

Faculty Handbook Preface

The Professional Concerns Committee proposes that the following language be inserted at the beginning of the Faculty Handbook:

Preface

This Faculty Handbook is intended to define the rights and obligations of the Northern Kentucky University administration and faculty members. All of the material in this Handbook has been approved by the Northern Kentucky University Board of Regents and, as such, constitutes official University policy.

In addition to the Faculty Handbook, the obligations of the Northern Kentucky University faculty, as well as the obligations of the administration to those faculty, may be defined in individual faculty appointment forms and in faculty handbooks of departments or colleges which have also been approved by the Board of Regents.

All faculty-initiated changes or revisions to this Faculty Handbook must be approved by the Faculty Senate and the Board of Regents. The official copy of the Faculty Handbook is maintained on the web site of the Vice President for Academic Affairs and Provost (<http://academicaffairs.nku.edu/>). This office will notify faculty of any changes or revisions to the Faculty Handbook and update the official copy of the Handbook within 30 days of changes or revisions being approved by the Board of Regents.

The Office of the Vice President for Academic Affairs and Provost will provide all full-time faculty with a binder containing a printed copy of the Faculty Handbook. At the beginning of each academic year, this office will also distribute printed copies of any changes to the Faculty Handbook to all full-time faculty.