

## **Benefits Minutes for 9/6/17**

### **Members in Attendance**

Traci Freeman , Gabe Sanders , Mark Leone, Sue Griebing, Emily Shifley, Qing Su, Thad Bisset, Sharon Vance, Anthony Tsetse, Kalif Vaughn, Vincent Owbose, Chad Anderson , Ronnie Chamberlain, Lois Hamill, Jonathan McKenzie, Alyssa Appelman , Chari Kamkumar, Charlisa Daniels, Vanessa Hunn, Debbie Patten

### **Approval of May 3, 2017 Minutes**

Delayed to next month because of revisions/additions needed.

### **Introductions**

#### **Selection of Secretary**

Sue Griebing offered to serve as secretary this year.

#### **Overviewing of Benefits Committee Charge**

1. "Review, evaluate, and make recommendations concerning those policies, procedures, and programs related to faculty benefits"
2. "Process applications of and make recommendations on candidates for faculty Sabbatical Leaves, Faculty Project Grants, Faculty Summer Fellowships, and other programs assigned by the Faculty Senate," which includes the Faculty Senate Scholarships (tuition and book).

#### **Review of Faculty Development Award**

Workshops – Professor Debbie Patten is presenting an overview of the awards, including the format for each.

Professor Patten reviewed:

How many awards were granted last year and amount spent.

Current year's budget for faculty awards

- There is an increase of 3 fellowships.
- There is an increase of 6 Project Grants.
- Sabbaticals based on percentage of faculty – 21 available this year.

Timetable for reviewing proposals.

Evaluation of the proposals (these are available on website).

Some of the items for FDA on the Faculty Senate website.

Issues such as 1) Provide a concrete reasons if a proposal is not accepted. 2) Confidentiality is required for all committees both members serving and evaluations. 3) Project Grant – must specify how the dollars will be spent.

Request members to sign up for one committee to serve on today.

**Old Business**

Provost has sent a letter of approval to increase FDA, one of the primary areas of discussion and business last year.

Summer fellowship and teaching restriction does not apply to May intersession – however, has not been approved yet by faculty senate.

Taking students abroad is also okay during May intersessions.

Question about Summer Fellowship and restrictions on how to use the money.

Chari Kamkumar motioned to end the meeting; Ronnie Chamberlain 2<sup>nd</sup>. Meeting ended at 4:17pm.