

SPACE MANAGEMENT & DEFERRED MAINTENANCE COMMITTEE

Purpose:

As one of the [budget governance committees](#), advises on the allocation of resources for physical improvements and asset preservation across the University, and addresses space management issues relevant to the budget model.

Charge:

- Advise on the use of the deferred maintenance fund and the allocations of its resources to support physical improvements across the University.
- Recommend priorities among major deferred maintenance projects for periodic and as-needed improvements.
- Serve as a broker for units wishing to give up or acquire space and ensure a standard process takes place to audit space types.
- Advise on the development of policies and procedures for the management and brokerage of space.
- Ensure space data is accurate and reliable by consistently monitoring updates to the University's space database to support accurate and equitable space-based cost allocations. Space audits, to that end, should be conducted as necessary.
- Review prior year deferred maintenance levels and project funding decisions, review proposed major deferred maintenance project requirements, make recommendations to university leadership on deferred maintenance funding levels, and make deferred maintenance allocation pools for major and minor deferred maintenance projects.
- Make meeting agendas and minutes available to assure full transparency regarding the funding of deferred maintenance projects, as these projects have significant impact on academic and central unit stakeholders across the institution.
- Provide support to determine and define components of the Facilities Service Level Agreement, outlining the levels of services that units receive in return for their Facilities cost allocations ("space charges").

Membership Guidelines:

Chair - Assistant Vice President for Facilities** Dean

Dean

Associate Provost and Dean of the Libraries

AVP, Student Engagement and Business Operations Academic Department Chair

Faculty Member**

Staff Congress Secretary** Chief Financial Officer**

Director of Campus and Space Planning* Comptroller*

Associate Athletics Director* Director, Operations & Maintenance*

*non-voting member

**ex officio (by virtue of office)

Membership Appointment:

University President

Membership Terms:

Except for ex officio members, appointments should be made for two-year periods to achieve broad representation over time. A phased roll-on/roll-off approach is recommended to ensure this and the other budget governance committees establish a consistent approach to decision making and transmit this approach to new appointees. To accomplish this orderly and gradual turnover of members, some inaugural committee members will need to serve terms longer than two years.

Frequency of Meetings:

Varies

Expected Lifespan:

Ongoing

Reporting Requirements:

Annual recommendation to budget Executive Committee about the level of funding for deferred maintenance and prioritized listing of projects

Operating Procedures:

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Relationship to Other Committees:

Works with other budget governance committees, including Central Unit Allocations Committee, Budget Executive Committee, and University Curriculum Committee.

Typical Date of Membership Turnover:

Varies

Responsible Office:

Assistant Vice President for Facilities

Administrative Contact Name & Position:

Sayed Zaidi (zaidi@nku.edu), Associate Vice President for Facilities

Website:

<https://inside.nku.edu/newbudgetmodel/budget-governance.html>

Membership Roster (2021-22)

NAME	TITLE	DEPARTMENT	COMITTEE AFFILIATION	COMMITTEE ROLE	EMAIL
Leadership					
Syed Zaidi	Assistant Vice President, Facilities	Administration and Finance		Chair	zaidi@nku.edu
Other members					
Ginni Fair	Dean	Academic Affairs	College of Education	Member	fairg1@nku.edu
Diana McGill	Dean	Academic Affairs	College of Arts & Sciences	Member	mcgill@nku.edu
Andrea Falcone	Dean of the Libraries	Academic Affairs		Member	falconea1@nku.edu
Arnie Slaughter	AVP, Student Engagement and Business Operations	Student Affairs		Member	slaughtera@nku.edu
Aron Levin	Dept. Chair, Marketing, Sports Business & Const Mgmt	Academic Affairs		Member	levina@nku.edu

NAME	TITLE	DEPARTMENT	COMITTEE AFFILIATION	COMMITTEE ROLE	EMAIL
Kimberly Wiley	Staff Congress, Secretary			Member	wileyk2@nku.edu
Ben Figueroa	Interim Chief Financial Officer	Administration and Finance		Member	figueroab1@nku.edu
Mary Paula Schuh	Director, Campus and Space Planning	Administration and Finance		Non-voting member	schuh@nku.edu
Russ Kerdolff	Comptroller	Administration and Finance		Non-voting member	kerdolff@nku.edu
Daniel McIver	Associate Athletics Director	Athletics		Non-voting member	mciverd1@nku.edu
William Moulton	Director of Operations and Maintenance	Administration and Finance		Non-voting member	moultonw1@nku.edu