

Stacy Ross

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PROFILE

- Energetic MBA with 10 years of customer service experience.
- Fluent in Italian; comfortable with people of diverse backgrounds.

EDUCATION

Northern Kentucky University

Highland Heights, Kentucky

AACSB accredited university of 16,000 students in the greater Cincinnati area.

Master of Business Administration, GPA: 3.97/4.00

August 20XX

Bachelor of Arts, History, GPA: 3.45/4.00

May 20XX

- President's Honor List (4.0 GPA) Fall 20XX – Spring 20XX
- Raymond Smith Scholarship recipient based on high school academics and leadership, August 20XX – May 20XX

American Institute for Foreign Study

Florence, Italy

Consortium of 20 universities in the United States and 5 European universities.

Art History Study Abroad

August 20XX-May 20XX

- Completed intensive Italian language coursework and cultural immersion
- Extensive travel in Italy and some travel throughout Western Europe

EXPERIENCE

Cincinnati Art Museum

Cincinnati, Ohio

An art museum with more than 60,000 works spanning 6,000 years.

Graduate Intern

January 20XX-Present

- Led a team of 3 in transitioning from Excel to Quickbooks for the accounting and payroll for the museum
- Assisted Installation Team with several large-scale art installation projects
- Managed \$6,500 budget for the third annual "Gala to Raise Monet"
- Created interactive promotion strategy via social media sites

Mom and Pop's Restaurant

Cincinnati, Ohio

Homestyle restaurant focused on a family-friendly atmosphere.

Trainer

November 20XX-Present

- Performed operations analysis and made recommendations to increase quality and efficiency
- Designed and implemented current service training program
- Developed a clear and thorough hiring strategy for service staff

Server

July 20XX-November 20XX

- Ranked "Server of the Year" by peers in 20XX
- Managed high-volume workflow and developed the ability to multitask through years of restaurant experience
- Built rapport and lasting relationships with customers and developed a loyal clientele

VOLUNTEER EXPERIENCE

Contemporary Arts Center

Cincinnati, Ohio

A non-collecting museum devoted to presenting contemporary art from around the world.

Volunteer

January 20XX-May 20XX

- Created social media sites for the weekly craft events and upcoming exhibitions

REFERENCES AVAILABLE UPON REQUEST.