gorbandt, our Director of Admissions, took Kennedy and Jenna, and their mothers, to the Montgomery Inn Boathouse for dinner before the big finale of their visit – a trip to the Aronoff theatre to see Cinderella. Another alumni, Todd Duesing, arranged for special seats for the girls.

Finally, on Saturday, the girls and their moms came back to campus to go to the circus where, I’m told, they rode an elephant! During their stay, our guests stayed in a very special room at the Rivercenter Marriott thanks to a good friend of our University. Their room had a beautiful view of Cincinnati.

Last night, Kennedy and Jenna went to the Lee County Board of Education meeting, and they told the board members about their experience in Northern Kentucky and Cincinnati. I hear they had very good things to say. And I also hear that we expect our 2021 class to be up at least two students. Kennedy has already declared her intention to attend NKU!

Thank you to Melissa, Alison, Todd, and all of the people who helped make Kennedy and Jenna’s trip very special.

Turning to some additional enrollment and retention information, as of January 5, 2015, applications to our University were up approximately 29% year-to-date compared to last year. For the 25 schools I visited, applications were up 55% compared to the same time last year. Last year at this time, 400 students from those 25 high schools had applied for admission to NKU; this year, 619 students have applied from those same high schools.

We will continue to monitor these trends closely – determining the number of students who enroll from those high schools in the years to come.

The Office of Undergraduate Admissions, within the Division of Enrollment and Degree Management, launched enhanced recruitment initiatives that included earlier outreach efforts, increased mailings, and campus-wide involvement in recruitment strategies.

With this targeted and strategic admissions planning, the Office is currently up 36 percent in undergraduate freshmen who were offered admission. With a concentrated effort on enhancing the academic profile, NKU is experiencing a 13 percent increase in merit-based scholarship offers.

Now, our efforts will begin to transition to focusing on converting admitted application into confirmations and ultimately more enrolled new freshmen. On a related note, we have not seen satisfactory improvement in our retention and persistence rates. Last year, we achieved modest improvement in both metrics. As we begin the Spring semester, though, we are not experiencing similar gains this academic year. The Provost and I will continue to monitor this critical issue.

Health Innovation Center

We continue to make excellent progress in the programming phase of the health innovation center. We are finalizing a draft building program that will be shared with the steering committees later this month. The architects will be back on campus next week for additional meetings with the user groups, steering committee, and the executive oversight committee to review the program for the education, training, and research activities for the facilities. Turner Construction will serve as the construction manager for the project, and they will be joining the design team at the January meetings.

Cyber Security designation

Just before the holidays, we learned that our University is one of 20 institutions in the country to be designated as a National Center of Academic Excellence in Information Assurance and Cyber-Security Education by the National Security Agency. This designation recognizes our strength in cyber-security education, and it enables our faculty to apply for enhanced grant opportunities through the federal government. This designation is the culmination of great work by Dr. James Walden, Dr. Frank Braun, Dr. Yi Hu, and Dr. James McGuffee.

Carnegie Community Engagement Classification

Our University has been selected to receive the Carnegie Foundation for the Advancement of Teaching's 2015 Community Engagement Classification. NKU originally earned the classification in 2006, the first year it was offered. The classification recognizes our institutional focus on community engagement, and it recognizes the significant engagement of our students, faculty, and staff in our community and beyond. NKU was one of the first universities to receive

this designation in 2006, and I am pleased that our designation in this elective classification has been renewed for another 10 year period.

Intercollegiate Athletics

I am very proud to report that the Fall 2014 all-athlete GPA was 3.22. This number is the best semester GPA since we started keeping record of the all-athlete GPA in 1983. Last Fall marks the 7th consecutive semester that the all-athlete GPA exceeded 3.0. A total of four teams earned GPAs of 3.5 or above. The men's tennis team had a very impressive 3.7 GPA, followed by volleyball and women's cross country at 3.6, and women's tennis at 3.5. I am very proud of our student-athletes and their success in the classroom and on the competition field. And I am grateful to Ken Bothof and our coaches and staff for their continuing commitment to academic excellence.

Ken Ramey

Just before the holidays, Ken Ramey announced that he will be retiring from the University effective June 30 of this year. Ken has served our University with distinction for 37 years. His depth and breadth of knowledge will not only be difficult, but impossible, to replace. Over the next few months, we'll have many opportunities to thank and recognize Ken for his exceptional service to our University. But for now, please join me in recognizing and thanking Ken for his service.

B. Presidential Reports:

1. Facilities Management Report (Vice President Ken Ramey)

- a. Health Innovation Center/Founders Hall Renovation
- b. Campus Recreation Center Expansion/Renovation
- c. Callahan Hall Roof Replacement
- d. Landrum Elevator Renovation
- e. Arc Flash Hazard Assessment
- f. Switchgear Condition Assessment
- g. Founders Hall Switchgear Replacement
- h. Exterior Door Security and Access Control
- i. Sustainability

2. Research, Grants, and Contracts Report (October 1, 2014 – November 30, 2014)

(Provost and Executive Vice President Sue Ott Rowlands)

From October 2014 through November 2014, **12** grants were awarded. The total amount of money awarded was **\$540,520**. From July 1, 2014 through November 30, 2014, the cumulative total number of grants awarded is **44** totaling **\$3,865,971**.

3. Fundraising Report (July 1, 2014 through November 30, 2014) (Vice President Eric Gentry)

The Fundraising Report summarized fundraising resources committed from July 1, 2014 through November 30, 2014 totaling \$2,846,761 in support of the university.

4. Quarterly Financial Report (July 1, 2014 through September 30, 2014) (Vice President Ken Ramey)

The Quarterly Financial Report depicted the financial activity of the University during the period from July 1, 2014 through September 30, 2014, compared to the annual budget and the prior year's activity.

5. Faculty Development Awards – Project Grants (Provost and Executive Vice President Sue Ott Rowlands)

The Project Grant Report reflected the grants that have been awarded for 2015-2016.

6. Faculty Development Awards – Faculty Summer Fellows (Provost and Executive Vice President Sue Ott Rowlands)

The Faculty Summer Fellows Report reflected the fellows that have been awarded for the summer of 2015.

7. Organizational Changes Report – (Vice President Ken Ramey)

The organizational changes report reflected the reorganization of several existing departments into the new Center for Student Inclusiveness. The organizational changes report also reflected a new organizational structure in Intercollegiate Athletics.

8. Dashboard Report – (Senior Vice President Sue Hodges Moore)

This report provided an update on the progress NKU has made toward the targets set on the Executive Dashboard. The document provided updated information on all metrics for which data is currently available, including fall enrollment, fall retention rates, and the latest graduation rates.

C. Presidential Recommendations:

Consent Agenda Items: A motion was made by Regent André Ward and seconded by Regent Brenda Wilson to approve the following Presidential Recommendations as listed; C-1 through C-11. **(Motion carried)**

1. Academic Affairs Personnel Actions:

a. Departures

Dr. Jennifer Webster, interim director of Integrative Studies and lecturer in the Department of Political Science, Criminal Justice, and Organizational Leadership, effective June 30, 2015.

b. Retirements:

Dr. Hildegard Baldrige, lecturer in the Department of Biological Sciences, effective May 17, 2015; **Ms. Barbara Houghton**, professor of art in the Department of Visual Arts, effective May 17, 2015; **Mrs. Andrea Knarr**, lecturer in the Department of Visual Arts, effective May 17, 2015; **Dr. James Ramage**, professor in the Department of History and Geography, effective May 17, 2015; **Dr. Robert Rhode**, professor in the Department of English, effective May 17, 2015.

c. Phased Retirements

Ms. Nancy L. Firak, professor of law at Chase College of Law, beginning August 2015 and terminating at the end of the academic year 2016-17.

d. Leaves Paid/Unpaid:

Ms. Jamie Tanzman, director of American English Language Program, beginning November 6, 2014 and ending May 11, 2015.

e. Temporary Faculty Appointments:

Mrs. Amber Pleiman, Department of Chemistry, Spring 2015; **Ms. John Brengelman**, American English Language Program, Spring 2015; **Mr. David Gutmann**, American English Language Program, Spring 2015; **Ms. Karin Hauschild**, American English Language Program, Spring 2015; **Ms. Lisa Kirk**, American English Language Program, Spring 2015; **Dr. William Thomas Menz**, American English Language Program, Spring 2015; **Ms. Melissa Napier**, American English Language Program, Spring 2015;

2. Non-Academic Personnel Actions:

The following categories of non-academic personnel actions which occurred between October 15, 2014 and, December 2, 2014 received approval by the Board of Regents: Activations, Rehires; Reassignments, Reclassifications, Title/Status Changes, Promotions; Transfers; Contract/Temporary to Regular and Regular to Contract; Departures; Retirees; Administrative/Executive.

3. Major Gifts Acceptance:

The Board of Regents officially accepted contributions totaling **\$850,000.00** received by the NKU Foundation Inc. and the University during the period October 1, 2014 through November 30, 2014.

4. Naming Recommendations:

The Board of Regents hereby approved the following naming actions:

- (1) The naming of an undergraduate scholarship in support of talented and academically proficient students enrolled in the Fine Arts Theatre Program who are pursuing the playwriting area of specialization “The Ken Jones Playwright Scholarship.”
- (2) The naming of an undergraduate scholarship in support of talented and academically proficient students enrolled in the Bachelor of Fine Arts or Bachelor of Arts degree programs in Theatre with a preference given to students who meet the university’s post-traditional student qualifications “The Henry Konstantinow Post-Traditional Student Scholarship.”
- (3) The naming of an endowed undergraduate scholarship in support of study abroad educational opportunities for students enrolled in the Bachelor of Fine Arts or Bachelor of Arts degree programs in Theatre “The Henry Konstantinow Study Abroad Scholarship Full Semester.”
- (4) The naming of an endowed undergraduate scholarship in support of study abroad educational opportunities for students enrolled in the Bachelor of Fine Arts or Bachelor of Arts degree programs in Theatre “The Henry Konstantinow Study Abroad Scholarship Short Semester.”
- (5) The naming of an endowed undergraduate scholarship in support of outreach efforts of the Department of Theatre and Dance “The Henry Konstantinow Theatre Outreach Program.”
- (6) The naming of rooms 117, 118, and 119 in the Fine Arts Building “The Henry Konstantinow Studio Theatre and Acting Lab” in recognition of Mr. Konstantinow’s gift.

5. Emeritus Status Appointments:

The Emeritus status for the following individuals received Board of Regents approval:

Ms. Mary Cupito, associate professor of journalism in the Department of Communication, effective January 1, 2015; **Mrs. Barbara Houghton**, professor of art in the Department of Visual Arts, effective July 1, 2015.

6. Sabbatical Leaves:

The sabbatical leave recommendations for the 2015-2016 academic year received Board of Regents approval.

7. Revision of University Policies – Removal of “administrative regulation”:

The Board of Regents approved the removal of the term *administrative regulation* as classification for a university policy that requires Board approval.

8. Chase 3 + 3 Program:

The Board of Regents approved the 3+3 Bachelor’s / J.D. program at NKU and the Chase College of Law, for immediate implementation.

9. School of the Arts Recommendation:

The Board of Regents approved a School of the Arts be formed within the College of Arts and Sciences, comprising the existing departments of theatre and dance, visual arts, and music.

10. Facilities Management 225 Johns Hill Road Demolition:

The Board of Regents approved demolition of the residence and outbuildings located on the parcel at 225 Johns Hill Road.

11. Facilities Management Right of Way Acquisition:

The Board of Regents approved the acceptance by the university of surplus Right-of-Way from the Kentucky Transportation Cabinet.

D. Executive Session:

Regent Terry Mann seconded Regent Dennis Repenning’s motion to enter into executive session pursuant to KRS 61.810 (1)(C) in order to discuss litigation against the University.
(Motion carried)

No other matters were discussed. No final action was taken.

At 1:56 p.m., Regent Virginia Fox seconded Regent Steve Meier's motion to adjourn. (**Motion carried**)

Signature On File
Wendy J. Peek
Senior Administrative Assistant
Office of the President

Signature On File
Kathryn J. Herschede
**Executive Assistant to the President/
Secretary to the Board of Regents**

I, Nathaniel Smith, Secretary of the Board of Regents of Northern Kentucky University, certify that the foregoing is a true copy of the minutes of the regular meeting held on January 14, 2015, and that such matters are still in force and effect.

Signature On File
Nathaniel Smith
Secretary of the Board of Regents

FACILITIES MANAGEMENT REPORT

1. Health Innovation Center/Founders Hall Renovation

The 2014 General Assembly provided \$97 million in state bond funding to allow for design and construction of the Health Innovation Center project which includes the full renovation of Founders Hall. President Mearns has convened an external as well as an internal advisory committee to assist in the planning for the building. The HIC internal committee's final report was completed in January. The HIC external committee was updated on project progress in early February.

The Health Innovation Center will be a comprehensive health science education and applied research facility located in the core of NKU's campus. The project will position the university to be a leader in this field, to enroll and graduate professionals trained for the changing face of health education and wellness. To meet these goals, the university's approach will be collaborative and interdisciplinary, and will involve numerous academic disciplines, including those in health, social science, information science, and the physical and life sciences.

The programming phase, developed in concert with the project Steering Committee and numerous "user groups", is complete and schematic design has begun. Various building organizational schemes are under evaluation, with a goal to arrive at a final schematic design by early April. The current construction goal, subject to verification as the work of the design team progresses, is for the new square footage to be complete in the fall of 2017.

Architect: CO Architects/GBBN

Engineers: CMTA, THP, Kleingers & Associates

Special Consultants: The Sextant Group, The Capital Projects Group, Vivian Llambi

Construction Manager: Turner Construction

Scope: \$97,000,000

2. Campus Recreation Center Expansion/Renovation

This project, entirely funded by a student fee to support agency bond repayment, will expand and renovate the A.D. Albright Health Center to create a modern campus recreation center. Omni Architects, in collaboration with Cannon Design, is leading the design effort. The project scope includes:

- Construction of artificial surface, lighted intramural fields and support building.
- A building expansion to increase campus recreation space.
- Renovation of the existing campus recreation center.

The Albright Health Center opened in 1984. Campus recreation occupies about 65,000 square feet on the first floor of the building. Current campus recreation activity spaces include three basketball courts; a 1/8 mile, four-lane track; three racquetball courts; a multipurpose room; fitness space; a six-lane, 25 yard by 25 meter pool; and locker rooms.

Campus Recreation Center Expansion/Renovation (Continued)

Campus recreation and kinesiology are located on the first floor; athletics and the College of Health Professions (COHP) occupy the second and third floors.

The design scheme includes a new entry, a new multi-activity pool, five basketball courts, a multi-purpose (MAC) court space, two racquetball courts, increased weight-fitness and locker room space, three group fitness rooms and new offices for campus recreation. In contrast to the current facility, the building upon completion will be characterized by a sense of openness and natural light.

Expansion and renovation work began in May of 2014. Current construction activities include foundation construction, installation of structural steel, metal decking for new floors, metal roof decking and site utility installation. Geothermal well drilling began in mid-November. Project completion is targeted for late summer 2015, consistent with the original schedule.

Project funding included construction of a new intramural field complex, completed in September 2013. Located behind University Suites, that facility has been a great addition to campus recreation facilities.

Architect: Omni Architects/Cannon Design

Engineers: CMTA, BMFJ, Vivian Llambi

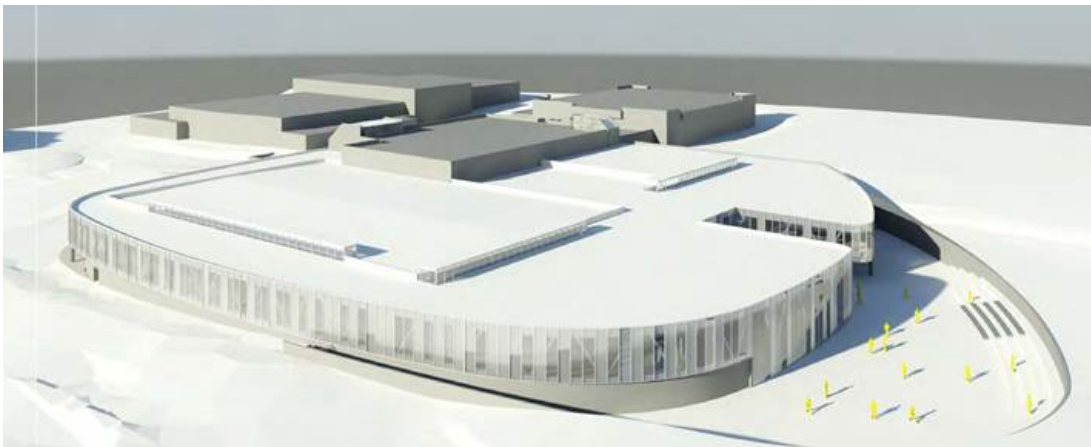
Special Consultants: Sextant Group, Counsilman-Hunsaker

General Contractor for Intramural Fields: Mark Spaulding Construction

Construction Manager for Main Building Renovation/Expansion: Pepper Construction

Scope: \$48,331,788

Building Occupancy: Full use of the new facility is targeted for fall 2015



Rendering - Aerial View from Southwest of Main Building Expansion



Progress Construction Photo from January 2015



Progress Construction Photo from January 2015

3. Founders Hall Astronomical Observatory

The Northern Kentucky University Physics and Geology Department plan to build an astronomical observatory for the purpose of being able to support undergraduate astronomy classes, provide for projects for upper level students, and support outreach sessions for members of the community.

Founders Hall Astronomical Observatory (Continued)

The approved site for the facility is on the roof of Founders Hall. The design includes safe and accessible route travelling to and from the stair and elevator. A room on the fifth floor of Founders Hall will be used for storage, computers/control, and other support equipment. The structure will be 700+ square feet with vibrational isolated mounts for eight telescopes. The building would have a roll-off roof to provide clear sight lines to the night skies, providing optimal viewing angles for the telescopes.

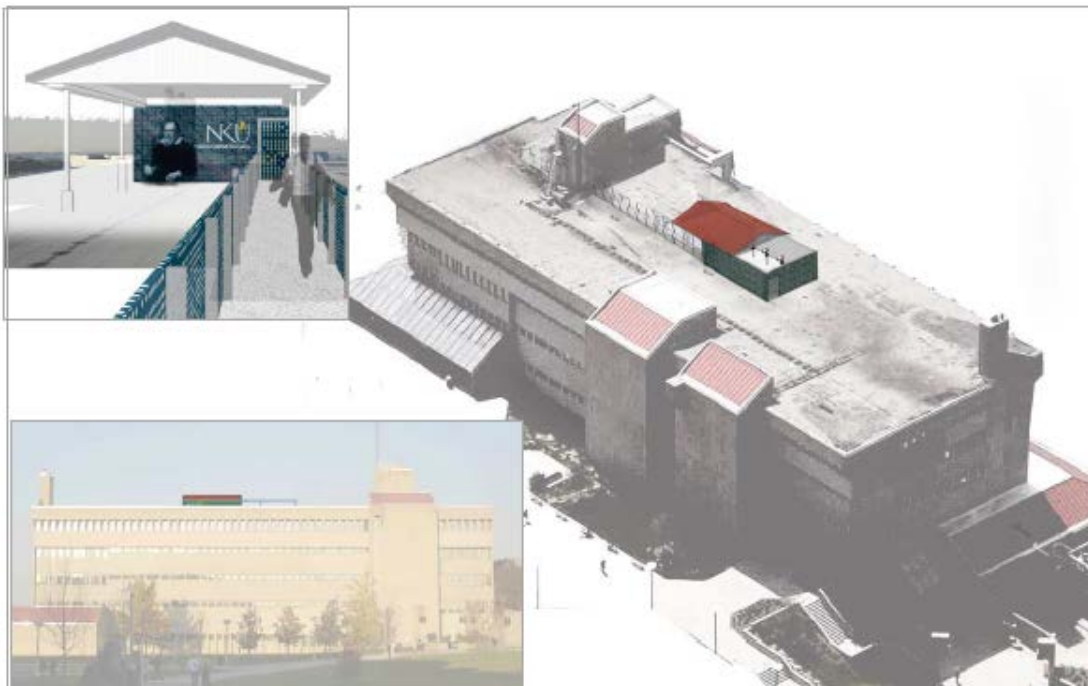
Construction will commence in May 2015 with completion targeted for August 2015.

Architect: GBBN Architects

Engineers: KLH, THP

General Contractor: Century Construction

Scope: \$540,000



4. Callahan Hall Roof Replacement

The roofing system on Callahan Hall has reached the end of its useful life. The roof has had several repairs over the past few months and continues to develop leaks. The roof drain and overflow systems have deteriorated and need replacement as well. The project includes removal and replacement of the entire roof system, roof drains and piping as required. The project will also include the installation of additional roof insulation where possible and new flashings.

The project has a scope of \$1 million and will be completed by fall 2015.

Callahan Hall Roof Replacement (Continued)

Architect: GBBN

Engineers: Schaefer, Kleingers & Associates

Contractor: TBD

Scope: \$1,000,000

5. Switchgear Condition Assessment

Switchgear is the equipment that distributes the electric power to the numerous internal electrical panels and systems in a building. The work associated with this project is to assess the condition of each building's switchgear to identify maintenance requirements and develop a campus wide replacement schedule.

Duke Energy representatives toured the campus in January and by the end of February will share their initial assessment, recommendations, and options. Duke is providing this service free of charge and without any obligations. After reviewing the information, the next step in the process will be determined.

Engineers: TBD

General Contractor: TBD

Scope: \$90,000

Anticipated Completion: TBD

6. Founders Hall Switchgear Replacement

The electrical high voltage switchgear at Founders Hall reached the end of its useful life and is jeopardizing the reliability of the building's electrical systems. The current equipment is obsolete and can only be maintained with reconditioned or specially manufactured parts. Switchgear failure would likely result in extended outages causing closure of the building for lengthy periods.

Atkins & Stang successfully replaced the switchgear between December 20th and January 5th as planned. The installation went smoothly and minor follow-up issues were quickly addressed in early January. The project is complete.

Engineers: CMTA

General Contractor: Atkins & Stang

Scope: \$240,000

Anticipated Completion: Completed



Founders Hall Switchgear before replacement



New Switchgear in Founders Hall

7. Exterior Door Security and Access Control

Access to each main campus building during non-core hours is controlled by the custodians and University Police who manually lock and unlock each exterior door. Individuals requiring access during off hours are provided door keys in accordance with university policy and procedures. The primary risks associated with this approach are that keys can be lost or stolen and doors are sometimes inadvertently left unlocked. It is impossible to determine if doors are locked without visiting each building entrance. In addition, should the university experience a major security risk such as an active shooter, a quick and efficient building lockdown could not be initiated.

To improve personal security and protect the university's assets, this project will include installation of card access technology on main entrances to each building to permit after-hours access; installation of electronic and mechanical components on all entrance doors to enable lockdown capability based on a set schedule (end of day) or by the University Police in the event of a security threat or an unplanned closure; and the installation of card access technology on all doors to maintenance tunnels, reducing security risks associated with the campus tunnel infrastructure. With the new system, University Police dispatchers will be able to confirm all doors are secure limiting the risk of a door malfunction or prop open.

The project also includes a camera and intercom system for at least one entrance per building, enabling University Police to view and communicate with individuals and to permit or deny access as necessary when the building is closed.

A contract has been signed with Cincinnati Bell to run the data cables for the intercoms. This work should be completed by the mid-March. Intercoms will be installed by building as cable runs are completed. This is the last segment of the project.

Contractor: Aegis Protective Services

Scope: \$550,000

Anticipated Completion: March 2015

8. Sustainability

In December 2007, NKU signed the American College and University Presidents Climate Commitment (ACUPCC) and, in so doing, joined over 650 other American colleges and universities which have pledged to actively work towards making their campuses "climate neutral" by a predetermined date. NKU's target date is 2050.

For the eighth year in a row, NKU is participating in RecycleMania, a friendly competition between 600 North American colleges and universities to see which school can reduce the most waste, increase the most recycling and raise awareness of conservation issues across its campus.

Sustainability (Continued)

The 2015 competition runs for 8 weeks – February 2 through March 29. As required for signatories to the ACUPCC, NKU is competing in the Waste Minimization category. This year, recycling team is taking RecycleMania exhibits to the major academic buildings where the campus community members can test and improve their personal recycling skills.

Plans are underway for NKU's annual springtime celebration, Earth Day/Arbor Day on Monday, April 20 on the Central Plaza. The Center for Environmental Education and the Scripps Howard Center for Civic Engagement are taking active roles in the planning of the celebration and other sustainability events that week.

Since the last board report, NKU has hired its first Director of Energy Management, Rebecca Lanter. One of her earliest priorities is the hiring of a Sustainability Manager for the university.

OFFICE OF RESEARCH, GRANTS, AND CONTRACTS REPORT

The attached report lists the grants awarded, with the amount awarded for each grant, for NKU faculty and staff for December 2014 and January 2015, Fiscal Year 2015.

- During the December 2014 and January 2015 time period, **9** grants were awarded. The total amount of money awarded was **\$280,938**.
- From July 1, 2014 through January 31, 2015, the cumulative total number of grants awarded is **53** totaling **\$4,146,909**.

**NKU Office of Research, Grants and Contracts
Presidents Report
Grants Awarded Funding - December 1, 2014 thru January 31, 2015
FY 2015**

College/Division	Department	Principal Investigator	Title	Agency	Award Notice	Award Amount
College of Health Professions	Nursing	Denise Robinson	Horsemen's Wellness Center FY 2015	Kentucky Racing Health & Welfare Fund	12/1/2014	\$399.00
College of Arts and Sciences	World Languages and Literature	John Alberti	The Tournees Festival - FY 2015	French American Cultural Exchange	12/5/2014	\$2,200.00
College of Education and Human Services	Teacher Education	Shawn Faulkner	KTIP Training & Oversight - FY 2015, Additional Funds	Education Professional Standards Board	12/10/2014	\$4,865.50
College of Health Professions	Nursing	Kris Pfendt	With Every Heartbeat There is Life	Housing Authority of Covington	12/19/2014	\$1,000.00
College of Arts and Sciences	Mathematics and Statistics	Ted Hodgson	Project FLIP: Using Video Podcasts for Mathematics Instruction and Intervention	Council on Postsecondary Education/FFT	1/1/2015	\$137,292.00
College of Arts and Sciences	Kentucky Center for Mathematics	Jill Parker	Mathematics Content Coaching FY 2015 - Additional Funds	Kentucky Department of Education	1/1/2015	\$73,981.00
College of Health Professions	Nursing	Denise Robinson	Northern Kentucky Nursing Research Collaborative	St. Elizabeth's Hospital Medical Center	1/1/2015	\$43,000.00

College/Division	Department	Principal Investigator	Title	Agency	Award Notice	Award Amount
Office of Regional Stewardship	Kentucky Campus Compact	Gayle Hilleke	Campus Election Engagement Project	Ohio Campus Compact	1/1/2015	\$12,000.00
College of Arts and Sciences	Biological Sciences	Kirsten Schwarz	Managing for Multiple Ecosystem Services in Working Landscapes in Sacramento - Additional Funds	University of California/Regents	1/5/2015	\$6,200.00

Total Number of Awards from
December 1, 2014 thru January 31, 2015: **9**

Total Funds Awarded from
December 1, 2014 thru January 31, 2015: **\$280,937.50**

Total Number of Awards from
July 1, 2014 thru January 31, 2015: **53**

Total Funds Awarded from
July 1, 2014 thru January 31, 2015: **\$4,146,909.00**

FUNDRAISING REPORT

The attached Fundraising Report **summarizes fundraising resources committed from July 1, 2014 through January 31, 2015 totaling \$4,087,112** in support of the university.

The report includes:

1. Resources in support of the colleges, Steely Library, Go Norse Fund, NKU Fund For Excellence, Campus Program Initiatives, and WNKU.
2. Resources for Fiscal Year 2015.

**Fundraising Resources FY 15 to Date by Designation
For the Period 7/01/14- 1/31/15**

Designation	FY15
College of Arts and Sciences	\$ 1,114,705
College of Business	\$ 88,876
College of Education & Human Services	\$ 18,972
College of Health Professions	\$ 62,289
College of Informatics	\$ 79,895
Chase College of Law	\$ 676,043
Go Norse Fund	\$ 222,102
Steely Library	\$ 9,168
NKU Fund for Excellence	\$ 119,020
Campus Program Initiatives	\$ 1,188,440
WNKU (membership & underwriting)	\$ 507,602
Total	\$ 4,087,112

NORTHERN KENTUCKY UNIVERSITY

QUARTERLY FINANCIAL REPORT

FOR THE PERIOD JULY 1, 2014 THROUGH DECEMBER 31, 2014

Northern Kentucky University
Quarterly Financial Report

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Northern Kentucky University and Affiliate
A Component Unit of the Commonwealth of Kentucky
Consolidated Statements of Net Position
December 31, 2014 and 2013
(in thousands)

	12/31/2014	12/31/2013
ASSETS		
Current Assets		
Cash and cash equivalents	\$ 90,570	\$ 83,185
Notes, loans and accounts receivable, net	72,401	70,569
Other current assets	761	807
Total current assets	163,732	154,561
Noncurrent Assets		
Cash and cash equivalents	45,518	21,357
Investments	14,875	14,088
Notes, loans and accounts receivable, net	1,561	1,660
Capital assets, net	317,333	310,637
Other noncurrent assets	85	43
Total noncurrent assets	379,372	347,785
Total assets	543,104	502,346
DEFERRED OUTFLOWS OF RESOURCES		
Loss on refunding	1,034	1,167
LIABILITIES		
Current Liabilities		
Accounts payable and accrued liabilities	14,110	13,143
Unearned revenue	65,645	64,729
Long-term liabilities-current portion	830	960
Total current liabilities	80,585	78,832
Noncurrent Liabilities		
Deposits	12,707	13,712
Unearned revenue	397	471
Long-term liabilities	135,221	92,308
Total noncurrent liabilities	148,325	106,491
Total liabilities	228,910	185,323
DEFERRED INFLOWS OF RESOURCES		
Service concession arrangement revenue applicable to future years	2,942	1,785
NET POSITION		
Invested in capital assets, net of related debt	213,021	220,354
Restricted		
Nonexpendable	7,616	7,616
Expendable	7,523	4,224
Unrestricted	84,126	84,211
Total net position	\$ 312,286	\$ 316,405

Northern Kentucky University
Statement of Revenues, Expenses, and Changes in Net Position
For the Quarter Ended December 31, 2014 and 2013
(in thousands)

	12/31/2014	12/31/2013
OPERATING REVENUES		
Student tuition and fees (net of scholarship allowances of \$17,443 in 2015 and \$16,638 in 2014)	\$ 55,745	\$ 56,033
Federal grants and contracts	1,842	1,461
State and local grants and contracts	1,490	1,841
Nongovernmental grants and contracts	1,155	1,158
Sales and services of educational departments	1,730	2,420
Auxiliary enterprises		
Housing and food service (net of scholarship allowances of \$513 in 2015 and \$490 in 2014)	5,388	4,609
Other auxiliaries	2,886	3,255
Other operating revenues	3,644	3,494
Total operating revenues	73,880	74,271
OPERATING EXPENSES		
Educational and General		
Instruction	37,042	37,346
Research	842	858
Public service	5,825	6,189
Libraries	3,648	3,642
Academic support	8,698	8,867
Student services	12,006	10,944
Institutional support	14,001	14,179
Operation and maintenance of plant	7,601	7,608
Depreciation	8,030	8,020
Student Aid	7,851	7,331
Auxiliary enterprises:		
Housing and food service	3,192	1,704
Other auxiliaries	713	648
Auxiliary depreciation	1,391	1,205
Other expenses	38	66
Total operating expenses	110,878	108,607
Operating income (loss)	(36,998)	(34,336)
NONOPERATING REVENUES (EXPENSES)		
State appropriations	26,696	25,759
Federal grants and contracts	10,044	10,124
State and local grants and contracts	4,665	4,240
Private gifts and grants	10	2
Investment income (loss)	373	914
Interest on capital asset--related debt	(2,607)	(1,674)
Other nonoperating revenues (expenses)	(18)	(88)
Net nonoperating revenues	39,163	39,277
Income before other revenues, expenses, gains or losses	2,165	4,941
Capital appropriations	-	-
Capital grants and gifts	27	134
Total other revenues	27	134
Increase (decrease) in net assets	2,192	5,075
NET POSITION		
Net position-beginning of year	310,094	311,330
Net position-end of quarter	\$ 312,286	\$ 316,405

NORTHERN KENTUCKY UNIVERSITY

Current Unrestricted Fund

Schedule of Revenue, Budgeted and Actual

For the Period from July 1, 2014 to December 31, 2014

With Comparative Prior Year Data

	Fiscal Year 2014/15			Fiscal Year 2013/14		
	Revised Budget	Actual Revenue	% of Bgt	Revised Budget	Actual Revenue	% of Bgt
STUDENT TUITION AND FEES						
Tuition - Summer	\$ 9,258,800	\$ 4,275,684	46 %	\$ 10,109,600	\$ 4,638,322	46 %
Tuition - Fall	65,758,200	64,280,935	98	64,875,717	64,140,637	99
Tuition - Spring (Including Winter)	60,755,900	338,707	1	60,738,900	224,665	0
Mandatory Fees	4,754,000	2,433,400	51	3,737,800	1,883,379	50
Class Fees	3,098,271	1,858,776	60	2,869,227	1,783,576	62
TOTAL STUDENT TUITION AND FEES	\$ 143,625,171	\$ 73,187,502	51 %	\$ 142,331,244	\$ 72,670,579	51 %
STATE APPROPRIATIONS GENERAL	\$ 48,537,600	\$ 26,695,700	55 %	\$ 46,835,100	\$ 25,759,299	55 %
SALES AND SERVICES OF EDUCATIONAL ACTIVITIES	\$ 5,182,005	\$ 1,727,094	33 %	\$ 5,276,457	\$ 2,419,592	46 %
SALES AND SERVICES OF AUXILIARY ACTIVITIES	\$ 15,475,102	\$ 8,787,706	57 %	\$ 14,202,358	\$ 8,354,040	59 %
OTHER SOURCES						
Service Fees	\$ 2,407,851	\$ 1,150,294	48 %	\$ 2,449,884	\$ 1,207,508	49 %
Rentals	1,516,233	659,221	43	1,892,056	582,507	31
Investment Earnings	225,275	81,434	36	344,275	(76,329)	-22
Other	2,849,442	1,548,436	54	3,081,672	1,427,451	46
TOTAL OTHER SOURCES	\$ 6,998,801	\$ 3,439,385	49 %	\$ 7,767,887	\$ 3,141,137	40 %
TOTAL CURRENT UNRESTRICTED FUND REVENUE	\$ 219,818,679	\$ 113,837,387	52 %	\$ 216,413,046	\$ 112,344,646	52 %

NORTHERN KENTUCKY UNIVERSITY
 Current Unrestricted Fund
 Schedule of Expenditures by Function and Account Category
 Budgeted and Actual
 For the Period from July 1, 2014 to December 31, 2014
 With Comparative Prior Year Data

