### Steely Library

**Provide technology innovation that will support the transdisciplinary efforts.** For example, develop a centralized, searchable repository of faculty publications, research interests, education, etc.

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<th>Activity</th>
<th>Description</th>
<th>Status</th>
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<tbody>
<tr>
<td>28.01</td>
<td>Support Steely library's implementation of centralized repository of faculty scholarship.</td>
<td>Under Way</td>
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7,431 pages of documents have been manually scanned (2,871 in FY 2015; 4,560 in FY 2016) and are ready for quality control check and description in preparation to upload to the repository. 960 issues of the Northerner (1972-2006), 6 theses, and 134 separate articles from the Journal of Kentucky Studies (2005-2007) have been described, quality control checked, and added to the Repository.

Activities in this area will begin in earnest once the pilot projects for the institutional repository, described above, have been completed and the institutional repository is made "public." (see section 352.04)

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### Achieve Excellence in the Physical Campus Environment

**Evaluate Steely Library to incorporate concepts of “learning commons”**. Ensure contemporary environment that facilitates interaction, provides easy access to information through the use of technology, supports problem-based learning and serves as an information hub for the campus. Consider space utilization, collections and operations.

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<th>Activity</th>
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<tr>
<td>271.01</td>
<td>Work has not started due to the need to absorb new units and budgetary concerns.</td>
<td>Under Way</td>
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*Provide flexible, innovative, and exceptional services supporting academic success.*
347  Strengthen and integrate services to provide our varied university student body with the tools needed to attain academic and career success.

347.01  Use formal and informal assessment to better understand changing user needs and expectations and continually modify services to meet those needs.

   Special Collections and University Archives has revised online finding aids to reflect user input and research needs based upon service interactions and informal assessment of current information.

348  Enhance the information literacy instructional program.

348.01  Develop IL curriculum collaboratively with each NKU academic department, embedding unique paths for IL instruction for progressive skill levels in freshmen through graduate courses.

   Information Literacy continues planning/working with department faculty to develop specific curricula with targeted academic departments (12), also identified opportunities with a couple of additional undergraduate and graduate programs

   Across two years, librarians have significantly increased the number of targeted, discipline-specific courses exposed to IL concepts (25 in 2013/2014, 41 in 2015/2016)

   Completed - New course in children’s programming offered in Library Informatics, Fall 2015, in response to student interest.
348.02 Collaborate with teaching faculty to build specific assignments and learning activities with course groups and individual instructors that will teach IL skills and concepts.

Information Literacy continues planning/working with department faculty to develop specific curricula with targeted academic departments (12), also identified opportunities with a couple of additional undergraduate and graduate programs.

Special Collections and University Archives has collaborated with teaching faculty to build specific assignments involving analysis of items in their collections. Activities included investigating and evaluating primary sources (English Comp, Printmaking, Social Studies for Middle School Educators, Historical Research Methods).

348.03 Enhance the core undergraduate academic experience by integrating information literacy outcomes further into the general education curriculum.

Developed learning outcomes to be addressed in foundational, general education courses (UNV 101, ENG 101, ENG 291, CMST 101)

Across two years, librarians have doubled the number of 291 sections (a targeted, general education course) exposed to IL concepts (16 in 2013/2014, 31 in 2015/2016)

First year experience librarian met with 94% of the UNV 101 (academic orientation) sections in Fall 2015

LIN 175’s designation of Pilot Foundation of Knowledge course continued for 2016-17. The General Education Committee of the Faculty Senate will review data for finalizing this status in Spring of 2017.

349 Provide academic resources and digital content in formats that best fit user needs.

Steely Library

Begin in 2014-15 3.3a

Not Started Under Way Completed Ongoing

☑  ☐  ☐  ☐
Assess user needs and demand for extended operating hours and implement changes to the library’s schedule, as needed.

Special Collections & University Archives made accommodations to host graduate classes after hours.
Steely Library has been testing expanded hours (24/7) during the final two weeks of the fall and spring semesters. We will be making adjustments to our end of semester availability based on the results.

Investigate the expansion of our document delivery service for materials that are held in the library’s physical collection.
Steps are being taken to integrate SourceFinder into the new website and OCLC WMS.
Work on expanding document delivery to materials in our collection has not yet started due to the implementation of the new online system (OCLC WMS)

Work to optimize our mix of materials, continuing to grow our digital collections and to rightsize physical collections.

SC&UA grew digital collections by uploading the Northerner and digitizing Staff Congress and Faculty Senate minutes. Provision of access is in progress.

A mix of materials useful to the campus are being prepared or have already been put into the digital repository for research use. It is already being used to answer reference questions. The Northerner is generally used by on-campus clientele while the Journal of Kentucky Studies is frequently requested by researchers at other institutions.

