

FACULTY SENATE MEETING
September 30, 2019

Members present: Ryan Alverson, Kalyani Ankem, Thomas Baxter, Janel Bloch, Richard Boyce, Robert Brice, Ronnie Chamberlain, Susannah Coaston, Charlisa Daniels, Jacqueline Emerine, Irene Encarnacion, John Farrar, Doug Feldmann, Richard Fox, Yaw Frimpong-Mansoh, Amy Gillingham, Dorea Glance, Tracy Hart, Lisa Holden, Stephen Johnson, Ken Katkin (for Jennifer Kinsley), Alain Krapf, Isabelle Lagadic, Kajsa Larson, Christopher Lawrence, Marc Leone, Caroline Macke, Phil McCartney, Ban Mittal, Ljubomir Nacev, Shawn Nordheim, Cathy Pence, Chari Ramkumar, David Raska, Denise Robertson, Toru Sakaguchi, Robert Salyer, Corey Scheadler, Laura Sullivan, Lynn Warner, Darrin Wilson, Justin Yates, Matthew Zacate

Members absent: Christine Curran, Rich Gilson, Steven Gores, Marcos Misis, Kimberly Weir, Steven Weiss

Guests: Sue Ott Rowlands (Provost), Sara Conwell (Staff Congress Representative), Grace Hiles (Faculty Senate Office), Amy Danzo, Jenny Wagner, Kim McCoy, Anita Southwick, Mary Ucci, Joan Gates

The meeting was called to order by Senate President Matthew Zacate at 3:01 pm with a quorum present.

The agenda was adopted as distributed at the meeting. The minutes of the August 26, 2019 meeting were approved as distributed.

Guest Reports:

- **Provost** (Sue Ott Rowlands):
 - Responses to recommendations from the Southern Association of Colleges and Schools (SACS) are due November 4; NKU should hear back from them in December.
 - The next three months will be spent on data collection in response to CPE's external review process. There will be a kick-off meeting with Gray Associates, the firm hired by the Council on Postsecondary Education (CPE) to conduct the review, via Zoom.
 - The faculty portion of the online directory is being revised to reflect faculty rank and status.

- **Faculty Regent** (as submitted by Michael Baranowski; read by Laura Sullivan):
 - The Board of Regents (BOR) met on September 11. In the morning, there were presentations from the College of Informatics, Campbell County Judge Executive Steve Pendery, and Highland Heights Mayor Greg Meyers. There was also a presentation from Fairmont Properties, the developer of the US 27 project. Some key points and dates from that presentation were: The grand opening of the St. Elizabeth Medical Office Building is on track and scheduled for Spring 2020; Phase II of the project is scheduled for groundbreaking in Spring 2020 and a grand opening in Fall 2021; Phase II will consist of retail & restaurants, apartments (not specifically student apartments), a 112 room extended stay hotel with meeting space, and possibly some professional office space. In the afternoon session a number of presidential recommendations were approved, most notably the Senate's Consensual Relationships Policy.

- **Amy Danzo** (Director of Testing Services)
 - Amy delivered a PowerPoint presentation describing Adult Learner Program and Services (ALPS). This is the second academic year for them as an official campus department. The Adult Learner Advisory Board meets monthly; accomplishments to date include transitioning PACE students to ALPS students (serving all majors on campus now, adults specifically) and the creation of an after-hours website. They are also a participant in the statewide Project Graduate initiative, one of two Kentucky schools to receive a \$25,000 grant from CPE to focus on this student population.
- **Staff Congress Representative** (Sara Conwell):
 - Bruce Smith, Director of Benefits in Human Resources, spoke to Staff Congress at their last meeting. NKU is looking for a new prescription drug provider; an RFP was issued and meetings are scheduled with several companies.
 - The Benefits Fair is 10/10 from 11:00-3:00 in the Student Union Ballroom.
 - The annual Soup/Chili/Dessert Luncheon and Holiday Market will be held on November 5 in the CRC Auxiliary gym. Soup, chili, and dessert donations are needed, as well as vendors for the Holiday Market.
 - The Roundtable Committee is working with the president on the event for this year.
 - Staff Congress has formed an Ad Hoc Committee for Pension.

