

## Program Review Template - Guidelines

<b>Institution:</b> Northern Kentucky University	<b>Degree Designation as on Diploma:</b>
<b>Program Name:</b>	<b>CIP Code:</b>
<b>Program Type:</b> Single Institution	<b>Program Implementation Date:</b>
<b>Program Director:</b>	<b>Submission Date:</b>
<b>Institutional Recommendation:</b> <i>(Continue without Modification, Continue with Modification, Close within Three Years)</i>	

### **A. Centrality to the Institution's Mission and Consistency with State's Goals**

#### **1. Explain how this program has contributed to the institution's mission.**

*A program should adhere to the role and scope of the institution as set forth in its mission statement and as complemented by the institution's strategic plan.*

#### **2. Explain how this program has contributed to the economic and social welfare goals of HB1 as delineated in the statewide postsecondary education strategic agenda – [Stronger by Degrees](#).**

*There should be a clear connection between the program and the state's postsecondary education goals. The state's strategic plan for postsecondary education focuses on four areas. Please choose which area(s) your program relates to along with which policy objective(s) that your program addresses. For more information, see "Stronger by Degrees: 2011-15 Strategic Agenda" at <http://cpe.ky.gov/planning/>.*

#### **3. Explain how this program aligns with the statewide postsecondary education [strategic implementation plan](#).**

*In your answer, focus on how this program aligns with one or more action steps included in the strategic implementation plan. For more information, see <http://cpe.ky.gov/planning/>.*

## **B. Program Quality and Student Success**

**1. Briefly describe assessment results from the past five years and explain how these results have been used to make improvements to the program. Attach the program's curriculum map and briefly describe any curriculum changes during the five-year review cycle.**

*In your answer, please address all of the following:*

- *State all student learning outcomes (SLOs) of the program.*
- *Explain how each of these program-level student outcomes are evaluate. (1) Include all direct and indirect assessment methods used to evaluate this program, (2) explain which student learning outcome(s) is/are assessed by each assessment method and how frequently each is administered, (3) include the benchmarks and/or targets identified for the program.*
- *Attach the program's curriculum map.*
- *Briefly summarize assessment results related to each SLO.*
- *Explain how your assessment results have been used to make improvements to the program.*
- *Explain the program's measures of teaching effectiveness and what efforts to improve teaching and effectiveness have been pursued based on these measures.*

**2. Describe any external awards or other recognition of the students, faculty, and/or program over the past five years.**

*In your answer, please:*

- *Describe any awards from disciplinary associations, nonprofit organizations, governmental agencies, or any other external entities that recognize the accomplishments of this program.*
- *Describe accomplishments related to student work, faculty teaching and research, and other elements of your program.*
- *Describe any specialized accreditation attained by the program.*

- 3. a. Number of hours required to complete this program:**  
*The number of hours does not include general education requirements.*
- b. Include the average actual time to degree for this program in the table below.** *(Data provided by IR.) Average actual time to degree refers to the average number of years it takes for a group of students graduating from a particular program, in a particular year to graduate from the institution. For native students, time includes developmental credits for native students. For transfer students, the starting point is when the student officially transfers to the institution.*
- c. Include the average actual credit to degree for this program in the table below.** *(Data provided by IR.) Average actual credit to degree refers to the average number of credit hours earned by the group of students within the program graduating in a particular year. These credits include developmental education and transfer credits.*

	2009-2010	2010-11	2011-12	2012-13	2013-14
Average actual <u>time</u> to degree – native students					
Average actual <u>credit</u> to degree – native students					
Average actual <u>time</u> to degree – transfer students					
Average actual <u>credit</u> to degree – transfer students					

- 4. a. Describe employer satisfaction with program graduates.**
- In your answer, please include:*
- *Survey results, focus group results, advisory board results, or other evidence of employer satisfaction with program graduates.*
  - *Any recommendations from employers on how to improve the program to meet the needs of the community and how these recommendations were utilized.*
- b. Describe graduating students' and alumni satisfaction with program graduates.**
- In your answer, please include:*
- *Survey results, focus group results, or other evidence of alumni and graduating students' satisfaction. Data provided by IR from the "senior survey" and "destination survey." This data may be supplemented by other information collected by the dept/program.*
  - *Any recommendations from alumni on how to improve the program and how these recommendations were utilized.*