A private donor gave over 9,000 books to the library. These represented about 90% of her late husband’s private library. The overall quality of the items is excellent and includes a good number of scholarly books and literature. Of those that are duplicates, many will replace worn titles in our collection. Those books that are duplicates or not appropriate can be sold with proceeds used to further enrich the collection.

Collection Management group regularly reviews costly subscriptions (journals and databases) to ensure library is best supporting faculty and staff research needs. During 2015-16 the group identified a significant number of titles that were high cost/low use and have recommended their cancellation.
349.04 Research means of extending our specialized services and collections into online/hybrid classes to provide better awareness and build skills.

This should start in earnest as the library develops its new relationship with the online/hybrid support units.

349.06 Systematically expand the boundaries of our collections to research resources that meet the changing needs of students and faculty.

After evaluation in consideration of collection policy, added Moby Dick related collections and artwork to support faculty scholarship needs and courses.

**Provide a supportive, user-centered learning environment.**

| 351 | **Ensure that our physical spaces meet the teaching and learning needs of the university.** |
| Steely Library | Begin in 2014-15 |

| 351.01 | **Evaluate Steely Library to incorporate concepts of “learning commons.”** |
| Preliminary work on this will begin once our reorganization is complete. |

| 351.02 | **Assess the needs of all building users and develop a comprehensive plan for the reorganization of space to better meet present needs and address current technologies.** |
| During 2015-16 the Library was able to offer additional study tables and lounge seating received from METS Center and the closing of Founders' Hall. As our digital collections continue to grow, outdated formats such as bound periodical volumes and microform are being removed to create multi-type study and social spaces. |

An Emergency Procedures Committee has been created to compile and monitor effective plans for the safety and security of our employees and library users and to ensure preservation of our physical collections.

We are currently reviewing and revising the library's organization structure. At the end of that process we will begin working on the comprehensive space plan.
352. Enhance discoverability of research tools, guides, and our full range of information resources.

Added three new finding aids for previously unprocessed collections to the website.

352.01 Based on user feedback, usability studies, and examples of best practices, reconceptualize, redesign, and redeploy the library website.

   Actively collaborating with campus marketing team (MARCOM) to implement and deploy the new library website.

352.02 Fully implement the OCLC Worldshare Management System.

   Implementation of the OCLC Worldshare Management System completed in the summer of 2015.

   Implementation of the OCLC WMS system included implementation of the Worldshare Discovery Service (WDS). Based on feedback, a decision was made to reimplement the EBSCO Discovery Service and abandon the WDS product. This transition will take place over the summer of 2016.

352.03 Identify and prioritize the next body of records for addition to the Institutional Repository (IR), based on research value.

   This activity will take place after the successful pilot project implementation and the placement of the institutional repository link on the library website - see section 352.04.

   The next set of records have been identified for the institutional repository. This will also resolve outdated technology/website issues.
Move from the pilot stage into full implementation of the IR.

Began configuration of the DSpace Direct institutional repository software after purchase and contract signing in Spring, 2015. This included a review of "best practices" for institutional repository implementation.

We have begun uploads of pilot project records into the institutional repository system (Northerner newspaper, Faculty Senate records, Psychology Dept. student honors theses, articles from the Journal of Kentucky Studies.

Currently awaiting procedures for posting repository link to the library website for public view.

A metadata guide for the institutional repository description fields was developed to standardize description for records in the IR, apply professional standards, improve search results and increase consistency for description of archival records across all platforms. Work is in process to add additional description fields for improved access and search results.

Monitor and evaluate advanced technologies to ensure that our users are empowered with state-of-the-art equipment that is efficient to maintain.

The Library Systems Division maintains equipment, replaces it as necessary, and recommends purchase of needed equipment.

The library's Digital Initiatives Work Team evaluates recommendations for new technologies and provides recommendations as needed.

Apply our unique expertise to strengthen the university’s capacity to fulfill its mission and achieve its vision.

Evaluate our current methods of building active relationships with teaching faculty.

This is a project that will be started in the next year.

Conduct a market research study to determine how faculty are currently learning about library services and how library faculty are currently interacting with teaching faculty.
353.02 Develop a plan to ensure that there is a formal, operational mechanism in place to strengthen relationships with faculty.

354 Develop the library’s capacity to accept and preserve the university’s digital resources.

354.01 Research and develop policies, best practices, and workflows for the management of digital records.

Began pilot projects of including certain archival records in the newly purchased institutional repository product (Northerner, Faculty Senate records, etc.)

Investigated the use of Omeka software for use in display of certain Archives records -- awaiting MARCOM procedures for including a link to this product on the library’s website.

Investigated and recommended purchase of the ArchiveSpace product for display of various Archives collections.

