

FACULTY SENATE MEETING
November 28, 2016

Members present: Michael Baranowski, Janel Bloch, Richard Boyce, Carol Bredemeyer, Christine Curran, Jacqueline Emerine, Irene Encarnacion, Richard Fox, Kathleen Fuegen, Doug Hume, Ken Katkin, Trina Koscielicki, Tonya Krouse, Christopher Lawrence, Marc Leone, Denise Luethge, Lili Ma, Phil McCartney, Carrie McCoy, Marcos Misis, Melissa Moon, Ljubomir Nacev, Julie Olberding, Deborah Patten, Jeanne Pettit, David Raska, Gisele Lorient-Raymer, Toru Sakaguchi, Erin Strome, Laura Sullivan, Sharon Vance, Lynn Warner, Matthew Zacate

Members absent: Tracey Adams, Brooke Buckley, Sean Foley, Vanessa Hunn, Stephen Johnson, JC Kim, Jennifer Kinsley, Ellen Maddin, Yaw Frimpong-Mansoh, Tamara O'Callaghan, Randy Pennington, Gabe Sanders, Cory Scheadler, Ron Shaw, Steven Weiss

Guests: Ellen Wilshire, Emily Detmer-Goebel, Diana McGill, Tracey Sigler, Idna Corbett, Kyle Jacobson, Grace Hiles

The meeting was called to order by Senate President Michael Baranowski at 3:02 pm with a quorum present. The minutes of the October 24, 2016 meeting were approved.

Guest Reports:

- **Faculty Regent** (Richard Boyce):
 - The Board of Regents met November 2 with morning session presentations that provided a Finance report, an update on the new budget model and Enrollment and Degree Management, and an Honors College proposal.
 - A modification to the Campus Master Plan was discussed. Parking Lot F will be considered for housing development. It is currently a student parking lot and the administration is committed to replacing the lost spaces.
 - The next Board of Regents meeting is January 11, 2017 in UC 104.

Officer Reports:

- **President** (Michael Baranowski):
 - Faculty Senate nominations for 2017-18 and University committees (Peer, Complaint, and Financial Exigency) may be made through December 2.
- **Secretary** (Laura Sullivan):
 - For those new to Senate, there is a sign-in sheet that all are asked to sign, including guests. This sheet is used to account for attendance at meetings.

Committee Reports:

- **University Curriculum** (Richard Fox):
 - The last meeting of the semester is Thursday, December 1.
 - The deadline to have items approved for the fall catalog 2017/18 is the end of March.

- An upcoming voting item will be on setting a minimum standard for minors—a minimum of 18 credit hours. Two minors in Political Science/Criminal Justice/Org Leadership currently do not meet this standard.
 - The committee will also vote on a memorandum that primarily affects department chairs. This memo of awareness will indicate that a chair acknowledges when another department makes a curriculum change that affects them.
 - There are voting items today from the College of Business; four are substantial program changes and the other item is for a new program.
- **Budget (Janel Bloch):**
 - Ken Bolthof, Athletic Director, will attend the next Budget Committee meeting.
 - The committee is addressing the summer/winter compensation process due to the change in the budget process.
 - A subcommittee reviewing salaries will recommend a process to address salary equity issues. The group recently met with the Provost and Vickie Natale, Assistant Vice President for the Offices of Planning and Institutional Research.
 - Sue Hodges Moore, Senior Vice President for Administration and Finance, is serving on a state task force for performance based funding. She is optimistic that there will be a positive outcome for NKU.
 - Analysis of the Faculty Senate survey is ongoing.
- **Benefits (Matthew Zacate):**
 - The committee met on November 9 to finalize recommendations on faculty Professional Development awards. The recommendations are now with the Provost who will confirm awards probably by the second week of December (deadline is December 24).
- **Professional Concerns (Ken Katkin):**
 - The Tuition Waiver Benefit is a voting item today under Old Business.
 - In 1994, NKU adopted a good Intellectual Property policy through the collegial governance process. In 2008, with no input from faculty, the University replaced the 1994 policy with a bad policy that currently remains in effect. In response to concerns raised by faculty members, the Office of Graduate Education, Research, and Outreach has prepared a new draft policy that might replace the 2008 policy. The PCC has begun its review of the draft policy. Further PCC discussion and voting on the new Intellectual Property Policy will continue in January, and will culminate in PCC's recommendations being brought to Senate for a vote.
 - PCC will be voting on the proposed policy for Establishing, Reviewing, and Discontinuing Academic Centers and Institutes. The draft policy, which was prepared by the Office of Graduate Education, Research, and Outreach, is centered on making it harder to open centers/institutes and easier to close them.
 - Another policy to be discussed is Financial Conflict of Interest Disclosure for Research.
 - PCC will presently review a draft consensual relations policy that has been prepared by the Office of Inclusive Excellence.
 - Faculty members are needed to serve on Faculty Senate Grievance Committees and on the Research Data Management Committee.
 - The PCC has voted to recommend that Senate adopt a resolution stating its disagreement with the University's decision to seek a judicial gag order against an NKU student who was sexually assaulted last year. Senate discussion of PCC's

recommendation will be postponed until January to allow more time for Senators to obtain feedback from their departments. Voting will occur in February.

