

FACULTY SUMMER/WINTER COMPENSATION

POLICY TYPE: ACADEMIC

RESPONSIBLE OFFICIAL TITLE: PROVOST AND EXECUTIVE VICE PRESIDENT FOR ACADEMIC AFFAIRS

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EFFECTIVE DATE: CLICK HERE TO ENTER A DATE.

NEXT REVIEW DATE: CLICK HERE TO ENTER A DATE.

SUPERSEDES POLICY DATED: SUMMER 2013

BOARD OF REGENTS REPORTING (CHECK ONE):

PRESIDENTIAL RECOMMENDATION (CONSENT AGENDA/VOTING ITEM):

PRESIDENTIAL REPORT (INFORMATION ONLY)

I. POLICY STATEMENT

Objectives

Every college and school and the academic programs within them shall offer a schedule of summer courses based on student demand and consistent with the following objectives:

- Promote student success by offering courses students need to progress toward graduation
- Offer courses with sufficient year-round student demand
- Improve student enrollment and retention
- Avoid course cancellations
- Provide opportunities for interested faculty to teach in summer and winter sessions
- Generate net revenue to support the university's core mission

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Course selection

In consultation with department chairs and based on the above objectives, the deans of each college will determine which courses should run in each summer and winter session. The following guidelines should be used:

- In general, most undergraduate courses should have at least 45-10 students, and most graduate courses should have at least 40-5 students. However, judgment will need to be used in applying these guidelines.
- All cancellation decisions should be finalized no later than the close of business on the Friday before a session begins. Classes should not be cancelled after a session begins.
- In making decisions about which courses should be offered, chairs, deans, and faculty should consider the seats available in other classes for the students to enroll in so their graduation progression will not be delayed.

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Compensation

- For each course taught during summer and winter sessions, faculty will be compensated at 3% of their 9-month salary (up to an \$85,000 cap) per credit hour.

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Faculty may teach a maximum of 2 courses during the entire summer session and only 1 course during the winter or summer 3-week session.

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Independent studies, projects, capstones, practicums theses

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Faculty ~~teaching supervising~~ independent studies, projects, capstones, practicums, theses, or similar work ~~in the summer~~ that are approved by their chair and dean will receive a \$150 stipend per student per credit hour.

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Compensation for faculty on 12-month contracts

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In general, fFaculty on 12-month contracts may not earn additional compensation for teaching courses in the summer or winter sessions. Exceptions can be granted if approved by the chair, dean, and provost.

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Timing of winter compensation

Compensation for the winter session will be paid in its entirety in the January pay period.

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II. ENTITIES AFFECTED

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Full- and part-time faculty teaching in summer and winter sessions

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