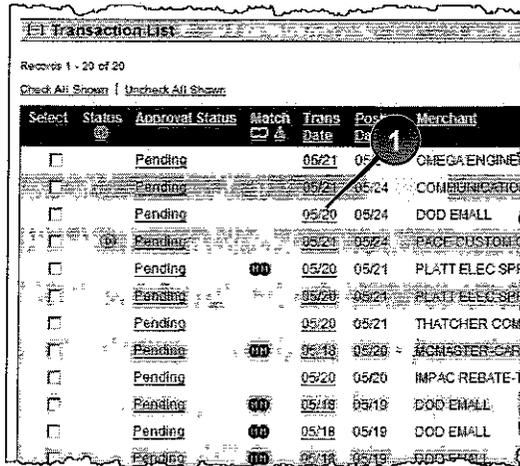
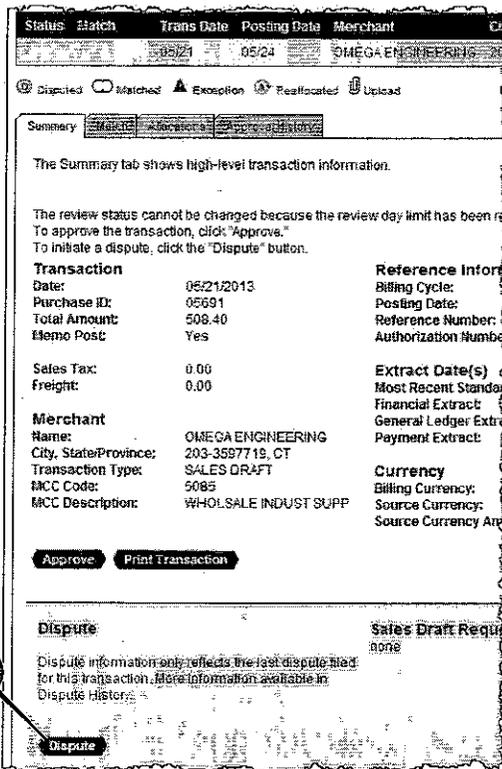


Dispute a Transaction

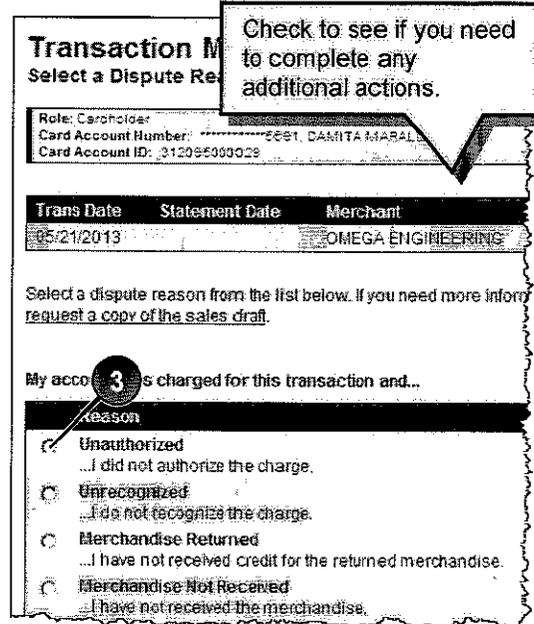
You can use this quick reference guide as a fast reminder of the basic steps for disputing a transaction in Access® Online.



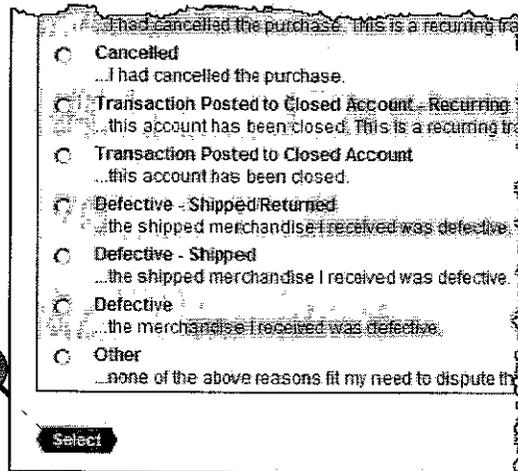
1. Click the date link for the transaction you want to dispute.



2. Click Dispute.



3. Select the appropriate dispute reason.



4. Click Select.

Access Online: Dispute a Transaction Quick Reference

Transaction Management
Dispute Reason: Unauthorized

Role: Cardholder
Card Account Number: *****0001, DAMITA MARALDO
Card Account ID: 312365000029

Trans Date	Statement Date	Merchant
05/21/2013		OMEGA ENGINEERING

Unauthorized
My account was charged for this transaction and I did not authorize it.

This dispute reason requires a physical signature of the Cardholder.
"Continue" for a printable version of the form.

* = required

5

Requestor Name:* Requestor Phone Number:*

DAMITA MARALDO 6121231234

Comments:*

I did not authorize this charge.

6

Continue

5. Specify required or optional information.
6. Click **Continue** and then follow the instructions to print, sign, and send information to the address listed.

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