

NKU Campus Recreation Center

Swim Lesson Agreement

Thank you for choosing the Northern Kentucky University Campus Recreation Center for your swim lessons! All of our swim instructors are required to maintain a current Water Safety Instructor or Lifeguard Certification through the American Red Cross. Please read the information below, sign and return to your swim instructor.

1. Each swim lesson is based on a mutual time and lesson length agreed upon by the swim instructor, the client, and what package the client registered for (i.e. Half-hour Private, semi-private). Be sure you get the instructor's contact information (email) as all scheduling is done individually between the swim client and the instructor.
2. Only NKU CRC employees who are ARC certified lifeguards or swim instructors may conduct swim lessons at this facility. Members may not employ other members or guests to teach lessons in our pools due to liability and conflict of interest.
3. **No Show Policy:** Any client who does not show for a lesson will lose that lesson from their swim lesson package. There are no make-up lessons for no shows.
4. **Late Policy:** Any client who is late for a lesson, will only be taught for the remainder of the agreed upon lesson time frame (i.e. Your lesson is at 5:00pm, and you arrive at 5:10pm. You will receive a 20-minute lesson). After 15 minutes, the swim instructor is not required to fulfill the lesson. It will be considered a "no show" and the client will lose that lesson. Any swim instructor that is late for a lesson should add on the missed amount of time to the end of the lesson. If this is not possible and the swim instructor is over 15 minutes late, that lesson will be rescheduled at no additional cost.
5. **Cancellation Policy:** As a professional courtesy, you will not lose a lesson if the lesson is cancelled within a 24-hour notice. Any cancellation less than 24 hours will be considered a "no show" and the client will lose that lesson. Will take into consideration illness or last minute emergencies.
6. PAYMENT IS REQUIRED PRIOR TO SWIM LESSONS.

By signing below, I agree to the conditions and terms pertaining to the swim lesson program. I have been offered a copy of this agreement and understand the terms.

(Please print) Client Name: _____

Client Signature: _____ Date: _____

Swim Instructor Signature: _____ Date: _____