Faculty Benefits Meeting Agenda
September 1, 2021
Zoom Meeting
3:15p

Call to Order – Adoption of Agenda

Approval of Minutes

Welcome/Introductions

Benefits Committee Charge:

1. Review, evaluate, and make recommendations concerning those policies, procedures, and programs related to faculty benefits
2. Process applications of and make recommendations on candidates for Faculty Sabbatical leaves, Faculty Project Grants, Faculty Summer Fellowships, and other programs assigned by the Faculty Senate such as the Faculty Senate Scholarships

Selection of Secretary

Faculty Development Awards Workshops Announcement

1. Overview of Faculty Development Awards to go over the types of awards, including requirements and conditions, the application process and timeline, and how the applications are reviewed
   Wednesday, September 8th 2:30-3:30p; SU 109 (Hybrid format)
   Thursday, September 9th 10-11a; SU 109 (Hybrid format)
2. Format of Faculty Development Award Proposals to go over the application format and review criteria in detail including frequently asked questions and common pitfalls
   Wednesday, September 15th 2:30-3:30p; SU 108 (Hybrid format)
   Thursday, September 16th 10-11a; SU 109 (Hybrid format)

Faculty Development Awards Office Hours (NEW)

   Friday, September 17th 2-3p Zoom
   Monday, September 20th 2-3p Zoom

Brief overview of Faculty Development Award Process

Faculty Development Awards granted in 2020-2021

   Fellowships: 20 applications; 19 Funded (out of 16 available)*
   Project Grants: 10 applications; 9 Funded ($49,010.15 recommended budget)*
   Sabbaticals: 19 applications; 18 funded (out of 23 available)
   Faculty Senate Scholarships: 7 applications; 2 [half] tuition awards and 2 book awards funded

*Budget redistribution allowed due to uneven applications

   Current year’s budget for 2021-2022 awards
Fellowships: 16 summer fellowships ($6000 each -> $96,000 total)
Project Grants: 11 full project grants (($6000 each -> $66,000 total)
Sabbaticals: 23 sabbaticals available

Timetable for Faculty Development Application Process

October 5th at 4:30pm – Applications due to Grace Hiles, Chair [and Dean, if applying for a Sabbatical]
October 12th - Chair [and Dean] forms are due to Grace Hiles
November 3rd - Subcommittee reports due to Full Committee
November 8th - Benefits committee finalizes recommendation
November 10th - Additional Benefits committee meeting to finalize recommendations (if needed)
December 1st - Full committee report to Provost
December 24th - Provost notification to applicants

Confidentiality of Sub-Committee Membership and Sign-up

Guests

Krista Rayford, Staff Congress Benefits Chairperson (3:45p)

Old Business

Paid Parental Leave Policy

New Business

Survey of Faculty (to establish new goals/initiatives)

Future Business

Bruce Smith, Director of Benefits (guest at October meeting)

Future Meetings

Fall 2021 @ 3:15 via Zoom

• October 6
• November 3
• November 10*[at chair’s discretion]
• December 1

Spring 2022 @ 3:15 Room TBA

• January 12
• February 2
• March 2
• April 6
• May 4