	Fiscal Year 2014/15			Fiscal Year 2013/14		
	Revised Budget	Actual Expenditures	% of Bgt	Revised Budget	Actual Expenditures	% of Bgt
EDUCATIONAL AND GENERAL						
INSTRUCTION						
Personnel Expenses	\$ 64,062,531	\$ 32,864,873	51 %	\$ 64,036,640	\$ 33,310,679	52 %
Operating Expenses/Capital Outlay	<u>9,347,704</u>	<u>2,509,048</u>	27	<u>11,138,459</u>	<u>2,813,950</u>	25
TOTAL INSTRUCTION	\$ 73,410,235	\$ 35,373,921	48 %	\$ 75,175,099	\$ 36,124,629	48 %
RESEARCH						
Personnel Expenses	\$ 442,471	\$ 199,515	45 %	\$ 343,325	\$ 198,131	58 %
Operating Expenses/Capital Outlay	<u>321,738</u>	<u>23,498</u>	7	<u>306,638</u>	<u>14,425</u>	5
TOTAL RESEARCH	\$ 764,209	\$ 223,013	29 %	\$ 649,963	\$ 212,556	33 %
PUBLIC SERVICE						
Personnel Expenses	\$ 3,209,739	\$ 2,255,361	70 %	\$ 2,695,189	\$ 2,012,763	75 %
Operating Expenses/Capital Outlay	<u>7,388,946</u>	<u>1,676,034</u>	23	<u>7,639,418</u>	<u>1,788,891</u>	23
TOTAL PUBLIC SERVICE	\$ 10,598,685	\$ 3,931,395	37 %	\$ 10,334,607	\$ 3,801,654	37 %
LIBRARIES						
Personnel Expenses	\$ 4,425,276	\$ 2,074,561	47 %	\$ 4,579,318	\$ 1,972,655	43 %
Operating Expenses/Capital Outlay	<u>1,994,375</u>	<u>1,554,835</u>	78	<u>2,322,939</u>	<u>1,617,416</u>	70
TOTAL LIBRARIES	\$ 6,419,651	\$ 3,629,396	57 %	\$ 6,902,257	\$ 3,590,071	52 %
ACADEMIC SUPPORT						
Personnel Expenses	\$ 16,218,198	\$ 6,934,466	43 %	\$ 16,511,386	\$ 6,671,480	40 %
Operating Expenses/Capital Outlay	<u>5,221,729</u>	<u>1,498,864</u>	29	<u>5,688,720</u>	<u>1,896,588</u>	33
TOTAL ACADEMIC SUPPORT	\$ 21,439,927	\$ 8,433,330	39 %	\$ 22,200,106	\$ 8,568,068	39 %
STUDENT SERVICES						
Personnel Expenses	\$ 17,027,109	\$ 7,881,548	46 %	\$ 14,946,516	\$ 7,080,299	47 %
Operating Expenses/Capital Outlay	<u>7,314,107</u>	<u>3,649,957</u>	50	<u>7,416,260</u>	<u>3,416,835</u>	46
TOTAL STUDENT SERVICES	\$ 24,341,216	\$ 11,531,505	47 %	\$ 22,362,776	\$ 10,497,134	47 %

NORTHERN KENTUCKY UNIVERSITY
 Current Unrestricted Fund
 Schedule of Expenditures by Function and Account Category
 Budgeted and Actual
 For the Period from July 1, 2014 to December 31, 2014
 With Comparative Prior Year Data

	Fiscal Year 2014/15			Fiscal Year 2013/14		
	Revised Budget	Actual Expenditures	% of Bgt	Revised Budget	Actual Expenditures	% of Bgt
INSTITUTIONAL SUPPORT						
Personnel Expenses	\$ 24,416,443	\$ 11,479,155	47 %	\$ 23,954,278	\$ 11,070,765	46 %
Operating Expenses/Capital Outlay	<u>7,872,614</u>	<u>2,183,871</u>	28	<u>8,452,718</u>	<u>2,980,199</u>	35
TOTAL INSTITUTIONAL SUPPORT	\$ 32,289,057	\$ 13,663,026	42 %	\$ 32,406,996	\$ 14,050,964	43 %
OPERATION & MAINTENANCE OF PLANT						
Personnel Expenses	\$ 10,888,539	\$ 4,602,233	42 %	\$ 10,441,482	\$ 4,481,037	43 %
Operating Expenses/Capital Outlay	3,985,406	1,601,295	40	6,391,818	1,567,564	25
Utilities	<u>3,835,375</u>	<u>1,422,756</u>	37	<u>5,065,577</u>	<u>1,392,229</u>	27
TOTAL OPERATION & MAINTENANCE OF PLANT	\$ 18,709,320	\$ 7,626,284	41 %	\$ 21,898,877	\$ 7,440,830	34 %
STUDENT FINANCIAL AID						
Grants,Loans,Benefits	<u>21,161,658</u>	<u>10,317,043</u>	49	<u>18,087,147</u>	<u>9,224,693</u>	51
TOTAL STUDENT FINANCIAL AID	\$ 21,161,658	\$ 10,317,043	49 %	\$ 18,087,147	\$ 9,224,693	51 %
TRANSFERS						
Mandatory:						
Debt Service/Capital Lease	\$ 6,150,148	\$ 5,699,503	93 %	\$ 3,180,800	\$ 2,483,123	78 %
Nonmandatory	<u>4,553,629</u>	<u>2,160,078</u>	47	<u>3,507,525</u>	<u>2,088,094</u>	60
TOTAL TRANSFERS	\$ 10,703,777	\$ 7,859,581	73 %	\$ 6,688,325	\$ 4,571,217	68 %
TOTAL EDUCATIONAL AND GENERAL EXPENDITURES						
Personnel Expenses	\$ 140,690,306	\$ 68,291,712	49 %	\$ 137,508,134	\$ 66,797,809	49 %
Operating Expenses/Capital Outlay	47,281,994	16,120,158	34	54,422,547	17,488,097	32
Transfers	10,703,777	7,859,581	73	6,688,325	4,571,217	68
Financial Aid	<u>21,161,658</u>	<u>10,317,043</u>	49	<u>18,087,147</u>	<u>9,224,693</u>	51
TOTAL EDUCATIONAL AND GENERAL EXPENDITURES	\$ 219,837,735	\$ 102,588,494	47 %	\$ 216,706,153	\$ 98,081,816	45 %

NORTHERN KENTUCKY UNIVERSITY
 Current Unrestricted Fund
 Schedule of Expenditures by Function and Account Category
 Budgeted and Actual
 For the Period from July 1, 2014 to December 31, 2014
 With Comparative Prior Year Data

	Fiscal Year 2014/15			Fiscal Year 2013/14		
	Revised Budget	Actual Expenditures	% of Bgt	Revised Budget	Actual Expenditures	% of Bgt
AUXILIARY ENTERPRISES						
STUDENT SERVICES						
Personnel Expenses	\$ 2,567,103	\$ 1,154,269	45 %	\$ 2,269,002	\$ 1,048,970	46 %
Operating Expenses/Capital Outlay	5,278,775	2,108,866	40	6,069,877	1,289,971	21
Financial Aid	453,997	246,774	54	416,798	217,887	52
TOTAL STUDENT SERVICES	\$ 8,299,875	\$ 3,509,909	42 %	\$ 8,755,677	\$ 2,556,828	29 %
TRANSFERS						
Mandatory:						
Debt Service/ Capital Lease	\$ 5,235,408	\$ 4,810,906	92 %	\$ 4,331,550	\$ 3,434,856	79 %
Nonmandatory	1,857,816	1,760,345	95	276,292	272,736	99
TOTAL TRANSFERS	\$ 7,093,224	\$ 6,571,251	93 %	\$ 4,607,842	\$ 3,707,592	80 %
TOTAL AUXILIARY ENTERPRISES						
Personnel Expenses	\$ 2,567,103	\$ 1,154,269	45 %	\$ 2,269,002	\$ 1,048,970	46 %
Operating Expenses/Capital Outlay	5,278,775	2,108,866	40	6,069,877	1,289,971	21
Financial Aid	453,997	246,774	54	416,798	217,887	52
Transfers	7,093,224	6,571,251	93	4,607,842	3,707,592	80
TOTAL AUXILIARY ENTERPRISES	\$ 15,393,099	\$ 10,081,160	65 %	\$ 13,363,519	\$ 6,264,420	47 %
TOTAL EXPENDITURES AND TRANSFERS						
Personnel Expenses	\$ 143,257,409	\$ 69,445,981	48 %	\$ 139,777,136	\$ 67,846,779	49 %
Operating Expenses/Capital Outlay	52,560,769	18,229,024	35	60,492,424	18,778,068	31
Transfers	17,797,001	14,430,832	81	11,296,167	8,278,809	73
Financial Aid	21,615,655	10,563,817	49	18,503,945	9,442,580	51
TOTAL EXPENDITURES AND TRANSFERS	\$ 235,230,834	\$ 112,669,654	48 %	\$ 230,069,672	\$ 104,346,236	45 %

NORTHERN KENTUCKY UNIVERSITY

Current Restricted Fund

Schedule of Actual Revenues and Expenditures

For the Period from July 1, 2014 to December 31, 2014

With Comparative Prior Year Data

	Fiscal Year To Date 12/31/14	Fiscal Year To Date 12/31/13	Difference	Percentage Change	Fiscal Year 2014 Final
Revenues by Source					
Federal Grants & Contracts	1,498,879	1,227,929	\$ 270,950	22%	\$ 2,800,263
State and Local Grants & Contracts	1,693,968	1,905,817	(211,849)	-11%	5,513,105
Nongovernmental Grants & Contracts	129,547	271,062	(141,515)	-52%	630,259
Federal Financial Aid Programs	10,388,449	10,463,496	(75,047)	-1%	20,269,802
State Financial Aid Programs	4,466,038	4,176,402	289,636	7%	8,224,156
NKU Foundation Subgrants	970,545	852,182	118,363	14%	1,733,087
Agency Subgrants	64,825	36,936	27,889	76%	111,369
Other	3,050	1,540	1,510	98%	1,976
Total Revenues	\$ 19,215,301	\$ 18,935,364	\$ 279,937	1%	\$ 39,284,017
Expenditures by Function					
Instruction	1,467,777	1,060,091	\$ 407,686	38%	\$ 2,369,959
Research	619,028	774,936	(155,908)	-20%	\$ 1,488,200
Public Service	1,877,949	2,368,506	(490,557)	-21%	\$ 5,149,688
Libraries	42,093	39,441	2,652	7%	\$ 54,880
Academic Support	239,343	235,772	3,571	2%	\$ 455,148
Student Services	322,315	351,145	(28,830)	-8%	\$ 659,370
Institutional Support	314,600	263,788	50,812	19%	\$ 520,545
Operation & Maintenance of Plant	2,654	6,033	(3,379)	-56%	\$ 10,351
Student Financial Aid	14,875,853	14,650,236	225,617	2%	\$ 28,598,657
Total Expenditures	\$ 19,761,612	\$ 19,749,948	\$ 11,664	0%	\$ 39,306,798

NORTHERN KENTUCKY UNIVERSITY

Schedule of Bonds and Leases Payable Through the Period Ended December 31, 2014

	Date Issued	Maturity Date	Original Indebtedness	Outstanding Indebtedness	Principal Due This Fiscal Year	Interest Due This Fiscal Year
HOUSING AND DINING SYSTEM REVENUE BONDS						
Series B	11/01/1980	11/01/2020	\$ 4,768,000	\$ 1,140,000	\$ 170,000	\$ 36,750
GENERAL RECEIPTS BONDS*						
Series A 2007	05/23/2007	09/01/2027	48,660,000	35,775,000	2,060,000	1,537,734
Series A 2008	06/18/2008	09/01/2028	19,465,000	18,000,000	440,000	752,644
Series A 2010	06/29/2010	09/01/2020	6,785,000	2,195,000	400,000	64,438
Series B 2010	10/21/2010	09/01/2027	12,265,000	10,385,000	650,000	339,181
Series A 2011	08/04/2011	09/01/2030	9,290,000	8,480,000	410,000	294,088
Series A 2013	02/26/2013	09/01/2022	4,995,000	4,075,000	465,000	86,150
Series A 2014	01/07/2014	09/01/2033	47,375,000	45,885,000	1,490,000	2,182,475
TOTAL BONDS			<u>153,603,000</u>	<u>125,935,000</u>	<u>6,085,000</u>	<u>5,293,460</u>
LEASE OBLIGATIONS						
Local Leasing Obligations (1)	N/A	N/A	<u>10,177,089</u>	<u>2,774,813</u>	<u>2,185,030</u>	<u>53,908</u>
TOTAL LEASE OBLIGATIONS			<u>10,177,089</u>	<u>2,774,813</u>	<u>2,185,030</u>	<u>53,908</u>
TOTAL BONDS AND CAPITAL LEASES			<u>\$ 163,780,089</u>	<u>\$ 128,709,813</u>	<u>\$ 8,270,030</u>	<u>\$ 5,347,368</u>

- (1) NKU exercised the early payoff provision for the local Energy Management lease September 2014. Principal due this fiscal year has been adjusted to include the principal payoff (\$959K). Interest due this fiscal year has been reduced to reflect the \$23K in FY15 interest savings related to the early payoff.

NORTHERN KENTUCKY UNIVERSITY

Schedule of Current Investments

As of December 31, 2014

	<u>Average Balance</u>	<u>YTD Yield</u>	<u>Maturity Date</u>
STATE INVESTMENTS*			
State Investment Short Term Pool - General Receipts	\$ 57,210,921	0.07%	N/A
State Investment Intermediate Term Pool - General Receipts	14,750,199	0.49%	N/A
State Investment Short Term Pool - Housing	385,026	0.07%	N/A
State Investment Intermediate Term Pool - Housing	<u>\$131,876</u>	0.50%	N/A
TOTAL STATE INVESTMENTS	<u><u>\$ 72,478,021</u></u>		

*Invested at the state by the Office of Financial Management in investment pools.

RESERVE FOR RETIREMENT OF INDEBTEDNESS

Huntington Trust Public Funds Deposit Account	<u>\$ 210,080</u>	0.00%	N/A
TOTAL RESERVE FOR RETIREMENT OF INDEBTEDNESS	<u><u>\$ 210,080</u></u>		

FUND FOR RENEWALS AND REPLACEMENTS

Huntington Trust Public Funds Deposit Account	<u>\$ 397,259</u>	0.00%	N/A
TOTAL FUND FOR RENEWALS AND REPLACEMENTS	<u><u>\$ 397,259</u></u>		

RECOMMENDATION:

That the following Academic Affairs personnel actions receive Board of Regents approval:

ADMINISTRATIVE APPOINTMENTS:

Ms. Jeanne Pettit, director of First-Year Programs, effective August 20, 2014.

FACULTY APPOINTMENTS:

Alyssa Appelman, assistant professor in the Department of Communication, effective August 10, 2015.

Dr. Megan Downing, assistant professor in the Department of Political Science, Criminal Justice and Organizational Leadership, effective August 10, 2015.

Dr. Michael Guy, assistant professor in the Department of Chemistry, effective August 10, 2015.

J. Michael Skaggs, from lecturer (non-tenure-track temporary) in the Department of Communication to lecturer (non-tenure-track renewable) in the Department of Communication, effective January 1, 2015.

Mr. Matthew J. Tokson, associate professor in the Salmon P. Chase College of Law, effective August 10, 2015.

Jiawei Yuan, assistant professor in the Department of Computer Science, effective August 7, 2015

Kazi Zunnurhain, assistant professor in the Department of Computer Science, effective August 7, 2015

DEPARTURES:

Dr. Jonathan Thomas, assistant professor in the Department of Teacher Education in the College of Education and Human Services, effective May 17, 2015.

Steven Devoto, lecturer in the Department of Accounting, Finance, and Business Law, effective January 1, 2015.

Mustafa Fidahusseini, assistant professor in the Department of Business Informatics, to lecturer in the Department of Business Informatics, effective December 31, 2014

RETIREMENTS:

Dr. Chenliang Sheng, professor in the Department of English, effective May 16, 2015.

Ms. Donna Bennett, professor in the Chase Law Library, effective May 31, 2015.

PHASED RETIREMENTS:

Ms. Adele Dean, associate professor in the Department of Nursing, beginning August 10, 2015 and terminating at the end of the academic year 2016-17.

Professor Gerard St. Amand, professor in the Salmon P. Chase College of Law, beginning August 15, 2015 and terminating at the end of the academic year 2016-17.

Dr. R. Kent Curtis, professor in the Department of Political Science, Criminal Justice and Organizational Leadership, beginning August 10, 2015 and terminating at the end of the academic year 2016-17.

Dr. James Thomas, professor in the Department of Psychological Science, beginning August 10, 2015 and terminating at the end of the academic year 2016-17.

TEMPORARY FACULTY APPOINTMENTS:

College of Arts and Sciences

Chemistry	Ms. Anna Seibert	Spring Semester
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Haile/US Bank College of Business

Department of Marketing, Economics and Sports Business	Chip Heath	Academic Year
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Department of Marketing Economics and Sports Business	Gary De Jesus	Academic Year
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College of Informatics

Department of Computer Science	Bradley L. Metzger	Academic Year
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Mini Vitas Follow

MINI VITA

Name: Jeanne Pettit

Title: Director, First-Year Programs

Education: M.S., 1986, College Student Personnel, Miami University, Oxford, OH

B.S., 1982, Home Economics and Consumer Services, Miami University, Oxford, OH

Experience: 2010-Present, Associate Director, First-Year Programs, Northern Kentucky University

2009-2010, Interim Director, First-Year Programs, Northern Kentucky University

2005-2010, Associate Director, First-Year Programs, Northern Kentucky University

MINI VITA

Name: Alyssa Appelman

Title: Assistant Professor

Education: Ph.D. 2015 (expected), Mass Communications, The Pennsylvania State University

M.A., 2009, Journalism, University of Missouri-Columbia

B.J., 2008, Journalism, Emphasis in Magazine, University of Missouri-Columbia

Experience: 2012 – 2014, Instructor, Communication, The Pennsylvania State University

2012 – 2014, Guest Lecturer, Communication, The Pennsylvania State University

2008 – 2009, Teaching Assistant, Journalism, University of Missouri

MINI VITA

Name: Megan S. Downing

Title: Assistant Professor

Education: Ed.D, 2012, Educational Leadership, Northern Kentucky University

M.S., 2006, Information Systems, Northern Kentucky University

B.S., 2002, Office Systems Technology/Business Education,
Northern Kentucky University

Experience: 2010- present, Lecturer, Dept. of PSC, CJ, & OL. Taught a variety of courses for the Organizational Leadership program. Coordinator of the program.

2007-2010: Adjunct faculty, Dept. of PSC, CJ, & OL. Taught a variety of courses for the Organizational Leadership program.

MINI VITA

Name: Michael Guy

Title: Assistant Professor

Education: Ph.D., 2008, Biochemistry, University of Wisconsin-Madison

B.S., 2002, Chemistry, Utah State University

Experience: 2014-2015, Research Assistant Professor, Chemistry, University of Rochester

2009-2014, Postdoctoral Research Associate, Chemistry, University of Rochester

2008-2009, Postdoctoral Research Associate, Mayo Clinic

2002-2008, Graduate Assistant, Chemistry & Biochemistry, University of Wisconsin-Madison

MINI VITA

Name: J. Michael Skaggs

Title: Lecturer

Education: M.A., 1996, Speech and Theater, Communication Arts, Montclair State University

B.A., 1994, Media Arts and Sociology (Double Major), Jersey City State College

Experience: 2000 – 2015, Lecturer, Department of Communication, Northern Kentucky University

2007 – 2014, Lecturer, Department of Communication, Gateway Technical & Community College

2001 – 2002, Graduate Teaching Assistant, Photography, University of Cincinnati

2000 – 2003, Lecturer, Department of Communication, College of Mt. St. Joseph

MINI VITA

Name: Matthew J. Tokson

Title: Assistant Professor

Education: J.D., 2008, University of Chicago Law School

A.B., 2002, Government, Dartmouth College

Experience: 2012-2015, Senior Associate, Wilmer Cutler Pickering Hale & Dorr LLP

2011-2012, Clerk, Hon. Ruth Bader Ginsburg, United States Supreme Court

2011-2012, Clerk, Hon. David H. Souter, United States Supreme Court

2009-2011, Bigelow & Kauffman Fellow, University of Chicago Law School

2008-2009, Clerk, Hon. A. Raymond Randolph, United States Court of Appeals for the District of Columbia.

MINI VITA

Name: Dr. Jiawei Yuan

Title: Assistant Professor

Education: Ph.D., Expected 05/2015, Integrated Computing, University of Arkansas

B.S., 2011, Measuring Technology & Instrumentations, University of Electronic Science & Technology of China

Experience: 2011 – 2015, Graduate Assistant, Department of Computer Science, University of Arkansas

2011 – 2013, Software Engineering Intern, IT Research, University of Arkansas

MINI VITA

Name: Dr. Kazi Zunnurhain

Title: Assistant Professor

Education: Ph.D., 2014, Computer Science, The University of Alabama
M.S., 2011, Computer Science, The University of Alabama
B.S., 2006, Computer Science, Bangladesh University of Engineering and Technology

Experience: 2014 – 2015, Associate Professor, Department of Computer Science, Odessa College
2010 – 2013, Teaching Assistant, Department of Computer Science, University of Alabama
2007 - 2009, BSS Planning Jr. Engineer, Orascom Telecom Ltd, Bangladesh

MINI VITA

Name: Anna Seibert

Title: Lecturer (non-tenure-track temporary)

Education: Ph.D., 2004, Biochemistry, University of Buffalo
B.S., 1998, Chemistry, University of Cincinnati

Experience: 2013-2014, Adjunct Instructor, Chemistry, Northern Kentucky University
2004, Postdoctoral Research Associate, Biochemistry, University of Buffalo
1998-2004, Graduate Assistant, Biochemistry, University of Cincinnati and
University of Buffalo

MINI VITA

Name: C. Edward “Chip” Heath

Title: Lecturer (non-tenure-track temporary)

Education: M.B.A., 1994, Northern Illinois University
B.S., 1992, Finance, University of Illinois

Experience: 1993-Present, Management Consultant, Heath Enterprises

2011-Present, Lecturer, Marketing, Economics & Sports Business, Northern Kentucky University

2008-2011, Visiting Instructor, Eastern Kentucky University

2007-2008, Lecturer, Psychology, University of Kentucky

2004-2006, Lecturer, Marketing, University of Kentucky

2003-2004, Lecturer, Northern Kentucky University

2002-2003, Visiting Assistant Professor, Marketing, Xavier University

2000-2002, Assistant Professor, Marketing, Xavier University

1999-2000, Visiting Assistant Professor, Marketing, Northern Illinois University

1996-1999, Teaching Assistant, University of Kentucky

MINI VITA

Name: Gary De Jesus

Title: Lecturer & Practice Professor of Marketing (part-time/temporary)

Education: M.B.A., 1994, New York University
B.A., 1985, Biology, Harvard

Experience: 2013-Present, Lecturer, Marketing, Economics & Sports Business, Northern Kentucky University
2013-Present, CEO and Owner, Advengage
2011-2013, Senior Vice President, MKTG Inc.
2004-2011, Head of Marketing Innovation - Tremor, Procter & Gamble
2003-2004, Marketing Director, Global Micronutrients, Procter & Gamble
1992-2002, Senior Brand Manager – New Brand Development, Procter & Gamble
1998-1999, Brand Manager – New Business Development, Procter & Gamble
1995-1997, Senior Assistant Brand Manager – Crisco, Procter & Gamble
1994-1995, Assistant Brand Manager – CPG Cleaning Products, Procter & Gamble
1988-1991, Buyer, R.H. Macy's Inc.
1987-1988, Group Manager, R.H. Macy's Inc.
1986-1987, Assistant Buyer, R.H. Macy's Inc.
1985-1986, Sales Manager, R.H. Macy's Inc.

MINI VITA

Name: Bradley L. Metzger

Title: Lecturer

Education: M.S., 1984, Operations Research, Georgia Institute of Technology
B.S., 1982, Metallurgical Engineering, University of Cincinnati

Experience: 1984-2015, Business Analytics & Business Intelligence System Development,
Procter & Gamble
1986-1988, Instructor, University of Cincinnati

RECOMMENDATION:

That the following recommendations on reappointment, promotion and tenure receive Board of Regents approval.

BACKGROUND:

The following recommendations have been made according to the policies of the Faculty Policies and Procedures Handbook which include the appropriate review by Departmental Committees, Chairs, Deans, and the Provost.

RECOMMENDED FOR REAPPOINTMENT

The following faculty have been recommended for reappointment for the 2015-2016 academic year:

Name	Department
<u>College of Arts and Sciences:</u>	
Dr. John C. Carmen	Biological Sciences
Dr. Kirsten Schwarz	Biological Sciences
Dr. Erin Strome	Biological Sciences
Dr. Lindsey Walters	Biological Sciences
Dr. Kebede Gemene	Chemistry
Dr. Celeste Morris	Chemistry
Dr. Amber Onorato	Chemistry
Dr. Andrea Gazzaniga	English
Dr. Brian Hackett	History and Geography
Dr. Karen Koner	Music
Dr. Kasiani Kotsidou	Physics and Geology
Dr. Mauricio Torres	Physics and Geology
Dr. Thomas E. Lambert	Political Science, Criminal Justice and Organizational Leadership
Dr. Marcos L. Misis	Political Science, Criminal Justice and Organizational Leadership
Dr. Ryan Salzman	Political Science, Criminal Justice and Organizational Leadership
Dr. Jeffrey Zimmerman	Political Science, Criminal Justice and Organizational Leadership
Dr. Jaime McCauley	Sociology, Anthropology and Philosophy
Dr. Monica Wakefield	Sociology, Anthropology and Philosophy
Ms. Ronnie Chamberlain	Theatre and Dance
Ms. Corrie Danieley	Theatre and Dance
Mr. Michael Hatton	Theatre and Dance
Mr. Matthew Albritton	Visual Arts
Dr. Kajsa Larson	World Languages and Literatures
<u>College of Education and Human Services</u>	
Dr. Tara McLendon	Counseling, Social Work and Human Services
Dr. Jessica Averitt Taylor	Counseling, Social Work and Leadership
Dr. Christopher Lawrence	Counseling, Social Work and Leadership
Dr. Jennifer Sharp	Counseling, Social Work and Leadership
Dr. James Allen	Counseling, Social Work, and Leadership
Dr. Dana Harley	Counseling, Social Work, and Leadership
Dr. Vanessa Hunn	Counseling, Social Work, and Leadership
Dr. Matthew Asare	Kinesiology and Health
Dr. Roger Kollock	Kinesiology and Health
Dr. Gabriel Sanders	Kinesiology and Health
Dr. Rachele E. Vogelpohl	Kinesiology and Health
Dr. Patricia Bills	Teacher Education
Dr. David Childs	Teacher Education
Dr. Susan Griebing	Teacher Education
Dr. Porsha Robinson-Ervin	Teacher Education
Dr. Tammie Sherry	Teacher Education
<u>College of Health Professions</u>	
Ms. Jennifer Cline	Advanced Nursing Studies
Ms. Shannon Alexander	Allied Health
Ms. Deb Engel	Nursing
Ms. Julie Hart	Nursing

RECOMMENDED FOR REAPPOINTMENT

The following faculty have been recommended for reappointment for the 2015-2016 academic year:

Name	Department
Ms. Kesha Nelson	Nursing
Dr. Erin Robinson	Nursing
Ms. Lynn Smith	Nursing
Dr. Gannon Tagher	Nursing
<u>College of Informatics</u>	
Dr. Kalyani Ankem	Business Informatics
Dr. Frank Braun	Business Informatics
Dr. Samuel Goh	Business Informatics
Dr. Joseph Rubleske	Business Informatics
Ms. Sara Drabik	Communication
Dr. Monica Gallegos	Communication
Ms. Renee Human	Communication
Dr. Stephanie Klatzke	Communication
Dr. Seungcheol Austin Lee	Communication
Dr. Alexis Pulos	Communication
Mr. Nicholas Zeman	Communication
<u>Haile/U.S. Bank College of Business</u>	
Dr. Lee Kersting	Accounting, Finance and Business Law
Dr. Alain Krapf	Accounting, Finance and Business Law
Dr. Darius Fatemi	Accounting, Finance, and Business Law
Dr. Benjamin Baran	Management
Dr. Carole Cangioni	Management
Dr. Abdullah Al-Bahrani	Marketing, Economics and Sports Business
Dr. Bridget Nichols	Marketing, Economics and Sports Business
<u>Chase College of Law</u>	
Ursula Doyle	Law Instruction
Jennifer Kinsley	Law Instruction
Barbara Wagner	Law Instruction
Mr. Eric Finseth	Law Instruction
Ms. Amy Halbrook	Law Instruction
Mr. Jack Harrison	Law Instruction
Mr. David Singleton	Law Instruction
Jennifer Mart-Rice	Law Library
Ms. Jane Underwood	Law Library

RECOMMENDED FOR PROMOTION

The following faculty have been recommended for promotion beginning with the 2015-2016 academic year:

Name	Department	Date of Initial Appt.	Current Rank	Proposed Rank
<u>College of Arts and Sciences:</u>				
Dr. Kristine Hopfensperger	Biological Sciences	2009-10	Assistant	Associate
Dr. Lili Ma	Chemistry	2009-10	Assistant	Associate
Dr. Jennifer Cellio	English	2009-10	Assistant	Associate
Ms. Kelly Moffett	English	2010-11	Assistant	Associate
Dr. Parmita Kapadia	English		Associate	Professor
Dr. Tonya Krouse	English		Associate	Professor
Mr. P. Andrew Miller	English		Associate	Professor
Dr. Tamara O'Callaghan	English		Associate	Professor
Mr. William Brian Hogg	Music	2009-10	Assistant	Associate
Dr. Eric Knechtges	Music	2009-10	Assistant	Associate
Dr. Frank Restesan	Music	2009-10	Assistant	Associate
Dr. Raquel Rodriquez	Music	2009-10	Assistant	Associate
Dr. Janet Bertog	Physics and Geology Political Science, Criminal Justice and Organizational Leadership		Associate	Professor
Dr. Jonathan McKenzie	Leadership	2009-10	Assistant	Associate
Mr. Jamey Strawn	Theatre and Dance		Associate	Professor
Ms Julie Mader-Meersman	Visual Arts		Associate	Professor
<u>College of Education and Human Services</u>				
Dr. Caroline Macke	Counseling, Social Work, and Leadership	2009-10	Assistant	Associate
Dr. Sarah Kasten	Teacher Education	2009-10	Assistant	Associate
Dr. Ellen Maddin	Teacher Education	2009-10	Assistant	Associate
Dr. Jonathan Thomas	Teacher Education	2010-11	Assistant	Associate
Dr. John Huss	Teacher Education		Associate	Professor
Dr. Lenore Kinne	Teacher Education		Associate	Professor
<u>College of Health Professions</u>				
Ms. Cindy Foster	Advanced Nursing Studies	2009-10	Assistant	Associate
Dr. Julianne Ossege	Advanced Nursing Studies	2009-10	Assistant	Associate
Ms. Pamela E. Davis	Nursing	2009-10	Assistant	Associate
Ms. Kim Dinsey Read	Nursing	2009-10	Assistant	Associate
<u>College of Informatics</u>				
Dr. Mark Leeman	Communication	2009-10	Assistant	Associate
Dr. Zachary Hart	Communication		Associate	Professor
<u>Haile/U.S. Bank College of Business</u>				
Dr. James Bradtmueller	Construction Management Marketing, Economics and Sports Business	2009-10	Assistant	Associate
Dr. Joe Cobbs	Marketing, Economics and Sports Business	2010-11	Assistant	Associate
Dr. David Raska	Sports Business	2009-10	Assistant	Associate

RECOMMENDED FOR PROMOTION

The following faculty have been recommended for promotion beginning with the 2015-2016 academic year:

Name	Department	Date of Initial Appt.	Current Rank	Proposed Rank
<u>Chase College of Law</u>				
Ms. Amy Halbrook	Law Instruction		Assistant	Associate
Mr. Jack Harrison	Law Instruction		Assistant	Associate
Mr. David Singleton	Law Instruction		Assistant	Associate
Mr. Anthony Chavez	Law Instruction	2009-10	Associate	Professor

RECOMMENDED FOR TENURE

The following faculty have been recommended for tenure beginning with the 2015-2016 academic year:

Name	Department	Date of Initial Appt.	Current Rank	New Rank
<u>College of Arts and Sciences:</u>				
Dr. Kristine Hopfensperger	Biological Sciences	2009-10	Assistant	Associate
Dr. Lili Ma	Chemistry	2009-10	Assistant	Associate
Dr. Jennifer Cellio	English	2009-10	Assistant	Associate
Ms. Kelly Moffett	English	2010-11	Assistant	Associate
Mr. William Brian Hogg	Music	2009-10	Assistant	Associate
Dr. Eric Knechtges	Music	2009-10	Assistant	Associate
Dr. Frank Restesan	Music	2009-10	Assistant	Associate
Dr. Raquel Rodriguez	Music	2009-10	Assistant	Associate
Dr. Michael Bush	Political Science, Criminal Justice and Organizational Leadership	2009-10	Assistant	Associate
Dr. Jonathan McKenzie	Political Science, Criminal Justice and Organizational Leadership	2009-10	Assistant	Associate
<u>College of Education and Human Services</u>				
Dr. Caroline Macke	Counseling, Social Work, and Leadership	2009-10	Assistant	Associate
Dr. Sarah Kasten	Teacher Education	2009-10	Assistant	Associate
Dr. Ellen Maddin	Teacher Education	2009-10	Assistant	Associate
Dr. Jonathan Thomas	Teacher Education	2010-11	Assistant	Associate
<u>College of Health Professions</u>				
Ms. Cindy Foster	Advanced Nursing Studies	2009-10	Assistant	Associate
Dr. Julianne Ossege	Advanced Nursing Studies	2009-10	Assistant	Associate
Ms. Pamela E. Davis	Nursing	2009-10	Assistant	Associate
Ms. Kim Dinsey Read	Nursing	2009-10	Assistant	Associate
<u>College of Informatics</u>				
Dr. Mark Leeman	Communication	2009-10	Assistant	Associate
<u>Haile/U.S. Bank College of Business</u>				
Dr. James Bradtmueller	Construction Management	2009-10	Assistant	Associate
Dr. Joe Cobbs	Marketing, Economics and Sports Business	2010-11	Assistant	Associate
Dr. David Raska	Marketing, Economics and Sports Business	2009-10	Assistant	Associate
<u>Chase College of Law</u>				
Mr. Anthony Chavez	Law Instruction	2009-10	Associate	Professor

RECOMMENDATION:

That the attached non-academic personnel actions receive Board of Regents approval.

