Connexus Credit Union

Member Service Representative (Part Time)
Downtown Cincinnati

DESCRIPTION
As a Member Service Representative I (MSR I), you truly are Connexus Credit Union for our members. You are responsible for maintaining a friendly, helpful atmosphere in the credit union office as you perform financial transactions and provide assistance in the resolution of member inquiries and requests. In addition, using knowledge you learn about Credit Union products and services, you will identify opportunities to make quality checking and loan referrals, helping to strengthen member relationships with the Credit Union. This is a part-time position, 25 hours per week, scheduled Monday, Tuesday, and Friday from 8:00am to 4:30pm.

POSITION REQUIREMENTS
- High school diploma or equivalent, with demonstrated knowledge of basic math skills to count cash and balance cash drawer accurately and proficiently.
- Prior work experience in a sales and customer service environment, demonstrating success in achieving established goals.
- Evidence of excellent verbal communication skills along with an outgoing personality that demonstrates a positive, friendly and energetic attitude.
- Proficient keyboarding and 10-key calculator skills, along with the knowledge and ability to efficiently navigate among numerous computer systems, including the Internet and Intranet.
- Demonstrated ability to be a team player, with willingness to work in a fast-paced, flexible environment. Previous experience in a financial institution is desirable but not required.
- Ability to work a flexible work schedule.

ABOUT THE ORGANIZATION
Serving more than 305,000 members across all 50 states, Connexus is a member focused cooperative with over $1.75 billion in assets. Connexus is proud to provide high yields for checking accounts and deposit products, as well as competitive rates for personal, home and auto loans. The Wausau, WI based credit union has been nationally recognized for excellence by Forbes, CNN Money, PC Magazine, AARP, Kiplinger and Bankrate.com. Connexus is committed to helping their members achieve personal financial objectives while anticipating their needs and exceeding their expectations with superior service and products.

APPLY AT: https://www.connexuscu.org/careers/