

## Faculty Benefits Meeting Agenda

September 1, 2021

Zoom Meeting

3:15p

Call to Order –Adoption of Agenda

Approval of Minutes

Welcome/Introductions

### Benefits Committee Charge:

1. Review, evaluate, and make recommendations concerning those policies, procedures, and programs related to faculty benefits
2. Process applications of and make recommendations on candidates for Faculty Sabbatical leaves, Faculty Project Grants, Faculty Summer Fellowships, and other programs assigned by the Faculty Senate such as the Faculty Senate Scholarships

Selection of Secretary

### Faculty Development Awards Workshops Announcement

1. Overview of Faculty Development Awards to go over the types of awards, including requirements and conditions, the application process and timeline, and how the applications are reviewed

Wednesday, September 8<sup>th</sup> 2:30-3:30p; SU 109 (Hybrid format)

Thursday, September 9<sup>th</sup> 10-11a; SU 109 (Hybrid format)

2. Format of Faculty Development Award Proposals to go over the application format and review criteria in detail including frequently asked questions and common pitfalls

Wednesday, September 15<sup>th</sup> 2:30-3:30p; SU 108 (Hybrid format)

Thursday, September 16<sup>h</sup> 10-11a; SU 109 (Hybrid format)

### Faculty Development Awards Office Hours (NEW)

Friday, September 17<sup>th</sup> 2-3p Zoom

Monday, September 20<sup>th</sup> 2-3p Zoom

### Brief overview of Faculty Development Award Process

Faculty Development Awards granted in 2020-2021

Fellowships: 20 applications; 19 Funded (out of 16 available)\*

Project Grants: 10 applications; 9 Funded (\$49,010.15 recommended budget)\*

Sabbaticals: 19 applications; 18 funded (out of 23 available)

Faculty Senate Scholarships: 7 applications; 2 [half] tuition awards and 2 book awards

funded

\*Budget redistribution allowed due to uneven applications

Current year's budget for 2021-2022 awards

Fellowships: 16 summer fellowships (\$6000 each -> \$96,000 total)

Project Grants: 11 full project grants ((\$6000 each -> \$66,000 total)

Sabbaticals: 23 sabbaticals available

#### Timetable for Faculty Development Application Process

October 5<sup>th</sup> at 4:30pm –Applications due to Grace Hiles, Chair [and Dean, if applying for a Sabbatical]

October 12<sup>th</sup> -Chair [and Dean] forms are due to Grace Hiles

November 3<sup>rd</sup> -Subcommittee reports due to Full Committee

November 8<sup>th</sup> -Benefits committee finalizes recommendation

November 10<sup>th</sup> -Additional Benefits committee meeting to finalize recommendations (if needed)

December 1<sup>st</sup> -Full committee report to Provost

December 24<sup>th</sup> -Provost notification to applicants

#### Confidentiality of Sub-Committee Membership and Sign-up

#### Guests

Krista Rayford, Staff Congress Benefits Chairperson (3:45p)

#### Old Business

Paid Parental Leave Policy

#### New Business

Survey of Faculty (to establish new goals/initiatives)

#### Future Business

Bruce Smith, Director of Benefits (guest at October meeting)

#### **Future Meetings**

Fall 2021 @ 3:15 via Zoom

- October 6
- November 3
- November 10\*[at chair's discretion]
- December 1

Spring 2022 @ 3:15 Room TBA

- January 12
- February 2
- March 2
- April 6
- May 4