354.02 Implement the new electronic records workflow, policies, and practices.

354.03 Develop a training program and materials to build employee awareness of proper management of the university’s electronic records.

Actively engage in quality community partnerships.

355 Leverage our specialized assets by partnering with on-campus and off-campus organizations to promote regional economic and intellectual advancement.

Steely Library

Begin in 2014-15

5.4b

Under Way

Completed

Ongoing

Not Started

4.2b

Under Way

Completed

Ongoing
355.01 Collaborate with regional P-12 educators to enhance information literacy preparation of potential NKU students.

Continuing Education program building early childhood literacy programming credential/training for public library staff (READiness Matters) with the Kentucky Public Library Readiness Task Force. Efforts to secure grant funding are underway.

355.02 Partner with P-12 school and public libraries to support attainment of state educational standards.

Library Informatics program is pursuing a partnership with the Tennessee State Library to establish a 3rd "Bridging the Gap" scholarship project.

355.03 Expand the audience for our IPAC/PTRC through on/off-campus partnerships to build IP awareness and contribute to economic and intellectual growth.

The IPAC/PTRC reached out to 996 constituents during the year via 24 intellectual property awareness community workshops and NKU business and informatics classes as well as 114 individuals during research consultations. An example of the community workshops was the "How to Plant and Grow Your Business" event held on April 12th, at the NKU Grant County Center.

Expand our Library Informatics offerings for the profession and provide unique educational opportunities for all students.

350.01 Add a minor degree option to the Library Informatics curriculum and market the minor as a strong transdisciplinary minor option to relevant NKU constituencies.

Continuing Education program building early childhood literacy programming credential/training for public library staff (READiness Matters) with the Kentucky Public Library Readiness Task Force. Efforts to secure grant funding are underway.

A new course in children's programming was offered in Library Informatics, Fall 2015. Developed in response to student interest.

A Library Informatics minor was approved and has been made available to students.
Develop one or more graduate certificates in Library Informatics in specialized areas, such as library administration or library instruction.

**Strengthen the library's capacity to fulfill its mission and achieve its vision.**

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<th>Develop a strong set of assessment tools to guide improvement of services and to communicate the value that we add to the overall education of our students.</th>
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<td>356</td>
<td>Steely Library</td>
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<td>Begin in 2014-15</td>
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| 356.01 | Collaborate with the Provost to identify and develop a sustainable funding stream for the library. |
|        | Due to the university's budget situation, this has been deferred to a later date. |

| 356.02 | Rebuild and strengthen the library's development efforts to provide a larger “margin for excellence.” |
|        | We are continuing to see good results from our Kroger Card donors. |
|        | The first scholarships from our new Friends of Steely Library Library Informatics Scholarship will be presented this summer. |
|        | A private donor has expanded the Friends of Steely Library's challenge campaign and we expect significantly increased gifts this year. |

| 357 | Strengthen communication and collaboration between the Marketing Work Team and the Assessment Work Team. |
|     | Has been deferred as we are reassessing the Marketing and Assessment structure. |
357.02 **Develop a comprehensive assessment plan.**
Strengthening our assessment regimen by making use of new assessment tools:
- Qualtrics - creating in-house surveys to gather data on specific topics and/or groups
- EBSCO Usage Loading Service - improving access to usage data for better decision-making
- OCLC WMS Reporter - creating statistical reports for use in analyzing impacts of library use

357.03 **Develop a review process to provide the Dean with employee input on supervisor performance.**
Have started the process and assigning a group to pull together a draft instrument.

358.01 **Revise and update the library’s comprehensive marketing/communication plan.**
Project is on hold pending revision of our marketing and assessment team structures

358.02 **Grow and develop our survey capabilities and activities.**
The assessment work team is currently working on a student survey focused on their use of the library’s services and resources. Qualtrics is the survey tool being used to construct the survey.

358.03 **Identify opportunities and develop partnerships to leverage marketing resources that are available from other campus units.**
We are working more closely with Marketing & Communication to better use their resources in promoting our services.
359.01 Use the ULAC as a sounding board for new ideas before they move very far through the development stage.

Presentations to the committee have been redesigned to serve as two-way information conduits. Sessions start with a brief library presentation and then become feedback sessions.

Previews of new services are given with input then solicited from the ULAC members. The input is available for use in further developing the concepts.

359.02 Engage the ULAC as a focus group to provide feedback for the Marketing and Assessment Work Teams.

On hold pending reconfiguration of our Marketing and Assessment Work Teams.

359.03 Invite ULAC members to participate in the process of developing new services based on individual interest and expertise.

Presentations to the committee have been redesigned to serve as two-way information conduits. Sessions start with a brief library presentation and then become feedback sessions.

Previews of new services are given with input then solicited from the ULAC members. The input is available for use in further developing the concepts.