

OPTION 6 – PROVISIONAL SCHOOL GUIDANCE COUNSELOR CERTIFICATION P-12
OPTION 6 – STANDARD SCHOOL GUIDANCE COUNSELOR CERTIFICATION P-12
WITH MASTER OF ARTS IN SCHOOL COUNSELING (RANK II/ I^{AA})
CURRICULUM CONTRACT

_____ Last Name	_____ First	_____ Maiden/Middle	_____ ID #
_____ Email		_____ Phone	

Advisor Assigned _____ Catalog Year _____

ADMISSION CRITERIA

Candidates must minimally meet requirements for admission to NKU as a Master of Arts in School Counseling graduate student as well as additional requirements in order to complete a certification program in Counseling, Social Work, and Leadership and be enrolled in an Option 6 program. Requirements for option 6 candidate and admission to the MA in School Counseling as defined by the appropriate catalog include but not limited to:

1. Bachelor’s degree from a regionally accredited institution with a minimum 2.75 GPA. Undergraduate coursework must contain 48 semester hours in the liberal arts. Baccalaureate degree must show completion of a statistics course with a C- or higher
2. Official transcripts from all institutions attended
3. Graduate Record Examination-General Portion (verbal, quantitative, and essay). PLT scores may be submitted in lieu of GRE scores. GRE will be waived for applicants who have already completed a Master’s degree
4. Criminal Background Check (State and Federal). Background check will be waived if applicant submits a copy of their valid teaching certificate
5. Three recommendations from people qualified to evaluate the candidate’s academic and professional potential in the field of counseling on Counseling Recommendation form
6. Supplemental Counseling Application (includes essay)
7. Up-to-date Resume
8. Interview with the counseling program faculty; positive recommendation from the counseling faculty for acceptance to program
9. Offer of employment from a Kentucky School District in a school guidance counselor position. Requires completion of additional certification paperwork and mentorship agreement to meet 16 KAR 9:080 university-based alternative certification program standards. (This is required in order to be admitted into an option 6 program)
10. Signed Codes of Ethics for Kentucky School Personnel, College of Education and Human Services, ASCA, and CACREP
11. Signed curriculum contract for the Kentucky School Counseling Certification Option 6

CURRICULUM CRITERIA (60 hours)

Adherence to NKU Graduate Honor Code.

Counseling Core: Thirty-three (33) semester hours.

School Specialization: Twelve (12) semester hours.

Clinical Instruction: Nine (9) semester hours in accordance with program requirements.

Electives: Six (6) semester hours of approved electives.

A GPA of at least 3.00 must be maintained for all coursework taken in the program. Students whose GPA falls below 3.00 will be placed on probation; those remaining on probation for nine consecutive hours will be dropped from the program. **NO STUDENT WILL BE ALLOWED TO ENROLL FOR CLINICAL INSTRUCTION WHILE ON PROBATION.**

Student Name (page 2): _____

OPTION 6 - CERTIFICATION and PRAXIS INFORMATION

To be in an option 6 program the candidate must be employed in a school district in a position commensurate with the option 6 certification program AND the candidate must concurrently be enrolled in approved program of study courses under that option 6 program. Each option 6 candidate must consult with the counseling, social work, and leadership (CSWL) graduate coordinator, program director, and their hiring school district to determine what certification paperwork and other requirements are necessary for KYEPSB. If candidate is placed on CA- TP (collaborative agreement between district and School Counseling program) they must consult with the both the district and the university every year in order to renew the TP. A temporary provisional certificate will be issued for provisional school counseling (KGCP).

^{λλ}The temporary provisional certificate shall be issued at the rank corresponding to the degree held by the candidate in accordance with the requirements established in 16 KAR 9:080, Section 4. If candidate, who was previously a certified teacher with one year classroom teaching experience, has completed the required minimum experience of one year in a counseling position on a CA-TP (16 KAR 3:060,Section 3) the candidate may be eligible for recommendation on a CA-TP for one year under the standard school counseling option 6. All candidates will be evaluated by NKU counselor education program and program director in order to determine eligibility under the regulations of 16 KAR.

CA-TP's are renewable a maximum of 1 time. Each renewal requires a minimum of six (6) additional hours of coursework completed since last submission of transcript with previous TP. Candidates must remain continuously enrolled at the university and initially be in courses within ninety (90) days of 1st CA-TP being entered into KYEPSB. Candidate must finish all coursework in not more than 2 (teaching calendar) school years. If coursework is not completed by the end of this 2 year period, the candidate is not eligible to be placed on another CA-TP and will be transitioned to a traditional counselor education program.

