Evidence 3.3.3 Teacher Candidate Disposition Review Process

NKU TEACHER CANDIDATE DISPOSITIONS REVIEW PROCESS  
( evaluated during Field Experiences )

Introduction
As the Teacher Candidates proceed through their programs, it is important to monitor, guide, and support their growth in dispositions and professional behaviors associated with effective teaching. Toward this end, the Teacher Candidates’ dispositions and professional behaviors are reviewed during each field placement, by their PK-12 Clinical Educators and University Clinical Educators, and may also be evaluated in their coursework by their Course Instructors.

Monitoring Process
1. The Professional Semester Field Experience I, II (and III for candidates pursing a 2nd major in Special Education) University Clinical Educator will review the Professional Behaviors Midpoint Checklist. The Admissions Field Experience University Clinical Educator will review the Professional Behaviors Midpoint Checklist for 1st and 2nd placements and Final Dispositions Evaluation for 1st placement (all programs except for Secondary). The University Clinical Educator will provide recognition of satisfactory progress to Teacher Candidates during seminars. A summary of each program Teacher Candidates’ Professional Behaviors Midpoint Checklist will be available on the K-Drive one week after the deadline provided to the PK-12 Clinical Educators.

Note: Any Course Instructor can complete the Professional Behaviors and Dispositions form (available in K-drive) during any semester, if he/she observes questionable or negative behaviors or dispositions in courses. Instructors of Field Experience courses will follow the evaluation process described in this document, using the dispositions forms in Foliotek.

2. If any Teacher Candidate receives a negative rating, the University Clinical Educator or the Course Instructor will schedule a meeting within three days after the posting of information in the K-drive to assess the issue(s) and develop an Improvement Plan with the Teacher Candidate’s input.

3. The University Clinical Educator will alert the program faculty facilitator, the Admissions Field Experience Course Instructor or the Director of Clinical Experiences if the Teacher Candidate has not addressed the concern stated on the Improvement Plan by the agreed upon timeline. At this point, the University Clinical Educator and the appropriate program faculty, the Director of the Admissions Program or the Director of Clinical Experiences will discuss what action ought to be taken and whether the Teacher Candidate should be allowed to proceed in the current course/placement or to the next placement/course.

4. The University Clinical Educator will communicate the decision reached by the appropriate program team to the Teacher Candidate after the conclusion of the program team meeting (i.e., Step 3 above). The Improvement Plan will be sent to the appropriate supervisory person:
   - The Director of Admissions Program, if generated by the Admission Field Experience University Clinical Educators. The Director of Admissions Program will then send the completed form to the Department of Teacher Education Chair.
• Appropriate Program Facilitators, if generated by Field Experience I, II, or III University Clinical Educators. The Program Facilitator will then send the completed form to the Department of Teacher Education Chair.

The Department of Teacher Education Chair will keep all completed forms in a private file on the K-drive.