Position Profile

EDC Position Title | Function | Level
---|---|---
Material Handler - PIV | Logistics | Tier 1

Job Summary
Perform any essential duties needed to keep a smooth flow of Operations on the shop-floor, and to ensure that parts/components are shipped on time to customers in addition to coordinating with other functions within EDC as required.

Key Responsibilities
- Utilize prescribed safety equipment and operate powered industrial equipment and machinery according to specified instructions. Demonstrate the ability to recognize potential safety hazards.
- Safely transport products within the warehouse using PIVs – powered industrial vehicle.
- Using an RF scanner, pick customer orders in a safe and efficient manner using established quality picking processes.
- Perform cycle counts to ensure the site maintains location/piece/financial accuracy as required by Cummins corporate standards.
- Unload domestic and international supplier shipments and ensure the products are put-away in their respective part-family locations within the allotted time.
- Shrink-wrap, label and load palletized products into outbound trailers.
- Shrink-wrap, label, weigh, load pallets into international containers per SOLAS regulations.
- Systemically close, dispatch outbound shipments and provide completed paperwork to shipping clerk.
- Replenish product from storage locations to pick faces as directed by the WMS system.
- Assist other pickers in team lift operation when picking products over 50 lbs. to ensure the safety of our employees.
- Maintain certification to operate one or more types of PIV used in the distribution center. The certification is required for safe operation of PIVs in the distribution center.
- Frequent lifting, occasionally team-lift parts over 50 lbs. Frequent walking, pushing, kneeling, stooping, bending, & squatting.
- Operate PIV battery changer, change batteries and floor scrubber as requested by operations throughout the day.
- Maintain pallet staging areas for good and bad pallets. Unload good pallets from trailer and stage in the good pallet staging area for operations. Load bad pallets from bad pallet staging area into trailer for removal.
- Must be able to perform all functions listed under the job requirements of Warehouse associate.

Qualifications and Competencies
- Knowledge of Microsoft based systems is helpful, but workers may learn on the job
• Certified and regularly operate power industrial equipment (walkie rider, forklift, order picker, reach truck)
• Basic math and computer skills are necessary for the position of materials handlers
• Knowledge of WMS/Red Prairie is helpful, but workers may learn on the job
• High School Diploma or G.E.D. equivalent
• Strong problem solving skills required.
• Demonstrated written & oral communication skills required.

Performance Skills

• **Attention to Detail**: Analyze and ensure accuracy in data.
• **Communication**: Able to clearly present information through the spoken or written word, read and interpret information, listen well.
• **Flexibility**: Able to remain open minded and change focus quickly as demand changes, manage transitions effectively from task to task, and adapt to varying customer needs.
• **Decision Making & Problem Solving**: Able to take action in solving problems while exhibiting judgment and a realistic understanding of issues; able to reason, even when dealing with emotional topics.
• **Initiative**: Ability to work with little supervision and motivated to follow through to conclusion.
• **Coping**: Ability to maintain a mature problem-solving attitude while dealing with interpersonal conflict or time demands.
• **Tolerance of Ambiguity**: Ability to deal with unresolved situations, frequent change, delays or unexpected events.
• **Assertiveness**: Ability to maturely express one's feelings and opinions in spite of disagreement and to accurately communicate with others regardless of their status or position.

Apply Online at: https://cummins.jobs/walton-ky/material-handler-piv/0A7059A168FA4C9B8034F14102DF3554/job/