# Institutional Trends & Vital Statistics Work Group

## Meeting Summary: Institutional Trends & Vital Statistics Work Group

**Meeting Date:** 2/1/13  
**Start Time:** 3:00  
**End Time:** 4:00

### Members:
- Benjamin Anderson  
- Lisa Barresi  
- Katie Bontrager  
- Carol Bredemeyer  
- Carya Connelly  
- Joyce Couch  
- Peg Griffin  
- Marla Herron  
- Kristi Horine  
- Francois Le Roy  
- Pat Moynahan  
- Vickie Natale  
- Ryan Padgett  
- Shawn Rainey  
- Patrick Reagan  
- Angie Schaffer  
- Marilou Singleton  
- Arnie Slaughter  
- Jeff Smith  
- Tracy Stokes

### Meeting Location:
SL 304

### Invited Guests:

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### Items for discussion/decisions (attach supporting documents as necessary)

<table>
<thead>
<tr>
<th>Item</th>
<th>Presenter</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Work Group introductions</td>
<td>Work Group</td>
<td>5</td>
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<tr>
<td>2. Leading Indicators and Dashboard</td>
<td>Katie Bontrager</td>
<td>20</td>
</tr>
<tr>
<td>3. Feedback on Data Center</td>
<td>Work Group</td>
<td>30</td>
</tr>
<tr>
<td>4. Wrap up</td>
<td>Pat Moynahan</td>
<td>5</td>
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<td>5.</td>
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<td>6.</td>
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### Action Items (attach supporting documents as necessary)

<table>
<thead>
<tr>
<th>Item</th>
<th>Outcome</th>
<th>Responsible Person</th>
<th>Due Date</th>
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</thead>
<tbody>
<tr>
<td>Post discussion threads on Blackboard</td>
<td></td>
<td>Pat Moynahan</td>
<td>Mid week</td>
</tr>
<tr>
<td>Contribute to discussions on Blackboard</td>
<td></td>
<td>Work Group</td>
<td>On Going</td>
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</tbody>
</table>

### Notes:

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### Next Meeting:

**Date:** 2/8/13  
**Location:** SL 304  
**Beginning Time:** 2:00  
**Ending Time:** 3:00

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Meeting Summary: Institutional Trends & Vital Statistics Work Group  
Last Edit: February 4, 2013
Item 1. Work group introductions

Item 2. Leading Indicators and Dashboard – Katie Bontrager presented information on performance metrics, specifically in relationship to the following:

- **CPE Leading Indicators**
  - 30 hours at end of first year
  - 60 hours at end of second year
  - Declared major by end of first year
  - College level math by end of first year
  - College level English by end of first year

- **Executive Dashboard Baseline Data and Targets as related to**
  - Student Success
  - Teaching and Learning
  - Scholarship and Engagement
  - Enrollment Management
  - Funding and Resource Development

Item 3. Feedback on data center - Each work group member identified a trend or finding to further explore. This feedback will be used as a starting point for discussion threads to occur via Blackboard. The following list highlights some of these trends/findings:

- Declining enrollment for Kentucky residents, full time sophomores
- Faculty retention and credentials
- Increases in academic preparedness, SAT/ACT scores
- What factors are influencing retention? Is retention the best indicator of performance?
- Course sequencing, linkage and availability
- Performance in math and science

Item 4. Wrap up - Discussion of expectations through next meeting as documented in action items