Purchasing Department
Lucas Administrative Center 617
Nunn Drive
Highland Heights, KY 41099
(859) 572-5265
FAX (859) 572-6995

Personal Services Contract

- ○ **Notice of RENEWAL**
- ○ **Notice of AMENDMENT**
- ○ **Notice of EXTENSION**

Name and Address of Individual or Firm (Contractor)

Personal Services Contract No. **PS-NKU**

Department:

Account No.:

Original Contract Date:

	RENEWAL	AMENDMENT	EXTENSION
Original Contract		$ Cumulative (Upset) Amount	$ Amount Carried Forward
New Effective Date			
New Ending Date			
New Contract Number	**PS-NKU**		
Increase		$	
Decrease		$	
New Total (Not to Exceed)	$	$	

RENEWAL: List changes below and attach PON (proof of necessity).
AMENDMENT: List changes below. Attach PON if changes increase total to over $10,000.00.
EXTENSION: New contract number required if extended beyond current fiscal year. Balance of current contract to be carried forward.

All other terms and conditions of contract, except as modified above, remain the same.

Please signify your acceptance of the above contract modification(s) by affixing you signature below.

Northern Kentucky University
Prepared by:

Signature Date

Approved:

Supervisor / Procurement Representative

Contractor

Signature Date

Type or Print Name