BACKGROUND:

The following categories of non-academic personnel actions which occurred between December 3, 2014 and, February 17, 2015 require approval by the Board of Regents:

1. Activations/Rehires
2. Reassignments, Reclassifications, Title/Status Changes, Promotions
3. Transfers
4. Contract/Temporary to Regular & Regular to Contract
5. Departures
6. Retirees
7. Administrative/Executive

ACTIVATIONS/REHIRES**12/03/14 – 02/17/15**

NAME	DEPARTMENT	TITLE	EFF. DATE
Bauer, Jodi	PP – Operations & Maintenance	Groundskeeper	12/01/2014*
Bibee, Sara	IT – Academic Technology Group	Analyst, Academic Technology	01/05/2015
Cohn, Paul	PP – Auxiliary Housing Fac. Mngt.	Floor Care Operator	02/09/2015
Fehler, Matthew	Public Safety, Field Operations	Public Safety Officer	01/05/2015
Green, Rachel	Human Resources	Director of Diversity & Employee Relations	02/09/2015
Havlin, Kevin	Theatre & Dance	Scene Shop Foreman	02/02/2015
Hetteberg, Eric	PP – Auxiliary Housing Fac. Mngt.	Floor Care Operator	12/01/2014*
Irby, Bryan	Public Safety, Field Operations	Public Safety Officer	01/05/2015
Kelley, April	PP – Custodial Services	Custodian	01/05/2015
Lanter, Rebecca	Facilities Management	Director of Energy Management	01/05/2015
Richardson, Amanda	PP – Custodial Services	Custodian	12/09/2014
Smith, William	Automotive Shop	Motorcoach Driver/Mechanic	12/08/2014
Stooksberry, Jodi	Residence Halls	Residence Hall Director	01/05/2015
Switzer, Scott	IT – Infrastructure & Operations Group	Lead Systems Analyst II	12/15/2014
Weimer, Jeff	PP – Custodial Services	Custodian	01/05/2015
Wilson, Audrey	Early Childhood Center	Coordinator, Child Care	11/24/2014*

REASSIGNMENTS, RECLASSIFICATIONS, TITLE/STATUS CHANGES, PROMOTIONS**12/03/14 – 02/17/2015**

NAME	DEPARTMENT	TITLE	STATUS	EFF. DATE
Bunning, Matthew	Public Safety, Field Operations	Public Safety Officer	Reassignment	01/05/2015
DeJaco, Douglas	PP – Roads & Grounds	Heavy Equipment Operator	Promotion	12/07/2014
Holloway, Peter	IT – Infrastructure & Operations Grp	Systems Analyst II	Promotion	01/01/2015
Magee, Daniel	HVAC/General Maintenance	Assistant HVAC Supervisor II	Promotion	01/18/2015
Royse, Betty	Early Childhood Center	Administrative Secretary	Reassignment	02/01/2015
Ruark, Sheila	College of Educ. & Human Services	Assistant to the Dean	Reclassification	12/01/2014*
Storm, Ruth	Informatics Advising Center	Director of Advising	Reclassification	01/01/2015
Thams, Lisa	Career Services	Specialist	Reclassification	12/07/2014
Walker, Rebecca	Informatics Advising Center	Assistant Director, Advising	Reclassification	01/01/2015
Zelensky, Gregory	Public Safety, Field Operations	Public Safety Sergeant	Promotion	01/19/2015

TRANSFERS
12/03/14 – 02/17/15

NAME	PREVIOUS DEPARTMENT	NEW DEPARTMENT	TITLE	EFF. DATE
Cox, Rebecca	Counseling, Social Work & Leadership	Teacher Education	Academic Assistant	12/15/2014
Gump, Cynthia	College of Arts & Sciences	Testing Services	Coordinator, Testing Services	01/20/2015
Pendery, Annette	Music	College of Arts & Sciences	Assistant to the Dean	02/02/2015

CONTRACT/TEMPORARY TO REGULAR & REGULAR TO CONTRACT
12/03/14 – 02/17/15

NAME	DEPARTMENT	TITLE	STATUS	EFF. DATE
Brewer, Meredith	Kentucky Center for Math	Associate Director	Contract to Regular	01/01/2015
Crawford, Emily	Center for Applied Informatics	Project Coordinator	Contract to Regular	07/01/2014*
Cunningham, Sandi	Educational Outreach	Advisor – PACE	Contract to Regular	07/01/2014*
DeWard, Regina	Educational Outreach	Advisor, Online Programs	Contract to Regular	07/01/2014*
Gabbard, Alice	Kentucky Center for Math	Director	Contract to Regular	01/01/2015
Geyman, Amanda	Kentucky Center for Math	Coordinator, Events & Program	Contract to Regular	01/01/2015
Horney, Philip	METS	Director of Technology	Contract to Regular	07/01/2014*
Leopold, Mark	Cntr. for Environmental Restoration	Manager, Field Services	Contract to Regular	07/01/2014*
Moore, Carrie	METS	Director of Business Support	Contract to Regular	07/01/2014*
Parker, Julie	Kentucky Center for Math	Associate Director	Contract to Regular	01/01/2015
Peters, Roy	Music	Technician	Contract to Regular	07/01/2014*
Rollins, Lisa	METS	Accountant	Contract to Regular	07/01/2014*
Sames, Michael	Center for Applied Informatics	Project Administrator	Contract to Regular	07/01/2014*
Scheben, Vincent	Center for Applied Informatics	Coordinator	Contract to Regular	07/01/2014*
Schwalbach, Sydney	Parking Services	Specialist	Student to Staff	01/05/2015
Tillett, Stanley	METS	Manager, Client Services	Contract to Regular	07/01/2014*
Wendel, Janet	METS	Assistant	Contract to Regular	07/01/2014*

DEPARTURES
12/03/14 – 02/17/15

NAME	DEPARTMENT	TITLE	EFF. DATE
Barker, Andrew	PP – Auxiliary Housing Fac. Mngt.	Floor Care Operator	01/06/2015
Barker, Sonny	PP – Locksmith	Locksmith	01/30/2015
Barth, Ashley	Campus Recreation	Coordinator, Intramural Sports	01/30/2015
Bonomini, Tony	University Development	Director, Corporate & Foundations Relations	12/31/2014
Crook, Torialyn	Informatics Advising Center	Advisor	12/20/2014
Farrell, John	PP – Custodial Services	Floor Care Operator	01/29/2015
Feldkamp, Doug	PP – Locksmith	Locksmith	02/16/2015
Feuerbach, TJ Trent	Athletic Development	Assistant Athletic Director	01/15/2015
Gamm, Nicona	Norse Advising	Advisor, Undergraduate Programs	12/19/2014
Gannon, Danielle	Parking Services	Specialist	11/21/2014*
Hill, Cortney	Teacher Education	Administrative Secretary	01/16/2015
Joiner, Veronica	Student Financial Assistance	Team Leader	01/06/2015
Martin, Denise	PP – Custodial Services	Custodian	01/31/2015
Raff, Randi	Women's Volleyball	Assistant Coach	01/19/2015
Russell, John	CINSAM	Network Lab Manager	01/10/2015
Schneider, Teresa	PP – Custodial Services	Custodian	01/14/2015
Seidman, Sandra	Office of Admissions	Administrative Secretary	02/01/2015
Short, Shirley	Career Development Center	Associate Director for Student Services & Programs	12/20/2014
Stivers, Katarina	Research, Grants & Contracts	Manager, Research Compliance	01/10/2015
Trapp, Joann	PP – Custodial Services	Custodian	01/06/2015
Turner, Dustin	Parking Services	Technical Support Specialist	12/15/2014
Willis, Sandra	International Education Center	Department Budget Officer	02/04/2015

RETIREEES
12/03/14 – 02/17/15

NAME	DEPARTMENT	TITLE	EFF. DATE
Noel, Jeffrey	Energy Management Systems	Superintendent	01/01/2015

ADMINISTRATIVE/EXECUTIVE
12/03/14 – 02/17/15

NAME	DEPARTMENT	TITLE	REASON	EFF. DATE
Dieng, Samba	International Students & Scholars	Director, International Students & Scholars	New Hire	01/26/2015
Fennell, Scott	Center for Environmental Restoration	Director	Contract to Regular	07/01/2014*
Lepper, Mary	Curriculum & Academic Compliance	Director	Separation	12/31/2014
Meyers, Rick	Marketing & Communications	Assistant Vice President	Retirement	12/31/2014
Neikirk, Mark	Civic Engagement & Non Profit Cap. Bldg.	Executive Director	Contract to Regular	07/01/2014*
Sween, Barbara	Health, Counseling & Student Wellness	Director	Separation	12/31/2014

***Not on previous report**

RECOMMENDATION:

That Emeritus status for the following individuals receives Board of Regents approval:

Dr. Robert Rhode, professor of English in the Department of English, effective July 1, 2015.

Dr. David Hogan, associate professor of Psychology in the Department of Psychological Science, effective July 1, 2015

Dr. Chenliang Sheng, professor of English in the Department of English, effective July 1, 2015.

Mini Vita Follows

BACKGROUND:

The faculty member recommended for Emeritus status has received the endorsement of the Faculty, the Dean, the Provost and the President.

MINI VITA

Name: David E. Hogan

Title: Associate Professor of Psychological Science

Education: B.S. Psychology, 12/70 University of Pittsburgh

M.S. Psychology, 12/74 University of Pittsburgh

Ph.D. Psychology, 8/79 University of Kentucky

Experience: 1985-Present, Associate Professor of Psychology, Northern Kentucky University

1979-1985, Assistant Professor of Psychology, Northern Kentucky University

MINI VITA

Name: Chenliang Sheng

Title: Full Professor

Education: Ph.D., 1989, American Literature, University of Maryland, College Park

M.A., 1984, British Literature, University of Maryland, College Park

B.A., 1964, English as Foreign Language, Anhui University, China

Experience: 2002-2015, Full Professor, English, Northern Kentucky University

1995-2001, Associate Professor, English Northern Kentucky University

1989-1995, Assistant Professor, English, Northern Kentucky University

MINI VITA

Name: Robert T. Rhode

Title: Full Professor

Education: Ph.D., 1981, American Literature, Indiana University in Bloomington

M.A., 1978, Creative Writing, Indiana University in Bloomington

B.A., 1976, English, Indiana University in Bloomington

Experience: 1997-2015, Full Professor, English, Northern Kentucky University

1987-1997, Associate Professor, English Northern Kentucky University

1981-1987 Assistant Professor, English, Northern Kentucky University

MINI VITA

Name: Chenliang Sheng

Title: Full Professor

Education: Ph.D., 1989, American Literature, University of Maryland, College Park

M.A., 1984, British Literature, University of Maryland, College Park

B.A., 1964, English as Foreign Language, Anhui University, China

Experience: 2002-2015, Full Professor, English, Northern Kentucky University

1995-2001, Associate Professor, English Northern Kentucky University

1989-1995, Assistant Professor, English, Northern Kentucky University

RECOMMENDATION:

That Gary Webb receives a posthumous Bachelor of Arts in Journalism. The recommendation comes from Kevin Kirby, Dean of the College of Informatics, and has been approved by the Provost and Executive Vice President for Academic Affairs, as well as the President.

BACKGROUND:

Mr. Webb was a journalism student at NKU during the 1970s and was an editor on the *Northerner*. He went on to become a well-known investigative reporter. He was best known for his 1996 *Dark Alliance* series of articles about CIA involvement in cocaine trafficking into the United States. He passed away in 2004 and was the recent subject of the film *Kill the Messenger*.

RECOMMENDATION:

That Mr. Fred Hersch receives an Honorary Degree – Doctor of Musical Arts. The recommendation comes from the Honorary Degree Committee, and has been approved and endorsed by the Provost and Executive Vice President for Academic Affairs, as well as the President.

BACKGROUND:

Proclaimed by Vanity Fair as “the most arrestingly innovative pianist in jazz over the last decade,” Fred Hersch balances his internationally recognized instrumental and composing skills with significant achievements as a bandleader, collaborator and theatrical conceptualist. In 2006 he became the first artist in the 75-year history of New York's legendary Village Vanguard to play a weeklong engagement as a solo pianist. His second solo run at the Vanguard was documented on the 2011 release *Alone at the Vanguard*, which received Grammy Award nominations for Best Jazz Album and Best Improvised Jazz Solo—two of the eight Grammy nominations Hersch has earned in his three dozen recordings as a leader and co-leader.

Hersch's trio CD with bassist John Hebert and drummer Eric McPherson, *Floating* was nominated for two 2014 Grammy Awards for Best Jazz Album and Best Improvised Solo; it reached No. 1 on iTunes Jazz, No. 2 on Amazon Jazz and No. 5 on Billboard Jazz after its release in July, 2014. Mr. Hersch has been making acclaimed trio releases since his debut album as a leader, 30 years ago. The trio's two-CD set *Alive at the Vanguard* was awarded the 2012 Grand Prix du Disque by the Académie Charles Cros in France and named one of the year's best CDs by Downbeat. *Whirl*, in 2010, also appeared on numerous best recordings lists.

Born in Cincinnati on Oct. 21, 1955, Hersch began playing the piano at age four; he was composing at eight. His awards include a 2003 Guggenheim Memorial Fellowship for composition; a Rockefeller Fellowship for a Bellagio residency; and grants from Chamber Music America, The National Endowment for the Arts and Meet the Composer, to name a few.

A committed educator, Hersch has taught at The Juilliard School, The New School and The Manhattan School of Music, and conducted a Professional Training Workshop for Young Musicians at The Weill Institute at Carnegie Hall in 2008. He is currently a member of the Jazz Studies faculty of The New England Conservatory and of Rutgers University. Hersch's influence has been widely felt on a new generation of jazz pianists, from former students Brad Mehldau and Ethan Iverson to his colleague Jason Moran, who has said, "Fred at the piano is like LeBron James on the basketball court. He's perfection."

RECOMMENDATION:

That the Bachelor of Arts in Secondary Education degree in the Department of Teacher Education, as outlined in the accompanying proposal, be approved for immediate implementation.

BACKGROUND:

Currently, NKU students pursuing certification to teach in a secondary school setting (grades 8-12 or P-12) do so by completing a bachelor's degree in the College of Arts & Sciences in a selected content area. In addition, the students complete 43-46 hours of coursework in the Department of Teacher Education to make them eligible for teacher certification in Kentucky. The proposed Bachelor of Arts in Secondary Education would enable students to earn a dual major – one in their selected content area in Arts & Sciences and a secondary education major in the College of Education and Human Services. The proposed major in secondary education can be earned concurrently with the content major or after the completion of the content major.

The proposed program is advantageous to students and to NKU. Earning dual majors in content and education recognizes the commitment of time and resources already made by students seeking teacher certification. Having a distinct content major appearing on a student's transcript is also advantageous to those who pursue graduate study in their content area. The proposed program is advantageous to NKU by increasing degree generation in the Department of Teacher Education, enhancing advising of students, demonstrating NKU's commitment to content and pedagogical knowledge of teachers, and improving program marketability to eligible students.

For a complete description of the program and its admissions requirements, please see the accompanying proposal.

PROPOSAL FOR NEW UNDERGRADUATE PROGRAM

Northern Kentucky University
Institution Submitting Proposal

Bachelor of Arts
Degree Designation as on Diploma

Secondary Education
Title of Proposed Degree Program

EEO Status	_____
CIP Code	_____
Academic Unit (e.g. Department, Division, School)	<u>College of Education and Human Services</u>
Name of Academic Unit	<u>Department of Teacher Education</u>
Name of Program Director	<u>Dr. Shawn A. Faulkner, Chair</u>
Intended Date of Implementation	<u>August 2015</u>
Anticipated Date for Granting First Degrees	<u>December 2015</u>
Date of Governing Board Approval	_____
Name, Title and Information of Contact Person	Dr. Shawn A. Faulkner Chair, Department of Teacher Education MEP 255 faulkners1@nku.edu 859-572-1910

Date of CPE Approval _____

Evaluation Criteria

All actions in the approval of new programs for public institutions are subject to a stipulation regarding the program's ability to attain specified goals that have been established by the institution and approved by the Council on Postsecondary Education (the Council). At the conclusion of an appropriate period of time, the program's performance shall be reviewed by Council staff following criteria established in the Council's Academic Programs Policy.

A. Centrality to the Institution's Mission and Consistency with State's Goals

A program will adhere to the role and scope of the institution as set forth in its mission statement and as complemented by the institution's strategic plan.

Brief Program Description: Currently, Northern Kentucky University candidates pursuing certification to teach in a secondary school setting (grades 8-12 or P-12) do so by completing a bachelor's degree through the College of Arts & Sciences in a selected content area. In addition to the content major, candidates complete an additional 43-46 credit hours of coursework through the College of Education and Human Services to prepare them for teacher certification in Kentucky. These additional hours include a carefully designed series of courses in educational foundations, pedagogy, and field and clinical experiences embedded in area schools.

Students choosing to pursue secondary education teaching credentials make a significant commitment of time and resources to not only earn a degree with a major in a selected content area, but also to complete the coursework required to successfully obtain a teaching certificate. They essentially complete the equivalent of two majors while only being awarded one major at the time of program completion. The Department of Teacher Education proposes to create a major in secondary education that could be earned concurrently with a content major (i.e., English, biology, social studies, etc.) or after the completion of a content major. Creation of the secondary education major accomplishes the following goals:

- Recognizes the work candidates do to earn both a content major and a teaching credential by awarding a dual major at the time of program completion.
- Provides maximum flexibility to the candidate by allowing him/her to pursue the second major in secondary education while pursuing a major in a content area or after earning a content major.
- Enhances the ability of the Department of Teacher Education to provide clear and accurate advising to those candidates who wish to earn a teaching credential.
- Enables candidates to have a distinct content major appearing on their transcripts which is advantageous to those wishing to pursue graduate studies in their content area (e.g., Master's degree in mathematics vs. mathematics education).
- Elevates the importance of pedagogy in a candidate's professional preparation by designating it as a major on the transcript.
- Eliminates the need for education "tracks" within each content major.
- Allows the Department of Teacher Education to implement program changes required by the Kentucky Education Professional Standards Board (EPSB) and accrediting bodies without directly impacting the rigorous content required for the content major.
- Enables the Department of Teacher Education to more easily track students pursuing the secondary education major.

The curriculum of the proposed major in secondary education will closely reflect the curriculum that is currently required for secondary certification with the exception of an additional course in the teaching of reading to meet new requirements by the Education Professional Standards Board (16 KAR 5:060 approved at the October 2014 EPSB meeting). The proposed secondary education major does not have any specializations within the major; however, candidates must earn a major in the content area for which they are seeking certification either while they pursue the secondary education major or prior to pursuing the secondary education major. Candidates with approved majors in the following content areas would be eligible to pursue the secondary education major:

- Art (P-12)
- Biology (8-12)
- Chemistry (8-12)
- Earth/Space Science (8-12)
- English (8-12)
- Mathematics (8-12)
- Physics (8-12)
- World Languages: French, Spanish, or German (P-12)

1. List the objectives of the proposed program. These objectives should deal with the specific institutional and societal needs that this program will address.

Committed to the Development of All Learners is the theme that undergirds the Conceptual Framework for all professional programs in the College of Education and Human Services at Northern Kentucky University, and in alignment with the conceptual framework, the Department of Teacher Education is continuously assessing the knowledge, skills, and dispositions that teacher candidates need to facilitate P-12 student learning and academic achievement. Ultimately, the Department of Teacher Education seeks to prepare teacher candidates who are **“first year, profession ready,”** meaning they are fully prepared to assume the responsibilities that schools and the teaching profession would expect of a newly-hired, first year teacher. Therefore, the Department of Teacher Education expects all candidates to meet the following objectives/proficiencies:

- Candidates must be **knowledgeable scholars**. Candidates are well-grounded in educational theory and equipped with a strong knowledge base that provide learning environments that value diversity, collaboration, and promote a high level of achievement and quality for all learners.
- Candidates must be **skilled scholars**, including lesson and unit planning, classroom management, classroom teaching, communication, reflection, assessment, accountability for student learning, and technology skills. The effective use of pedagogical skills is essential in building a community of learners to ensure a positive impact on P-12 student learning.
- Candidates must be **collaborative scholars**, including the ability to collaborate with students, parents, and colleagues; interpersonal skills; dispositions; professionalism; and self-evaluation. Candidates contemplate the appropriateness and possible long-term consequences of their professional dispositions and actions on student performance and all aspects of their teaching and instruction.

In summary, the secondary education major will prepare exemplary professional educators who are well-grounded in content and pedagogy, who possess the skills to positively impact

P-12 student learning, and who demonstrate the professional disposition to work effectively with students, parents, and colleagues.

2. Explain how the proposed program relates to the institutional mission and strategic plan. Northern Kentucky University has a long-standing commitment to P-12 education and teacher preparation. The proposed secondary education major is closely aligned with NKU's new strategic plan "Fuel the Flame" by helping the institution achieve the following strategic goals:
 - Goal 1: Student Success: Communicate and assess clear educational goals and learning outcomes that promote academic and career success.
 - Goal 2: Talent Development: Produce skilled graduates prepared for the workforce, advanced careers, and graduate education.
 - Goal 4: Community Engagement: Expand partnerships with business, government, education, and nonprofit organizations. (Achieved through field/clinical components of the proposed major.)
3. Explain how the proposed program addresses the state's postsecondary education strategic agenda.

The proposed secondary education major directly supports the Kentucky Council on Postsecondary Education's goals to enhance college readiness, student success, and community development by preparing exemplary teachers to meet the needs of the region, state, and nation. These teachers will have a direct impact on the achievement of their P-12 students.
4. Explain how the proposed program furthers the statewide implementation plan.

The statewide strategic implementation plan focuses on accountability and measurement to determine program effectiveness and to inform improvement. Specifically the creation of a major in special education at NKU will facilitate program faculty greater access to external as well as institutional data for ongoing program assessment. The major will increase access to data management systems to help ensure program data access and accuracy.

B. Program Quality and Student Success

The curriculum should be structured to meet the stated objectives and student learning outcomes of the program.

1. List all student learning outcomes of the program.

Upon completion of the secondary education major, all candidates must demonstrate competence in the Kentucky Teacher Standards, as required by the Kentucky Education Professional Standards Board; therefore the outcomes of the proposed program are the following Kentucky Teacher Standards:

 - Standard 1: The teacher demonstrates applied content knowledge.
 - Standard 2: The teacher designs and plans instruction.
 - Standard 3: The teacher creates and maintains learning climate.
 - Standard 4: The teacher implements and manages instruction.
 - Standard 5: The teacher assesses and communicates learning results.
 - Standard 6: The teacher demonstrates the implementation of technology.
 - Standard 7: The teacher reflects on and evaluates teaching and learning.

- Standard 8: The teacher collaborates with colleagues/parents/others.
 - Standard 9: The teacher evaluates teaching and implements professional development.
 - Standard 10: The teacher provides leadership within school/community/profession.
2. Explain how the curriculum achieves the program-level student learning outcomes by describing the relationship between the overall curriculum or the major curricular components and the program objectives.

The existing secondary education program at NKU, while not yet an academic major at the institution, already meets the highest standards of the profession. It is nationally accredited by the National Council for Accreditation of Teacher Education (NCATE) and approved by the Kentucky Education Professional Standards Board (EPSB) for teacher certification. Graduates of the current secondary/P-12 teacher preparation programs have excellent pass rates on the Praxis II tests, are highly effective in the classroom, and are sought by local schools. The program of study is designed to ensure the professional standards for educators are met, the teacher standards for Kentucky are met, and other NCATE standards (soon to be CAEP) are also met.

The program learning outcomes are the Kentucky Teacher Standards, as required by the Education Professional Standards Board. All candidate outcomes are addressed through a carefully designed program of coursework and field and clinical experiences. All coursework and field experiences are aligned with the Kentucky Teacher Standards, and candidates are continuously assessed and must demonstrate competence in these standards at specified transition points in order to progress through the program. All candidates must exhibit the highest standards of the profession as outlined by the Kentucky Teacher Standards prior to program completion.

3. Highlight any distinctive qualities of this proposed program.

The secondary/P-12 education program is distinctive in that it has a long history of excellence. It is fully accredited by the National Council for Accreditation of Teacher Education (NCATE), and is the primary preparer of secondary/P-12 teachers in Northern Kentucky. The secondary/P-12 education program is also distinctive in that all candidates participate in 200 hours of field experience embedded within local schools prior to a full-time semester of clinical experience. Candidates have their first exposure to school classrooms in their first education course (EDU 104), and these experiences continue throughout the preparation program. During field experiences, candidates complete a broad range of activities to help prepare them for a teaching career including planning and implementing instruction, mentoring, tutoring, and working with diverse populations. If approved, the secondary education major will also enable candidates to graduate from NKU with a dual major – one in their teaching content and the other in education – thus demonstrating a strong commitment to both content knowledge and pedagogy.

4. Will this program replace or enhance any existing program(s) or track(s) within an existing program?

- If yes, please specify. Include the projected faculty/student in major ratio.

Yes, the proposed major will both replace and enhance the current program that now only exists as a teacher certification program at NKU, but is not currently available to students as

an academic major. The student to faculty ratio is 22:1.

5. Is there a specialized accrediting agency related to this program?
 - a. If yes, identify the agency. Yes, National Council for Accreditation of Teacher Education (NCATE)
 - b. Do you plan to seek accreditation? The program is already fully accredited by NCATE.
 - c. If yes, explain your plans for accreditation. If no, explain your rationale for not seeking accreditation. The program is currently accredited by NCATE. In 2018, all NKU programs accredited by NCATE will seek accreditation from Council for the Accreditation of Educator Preparation (CAEP).
6. Attach the SACS Faculty Roster Form. Faculty resources shall be demonstrated to be adequate and appropriate for the proposed program. The number of faculty should meet external standards where appropriate. The qualifications of faculty will support the objectives and curriculum of the proposed program.

Appendix A: SACS Faculty Roster. The appendix includes faculty in the Department of Teacher Education who regularly teach courses that are included in the overall secondary education curriculum. In addition, the roster includes faculty in Arts & Sciences who occasionally teach a pedagogy course or supervise clinical experiences.

7. Access to the qualitative and quantitative library resources must be appropriate for the proposed program and should meet recognized standards for study at a particular level or in a particular field where such standards are available. Adequacy of electronic access, library facilities, and human resources to service the proposed program in terms of students and faculty will be considered. Physical facilities and instructional equipment must be adequate to support a high quality program. The proposal must address the availability of classroom, laboratory, and office space as well as any equipment needs.
 - a. Describe the library resources available to support this program. You may attach any documentation provided to SACS.

The present SPED certification program has been reviewed by SACS as part of a comprehensive review of the institution, the teacher preparation program has been reviewed and approved by the state of Kentucky and NCATE. In these reviews the library holdings have always been deemed more than adequate for providing a high quality teacher preparation program.
 - b. Describe the physical facilities and instructional equipment available to support this program.

The physical plant and teaching technology is excellent at NKU and provides a rich learning environment for teaching and learning. Students have access to the resources and tools needed to become effective teachers. Each classroom used for teacher preparation is considered a “smart” or media rich environment where instructors have access to the best technology and in many of the classrooms there is more than adequate technology set aside for student use during class. The campus is wireless and the effective use of technology is abundant.
8. Clearly state the admission, retention, and completion standards designed to encourage high quality.

Criteria for the Admissions Field Experience

- Complete 45 semester hours of college coursework
- Earn a cumulative grade point average of 2.75 or higher on a 4.0 scale OR a grade point average of 3.0 on a 4.0 scale on the last thirty (30) hours of credit completed.
- Successfully complete the PRAXIS Case Tests administered by the Educational Testing Service with the corresponding minimum scores:
 - Core Academic Skills for Educators: Reading (5712) – 156
 - Core Academic Skills for Educators: Writing (5722) – 162
 - Core Academic Skills for Educators: Mathematics (5732) – 150
- Successfully complete a FBI fingerprint background check.
- Complete the required application for admission.

To receive admission to the teacher education program a student must have:

- Attained a cumulative grade-point average of at least 2.75 on a 4.00 scale.
- Achieved at least a B in ENG 291 or equivalent or passed the writing sample examination.
- Achieved at least a B in CMST 101 or equivalent.
- Achieved at least a C in EDU 300, EDU 305, EDU 313, and EDS 360.
- Achieved a "P" in the Admissions Field Experience (EDU 303, EDU 307, EDU 309, or EDU 311).
- Demonstrate the following skills: critical thinking, communication, creativity, and collaboration. Demonstration of these skills will be determined in the following manner:
 - **Communication:** CMST 101 and ENG 291 with a grade of B or better, or passed the writing sample evaluation.
 - **Creativity:** Completion of any course under "Culture & Creativity: Arts and Humanities" with a grade of "C" or better.
 - **Critical Thinking:** Completion of any course under "Scientific & Quantitative Inquiry: Natural Science OR Mathematics & Statistics" OR any course from "Self & Society: Individual and Society" with a grade of "C" or better.
 - **Collaboration:** Completion of Admissions Field Experience with a grade of "P".
- Earned 60 semester hours of course work.
- Filed three teacher education recommendation forms by professional educators.
- Signed a curriculum contract.
- Received approval of the Teacher Education Committee.
- Presented an approved portfolio.

To remain in the teacher preparation program, candidates must:

- Earn a grade of "C" or better in all professional education coursework (EDU/EDS).
- Successfully complete the assigned field experience with a minimum of 75 clock hours.
- Present a acceptable portolio on Foliotek demonstrating performance aligned with the Kentucky Teacher Standards.
- Receive a grade of "P" in the assigned field experience.
- Receive an acceptable evaluation of professional dispositions.

To successfully complete the secondary education major, candidates must:

- Earn a grade of "C" or better in all professional education coursework (EDU/EDS).

- Successfully complete the assigned field experience with a minimum of 75 clock hours.
- Present a acceptable portolio on Foliotek demonstrating performance aligned with the Kentucky Teacher Standards.
- Receive a grade of “P” in the assigned field experience.
- Receive an acceptable evaluation of professional dispositions.
- Attain a grade-point average of at least 2.75 on a 4.0 scale overall, content, and pedagogy

9. Clearly state the degree completion requirements for the program. See curriculum contract (**Appendix B** - attached).

10. Provide the following information for the program and for each concentration (some categories may not apply to all programs):

- Total number of hours required for degree: 120 minimum (including general education, program requirements, and content specialization)
- Number of hours in degree program core: 43-46
- Number of hours in concentration: N/A
- Number of hours in guided electives: Varies by content major
- Number of hours in free electives: 0

10. Describe how the proposed program will articulate with related programs in the state. It should describe the extent to which student transfer has been explored and coordinated with other institutions. Attach all draft articulation agreements related to this proposed program.

Northern Kentucky University does not currently have a formal articulation agreement with Gateway Community and Technical College for secondary education due to the significant variation in required content coursework for the various teaching disciplines. Though a formal arrangement does not exist students pursuing the secondary education major are able to complete their foundational coursework in education through GCTC and transfer to NKU through the Gateway2NKU program (<http://gateway2.nku.edu/>). A sample secondary education agreement is available for review as **Appendix C**. NKU has always worked collaboratively with Gateway Community and Technical College and other KCTCS institutions to ensure a seamless transfer of courses between institutions.

12. List courses under the appropriate curricular headings.

Core Courses				
Prefix & Number	Course Title	Course Description	Credit Hours	New
EDU 104	Orientation to the Education Profession	Designed to explore the education profession and programs of the Teacher Education Department; Teacher Education Handbook; KY New Teacher Standards; various teacher areas; and includes a field experience component. Education majors must earn a grade of C or better.	1	N

EDU 300	Human Growth and Development	Life-span human development; physical, cognitive, social, and personal development especially as these relate to children in school and to the adults who influence them; individual study focusing on student development at specific levels of instruction.	3	N
EDU 305	Introduction to Education	Examination of teaching as a profession and of schooling as it currently functions in the U.S.; inquiry into contemporary educational theory and practice to assist students in making realistic career decisions.	2	N
EDS 360	Children with Exceptionalities in the Schools	Nature and needs of students with exceptionalities; overview of educational programming and legal issues in special education.	3	N
EDU 311	Admission Field Experience Secondary	Introductory field experience for students planning to teach in middle or secondary schools; individual and group activities to assist students in making realistic career decisions.	2	N
EDU 313	Instructional Technology	Materials and methods designed to use technology to enhance learning within and across content areas: emphasis on 21st century skills, technology integration strategies, Internet tools, instructional applications, and technology ethics.	2	N
EDU 319	Classroom Climate Management: Secondary	Current research and theory related to developing, maintaining, and managing effective secondary grades classroom climate.	1	N
EDS 324	Instructional Planning for Inclusive	Designing secondary classroom instruction that meets the diverse needs of all students; collaborative	3	N

	Secondary Classrooms	skills that support inclusive practices.		
EDU 324	Fundamentals of Secondary Education	Principles and strategies for effective secondary school teaching; curriculum planning, general teaching methods, and evaluation strategies.	2	N
EDU 393	Secondary Field Experience I	Field experience in secondary schools; including application of instructional of instructional theory to secondary classroom settings.	2	N
Varies by content	Methods of Instruction (content specific)	Varies by content area	3-6	N
EDU 304 (or EDU 530)	Reading and Writing Across the Curriculum: Middle Grades	Nature of the reading and writing process in the middle grades across the curriculum; theory, instructional methods, and materials.	3	N
EDU 325	Educational Assessment: Secondary Schools	Concepts and principles of testing needed to select, construct, and interpret assessment instruments used in schools. This course is open to Secondary education majors only.	2	N
EDU 396	Secondary Field Experience II	Advanced field experiences in secondary schools; including practice in planning and implementing instructional strategies and theories.	2	N
EDU 496	Clinical Experience: Secondary	Classroom experiences through observation, planning, and teaching under supervision of an experienced secondary teacher; full semester assignment to a secondary classroom, grades 8-12.	12	N
Elective Courses				
Prefix & Number	Course Title	Course Description	Credit Hours	New

N/A				Y/N
Courses in Track				
Candidates seeking a secondary/P-12 education major must also complete a major in the selected content area for which they are seeking teacher certification. The total required credit hours varies by major.				
Prefix & Number	Course Title	Course Description	Credit Hours	New
				Y/N

13. Describe planned alternative methods of program delivery involving greater use of technology, distance education, and/or accelerated degree designs, to increase efficiency, better address student educational and workforce needs, and maximize student success, for both traditional and non-traditional students.

The secondary/P-12 education program integrates technology as teaching and learning tools throughout the program. All courses are taught in technology enhanced classrooms with Smart Boards, document cameras, and LCD projectors. All of the courses in the program use *Blackboard* with the various teaching and learning enhancements that platform provides. While this initial certification program is a traditional campus based program, some individual courses or course components may be offered online or in a hybrid format. To maximize our candidates' success, courses in the secondary/P-12 education program are taught in blocks including various pedagogy courses and a field experience course. Throughout the pedagogy blocks, faculty collaborate to ensure classroom and field experiences are coordinated and relevant.

C. Program Demand/Unnecessary Duplication

Proposed programs must respond to the needs of the academy and to larger economic and social environments. Thus, the institution must demonstrate demand for the proposed program. All proposed programs must address student demand. Programs must also address either employer demand or academic disciplinary needs.

- 1 Student Demand: Clearly describe all evidence of student demand, typically in the form of surveys of potential students and/or enrollments in related programs at the institution.
 - a. Provide evidence of student demand at the regional, state, and national levels.

There has always been a need for highly-qualified teachers to fill our nation's classrooms. Though the needs in particular content areas vary at different times due to shifts in the market, the need for qualified teachers has remained constant. Over the past 4 years during difficult economic conditions nationally, NKU's enrollment in the current secondary education certification track has declined slightly; however, the demand for secondary education programs remains strong, particularly in the STEM and world language teaching fields. Current hiring trends locally also indicate an increasing need for new teachers in the next 3-5 years.

b. Identify the applicant pool and how they will be reached.

NKU enjoys a large potential applicant pool. Though we primarily draw from Northern Kentucky, we also recruit and enroll a significant number of students from Ohio and Indiana. In addition, we have experienced increased interest from across the state of Kentucky. We participate in regularly scheduled recruitment events such as Norse Days, Black and Gold visits, major fairs, and other events that bring high school students and their families to the campus. In addition, the College of Education and Human Services, as part of the University strategic plan, is working to develop more partnerships with local school districts in order to recruit high school students into the teaching workforce.

c. Describe the student recruitment and selection process.

The Department of Teacher Education regularly participates in scheduled recruitment events such as Norse Days, Black and Gold visits, and other events that bring high school students and their families to the campus. At these events, potential applicants receive basic academic advising from our full service advising center as well as career counseling from faculty in the Teacher Education Department. Selection is described earlier in Section B-8.

d. Identify the primary feeders for the program.

Most of our students are from Northern Kentucky. However, we have a significant number of teacher candidates enrolled in our programs from the entire Greater Cincinnati area including southwestern Ohio and southeastern Indiana. For this reason, in addition to working with KCTCS institutions to recruit potential students, we also work closely with Cincinnati State and University of Cincinnati-Clermont to assist those students who wish to complete their degree at NKU.

e. Provide any evidence of a projected net increase in total student enrollments to the campus as a result of the proposed program.

The net increases in enrollment will be minimal because the proposed major already exists at NKU in the form of a teacher certification track. This request for a major is based on two areas of need: (1) the need to accommodate the needs of students who wish to pursue graduate study that need a “pure” content major on the transcript, and (2) the need to better track candidate progress, provide adequate advising, and enhance the ability of program faculty to obtain continuous assessment data to evaluate the effectiveness of the program. However, a major will create a higher profile for the program, and that may increase enrollments in some cases. The proposed major will enable program completers to have a dual major appearing on their transcripts which can be attractive to some candidates, and, in some cases, having a “pure” content major is desired by some employers.

In addition, current needs locally and nationally for STEM teachers and teachers of world languages may have a positive impact on future enrollments resulting in a net increase. NKU believes that having a dual major may enhance our marketing efforts to potential candidates.

f. Project estimated student demand for the first five years of the program.

Projected estimates of student demand are based on a review of student count and degrees conferred from 2011-2014. Average student count for the past four years including pre-majors and majors in the content areas included in this proposal is 250. During the same period, the programs included in this proposal have conferred an average of 28 degrees each academic year and are on track to confer higher than the average in 2014-15. Based on the fact that enrollment and degrees conferred have remained relatively constant over the past four years, we anticipate the same trend during the first five years of the program.

