1. Call to Order, Adoption of the Agenda
2. Approval of the minutes from the November 19 meeting
3. Nominations for secretary to record minutes this semester
4. Chair’s Report and Announcements
5. Old Business, discussion item: should faculty on part-time appointments be eligible for faculty development awards? Sections of the Faculty Handbook appear to be in conflict.
   a. “Tenured, full-time faculty and department chairs/school directors are eligible to apply for sabbatical leaves....” (section 11.1.2; see also sections 11.2.2 and 11.3.2)
   b. “Faculty members on part-time appointments, whether term or permanent, retain all rights and responsibilities attendant to their appointment as a tenured faculty member.” (section 1.5.2)
   c. The attachment describes the relevant policies at our national benchmark institutions
6. New Business, discussion item: Handbook section 14 (grievances); see attachment
   a. Issues
      i. Filing a petition to initiate the peer review process
      ii. Processing the petition
      iii. Communicating decisions
      iv. Resolving the matter through negotiation
7. Future Business
8. Adjournment (4:30pm)