

FACULTY BENEFITS COMMITTEE MEETING MINUTES

November 7, 2012, 3:30 p.m.
SC 308

Members in attendance: Perry Bratcher, Joe Cobbs, Caryn Connelly, Chris Curran, Pam Davis, Kebede Gemene, Diane Gronefeld, Eric Jackson, Cheryl Jonson, Kim Kattus, Ausbra McFarland, Phil Moberg, Karen Mutsch, Scott Nutter, Will Peveler, Danielle Roemer, Brad Scharlott, Jamey Strawn, Bob Trundle, Xiaoni Zhang

Members not in attendance: Kim Clayton-Code, Nancy Firak, Bertie Greer, Vanessa Hunn, Dhanuja Kasturiratna, Raquel Rodriquez, Duke Thompson, Hongmei Wang

Call to Order:

After determining that a quorum was present, the meeting was called to order at 3:30 p.m. by chair Scott Nutter. The agenda was presented and approved. The minutes from the October 3, 2012 meeting were approved by acclamation.

Faculty Development Awards:

Approval of Sabbaticals, Summer Fellowships and Project Grants took place as follows:

1. Sabbaticals – the subcommittee reviewed 19 applications with 21 awards available. A ranked list was presented by the Sabbatical Awards Committee Chair; all applications were ranked as acceptable and were therefore recommended for the award. The Benefits Committee approved the motion to accept the subcommittee's report.
2. Summer Fellowships – the subcommittee reviewed 17 applications with 15 awards available. A ranked list was presented by the Fellowship Awards Committee Chair. All applications were found to be meritorious and of good quality. There was a gap in the ranking between application #15 and the last two applications. The two applications ranking lowest were scored lowest by all members of the subcommittee. The Benefits Committee approved the motion to recommend the top 15 applications for funding, with a request that the Provost fund the remaining two applications if funds are available. Scott will make this request when he presents his report to the Provost.
3. Project Grants – the subcommittee reviewed 16 applications for a total of \$74,800 requested and \$56,000 available. A ranked list was presented by Project Grants Awards Committee Chair. The subcommittee looked at specific budget items with regard to what was essential to the project. The amount requested was modified for some applications. The Benefits Committee approved the subcommittee's motion to recommend the 13 top ranking applications for funding with adjustment of some requested amounts.

Scott's report from the Benefits Committee is due to the Provost on December 1. The Provost will notify applicants by December 24.

Future Business:

Scott asked the membership to think of concerns and/or topics (e.g., by-laws, ranking forms, review process, etc.) that the Benefits Committee should address in the spring 2013 semester. The committee will prioritize these items at the next meeting.

Next meeting:

Dec. 5 in SC 308; 3:30-4:30 p.m.

As there was no other business, the meeting adjourned at 4:35 p.m.

Respectfully submitted,
Diane Gronefeld