



Procurement Services
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November 9, 2018

TO: Northern Kentucky University Grant Community
FROM: Blaine Gilmore, Interim Director of Procurement Services

RE: NEW FEDERAL PROCURMENT STANDARDS

Dear Colleagues,

As of July 1, 2018, new regulations (Uniform Guidance, 2 CFR 200 §200.317-.326) governing the purchases of goods and services on federally sponsored awards will be in effect. The implementation of these new federal regulations will require the University to modify internal procurement procedures for purchases made using federal and federal flow-through funding.

Effective July 1, 2018 Principal Investigators and departments will be required to obtain three (3) quotes on purchases that total between \$5,000 - 39,999 when federal funds are used. All three quotes must be attached to the purchase requisition. Any purchases \$40,000 + must be solicited through the ITB/RFP process or be approved by a Single Source justification form. Please note that professional services must be acquired under a Personal Service Contract regardless of the amount.

Questions regarding regulations governing federally sponsored award may be directed to Procurement Services.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Blaine Gilmore', written over a large, stylized blue flourish.

Blaine Gilmore
Interim Director of Procurement Services