Institutional Trends & Vital Statistics Work Group

Meeting Date: 2/15/13
Start Time: 3:00
End Time: 4:00

Members:

- Benjamin Anderson
- Lisa Barresi
- Caryn Connelly
- Joyce Couch
- Kristi Horine
- Francois Le Roy
- Ryan Padgett
- Shawn Rainey
- Marilou Singleton
- Arnie Slaughter

- Katie Bontrager
- Peg Griffin
- Pat Moynahan
- Patrick Reagan
- Jeff Smith
- Carol Bredemeyer
- Marla Herron
- Vickie Natale
- Angie Schaffer
- Tracy Stokes

Meeting Location: SL 304

Invited Guests:

Items for discussion/decisions (attach supporting documents as necessary)

<table>
<thead>
<tr>
<th>Item</th>
<th>Presenter</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Review of Sub Group Tasks</td>
<td>Pat Moynahan</td>
<td>5</td>
</tr>
<tr>
<td>2. Sub Group Break Out Work Session</td>
<td>Sub Group Leaders</td>
<td>45</td>
</tr>
<tr>
<td>3. Sub Groups Report Out</td>
<td>Sub Group Leaders</td>
<td>10</td>
</tr>
</tbody>
</table>

Action Items (attach supporting documents as necessary)

<table>
<thead>
<tr>
<th>Item</th>
<th>Outcome</th>
<th>Responsible Person</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Create a list of findings and reference the data sets</td>
<td>Sub Groups</td>
<td>2/22/13</td>
<td></td>
</tr>
<tr>
<td>Be prepared to present list to Work Group for feedback</td>
<td>Sub Groups</td>
<td>2/22/13</td>
<td></td>
</tr>
<tr>
<td>Contribute to discussions on Blackboard</td>
<td>Work Group</td>
<td>On Going</td>
<td></td>
</tr>
</tbody>
</table>

Notes:

Next Meeting:

Date: 2/22/13
Location: SL 304
Beginning Time: 3:00
Ending Time: 4:00
Item 1. Review of Sub Groups Tasks/Responsibilities

Item 2. Sub Group Members

- Enrollment
  1. Katie Bontrager*
  2. Peg Griffin
  3. Marla Herron
  4. Angie Schaffer
  5. Marilou Singleton

- Faculty Curriculum
  1. Carol Bredemeyer
  2. Caryn Connelly
  3. Kristi Horine
  4. Francois Le Roy
  5. Jeff Smith*

- Retention/Persistence
  1. Joyce Couch
  2. Patrick Moynahan
  3. Vickie Natale
  4. Patrick Reagan
  5. Tracey Stokes

- College Adjustment
  1. Ben Anderson
  2. Lisa Barresi
  3. Ryan Padgett
  4. Shawn Rainey*
  5. Arnie Slaughter

Item 3. Sub Group Updates

Enrollment
- Majors as related to occupation codes
- Declared vs enrolled majors, double majors
- Enrollment by program and funding of programs
- Capacity and demand for each major
- Admissions standards within a major
- Demographics on potential students in the pipeline

Faculty Curriculum
- Faculty statistics – Full time, part time, tenure, non tenure, adjunct, credentials, turnover
- Workload measurement – credit hours per faculty vs total student credit hours per department
- Course offerings – class length, format
- Program data - credit hour requirements compared to peers, new programs, phased out programs
- Connection between programs provided and regional, economic demand

Retention/Persistence
- Financial aid support correlations
- Unmet need in financial aid applications
- Persistence as impacted by financial aid
- Out of state students – increased enrollment, increased retention?
- Effects of commuting on retention/persistence

College Adjustment
- Academic involvement
- Social involvement
- Maturity
- Financial