**5. Job placement, transfer, and graduate school admission.**

- a. Include job placement data for program graduates in the tables below (required for both undergraduate and graduate programs).** *Limited data provided by IR. Please supplement with any information collected by the dept/program and provide additional narrative that includes:*
- *A description of the types of jobs that have been secured. Are the jobs directly related to the content of the program? Are the jobs indirectly related to the content of the program?*
  - *Note any employers who have offered jobs to multiple graduates.*
  - *Provide examples of students who earned distinction in the field of study under review.*

	2009-2010	2010-11	2011-12	2012-13	2013-14
Number of graduating students who sought employment					
Percentage of students who sought employment					
Number of graduating students who gained employment					
Percentage of graduating students who gained employment					

**Percent of students employed in job type:**

	2009-2010	2010-11	2011-12	2012-13	2013-14
Type of Job:					
Type of Job:					
Type of Job:					

	2009-2010	2010-11	2011-12	2012-13	2013-14
Percentage of students finding employment in area of geographic responsibility					
Percentage of students finding employment in Kentucky					
Percentage of students finding employment outside of Kentucky					

**b. Include graduate school admission data for program graduates (required for both undergraduate and graduate programs). Data provided by IR. Please provide a narrative, including any supplemental informational collected by the dept/program.**

	<b>2009-2010</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>
Number of graduating students who sought graduate school admission					
Percentage of graduating students who sought graduate school admission					
Number of graduating students who attained graduate school admission					
Percentage of graduating students who attained graduate school admission					

<b>6. Does this program lead to licensure or certification? If yes, please include students' pass rates on licensure/certification exams.</b>					
Name of Exam:	<b>2009-2010</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>
Pass Rate					

**C. Program Demand/Unnecessary Duplication**

<b>1. Provide the number of students enrolled, number of graduates, and credit hour production over the past five years. <i>Data provided by IR.</i></b>					
	<b>2009-2010</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>
Fall Enrollment					
Degrees Conferred (Fiscal Year)					
Credit Hour Production (Fiscal Year)					

<b>2. Are there similar programs at other public institutions in the state?</b>
<p><b>a. If yes, then explain how the curriculum of this program is different from existing programs at other institutions or that access to these programs is limited at the other institutions.</b></p>    
<p><b>b. If yes, describe specific collaborative opportunities your program is pursuing, or can pursue, with these existing programs. In your explanation, describe how the collaboration will increase the effectiveness and efficiency of each program.</b></p>    

**D. Cost and Funding**

<p><b>1. Program’s student credit hour per instructional faculty FTE for the past five years.</b>  <i>(Data provided by provost’s office. NKU calculates SCH/FTE at the department-level, not the program level. The figure represents average semester for a given academic year. FTE for part-time faculty is calculated based on 1/12 per credit hour taught.)</i></p>					
	<b>2009-2010</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>
Student credit hour per instructional faculty FTE					

<p><b>2. Describe any extramural funding that program faculty have attracted over the last five years.</b></p> <ul style="list-style-type: none"> <li><i>Extramural funding includes any funds from outside the postsecondary institution that is used to support the program. Possible sources of funds include governmental agencies (local, state, and federal), businesses, private foundations or individuals.</i></li> <li><i>In addition to the table, include narrative about the extramural funding – purpose, duration, total amount of funding over the life of the grant or contract, and any other relevant information.</i></li> </ul>					
Sources of Extramural Funding	<b>2009-2010</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>
Source 1:					
Source 2:					
Source 3:					
Source 4:					
Source 5:					

**E. Additional Information**

Use this section to provide any additional information that will help to clarify data provided above or that explains the importance of this program to your campus or community.

- Attach a copy of the program’s current four-year academic plan and discuss any changes that have occurred during the five-year program cycle.*
- Include any additional information that will help to clarify data provided above or that explains the importance of this program to the campus or community.*
- Include any clarification of data points provided above. For example, if the program has graduated many double majors and you believe that this has affected metrics such as time to degree, please explain that here.*