

**FACULTY SENATE MEETING**  
**October 23, 2017**

**Members present:** Rachel Banks, Janel Bloch, Richard Boyce, Carol Bredemeyer, Robert Brice, Kathleen Carnes, Steve Crites, Christine Curran, Jacqueline Emerine, Irene Encarnacion, Richard Fox, Kathleen Fuegen, Kimberly Gelbwasser, Kebede Gemene, Steven Gores, Lisa Holden, Morteza Sadat Hossieny, Stephen Johnson, Ken Katkin, Christopher Lawrence, Gisele Lorient-Raymer, Phil McCartney, Carrie McCoy, Jonathan McKenzie, Ljubomir Nacev, Deborah Patten, Jeanne Pettit, Toru Sakaguchi, Cory Scheadler, Erin Strome, Laura Sullivan, Sharon Vance, Lynn Warner, Steven Weiss, Matthew Zacate

**Members absent:** Yaw Frimpong-Mansoh, Rich Gilson, Vanessa Hunn, Francoise Kazimierczuk, JC Kim, Jennifer Kinsley, Marc Leone, Ellen Maddin, Marcos Misis, Ban Mittal, Tamara O'Callaghan, David Raska, Gabe Sanders, Ron Shaw

**Guests:** Richard Boyce (Faculty Regent), Erica Bluford (Student Government Association Representative), Jason Vest (Assistant Provost for Special Projects), Grace Hiles (Faculty Senate Office)

The meeting was called to order by Senate President Matthew Zacate at 3:01 pm with a quorum present. He announced a change in agenda; the presentation on Academic Partnerships (AP) is rescheduled for the November meeting. Also, President St. Amand and Provost Ott Rowlands are not able to attend today's meeting.

The agenda was adopted as distributed at this meeting. The minutes of the September 25, 2017 meeting were approved.

**Guest Reports:**

- **Faculty Regent** (Richard Boyce):
  - A special meeting of the Board of Regents (BOR) was called October 19 regarding the presidential search. The search committee provided the Board with a slate of very qualified candidates. No other details are available other than the search process continues.
  - The next regularly scheduled BOR meeting is November 8.

**Officer Reports:**

- **Senate President** (Matthew Zacate):
  - Senate President Zacate referred to an email Rich Boone, Chair of the BOR, sent on October 18 updating the campus community on the presidential search. This communication reiterated what Regent Boyce reported. President Zacate said that while it was unfortunate that the general faculty could not meet with the candidates, he believes that all candidates would have been viewed favorably.
  - An email call for nominations for At-Large Senators was made on October 19. All colleges need representation except for Stealy Library. One does not need to be a Senator to run for office.

- **Faculty Advocate** (Phil McCartney):
  - He has been focusing on AP and requests that any comments, questions, or concerns be handled via phone, at extension 5533.
- **Graduate Council Chair** (Steve Crites):
  - An ad hoc committee is in the process of reviewing all policies.

#### **Committee Reports:**

- **University Curriculum** (Richard Fox):
  - There is a new curriculum form for new programs; the process is extremely complex and lengthy. A second form needed for a full proposal is now electronic within the Curriculog workflow.
  - Chair Fox recapped the issue on defining the words “transdisciplinary,” “multi-disciplinary,” and “interdisciplinary.” A moratorium was placed on approving new proposals until a working definition was put in place. The moratorium has now ended. A UCC subcommittee presented its definitions at their last meeting; however, full agreement was not reached. At this point, proposers can use his/her own definition/s for the type of course proposed.
- **Budget** (Janel Bloch):
  - The committee continues to concentrate on budget issues related to AP. Kim Scranage, Vice President for Enrollment and Degree Management, and Samantha Langley, Vice Provost for Graduate Education, Research, and Outreach, will attend the next committee meeting to answer questions on AP. Sue Hodges Moore will also attend a meeting to provide updates on pension and state budget issues.
- **Benefits** (Deborah Patten):
  - The subcommittees are currently reviewing Faculty Development award applications.
- **Professional Concerns** (Ken Katkin):
  - The committee met with Tim Ferguson, Chief Information Officer, to discuss faculty concerns about the university’s information security policy. Many faculty are not informed about the policy. CIO Ferguson plans to prepare a simple, two-page document for faculty who want to maintain good security practices.
  - They also met with Cindy Knox, Director of Disability Programs and Services, to address faculty concerns on accommodating students with disabilities. Much work can be involved in accommodating a student and, often, little notice is provided to the faculty member. Discussion covered how more support might be given to faculty. While the groups are committed to continue talking, it is unclear at this point how to make recommendations for improvement.
  - The Intellectual Property (IP) policy went out again on Notice-and-Comment. Chair Katkin stated that although PCC has been working productively with the Provost to achieve a mutually agreeable policy, the language in the draft policy out for notice-and-comment does not reflect these discussions. As drafted, adoption of the policy on notice-and-comment would be detrimental to the faculty and to the university, if adopted. K. Katkin will meet again with the Provost about this issue.

- **TEEC** (Chris Lawrence):
  - He hopes to submit committee by-laws by the next meeting.
  - The committee will examine the impact AP coaches could have on online evaluation.
- **General Education** (Steve Weiss):
  - The committee will hold a one-hour forum, Tuesday, October 31, in Budig Theater from 1:00-2:00 pm, to share assessment results and to answer questions about the assessment process, from the last round of data on “B” Student Learning Outcomes (BSLO). Jen Celio, Chair of the General Education Assessment Subcommittee, and others recently presented the results to the Council of Chairs.
  - Three new general education courses are pending with the committee.
  - They recently met with the Student Government Association (SGA) Executive Board about the general education process, and how courses are approved and evaluated. The groups considered how SGA might participate informally in the process, provide feedback, and perhaps attend a committee meeting.
  - Chair Weiss stressed the need for and importance of faculty providing artifacts. This is critical for good baseline data.

#### **New Business:**

- **Tenure During Phased Retirement.**
  - **DISCUSSION ITEM** (PCC): The recommendation is that faculty retain tenure during the phased retirement process. All rights and responsibilities would be kept during draw-down. This change would also allow faculty in phased retirement to serve on Reappointment, Tenure, and Promotion (RPT) committees.
  - HR says that the proposed change would not affect drawdown of TIAA accounts during phased retirement.
  - The current form indicates that faculty will not give up tenure during phased retirement. This is in conflict with what is written in the faculty handbook. If the recommendation is approved, the faculty handbook change would align with the form.
  - This item will be voted on at the November meeting.
- **Other**
  - Jason Vest, Assistant Provost for Special Projects, said that the Academic Affairs website has an FAQ page that is updated regularly with questions on AP. The contract and Memorandum of Understanding (MOU) with academic coaches are also there as well.
  - A question was asked about availability of course evaluations since they will no longer be in Digital Measures. The new system will allow for faculty to keep questions they wish to retain. It will also provide more visuals for data review and the ability to make comparisons across semesters.
  - A request was made for a report analyzing any changes in student quality with the university’s decision to no longer offer room and board to Merit scholars.

The meeting was adjourned at 3:44 pm.

Respectfully Submitted,

Laura A. Sullivan  
Secretary