COLLEGE OF INFORMATICS (COI) ALUMNI COUNCIL

Purpose:
Connects College of Informatics (COI) alumni through enhanced student learning

Charge:
• Engage faculty, staff, and community while sharing the power of informatics, with the vision that every alumnus will become a lifelong participant in the College of Informatics (COI)

Membership Guidelines:
• Ideally, no fewer than fifteen (15) and no more than twenty (20) members
• One (1) COI faculty/staff representative
• One (1) COI student representative
• Ex officio (by virtue of office) members with voting privileges:
  o COI Dean
  o Assistant Director of COI Alumni Council
  o Immediate Past President of COI Alumni Council
• Ex officio (by virtue of office) members (non-voting)
  ▪ Director of Alumni Programs
  ▪ COI Development Director

Membership Appointment:
• Members are elected by the members of the Association
• Ex officio members serve by virtue of their position.

Membership Terms:
• Elected Council members serve for a term of three (3) years with the option of a second term at a maximum of six (6) years. The second term will be agreed upon by the member and the Executive Committee.
• The Executive Committee serves a one-year term effective July 1 and ending June 30.
• The faculty/staff and student representatives are elected by the members of the COI Alumni Council for a term of one (1) year.
• Ex officio members serve while they hold the designated position.

Frequency of Meetings: Monthly

Expected Lifespan: Infinite
**Reporting Requirements:**
The COI Alumni Council President reports to the NKU Alumni Board of Directors.

**Operating Procedures:**
Roberts Rules of Orders

**Duties of the COI Alumni Council President:**
- serve as the senior volunteer leader of the Council
- preside at all COI Alumni Council and Executive Council meetings
- serve as a member of all COI Alumni Council committees
- represent the COI Alumni Council at the NKU Alumni Board of Directors meetings
- manage balloting and election of officers and COI Alumni Council members;
- approve or make recommendations to the agenda items and meeting minutes
- represent the COI Alumni Council at various events on and off campus

**Duties of the Past President:**
- provide advice and leadership to the COI Alumni Council’s Executive Committee regarding past practices to assist in governing and guiding the council
- support the President and the Vice President on an as-needed basis

**Duties of the Vice President:**
- serve as the President in his/her absence
- oversee activities and initiatives that involve the general alumni population
- work closely with the President on membership/recruitment initiatives
- encourage COI Alumni Council participation at NKU Alumni Association events
- share responsibility with other VPs to prepare meeting minutes
- represent the COI Alumni Council at various events on and off campus

**Duties of the President-Elect:**
- collaborate with the President to learn the role of the President and become familiar with the programs and governance of the COI Alumni Council
- support the President as needed and plan for his/her own presidential year by developing and facilitating officer transition

Duties of the Secretary:
- manage minutes of COI Alumni Council meetings, including the recording of minutes and distribution of minutes to members no later than 7 days after each meeting
- develop the agenda for COI Alumni Council meetings in consultation with other COI Executive Committee members and distribute prior to the meeting
- ensure records of the COI Alumni Council are updated and maintained so they can be made available when needed - these records may include founding documents, lists of COI Alumni Council members, Council meeting minutes, financial reports and other official records
- update COI Alumni Council bylaws when needed and distribute to members in timely manner

Relationship to Other Committees:
This Council models its strategic plan after that of the NKU Alumni Board of Directors. All Councils work with the Board to accomplish goals.

Typical Date of Membership Turnover: Varies

Responsible Office: ???

Administrative Contact Name & Position: Michelle McMullen (mcmullenm3@nku.edu) X6910

Website: ???

Membership Roster (2019-20)

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>DOB</th>
<th>Address</th>
<th>Begin Date</th>
<th>First Term End</th>
<th>Second Term</th>
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</thead>
<tbody>
<tr>
<td>Andrew Boehmker (Drew)</td>
<td>Secretary</td>
<td>06-29</td>
<td>744 Timber Lane</td>
<td>8/1/2017</td>
<td>06/30/2020</td>
<td>06/30/2023</td>
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**Denotes preferred contact**
Shannan A. Boyer 
1066 Altavia Avenue 
Park Hills KY 41011 

Begin Date
First Term End
Second Term

7/1/2014
06/30/2017
06/30/2020

Ty Braunwart
2479 Paragon Mill Drive
Burlington KY 41005

Begin Date
First Term End
Second Term

8/1/2017
06/30/2020
06/30/2023

Erica Calhoun
4460 Timber Glenn Drive
Batavia OH 45103

Begin Date
First Term End
Second Term

7/1/2018
06/30/2021
06/30/2024

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lepling@paycor.com

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End  
**Cell Phone: (859) 907-5466  
DOB: 01-06

'07 / Masters, Computer Science

End  
Begin Date  First Term End  Second Term  
7/1/2014 06/30/2017 06/30/2020

Past President

'15 / Computer Information Technology

End  
Begin Date  First Term End  Second Term  
7/1/2018 06/30/2021 06/30/2024

**Denotes preferred contact

'00 / Journalism

End  
Begin Date  First Term End  Second Term  
7/1/2014 06/30/2017 06/30/2020
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<tr>
<th>Name</th>
<th>Position</th>
<th>Education</th>
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<tr>
<td><strong>Samantha Goecke (Sam)</strong></td>
<td>Vice President</td>
<td>'13 / Communication Studies</td>
<td>7/1/2018</td>
<td>06/30/2021</td>
<td>06/30/2024</td>
<td><a href="mailto:jimgferguson.realtor@gmail.com">jimgferguson.realtor@gmail.com</a></td>
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<td><strong>Melissa E. Heaton</strong></td>
<td>President</td>
<td>'03 / Computer Science</td>
<td>7/1/2014</td>
<td>06/30/2017</td>
<td>06/30/2020</td>
<td><a href="mailto:heatonm@gmail.com">heatonm@gmail.com</a></td>
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<td><strong>Alyse Bender Hoffer</strong></td>
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<td>'08 / Speech Communication, Political Science</td>
<td>7/1/2016</td>
<td>06/30/2019</td>
<td>06/30/2022</td>
<td><a href="mailto:calyse.bender@gmail.com">calyse.bender@gmail.com</a></td>
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<td>'11 / Juris Doctorate</td>
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Mercy Health
Senior Project Manager
**mgheaton@mercy.com**

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'07 / Masters, Communication

Begin Date  First Term End  Second Term
8/1/2017  06/30/2020  06/30/2023

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Boston MA

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Dean, College of Informatics

AJ Miller
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End
DOB: 04-30

'14 / Communication Studies
'19 / Masters, Communication

Begin Date  First Term End  Second Term
7/1/2019  06/30/2022  06/30/2025

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'05 / Speech Communication

Begin Date First Term End Second Term
7/1/2019 06/30/2022 06/30/2025

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Begin Date First Term End Second Term
7/1/2014 06/30/2017 06/30/2020

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