

Faculty Benefits Meeting Minutes October 4, 2023  
Zoom; 3:15pm

In attendance: **Charlisa Daniels, Junko Agnew, Michael DiCicco, Becky Elkins, Sharyn Jones, Dhanuja Kastururatna, Suk-hee Kim, Joesph Mester, Vincent Owoso, , Sharon Vance-Eliany, Adam White, Mahdi Yazdanpour, Ty Brumback, Donna Smith, Alicia Ireton, Lili Ma, Shahid Noor, Marcos Misis, Gary Sczerbaniewicz, Grace Hiles, Patty Burke, Suzann Schulte, Aron Levin**

Call to order: 3:20

- Approval of Minutes of May and September meetings
  - Sept minutes changed to include names attended
  - Motion: Rebecca Elkins Seconded: Adam White
- Guests
  - Patty Burke (Director of Benefits) and Suzann Schulte (Benefits Coordinator)
  - HR Benefits Fair, Open Enrollment, Changeover from Humana, open questions
- New Business
  - Open enrollment Oct 23<sup>rd</sup> -Nov 9<sup>th</sup>
  - Benefits Fair Oct. 23
    - UC Ballroom (UC 375)
    - 9:30a-3:30p;
    - 10am & 1:30pm UMR presentations.
  - Zoom session held during the week of Nov 2<sup>nd</sup>
    - Not finalized yet
  - Changed to UMR (United Medical Resources)
  - Plans and costs are the same
  - Slight increase in dental
    - Less than 5 dollars
  - Active enrollment for medical, HSA, and FSA
    - Employees will need to log in and elect coverage
- Faculty Development Workshop Awards
  - FDA Workshops 12 attendees total workshops
    - 3 in workshop 1a; 3 in workshop 1b (5/6 via Zoom)
    - 4 in workshop 2a, 2 in workshop 2b (6/6 via Zoom)
    - In future, record sessions and have office hours(?)
  - Funding 21 sabbaticals, 11 Summer Fellowships (\$66,000), 11 Project grants (\$66,000)
  - October 3<sup>rd</sup> at 4:30pm –Applications were due
    - 16 sabbatical applications
    - 18 project grants (total of \$92,832 requested)
    - 19 Summer Fellowships
  - October 10<sup>th</sup> -Chair and Dean forms are due
  - *October 31<sup>st</sup>- Subcommittee Chairs send group rubrics to full committee Chairperson*
  - **November 1<sup>st</sup> -Subcommittee reports due to Full Committee & Benefits committee votes to finalize recommendations**

- (November 8<sup>th</sup> -Additional Benefits committee meeting to finalize recommendations if needed)
- Announce Sub-committees
  - Project Grants:
    - Adam W., Ash N., Michael D., Roxanne KD., Shahid N., Suk-hee K., Vincent O
  - Sabbatical
    - Becky E., JeeEun L., Lili M., Mahdi Y., Sharon VE.
  - Summer Fellowship
    - Dhanuja K., Donna S., Joseph M., Junko A., Richard G., Ty B., Yangyan T.
  - Scholarship
    - Alicia I., Gary S., Sharyn J.
- Future Business
  - Redesign of FDA application materials
    - Break into Sub-committees (Access files on Canvas)
      - Define what you would consider Unacceptable
      - Discuss example applications and the Evaluation tool
      - Plan a meeting time sometime during the October 11-30 time period\*

Meeting adjourned at 4:05p, subcommittees sent to virtual break-out rooms

### **Future Meetings** (via Zoom) Fall 2023 @ 3:15

- November 1
- November 8\*[at chair's discretion]
- December 6

### Spring 2024 @ 3:15

- January 10
- February 7
- March 13
- April 3
- May 1