Academic Year	Degrees Conferred	Majors (Headcount) – Fall Semester
2015-2016	28	250
2016-2017	28	250
2017-2018	28	250
2018-2019	28	250
2019-2020	28	250

2. Employer Demand: Clearly describe evidence of employer demand. Such evidence may include employer surveys, current labor market analyses, and future human resources projections. Where appropriate, evidence should demonstrate employers’ preferences for graduates of the proposed program over persons having alternative existing credentials and employers’ willingness to pay higher salaries to graduates of the proposed program.

a. Describe the types of jobs available for graduates, average wages for these jobs, and the number of anticipated openings for each type of jobs at the regional, state, and national levels.

Teacher certification is mandated by regulation for teachers serving in Kentucky. The demand for professionals prepared and certified to teach in secondary and/or P-12 certification areas continues to be strong, particularly in the STEM and word language content areas. The U.S. Department of Education Office of Postsecondary Education has identified the Teacher Shortage Areas for 2014. In Kentucky, English, mathematics, biology, chemistry, earth science, physics, and world languages have been identified as teacher shortage areas. All of these content areas are included in the proposed secondary education program. As the only state institution in Northern Kentucky, NKU is the largest preparer of teachers for the Northern Kentucky region. Our secondary teachers are consistently hired in the area and are highly regarded by the local schools.

3. Academic Disciplinary Needs: Clearly describe all evidence justifying a new program based on changes in the academic discipline or other academic reasons.

This is not a new program. We are requesting approval to make what is currently a certification program into an academic major.

a. If the proposed program is an advanced practice doctorate, explain the new practice or licensure requirements in the profession and/or requirements by specialized accrediting agencies that necessitate a new doctoral program. N/A

4. Similar programs: A new program may serve the same potential student population, the proposed program must be sufficiently different from existing programs in the state or access to existing programs must be sufficiently limited to warrant initiation of a new program.
 - a. If similar programs exist in Kentucky,
 - i. Does the proposed program differ from existing programs? If yes, please explain.
The proposed major is the same program as the highly successful secondary education certification track that currently exists at NKU.
 - ii. Does the proposed program serve a different student population (i.e., students in a different geographic area) from existing programs? If yes, please explain.
Secondary education certification is addressed in multiple ways throughout the Commonwealth (e.g., certification tracks, 5th year graduate programs, etc.) If approved, the proposed secondary education major would be the only program of its type in Northern Kentucky and somewhat unique across the state. While the proposed program does not serve a different population than is currently being served by the certification track, allowing candidates to complete a dual major demonstrates a firm commitment to deep content knowledge as well as pedagogical knowledge. This unique characteristic will be used to potentially recruit students currently enrolled in a content major into the teaching profession.
 - iii. Is access to existing programs limited? If yes, please explain.
While anyone is encouraged to pursue teacher preparation, they are only limited by existing regulatory admissions requirements.
 - iv. Is there excess demand for existing similar programs? No, NKU has been able to meet the needs of area schools through its current programs; however, we anticipate increased demand based on local hiring trends. If yes, please explain.
 - v. Will there be collaboration between the proposed program and existing programs?
 - i. If yes, please explain the collaborative arrangements with existing programs. N/A
 - ii. If no, please explain why there is no proposed collaboration with existing programs. The existing program will be replaced by the proposed program.

D. Cost and Funding of the Proposed Program

The resource requirements and planned sources of funding of the proposed program must be detailed in order to assess the adequacy of the resources to support a quality program. This assessment is to ensure that the program will be efficient in its resource utilization and to assess the impact of this proposed program on the institution's overall need for funds.

1. Will this program require additional resources? No. If yes, provide a brief summary of additional resources that will be needed to implement this program over the next five years.

2. Will this program impact existing programs and/or organizational units within your institution?
No. If yes, please describe the impact.
3. Provide adequate documentation to demonstrate sufficient return on investment to the state to offset new costs and justify approval for the proposed program. [See below.](#)

Cost/Funding Explanation

Complete the following table for the first five years of the proposed program and provide an explanation of how the institution will sustain funding needs. *The total funding and expenses in the table should be the same, or explain source(s) of additional funding for the proposed program.

A. Funding Sources, by year of program	1st Year	2nd Year	3rd Year	4th Year	5th Year
Total Resources Available from Federal Sources					
New	0	0	0	0	0
Existing	0	0	0	0	0
Narrative Explanation/Justification					
Total Resources Available from Other Non-State Sources					
New	0	0	0	0	0
Existing	0	0	0	0	0
Narrative Explanation/Justification:					
State Resources					
New	0	0	0	0	0
Existing	0	0	0	0	0
Narrative Explanation/Justification:					
Internal Allocation	0	0	0	0	0
Internal Reallocation	269,255	274,640	280,132	285,735	291,450
Narrative Explanation/Justification: The source and process of allocation and reallocation should be detailed, including an analysis of the impact of the reduction on existing programs and/or organization units. The Department of Teacher Education is not requesting new resources to support the proposed secondary education program. There are 2.5 FTE faculty who will teach in the program with other faculty supporting the program by teaching courses as needed. These are current faculty lines that are being reallocated from the current secondary education certification program to the proposed secondary education major. The reallocated funds are based on a estimation of the current resources in our budget (i.e., faculty salary, supplies, support) that are used to operate the current secondary/P-12 certification program with a 2% estimated imcrease annual increase in the budget. Since the proposed program already exists, only at a certification level, the reallocation should not negatively impact Department operations.					
Student Tuition	0	0	0	0	0

New Existing	734,660	749,353	764,340	779,627	795,219
Narrative Explanation/Justification: Describe the impact of this program on enrollment, tuition, and fees. This is an estimation of the tuition generated based on the current enrollment in the secondary education certification program. Estimates include a 2% annual increase.					
TOTAL	1,003,915	1,023,993	1,044,472	1,065,362	1,086,669

B. Breakdown of Budget Expenses/Requirements	1st Year	2nd Year	3rd Year	4th Year	5th Year
Staff:					
<u>Executive, Administrative, Managerial</u>					
New	0	0	0	0	0
Existing	18,681	19,054	19,435	19,824	20,220
<u>Other Professional</u>					
New	0	0	0	0	0
Existing	0	0	0	0	0
<u>Faculty</u>					
New	0	0	0	0	0
Existing	269,255	274,640	280,132	285,735	291,450
<u>Graduate Assistants</u>					
New	0	0	0	0	0
Existing	4723	4817	4913	5011	5155
Student Employees					
New	0	0	0	0	0
Existing	822	838	855	872	889
Narrative Explanation/Justification: <i>Includes salaries of all listed above. Identify the number of new faculty required and whether the new hires will be part-time or full-time. Identify the number of assistantships/stipends that will be provided. Include the level of support for each assistantship/stipend.</i> The proposed expenses are based upon the current Teacher Education budget and an estimation of the percentage of the overall budget that is dedicated to the current secondary education certification program. It assumes a 2% increase in expenses annually. No new resources are requested to implement the proposed program.					
Equipment and Instructional Materials					
New	0	0	0	0	0
Existing	5103	5205	5309	5415	5523
Narrative Explanation/Justification: Estimation of current Teacher Education budget dedicated to the current secondary education certification program. No new resources are requested.					
Library					
New	0	0	0	0	0
Existing	500	500	500	500	500

Narrative Explanation/Justification: Estimation of current library budget dedicated to the current secondary education certification program. No new resources are requested.					
Contractual Services					
New	0	0	0	0	0
Existing	0	0	0	0	0
Narrative Explanation/Justification N/A					
Academic and/or Student Support Services					
New	0	0	0	0	0
Existing	0	0	0	0	0
Narrative Explanation/Justification: N/A					
Other Support Services					
New	0	0	0	0	0
Existing	0	0	0	0	0
Narrative Explanation/Justification: N/A					
Faculty Development					
New	0	0	0	0	0
Existing	6000	6000	6000	6000	6000
Narrative Explanation/Justification: Estimation of current Teacher Education budget dedicated to the current secondary education certification program. No new resources are requested.					
Assessment					
New	0	0	0	0	0
Existing	6000	6000	6000	6000	6000
Narrative Explanation/Justification: Estimation of current Teacher Education budget dedicated to the current secondary education certification program for program assessment. No new resources are requested.					
Other					
New	0	0	0	0	0
Existing	0	0	0	0	0
Narrative Explanation/Justification: N/A					
TOTAL					
New	0	0	0	0	0
Existing	311,084	317,054	323,144	329,357	335,737

E. Program Review and Assessment

Describe program evaluation procedures for the proposed program. These procedures may include evaluation of courses and faculty by students, administrators, and departmental personnel as

appropriate. Program review procedures shall include standards and guidelines for the assessment of student outcomes implied by the program objectives and consistent with the institutional mission.

All programs in the Department of Teacher Education are regularly reviewed for program quality by the Kentucky Education Professional Standards Board and the Council for the Accreditation of Educator Preparation (CAEP). All programs are fully accredited.

Candidates in the secondary education major will be assessed in their knowledge, skills, and dispositions at clearly articulated transition points (below) using assessments aligned to the Kentucky Teacher Standards (program learning outcomes). Assessments include state-mandated content and pedagogy exams (PRAXIS), performance assessments (field observations), dispositions assessments, and an electronic portfolio assessment (Foliotek). Assessments are completed by department faculty and P-12 clinical faculty. Each year, results of these assessments are aggregated and distributed to the program faculty for review, and an annual report is given to the College of Education and Human Services continuous assessment committee. Based on the review of data, program revisions are proposed, approved, and implemented by the department faculty.

In addition to assessment of candidate performance, programs are evaluated through surveys of P-12 clinical educators (cooperating teachers), employers, and program completers. All programs, including the secondary education program, have advisory committees that meet annually to review program quality.

**Undergraduate Programs
Transition Points**

All Teacher Preparation Programs	TP1- Admission to Program	TP2- Entry to Student Teaching	TP3- Program Completion	After Program Completion
Interdisciplinary Early Childhood Education Elementary Education (P-5) Middle Grades (5-9) P-12 Programs: Art Education; Arabic, Chinese, French, German, Japanese, Spanish; Health Education; Physical Education; Integrated Music Education Grades 5-12 Programs: Business Education Grades 8-12 Programs: Biological Sciences; Chemistry; Earth-Space Science; English; Mathematics; Physics; Social Studies Exceptional Children (P-12): Learning & Behavior Disorders	<u>Knowledgeable Scholar</u> Required Standardized Test Score Course Success with a C or better 60 hours of coursework Overall GPA of 2.75 Professional GPA of 2.75 CMST 101 B or better ENG 291 B or better/pass proficiency exam <u>Collaborative Scholar</u> Dispositions/ Professional Behaviors Checklist	<u>Knowledgeable Scholar</u> Course Success with a C or better Overall GPA of 2.75 Professional GPA of 2.75 Content GPA 2.75 <u>Skilled Scholar</u> University Supervisor Lesson Evaluation Cooperating Teacher Lesson Evaluation <u>Collaborative Scholar</u> Dispositions/ Professional Behaviors Checklist	<u>Knowledgeable Scholar</u> Course Success with a C or better Degree Requirements Completed Overall GPA 2.75 Professional GPA of 2.75 Content GPA of 2.75 <u>Skilled Scholar</u> University Supervisor Lesson Evaluation Cooperating Teacher Lesson Evaluation <u>Collaborative Scholar</u>	Student Teacher Survey Student Teacher Cooperating Teacher Survey Graduate Survey— one year after graduation Principal Survey- every 3 years

	<u>ePortfolio</u>	<u>ePortfolio</u>	Dispositions/ Professional Behaviors Checklist <u>ePortfolio</u> <u>Teacher Work Sample</u>	
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1. For each assessment method, please provide direct indicators of achievement of program-level student learning outcomes and frequency of data collection:

- a. Which components will be evaluated?
- b. When will the components be evaluated?
- c. When will the data be collected? Each semester in which the candidate is enrolled in a field or clinical experience course.
- d. How will the data be collected? Except for Praxis II test data administered by ETS, all data are collected through evaluation rubrics for each course project or assignment including clinical experience evaluation. Data are stored in the candidates' electronic portfolio (Foliotek).
- e. What will be the benchmarks and/or targets to be achieved?
Praxis II tests have identified passing scores established by the EPSB. The rubrics have identified acceptable and unacceptable performance criteria required for successful completion of the key assessment. Any candidate who fails to meet minimum expectations must either retake the course or complete the assignment again with an acceptable score.
- f. What individuals or groups will be responsible for data collection?
The College of Education and Human Services collects and shares the Praxis II data with program faculty annually. Program faculty supervising field and clinical experiences score key assessments electronically using Foliotek. collect performance data from the rubrics and share that with the program annually.
- g. How will the data and findings be shared with faculty? The College of Education and Human Services aggregates all program data annually and makes it available for review on the College data dashboard. During the fall semester, the program faculty review the annual data and from that review make recommendations for program changes. Each spring, the program facilitator prepares a continuous assessment report that is shared with the College of Education and Human Services Continuous Assessment Committee.
- h. How will the data be used for making programmatic improvements? Regular program changes are made based on data from each of the sources listed above as well as from data collected from the program advisory council.

2. What are the measures of teaching effectiveness?

These measures are listed above and all are deemed to be critical indicators of teaching effectiveness. Students who are completing their final clinical experiences (student teaching) are also required to produce a teacher work sample that demonstrates their ability to effectively determine student needs, accurately measure student progress, and assess the effectiveness of instruction. In addition to the teaching effectiveness of candidates, the teaching effectiveness of program faculty is evaluated using traditional university measures (e.g., course evaluations, annual performance reviews).

3. What efforts to improve teaching effectiveness will be pursued based on these measures?

Teacher candidates do not complete their teacher preparation program without first meeting the standards outlined in the program requirements and aligned with the Kentucky Teacher Standards. Candidates receive continuous feedback by university and clinical faculty regarding their teaching effectiveness. Regarding the teaching effectiveness of program faculty, recommendations are made by the department chair and by peer faculty during department peer evaluations.

4. What are the plans to evaluate students' post-graduate success?

In addition to performance on the state-mandated Kentucky Teacher Internship Program (KTIP), district and principal surveys have been the traditional measures of post-graduate success. There is also an

established Secondary/P-12 Education Advisory Council that includes program faculty, principals, teachers, graduates, and current students. This group meets annually to discuss the effectiveness of our graduates and to discuss possible program changes needed to ensure high quality professional practice.

Appendix A

SACS Faculty Roster

Faculty Roster Form
Qualifications of Full-Time and Part-Time Faculty
September 1, 2014 - October 31, 2014

Name of Institution: *Northern Kentucky University*

Name of Primary Department, Academic Program, or Discipline: *Teacher Education*

Academic Term(s) Included: *Fall 2014 - Fall 2014*

Date Form Completed: *November 11, 2014*

1	2	3	4
Name (F, P)	COURSES TAUGHT Including Term, Course Number & Title, Credit Hours (UN, UT, U, G)	ACADEMIC DEGREES & COURSEWORK Relevant to Courses Taught, Including Institution & Major List specific graduate coursework, if needed	OTHER QUALIFICATIONS & COMMENTS Related to Courses Taught
David Childs (F)	Fall 2014-2015 EDU 312, Teaching Social Studies in Early Grades, 3 (UT) EDU 331, Teaching Social Studies Secondary School, 3 (UT) EDU 348, Teaching Social Studies in Middle Grades, 3 (UT)	Ph.D., Social Studies, History, Curriculum, Miami University Oxford MA, American History, African American History, Church History, Historical Theory, Miami University Oxford MAT, Integrated Social	Teaching Level: General Education and/or Baccalaureate Teaching Qualification: Doctorate Degree in Discipline Teaching Level: General Education and/or Baccalaureate Teaching Qualification: Doctorate Degree in Discipline

		<p>Studies Education, Miami University Oxford</p> <p>BFA, Art Graphic Design / Fine arts, College Of Mount St. Joseph</p> <p>HIS 103 U.S. History since 1877, 3cr.</p>	<p>3 Graduate Credit Hours in Discipline David's degree is in Integrated Social Social Studies and many of his graduate level courses were in HIS. His blended expertise fits the needs of HIS 103 perfectly.</p>
<p>Brian Collier (F)</p>	<p>Fall 2014-2015 EDU 300, Human Growth and Development, 3 (UT) EDU 305, Introduction to Education, 2 (UT) EDU 316, Racism & Sexism in Edu Institutions - SB, 3 (UT)</p>	<p>Ph.D., Educational Administration, Miami University Oxford</p> <p>M.Ed., Curriculum & Teacher Leadership, Miami University Oxford</p> <p>BS, Multi-Age Education, Physical Education, Central State University</p>	<p>Teaching Level: Graduate and/or Post- Baccalaureate Teaching Qualification: Doctorate Degree in Discipline</p>
<p>Steve Crites (F)</p>	<p>Fall 2014-2015 EDS 360, Students with Exceptionalities in School, 3 (UT) EDS 464, Assessment Learning & Behavior Disorders, 3 (UT)</p>	<p>Ph.D., Political Science and Government, General., Auburn University - Auburn</p> <p>M.Ed., Special Education and</p>	

	EDS 561, Intellectual and Orthopedic Disabilities, 3 (G)	Teaching, General., Special Education and Teaching, General., University of New Orleans BA, English Language and Literature, General., English Language and Literature, General., Manchester College	
Michael DiCicco (F)	Fall 2014-2015 EDMT 546, Method & Pedagogy in Middle Grades LA, 3 (G) EDU 304, Reading & Writing Across Curric:Mid Grad, 3 (UT) EDU 345, Teaching Language Arts in Middle Grades, 3 (UT) EDU 530, Reading in Junior and Senior High School, 3 (G)	Ph.D., Curriculum & Instruction, University of South Florida MAT, Secondary English Education, University of South Florida BA, Philosophy, University of South Florida	Teaching Level: Graduate and/or Post-Baccalaureate Teaching Qualification: Doctorate Degree in Discipline
Shannon Eastep (F)	Fall 2014-2015 EDU 313, Instructional Technology, 2 (UT)	M.Ed., Curriculum and Instruction, Curriculum and Instruction., University of Cincinnati BBA, Management	

		Information Systems, General., Management Information Systems, General., Ohio University	
Douglas Feldmann (F)	Fall 2014-2015 EDG 615, Inst Design & Curriculum for School Lead, 3 (G) EDG 699, Selected Problems in Education, 3 (G) EDMT 611, Studies of the Learners, 2 (G) EDMT 612, Classroom Management, 2 (G) EDMT 692, Field Experience I, 1 (G)	Ph.D., Educational, Instructional, and Curriculum Supervision., Educational, Instructional, and Curriculum Supervision., Indiana University MA, Secondary Education and Teaching, Secondary Education English, Rockford College BA, European History, European History., Northern Illinois University	Teaching Level: Graduate and/or Post- Baccalaureate Teaching Qualification: Doctorate Degree in Discipline
John Huss (F)	Fall 2014-2015 EDG 605, Intro To Edu Res For School Ldrs, 3 (G) EDU 305, Introduction	Ed.D., Curriculum and Instruction, Curriculum and Instruction., University of Cincinnati	Teaching Level: Graduate and/or Post- Baccalaureate Teaching Qualification: Doctorate Degree in Discipline

	to Education, 2 (UT)	<p>MA, Secondary Education and Teaching, Secondary Education and Teaching., Northern Kentucky University</p> <p>BA, Junior High/Intermediate/Middle School Education and Teaching, Junior High/Intermediate/Middle School Education and Teaching., Northern Kentucky University</p> <p>BS, Junior High/Intermediate/Middle School Education and Teaching, Sociology., Northern Kentucky University</p>	
Sarah Kasten (F)	<p>Fall 2014-2015 EDU 347, Teaching Math in Middle Grades, 3 (UT) EDU 393, Secondary Field Experience I, 2 (UT) MAT 140, Math for Elem/Mid-Grades</p>	<p>Ph.D., Mathematics Teacher Education, Michigan State University</p> <p>MA, Education, General., Mathematics Education, Ohio State University</p>	<p>Teaching Level: Graduate and/or Post-Baccalaureate Teaching Qualification: Doctorate Degree in Discipline</p>

	Teachers I, 3 (UT)	<p>BS, Mathematics Teacher Education, Miami University Oxford</p> <p>BS, Mathematics Teacher Education, Miami University Oxford</p>	
Lenore Kinne (F)	<p>Fall 2014-2015 EDG 607, Orientation to MAED Teacher as Leader, 0 (G) EDU 315, Educational Assess: Elementary Schools, 2 (UT) EDU 325, Educational Assessment Secondary, 2 (UT) EDU 343, Educational Assessment Middle Schools, 2 (UT) EDU 495, Clinical Experience Middle Grades, 12 (UT)</p>	<p>Ph.D., Educational Psychology, Learning & Cognition, University of Minnesota</p> <p>Graduate coursework in Educational Administration, Educational Leadership and Administration, General., Educational Leadership and Administration, General., Saint Mary's University Of Minnesota</p> <p>MA, Educational psychology, University of Minnesota</p> <p>M.Ed., Educational Psychology, University of Minnesota</p>	<p>Teaching Level: Graduate and/or Post- Baccalaureate Teaching Qualification: Doctorate Degree in Discipline</p>

		BA, English Language and Literature, General., English Language and Literature, General., Hamline University	
Ellen Maddin (F)	Fall 2014-2015 EDG 641, Applying Innovative Tech in Ed Prac, 3 (G) EDG 643, Technology Systems in Schools, 3 (G) EDMT 641, "Technology in Middle,Secondary Classroom, 2 (G) EDU 313, Instructional Technology, 2 (UT) EDU 396, Secondary Field Experience II, 2 (UT)	Ed.D., Education, General., University of Cincinnati MA, Secondary Education and Teaching, College Of Mount St. Joseph BA, Secondary Education and Teaching, University of Michigan-Ann Arbor	Teaching Level: Graduate and/or Post-Baccalaureate Teaching Qualification: Doctorate Degree in Discipline Teaching Level: Graduate and/or Post-Baccalaureate Teaching Qualification: Doctorate Degree in Discipline
Susan Mcdonald (P)	Fall 2014-2015 EDU 300, Human Growth and Development, 3 (UT)	Ph.D., Instruction and Administration, University of Kentucky	Teaching Level: General Education and/or Baccalaureate Teaching Qualification: Doctorate Degree in Discipline

<p>Jill Niemeyer (F)</p>	<p>Fall 2014-2015 EDMT 696, Clinical Experience, 9 (G) EDU 491, Clinical Experience in IECE, 12 (UT) EDU 492, Clinical Experience Elem w/ Special Edu, 12 (UT) EDU 493, Clinical Exp Middle Grades w/Special Edu, 12 (UT) EDU 494, Clinical Experience Elementary, 12 (UT) EDU 495, Clinical Experience Middle Grades, 12 (UT) EDU 496, Clinical Experience Secondary, 12 (UT)</p>	<p>MA, Health Teacher Education, Health Teacher Education., Eastern Kentucky University</p> <p>BS, Criminal Justice/Law Enforcement Administration, Criminal Justice/Law Enforcement Administration., Eastern Kentucky University</p>	<p>Teaching Level: General Education and/or Baccalaureate Teaching Qualification: Master's Degree in Discipline</p> <p>Jill Niemeyer serves as the Coordinator of Student Teaching for the College of Education and Human Services. Her name is listed as the instructor of record for all of the student teaching courses, however she does not do any of the direct supervision/teaching of the students while student teaching. Instead Jill coordinates all of the "behind the scenes" information for the student teaching experience-- assigning part time supervisors; coordinating paper work; working with P-12 principals and teachers, etc. All of the direct supervisors of the student teachers have experience as a P-12 teacher in that subject matter and/or grade level. Jill has a master's degree in education as well as experience in P-12 teaching, which makes her qualified for the Coordinator of Student Teaching position.</p> <p>The EDMT 696 course is the student teaching course for the MAT program. The same rules apply as above-- Jill's role is to coordinate the student teaching program for the MAT students. She does not directly teach the students but instead coordinates their student teaching experiences.</p>
<p>Porsha Robinson-Ervin (F)</p>	<p>Fall 2014-2015 EDS 324, Inst Plan for Inclusive Sec</p>	<p>Ph.D., Physical Education Teaching and Coaching, Ohio</p>	<p>Teaching Level: Graduate and/or Post-Baccalaureate Teaching Qualification: Doctorate Degree in</p>

	<p>Classrooms, 3 (UT) EDS 570, Working w/Families Stud w/Disabilities, 3 (G) EDU 314, Classroom Management, 3 (UT) EDU 594, Charac of Emotional/Behavioral Disorder, 3 (G)</p>	<p>State University</p> <p>M.Ed., Education Physical Activity & Ed Services, Special Education, Ohio State University</p> <p>BS, Administration of Special Education, Ohio State University</p>	<p>Discipline</p>
<p>Sara Runge (F)</p>	<p>Fall 2014-2015 EDU 104, Orientation: Edu Profession/Pgm, 1 (UT) EDU 303, Admission Field Experience IECE, 2 (UT) EDU 307, Admission Field Experience Elementary, 2 (UT) EDU 309, Admission Field Experience Middle Grades, 2 (UT) EDU 311, Admission Field Experience Secondary, 2 (UT) EDU 334, Portfolio Development, 1 (UT)</p>	<p>Ed.D., Developmental/Remedial English, Literacy and Communication Skills., University of Cincinnati</p> <p>Rank I, Instructional Leadership, Educational, Instructional, and Curriculum Supervision., Xavier University</p> <p>MA, Elementary Education and Teaching, Elementary Education and Teaching., Northern Kentucky University</p>	

		BA, Elementary Education and Teaching, Elementary Education and Teaching., Northern Kentucky University	
Stephen Walker (F)	Fall 2014-2015 EDG 668, Adv Principles Of Behavior Mgt, 3 (G) EDS 360, Students with Exceptionalities in School, 3 (UT) EDS 362, App Behav Analys for Stud w/Disabilities, 3 (UT) EDS 363, Behavior Mgmt Strategies for Young Child, 3 (UT)	Ed.D., Special Education and Teaching, General., Special Education and Teaching, General., Ball State University MAED, Special Education and Teaching, General., Special Education and Teaching, General., University of Evansville BS, Special Education and Teaching, General., Special Education and Teaching, General., Ball State University	Teaching Level: Graduate and/or Post-Baccalaureate Teaching Qualification: Doctorate Degree in Discipline
Kimberly Yates (F)	Fall 2014-2015 EDMT 543, Method & Pedagogy Mid Sch,	Ph.D., Education, Curriculum & Instruction, Montana	Teaching Level: Graduate and/or Post-Baccalaureate Teaching Qualification: Doctorate Degree in

	<p>Sec Science, 3 (G) EDU 319, Classroom Climate Management Secondary, 1 (UT) EDU 324, Fundamentals of Secondary Education, 2 (UT) EDU 330, Teaching Science in Secondary School, 3 (UT) EDU 346, Teaching Science in Middle Grades, 3 (UT) EDU 495, Clinical Experience Middle Grades, 12 (UT) EDU 496, Clinical Experience Secondary, 12 (UT)</p>	<p>State University- Bozeman</p> <p>M.Ed., Curriculum & Instruction, General Science/Mathematics, University of Nevada- Las Vegas</p> <p>BA, Sociology, University of Nevada- Las Vegas</p>	<p>Discipline</p>
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F, P: Full-time or Part-time

UN, UT, U, G: Undergraduate Nontransferable, Undergraduate Transferable, Undergraduate, Graduate

Faculty Roster Form
Qualifications of Full-Time and Part-Time Faculty
September 1, 2014 - October 31, 2014

Name of Institution: *Northern Kentucky University*

Name of Primary Department, Academic Program, or Discipline: *Visual Arts*

Academic Term(s) Included: *Fall 2014 - Fall 2014*

Date Form Completed: *November 11, 2014*

1	2	3	4
Name (F, P)	COURSES TAUGHT Including Term, Course Number & Title, Credit Hours (UN, UT, U, G)	ACADEMIC DEGREES & COURSEWORK Relevant to Courses Taught, Including Institution & Major List specific graduate coursework, if needed	OTHER QUALIFICATIONS & COMMENTS Related to Courses Taught
Lisa Jameson (F)	Fall 2014-2015 ART 131, Drawing I, 3 (UT) ARTE 280, Art for Elementary Education, 3 (UT)	MA, Art Teacher Education, Art Teacher Education., University of Cincinnati MFA, Art Teacher Education, Fine/Studio Arts, General., University of Cincinnati BFA, Painting, Painting., Webster University	MA Art Education K-12 Teaching Licensure Visual Art-OH MFA Fine Art-Drawing

F, P: Full-time or Part-time

UN, UT, U, G: Undergraduate Nontransferable, Undergraduate Transferable, Undergraduate, Graduate

Faculty Roster Form
Qualifications of Full-Time and Part-Time Faculty
September 1, 2014 - October 31, 2014

Name of Institution: *Northern Kentucky University*

Name of Primary Department, Academic Program, or Discipline: *World Languages and Literatures*

Academic Term(s) Included: *Fall 2014 - Fall 2014*

Date Form Completed: *November 11, 2014*

1	2	3	4
Name (F, P)	COURSES TAUGHT Including Term, Course Number & Title, Credit Hours (UN, UT, U, G)	ACADEMIC DEGREES & COURSEWORK Relevant to Courses Taught, Including Institution & Major List specific graduate coursework, if needed	OTHER QUALIFICATIONS & COMMENTS Related to Courses Taught
Katherine Kurk (F)	Fall 2014-2015 FRE 101, Elementary French I - AH, 3 (UT) FRE 322, French Drama, 3 (UT)	Ph.D., French Language and Literature, French Language and Literature., University of Kentucky MA, French Language and Literature, French Language and Literature., University of Kentucky	Demonstrated excellence in teaching. Undergraduate degree included courses for teaching certification. Includes 18+ hours of 500 level Spanish course. Graduate degree included coursework in teaching methods.

		BA, Teaching French as a Second or Foreign Language, Teaching French as a Second or Foreign Language., University of Kentucky	
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F, P: Full-time or Part-time

UN, UT, U, G: Undergraduate Nontransferable, Undergraduate Transferable, Undergraduate, Graduate

Faculty Roster Form
Qualifications of Full-Time and Part-Time Faculty
September 1, 2014 - October 31, 2014

Name of Institution: *Northern Kentucky University*

Name of Primary Department, Academic Program, or Discipline: *English*

Academic Term(s) Included: *Fall 2014 - Fall 2014*

Date Form Completed: *November 11, 2014*

1	2	3	4
Name (F, P)	COURSES TAUGHT Including Term, Course Number & Title, Credit Hours (UN, UT, U, G)	ACADEMIC DEGREES & COURSEWORK Relevant to Courses Taught, Including Institution & Major List specific graduate coursework, if needed	OTHER QUALIFICATIONS & COMMENTS Related to Courses Taught
Jonathan	Fall 2014-2015	Ph.D., English	Teaching Level: General Education and/or

<p>Cullick (F)</p>	<p>EDU 496, Clinical Experience Secondary, 12 (UT) ENG 151H, Honors College Writing - WC, 3 (UT) ENG 385, Teaching of English I, 3 (UT) ENG 530, Readings in the English Language, 3 (G) ENG 794, Portfolio Capstone, 6 (G)</p>	<p>Language and Literature, General., English Language and Literature, General., University of Kentucky</p> <p>MA, English Language and Literature, General., English Language and Literature, General., Marquette University</p> <p>BA, English Language and Literature, General., English Language and Literature, General., University of Houston</p>	<p>Baccalaureate Teaching Qualification: Doctorate Degree in Discipline</p> <p>Teaching Level: General Education and/or Baccalaureate Teaching Qualification: Doctorate Degree in Discipline</p> <p>Teaching Level: Graduate and/or Post-Baccalaureate Teaching Qualification: Doctorate Degree in Discipline</p>
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F, P: Full-time or Part-time

UN, UT, U, G: Undergraduate Nontransferable, Undergraduate Transferable, Undergraduate, Graduate

Faculty Roster Form
Qualifications of Full-Time and Part-Time Faculty
September 1, 2014 - October 31, 2014

Name of Institution: *Northern Kentucky University*

Name of Primary Department, Academic Program, or Discipline: *Mathematics and Statistics*

Academic Term(s) Included: *Fall 2014 - Fall 2014*

Date Form Completed: *November 11, 2014*

1	2	3	4
Name (F, P)	COURSES TAUGHT Including Term, Course Number & Title, Credit Hours (UN, UT, U, G)	ACADEMIC DEGREES & COURSEWORK Relevant to Courses Taught, Including Institution & Major List specific graduate coursework, if needed	OTHER QUALIFICATIONS & COMMENTS Related to Courses Taught
Theodore Hodgson (F)	Fall 2014-2015 EDMT 544, Method & Pedagogy Mid School, Sec Math, 3 (G) EDMT 696, Clinical Experience, 9 (G) EDU 333, Teaching Math in Secondary School, 3 (UT) MAT 240, Geometry for Middle School Teachers, 3 (UT)	Ph.D., Curriculum and Instruction, Curriculum and Instruction., Indiana University MS, Statistics, General., Statistics, General., University of California-San Diego BS, Mathematics Teacher Education,	Teaching Level: General Education and/or Baccalaureate Teaching Qualification: Master's Degree in Discipline Ted has 24 quarter hrs and 6 semester hrs of graduate work in mathematics.

	STA 205, Introduction to Statistical Methods - QR, 3 (UT)	Mathematics Teacher Education., Indiana University	
Bethany Noblitt (F)	<p>Fall 2014-2015 EDMT 696, Clinical Experience, 9 (G) MAT 117, Algebra for Middle Grades Teachers, 3 (UT) MAT 141, Math for Elem/Mid-Grades Teachers II, 3 (UT) MAT 499, Advanced Number Theory, 3 (UT)</p>	<p>Ph.D., Multi-/Interdisciplinary Studies, Other., Multi-/Interdisciplinary Studies, Other., University of Cincinnati</p> <p>MA, Mathematics, General., Mathematics, General., University of Louisville</p> <p>MAT, Mathematics, General., University of Louisville</p> <p>BA, Mathematics, General., Mathematics, General., University of Louisville</p>	<p>Teaching Level: General Education and/or Baccalaureate Teaching Qualification: Master's Degree in Discipline</p> <p>Beth's PhD is a specialized interdisciplinary design. She has all the graduate course work (95+ grad quarter hrs) for a PhD in Mathematics as well as Education (36+ quarter hrs in Curriculum Instruction and 27+ quarter hrs in Educational Foundations). Her thesis, "The Effects of Instruction on the Algebra Self-Efficacies of Prospective Middle Grades Teachers," is in Mathematics Education. Her Graduate courses include 18 quarter hrs and 6 semester hrs of graduate statistics, probability and analytical methods which suffice for teaching STA/MAT 110 and STA 113, both courses specifically designed for Elementary & Middle Grades majors.</p>
Michael Waters (F)	<p>Fall 2014-2015 EDU 496, Clinical Experience Secondary, 12 (UT) MAT 112, Applied Calculus, 3 (UT)</p>	Ph.D., Mathematics Teacher Education, Mathematics Teacher Education., Ohio University	Teaching Level: General Education and/or Baccalaureate Teaching Qualification: Doctorate Degree in Discipline

	<p>MAT 140, Math for Elem/Mid-Grades Teachers I, 3 (UT) MAT 345, Introduction to Geometry, 3 (UT)</p>	<p>MA, Mathematics, General., Mathematics, General., Miami University Oxford BA, Mathematics, General., Mathematics, General., Thomas More College</p>	
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F, P: Full-time or Part-time

UN, UT, U, G: Undergraduate Nontransferable, Undergraduate Transferable, Undergraduate, Graduate

Appendix B
Curriculum Contract

Northern Kentucky University
Department of Teacher Education
Secondary Education/P-12 Education Major

Professional Education Courses

Grade of 'C' or higher required in all Professional Education Courses. 'C-' or lower not accepted. Minimum GPA of 2.75 required in Professional Education Courses upon completion.

Orientation Course (pre-requisite to the Teacher Ed. program)

Course	Semester	Credit	Grade	QPTS	
Orientation to the Education Profession	F S p	EDU 104	_____	_____	_____

Foundations Courses (may be taken before the Admission Semester)

Human Growth and Development	F S p	EDU 300	_____	_____	_____
Introduction to Education	F S p	EDU 305	_____	_____	_____
Children with Exceptionalities in the Schools	F S p	EDS 360	_____	_____	_____

Admission Semester (must also enroll in any of the above Foundations Courses that have not been successfully completed by this point.)

