

VIDEO DIGITIZATION FORM

PLEASE COMPLETE THE FORM TO REQUEST CITE VIDEO DIGITIZATION SERVICES

Name: _____

Department: _____

Phone: _____

NKU Email Address: _____

Title(s) to be digitized: _____

Source format: VHS DVD

Language: English Other: _____

Subtitles: None English Other: _____

Section(s) to be digitized: All Partial

If you don't need the entire video digitized, please list start and end times of the appropriate section(s):

Start: _____	End: _____
Start: _____	End: _____
Start: _____	End: _____
Start: _____	End: _____

Course(s) (ex. HIS-103): _____

Other Tags: _____

I acknowledge that I will use the digitized video(s) in accordance with the Teach Act, Fair Use doctrine, and any other applicable copyright laws and regulations.

Signature: _____ Date: _____

KNOW THE LAW!

The possibility of copyright infringement is a serious issue to consider when it comes to using digitized videos in your face to face or online classroom. The Teach Act and Fair Use doctrine offer some protection to instructors but only in certain situations. Sometimes, it can be difficult to determine whether your use is violating the video creator's copyright.

Luckily, Steely Library offers a number of resources to help you wade through these issues. Please visit <http://steelylibrary.nku.edu/researchhelp/copyrightandplagiarism.html> to learn more.