

FACULTY SENATE MEETING

October 27, 2008

Members present: Seyed Allameh, Iain Barksdale, Scottie Barty, Perry Bratcher, Heather Bullen, Tom Cate, Patty Connelly, Adele Dean, Steve Crites, Chuck Frank, Emily Detmer-Goebel, David Hogan, Aron Levin, Alar Lipping, Cathy Pence, Phil McCartney, Ausbra McFarland, Jacqueline McNally, John Metz, Carl Miller, Phil Moberg, Scott Nutter, KC Russell, Toru Sakaguchi, Ron Shaw, Jim Thomas, Jeff Ward, Steve Weiss

Members absent: Michael Baranowski, Kevin Besnoy, Ed Brewer, Doris Coy, Rebecca Evans, Rich Gilson (sabbatical), Nancy Hancock, MaryCarol Hopkins, Eric Jackson, Brant Karrick, Barbara Klaw, Julie Mader-Meersman, Kristi Martines, Ban Mittal, Karen Tapp, Duke Thompson (class conflict)

Guests: Gail Wells, Mike Zimmerman, Andy Meeks, Ken Ramey, Carol Bredemeyer, Greg Hatchett, Leslie Hammann, Jen Stansbury, Bob Scholl, Karen Keenan

The meeting was called to order by Senate President David Hogan at 3:05 PM. The minutes of the September 22, 2008 meeting were approved.

Guest Presentations:

- **Provost Report** (Gail Wells):
 - The SACS compliance report has been completed and submitted. Current work is taking place with the QEP (deadline Jan. 9, 2009). SACS representatives will be on campus Feb. 23-26, 2009.
 - The SAP initiative is progressing. Go live date of 11/3/2008 for the online applications process. Following this will be integration of SIS and campus management. Plus/minus grading will be implemented in the fall of 2009.
 - The RPT review process is currently taking place.
 - General education town meetings are taking place (access is also available online).
- **Campus Bookstore Concerns** (Andy Meeks): Andy introduced two Follett representatives (Bob Scholl, VP Operations for the Midwest/West and Karen Keenan, Central Region VP) who fielded concerns regarding bookstore operations. The two primary issues addressed were: 1) underordering of texts and 2) sale of old editions. During the discussion, the following concerns were identified:
 - If a title is out of stock, it can be ordered 2nd day air and delivered quickly. This turnaround also depends on availability of the title from the publisher.

- A notification system for faculty will be developed regarding advanced notice of title availability. David Hogan will review the test file of this notification with the appropriate individuals.
- Best efforts will be made regarding ordering sufficient quantities of texts. There are a variety of factors to be considered, including sufficient identification of the number of titles to order by the faculty (faculty should make use of the “comments” section of the adoption form to identify important factors which could come into play regarding the number of titles to order), verification of quantity by departmental chairs, use of system tracking of previous quantities (the bookstore tracks the last three semesters of use), percentage of texts returned to the publisher (publishers have cut-off dates for returns, which factors into the number of titles ordered – Follett returned 40% of texts), realization that there are other places that texts can be ordered (online vendors, off-campus vendor), timing of ordering (orders should be placed 6 weeks prior to the beginning of the term).
- The publisher automatically supplies the newest edition. Efforts will be made by the bookstore to verify that the correct editions are ordered and that the faculty are notified if a newer edition is available.
- Discussion also ensued regarding the timing of the textbook “buyback” program and signage. It was noted that waiting until after finals week would affect the availability of used texts for students. This issue will be addressed further outside of the Faculty Senate meeting.
- **COSFL Report** (Carol Bredemeyer): The recent COSFL (Coalition of Senate and Faculty Leaders) meeting addressed the following:
 - COSFL will be a part of the interview process for the new CPE President (November).
 - A panel discussion with former/current state leaders took place regarding the need to keep higher education reform moving forward.
 - Gov. Beshear will appoint a task force to study the affordability of higher education.
- **Greg Hatchett** (Elections Committee): Nomination packets were distributed for Faculty Senators-at-large, the Peer Review Advisory and Hearing Committees, the Financial Exigency Condition Committee, and the Complaint Process Advisory Committee. Deadline for nominations is October 31 with voting to take place between 11/10-26.

Senate Officer/Committee Reports:

- **President** (David Hogan):
 - Faculty were urged to attend the general education town hall meetings.
 - A benefits fair for faculty will take place 10/29 to replace the fair that took place during fall break. Enrollment has been extended until 11/5.

- The Alumni Awards Banquet will take place in February. Deadline for nominations is 11/14.
- **Curriculum** (Ron Shaw): The Bachelor of Science in Library Informatics program proposal was approved.
- **Benefits** (K.C. Russell): Review of applications for the three faculty development programs is taking place with a meeting for final review to take place on 11/5. Twenty-three sabbatical requests were received (18 available), 20 grant applications (\$50K available) and 23 fellowships (\$84K available – 14 fellowships to be funded).
- **Budget** (Carl Miller): Currently administering the faculty budget priority survey.
- **Professional Concerns** (Scottie Barty): working on the online evaluation issues and faculty survey glitches. Once glitches are resolved the faculty survey will be posted on the Faculty Senate website (password protected).

The meeting was adjourned at 4:30 PM. Next meeting November 17.

Respectfully Submitted,

Perry Bratcher
Secretary