**Sarah Steely**

 (111) 111-1111 | steelys11@nku.edu

**Objective**

Seeking an entry-level position with growth potential where I can utilize my language skills. Fluent in French and Spanish.

**Education**

**Northern Kentucky University, Highland Heights, KY**  May 20XX

Bachelor of Arts in French GPA: 3.8

Minor in Spanish

**Study Abroad**

**University of Caen, Normandy, France**  Summer 20XX

*Summer Abroad*

* Took three classes taught in French over the course of the summer
* Studied French history and became immersed in the culture
* Tutored for two English language classes

**Experience**

**NKU French Club** Spring 20XX – Present

*Vice President*

* Send emails in French discussing future meetings
* Help plan cultural and language-related activities

**Phi Sigma Sigma** Spring 20XX – Present

*Diversity and Inclusion Chair*

* Ensure all students are being treated with acceptance and respect
* Host multicultural events in conjunction with the International Student Union

**NKU Learning PLUS** Fall 20XX – Spring 20XX

*French Tutor*

* Conducted Zoom and in-person appointments to help students succeed in French classes
* Developed grammatical, pronunciation, and cultural enrichment

**Awards and Honors**

* NKU Dean’s List Fall 20XX – Spring 20XX
* Bronze - National French Exam level 2 & 3 Dec. 20XX
* Silver - National French and Spanish Exams level 4 Dec. 20XX

**Other Experience**

**Kroger, Cold Spring, KY**June 20XX – Present

*Customer Service*

* Operate returns and customer concern desk
* Serve as go-to person for language barriers; translate and communicate effectively with non-English speaking customers