EDU 104

Minimum earned semester hours (45)

Minimum GPA (2.75 all-college GPA or 3.00 in last 30 credit hours)

PPST Reading (176)

PPST Writing (174)

PPST Mathematics (174)

Admission Field Experience Secondary	F S p	EDU 311	_____	_____	_____
Instructional Technology	F S p	EDU 313	_____	_____	_____

Professional Semester I

Minimum earned semester hours (60)

Creativity Completion of any course under Culture & Creativity with a grade of 'C' or better

Communication Completion of CMST 101 with a grade of 'B' or better. AND Written Communication II with a grade of 'B' or better.

Minimum GPA 2.75 all-college GPA or 3.00 from point where 30-credit hour rule was applied

Collaboration Completion of the Admission Practicum with a grade of 'P'

Critical Thinking Completion of any course from Scientific & Quantitative Inquiry OR Self & Society: Individual and Society with a grade of 'C' or better.

Classroom Climate Management: Secondary	F S p	EDU 319	_____	_____	_____
Inst. Plan. for Inclusive Secondary Classrooms	F S p	EDS 324	_____	_____	_____
Fundamentals of Secondary Education	F S p	EDU 324	_____	_____	_____
Secondary Field Experience I	F S p	EDU 393	_____	_____	_____

Teaching Methods Course (EDU/ENG ??? to be taken with Pro I or Pro II, whichever occurs during fall semester)

Teaching Reading Course (EDU 304 or EDU 530 to be taken with Pro I or Pro II)

Professional Semester II

Educational Assessment: Secondary Schools	F S p	EDU 325	_____	_____	_____
Secondary Field Experience II	F S p	EDU 396	_____	_____	_____

Clinical Experience (No other courses may be taken concurrently.)

Clinical Experience: Secondary	F S p	EDU 496	_____	_____	_____
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Professional Education Courses GPA:

Includes all courses above where a letter grade is earned. Must be 2.75 or higher.

_____	÷	_____	=	<input style="width: 50px; height: 20px;" type="text"/>
QPTS		Credit		GPA

Appendix C

Sample Gateway to Completion Agreement

PATHWAY TO DEGREE COMPLETION - 4 YEAR PLAN

Associate of Arts

To

Bachelor of Arts in Secondary Education

Completion of the following curriculum will satisfy the requirements for the **Associate of Arts** degree at KCTCS and leads to the **Bachelor of Arts in Secondary Education** degree at Northern Kentucky University.

Admission Requirements for Bachelor of Arts in Secondary Education

To be accepted into the program at NKU, a student must earn a minimum overall average GPA 2.75; earn a minimum grade of “B” in the following courses: COM 181 and ENG 102 and a minimum grade of “C” in EDP 203, EDP 202, EDU 201, EDU 204; obtain minimum acceptable scores on the PRAXIS CASE Exam, Reading (5712)- 156, Writing(5722)- 162 and Mathematics (5732)- 150; a successful FBI background report (less than one year old); 45 semester hours completed; an acceptable portfolio; and a completed application to the education program.

Students must also complete a content area of certification (the links for each certification area are listed below); the secondary education degree does not stand alone. Check with your advisor to determine content courses that could be completed at Gateway to satisfy requirements for one of the secondary certification content areas.

Gateway ASSOCIATE OF ARTS WITH FOCUS IN EDUCATION

1st Semester	Credit Hours	2nd Semester	Credit Hours
ENG 101	3	ENG 102 ¹	3
PSY 110	3	MUS 100 or 260 or ART 100-	3
EDU 201	3	or THA 101	
*CIT 105	3	HIS 108 ² or HIS 109 ²	3
BIO 112 ⁴ /BIO113 ⁴	4	SOC 101 ²	3
		EDP 202	3
Semester Hours	16	Semester Hours	15
3rd Semester	Credit Hours	4th Semester	Credit Hours
COM 181	3	POL 101	3
Two courses chosen from list of content area tracks options that will also satisfy general education requirements at Gateway – course should be selected from Arts and Humanities/Social Behavioral Category – one course must be selected from list of Cultural Studies Courses.	6	Two courses chosen from list of content area tracks options that will also satisfy general education requirements at Gateway – course should be selected from Arts and Humanities/Social Behavioral Category	6
	3	GLY 101/ GLY 111 ⁴	4
	3	EDU 270	3

MAT 150 ³ EDP 203 EDU 204	3		
Semester Hours	18	Semester Hours	16
Associate of Arts with Education Focus Awarded		TOTAL CREDIT HOURS	65

1. If CIT 105 is not needed, an additional course may be needed to meet degree hour requirement
2. Upon completion of the associate degree at Gateway, students are strongly recommended to meet with an advisor to determine course options and minimize the hours required to complete degree requirements for the baccalaureate degree.

NKU BACHELOR OF ARTS DEGREE WITH MAJOR IN SECONDARY EDUCATION

5th Semester Admission Semester – Must have required Praxis – Case scores, GPA of 2.75 and 45 hours completed.	Credit Hours	6th Semester Professional Semester I	Credit Hours
EDU 104	1	EDU 319	1
EDU 334	1	EDS 324	3
EDU 311 (Requirement waived for students presenting signed letter from Gateway stating that 50 hours of observation in the classroom completed)	0-2	EDU 324	2
		EDU 393	2
Selected Content Area Course	3	Selected Content Area Course	3
Selected Content Area Course	3	Selected Content Area Course	3
Selected Content Area Course	3	Selected Content Area Course	3
Selected Content Area Course	3		
Semester Hours	14-16	Semester Hours	17
7th Semester Professional Semester II	Credit Hours	8th Semester	Credit Hours
EDU 325	3	EDU 495	12
EDU 396	2		
Educational Methods Class (Choose from EDU 330, EDU 331, EDU 333, ENG385/387)	3		
Selected Content Area Course	3		
Selected Content Area Course	3		
Selected Content Area Course	3		
Semester Hours	17	Semester Hours	12
Bachelor of Arts Degree Awarded			

with Major in Secondary Education		TOTAL CREDIT HOURS	125-127
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NKU Secondary Education requires students to complete an area of specialization in one content area. Click on the links below to view the content courses needed for each area of certification.

[Biological Science Education Program Curriculum](#)

[Chemistry Education Program Curriculum](#)

[Earth-Space Science Education Program Curriculum](#)

[English Education Program Curriculum](#)

[French Education Program Curriculum](#)

[German Education Program Curriculum](#)

[Mathematics Education Program Curriculum](#)

[Physics Education Program Curriculum](#)

[Spanish Education Program Curriculum](#)

RECOMMENDATION:

That a Bachelor's Degree in Music Education, as outlined in the accompanying proposal, be approved for immediate implementation.

BACKGROUND:

Currently, Northern Kentucky University candidates pursuing certification to teach music in a P-12 school setting do so by completing a bachelor's degree through the Music Department in the College of Arts and Sciences. In addition to the core content, candidates complete an additional 25-28 credits of coursework through the College of Education and Human Services to prepare them for teacher certification in Kentucky. These additional hours include a carefully designed series of courses that include educational foundations, pedagogy, and field and clinical experiences embedded in area schools.

The Department of Teacher Education proposes to create a major in secondary education that will be earned concurrently with a content major. However, in music, this would currently require a number of additional requirements (e.g., senior recital, additional applied lessons and coursework) above and beyond the current requirements for the B.M. in Music Education.

Thus, in order to maintain the integrity of the current program, we are proposing a Bachelor of Music Education degree program that would preserve the current program.

Specialized tracks will include: an Instrumental Track, for students specializing in instrumental music education, and a Vocal/Choral Track, for students specializing in vocal music education.

PROPOSAL FOR NEW UNDERGRADUATE PROGRAM

Northern Kentucky University
Institution Submitting Proposal

Bachelor of Music Education
Degree Designation as on Diploma

Music Education
Title of Proposed Degree Program

EEO Status

CIP Code

Academic Unit (e.g. Department, Division, School)

Name of Academic Unit

Name of Program Director

Intended Date of Implementation

Anticipated Date for Granting First Degrees

Date of Governing Board Approval

Name, Title and Information of Contact Person

13.1312

Music/A&S

Kurt Sander

August 17, 2015

May, 2019

Dr. Karen Koner
Coordinator of Music Education
FA 370
konerk1@nku.edu
859-572-6043

Date of CPE Approval

Evaluation Criteria

All actions in the approval of new programs for public institutions are subject to a stipulation regarding the program's ability to attain specified goals that have been established by the institution and approved by the Council on Postsecondary Education (the Council). At the conclusion of an appropriate period of time, the program's performance shall be reviewed by Council staff following criteria established in the Council's Academic Programs Policy.

A. Centrality to the Institution's Mission and Consistency with State's Goals

A program will adhere to the role and scope of the institution as set forth in its mission statement and as complemented by the institution's strategic plan.

1. List the objectives of the proposed program. These objectives should deal with the specific institutional and societal needs that this program will address.

Committed to the Development of All Learners is the theme that undergirds the Conceptual Framework for all professional programs in the College of Education and Human Services at Northern Kentucky University, and in alignment with the conceptual framework, the Music Department and the Department of Teacher Education are continuously assessing the knowledge, skills, and dispositions that teacher candidates need to facilitate P-12 student learning and academic achievement. Ultimately, the Music Department and the Department of Teacher Education seek to prepare teacher candidates who are "**first year, profession ready**," meaning they are fully prepared to assume the responsibilities that schools and the teaching profession would expect of a newly-hired, first year music teacher. Therefore, the Music Department and the Department of Teacher Education expect all music education candidates to meet the following objectives/proficiencies:

- Candidates must be **knowledgeable scholars**. Candidates are well-grounded in educational theory and equipped with a strong knowledge base that provide learning environments that value diversity, collaboration, and promote a high level of achievement and quality for all learners. In addition, music education candidates will also exhibit high achievement in the core areas of music theory, music history, conducting/rehearsal methods, and musical performance.
- Candidates must be **skilled scholars**, including lesson and unit planning, classroom management, classroom teaching, communication, reflection, assessment, accountability for student learning, and technology skills. The effective use of pedagogical skills is essential in building a community of learners to ensure a positive impact on P-12 student learning.
- Candidates must be **collaborative scholars**, including the ability to collaborate with students, parents, and colleagues; interpersonal skills; dispositions; professionalism; and self-evaluation. Candidates contemplate the appropriateness and possible long-term consequences of their professional dispositions and actions on student performance and all aspects of their teaching and instruction.

In summary, the music education major will prepare exemplary professional educators who are well-grounded in content and pedagogy, who possess the skills to positively impact P-12 student learning, and who demonstrate the professional disposition to work effectively with students, parents, and colleagues.

2. Explain how the proposed program relates to the institutional mission and strategic plan.

Northern Kentucky University has a long-standing commitment to P-12 education and teacher preparation. The proposed secondary education major is closely aligned with NKU's new strategic plan "Fuel the Flame" by helping the institution achieve the following strategic goals:

- Goal 1: Student Success: Communicate and assess clear educational goals and learning outcomes that promote academic and career success.

- Goal 2: Talent Development: Produce skilled graduates prepared for the workforce, advanced careers, and graduate education.
 - Goal 4: Community Engagement: Expand partnerships with business, government, education, and nonprofit organizations. (Achieved through field/clinical components of the proposed major.)
3. Explain how the proposed program addresses the state’s postsecondary education strategic agenda.
 4. Explain how the proposed program furthers the statewide implementation plan.

The proposed music education major directly supports the Kentucky Council on Postsecondary Education’s goals to enhance college readiness, student success, and community development by preparing exemplary teachers to meet the needs of the region, state, and nation. These teachers will have a direct impact on the achievement of their P-12 students.

B. Program Quality and Student Success

The curriculum should be structured to meet the stated objectives and student learning outcomes of the program.

1. List all student learning outcomes of the program.

Upon completion of the music education major, all candidates must demonstrate competence in the Kentucky Teacher Standards, as required by the Kentucky Education Professional Standards Board; therefore the outcomes of the proposed program are the following Kentucky Teacher Standards:

- Standard 1: The teacher demonstrates applied content knowledge.
- Standard 2: The teacher designs and plans instruction.
- Standard 3: The teacher creates and maintains learning climate.
- Standard 4: The teacher implements and manages instruction.
- Standard 5: The teacher assesses and communicates learning results.
- Standard 6: The teacher demonstrates the implementation of technology.
- Standard 7: The teacher reflects on and evaluates teaching and learning.
- Standard 8: The teacher collaborates with colleagues/parents/others.
- Standard 9: The teacher evaluates teaching and implements professional development.
- Standard 10: The teacher provides leadership within school/community/profession.

2. Explain how the curriculum achieves the program-level student learning outcomes by describing the relationship between the overall curriculum or the major curricular components and the program objectives.

The objectives listed above are directly addressed by the experiential learning in P-12 school settings built into the courses:

MUS 104, MUS 309, MUS 340, MUS 442, MUS 443, MUS 444, MUS 445, EDS 360, EDS 324, EDU 496.

3. Highlight any distinctive qualities of this proposed program.
4. Will this program replace or enhance any existing program(s) or track(s) within an existing program?

The proposed program will replace the current music education certification program. Faculty to student ratio will remain unchanged.

5. Is there a specialized accrediting agency related to this program?
All programs in the Department of Teacher Education are regularly reviewed for program quality by the Kentucky Education Professional Standards Board and the Council for the Accreditation of Educator Preparation (CAEP). All programs are fully accredited. Music Education majors will continue to be assessed by this review process. In addition, our program will continue its current accreditation by the National Association of Schools of Music.
6. **Attach the SACS Faculty Roster Form. Faculty resources shall be demonstrated to be adequate and appropriate for the proposed program. The number of faculty should meet external standards where appropriate. The qualifications of faculty will support the objectives and curriculum of the proposed program.**
7. Access to the qualitative and quantitative library resources must be appropriate for the proposed program and should meet recognized standards for study at a particular level or in a particular field where such standards are available. Adequacy of electronic access, library facilities, and human resources to service the proposed program in terms of students and faculty will be considered. Physical facilities and instructional equipment must be adequate to support a high quality program. The proposal must address the availability of classroom, laboratory, and office space as well as any equipment needs.
Since there are no substantial changes to the current program, there will be no changes necessary to the already adequate resources available.
8. Clearly state the admission, retention, and completion standards designed to encourage high quality.
ADMISSION: Music Education candidates must successfully complete an audition process, which includes satisfactory performance on their instrument/voice, as well as an interview with the Coordinator of Music Education.
RETENTION: Students must maintain a GPA of 2.75, pass the PRAXIS exam, successfully complete performance benchmarks (juries, proficiency exams, etc.).
COMPLETION: Students must pass EDU 496 (Clinical Experience) and complete 200 hours of Field Experience as mandated by the State of Kentucky.
9. Clearly state the degree completion requirements for the program.
10. Provide information for the program and for each concentration (some categories may not apply to all programs):

Instrumental Music Education Curriculum

General Education Courses

Course	Credits	Completed
Written Communication	6	
Mathematics	3	
Oral Communication (CMST 101)	3	
Individual and Society (PSYCH 100)	6	
Natural Science	7	
Global Views (MUS 106)	3	
Cultural Pluralism	3	
Culture and Creativity	6	

Total Credits: 37

Core Music Courses

Class	Credits	Completed
Music Theory 1	3	
Music Theory 2	3	
Music Theory 3	3	
Music Theory 4	3	
Form and Analysis	3	
Aural Skills 1-2	1	
Aural Skills 3-4	1	
Aural Skills 5-6	1	
Aural Skills 7-8	1	
Music History 1	3	
Music History 2	3	
Music History 3	3	
Class Piano 1-2	1	
Class Piano 3-4	1	
Class Piano 5-6	1	
Class Piano 7-8	1	
Recital Review (7 Semesters)	0	
Conducting I (Pre-requisite: Theory 1/Aural Skills 1/2)	2	
Conducting II (Pre-requisite: Conducting I)	3	
MUS 312: Computer Apps for Music (Must take prior to or concurrent with EDU 311)	1	
Applied Lessons	12	
Approved Music Elective	3	
Large Ensembles	7	
Small Ensembles	1	

Total Credits: 61

College of Education Requirements

Class	Credits	Completed
EDU 300: Human Growth and Development (Must take prior to or concurrent with EDU 311)	3	
EDU 304/530: Reading Across the Curriculum	3	

EDU 311: Practicum	2	
EDU 325: Ed Assessment	2	
EDS 324: Instructional Planning for Students with Exceptions	3	
EDS 360: Students with Exceptions (Must take prior to or concurrent with EDU 311)	3	
EDU 496 Student Teaching	12	

Total Credits: 28

Music Education Track Requirements

Class	Credits	Completed
MUS 104 Orientation to Music Education	1	
MUS 309: Intro to Music Education (Pre-requisite: MUS 104)	2	
MUS 243: Woodwinds Methods	1	
MUS 245: String Methods	1	
MUS 241: Brass Methods	1	
MUS 247: Percussion Methods	1	
MUS 324: Orchestration	3	
MUS 444: Instrumental Methods I (Pre-requisite: EDU 311 and Conducting I)	3	
MUS 445: Instrumental Methods II (Pre-requisite: EDU 311 and Conducting I)	3	
Choral Ensemble (MUS 301, 302, or 303)	1	
MUS 340: General & Vocal Music	3	

Total Credits: 20

Total Credits: 146

Additional Requirements

Freshman Proficiency (MUS 197)	
Sophomore Comps (MUS 297)	
Junior Recital (MUS 397)	
Piano Proficiency (MUS 296)	
Pass PRAXIS I (end of sophomore year)	
College of Education acceptance (completing EDU 311)	

Vocal/Choral Music Education Curriculum

General Education Courses

Course	Credits	Completed
Written Communication	6	
Mathematics	3	
Oral Communication (CMST 101)	3	
Individual and Society (PSYCH 100)	6	
Natural Science	7	
Global Views (MUS 106)	3	
Cultural Pluralism	3	
Culture and Creativity	6	

Total Credits: 37

Core Music Courses

Class	Credits	Completed
Music Theory 1	3	
Music Theory 2	3	
Music Theory 3	3	
Music Theory 4	3	
Form and Analysis	3	
Aural Skills 1-2	1	
Aural Skills 3-4	1	
Aural Skills 5-6	1	
Aural Skills 7-8	1	
Music History 1	3	
Music History 2	3	
Music History 3	3	
Class Piano 1-2	1	
Class Piano 3-4	1	
Class Piano 5-6	1	
Class Piano 7-8	1	
Recital Review	0	
Conducting I (Pre-requisite: Music Theory 1/Aural Skills 1-2)	2	
Conducting II (Pre-requisite: Conducting I)	3	
MUS 312: Computer Apps for Music (Must take prior to or concurrent with EDU 311)	1	
Applied Lessons	12	
Approved Music Elective	3	
Large Ensembles	7	
Small Ensembles	1	

Total Credits: 61

College of Education Requirements

Class	Credits	Completed
EDU 300: Human Growth and Development (Must take prior to or concurrent with EDU 311)	3	
EDU 304/530: Reading Across the Curriculum	3	

EDU 311: Practicum	2	
EDU 325: Ed Assessment	2	
EDS 324: Instructional Planning for Students with Exceptions	3	
EDS 360: Students with Exceptions (Must take prior to or concurrent with EDU 311)	3	
EDU 496 Student Teaching	12	

Total Credits: 28

Music Education Track Requirements

Class	Credits	Completed
MUS 104: Orientation to Music Education	1	
MUS 309: Intro to Music Education (Pre-requisite: MUS 104)	2	
Two methods courses, chosen from: MUS 241, MUS 243, MUS 245, MUS 247	2	
MUS 442: Choral Methods I (Pre-requisite: EDU 311 and Conducting I)	3	
MUS 443: Choral Methods II (Pre-requisite: EDU 311 and Conducting I)	3	
MUS 354: Lyric Diction I	1	
MUS 355: Lyric Diction II	1	
MUS 446: Vocal Pedagogy	2	
MUS 305: Ensemble Accompaniment	2	
MUS 340: General & Vocal Music	3	

Total Credits: 20

Total Credits: 146

Additional Requirements

Freshman Proficiency (MUS 197)	
Sophomore Comps (MUS 297)	
Junior Recital (MUS 397)	
Piano Proficiency (MUS 296)	
Pass PRAXIS I (end of sophomore year)	
College of Education acceptance (completing EDU 311)	

11. Describe how the proposed program will articulate with related programs in the state. It should describe the extent to which student transfer has been explored and coordinated with other institutions. Attach all draft articulation agreements related to this proposed program.

All transfer students are evaluated by the chair and academic advisor on a case-by-case basis.

12. List courses under the appropriate curricular headings.
(See #10)

13. Describe planned alternative methods of program delivery involving greater use of technology, distance education, and/or accelerated degree designs, to increase efficiency, better address student educational and workforce needs, and maximize student success, for both traditional and non-traditional students.

Instruction at nontraditional locations, such as employer worksite –the proposed music education major includes a significant experiential learning component. This program includes 200 hours of field experiences as well as a full-time semester of clinical experience embedded within a P-12 school setting.

C. Program Demand/Unnecessary Duplication

Proposed programs must respond to the needs of the academy and to larger economic and social environments. Thus, the institution must demonstrate demand for the proposed program. All proposed programs must address student demand. Programs must also address either employer demand or academic disciplinary needs.

- 1 Student Demand: Clearly describe all evidence of student demand, typically in the form of surveys of potential students and/or enrollments in related programs at the institution.

Since this program is identical in curriculum and outcomes to the current Music Education program, the demonstrated student demand will also be identical. Currently, there are 70 majors in the Music Education program, which has remained constant over the last three years, and can only be expected to increase.

2. Employer Demand: Clearly describe evidence of employer demand. Such evidence may include employer surveys, current labor market analyses, and future human resources projections. Where appropriate, evidence should demonstrate employers' preferences for graduates of the proposed program over persons having alternative existing credentials and employers' willingness to pay higher salaries to graduates of the proposed program.

- a. Describe the types of jobs available for graduates, average wages for these jobs, and the number of anticipated openings for each type of jobs at the regional, state, and national levels.

P-12 Music teaching; average teacher salary in the state of Kentucky is \$24-45k per year. Based upon the 2013-2014 school year, there were four openings in the region, approximately sixteen in the state, and certainly many more openings nationwide.

3. Academic Disciplinary Needs: Clearly describe all evidence justifying a new program based on changes in the academic discipline or other academic reasons.

N/A

4. Similar programs: A new program may serve the same potential student population, the proposed program must be sufficiently different from existing programs in the state or access to existing programs must be sufficiently limited to warrant initiation of a new program.
- a. If similar programs exist in Kentucky,
- i. Does the proposed program differ from existing programs? If yes, please explain. No. However, this is the only Music Education program in a 90-mile radius that is accredited by the National Association of Schools of Music.
 - ii. Does the proposed program serve a different student population (i.e., students in a different geographic area) from existing programs? No
 - iii. Is access to existing programs limited? N/A
 - iv. Is there excess demand for existing similar programs? N/A.
 - v. Will there be collaboration between the proposed program and existing programs? Yes, with Secondary Education. Students will complete specific education requirements through the College of Education, including Students with Exceptionalities, Human Growth and Development, Assessment, and Clinical Experience.

D. Cost and Funding of the Proposed Program

The resource requirements and planned sources of funding of the proposed program must be detailed in order to assess the adequacy of the resources to support a quality program. This assessment is to ensure that the program will be efficient in its resource utilization and to assess the impact of this proposed program on the institution’s overall need for funds.

- 1. Will this program require additional resources? No – the resources are already allocated through the current Music Education program.
- 2. Will this program impact existing programs and/or organizational units within your institution? Not differently than the current program does.
- 3. Provide adequate documentation to demonstrate sufficient return on investment to the state to offset new costs and justify approval for the proposed program. N/A – there are no new costs.

Cost/Funding Explanation

Complete the following table for the first five years of the proposed program and provide an explanation of how the institution will sustain funding needs. *The total funding and expenses in the table should be the same, or explain sources(s) of additional funding for the proposed program.

a. Funding Sources, by year of program	1 st Year	2 nd Year	3 rd Year	4 th Year	5 th Year
Total Resources Available from Federal Sources	0	0	0	0	0
New					
Existing					
Narrative Explanation/Justification					
Total Resources Available from Other Non-State Sources	0	0	0	0	0

New Existing					
Narrative Explanation/Justification:					
State Resources					
New	0	0	0	0	0
Existing					
Narrative Explanation/Justification:					
nal Allocation nal Reallocation	0	0	0	0	0
Student Tuition					
New					
Existing	588,00	599,790	611,755	623,990	636,470
This is an estimation of the tuition generated based on the current enrollment in the music education program. Estimates include a 2% annual increase.					
TOTAL	588,00	599,790	611,755	623,990	636,470

b. Breakdown of Budget Expenses/Requirements	1st Year	2nd Year	3rd Year	4th Year	5th Year
Staff:					
Executive, administrative, and managerial					
New					
Existing	46,150	47,570	48,990	50,401	51,830
Other Professional					
New	0	0	0	0	
Existing					
Faculty					
New					
Existing	531,830	548,194	564,558	580,922	597,286
Graduate Assistants					
New					
Existing	0	0	0	0	0
Student Employees					
New					
Existing	0	0	0	0	0
Narrative Explanation/Justification:					
Equipment and Instructional Materials					
New					
Existing	11,700	12,060	12,420	12,780	13,140

Narrative Explanation/Justification:					
Library New Existing	65	67	69	71	73
Narrative Explanation/Justification:					
Contractual Services New Existing					
Narrative Explanation/Justification					
Academic and/or Student Services New Existing					
Narrative Explanation/Justification					
Other Support Services New Existing					
Narrative Explanation/Justification					
Faculty Development New Existing	0	0	0	0	0
Narrative Explanation/Justification					
Assessment New Existing					
Narrative Explanation/Justification					
Student Space and Equipment (if doctorate) New Existing					
Narrative Explanation/Justification					
Faculty Space and Equipment (if doctorate) New Existing					

Narrative Explanation/Justification:					
Other New Existing					
Narrative Explanation/Justification:					
TOTAL New Existing	589,745	602,891	626,037	644,174	662,329

E. Program Review and Assessment

All programs in the Department of Teacher Education are regularly reviewed for program quality by the Kentucky Education Professional Standards Board and the Council for the Accreditation of Educator Preparation (CAEP). All programs are fully accredited. Music Education majors will continue to be assessed by this review process.

Candidates in the music education major will be assessed in their knowledge, skills, and dispositions at clearly articulated transition points (attached). Assessments include state-mandated content and pedagogy exams (PRAXIS), performance assessments (field observations), dispositions assessments, and electronic portfolio assessment (Foliotek). Assessments are completed by Department faculty and P-12 clinical faculty. Each year, results of these assessments are aggregated and distributed to the program faculty for review, and an annual report is given to the College of Education and Human Services continuous assessment committee. Based on the review of data, program revisions are proposed, approved, and implemented by the Department faculty.

In addition to being assessed in the College of Education, students are also assessed in the music content area. This assessment is provided through juries, dispositions, proficiency exams, recitals, and experiential learning in P-12 music settings.

In addition to assessment of candidate performance, programs are evaluated through surveys of P-12 clinical educators (cooperating teachers), employers, and program completers. All programs, including the music education program, have advisory committees that meet annually to review program quality.

RECOMMENDATION:

The Board of Regents officially hereby accepts contributions totaling **\$687,500.00** received by the NKU Foundation Inc. and the University during the period December 1, 2014 through January 31, 2015 per the list below.

BACKGROUND:

At the March 12, 2014 Board Meeting, a major gift policy was approved by the Regents raising the level of major gifts submitted for review and acceptance by the Board to \$25,000. This recommendation includes major contributions of \$25,000 or more for the designated period.

**Gift Detail and Summary Report
Gifts Greater than \$25,000 (12/01/14 - 01/31/15)**

Constituent Name	Date	Fund Description	Cash	Pledge	Planned Gift	Totals
Rich and Lisa Boehne Fund of the GCF	12/12/2014	COI Building Fund	\$30,000	\$0	\$0	\$30,000
Keith F. Goggin	12/29/2014	Professor Emeritus Edward P. Goggin Scholarship	\$50,000	\$0	\$0	\$50,000
Cardno	1/12/2015	Undergraduate Science Research Fund	\$42,500	\$0	\$0	\$42,500
William H. Hawkins	1/12/2015	William H. & Kathryn F. Hawkins Scholarship	\$0	\$75,000	\$125,000	\$200,000
Jeanette Edwards Foundation	1/23/2015	Psychology Department	\$80,000	\$0	\$0	\$80,000
Lois and Richard Rosenthal Foundation	1/13/2015	Uptown Arts Scholarship, Theatre Outreach	\$35,000	\$0	\$0	\$35,000
John F. Winkler	1/22/2015	Chase Development Fund	\$0	\$0	\$250,000	\$250,000
Grand Totals:			\$237,500	\$75,000	\$375,000	\$687,500

RECOMMENDATION:

The Board of Regents hereby approves the following naming actions:

- (1) The naming of a scholarship in support of students enrolled in the Salmon P. Chase College of Law “The William H. and Kathryn F. Hawkins Scholarship”.
- (2) The naming of an endowed undergraduate scholarship in support of students who are the first generation in their family to pursue an undergraduate degree and who have demonstrated a commitment to service of others “The Boehne Family Scholarship”.
- (3) The naming of an undergraduate scholarship in support of study abroad educational opportunities for students enrolled in an undergraduate degree program in biological sciences “The Straws Biology Study Abroad Endowed Scholarship”.
- (4) The naming of an undergraduate scholarship in support of students pursuing an undergraduate degree in an Electronic Media and Broadcasting field of study within the College of Informatics “The Elsa M. Heisel Sule Scholarship”.
- (5) The naming of an undergraduate scholarship in support of students who have financial need and are pursuing degree programs in the areas of accounting, finance, business law, management, construction management or marketing within the Haile/US Bank College of Business “The Sandra W. Easton Memorial Scholarship”.
- (6) The naming of an observatory facility on the rooftop of Founders Hall “The Julie and David Schneider Observatory”.

BACKGROUND:

Naming actions in connection with private gifts are governed by NKU Administrative Regulation-II-4.0-2, section 2.2. NKU’s Naming Policy provides for naming opportunities in consideration of a major contribution to the university. The policy allows flexibility in determining the level of contribution appropriate for each naming action, enabling each gift to be judged on its own merit.

After careful consideration by university officials and unanimous support by the University Naming Committee, it was recommended to offer the following naming recognitions.

- (1) The university has received a major gift commitment in support of students enrolled in the Salmon P. Chase College of Law.
 - Donor: William and Kathryn Hawkins
 - Naming Gift: \$200,000
 - Naming: The William H. and Kathryn F. Hawkins Scholarship

Mr. Hawkins received his BS from the University of Cincinnati in 1970, his M.Ed. from the University of Cincinnati in 1974, and his JD from Chase in 1978. Mr. Hawkins has stayed

involved with Chase's Center for Excellence in Advocacy, as a guest speaker and a competition judge for Chase events. He is a 2004 recipient of the Chase Alumni Association's Gold Medallion award for professional achievement. Mr. Hawkins is of Counsel with Baker Hostetler LLP. He has served as Senior Vice President and General Counsel of Convergys Corporation, a publicly traded S&P 500 Company, and he has extensive experience as a third party neutral in complex commercial and business litigation.

(2) The university has received a major gift commitment in support of students who are the first generation in their family to pursue an undergraduate degree and who have demonstrated a commitment to service of others.

Donor: Rich and Lisa Boehne

Naming Gift: \$202,484.20

Naming: The Boehne Family Scholarship

Rich and Lisa Boehne received bachelor's degrees in journalism from Northern Kentucky University in 1981. Both Rich and Lisa are active supporters of Northern Kentucky University and Rich is currently serving as a member of the Board of Regents. In 1996, Rich received the university's annual Professional Achievement Award, and in 2001 was named the university's Outstanding Alumnus.

(3) The university has received a major gift commitment in support of study abroad educational opportunities for students enrolled in an undergraduate degree program in biological sciences.

Donor: Carol Swarts

Naming Gift: \$25,000

Naming: The Straws Biology Study Abroad Endowed Scholarship

Straws Charitable Foundation

The Straws Charitable Foundation was founded in 1998 by members of the Swarts family which include Carol Swarts, M.D., of Crestview Hills, KY., and Keith Swarts of Omaha, NE. The family foundation was created for, and is dedicated to, providing support for education, research and the prevention of environmental degradation. Dr. Swarts, a 1959 graduate of the University of Nebraska College of Medicine, has worked as a radiation oncologist for more than 40 years. In 1999 Dr. Swarts left her private practice to provide *locum tenens*, a service that allows physicians to leave their practice for short periods of time. Both Dr. Carol Swarts and Keith Swarts serve on the board of the Straws Charitable Foundation.

Dr. Carol Swarts

In addition to her medical outreach, the Nebraska native has been a philanthropist to academia and a staunch contributor to endeavors for environmental conservation. She has provided generous gifts to NKU and other schools, including her alma mater. At NKU she established the Frank Sinton Milburn Outstanding Professor Award in honor of her late entrepreneurial husband, an annual accolade honoring the university's top faculty. Dr. Swarts also has donated objects from her extensive travels to the school's Museum of Anthropology and was instrumental in the museum acquiring a rare collection of Southeast Asian ceramics. In addition, she funds two scholarships at NKU in world languages and literature and nursing and an undergraduate research award in biological sciences.

(4) The university has received a major gift commitment in support of students pursuing an undergraduate degree in an Electronic Media and Broadcasting field of study within the College of Informatics.

Donor: Elsa Marie Heisel Sule

Naming Gift: \$80,000

Naming: The Elsa M. Heisel Sule Scholarship

Elsa Marie Heisel Sule has a background in media and broadcasting. She lived her life with a commitment to the services and needs of the local community and her work has benefited many organizations. She set an example of generous philanthropy and this scholarship serves to give back to the NKU community.

(5) The university has received a major gift commitment in support of students who have financial need and are pursuing a degree in the areas of accounting, finance, business law, management, construction management or marketing within the Haile/US Bank College of Business.

Donor: Sandy Easton

Naming Gift: \$16,000

Naming: The Sandra W. Easton Memorial Scholarship

Sandy Easton had an extensive list of accomplishments during her Career at UK and NKU from 1965 to 1999. Aside from being a respected and sought after professor in the college of business, she was active on over 29 boards and committees and was recognized as the "Outstanding Woman of the Year" in 1985. With five academic publications and recognition for her work with "Women in Business" in the 80s, she was promoted to leadership roles such as Dean of the College of Business, Asst. Provost and Acting Provost within the Northern Kentucky University organization.

(6) The university has received a major gift commitment in support of naming an observatory facility on the rooftop of Founders Hall.

Donor: Julie and David Schneider

Naming Gift: \$175,000

Naming: The Julie and David Schneider Observatory

David and Julie Schneider are alum of NKU: David earned a bachelor's of science in physics and mathematics in 1986 and Julie earned a bachelor's of arts in history in 1987. David was awarded the Outstanding Alumnus award for the College of Arts & Sciences in 2010.

RECOMMENDATION:

That the Board of Regents authorize the sale to the Kentucky Transportation Cabinet of a 11.471 acre parcel; an easement of 2.429 acres; and, a temporary construction easement of 18.87 acres. The various acquisition and easement areas will allow for the construction of the North Connector Road by the Transportation Cabinet.

BACKGROUND:

The Connector Road will be built in two sections, a north and a south section; the current project allows for construction of the north section. Paralleling I-275, it will begin at a new roundabout near Three Mile Road and Sunset Drive, and will extend along the west perimeter of campus to a roundabout at Johns Hill Road. The north section will terminate south of Johns Hill Road near Meadowview Apartments. The route extends along the far side of the new intramural fields, Woodcrest Apartments and through the gravel portions of the large parking lots (Lots G, K and L) on its way to Johns Hill Road.

- Acquisition area: the road itself will be state-owned and maintained; thus, the state is purchasing the land under the road and at the roundabouts.
- Permanent easement areas: the Transportation Cabinet has requested permanent access easements to allow for maintenance of drainage structures to be built alongside the new roadway. There are 17 distinct easement areas alongside the road.
- Temporary construction easement: the state is requesting an 18.87 acre construction easement from the university to allow for construction of the road.

