Faculty Benefits Meeting Minutes October 4, 2023
Zoom; 3:15pm

In attendance: Charlisa Daniels, Junko Agnew, Michael DiCicco, Becky Elkins, Sharyn Jones, Dhanuja Kastururatna, Suk-hee Kim, Joseph Mester, Vincent Owhoso, Sharon Vance-Eliany, Adam White, Mahdi Yazdanpour, Ty Brumback, Donna Smith, Alicia Ireton, Lili Ma, Shahid Noor, Marcos Misis, Gary Sczerbaniewicz, Grace Hiles, Patty Burke, Suzann Schulte, Aron Levin

Call to order: 3:20

- Approval of Minutes of May and September meetings
  - Sept minutes changed to include names attended
  - Motion: Rebecca Elkins Seconded: Adam White

- Guests
  - Patty Burke (Director of Benefits) and Suzann Schulte (Benefits Coordinator)
  - HR Benefits Fair, Open Enrollment, Changeover from Humana, open questions

New Business

- Open enrollment Oct 23rd -Nov 9th
- Benefits Fair Oct. 23
  - UC Ballroom (UC 375)
  - 9:30a-3:30p;
  - 10am & 1:30pm UMR presentations.
- Zoom session held during the week of Nov 2nd
  - Not finalized yet
- Changed to UMR (United Medical Resources)
- Plans and costs are the same
- Slight increase in dental
  - Less than 5 dollars
- Active enrollment for medical, HSA, and FSA
  - Employees will need to log in and elect coverage

- Faculty Development Workshop Awards
  - FDA Workshops 12 attendees total workshops
    - 3 in workshop 1a; 3 in workshop 1b (5/6 via Zoom)
    - 4 in workshop 2a, 2 in workshop 2b (6/6 via Zoom)
    - In future, record sessions and have office hours(?)
  - Funding 21 sabbaticals, 11 Summer Fellowships ($66,000), 11 Project grants ($66,000)
  - October 3rd at 4:30pm -Applications were due
    - 16 sabbatical applications
    - 18 project grants (total of $92,832 requested)
    - 19 Summer Fellowships
  - October 10th -Chair and Dean forms are due
  - October 31st - Subcommittee Chairs send group rubrics to full committee Chairperson
  - November 1st - Subcommittee reports due to Full Committee & Benefits committee votes to finalize recommendations
• (November 8th - Additional Benefits committee meeting to finalize recommendations if needed)

• Announce Sub-committees
  o Project Grants:
    - Adam W., Ash N., Michael D., Roxanne KD., Shahid N., Suk-hee K.,
      Vincent O
  o Sabbatical
    - Becky E., JeeEun L., Lili M., Mahdi Y., Sharon VE.
  o Summer Fellowship
  o Scholarship
    - Alicia I., Gary S., Sharyn J.

• Future Business
  Redesign of FDA application materials
  o Break into Sub-committees (Access files on Canvas)
  Define what you would consider Unacceptable
  Discuss example applications and the Evaluation tool
  Plan a meeting time sometime during the October 11-30 time period*

Meeting adjourned at 4:05p, subcommittees sent to virtual break-out rooms

**Future Meetings** (via Zoom) Fall 2023 @ 3:15

- November 1
- November 8*[at chair’s discretion]
- December 6

Spring 2024 @ 3:15

- January 10
- February 7
- March 13
- April 3
- May 1