Once program coursework is completed, candidate must submit CA-1 form** with other required documents to the CSWL Graduate Office (MP building) in order to receive any of the following or all of the following (contingent on the certifications candidate is eligible to receive recommendation for): recommendation for Rank I, Provisional School Guidance Counselor, or Standard School Guidance Counselor.

Upon completion of one year successful experience on a temporary provisional certification as a school counselor in a position which meets the guidelines of 16 KAR 9:080 (two years for counselors without initial teacher certification), experience requirements under 16 KAR 3:060, Section 3, the candidate will be recommended for **a standard school guidance counselor certification**.

If candidate did not successfully meet the experience requirements outlined above but did complete the program requirements, candidate would be recommended for **temporary provisional school guidance counselor certification**.

ADDITIONAL CERTIFICATION INFORMATION

^{λλ}Students who are already certified teachers with a Rank III may apply for a Rank II upon completion of thirty-three semester hours of the program. Appropriate course work taken prior to admission to the program may also be included in the 33 hours.

Teachers who hold a Rank II and a previously earned Master's degree may apply for Rank I at the accumulation of a minimum of sixty graduate semester hours; this includes the program of study below in addition to hours earned in first Master's degree.

All applications for option 6 or Rank change based on completion of graduate program must be signed off on by the institution of higher education the program was completed at. Please contact the graduate coordinator for the counseling programs for information.

If requesting certification or licensure in a state other than Kentucky please consult the Department of Education or Professional Education Board for the respective state.

****Certifications are not automatic and must be initiated by the student.** Forms and processes of application for certification from KYEPSB are subject to change. For the most current application forms or processes go to the Kentucky Education Professional Standards Board website (<http://www.epsb.ky.gov>) Contact the CSWL office for additional information on university recommendations for certification.

No Praxis required at this time for KYEPSB*

* Requirements and passing scores for teacher certification are subject to change. For the most current PRAXIS II testing requirements, go to the Kentucky Education Professional Standards Board website (<http://www.epsb.ky.gov>) If you are certified/licensed or requesting certification/licensure in another state please check with your licensure board for your state testing regulations.

Student Name (page 3): _____

COURSE REQUIREMENTS	Hours	Grade	Semester/Year	Taught
<u>Counseling Core (33 hours)</u>				
COU 601 Legal and Ethical Issues in Counseling	3	_____	_____	_____
COU 610 Counseling Diverse Populations	3	_____	_____	_____
COU 620 Human Development	3	_____	_____	_____
COU 630 Career Counseling	3	_____	_____	_____
COU 640 Counseling Techniques	3	_____	_____	_____
COU 641 Theories in Counseling & Psychotherapy	3	_____	_____	_____
COU 650 Theories and Practice of Group Counseling	3	_____	_____	_____
COU 660 Assessment and Evaluation in Counseling	3	_____	_____	_____
COU 670 Diagnosis of Emotional and Mental Disorders	3	_____	_____	_____
COU 675 Substance Abuse and Addictions	3	_____	_____	_____
COU 680 Research Methods and Program Evaluation	3	_____	_____	_____
<u>School Counseling Specialization (12 hours)</u>				
COU 602 Data-Driven Comprehensive School Coun.	3	_____	_____	_____
COU 621 Counseling Children & Adolescents	3	_____	_____	_____
COU 622 Crisis Intervention in Schools	3	_____	_____	_____
COU 654 Counseling Services in the Schools	3	_____	_____	_____
<u>Counseling Clinical Sequence (9 hours)</u>				
COU 693 School Counseling Practicum	3	_____	_____	_____
COU 692 Internship – School Counseling	3	_____	_____	_____
COU 692 Internship – School Counseling	3	_____	_____	_____

Practicum/Internship Requirements:

No student may enter the clinical practicum or internship courses while on probation. Any grades of C+ or lower in practicum or Internship must be repeated as an additional three hour course which the student is academically and financially responsible for.

Student Name (page 4): _____

Electives (6 hours)

COU _____ 3 _____

COU _____ 3 _____

Approved electives: COU 575, COU 631, COU 642, COU 671, COU 673
 Any alternative electives must be approved by your advisor and program director.

EXIT CRITERIA

- Completion of 60 semester hours with a minimum 3.00 GPA and no more than two C or below grades
- A passing score on the Counselor Preparation Comprehensive Examination (CPCE), as determined by the counseling program faculty, is also required.
- Successful completion of 100 hr. practicum in school setting
- Successful completion of 600 hr. internship in school setting(s)

_____ Cumulative GPA Comprehensive Exam Passing: _____ yes _____ no _____ date

Signatures Are Required Below

Advisor			Date	Student			Date
Summer	Fall	Spring		Summer	Fall	Spring	
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____

Anticipated Graduation Date: _____

Other (list any repeats, deviations from listed courses, probation, etc.):