The compensation amount for the acquisition and easements is still being negotiated. The Connector Road's north section is currently scheduled to be bid this summer and construction could begin this fall.

The bid date for the south section, which picks up at the termination south of Johns Hill Road and extends to Route 9/AA Highway, is unknown.

RECOMMENDATION:

That the Board of Regents endorses the tuition and mandatory fee rates for the 2015-16 academic year at the rates proposed in the Authorized Schedule of Tuition and Mandatory Fees (attached). The President will submit proposed tuition rates for the 2015-16 academic year to the Council on Postsecondary Education (CPE) for approval at the April 17, 2015, CPE meeting. CPE has the statutory authority to set tuition rates and mandatory fees for Northern Kentucky University in accordance with KRS 164.020.

SUMMARY:

This recommendation details NKU's proposed tuition rates for the 2015-16 academic year. These recommended tuition rates are in accordance with the CPE's tuition setting policy and guidelines.

The proposed rate increase for resident undergraduate students is \$11 (3.12%) per credit hour with an increase of \$132 in the full-time semester rate. The proposed semester rate increase for nonresident undergraduates is \$264 and is in accordance with CPE policy stating that nonresident students should pay at least two times the resident undergraduate tuition rate. The proposed per credit hour rate increase for resident graduate students is \$18 (3.08%). Chase College of Law resident tuition rates are proposed to increase \$20 per credit hour (3.05%) and \$8,788 a semester for full-time students.

Tuition revenue will be used to cover increases in fixed costs, scholarships, and critical investments needed to advance the university's strategic priorities.

BACKGROUND:

CPE Tuition Policy

At its April 29, 2014 meeting, the Council on Postsecondary Education approved a cap on resident undergraduate tuition rate increases of 8.2% over two years, not to exceed 5% in any one year (FY 2014-15 and FY 2015-16).

CPE tuition policy requires institutions to establish non-resident undergraduate tuition rates at least two times the resident rate. The policy contains provisions for institutions to request exceptions to the policy to address "special circumstances." The proposed exceptions for Metro and PACE undergraduate tuition rates are consistent with the 2014-15 tuition rate structures. CPE policy allows institutions to set graduate tuition at market competitive rates.

NORTHERN KENTUCKY UNIVERSITY
Proposed Schedule of Tuition & Mandatory Fees

	Tuition 2014-15 Rate	Tuition 2015-16 Rate	\$ Increase 2015-16	% Increase 2015-16
<u>CREDIT HOUR TUITION RATES</u>				
UNDERGRADUATE				
Resident	\$353	\$364	\$11	3.12%
Metro	\$539	\$550	\$11	2.04%
Indiana Rate	\$367	\$367	\$0	0.00%
Nonresident	\$706	\$728	\$22	3.12%
Online	\$388	\$399	\$11	2.84%
Pace	\$378	\$389	\$11	2.91%
GRADUATE (Note 1)				
Resident	\$518	\$534	\$16	3.09%
Ohio/Indiana	\$630	\$643	\$13	2.06%
Nonresident	\$797	\$822	\$25	3.14%
Online	\$558	\$574	\$16	2.87%
BUSINESS GRADUATE				
Resident	\$584	\$602	\$18	3.08%
Ohio/Indiana	\$694	\$708	\$14	2.02%
Nonresident	\$952	\$982	\$30	3.15%
OTHER GRADUATE				
Master of Education (online)	\$518	\$518	\$0	0.00%
Doctor of Nursing Practice (DNP)	\$599	\$623	\$24	4.01%
Master of Science in Nursing (MSN)	\$574	\$597	\$23	N/A
LAW				
Resident	\$656	\$676	\$20	3.05%
Nonresident	\$1,061	\$1,093	\$32	3.02%
SCHOOL BASED SCHOLARS (Note 2)	\$225	\$225	\$0	0.00%
<u>FULL-TIME TUITION RATES (Semester)</u>				
UNDERGRADUATE (12-16 credit hours)				
Resident	\$4,236	\$4,368	\$132	3.12%
Metro	\$6,468	\$6,600	\$132	2.04%
Indiana Rate	\$4,404	\$4,404	\$0	0.00%
Nonresident	\$8,472	\$8,736	\$264	3.12%
LAW (13-16 credit hours)				
Resident	\$8,528	\$8,788	\$260	3.05%
Nonresident	\$13,793	\$14,209	\$416	3.02%
ELOC (Cohort Rate) (Note 3)	\$31,971	\$32,500	\$529	1.65%
<u>MANDATORY FEES</u>				
CAMPUS RECREATION FEE (Note 4)	\$16	\$16	\$0	0.00%

Note 1: Students in the Ed.D. will be charged an additional fee of \$100 per credit hour.

Note 2: Rate for high school students taking an NKU college course at a Kentucky high school.

Note 3: Two-year Cohort tuition rate; includes \$6,500 for an international trip.

Note 4: Charged per credit hour up to 12 hours; caps at \$192 per semester; applies to all students.

RECOMMENDATION:

That the Board of Regents authorize the attached Schedule of Fees and Service Charges for the 2015-2016 academic year.

BACKGROUND:

Purposed changes in fees and service and charges are submitted annually to Board of Regents for review and approval. The attached schedule reflects all fees and service charges. Changes to fees and service charges may be approved by the President throughout the year. Provided below are highlights of the proposed changes.

Dining Fees: Dining Services is managed as a self-supporting auxiliary unit. Percent increases are based on the projected "CPI Food Away From Home" index. Dining increases proposed for 2015-2016 range from 4.94% – 5.18%.

	2014-2015 Semester Rates	2015-2016 Proposed Semester Rates	Dollar Increase	Percent Increase
<u>Meal Plans:</u>				
Ultimate Plus \$100 Flex Dollars	\$1,720	\$1,805	\$85	4.94%
Freedom 2 Plus \$100 Flex Dollars	\$1,575	\$1,655	\$80	5.07%
15 Weekly Meals Plus \$100 Flex Dollars	\$1,575	\$1,655	\$80	5.07%
Any (5) Weekly Meals Plus \$575 Flex Dollars	\$1,640	\$1,725	\$85	5.18%
75 Block Plus \$575 Flex Dollars	\$1,640	\$1,725	\$85	5.18%
100 Block Plus \$425 Flex Dollars	\$1,640	\$1,725	\$85	5.18%
125 Block Plus \$325 Flex Dollars	\$1,640	\$1,725	\$85	5.18%
150 Block Plus \$175 Flex Dollars	\$1,640	\$1,725	\$85	5.18%

Parking Fees: Proposed that parking fee faculty / staff / student permits will not increase for 2015-2016 academic year.

Housing Fees: Housing is managed as a self-supporting auxiliary unit. Details for housing fees are provided below.

NORTHERN KENTUCKY UNIVERSITY
Approved Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2014-2015	\$ Increase	Proposed Rates 2015-2106	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community
AUXILIARY SERVICE FEES							
Callahan Hall Per Semester							
Double Occupancy with Full Bath Premium	\$2,950.00		\$2,950.00	✓			
Double Occupancy with Full Bath Standard	\$2,630.00		\$2,630.00	✓			
Single Occupancy with Full Bath Standard	\$3,450.00		\$3,450.00	✓			
Double Occupancy with Half Bath Premium	\$2,520.00		\$2,520.00	✓			
Double Occupancy with Half Bath Standard	\$2,250.00		\$2,250.00	✓			
Single Occupancy with Half Bath Premium	\$3,375.00		\$3,375.00	✓			
Triple Occupancy with Full Bath	\$1,945.00		\$1,945.00	✓			
Triple Occupancy with Half Bath	\$1,680.00		\$1,680.00	✓			
Four Person Suite with Full Bath	\$2,520.00		\$2,520.00	✓			
Apartment (four person)	\$2,850.00		\$2,850.00	✓			
Summer Housing (per week)							
Double Occupancy with Full Bath Premium (as private)	\$200.00		\$200.00	✓			
Double Occupancy with Full Bath Premium (as private)	\$175.00		\$175.00	✓			
Double Occupancy with Full Bath Premium	\$130.00		\$130.00	✓			
Double Occupancy with Full Bath Standard	\$110.00		\$110.00	✓			
Four Person Suite with Full Bath	\$100.00		\$100.00	✓			
Kentucky/Commonwealth Halls Per Semester							
Room Rental, Double Occupancy (per student)	\$1,950.00		\$1,950.00	✓			
Room Rental, Single Occupancy (per student)	\$2,730.00		\$2,730.00	✓			
Holiday/Spring Break Housing (daily rate)							
Double Occupancy	\$14.00		\$14.00	✓			
Single Occupancy	\$23.00		\$23.00	✓			
Summer Housing (per week)							
Double Occupancy	\$100.00		\$100.00	✓			
Single Occupancy	\$160.00		\$160.00	✓			
Full Summer (13 weeks)							
Double Occupancy	\$833.00		\$833.00	✓			
Single Occupancy	\$1,373.00		\$1,373.00	✓			
Meal Plan Rates Per Semester							
Ultimate Plus \$100 Flex Dollars	\$1,720.00	\$85.00	\$1,805.00	✓			
Freedom 2 Plan Plus \$100 Flex Dollars	\$1,575.00	\$80.00	\$1,655.00	✓			
15 Weekly Meals Plus \$100 Flex	\$1,575.00	\$80.00	\$1,655.00	✓			
Any (5) Weekly Meals Plus \$575 Flex Dollars	\$1,640.00	\$85.00	\$1,725.00				
75 Block Plus \$575 Flex Dollars	\$1,640.00	\$85.00	\$1,725.00				
100 Block Plus \$425 Flex Dollars	\$1,640.00	\$85.00	\$1,725.00				
Block 125 Plus \$325 Flex Dollars	\$1,640.00	\$85.00	\$1,725.00	✓			
Block 150 Plus \$175 Flex Dollars	\$1,640.00	\$85.00	\$1,725.00	✓			
Norse Hall Per Semester							
Room Rental, Double Occupancy (per student)	\$2,285.00		\$2,285.00	✓			
Room Rental, Single Occupancy (per student)	\$3,203.00		\$3,203.00	✓			
Efficiency (1 student per unit)	\$3,450.00	\$50.00	\$3,500.00	✓			
Holiday/Spring Break Housing (daily rate)							
Double Occupancy	\$16.00		\$16.00	✓			
Single Occupancy	\$27.00		\$27.00	✓			
Summer Housing (per week)							
Four Per Apartment (per week)	\$110.00		\$110.00	✓			
Double Occupancy	\$85.00		\$85.00	✓			
Single Occupancy	\$140.00		\$140.00	✓			
Full Summer (13 weeks)							
Double Occupancy	\$1,260.00		\$1,260.00	✓			
Single Occupancy	\$2,079.00		\$2,079.00	✓			
Woodcrest Per Semester							
Efficiency (1 student per unit)	\$3,450.00	\$50.00	\$3,500.00	✓			
One Bedroom (per semester, 1 student per unit)	\$4,013.00		\$4,013.00	✓			
One Bedroom, per student (2 students per unit)	\$2,865.00	\$45.00	\$2,910.00	✓			
Three Bedroom, per student (3 students per unit)	\$3,025.00	\$100.00	\$3,125.00	✓			
Apartment or Studio Suite (nightly rate)	\$40.00		\$40.00	✓			
Holiday/Spring Break Housing							
Efficiency							
Per Day	\$33.00		\$33.00	✓			
Per Week	\$161.00		\$161.00	✓			
One Bedroom (1 student per unit)							
Per Day	\$43.00		\$43.00	✓			
Per Week	\$214.00		\$214.00	✓			
One Bedroom (2 students per unit)							
Per Day	\$26.00		\$26.00	✓			
Per Week	\$129.00		\$129.00	✓			
Three Bedroom (3 students per unit)							
Per Day	\$26.00		\$26.00	✓			
Per Week	\$132.00		\$132.00	✓			

NORTHERN KENTUCKY UNIVERSITY
Approved Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2014-2015	\$ Increase	Proposed Rates 2015-2106	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community
Summer Housing							
<i>Efficiency (1 student per unit)</i>							
Per Week	\$193.00		\$193.00	✓			
Full Summer (13 weeks)	\$1,766.00		\$1,766.00	✓			
<i>One Bedroom, Private (1 student per unit)</i>							
Per Week	\$214.00		\$214.00	✓			
Full Summer (13 weeks)	\$2,363.00		\$2,363.00	✓			
<i>One Bedroom, per student (2 students per unit)</i>							
Per Week	\$129.00		\$129.00	✓			
Full Summer (13 weeks)	\$1,423.00		\$1,423.00	✓			
<i>One Bedroom, per student (3 students per unit)</i>							
Per Week	\$78.00		\$78.00	✓			
Full Summer (13 weeks)	\$853.00		\$853.00	✓			
<i>Three Bedroom, per student (3 students per unit)</i>							
Per Week	\$163.00		\$163.00	✓			
Full Summer (13 weeks)	\$1,460.00		\$1,460.00	✓			
University Suites							
<i>Two Bedroom - Per Semester</i>							
2 Students per bedroom	\$2,675.00	\$40.00	\$2,715.00	✓			
1 Student per bedroom	\$3,637.00		\$3,637.00	✓			
Four Bedroom - Per Semester (1 student per bedroom)	\$3,150.00		\$3,150.00	✓			
Northern Terrace							
<i>Quad (4 student per unit)</i>							
	\$2,980.00		\$2,980.00	✓			
<i>Quad With Kitchen (4 students per unit)</i>							
	\$3,190.00		\$3,190.00	✓			
Housing Fees (General)							
<i>Damage Assessment</i>							
(based on assessment of damage to property)	Varies		Varies	✓	✓	✓	✓
<i>Linen Packets Charge ("Dorm in a Box")</i>							
	\$80 - \$120		\$80 - \$120				✓
<i>Conference & Guest Fee (per person, per night)</i>							
<i>With a variety of living units and services available in each unit, conference and guest fees will be determined by type of unit and options chosen. Each type of unit will have a minimum charge per bed, per night.</i>							
	\$9.50-\$50		\$9.50-\$50		✓	✓	✓
<i>Landline Phone Charge (per semester)</i>							
	\$60.00		\$60.00	✓			
Late Fee							
Weekly Rentals	\$5.00		\$5.00	✓			
Monthly Rentals	\$15.00		\$15.00	✓			
Semester Rentals	\$30.00		\$30.00	✓			
Fines							
<i>Improper Disposal of Trash</i>							
First Violation	\$25.00		\$25.00	✓			
Additional Violations (per violation)	\$50.00		\$50.00	✓			
<i>Improper Check-out Charge</i>							
	\$200.00		\$200.00				
<i>Unauthorized Holdover Fee (per day)</i>							
	\$150.00		\$150.00	✓			
Lock Outs							
First Violation	No Charge		No Charge	✓			
Second Violation	\$5.00		\$5.00	✓			
Third Violation	\$10.00		\$10.00	✓			
Fourth Violation	\$20.00		\$20.00	✓			
Fifth Violation	\$40.00		\$40.00	✓			
Additional Violations (per violation)	\$80.00		\$80.00	✓			
<i>Lock Change Due to Lost Keys</i>							
Cost of core replacement and new key cost depending on type lock and labor cost	\$20 to \$100		\$20 to \$100		✓	✓	
<i>Failure to Complete Disciplinary Action</i>							
First Violation	\$20.00		\$20.00	✓			
Additional Violations (per violation)	\$50.00		\$50.00	✓			
<i>Pet Policy Violation</i>							
First Violation (per day until pet is removed)	\$50.00		\$50.00	✓			
Additional Violations (per day until pet is removed)	\$100.00		\$100.00	✓			
<i>Drug and Alcohol Violation</i>							
First Violation	\$50.00		\$50.00	✓			
Second Violation	\$100.00		\$100.00	✓			
Additional Violations (per violation)	\$200.00		\$200.00	✓			

NORTHERN KENTUCKY UNIVERSITY
Approved Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2014-2015	\$ Increase	Proposed Rates 2015-2106	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community
Facility Rental							
Norse Commons Facility Rental (Nonprofit Group)							
Meeting Room - Full Day	\$40.00		\$40.00				✓
Meeting Room - Half Day	\$25.00		\$25.00				✓
Recreation Room - Full Day	\$100.00		\$100.00				✓
Recreation Room - Half Day	\$50.00		\$50.00				✓
Cafeteria - Full Day	\$150.00		\$150.00				✓
Cafeteria - Half Day	\$75.00		\$75.00				✓
Lobby & Misc. Rooms - Full Day	\$40.00		\$40.00				✓
Lobby & Misc. Rooms - Half Day	\$25.00		\$25.00				✓
Norse Commons Facility Rental (Profit Group)							
Meeting Room - Full Day	\$70.00		\$70.00				✓
Meeting Room - Half Day	\$35.00		\$35.00				✓
Recreation Room - Full Day	\$150.00		\$150.00				✓
Recreation Room - Half Day	\$75.00		\$75.00				✓
Cafeteria - Full Day	\$200.00		\$200.00				✓
Cafeteria - Half Day	\$100.00		\$100.00				✓
Lobby & Misc. Rooms - Full Day	\$70.00		\$70.00				✓
Lobby & Misc. Rooms - Half Day	\$35.00		\$35.00				✓
Residential Leases = \$Market Rent/monthly	\$Market Rent/mo.		\$Market Rent/mo.	✓	✓	✓	✓
Late Penalty (in accordance with residential lease)	\$50/mo.		\$50/mo.	✓	✓	✓	✓
Pet Fee	\$200.00		\$200.00				✓
Media Equipment Rental							
TV/VCR and/or DVD (Analog TV's & VCR phased out)	\$40.00		\$40.00				✓
Podium with microphone per day	\$50.00		\$50.00				✓
LCD Data/Video Projector	\$200.00		\$200.00				✓
Boom Box	\$20.00		\$20.00				✓
35 mm Slide Projector	\$50.00		\$50.00				✓
6', 8' or 12' Projection Screen	\$15-\$50		\$15-\$50				✓
Laptop Windows Computer	\$150.00		\$150.00				✓
Videoconferencing per hour	\$50.00		\$50.00				✓
Satellite Teleconferencing	\$75.00		\$75.00				✓
Consumer Camcorder and Tripod per day	\$75.00		\$75.00				✓
Professional Camera Package*	\$175.00		\$175.00				✓
Media Technicians (2 hr minimum) (\$18/hr ea. Additional hr)	\$45 (2/hrs.)		\$45 (2/hrs.)			✓	✓
*Rental will require a Media Technician							
Microphone - Wired/Wireless	\$40 - \$60		\$40 - \$60				✓
Parking Fees							
Faculty and Staff (full-time) (per year)	\$345.00		\$345.00		✓		
Staff (part-time) (per year)	\$175.00		\$175.00		✓		
Reserved Parking (per year)	\$745.00		\$745.00		✓		
Students (full-time and part-time) (per year)	\$220.00		\$220.00	✓			
Student (semester)	\$131.00		\$131.00	✓			
Callahan Shuttle Faculty/Staff (per year)	\$162.00	Eliminate	Eliminate		✓		
Callahan Student (per year)	\$134.00		\$134.00	✓			
Callahan Student (semester)	\$67.00		\$67.00	✓			
Faculty Part-Time (semester)	\$26.00		\$26.00		✓		
Summer Students	\$50.00		\$50.00	✓			
Vendor Permit (daily or weekly access) (per semester)	\$50.00		\$50.00				
Vendor Construction (per authorized job)	\$50.00		\$50.00			✓	✓
Frequent Visitor Parking Permit (Music Prep)	\$25.00	\$2.00	\$27.00				✓
Campus Recreation Center (CRC)	\$25.00	\$2.00	\$27.00				✓
Dual Admit Student	\$120.00		\$120.00	✓			
UK/MSW Permit (semester)	\$120.00		\$120.00	✓			
On-Campus Departmental Parking Valadations	\$4.00	\$1.00	\$5.00			✓	
Conference Parking	\$3.00	\$2.00	\$5.00				
University Sponsored Events (Academics)	\$4.00	\$1.00	\$5.00		✓	✓	✓
Conference Parking Services (Lots)	\$600.00		\$600.00				✓
Garage Fees	\$1.80 to \$7.00		\$2.00 to \$8.00	✓			✓
Athletic Events	\$4.00	\$1.00	\$5.00				
Bank of Kentucky Center Events (small/large)	\$5.00 or \$10.00		\$5.00 or \$10.00	✓	✓	✓	✓
Replacement Fee for Lost Permit	\$25.00		\$25.00		✓		
Temporary Permit Fee	\$1.00		\$1.00				✓
Parking Violation Assessment, each violation	\$37.50 - \$52.50		\$37.50 - \$52.50	✓	✓		✓
Parking Violation-Handicapped, each violation	\$115.00		\$115.00	✓	✓	✓	✓
Parked in a Reserved Space	\$80.00		\$80.00	✓	✓	✓	✓
Citation Violation-Reproduced/Altered Permit	\$210.00		\$210.00	✓	✓	✓	✓
Vehicle Immobilizer Fine	\$55.00		\$55.00	✓	✓	✓	✓
Improper Driving	\$50.00		\$50.00	✓	✓	✓	✓
Late Citation Fee	\$12.50		\$12.50	✓	✓	✓	✓
Returned Check Fee	\$45.00		\$45.00	✓	✓	✓	✓
Filing Fee for a Denied Parking Appeal	\$2.50		\$2.50	✓	✓	✓	✓
Parked in Aisle	\$40.00		\$40.00	✓	✓	✓	✓
Parked in Fire Lane	\$55.00		\$55.00	✓	✓	✓	✓
Stolen Permit	\$100.00		\$100.00	✓	✓	✓	✓

NORTHERN KENTUCKY UNIVERSITY
Approved Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2014-2015	\$ Increase	Proposed Rates 2015-2106	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community
Citation Violation-Failure to Pay Garage Fee	\$5 plus garage fee		\$5 plus garage fee	✓	✓		✓
Citation Violation - Unauthorized Use of Permit	\$50.00		\$50.00	✓	✓		✓
Citation Violation - Unauthorized Removal of Wheel Lock Device	\$225.00		\$225.00	✓	✓		✓
Citation Violation - Vehicle Utilizing Two Stalls	\$35.00		\$35.00	✓	✓		✓
Citation Violation - Other	\$35.00		\$35.00	✓	✓		✓
Event Buy-Out of Lots:							
0 - 50 Vehicles	\$100.00		\$100.00				✓
51 - 100 Vehicles	\$175.00		\$175.00				✓
101 - 150 Vehicles	\$250.00		\$250.00				✓
151 - 200 Vehicles	\$325.00		\$325.00				✓
201 - 250 Vehicles	\$375.00		\$375.00				✓
251 - 300 Vehicles	\$425.00		\$425.00				✓
Over 400 Vehicles	\$500.00		\$500.00				✓
Airport (CVG) Permit Fee to Pick-up Passengers		New	\$10.00			✓	
Mini Bus (26 Passengers)		New	\$50.00			✓	
Motor Coach Bus (47 Passengers)			\$50.00			✓	
EARLY CHILDHOOD CENTER							
Child Care Fees							
Materials Fee (per semester)	\$25.00		\$25.00	✓	✓		✓
Registration Fee (first-time enrollee)	\$50.00		\$50.00	✓	✓		✓
Event Fee	Varies		Varies	✓	✓	✓	✓
Full-time Student Weekly Rates							
Child Care for 2 Full Days a Week	\$75.00		\$75.00	✓			
Child Care for 3 Full Days a Week	\$110.00		\$110.00	✓			
Child Care for 5 Full Days a Week	\$185.00		\$185.00	✓			
Child Care for 2 Half Days a Week	\$50.00		\$50.00	✓			
Child Care for 3 Half Days a Week	\$75.00		\$75.00	✓			
Child Care for 5 Half Days a Week	\$130.00		\$130.00	✓			
Part-time Student Rates							
Child Care for 2 Full Days a Week	\$80.00		\$80.00	✓			
Child Care for 3 Full Days a Week	\$115.00		\$115.00	✓			
Child Care for 5 Full Days a Week	\$195.00		\$195.00	✓			
Child Care for 2 Half Days a Week	\$55.00		\$55.00	✓			
Child Care for 3 Half Days a Week	\$80.00		\$80.00	✓			
Child Care for 5 Half Days a Week	\$140.00		\$140.00	✓			
Faculty/Staff Weekly Rates							
Child Care for 2 Full Days a Week	\$90.00		\$90.00		✓		
Child Care for 3 Full Days a Week	\$135.00		\$135.00		✓		
Child Care for 5 Full Days a Week	\$225.00		\$225.00		✓		
Child Care for 2 Half Days a Week	\$65.00		\$65.00		✓		
Child Care for 3 Half Days a Week	\$100.00		\$100.00		✓		
Child Care for 5 Half Days a Week	\$165.00		\$165.00		✓		
Community Weekly Rates							
Child Care for 2 Full Days a Week	\$100.00		\$100.00				✓
Child Care for 3 Full Days a Week	\$150.00		\$150.00				✓
Child Care for 5 Full Days a Week	\$250.00		\$250.00				✓
Child Care for 2 Half Days a Week	\$80.00		\$80.00				✓
Child Care for 3 Half Days a Week	\$115.00		\$115.00				✓
Child Care for 5 Half Days a Week	\$190.00		\$190.00				✓
Summer - School-Age Daily Rate	\$30.00		\$30.00	✓	✓		✓
ASSESSMENTS							
Charges for Direct Materials (i.e., posters, buttons, etc.) are assessed based upon material cost. Students receive a discount.	Varies		Varies	✓	✓	✓	✓
Return Check Assessment	\$30.00		\$30.00	✓	✓		
Lost Key Fee	\$10 - \$50		\$10 - \$50	✓	✓	✓	
Lost Key Fee - Contractors	\$10 - \$1,000		\$10 - \$1,000				✓
Lock Change Due to Lost Keys (per lock)	\$30 - \$100		\$30 - \$100		✓	✓	

NORTHERN KENTUCKY UNIVERSITY
Approved Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2014-2015	\$ Increase	Proposed Rates 2015-2106	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community
INTERCOLLEGIATE ATHLETICS							
Advertising							
Game Programs	Varies, Ranges From \$150-\$800		Varies, Ranges From \$150-\$800				✓
Signage <i>Varying rates will be charged for signage in Regents Hall, baseball and soccer fields, and tennis courts. The VP for Student Affairs will provide an approved listing of fees to the Office of Planning, Policy & Budget annually.</i>	Varies, Ranges From \$400-\$8,000		Varies, Ranges From \$400-\$8,000				✓
Sponsorships <i>Sponsorships shall be solicited from the community for certain tournaments, events and/or athletic promotions. Rates are to be approved by the Vice President for Student Affairs.</i>	Varies \$800 & Up		Varies \$800 & Up				✓
Sports Camps Fees vary and are dependent on sport and cost of programming. Fees require prior approval of the VP for Student Affairs	Varies		Varies				✓
Rental of Facilities - Intercollegiate Athletics							
Aker Baseball Complex							
One Game	\$150.00		\$150.00				✓
Double Header	\$175.00		\$175.00				✓
Three Games	\$250.00		\$250.00				✓
Four Games	\$275.00		\$275.00				✓
Grein Softball Field							
One Game	\$100.00		\$100.00				✓
Two Games	\$125.00		\$125.00				✓
NKU Soccer Field (per hour)	\$100.00		\$100.00				✓
NKU Soccer Field (per game)	\$350.00		\$350.00				✓
Yeager Tennis Facility (six courts)(per hour)(per court)	\$10.00		\$10.00				✓
Regents Hall Facility Rental Facility Manager	\$100/per hour \$20/per hour		\$100/per hour \$20/per hour				✓ ✓
Conference Management							
Conference Management - Deposit	25% of total projected up to 50% of total projected		25% of total projected up to 50% of total projected				✓ ✓
Conference Management - Lost Business Opportunity	1 % to 10% of total projected due		1 % to 10% of total projected due				✓
Conference Management - Late Payment Fee							
Conference Registration Fee, per group/per event	\$55.00		\$55.00				✓
Conference Room Rental Charge, per night/per person	\$1.50		\$1.50	✓	✓	✓	✓
Conference Management-Summer Conference Late Info Fee	1 to 2% of the final invoice		1 to 2% of the final invoice				✓
Guests (Sponsored Conferences - NKU)							
Per Guest, per day	\$4.00		\$4.00				✓
Per Guest, per week	\$20.00		\$20.00				✓
Electrician Usage Fee	\$23-\$34/hour		\$23-\$34/hour				✓
Set-up Fee							
Chair	\$0.25 /each		\$0.25 /each			✓	✓
Round Tables	\$1.50/each		\$1.50/each			✓	✓
All Other Tables	\$1.00/each		\$1.00/each			✓	✓
Stage (small/large)	\$50-\$100		\$50-\$100			✓	✓
Equipment Rental							
TV/VCR	\$40.00		\$40.00				✓
DJ Equipment	\$100.00		\$100.00				✓
Podium with microphone (per day)	\$20.00		\$20.00				✓
Food Service Up-Charge (per person, per meal, per day)	\$0.50		\$0.50				✓
Rental of Facilities							
Outdoor Space	Varies		Varies	✓	✓		✓
Conference Administration Fee (per night/per person)	\$1.50		\$1.50		✓	✓	✓
Smart Classrooms - Commercial	\$162.00		\$162.00				✓
Smart Classrooms - Non Profit	\$79.00		\$79.00				✓
Auditoriums - Commercial (excluding BP 200)	\$231.00		\$231.00				✓
Auditoriums - Non-Profit (excluding BP 200)	\$162.00		\$162.00				✓

NORTHERN KENTUCKY UNIVERSITY
Approved Schedule of Fees/Service Charges

Title/Purpose	Approved Rates		Proposed Rates 2015-2106	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community
	2014-2015	\$ Increase					
BEP 200 - Commercial	\$446.50		\$446.50				✓
BEP 200 - Non-Profit	\$325.50		\$325.50				✓
Fine Arts & Greaves Concert Hall - Commercial							
All Classrooms	\$85.00		\$85.00				✓
Concert Hall	\$160/hr, max of \$800 a day		\$160/hr, max of \$800 a day				✓
Fine Arts & Greaves Concert Hall - Non-Profit Groups							
All Classrooms	\$25.00		\$25.00				✓
Concert Hall	\$80/hr, max of \$400 a day		\$80/hr, max of \$400 a day				✓
Fine Arts Choir Room (FA378) - Commercial	\$50/hr, max of \$300 a day		\$50/hr, max of \$300 a day				✓
Fine Arts Choir Room (FA378) - Non-Profit	\$25/hr, max of \$125 a day		\$25/hr, max of \$125 a day				✓
Fine Arts Practice Room - Commercial	\$15/hr, max of \$90 a day		\$15/hr, max of \$90 a day				✓
Fine Arts Practice Room - Non-Profit	\$10/hr, max of \$50 a day		\$10/hr, max of \$50 a day				✓
Band Room (FA126) - Commercial	\$50/hr, max of \$300 a day		\$50/hr, max of \$300 a day				✓
Band Room (FA126) - Non-Profit	\$25/hr, max of \$125 a day		\$25/hr, max of \$125 a day				✓
Regents Hall	\$125/hr, \$500 per 1/2 day, \$1,000 per day + out of pocket expenses		\$125/hr, \$500 per 1/2 day, \$1,000 per day + out of pocket expenses				✓
Regents Hall - High School Graduation	\$1,650.00		\$1,650.00				✓
Gallery Commission Fee/Donation, Charged to Outside Artist	20% of sale price		20% of sale price				✓
<u>Rental of Video Conferencing Facilities</u>							
Commercial							
Setup	\$30.00		\$30.00				✓
Facility (per hour)	\$100.00		\$100.00				✓
Facility (per day)	\$500.00		\$500.00				✓
Technicians (\$35 for first 2 hours, \$15 per hour thereafter)	\$35.00		\$35.00			✓	✓
Non-Profit							
Setup	\$15.00		\$15.00				✓
Facility (per hour)	\$50.00		\$50.00				✓
Facility (per day)	\$250.00		\$250.00				✓
Technicians (\$35 for first 2 hours, \$15 per hour thereafter)	\$35.00		\$35.00			✓	✓
GRIFFIN HALL							
Commercial							
Digitorium GH 201 - Full Day	\$1,250.00		\$1,250.00	✓	✓	✓	✓
Digitorium GH 201 - Half Day	\$975.00		\$975.00	✓	✓	✓	✓
Informatics Commons GH 200 - Full Day	\$500.00		\$500.00	✓	✓	✓	✓
Informatics Commons GH 200 - Half Day	\$300.00		\$300.00	✓	✓	✓	✓
Opera Boxes (each) - Full Day	\$100.00		\$100.00	✓	✓	✓	✓
Opera Boxes (each) - Half Day	\$50.00		\$50.00	✓	✓	✓	✓
Flat Fee							
Conference Room GH 470 or GH 570	\$130.00		\$130.00	✓	✓	✓	✓
Seminar Room GH 312, GH 316 or GH 318	\$130.00		\$130.00	✓	✓	✓	✓
Classrooms	\$130.00		\$130.00	✓	✓	✓	✓
Computer Labs	\$130.00		\$130.00	✓	✓	✓	✓
Specialized Labs	\$150.00		\$150.00	✓	✓	✓	✓
Non-Profit Groups/University Rate/Regional Stewardship							
Digitorium GH 201 - Full Day	\$650.00		\$650.00	✓	✓	✓	✓
Digitorium GH 201 - Half Day	\$475.00		\$475.00	✓	✓	✓	✓
Informatics Commons GH 200 - Full Day	\$225.00		\$225.00	✓	✓	✓	✓
Informatics Commons GH 200 - Half Day	\$175.00		\$175.00	✓	✓	✓	✓
Opera Boxes (each) - Full Day	\$50.00		\$50.00	✓	✓	✓	✓
Opera Boxes (each) - Half Day	\$25.00		\$25.00	✓	✓	✓	✓