Officer Reports:

- **Senate President** (Matthew Zacate):
 - Senate President Zacate offered ways to improve Senate meetings:
 - When proposing motions that are to change wording, it would be helpful to bring a written copy of the changed wording and give to him first, which he will then give to the secretary for the minutes.
 - *Robert's Rules of Order* dictates that a person only speaks twice on a subject. After speaking once, others will have the opportunity to speak, and then a person may speak a second time. This does not prohibit people asking questions for clarification or replying to a question.
 - Framing arguments in terms of a statement would be helpful to prevent confusion.
 - Waiting until it is clear that a motion will pass to suggest amendments to the wording would also be beneficial for meeting efficiency.
- **Faculty Advocate** (Phil McCartney):
 - The previously posted version of the Values & Ethical Responsibilities policy was not what was passed by the BOR. Thanks to Janel, the error has been corrected and the correct version of the policy now appears at: <https://inside.nku.edu/content/dam/policy/docs/Policies/ValuesandEthicalResponsibilities.pdf>

Committee Reports:

- **University Curriculum** (Richard Fox):
 - The committee's last meeting was an email only meeting. This week's meeting was cancelled due to lack of agenda items.

- **Budget** (Janel Bloch):
 - The committee's last meeting was cancelled due to the proximity of the previous meeting. The next meeting is October 9 and the upcoming budget survey will be discussed.
 - Edits to the Values & Ethical Responsibilities policy were made.

- **Benefits** (Charlisa Daniels):
 - The subcommittee that will evaluate the faculty development applications was formed; applications are due tomorrow.
 - The committee discussed the criteria that was changed from last year.

- **Professional Concerns** (John Farrar):
 - The committee has met twice so far.
 - The Research Misconduct policy is a voting item today. Other topics the committee is discussing include emeritus status for lecturers, the annual performance review process in light of the reorganization of departments/schools, and the drop date for nonattendance.

- **TEEC** (Chris Lawrence):
 - The committee is reviewing the syllabus template and possible changes to the grading scale, in response to concerns about the D/F/W rates.
 - The Mental Health Advisory group will meet with the committee to develop workshops.

New Business

- VOTING item: Approval of recommendation from the Professional Concerns Committee to make changes to the Scientific/Research Misconduct Policy in section 16.7 of the Faculty Handbook as described in the April 19, 2019 memo from the PCC (see accompanying memo: *Proposed Amendments to Draft "Research Misconduct" Policy*). After lengthy discussion, three motions were made:
 - The first motion was to move the final sentence in each of the bullet points under 16.7.2.5. Research Misconduct (p. 3) starting with the phrases "Self-plagiarism occurs" and "Redundant or duplicate publications" to the end of the section.
APPROVED.
 - The second motion was to remove the self-plagiarism and redundant publication bullet points and text associated with them.
MOTION FAILED.
 - The third motion made was to postpone further discussion and a vote until the October senate meeting. This was to give the PCC time to recommend a change in wording.
APPROVED.

- VOTING item: Approval of recommendation from the Executive Committee to revise the Faculty Handbook needed to support (1) the creation of schools in colleges and (2) colleges without departments or schools as highlighted in color in the accompanying file *Faculty Handbook 2019-2020 Draft Aug19.pdf*.
 - APPROVED, with Chase amendments:
 1. Final sentence in section 3.1 (before 3.1.1) - change to read: "In colleges where there is no department or school, the dean will function as department chair in all processes

described in section 3 **unless specified otherwise in a college document approved by the Board of regents or the Provost.**”

2. Final sentence in first paragraph of section 11.4.1 – change to read: “In colleges where there is no department or school, the dean **or a designee** will function as department chair in these processes.”

3. Final sentence in second paragraph of section 11.4.2 – change to read: “In colleges where there is no department or school, the dean **or a designee** will function as department chair in these processes.

- VOTING item: Approval of recommendation from the Executive Committee to revise section 12.6 of the Faculty Handbook so that it accurately describes how records of faculty sick leave are kept as worded in the file *Handbook_Section12-6_Final.pdf*.
APPROVED.

Adjournment

The meeting was adjourned at 4:37 p.m.

Respectfully Submitted,

Laura A. Sullivan