W. Frank Steely Travel Fellowship
Application Information

1. **Funds available:** To any one applicant, any amount up to but not exceeding $2,500.

2. **Applicant eligibility:** Any undergraduate History major in the department may apply.

3. **Timeline:** Submit all application materials electronically no later than the end of the business day on **Friday, December 1, 2017**.

4. **Application process:**
   - The applicant completes four parts:
     - **Cover page** (standard format found in separate attachment) requiring a faculty signature, which can be electronic. An electronic signature may be typed on the page, but it necessitates the approval of the faculty member whose name appears. All applications will be checked by the committee for faculty member approval.
     - **1-2 page (maximum length) proposal** explaining specifically how you will use the funds requested and how they will help your course of study at NKU and/or future education or career goals.
     - A specific budget of anticipated expenses (broken down into various categories relevant to the travel opportunity).
     - **Two letters of recommendation from faculty.** One of the faculty should provide the signature on the cover page.

   **The award review committee strongly recommends that you work with a faculty member to write your proposal/budget in the best professional manner.**

5. **Selection process:** Student Awards Committee Chair Andrea Watkins will coordinate the review of proposals by the committee which will choose those that most merit funding. An announcement of awards will go out to students by email before the end of the finals week.

   **If you have questions, please contact Dr. Andrea Watkins at watkinsan@nku.edu or by phone at 859-572-7708.**