NORTHERN KENTUCKY UNIVERSITY
Approved Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2014-2015	\$ Increase	Proposed Rates 2015-2106	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community
Flat Fee							
Conference Room GH 470 or GH 570	\$85.00		\$85.00	✓	✓	✓	✓
Seminar Room GH 312, GH 316 or GH 318	\$85.00		\$85.00	✓	✓	✓	✓
Classrooms	\$85.00		\$85.00	✓	✓	✓	✓
Computer Labs	\$85.00		\$85.00	✓	✓	✓	✓
Specialized Labs	\$100.00		\$100.00	✓	✓	✓	✓
Student Rates							
Digitorium GH 201 - Full Day	\$275.00		\$275.00	✓	✓	✓	✓
Digitorium GH 201 - Half Day	\$225.00		\$225.00	✓	✓	✓	✓
Informatics Commons GH 200 - Full Day	\$125.00		\$125.00	✓	✓	✓	✓
Informatics Commons GH 200 - Half Day	\$75.00		\$75.00	✓	✓	✓	✓
Opera Boxes (each) - Full Day	\$30.00		\$30.00	✓	✓	✓	✓
Opera Boxes (each) - Half Day	\$15.00		\$15.00	✓	✓	✓	✓
Flat Fee							
Conference Room GH 470 or GH 570	\$45.00		\$45.00	✓	✓	✓	✓
Seminar Room GH 312, GH 316 or GH 318	\$45.00		\$45.00	✓	✓	✓	✓
Classroom (large) GH 240 or GH 250	\$45.00		\$45.00	✓	✓	✓	✓
Computer Labs	\$45.00		\$45.00	✓	✓	✓	✓
Specialized Labs	\$45.00		\$45.00	✓	✓	✓	✓
Griffin Hall Technical Support Service Charge (per hour)	\$45.00		\$45.00	✓	✓	✓	✓
UNIVERSITY CENTER							
AV Tech Charge Student Union & University Center (2 hour minimum) (\$18/hr each additional hour)	\$45 (2/hrs)		\$45 (2/hrs)			✓	✓
Commercial							
Ballroom-Full Day	\$630.00		\$630.00				✓
Ballroom-Half Day	\$525.00		\$525.00				✓
Meeting Room 135	\$150.00		\$150.00				✓
Meeting Room 204	\$125.00		\$125.00				✓
Meeting Room 245	\$90.00		\$90.00			✓	✓
Meeting Room 250	\$90.00		\$90.00			✓	✓
Meeting Room 300	\$63.00		\$63.00				✓
Meeting Room 335		New	\$80.00				✓
Meeting Room 414	\$80.00		\$80.00				✓
Theatre-Full Day	\$580.00		\$580.00				✓
Theatre-Half Day	\$420.00		\$420.00				✓
Entire Building-Full Day	\$1,365.00		\$1,365.00				✓
Entire Building-Half Day (Half Day up to 4 hours/Full Day more than 4 hours)	\$1,000.00		\$1,000.00				✓
Non-Profit Groups/University Departments							
Ballroom-Full Day	\$420.00		\$420.00			✓	✓
Ballroom-Half Day	\$315.00		\$315.00			✓	✓
Meeting Room 135	\$100.00		\$100.00			✓	✓
Meeting Room 204	\$75.00		\$75.00			✓	✓
Meeting Room 245	\$60.00		\$60.00			✓	✓
Meeting Room 250	\$60.00		\$60.00			✓	✓
Meeting Room 300	\$30.00		\$30.00			✓	✓
Meeting Room 335		New	\$45.00				✓
Meeting Room 414	\$45.00		\$45.00				✓
Theatre-Full Day	\$420.00		\$420.00				✓
Theatre-Half Day	\$340.00		\$340.00				✓
Entire Building-Full Day	\$1,000.00		\$1,000.00				✓
Entire Building-Half Day	\$735.00		\$735.00				✓
Student Rates							
Ballroom-Full Day	\$157.00		\$157.00	✓			
Ballroom-Half Day	\$105.00		\$105.00	✓			
Meeting Room 135	\$55.00		\$55.00	✓			
Meeting Room 204	\$50.00		\$50.00	✓			
Meeting Room 245	\$30.00		\$30.00	✓			
Meeting Room 250	\$30.00		\$30.00	✓			
Meeting Room 300	\$15.00		\$15.00	✓			
Meeting Room 335		New	\$22.50	✓			
Meeting Room 414	\$22.50		\$22.50	✓			
Theatre-Full Day	\$157.00		\$157.00	✓			
Theatre-Half Day	\$118.00		\$118.00	✓			
Entire Building-Full Day	\$445.00		\$445.00	✓			
Entire Building-Half Day	\$315.00		\$315.00	✓			
STUDENT UNION							
No Show	\$25.00		\$25.00	✓			✓
Commercial							
Ballroom ABC - Full Day	\$1,155.00		\$1,155.00				✓
Ballroom ABC - Half Day	\$945.00		\$945.00				✓
Ballroom A - Full Day	\$945.00		\$945.00				✓
Ballroom A - Half Day	\$735.00		\$735.00				✓
Ballroom B - Full Day	\$420.00		\$420.00				✓
Ballroom B - Half Day	\$315.00		\$315.00				✓

NORTHERN KENTUCKY UNIVERSITY
Approved Schedule of Fees/Service Charges

Title/Purpose	Approved Rates		Proposed Rates 2015-2106	Charged			
	2014-2015	\$ Increase		to Student	to Faculty & Staff	to Univ. Dept.	to Community
Ballroom C - Full Day	\$420.00		\$420.00				✓
Ballroom C - Half Day	\$315.00		\$315.00				✓
Ballroom B/C - Full Day	\$630.00		\$630.00				✓
Ballroom B/C - Half Day	\$420.00		\$420.00				✓
Governance Room	\$472.00		\$472.00				✓
Meeting Room 105	\$90.00		\$90.00				✓
Meeting Room 106	\$90.00		\$90.00				✓
Meeting Room 108	\$130.00		\$130.00				✓
Meeting Room 109	\$130.00		\$130.00				✓
Meeting Room 302	\$105.00		\$105.00				✓
Meeting Room 324	\$60.00		\$60.00				✓
Multipurpose Room	\$472.00		\$472.00				✓
Entire Student Union Full Day	\$2,310.00		\$2,310.00				✓
Entire Student Union Half Day	\$1,365.00		\$1,365.00				✓
Lobby Tables	\$50.00		\$50.00				✓
Staging (6 x 8 sections) (priced per section)	\$25.00		\$25.00				✓
Wireless Presentation Clicker	\$15.00		\$15.00				✓
Prefunction Space 100L	\$210.00		\$210.00				✓
Game Room	\$210.00		\$210.00				✓
Terrace Room 203	\$78.00		\$78.00				✓
Non-Profit Groups/University Rate							
Ballroom ABC - Full Day	\$630.00		\$630.00			✓	✓
Ballroom ABC - Half Day	\$472.00		\$472.00			✓	✓
Ballroom A - Full Day	\$525.00		\$525.00			✓	✓
Ballroom A - Half Day	\$420.00		\$420.00			✓	✓
Ballroom B - Full Day	\$315.00		\$315.00			✓	✓
Ballroom B - Half Day	\$210.00		\$210.00			✓	✓
Ballroom C - Full Day	\$315.00		\$315.00			✓	✓
Ballroom C - Half Day	\$210.00		\$210.00			✓	✓
Ballroom B/C - Full Day	\$367.00		\$367.00			✓	✓
Ballroom B/C - Half Day	\$262.00		\$262.00			✓	✓
Governance Room	\$262.00		\$262.00			✓	✓
Meeting Room 105	\$47.00		\$47.00			✓	✓
Meeting Room 106	\$47.00		\$47.00			✓	✓
Meeting Room 108	\$73.00		\$73.00			✓	✓
Meeting Room 109	\$73.00		\$73.00			✓	✓
Meeting Room 302	\$73.00		\$73.00			✓	✓
Meeting Room 324	\$40.00		\$40.00			✓	✓
Multipurpose Room	\$262.00		\$262.00			✓	✓
Entire Student Union Full Day	\$1,470.00		\$1,470.00			✓	✓
Entire Student Union Half Day	\$840.00		\$840.00			✓	✓
Lobby Tables	\$25.00		\$25.00			✓	✓
Staging (6 x 8 sections) (priced per section)	\$25.00		\$25.00			✓	✓
Wireless Presentation Clicker	\$10.00		\$10.00			✓	✓
Prefunction Space 100L	\$105.00		\$105.00			✓	✓
Game Room	\$157.00		\$157.00			✓	✓
Terrace Room 203	\$52.00		\$52.00			✓	✓
Student							
Ballroom ABC - Full Day	\$262.00		\$262.00	✓			
Ballroom ABC - Half Day	\$183.00		\$183.00	✓			
Ballroom A - Full Day	\$210.00		\$210.00	✓			
Ballroom A - Half Day	\$162.00		\$162.00	✓			
Ballroom B - Full Day	\$105.00		\$105.00	✓			
Ballroom B - Half Day	\$52.00		\$52.00	✓			
Ballroom C - Full Day	\$105.00		\$105.00	✓			
Ballroom C - Half Day	\$52.00		\$52.00	✓			
Ballroom B/C - Full Day	\$162.00		\$162.00	✓			
Ballroom B/C - Half Day	\$78.00		\$78.00	✓			
Governance Room	\$105.00		\$105.00	✓			
Meeting Room 105	\$24.00		\$24.00	✓			
Meeting Room 106	\$24.00		\$24.00	✓			
Meeting Room 108	\$47.00		\$47.00	✓			
Meeting Room 109	\$47.00		\$47.00	✓			
Meeting Room 302	\$47.00		\$47.00	✓			
Meeting Room 324	\$20.00		\$20.00	✓			
Multipurpose Room	\$130.00		\$130.00	✓			
Entire Student Union Full Day	\$787.00		\$787.00	✓			
Entire Student Union Half Day	\$472.00		\$472.00	✓			
Lobby Tables	\$5.00		\$5.00	✓			
Staging (6 x 8 sections) (priced per section)	\$25.00		\$25.00	✓			
Wireless Presentation Clicker	\$5.00		\$5.00	✓			
Prefunction Space 100L	\$52.00		\$52.00	✓			
Game Room	\$105.00		\$105.00	✓			
Terrace Room 203	\$26.00		\$26.00	✓			
University Center & Student Union Media Equip Rental (per day)	Varies		Varies	✓	✓	✓	✓
Facility Damage	Charged at cost		Charged at cost	✓	✓	✓	✓
Conference Calls	Billed at cost		Billed at cost	✓	✓	✓	✓

NORTHERN KENTUCKY UNIVERSITY
Approved Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2014-2015	\$ Increase	Proposed Rates 2015-2106	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community
Office of Technology							
Production Equipment Rental - On Campus							
Truck/Trailer (per day) (per event)	\$150.00		\$150.00			✓	✓
Production Cameras and Peripherals (per day)	\$100.00		\$100.00			✓	✓
Cabling/Connection Equipment (per day) (per event)	\$50.00		\$50.00			✓	✓
Passive Speaker (per day)	\$50.00		\$50.00				✓
Speaker Stand (per day)	\$20.00		\$20.00				✓
Mobile Production Truck (per day)	\$350.00		\$350.00				✓
Television/Production Studio (per hour)	\$50.00		\$50.00				✓
Power Amplifier (per day)	\$50.00		\$50.00				✓
Microphone Stand w/Clip (per day)	\$5.00		\$5.00				✓
Microphone Cable (per foot/ per day)	\$0.25		\$0.25				✓
Portable LCD Data/Video Projector (per day)	\$80.00		\$80.00				✓
Digital Video Editing (per hour/plus supplies)	\$30.00		\$30.00				✓
	\$5 per disc+\$25		\$5 per disc+\$25				
DVD Authoring with Menus	Service chg		Service chg				✓
Audio Mixer (per day) (requires operator, not included)	\$150.00		\$150.00				✓
Audio Booth (per hour)	\$50.00		\$50.00				✓
100W Powered Speaker (per day)	\$75.00		\$75.00				✓
25/50W Powered Speaker (per day)	\$20.00		\$20.00				✓
Wireless Presentation Clicker (per day)	\$15.00		\$15.00				✓
USB Webcam (per day)	\$20.00		\$20.00				✓
USB Microphone (per day)	\$20.00		\$20.00				✓
Live Video Streaming	Varies		Varies				✓
Equipment Replacement/Break Fix	Varies		Varies	✓	✓	✓	✓
IP Desktop Phones		New	Varies		✓		
Voice/Data Charges Related to IT Loaner Equipment	Any charges over monthly serv fee		Any charges over monthly serv fee			✓	
Informatics							
Replacement of Audio/Video Production Equipment	Varies		Varies	✓			
NorseMedia Production	Varies		Varies	✓	✓	✓	✓
OTHER							
Alcohol and Drug Education Fee (ADE)	\$50.00		\$50.00	✓			
Ashanti Arts: Traditional Art in Contemporary Culture (dvd)	\$2.00		\$2.00				✓
Burkardt Consulting Center Fee	\$40 an hour after the first three free hrs.		\$40 an hour after the first three free hrs.	✓	✓	✓	✓
CINSAM Summer Camp Cost Reimbursement	\$25-\$75	\$5-\$300	Varies				✓
Community Connection Class Fee (Non-Credit)	Varies		Varies				✓
Construction Management Summer Camp	\$50.00		\$50.00				✓
Continuing Education Programs	Varies		Varies				✓
General Merchandise Sales	Varies		Varies	✓	✓	✓	✓
KTLN Affiliation with University of Kentucky	\$1,800.00		\$1,800.00	✓			
Mail & Distribution Service Charge for Bulk Mailings	Varies		Varies			✓	
Music Preparatory Department Programs	\$75 - \$690		\$75 - \$690	✓	✓		✓
Program of Original Writing (Summer Program)	\$150.00		\$150.00				✓
Seminars (Non-Credit)							
Seminar fees are variable based on cost and duration.	Varies		Varies				✓
Training & Development (Non-Credit)	Varies		Varies				✓
Fee based on cost of delivery of program. Non-credit class fees will cover costs associated with program operation.							
VA Conference Registration Fee	\$30.00		\$30.00	✓	✓	✓	✓
Virtual Applied Scholars Program	\$24.00		\$24.00	✓	✓	✓	✓
STUDENT / STAFF / FACULTY PASS THRU FEE/CHARGE							
<i>These charges are subject to change as agency vendor billable charges change.</i>							
Consortium for Overseas Student Teaching (Cost)	\$1,155.00		\$1,155.00	✓			
Medical Services Fee	Based on Service		Based on Service	✓	✓		

NORTHERN KENTUCKY UNIVERSITY
Approved Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2014-2015	\$ Increase	Proposed Rates 2015-2106	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community
Liability Insurance							
<i>Covers cost of required liability insurance for persons enrolled in such classes as:</i>							
ATEP Professional Liability Insurance	\$14.70	Eliminate	Eliminate	✓			
MSW Field Practicum Liability Insurance	Premium Charge		Premium Charge	✓			
Social Work Practicum Insurance	Premium Charge		Premium Charge	✓			
International Student Insurance (required)	Premium Charge		Premium Charge	✓			
Nursing Liability Insurance (per year)	Premium Charge		Premium Charge	✓			
Radiologic Technology Liability Insurance (per year)	Premium Charge		Premium Charge	✓			
Respiratory Care Liability Insurance	Premium Charge		Premium Charge	✓			
Physical Activities Participation Fee							
<i>Special class-specific fees charged to cover class-specific expenses. Fee is charged in addition to usual and customary tuition/fees.</i>							
	Based on Delivery		Based on Delivery	✓			
LIBRARY							
Public Patron Annual Fee	\$15.00		\$15.00				✓
Photograph Duplication	\$10.00		\$10.00	✓	✓	✓	✓
Archives Research Fee (commercial use)	\$25 an hour		\$25 an hour				✓
Special Collection/Archives Publication Fee	\$100.00		\$100.00	✓	✓	✓	✓
Archives Photocopying, per page	.15 - .25		.15 - .25	✓		✓	
CD-Rom Printing Fee, per page	\$0.10		\$0.10	✓			
Fee Based Search	Average Search Charge Ranges		Average Search Charge Ranges	✓			
<i>Direct charges to University are billed to user.</i>	From \$3 - \$15		From \$3 - \$15				
Laptop Computer Replacement Fee	\$1,500.00		\$1,500.00	✓			
Laptop Computer Overdue Fines (per hour)	\$6.00		\$6.00	✓			
Inter-Library Loan, per photocopy page	\$0.10 Plus Service Assessed		\$0.10 Plus Service Assessed				✓
Color Printer Fee (Steely Library) (per page)	\$0.75		\$0.75	✓			
Library Poster Printer Fee	\$15 - \$20	Eliminate	Eliminate	✓	✓	✓	✓
Laminating Fee, per foot	\$1.50		\$1.50	✓		✓	
Late Item Charge, per day (Steely Library)	\$0.50		\$0.50	✓			
<i>Per day, per item (Up to \$15.00 maximum.)</i>							
Late Reserve Charge	\$0.25		\$0.25	✓			
<i>Per hour, per item (Up to \$25.00 Maximum.)</i>							
Lost Reserve Item Fee	\$250.00		\$250.00	✓	✓	✓	✓
Bad Debt/Uncollectible Account Fee	25% of Debt		25% of Debt	✓			
Lost Item Fee	\$100.00		\$100.00	✓	✓		
Damaged Item Fee	Cost of Rebinding and/or Repair		Cost of Rebinding and/or Repair	✓	✓		
Audiovisual Duplication, per physical piece	\$10.00		\$10.00	✓			
Image Scanning (per scan)	\$2 - \$10		\$2 - \$10	✓			
Processing Fee for a Replacement Item	\$10.00		\$10.00	✓			
CD/DVD Duplication	\$2 - \$7		\$2 - \$7	✓			
Misc. Computer Items (disk, cd's, headphones)	Varies		Varies	✓			
Shipping and Handling of Library Materials (per item)	\$5 - \$20		\$5 - \$20	✓	✓	✓	✓
UCAP Book Lending Library Fine	\$100.00		\$100.00	✓			
Other							
Advertising in Orientation Publications	Varies, Ranges From \$75-\$900		Varies, Ranges From \$75-\$900				
Special Group Identification Cards (charged to Orientation unit by All Card unit) (per card)	\$1.25 - \$5		\$1.25 - \$5			✓	
NKU Print, Copy, Fleet Copy and Design Center							
Fleet Copy - Campus Services, per copy	\$0.05		\$0.05				✓
Fleet Copy - Coin-Operated Machines, per copy	\$0.10		\$0.10				✓
Fleet Copy - Color Copies	\$0.17		\$0.17				✓
Copy Center - Impressions B&W	\$0.04		\$0.04				✓
Copy Center - Impressions Color (text)	\$0.25	Eliminate	Eliminate				✓
Copy Center - Impressions Color (cover)	\$0.50	Eliminate	Eliminate				✓
Digital Color Prints (8.5 x 11 page)	\$0.20	New	\$0.20				✓
Copy Center - Linotronic Printing, per foot	\$4.10		\$4.10				✓
Press Time Labor Charge (per hour)	\$60.00		\$60.00	✓	✓	✓	
Bindery Time Labor Charge (billed in 15 minute increments)	\$10.00		\$10.00	✓	✓	✓	
Other Services (fold/staple/tape/cut/trim/collate/number/drill)	Varies		Varies	✓	✓	✓	
Resume' Packets	Varies-Ranges \$3.50-\$14.50	Eliminate	Eliminate	✓			

NORTHERN KENTUCKY UNIVERSITY
Approved Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2014-2015	\$ Increase	Proposed Rates 2015-2106	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community
O & M Carpenter Shop (chargebacks for campus signs)	Varies		Varies				
Copy Center Impressions (chargeback)	Varies		Varies			✓	
Copy Center Bindery Charges (chargebacks for stapling/collating, etc)	Varies		Varies			✓	
Media DVD Duplication: On Campus	Varies		Varies	✓	✓	✓	✓
Media DVD Duplication: Off Campus	Varies		Varies	✓	✓	✓	✓
Job Expo (name change to Career Event Fees (charged to each participating employer)	Varies		Varies				✓
Sponsorship Fee	\$1,000.00		\$1,000.00				✓
Alumni Career Counseling Fee	\$45.00		\$45.00				✓
ATEP Professional Membership	\$84.00	Eliminate	Eliminate	✓			
NKUCareerPaths.Com-Employer Annual Membership Fee	\$500.00		\$500.00				✓
Center for Environmental Education - Programs & Fundraising	Market Value		Market Value	✓	✓	✓	✓
Center for Applied Ecology	Market Value		Market Value	✓	✓	✓	✓
ExploreMore! Program Fees (Dept of Teacher Education)	Varies		Varies				✓
Evolution Day (Biological Sciences & Geology)	\$5.00		\$5.00				✓
First West Workshop (English Dept)							
Student	\$230.00		\$230.00	✓			
Non-Student	\$260.00		\$260.00				✓
NKU Connect Event Management Services (Community Connections)	\$8-\$10 (per registrant or minimum of \$200- \$300 per event)		\$8-\$10 (per registrant or minimum of \$200- \$300 per event)			✓	
Haile/US Bank College of Business Events & Consulting etc.	Varies		Varies				✓
Haile/US Bank College of Business Educational Programs	Market Value		Market Value	✓			✓
CAI Sponsorships for Academic Activities	Varies		Varies			✓	✓
CAI Registrations/Membership Fees	\$0-\$599		\$0-\$599			✓	✓
CAI Consulting Fee (was IMI Consulting Fee)	Varies		Varies				✓
Institute for Nonprofit Capacity	Varies		Varies				✓
KY Center for Mathematics Professional Development	Varies		Varies				✓
Master of Accountancy Program Fee		New	\$285.00	✓			
Master of Business Administration		New	\$270.00	✓			
Scripps Speaker Events & Services	Varies		Varies				✓
UNV 101 Instructor Training Fee	\$150.00		\$150.00		✓		
Water Testing Fee (non-student)	\$14.00		\$14.00				✓
COURSE AND OTHER STUDENT FEES							
Course by Special Arrangement	\$100 .00/cr hr		\$100 .00/cr hr	✓			
American English Language Program Tuition (AELP)				✓			
Fulltime Intensive	\$3,780.00	\$302.00	\$4,082.00	✓			
Semi-Intensive	\$2,363.00	\$189.00	\$2,552.00	✓			
Bridge	\$1,890.00	\$151.00	\$2,041.00	✓			
ANT 202L Physical Anthropology Lab	\$10.00		\$10.00	✓			
Visual Arts Courses - (consumables)							
ART 100 Art Appreciation		New	\$6.00	✓			
ART 131 Basic Drawing	\$10.50		\$10.50	✓			
ART 132 Two Dimensional Design	\$15.75		\$15.75	✓			
ART 133 Three Dimensional Design	\$15.75		\$15.75	✓			
ART 134 Four Dimensional Studies and Color Theory	\$60.00		\$60.00	✓			
ART 331 Digital Design	\$60.00		\$60.00	✓			
ART 361 Lab Fee	\$80.00		\$80.00	✓			
ART 497 Senior Exhibition	\$15.00		\$15.00	✓			
ARTC 240 Ceramics I	\$120.00		\$120.00	✓			
ARTC 340 Wheel Throwing	\$145.00		\$145.00	✓			
ARTC 341 Ceramic Sculpture	\$116.00		\$116.00	✓			
ARTC 342 RAKU and Primitive Firing	\$110.00		\$110.00	✓			
ARTC 440 Advanced Ceramics	\$110.00		\$110.00	✓			

NORTHERN KENTUCKY UNIVERSITY
Approved Schedule of Fees/Service Charges

Title/Purpose	Approved Rates		Proposed Rates 2015-2106	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community
	2014-2015	\$ Increase					
ARTC 442 Ceramics Materials and Techniques	\$100.00		\$100.00	✓			
ARTD 310 Drawing II	\$25.00		\$25.00	✓			
ARTD 410 Advanced Drawing	\$25.00	Eliminate	Eliminate	✓			
ARTM 350 Video, Installation and Sound	\$60.00		\$60.00	✓			
ARTM 360 Lab Fee	\$90.00		\$90.00	✓			
ARTM 394 Topics in New Media Art	\$60.00		\$60.00	✓			
ARTM 450 Video Installation and Sound II	\$60.00		\$60.00	✓			
ARTM 451 New Media - Integrative Art	\$60.00		\$60.00	✓			
ARTM 451 Lab Fee	\$60.00		\$60.00	✓			
ARTM 460 Advanced New Media Art	\$60.00		\$60.00	✓			
ARTO 210 Basic Photography	\$20.00		\$20.00	✓			
ARTO 310 Photography II	\$20.00		\$20.00	✓			
ARTO 311 Intermediate Photography	\$20.00		\$20.00	✓			
ARTO 312 Material Fee	\$40.00		\$40.00	✓			
ARTO 314 Applied Photography	\$10.50		\$10.50	✓			
ARTO 315 Photo-documentary	\$20.00		\$20.00	✓			
ARTO 317 Digital Photography I	\$10.50		\$10.50	✓			
ARTO 410 Advanced Photography	\$20.00		\$20.00	✓			
ARTO 411 Summer Workshop in Photography	\$40.00		\$40.00	✓			
ARTO 413 Applied Photography:Studio and Architecture	\$40.00		\$40.00	✓			
ARTO 414 Applied Photography:Studio and Location	\$40.00		\$40.00	✓			
ARTO 417 Digital Photography	\$10.50		\$10.50	✓			
ARTP 333 Materials & Techniques in Painting	\$15.75		\$15.75	✓			
ARTR 272 Introduction to Printmaking	\$60.00		\$60.00	✓			
ARTR 373 Intermediate Printmaking	\$50.00		\$50.00	✓			
ARTR 374 Techniques in Printmaking	\$26.25		\$26.25	✓			
ARTR 375 Sreen Printing	\$100.00		\$100.00	✓			
ARTR 473 Advanced Printmaking	\$50.00		\$50.00	✓			
ARTR 474 Workshop in Printmaking	\$55.00		\$55.00	✓			
ARTS 262 Sculpture I	\$116.00		\$116.00	✓			
ARTS 360 Techniques in Sculpture	\$153.00		\$153.00	✓			
ARTS 362 Topics in Sculpture: Concepts and Media	\$129.00		\$129.00	✓			
ARTS 460 Advanced Sculpture	\$110.00		\$110.00	✓			
ARTV 101 Visual Communication Design	\$20.00		\$20.00	✓			
ARTV 201 Intro to Computer Graphics for Design	\$20.00		\$20.00	✓			
ARTV 215 Visual Communication Design	\$25.00		\$25.00	✓			
ARTV 217 Typography	\$20.00		\$20.00	✓			
ARTV 315 Visual Communication Design II	\$20.00		\$20.00	✓			
ARTV 317 Typography II	\$20.00		\$20.00	✓			
ARTV 325 Techniques in Visual Communication Design	\$20.00		\$20.00	✓			
ARTV 330 Interaction Design for Visual Communication	\$20.00		\$20.00	✓			
ARTV 415 Visual Communication Design III	\$20.00		\$20.00	✓			
ARTV 417 Typography III	\$20.00		\$20.00	✓			
ARTV 425 Information Design	\$20.00		\$20.00	✓			
ARTV 427 Motion Design	\$20.00		\$20.00	✓			
ARTV 428 Visual Communication Design Capstone	\$20.00		\$20.00	✓			
ARTV 430 Visual Communication Design	\$20.00		\$20.00	✓			
ATEP Lab Fee	\$42.00		\$42.00	✓			
Biology Courses - (consumables)							
BIO 120L Understanding the Living World - Gen Ed.	\$26.25		\$26.25	✓			
BIO 150L Introduction to Biology I	\$26.25		\$26.25	✓			
BIO 151L Introduction to Biology II	\$26.25		\$26.25	✓			
BIO 208L Anatomy & Physiology 1	\$26.25		\$26.25	✓			
BIO 209L Anatomy & Physiology 11	\$26.25		\$26.25	✓			
BIO 300L Comparative Vertebrate Anatomy	\$26.25		\$26.25	✓			
BIO 301L Invertebrate Zoology	\$26.25		\$26.25	✓			
BIO 302L General Microbiology	\$26.25		\$26.25	✓			
BIO 303L Vertebrate Zoology	\$26.25		\$26.25	✓			
BIO 304L General Ecology	\$26.25		\$26.25	✓			
BIO 305L Vertebrate Embryology	\$26.25		\$26.25	✓			
BIO 308L Plant Systematics	\$26.25		\$26.25	✓			
BIO 309L Plant Ecology	\$26.25		\$26.25	✓			
BIO 310L Plant Morphology	\$26.25		\$26.25	✓			
BIO 311L Mycology	\$26.25		\$26.25	✓			
BIO 312L Dendrology	\$26.25		\$26.25	✓			
BIO 313L General Botany	\$26.25		\$26.25	✓			
BIO 320L Entomology	\$26.25		\$26.25	✓			
BIO 349L Genetics	\$26.25		\$26.25	✓			
BIO 400L Advanced Molecular Biology	\$26.25		\$26.25	✓			
BIO 402L Advanced Neurobiology	\$26.25		\$26.25	✓			
BIO 404L Herpetology	\$26.25		\$26.25	✓			
BIO 405L Invertebrate Paleontology	\$26.25		\$26.25	✓			
BIO 407L Ornithology	\$26.25		\$26.25	✓			
BIO 410L Conservation Biology Lab	\$26.25		\$26.25	✓			
BIO 421L Mammology	\$26.25		\$26.25	✓			
BIO 422L Limnology	\$26.25		\$26.25	✓			
BIO 425L Mammilian Anatomy and Physiology I	\$26.25		\$26.25	✓			
BIO 426L Mammilian Anatomy and Physiology II	\$26.25		\$26.25	✓			
BIO 430L Immunology	\$26.25		\$26.25	✓			
BIO 440L Animal Behavior	\$26.25		\$26.25	✓			
BIO 441L Animal Physiological Ecology	\$26.25		\$26.25	✓			
BIO 445L Anatomy of Vascular Plants	\$26.25		\$26.25	✓			

NORTHERN KENTUCKY UNIVERSITY
Approved Schedule of Fees/Service Charges

Title/Purpose	Approved Rates		Proposed Rates 2015-2106	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community
	2014-2015	\$ Increase					
BIO 446L Plant Physiology	\$26.25		\$26.25	✓			
BIO 451L Histology	\$26.25		\$26.25	✓			
BIO 455L Scanning Electron Microscopy	\$26.25		\$26.25	✓			
BIO 460 Introduction to Marine Science	\$26.25		\$26.25	✓			
BIO 461 Ecology and Geology of Coral Reefs	\$26.25		\$26.25	✓			
BIO 463 Tropical Ecology Laboratory	\$26.25		\$26.25	✓			
BIO 466L Animal Physiology	\$26.25		\$26.25	✓			
BIO 470L Medical Microbiology	\$26.25		\$26.25	✓			
BIO 474L Microbial Ecology	\$26.25		\$26.25	✓			
BIO 491 Comprehensive Examination		New	\$40.00	✓			
BIO 202L Lab Fee (Microbiology for Health Professionals)	\$160.00		\$160.00	✓			
Business Informatics Student Lab Fee							
All Courses with prefixes BIS, MHI, MBI and, in addition INF 101, INF 110, INF 282	\$3/Cr Hr		\$3/Cr Hr	✓			
Chemistry Courses - (consumables)							
Chemistry 100 Level Non-Majors Labs (CHE105, 112L, 115L)	\$20.00		\$20.00	✓			
Chemistry 100 Level Majors Labs (CHE120L, 121L)	\$25.00		\$25.00	✓			
Chemistry 300 Level Labs (CHE310L, 311L, 320L, 340L, 350L, 362L)	\$35.00		\$35.00	✓			
Chemistry 400 Level Labs (CHE460L, CHE482L, 483L)	\$40.00		\$40.00	✓			
Chemistry Breakage Fee	Amount of Breakage		Amount of Breakage	✓			
Computer Science - Hardware Networking Lab Fees							
CIT 130 IT Fundamentals	\$15.00		\$15.00	✓			
CIT 247 Networking Fundamentals	\$15.00		\$15.00	✓			
CIT 436 Server Administration	\$15.00		\$15.00	✓			
CIT 447 Network Design and Troubleshooting	\$15.00		\$15.00	✓			
CIT 465 Storage Management	\$15.00		\$15.00	✓			
CIT 484 Network Security	\$15.00		\$15.00	✓			
Computer Science - Virtualization Lab Fee							
CIT 380 Computer Security	\$15.00		\$15.00	✓			
CIT 430 Computer Forensics	\$15.00		\$15.00	✓			
CIT 465 Storage Management	\$15.00		\$15.00	✓			
CIT 470 Advanced System Administration	\$15.00		\$15.00	✓			
CIT 472 Database Server Administration	\$15.00		\$15.00	✓			
CIT 630 Advanced Computer Forensics	\$15.00		\$15.00	✓			
Construction Management Course Fee							
CMGT 120 Construction Materials and Methods 1	\$10.00		\$10.00	✓			
CMGT 121 Construction Materials and Methods 11	\$10.00		\$10.00	✓			
CMGT 220 Plane Surveying	\$10.00		\$10.00	✓			
CMGT 222 Architectural Drafting and CAD	\$10.00		\$10.00	✓			
CMGT 225 Construction Safety	\$10.00		\$10.00	✓			
CMGT 228 Soils and Foundations Interactions	\$10.00		\$10.00	✓			
CMGT 305 Mechanical Systems in Construction	\$10.00		\$10.00	✓			
CMGT 306 Electrical Systems in Construction	\$10.00		\$10.00	✓			
Counseling, Social Work & Leadership							
COU 660 Lab Fee	\$25.00		\$25.00	✓			
COU 661 Lab Fee	\$50.00		\$50.00	✓			
ENV 115 Orientation to Environmental Science	\$26.25		\$26.25	✓			
ENV 220L Protecting Water Resources	\$26.25		\$26.25	✓			
Physics & Geology - Engineering Technology Lab Fee							
EGT 116 Intro to Industrial Materials and Processes	\$10.00	\$10.00	\$20.00	✓			
EGT 161 D.C. Circuit Analysis	\$10.00	\$10.00	\$20.00	✓			
EGT 212 Computer Aided Drafting and Design	\$10.00	\$10.00	\$20.00	✓			
EGT 261 Engineering Materials	\$10.00	\$10.00	\$20.00	✓			
EGT 265 Manufacturing Processes and Materials	\$10.00	\$10.00	\$20.00	✓			
EGT 300 Statistics and Strength of Materials	\$10.00	\$10.00	\$20.00	✓			
EGT 316 Materials Processing and Fabrication	\$10.00	Eliminate	Eliminate	✓	Eliminate		
EGT 320 Robotics Systems and Material Handling	\$10.00	\$10.00	\$20.00	✓			
EGT 343 A.C. Circuit Analysis	\$10.00	\$10.00	\$20.00	✓			
EGT 344 Analog Electronics	\$10.00	\$10.00	\$20.00	✓			
EGT 345 Digital Electronics	\$10.00	\$10.00	\$20.00	✓			
EGT 361 Fluid Power	\$10.00	\$10.00	\$20.00	✓			
EGT 362 Tool Design & Computer Aided Manufacturing		New	\$10.00	✓			
EGT 365 Tool Design and Computer Numerical Control	\$10.00	\$10.00	\$20.00	✓			
EGT 367 Microprocessors	\$10.00	\$10.00	\$20.00	✓			
EGT 380 Machine Design	\$10.00	\$10.00	\$20.00	✓			
EGT 386 Electro - Mechanical Instrumentation and Control	\$10.00	\$10.00	\$20.00	✓			
EGT 408 Mechatronics		New	\$20.00	✓			