- **TEEC (Chris Lawrence):**

- The Course Evaluation Software Committee will meet with four vendors vying to replace Digital Measures. The schedule is Tuesday, November 29, Collegenet, 10:30-11:30 am, UC 335; Scantron 2:00-3:00 PMAC 506; Wednesday, November 30; Explorance 10:30-11:30 am SU 302; Campus Labs 2:00-3:00 pm, AC 506.

Old Business:

- **Tuition Waiver Benefit – Faculty Handbook Amendment [PCC Voting Item]:** PROPOSAL PASSED; Amendments proposed by Professor Nacev also passed:
 - Replace the phrase “each semester” in the second sentence of the first paragraph of Section 11.8 with “each semester/entire summer session.”
 - Provide a definition for the term “dependent” used in the second sentence. Add the following sentence at the end of the first paragraph: “Dependent means any child, as that term is defined for Federal income tax purposes, of a full-time faculty member who as of the end of the year has not attained age 27.”
 - Motion was also made and PASSED to clarify the second paragraph of the Amendment. Add “for these faculty members” in the second paragraph, second sentence, to read: “Specific details of tuition waiver benefit programs for these faculty members may vary from time to time.”
- **Graduate Grade Appeals policy [Voting Item]:** POLICY PASSED.
- **Faculty Senate Constitution Revision [Voting Item]:** PROPOSAL PASSED with amendments:
 - Learning Assistance Program will be changed to Learning+ in the document.
 - Change “Teaching Enhancement and Evaluation Committee Chair” (D., p. 5) to “Teaching Enhancement and Effectiveness Committee Chair.”
 - Add “or the NKU Foundation” to the sentence “Major capital expenditure proposals submitted by the administration” (F. 1d, p. 6) to read “Major capital expenditure proposals submitted by the administration or the NKU Foundation.”
 - Professor Johnson submitted a proposal to revise the phrase “Every Senator shall be assigned to at least one committee. If necessary, assignments shall be made by the Executive Committee” (Article VII.) to be replaced by “Departments and Colleges will determine which faculty serve on these standing committees.” This would reflect what is currently being practiced in many departments. Discussion ensued on the importance of communication by Senators with their departments if a Senator is not a member of a standing committee. AMENDMENT PASSED.
 - The Constitution, as amended, will need to be brought before the general faculty. It was decided that this meeting will be part of the January Senate meeting.

New Business:

- **Entrepreneurship, BSBA (substantive program change) [UCC Voting Item]:** PROPOSAL PASSED.
- **Global Supply Chain Management, BSBA (substantive program change) [UCC Voting Item]:** PROPOSAL PASSED.

- **Human Resource Management, BSBA (substantive program change) [UCC Voting Item]:**
PROPOSAL PASSED.
- **Management, BSBA (substantive program change) [UCC Voting Item]:** PROPOSAL PASSED.
- **MAcc 4+1 Track (new program) [UCC Voting Item]:** PROPOSAL PASSED.
- **Curriculum Process Proposal [UCC Discussion Item]:**
 - The UCC Subcommittee on Curriculum Process proposes changes to the current curriculum process.
 - Richard Fox believes the proposal has some flaws as well as good ideas, including some controversial proposed changes.
 - One positive recommendation is that all College curriculum chairs be provided reassigned time each semester as the time required for this work continues to increase.
 - A more controversial change is with the approval process where an Acknowledgement, rather than Approval, would only be required by Chairs, the Deans, and Provost in some cases (this would depend on what type of item is being considered). This recommendation is to expedite the curriculum process.
 - Clarification on how “Acknowledgement” would occur was requested.
 - This item will be on the Senate agenda for December. Any suggested amendments should be sent to Grace Hiles or Michael Baranowski prior to that meeting.

Announcements:

- Kyle Jacobson will attend Senate meetings as the liaison for Staff Congress.

The meeting was adjourned at 4:13 pm.

Respectfully Submitted,

Laura A. Sullivan
Secretary