

FACULTY BENEFITS MEETING
Minutes

November 5, 2014

SU 109, 3:15 PM

Attendance: Duke Thompson, Karen Mutsch, Debra Kasel, Kimberly Allen Kattus, Chris Curran, Marius Truta, Matt Asare, Kimberly Clayton-Code, Eric Jackson, Xiaoni Zhang, Kajsa Larson, Jackie Wroughton, Stephanie Hughes, Brant Karrick, Deb Engel, Matthew Zacate, Ryan Salzman, Angie Lipsitz, Vanessa Hunn, Joan Ferrante, Perry Bratcher, Daryl Harris

Call to Order: After determining that a quorum was present, the meeting was called to order around 3:20 pm by Chair Matthew Zacate. The agenda was adopted and the minutes from the October 1, 2014 meeting were approved.

New Business:

Faculty Development Awards:

Approval of Sabbaticals, Summer Fellowships, and Project Grants occurred as follows:

Sabbaticals: the subcommittee reviewed 30 applications with 24 awards available. The Sabbatical Awards Committee Chair presented a ranked list; Debra Kasel moved and Ryan Salzman seconded that the list be approved as submitted. The motion carried unanimously.

Summer Fellowships: the subcommittee reviewed 30 applications with 15 awards available. The Fellowship Awards Committee Chair presented a ranked list. A motion to approve the list was made and seconded. The motion carried unanimously.

Project Grants: the subcommittee reviewed 26 applications for a total of \$ 145,783 requested and \$56,000 available. The Project Grants Awards Committee Chair presented a ranked list. The subcommittee looked at specific budget items with regard to what was essential to the project. The amount requested was modified for some applications. The Chair stated that the list recommended fund for \$60000. This is an increase of \$4000 from the approved amount. Ryan Salzman motion to approve the funding for those ranked within the first \$60000. The Benefits Committee approved the motion unanimously.

New (Future) Business:

The Pilot Feedback Program: Pilot Program for Project Grants group with aim to institute Pilot Programs for Summer Fellowships and Sabbatical Leaves. Feedback should be available for decision early in 2015.

Refinement of FDA evaluation documents: There was some discussion around frequent discussion in during the evaluations of the various FDA. For example, how do you handle reference letters, do academic references count in the page limit, what happens when a CV is not attached, how does the Chair/Deans letter of support influence the committees decision? Are there ways in which the Faculty Benefits Committee can discuss and modify evaluation to resolve some of this ambiguity will be topic of future discussions.

Default enrollment option for annual benefit enrollment. Can there be a default action for annual benefit enrollment for individuals not seeking to change benefits or for those who might be declining benefits.

Next Meeting:

- December 3, 2014 SU 109

Respectfully Submitted

Debra Kasel