

NORTHERN KENTUCKY UNIVERSITY

Outside Scholarship Declaration Form



NCAA Bylaw 15: NCAA regulations require that student-athletes report all sources of financial assistance other than that contained in an institutionally-approved financial aid package or that which is provided by parent(s) or legal guardian(s). Examples of outside financial aid include high school booster club scholarships, church scholarships, local civic club scholarships, etc.

PART 1 – STUDENT-ATHLETE INFORMATION

Name	Sport	NKU (9-digit) ID #	Date

Note: University policy dictates that outside scholarships replace self-help (Perkins Loans, Subsidized Stafford Loans, and Work-Study, in that order) before replacing need-based gift assistance.

We can not credit your award to your student account until the funds are received by NKU. All outside scholarship funds are fully credited to the student's account at the time of receipt. To assure credit is issued in a timely manner, please have your donor forward your checks to the NKU Bursar's Office (address listed on next page). If grades are required to be provided it is your responsibility to contact NKU in order to complete the necessary grade release permission forms.

PART 2 – TO BE COMPLETED BY THE AWARDING AGENCY

The above named student-athlete has been offered a scholarship from your organization. In order for Northern Kentucky University to comply with NCAA rules and regulations regarding outside financial aid to student-athletes, your assistance in providing additional information is necessary. Please complete the following questions:

Awarding Agency/Organization: _____

Name of Award: _____

Award Amount: _____ **Per Semester/Year (circle one)**

Duration of the Scholarship/Award: _____

(How many years/semesters? Specify year/semester applicable)

- Is the award based on athletics ability or participation? Yes No
- Is this a one-time or renewable award? One-time Renewable
If renewable, please explain: _____
- Is this a continuing scholarship **program**? Yes No
(i.e. has the scholarship been awarded previously or will it be awarded again in the future to anyone else?)
- When was this scholarship program established? Date: _____
- Is there a restriction on the student's choice of collegiate institution? Yes No
If yes, please describe the restriction: _____
- Is the awarding individual, organization, or donor of the aid a representative of NKU's athletics interests (i.e. booster, season ticket holder, corporate sponsor, alumni)? Yes No
- Who selected the student for the award/scholarship? Check all that apply:
 Automatic Selection Individual (name of individual): _____
 Committee Other (explain): _____

8. Please provide a description of the criteria for this scholarship. A blank application or attached list of Criteria will also be accepted.

9. Award Check Distribution:

If a check **has** been made out directly to the student, the student or the organization must submit a copy of the check with this form.

If a check **has not** been sent to the student, it should be sent to: Northern Kentucky University
Bursar Operations
Administrative Center 235 Nunn Dr
Highland Heights, KY 41099
Fax: (859) 572-6087

By signing below, I confirm the above named awarding agency is an established and continuing program providing financial assistance to students. I also confirm that this award was not created specifically to provide scholarship funding to the recipient of this award.

Printed name of person completing form

Title

Signature/Date

Email Address/Phone Number

Please return completed forms to:
Northern Kentucky University
Office of Student Financial Assistance
c/o Charmian Wilkinson
Administrative Center Nunn Drive 416
Highland Heights, KY 41099
Fax: (859) 572-6997

PART 3 – TO BE COMPLETED BY THE INSTITUTION

This award is: Approved Denied

If denied, rationale: _____

In accordance with NCAA Bylaw 15, the Office of Student Financial Assistance certifies this award should Count within Athletics limitations as specified:

Team Individual

Financial Aid Authority: _____
Print Name Signature Date