

**BYLAWS  
GENERAL EDUCATION COMMITTEE  
NORTHERN KENTUCKY UNIVERSITY**

**ARTICLE I: NAME AND AUTHORITY**

The General Education Committee (GEC) is a standing committee of the Faculty Senate at Northern Kentucky University.

**ARTICLE II: PURPOSES**

The committee makes recommendations to the Faculty Senate and Provost concerning the goals, structure, content, and assessment of General Education Program at NKU. The committee oversees the General Education Program.

**ARTICLE III. MEMBERSHIP**

Section 1. The regular membership of the GEC shall include full-time faculty as follows:

- One member from the College of Business
- One member from the College of Education
- One member from the College of Health and Human Services
- One member from the College of Informatics
- One member from the Honors College
- One member from the Stealy Library
- Four members from the College of Arts and Sciences
- Two at-large members

Section 2. The Vice Provost for Undergraduate Academic Affairs (and/or designee) and the Dean of Arts and Sciences (and/or designee) shall serve as ex officio non-voting members of the GEC.

Section 3. Members serve one-year, renewable terms. The Chairperson of the GEC will work with committee members and liaise with deans from the colleges and library to fill any vacancies. The Chairperson will report committee composition to the Faculty Senate Executive Committee for approval.

**ARTICLE IV: OFFICERS and DUTIES**

Section 1. The Chairperson is the presiding officer of the GEC. The Chairperson serves on the Executive Committee of the Faculty Senate, and is ex-officio non-voting if a non-senator. Provisions for release time are afforded to the Chairperson. The Chairperson must attend all Executive Committee and regular meetings of the Faculty Senate.

Section 2. The Chairperson should have served at least one year on the GEC and is elected by the Faculty Senate at its special January meeting (immediately prior to its regular meeting). The GEC may nominate someone to be chair prior to the December meeting of the Faculty Senate. Nominations from the faculty at large or the Faculty Senate are also accepted, so long as the nominee is eligible.

Section 3. The Chairperson will set each GEC meeting's agenda and act as liaison to university committees, bodies, and administrators in matters relating to General Education.

**ARTICLE V: MEETINGS, QUORUM, AND VOTING**

Section 1. The Chairperson will select a meeting time convenient to as many members as possible, and the first date on which the committee will meet each semester. The committee will meet twice a month

during the academic year.

Section 2. The Chairperson will post an agenda approximately two days in advance of each meeting.

Section 3. The Chairperson may call special meetings as needed and will notify members as far in advance as possible.

Section 4. A quorum is a simple majority of the voting committee members.

Section 5: It is not permissible to record meetings on personal apps. If a recording or transcript is desired, a member may request that the Chairperson record the meeting.

#### ARTICLE VI: SUBCOMMITTEES

The Chairperson, by way of a majority vote of the GEC, has the authority to create subcommittees (which might include non-committee members) to achieve specific goals. Examples could include: assessment, compliance, and structure.

#### ARTICLE VII: AMENDMENTS

These bylaws may be amended at any regular GEC meeting by a 2/3 vote of members in attendance, provided the amendments were submitted in writing at the previous regular meeting. The Faculty Senate must approve bylaws changes

Approved by GEC on April 16, 2024

Approved by Faculty Senate on May 3, 2024