

Faculty Benefits Meeting Minutes

October 3, 2018

UC 135; 3:15pm

Members present: Chad Anderson, Alyssa Appelman, Perry Bratcher, Charlisa Daniels, Traci Freeman, Barclay Green, Hanna Hurwitz, Boni Li, Qi Li, Ausbra McFarland, Vincent Owhoso, Debbie Patten, Chari Ramkumar, Hans Schellhas, Jennifer Sharp, Emily Shifley, Qing Su, Sharon Vance, Justin Yates

Call to Order – Agenda adopted

Minutes of 9.5.18 meeting approved

Notes- from Benefits Chair, Emily Shifley

Faculty Development Workshop Attendance – 12 persons attended

Funding for awards this year – Emily asked the Provost if more funds were available since there was a drop in (Project Grant) funding this year. Provost denied more money. However, she encouraged the committee to continue to list worthy applications, even after funding maximum has been reached, in the event that more funds would come available.

HR Benefits–Open Enrollment is October 25–November 11 - HR should distribute flyer re: this.

Benefits Fair is Wednesday October 10th

Informational Sessions –new this year

Faculty Development Awards Timeline

Review: Funding available this year: 26 Sabbaticals; 15 Summer Fellowships; 13 Project Grants

October 2nd at 4:30pm –Applications were due

October 9th -Chair and Dean forms are due

Emily expects access to the applications via Canvas will open by October 15th. Emily will email members to announce when they are available to view for evaluation.

November 5th -Subcommittee reports due to Full Committee

November 7th -Benefits committee votes to finalize recommendations

(November 14th -Additional Benefits committee meeting to finalize recommendations if needed)

Break into Sub-committees - Emily directed members to gather into FDA subcommittees, look at the sample applications she sent out via email beforehand, and discuss the following:

1. Define what you would consider Unacceptable
2. Discuss example applications and the Evaluation tool
3. Plan a meeting time before or during the week of October 29

Meeting adjourned informally, whenever subcommittees complete their objectives listed above.

No further discussion today on Future Business (Revision of By-Laws and Revision of FDA evaluation tool, application instructions, website, and chair/dean letter.)

Future Meetings

UC 135 at 3:15

November 7th

(November 14th)

December 5th

SU 108 at 3:15

February 6th

March 6th

April 3rd

May 1st

Respectfully submitted,

Debbie Patten