



STRATEGIC PLANNING PROCESS
WORK TEAM MEETING AGENDA

Demographic & Labor Market Forces Work Group

Meeting Date: 3-15-13		Start Time: 1:00 p.m.	End Time: 2:30 p.m.
Members: <input type="checkbox"/> Ron Burse <input type="checkbox"/> Leo Calderon <input type="checkbox"/> Amy Danzo <input type="checkbox"/> Joan Ferrante <input type="checkbox"/> Sandi Gillilan <input type="checkbox"/> Janet Harrah <input type="checkbox"/> Dennis Honabach <input type="checkbox"/> Gail Messmer <input type="checkbox"/> Dannie Moore <input type="checkbox"/> Erin Mulligan <input type="checkbox"/> Paul Orscheln <input type="checkbox"/> Randy Pennington <input type="checkbox"/> Kristine Pfenndt <input type="checkbox"/> Shirl Short <input type="checkbox"/> Lori Southwood <input type="checkbox"/> Diane Sticklen-Jordan			
Meeting Location : AC 722			
Invited			
Guests:			

Items for discussion/decisions *(attach supporting documents as necessary)*

Item	Presenter
1. Review of the agenda	Lori Southwood
2. Suggested edits to Final Report	Work Group
3. Clarification of edits to Final Report	Janet Harrah
4. Other area of consideration for the Strategic Planning Committee	Work Group
5. Review of timeline and next steps	Lori Southwood
6. Meeting Recap/Review	Lori Southwood

Action Items *(attach supporting documents as necessary)*

Item	Outcome	Responsible Person	Due Date
Final revisions of subgroup reports submitted to Janet Harrah	Completed	Subgroups	Mar. 6
Draft of final report sent to work group members for review	Sending 3/13	Janet Harrah	Mar. 13
Suggested edits to Final Report	Action needed	Work Group	Mar. 15
Submission of Final Report	Action needed	Janet Harrah	Mar. 18
Presentation of Final Report to Strategic Planning Committee	Action needed	Work Group Leaders	Mar. 20

Notes:

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