

GET HIRED ATTIRE

BUSINESS PROFESSIONAL

(Interviewing for co-ops/internships and full-time jobs; career fairs)

Suit: jacket should match pants/skirt; choose a solid, dark or neutral color for suit with a lighter colored shirt or blouse worn under jacket.

Shoes: menswear dress shoes; low, closed-toe heels with stockings; nice boots worn inside pants.

Socks: should match pants.

Facial hair: clean shaven and neatly trimmed.

Ties: should touch the top of your belt; avoid bold colors or large patterns.



BUSINESS CASUAL

(Daily work wear most places)

What to wear: nice slacks, dresses and skirts, collared shirts, sweaters, blouses.

Shoes: flats, nice boots, low heels.

Less conservative: more colors and patterns are acceptable; ties are optional.

Extras: blazers and cardigans are a nice addition.

No: shorts or athletic wear!

When in doubt: ask your employer for their expectations; dressing too professionally is usually better than dressing too casually.



GENERAL GUIDELINES FOR MOST EMPLOYERS

Clothes should: fit well, be wrinkle-free, and be in good condition.

Shoes: neat and clean; no flip-flops or athletic shoes.

Think conservative: skirts/dresses should be knee-length; no low-cut blouses or crop tops; basic, minimal jewelry; consider removing body piercings and multiple earrings.

Grooming: clean nails; clean and well groomed hair; natural makeup; avoid excessive cologne/perfume.