NORTHERN KENTUCKY UNIVERSITY
Approved Schedule of Fees/Service Charges

Title/Purpose	Approved Rates		Proposed Rates 2015-2106	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community
	2014-2015	\$ Increase					
EGT 412 Advanced CADD	\$10.00	\$10.00	\$20.00	✓			
EGT 417 Senior Design in Technology	\$10.00	\$10.00	\$20.00	✓			
EGT 423 Planning and Design of Industrial Facilities	\$10.00	\$10.00	\$20.00	✓			
EGT 448 Network Hardware	\$10.00	\$10.00	\$20.00	✓			
EGT 450 Thermodynamics and Heat Transfer	\$10.00	\$10.00	\$20.00	✓			
EGT 462 Finite Element Modeling	\$10.00	\$10.00	\$20.00	✓			
EGT 465 Automated Manufacturing Systems	\$10.00	\$10.00	\$20.00	✓			
EGT 467 Advanced Microprocessors	\$10.00	\$10.00	\$20.00	✓			
College of Informatics							
Department of Communication Media Technology Fees							
EMB 140 Introduction to Media Aesthetics	\$15.00		\$15.00	✓			
EMB 210 Introduction Video Production: Single Camera	\$15.00		\$15.00	✓			
EMB 215 Introduction to Audio Production	\$15.00		\$15.00	✓			
EBM 230 Broadcast Announcing	\$15.00		\$15.00	✓			
EMB 260 Writing for the Media	\$15.00		\$15.00	✓			
EMB 265 Broadcast New Writing	\$15.00		\$15.00	✓			
EMB 305 Multicamera Production	\$15.00		\$15.00	✓			
EMB 310 Advanced News Production	\$15.00		\$15.00	✓			
EMB 320 Advanced Sound Production	\$15.00		\$15.00	✓			
EMB 361 Advanced Broadcast Newsriting	\$15.00		\$15.00	✓			
EMB 394 Special Topics	\$15.00		\$15.00	✓			
EMB 397 Projects	\$15.00		\$15.00	✓			
EMB 421 Advanced Narrative Production	\$15.00		\$15.00	✓			
EMB 422 Advanced Digital Video Editing	\$15.00		\$15.00	✓			
EMB 423 Documentary Production	\$15.00		\$15.00	✓			
EMB 424 Digital Cinema Projects	\$15.00		\$15.00	✓			
EMB 425 Studio 89	\$15.00		\$15.00	✓			
EMB 450 Screenwriting	\$15.00		\$15.00	✓			
INF 186 Media Web Coding	\$15.00		\$15.00	✓			
GIS Lab Fee (Geographic Information Systems)	\$20.00		\$20.00	✓			
Geology Courses							
GLY 110 The Face of the Earth with Lab	\$15.00	\$10.00	\$25.00	✓			
GLY 315 Field Trip Fee (Pennsylvania)	\$100.00		\$100.00	✓			
GLY 330 Field Trip Fee (Pennsylvania)	\$100.00		\$100.00	✓			
GLY 335 Field Trip Fee (North Carolina)	\$100.00		\$100.00	✓			
GLY 360 Field Trip Fee	\$30.00	\$20.00	\$30.00	✓			
GLY 420 Field Trip Fee (Pennsylvania)	\$100.00		\$100.00	✓			
GLY 425 Field Trip Fee (Western KY & Missouri)	\$100.00		\$100.00	✓			
GLY 435 Sedimentary Petrology and Petrography	\$30.00		\$30.00	✓			
GLY 440 Applied Geophysics	\$30.00	\$20.00	\$50.00	✓			
GLY 450 Hydrogeology	\$30.00	\$20.00	\$50.00	✓			
GLY 455 Ground Water Resources & Management Laboratory	\$30.00	\$20.00	\$50.00	✓			
Online Geology Lab Fee	\$150.00		\$150.00	✓			
JOU 220 Newsriting I	\$15.00		\$15.00	✓			
JOU 230 Newsriting II	\$15.00		\$15.00	✓			
JOU 265 Broadcast Newsriting	\$15.00		\$15.00	✓			
JOU 296 Practicum: Journalism	\$15.00		\$15.00	✓			
JOU 297 Advanced Practicum: Journalism	\$15.00		\$15.00	✓			
JOU 321 Publication Skills	\$15.00		\$15.00	✓			
JOU 325 Photojournalism	\$15.00		\$15.00	✓			
JOU 330 Public Affairs Reporting	\$15.00		\$15.00	✓			
JOU 331 Advanced Reporting: Specialties	\$15.00		\$15.00	✓			
JOU 332 Advanced Reporting: Precision Journalism	\$15.00		\$15.00	✓			
JOU 340 Feature Writing	\$15.00		\$15.00	✓			
JOU 346 Copy Editing and Layout	\$15.00		\$15.00	✓			
JOU 350 Media Skills	\$15.00		\$15.00	✓			
JOU 371 Advertising Copy Writing	\$15.00		\$15.00	✓			
JOU 394 Special Topics, J	\$15.00		\$15.00	✓			
JUS 204 Criminal Investigation	\$12.75		\$12.75	✓			
JUS 320 Advanced Crime Scene Tech/Criminalistics	\$7.70		\$7.70	✓			
Kinesiology & Health - (consumables)							
HEA 135 Safety & First Aid Fee	\$5.00	\$22.00	\$27.00	✓			
KIN 200 Fitness Fee	\$5.00		\$5.00	✓			
KIN 370 Biomechanics	\$20.00		\$20.00	✓			
KIN 320 Motor Learning and Performance Lab Fee	\$10.50		\$10.50	✓			
KIN 340 Exercise Physiology Lab Fee	\$21.00		\$21.00	✓			
MIN 221 Introduction to Interactive Web Design	\$15.00		\$15.00	✓			
MIN 240 Introduction to 2D Design	\$15.00		\$15.00	✓			
MIN 252 Interactive Non-Linear Storytelling	\$15.00		\$15.00	✓			
MIN 340 Intermediate 2D Design	\$15.00		\$15.00	✓			
MIN 345 Introduction to 3D Animation	\$15.00		\$15.00	✓			
MIN 352 Digital Media Projects	\$15.00		\$15.00	✓			
MIN 381 Computer Mediated Communication	\$15.00		\$15.00	✓			
MIN 391 Impact of Computer Games and Virtual Worlds	\$15.00		\$15.00	✓			
MIN 394 Special Topics	\$15.00		\$15.00	✓			

NORTHERN KENTUCKY UNIVERSITY
Approved Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2014-2015	\$ Increase	Proposed Rates 2015-2106	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community
MIN 445 Advanced CG-3D Modeling/Animation	\$15.00		\$15.00	✓			
MIN 452 Advanced Digital Media Projects	\$15.00		\$15.00	✓			
MIN 481 Design of Immersive Experiences	\$15.00		\$15.00	✓			
College of Health Professions							
Program Acceptance Confirmation Fee (Advanced Nursing)	\$100.00		\$100.00	✓			
College of Health Professions Special Program Fee	Varies		Varies	✓			
Louisana MSN & Post MSN Clinical Fee (NRP 635L)	\$350.00		\$350.00	✓			
Clinical Practicum Make-up Fee	\$50.00		\$50.00	✓			
Fingerprinting Fee	\$20.00		\$20.00	✓			
Elsevier/Evolve Remediation Program (per semester) (NRS 215, 220, 250, 255, 300, 310, 330, 350, 360, 415, 420)	\$60.00		\$60.00	✓			
NRS 450 Elsevier/Evolve Remediation Program	\$120.00		\$120.00	✓			
Elsevier/Evolve Remediation Program (per semester) (NRS 304, 305, 404)	\$100.00		\$100.00	✓			
NRP 690 Clinical Course Fee (Advanced Nursing)	\$450.00		\$450.00	✓			
NRS 210L, 220L, 339L, 439L, Nursing Lab Fee	\$50.00		\$50.00	✓			
NRP 413, 606, 676 Assessment Laboratory Fee							
RSP 201L, 220L, 310L Assessment Laboratory Fee	\$40.00		\$40.00	✓			
RSP 480 Seminar Course Assessment Fee	\$40.00		\$40.00	✓			
RAD 208L, 209L, 214L Assessment Laboratory Fee	\$40.00		\$40.00	✓			
RAD 286,296,386,396) Radiation Dosimetry	\$46.00		\$46.00	✓			
NRP 413, 606,676, Assessment Lab Fee	\$25.00		\$25.00	✓			
PHE 110 Beginning Golf Fee	\$27.00		\$27.00	✓			
PHE 110 Intermediate Golf Fee	\$27.00		\$27.00	✓			
PHE 318 Lifeguarding		New	\$35.00	✓			
PHE 319 Water Safety Instructor		New	\$35.00	✓			
Physics Lab Course Fees							
PHY 110 Introduction to Physics w/Lab		New	\$10.00	✓			
PHY 161 Circuit Analysis		New	\$10.00	✓			
PHY 211 General Physics w/Lab I		New	\$10.00	✓			
PHY 213 General Physics w/Lab II		New	\$10.00	✓			
PHY 220 University Physics w/Lab I		New	\$10.00	✓			
PHY 222 University Physics w/Lab II		New	\$10.00	✓			
PHY 224 University Physics w/Lab III		New	\$10.00	✓			
PRE 376 Public Relations Writing	\$15.00		\$15.00	✓			
PRE 410 Electronic Public Relations	\$15.00		\$15.00	✓			
Doctor of Education Study Abroad Course	\$2,850.00		\$2,850.00	✓			
Ed.D. Additional Fee Per Credit Hour	\$100.00		\$100.00	✓			
Education Abroad Program Fee	Varies		Varies	✓			
Registration fee for OEA Events (Office Educa Abroad) (vendor chg)	\$100.00		\$100.00				✓
International Partner University Programs	Varies		Varies	✓			
Study Away Programs	Varies		Varies	✓			✓
COEHS Special Cohort Program Fees	Varies		Varies	✓			
Student Locker Rental Fee (per year) (small/large)	\$30 and \$50		\$30 and \$50	✓			
All Card ID System Replacement Fee	\$10.00		\$10.00	✓	✓		
NKU Rocks Freshman Orientation	\$100.00		\$100.00	✓			
Latino Student Orientation	\$25.00		\$25.00	✓			
Book Connection Fee	\$10.50		\$10.50	✓			
BookFest Program	\$13.00		\$13.00				✓

NORTHERN KENTUCKY UNIVERSITY
Approved Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2014-2015	\$ Increase	Proposed Rates 2015-2106	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community
Application Fee							
Undergraduate	\$40.00		\$40.00	✓			
Graduate	\$40.00		\$40.00	✓			
Doctoral Program	\$55.00		\$55.00	✓			
<i>Note: Graduate fee waived for web applicants attending open houses. See Graduate Center for details.</i>							
Student Teacher Late Application Fee	\$25.00		\$25.00	✓			
Adult Intensive Programming (plus assessed tuition rate)	\$25 per Cr. Hr.		\$25 per Cr. Hr.	✓			
Chase College of Law							
Acceptance Fee (applied toward tuition; non-refundable)	\$150.00		\$150.00	✓			
Application Fee (non-refundable)	\$40.00		\$40.00	✓			
Graduation Fee	\$50.00		\$50.00	✓			
Registration Fee (applied toward tuition; non-refundable)	\$300.00		\$300.00	✓			
Reissuance of Diploma Fee	\$10.00		\$10.00	✓			
Northern Kentucky Law Review							
Per Volume	\$35.00		\$35.00	✓	✓	✓	✓
Per Issue	\$10.00		\$10.00	✓	✓	✓	✓
Symposium & CLE (Continuing Legal Education)	\$50-\$500		\$50-\$500	✓	✓	✓	✓
Chase Student Organization Fee (per student - per semester)	\$35.00		\$35.00	✓			
Computer Lab Fees (University Center & Residence Halls Only)							
LaserWriter (per copy)	\$0.10		\$0.10	✓			
Printing in Student Computing Labs	\$0.10		\$0.10	✓			
Graduation Fee for Graduate Students	\$50.00		\$50.00	✓			
<i>After deadline dates an additional fee of 50/80/100 will be assessed</i>							
Graduation Fee for Undergraduate Students	\$50.00		\$50.00	✓			
<i>After deadline and 1st grace period an additional fee of \$75 will be assessed</i>							
Graduation Sashes for Int'l and Study Abroad Students	\$31.75		\$31.75	✓			
Applied Music and Composition Class Fee							
<i>Charge is per contact hour for classes requiring individualized instruction (private lessons). One-half hour lesson weekly constitutes one semester contact hour. (A detailed listing shall be provided to the Bursar each semester by the Provost's Office).</i>							
	\$150 per 1/2 hour	\$12.50	\$162.50 per 1/2 hour	✓			
Accompanist Fee							
<i>Instrumental Students (brass, strings, woodwinds, percussions) & Voice Students</i>							
	\$55.00		\$55.00	✓			
<i>Advanced Standing Fee</i>							
<i>Fee assessed to student taking the Advanced Standing Test to bypass a particular course.</i>							
	25% of existing credit hour fees		25% of existing credit hour fees	✓			
Portfolio Credit							
	25% of existing tuition for credits applied		25% of existing tuition for credits applied	✓			
Annual N.I.P. Application Fee	\$60.00		\$60.00	✓			
Bad Debt/Uncollectible Account Fee	25% of Debt		25% of Debt	✓			
Credit Card Fee to Payment Card Convenience Fee	2.5% of payment		2.5% of payment	✓			
Diploma Re-print Fee	\$25.00		\$25.00	✓			✓
Early Return Program	\$150.00		\$150.00	✓			
Interest Charge Fee change to Account Maintenance Fee	1.25%		1.25%	✓			
<i>Interest assessed on entire outstanding balance</i>							
Late Registration Fee	\$25.00		\$25.00	✓			
New Student Orientation Program Fee							
Student	\$100.00		\$100.00	✓			
Guest (parent, spouse)	\$50.00		\$50.00	✓			
Fresh Start Retreat	\$65.00		\$65.00	✓			
Orientation Program Request Change Fee	\$25.00		\$25.00	✓			

NORTHERN KENTUCKY UNIVERSITY
Approved Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2014-2015	\$ Increase	Proposed Rates 2015-2106	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community
Family/Parent Weekend Fee	\$0 - \$25		\$0 - \$25	✓			
Reinstatement Fee	\$100.00		\$100.00	✓			
Review Transcripts	\$96.00		\$96.00				✓
Stop Payment/Rejected Transaction Fee	\$15.00		\$15.00	✓			
Student Organization Registration Fee	\$25.00		\$25.00	✓			
Official Transcript Fee	\$7/\$10		\$7/\$10	✓	✓		
Transition Fee/Enrollment Confirmation Fee	\$75.00		\$75.00	✓			
TESTING							
Advanced Placement Examination (NRP401)	\$415.00		\$415.00	✓			
Career Testing	Up to \$20		Up to \$20	✓			
CLEP/DSST Testing	\$25.00		\$25.00	✓			
COMPASS Testing	\$40.00		\$40.00	✓			
Credit by Examination (NKU Developed Exams)		New	Varies	✓			
EMT National Registry Test Fee	Testing Charge		Testing Charge	✓			
Exit Testing for Accreditation - NBRC (RSP480)	\$45.00		\$45.00	✓			
IFS Test-out Option Fee	\$25.00		\$25.00	✓			
Microsoft Office Specialist Certificate Exam (chargeback)	Varies		Varies			✓	
Processing Fee (Testing Services)	\$3.50		\$3.50	✓			
Proctor Testing Fee (\$50 for first 2 hours, \$25 per hour thereafter)	\$50.00		\$50.00	✓			
Residual ACT Testing <i>When the University requires an essay as part of ACT test the fee is \$60 (to pay professional readers)</i> <i>Testing agency rate subject to change.</i>	\$50.00		\$50.00	✓			✓
Emergency Residual ACT Testing	\$80.00		\$80.00	✓			✓
Score Report Fee	\$20.00		\$20.00	✓			
Teacher Computer Proficiency Test	\$25.00		\$25.00	✓			
Institutional TOEFL Test	\$25.00		\$25.00	✓			
TOEFL Preparation Class (Amer English Language Program)	\$125.00		\$125.00	✓			
University Placement Test <i>(Test out of Developmental classes in, English, Math, or Reading)</i>	\$10.00		\$10.00	✓			
UNIVERSITY EVENTS							
Admission - Basketball (per person)							
Season Tickets							
Coaches Club	\$200.00		\$200.00	✓	✓	✓	✓
Bankers Club	\$400.00		\$400.00	✓	✓	✓	✓
Courtside Seats	\$650.00		\$650.00	✓	✓	✓	✓
Individual Per Game Tickets							
Reserved End Zone	\$7.00		\$7.00	✓	✓	✓	✓
Coaches Club	\$10.00		\$10.00	✓	✓	✓	✓
Bankers Club	\$12.00		\$12.00	✓	✓	✓	✓
Group Rate (minimum 15)	\$5.00		\$5.00	✓	✓	✓	✓
Discount for Sr. Citizen/Faculty/Staff/Alumni/Non-NKU Student	-\$1.00		-\$1.00	✓	✓	✓	✓
NKU Student with I.D./Children 6 and under	Free		Free	✓	✓	✓	✓
Admission - Baseball/Softball/Soccer/Volleyball (per person)							
Adult General Admission	\$5.00		\$5.00				✓
Senior Citizen/Faculty/Staff/Alumni/Non-NKU Student	\$3.00		\$3.00		✓		✓
Group Rate (minimum 15)	\$3.00		\$3.00				✓
NKU Student with I.D./Children 6 and under	Free		Free	✓			✓
Concert Productions							
<i>General admission (discount for NKU faculty, staff and students with valid ID cards)</i>		Prices vary depending on cost of production.		Prices vary depending on cost of production.	✓	✓	✓

NORTHERN KENTUCKY UNIVERSITY
Approved Schedule of Fees/Service Charges

Title/Purpose	Approved Rates 2014-2015	\$ Increase	Proposed Rates 2015-2106	Charged to Student	Charged to Faculty & Staff	Charged to Univ. Dept.	Charged to Community
Movies General Admission	Prices vary depending on cost of film rental.		Prices vary depending on cost of film rental.	✓			
Musical Concerts - Guest Artist Series	Prices vary depending on cost of film rental.		Prices vary depending on cost of film rental.	✓	✓		✓
Theatre Productions							
General Admission	\$13.00	\$1.00	\$14.00	✓	✓		✓
Faculty/Staff with valid NKU I.D. card	\$12.00	\$1.00	\$13.00				
Senior Citizens	\$11.00		\$11.00				
Group Rates (20 or more)	\$8.00		\$8.00				
Students with valid NKU I.D.	\$8.00		\$8.00				
Summer Dinner Theater	Cost of meal plus theater general admission		Cost of meal plus theater general admission	✓	✓		✓

RECOMMENDATION:

That a new Statement of Non-Discrimination be approved by the Board of Regents to bring Northern Kentucky University into compliance with all applicable federal legislation, state laws and university policies and to advance the university's commitment to inclusive excellence.

BACKGROUND:

The purpose of this policy is to foster a safe and inclusive educational and work environment for all students, faculty and staff, whatever their identity, background, or institutional position. Through the vision and practice of inclusive excellence, Northern Kentucky University acknowledges diversity, inclusion, and equity as critical to attaining student success and institutional excellence.

Statement of Non-Discrimination

Northern Kentucky University does not discriminate based on national origin, race, color, age, gender, gender identity, gender expression, sexual orientation, religion, political affiliation, physical or mental disability, genetic information, pregnancy, and Uniform Services or veteran status in its educational programs and activities, employment, daily operations and admissions policies, in accordance with all applicable federal legislation, state laws and university policies. No retaliation shall be initiated against any person who makes a good faith report of a violation.

RECOMMENDATION:

The Board of Regents Audit and Compliance Committee recommends that the Board of Regents authorize the administration to enter into a contract with the audit firm of BKD, LLC for the annual audit of the University's financial records for the fiscal year ending June 30, 2015. The contract cost for the year ending June 30, 2015 will be \$104,000 prior to any anticipated discounts. This contract will allow for three one-year renewable options with the concurrence of both parties.

BACKGROUND:

The University Audit Review Committee conducted a comprehensive review of the proposals received in response to the University's request for auditing services. The Audit Review Committee forwarded a report of their findings to the Board of Regent's Audit and Compliance Committee. The Audit and Compliance Committee reviewed and discussed the report and recommended the selection of BKD, LLC as the University's next external audit firm.

BYLAWS
BOARD OF REGENTS
NORTHERN KENTUCKY UNIVERSITY

Adopted on August 27, 1976
Revised: July 27, 1988
Revised: May 6, 1992
Revised: August 13, 1992
Revised: May 1, 1996
Revised: September 25, 1996
Revised: October 29, 1997
Revised: December 2, 1998
Revised: May 10, 2000
Revised: July 11, 2001
Revised: January 16, 2002
**Revised: May 14, 2003
July 23, 2014
March 18, 2015

ARTICLE I – Membership and Meetings

- A. The governing body of Northern Kentucky University is the Board of Regents, which by statute is responsible for the effective governance of the University. (KRS 164.350)
- *1. Guiding Principles.
- a. The Board Chair speaks for the board. No other board member, unless designated by the Chair, has this prerogative and responsibility.
 - b. The Board Chair presents the board's positions, interests, policies, plans, and decisions to the public, the media, and public officials.
 - c. The board's authority and influence stems from its official standing as a full board with its assigned duties and responsibilities. No individual member, other than the chair, has the authority to speak for the board. No individual member has authority to take actions or make commitments for the board. Only the collective board has authority.
 - d. All substantive issues, proposals, resolutions, plans, information, data, and inquiries come to the board through the president of the institution. The president is the chief executive officer and has delegated authority from the board, and his functions cannot be performed without his direct-line and primary access to the board. The president is the only professional in the institution who is accountable to the board.
 - e. All efforts to circumvent the president are politely rejected by the board chair and the board.
 - f. No board member shall make a commitment on behalf of the institution or the board.
 - g. A board member shall make clear that he is not speaking for the board, and is not representing the board.
 - h. If a board member receives questions, requests, information, or threats, that deal directly or indirectly with the purview of the president of the institution, the board member shall inform the president as soon as possible. If the matter falls within the purview of the board chair, the board member will inform the board chair as soon as possible.

*Adapted from *Boards and Communication: Best Practices from Lessons Learned*, Edward M. Penson, Penson-Strawbridge, 924 Summerbrooke Drive, Tallahassee, FL 32312, (850) 894-9793, FAX (850)894-9795.

B. Composition of the Board of Regent Emeritus Status.

1. The Board of Regents is comprised of members who are appointed or elected as provided by KRS 164.321, all other applicable Statutes of Kentucky, and the Constitution of the Commonwealth of Kentucky.
2. Regent Emeritus members, after selective designation, are invited as designated by Board Chair to attend meetings and functions of the Board of Regents without voting power:
 - a. An ad-hoc committee may be designated for the exclusive purpose of considering nominees for the status of Regent Emeritus designation for former members of the Board of Regents.
 - b. The ad-hoc committee shall consist of the President of the University, Chair of the Board of Regents and three other Board members selected by the Board Chair.
 - c. This committee shall review nominees for Regent Emeritus status with consideration to the following.
 - d. The Regent Emeritus status is a distinction bestowed upon those former Board members who have demonstrated continued service, commitment and contribution to the University and the University community at such a level as to additionally distinguish them as Board members.
 - e. The Board shall recognize that this designation is the highest distinction it may bestow upon a former Board member. Therefore, Regent Emeritus consideration and designation shall be done with the utmost consideration of contributions which warrant this extraordinary recognition.

C. Meetings: Meetings of the Board of Regents shall be held in accordance with the requirements of state statutes (KRS 164.340) and are of two kinds, regular meetings and special meetings.

1. Regular Meetings: There shall be at least four regular quarterly meetings of the Board of Regents each year. (KRS 164.340 requires a minimum of one board meeting per calendar quarter.) These meetings shall be held on such dates and at such places for the succeeding fiscal year as the Board of Regents shall determine at its last regular meeting of the fiscal year. However, a majority of the board members may modify such meeting schedule during any fiscal year, provided the Board meets quarterly.

2. Special Meetings: Special meetings of the Board of Regents may be called by the Chair of the Board upon the written request of, the President, or any two Regents. The special meeting call shall be given to all Regents in writing at least two days before the meeting, or as required by Kentucky Revised Statutes.
3. Notice of Meetings: Due notice in writing of the regular meeting and of any changes in the dates, times, or places of a regular meeting shall be given by the Chair of the Board, the President or his designee in writing. All notices of special meetings shall indicate the item or items of business to be considered and shall be limited to those items.
4. Quorum: A quorum for the conduct of business shall consist of the actual physical presence of the majority of all the members of the Board of Regents. Nevertheless, a majority of all members of the Board shall vote for all appropriations of money, and the employment or dismissal of any faculty member. KRS 164.340.
5. Agenda: For all meetings the Chair of the Board and President shall prepare an Agenda which shall be made available in writing -to each Regent prior to the meeting. All regular meeting agenda shall include the minimum of the following:
 - a. Roll call
 - b. Report of the President (KRS 164.460 requires a written president's report according to a schedule established by the Board)
 - c. Quarterly financial Report of the Treasurer of the Board for those regular meetings which follow the end of a quarter (KRS 164.420)
 - d. Other
6. Consent Agenda: Upon the concurrence of the Chair of the Board and the President, agenda items may be designated as consent agenda items in the agenda of a regular Board meeting. Unless any Regent objects to the inclusion of an item on the consent agenda by notifying the President all items designated as consent agenda items shall be recommended for approval by a single vote by the Board of Regents without discussion of individual items.
7. Conduct of Business: All meetings shall be conducted in accordance with the principles of procedure prescribed in Roberts' Rules of Order, as most recently amended.
8. Board members must be present in person to vote. Electronic or proxy votes will not be accepted.
9. Evaluation of Board Performance: No less frequently than every two years, the Board shall evaluate its performance. The Chair of the Board is charged with the responsibility of determining the procedure in collaboration with the Board by which such evaluations are to be conducted, subject to Board approval.

10. Ethics/Conflict of Interest: A conflict of interest occurs when any Regent has existing or potential interests that compete or could compete with the interests of the University or any directly affiliated organization, or which impair or might reasonably impair such Regent's independent, unbiased judgment in the discharge of one's responsibility.
 - a. Business, Financial or Property Interests: A Regent shall avoid entering into or maintaining any business or financial interests, transactions, acquisition or sale of property interests which are or may be in conflict with those of the University.
 - b. Disclosing Confidential Information: A Regent shall refrain from using confidential information obtained as a Regent in any manner with intent to result in financial gain for self or any other person, or any other business with which the Regent is associated.
 - c. Contracts: A Regent shall avoid any personal interest, direct or indirect, in any contract for the purchase of land, buildings, supplies, or services for the University.
 - d. Gifts: A Regent shall not accept gifts or benefits from any person holding contracts for supplies or services to the University.
 - e. Disclosure: Whenever any conflict of interest appears to exist after taking the oath of office, the Regent shall immediately fully disclose that conflict to the Board Executive Committee and to the President of the University. In no event shall such disclosure be delayed longer than seventy-two hours prior to consideration of the matter by the Board.

ARTICLE II -- Duties

- A. The powers and duties conferred upon the Board of Regents to carry out the purposes of Northern Kentucky University are provided by law in Kentucky Revised Statutes. Such powers and duties include those contained in Chapters 164 and 164A of the Kentucky Revised Statutes and any other applicable statutes pertaining to the powers and duties of corporate boards. In addition to those powers specifically listed in Kentucky Statutes, the Board reserves the right to exercise powers and perform duties which are permitted by statute. Major powers and duties of the Board include, but are not limited to the following:
 1. delegation of authority from the Board of Regents to the President.
 2. the promotion of the missions and goals of the University;
 3. the adoption, observance, and evaluation of general education policies and procedures;
 4. the authorization to establish or discontinue any branch, center or school and the presentation of such action to the Council on Postsecondary Education and any other public agency as required by law, for approval;

5. the authorization of the creation or discontinuance of degrees subject to approval of the Council on Postsecondary Education;
6. the selection of a President, Chair of the Board, Vice Chair, and Secretary, and upon the recommendation of the President, the appointment of all faculty members and the appointment of such administrative officers as are deemed necessary;
7. the determination of the salary ranges for all faculty, administrative and other University personnel and the establishment of insurance, retirement and other programs for the benefit of faculty, administrative and other personnel;
8. the establishment or discontinuance of any faculty rank;
9. the adoption of policies for granting leaves of absence, sabbaticals and the approval of promotions for administrative and faculty members;
10. the establishment of policies and procedures for granting tenure of faculty members;
11. the regulation of government and discipline of students and staff; and the regulation of government and discipline of faculty;
12. the approval of general policies governing student scholarships and loans;
13. the establishment of scholarships;
14. the fixing of tuition charges and other fees, subject to approval by the Council on Postsecondary Education;
15. upon appropriate clearances from state and or federal agencies, the issuance of revenue bonds to finance projects required by or convenient for students under its governance;
16. the care and preservation of all property belonging to the University;
17. subject to the approval of the Finance and Administration Cabinet, the purchase and sale of real estate and the granting of easements;
18. the provision for the submission of such reports and budget requests as may be required by the Commonwealth of Kentucky;
19. the approval of the annual budget;
20. the formulation and periodic revision of long-range plans; ~~and~~ |
21. the power to govern its own members pursuant to KRS 164.350; |

** 22. ~~To~~ ensure effective management and oversight of all University related foundations consistent with Kentucky Revised Statutes, Chapters 164, 164A and 273; and

23. establishment or discontinuation of sport programs and major construction or substantial renovation of sport facilities, with delegation of oversight for intercollegiate athletics to the President. No less than annually, the Director of Intercollegiate Athletics shall submit to the Board of Regents a written report addressing academic, fiscal, and compliance issues of intercollegiate athletics.

ARTICLE III -- Officers

A. The officers of the Board of Regents shall consist of the Chair, Vice-Chair, and Secretary, and shall be selected annually at the May meeting of the Board from the appointed membership of the Board.

1. Chair: The Chair of the Board shall be selected annually at the May meeting as provided by law. Eligible candidates are those regents who have already served two years on the Board. The Chair may succeed him/herself for one term only. However, a past Chair may be a candidate if one full year has lapsed since last holding the position of Chair. The Chair is charged with the duty of maintaining that level of interest and activity among the members of the Board of Regents as will best contribute to the determination of broad policies, wise planning for the future, intelligent and considerate observance of the rights of the faculty and student body. The Chair shall preside at all Board of Regents meetings, unless unable to do so, in which case the Vice Chair shall preside. The Chair shall fix the order of business and shall perform such additional duties as may be imposed by statute or by the direction of the Board.
2. Vice Chair: The Vice Chair of the Board shall act as Chair in the absence of the Chair and succeed the Chair in the event of a vacancy.
3. Secretary: The Secretary shall perform all statutory duties, pursuant to KRS 164.450. The Secretary will attend all meetings of the Board unless excused by the Chair from doing so or unless circumstances beyond control make it impossible to attend. The Secretary shall record all the Minutes of all proceedings and shall perform all other functions which are usual to the duties of a Secretary for the Board of Regents. The Secretary shall assist the Board in the discharge of its official duties and these duties shall, in no way, be equated with those of the Treasurer for the University.

B. The University shall have various administrative officers, two of whom are described herein because of their statutory responsibilities under Chapter 164 of the Kentucky Revised Statutes.

1. President: The President of the University shall be the chief executive and academic officer of the University. The President shall be selected by the Board for such term as the Board deems advisable, not to exceed four years. As chief executive and academic

officer of the University, the President shall have those duties and powers as described in the Administrative Regulations AR-I-1.0-3 of the University.

- a. the President shall be responsible for the operation of the University in conformity with the purposes and policies as determined by the Board of Regents;
- b. the President shall act as adviser to the Board of Regents and shall have responsibility for recommending for consideration those policies and programs which in his opinion will best promote the interests of the University;
- c. the President shall recommend to the Board of Regents long-range educational goals and programs and the new degrees which may be best suited to attain those goals and programs;
- d. the President shall recommend to the Board the appointment, compensation, promotion and leaves of absence of the faculty and of other personnel as the Board may request;
- e. the President shall be authorized to develop a suitable organization for the effective administration of the University and to designate positions and their titles subject to ratification by the Board;
- f. the President shall be authorized to appoint, subject to subsequent ratification by the Board, an employee of the University;
- g. the President shall be authorized, after consultation with the appropriate officer(s) or faculty member(s) and the affected individual, to suspend any member of the University at any time for proper cause;
- h. the President shall have primary responsibility for the establishment and maintenance of proper relationships with the alumni and the alumnae;
- i. the President shall at all times maintain effective relationships with the students, and shall guard and protect their best interests;
- j. the President shall be responsible for the discipline of students with the power to impose appropriate penalties including expulsion;
- k. the President shall submit to the Board of Regents in advance of the first meeting each fiscal year, his annual report of the operation of the University for the prior year;
- l. the President shall prepare and submit to the Board a biennial budget request as required by law;

- m. the President shall perform such other duties as may be required by the Board of Regents.
 - 2. Treasurer: The Board shall select a Treasurer of the University who shall serve in such capacity at the pleasure of the Board. The Treasurer shall be responsible for all the funds under the control of the University and such other duties as may be delegated to the office by the Board of Regents all in conformity with KRS 164.420. Pursuant to KRS 164.330 the Treasurer shall not be a member of the Board.
- C. The Chair of the Board and the President shall select an Executive Assistant to the President and Secretary to the Board of Regents who shall provide support in the preparation for meetings and serve as a liaison between individual Board Members and the President.
- D. Committees: The Chair of the Board may appoint, as necessary, ad hoc committees to conduct the governance functions of the Board, such as the Committee on Nominations, the Presidential Evaluation Committee, and others as required. For the purpose of discussion and enhanced understanding of University policies and procedures, the Chair may appoint members to standing committees in the areas of Policy and Finance. These non-voting Committees shall have as their agenda information items pertinent to the governance of the University.

Additionally, the Board shall establish the following standing committees: Executive and Audit.

1. The Executive Committee: The Executive Committee of the Board of Regents shall consist of the Chair, Vice Chair, and Secretary of the Board along with immediate past Chair if still Board member. The Executive Committee shall act for the Board only upon the prior authorization of the Board as specified through resolution(s) of the Board. The Executive Committee shall meet as necessary to consider University business. Its meetings shall be called by the Chair or the President in accordance with the requirements of state statutes. A quorum shall consist of two members of the Executive Committee. Furthermore, such meetings shall be conducted in accordance with the requirements of state statutes. Minutes shall be prepared for all meetings of the Executive Committee and the actions of the Executive Committee shall be presented to and ratified by the full Board no later than its next regularly scheduled meeting for the said action to have any force and effect except for prior delegated bond sale authorization.
2. Audit and Compliance Committee: The Audit and Compliance Committee of the Board of Regents shall consist of the Secretary who acts as chair, the Chair of the Board, and the Vice Chair of the Board. Its meetings shall be called by the Secretary in accordance with state statutes. The Audit and Compliance Committee shall meet with the University's external auditor for the purpose of reviewing all financial statements and management comments, and with the Compliance Officer for the purpose of reviewing compliance matters.

The Audit and Compliance Committee shall receive the recommendation of the University's Audit Review Committee and shall recommend to the Board of Regents the engagement of an external auditing firm. Its meetings shall be conducted in accordance with state statutes.

A quorum shall consist of two members of the Audit and Compliance Committee. A meeting summary shall be prepared for all meetings of the Audit and Compliance Committee and the actions of the Audit and Compliance Committee shall be presented to and ratified by the full Board no later than its next regularly scheduled meeting for the said action to have any force and effect.

ARTICLE IV -- Indemnification

- A. The Board of Regents hereby adopts in its entirety for the benefit of all Regents, officers (past, present and future), administrators, faculty, staff and designated volunteers, and their heirs, executors and administrators (hereinafter, the "class"), Kentucky Revised Statute 271B.8-500, et.seq. and its amendments or replacements, on the indemnification of the Class as if the terms of said statute were herein specifically set out. It is the purpose of this By-law to provide that any member of the Class be afforded a legal defense and indemnification for any acts or actions taken in good faith and within the scope of his/her official duties while on the official business of the University.

In the absence of commercial insurance coverage secured by the University, the Class shall be indemnified and be held harmless from and against all civil liabilities, including judgments, decrees, fines, penalties, expenses, fees, amounts paid in settlement or any other costs, losses (including but not limited to attorney's fees and court costs) not otherwise covered by the insurance coverage maintained by the University and arising or resulting from or in connection or association with, any threatened, pending or completed action, suit or proceeding (whether civil, administrative, investigatory or otherwise) and any appeals related thereto, under which said indemnified persons are parties or participants because of their actions or omissions performed in good faith and in any capacity during the course and in the scope of their employment on behalf of the University, whether incurred before or after the adoption of these Bylaws, unless they are finally adjudicated to be liable for willful, wanton or malicious conduct or criminal conduct as defined by law or regulation of any state or national government. Indemnification must conform with state and federal statutes and regulations.

All requests for indemnification must be submitted in writing to the University Legal Counsel. This must occur within five (5) calendar days of receipt of any court documents related to a claim against a member of the Class, or within thirty (30) calendar days of actual notice, verbal or written, of any assertion of a claim against a member of the class.

The administration is authorized to promulgate procedures that conform with this indemnification and defense policy.

ARTICLE V – Communication

- A. All communication of the University directed to the Board shall be channeled through the Office of the President. All official communications from the Board of Regents shall be similarly channeled through the Chair and copies thereof furnished to the President.
- B. The President and General Counsel will provide a regular pending litigation and issues likely to lead to litigation report to the Board during executive session.

ARTICLE VI – Minutes

- A. All Minutes of the Board shall, after their approval by the Board, be open to inspection by any citizen; such inspection shall conform with existing statutes governing freedom of information and privacy. All Regents shall be provided with approved copies of all Minutes of their actions.

ARTICLE VII – Signature Authority

- A. The Chair and President shall be authorized to execute in the name and on behalf of the University any instrument which may require the name of the University to be signed thereto and the Secretary shall have the authority to attest same.

ARTICLE VIII – Board Education

- A. All persons appointed after May 30, 1997, shall be required to attend and complete an orientation program prescribed by the council under KRS 164.020, as a condition of their service.
- B. The Office of the President will maintain materials related to higher education governance issues. The Board may also request expert training on pertinent governance issues at its annual retreat.

ARTICLE IX -- Amendments

- A. Amendments to these bylaws may be proposed by any member at any duly constituted meeting of the Board by requesting that the item be added to the Board agenda prior to the meeting. Amendments to these bylaws shall become effective on the date of the first meeting following the amendments approval. Adoption of amendments shall require a vote of two-thirds of the members.

NOTE: Where the pronoun "he" is used in the above Bylaws, same shall define both male and female genders.