**Instructional Load Reports – User Notes.**

**Instructional Load by College, Department and Tenure Status.**

Data are grouped by department within college. Within a department’s groupings the faculty by tenure/tenure track and non tenure track status show for each of the years requested. Renewable non-tenure track faculty show separately from non-renewable faculty. There are a few records for “part-time.” These are actually less than full-time people to whom a contract was issued. The three columns under the “---- By Tenure Status ----” heading show counts and data for faculty with the listed status for the year shown in the left most column. In the two right-most columns are calculations about that group. The percentage refers to that group’s share of students taught by the full-time faculty groups listed. The right-most column has the average number of students taught by the faculty group. The two columns under the “---- Year ----“ header show total faculty for the department and total students taught for the department.

Since some program areas (eg. Honors) and departments have changed college affiliations since 2000, a few may not show the correct college alignment. We keep data on the alignment for a designated year and have processes that don’t always work that try to override the original and use the most recent year. The process doesn’t always work.

**Instructional Load – New Employees.**

Groupings are similar to the above report. Note that this is not a count of new positions. OIR does not maintain position data.