

Faculty Benefits Meeting Minutes
October 2, 2019
UC 153; 3:15

Attendees: Vincent Owghoso, Debbie Patten, Emily Shifley, Charlisa Daniels, Alyssa Appelman, Barclay Green, Sharon Vance, Ausbra McFarland, Dhanuja Kasturiranta, Traci Freeman, Darrin Wilson, Justin Yates, Suk-hee Kim, Boni Li, Sue Griebing, Jamey Strawn, JeeEun Lee, Irene Encarnacion, Qi Li

Agenda: voted to approve unanimously

Minutes of meeting on 9/4/19: voted to approve unanimously

Charlisa ran several **informational workshops** for potential applicants

At the two overview Workshops, there were approximately 20 participants

At the two Format Workshops, there were approximately 20 participants

Reminder of the **available funding** for this year:

15 summer fellowships (90K)

9 full project grants (56K)

23 sabbatical leaves

Timeline moving forward:

Chair and Dean letters are due next Tuesday, the full applications should then be available late next week on the Faculty Benefits Canvas site for us to start evaluating them

November 4th –Reports/final rankings due from each subcommittee chair to Charlisa

November 6th –Voting meeting as a full committee on all three awards (potential second meeting on November 13th if additional discussion is needed)

Update on 2019 Applications:

25 applications for summer fellowships

17 project grant applications totaling \$89,757

24 sabbatical applications

All subcommittees will need to rank their applications; we do not have enough in the budget of any category to fund all applications

Subcommittee work

We broke up into the three subcommittees to review some of previous year's applications and to look at the evaluation tool that we will be using to review and rank this year's applications.

Each subcommittee discussed what would be acceptable or unacceptable applications based on the evaluation categories from the Faculty Handbook.

Each subcommittee scheduled a meeting around the week of October 28th to discuss their individual rankings as a group and come up with their final rankings.

Future Business

Charlisa contacted the Director of benefits from HR about the “waiting period” for new hires health insurance and asked him if he could come to our meeting in December; she has not heard back from him yet but will follow up.

Moved to adjourn around 4:00, anonymously approved