FACULTY SENATE MEETING

September 19, 2011

Members present: Jim Allen, Seyed Allameh, Michael Baranowski, Richard Boyce, Perry Bratcher, Carol Bredemeyer, Tobias Brauer, Kim Clayton-Code, Irene Encarnacion, Richard Fox, Emily Goebel, Diane Gronefeld, Patrick Hare, Chuck Hawkins, David Hogan, Ken Katkin, Alar Lipping, Kim McErlane, Ausbra McFarland, Tara McLendon, Jacqueline McNally, Joe Mester, John Metz, Teri J. Murphy, Scott Nutter, Sara Runge, Patty Schumacher, Jim Thomas, Judy Voelker, Steve Weiss, Jeffrey Williams, Xiaoni Zhang

Members absent: Blas Puente-Baldoceda, Diana Belland, Gary Clayton, Rich Gilson, Yi Hu, Caroline Macke, Phil McCartney, Ljubomir Nacev, Louise Niemer, Ron Shaw

Guests: Jim Votruba, Gail Wells, Mary Lepper

The meeting was called to order by Senate President Alar Lipping at 3:05 pm. The minutes of the August, 22 2011 meeting were approved.

Guest Reports:

- **University President** (Jim Votruba):
  - Overall enrollment for the fall semester is flat.
  - The Presidential search process has begun. An RFP (Request For Proposal) has been released to identify an executive search firm to be used as part of the process.
  - It is normally time for the campus strategic plan to be updated, but this is understandably on hold until a new President is hired. Focus will instead be placed on consolidation of platforms (technology, QEP, etc.) and effective execution of policies and procedures.

- **Provost** (Gail Wells):
  - A memo was recently released to all faculty regarding support for international travel ranging from $300-$1,000. It was noted that NKU is strong, compared to other universities, in its support of international studies.
  - The Provost congratulated all those who received grants this past year. Grants totaled almost $14M, up 17% from last year.
  - The winter graduation ceremonies will not change, but there will be changes in the spring graduation ceremonies. Instead of ceremonies for undergraduates, graduates, and Chase Law, there will be two combined undergraduate/graduate ceremonies and a ceremony for Chase Law. Details are still being worked out. The previous sole undergraduate ceremony was proving to be too large. This combination will allow for smaller/shorter ceremonies without having to limit tickets for attendance.
  - Appreciation was expressed to Mary Ryan, Associate Provost for Administration. She will be retiring after 34 year service to the university.

- **Faculty Regent** (Chuck Hawkins):
  - The Presidential Search and Screen Committee has been established with 16 members.
  - The Regents approved the joint JD/MHI (Master of Health Informatics), joint JD/MBI (Master of Business Informatics) and Ed.S. in Educational Leadership.
The IRB (Institutional Review Board) subject policy was approved.

- **NKU Combined Giving Campaign** (Katie Herschede – Exec. Asst. to the Pres./Sec. to the Board of Regents):
  - Details regarding this year’s campaign were presented and information packets were distributed to each Senator.

- **Faculty Senate Elections** (Alar Lipping for Greg Hatchett):
  - There are several positions coming open for Senators and committee members this year. Detailed information will be sent via email this coming week.

**Committee Reports:**

- **Benefits** (Scott Nutter):
  - Workshops have been held for sabbaticals, fellowships, and project grants.
  - Proposals for the above are due Oct. 4.

- **Budget** (Ljubomir Nacev): No report

- **Curriculum** (Richard Fox):
  - Finalizing procedures for submission of new Honors course sections.
  - Various workshops are taking place this week for faculty regarding curriculum issues.

- **Professional Concerns** (Jeffery Williams):
  - Working on narrowing their focus to 5-6 issues to address this coming year.

- **TEEC** (Ken Rhee):
  - Gathering information for course evaluation discussions. There are multiple stakeholders involved.
  - Working on future faculty development workshops in collaboration with other units on campus.

**Officer Reports:**

- **Faculty Senate President** (Alar Lipping):
  - A review of the 3/22/10 resolution regarding the formation of an Interim General Education Committee (IGEC) was given. This committee will consist of 11 members with the General Education Director and a representative from the Office of the Provost serving as ex-officio members. This committee will report to the Faculty Senate. Detailed information about the committee and solicitation for membership will be sent to all faculty members.
  - A Presidential Search website has been established at [http://presidentialsearch.nku.edu/](http://presidentialsearch.nku.edu/). Membership on the Presidential Search and Screen Committee includes the following Academic Affairs representation: Kristi Haik (Biological Sciences), Alar Lipping (Faculty Senate President), Chris Strobel (Communications), Denise Robinson (Dean, Health Professions), and Ken Jones (Chair, Theater and Dance). There will be two faculty town hall meetings to gather information on what faculty members would like to see in the next President.

- **Parliamentarian** (Steve Weiss):
Parliamentary procedures were reviewed, including the 4 types of motions and common misconceptions.

The meeting was adjourned at 4:15.

Respectfully Submitted,

Perry Bratcher
Secretary