

Good afternoon,

Please find updates below from University Housing for the Fall 2020 term. Updates in this email include information regarding:

- Fall assignments, Housing Fees, and Dining Plans
- Cancellations
- Instructions for Fall move-in
- Contract addendum for the 2020-2021 Housing/Dining Agreement Terms & Conditions

### **Fall Assignments, Housing Fees, and Dining Plans**

All Fall assignments have been uploaded to the housing portal and are now viewable. To access the housing portal, please visit <https://housingapp.nku.edu/>. All students who had a completed contract were able to be assigned housing. Students with incomplete contracts and students who applied after July 7, 2020, were not given assignments. If you applied after July 7, 2020 or your application was completed after July 7, 2020, you were placed on a waiting list based on your date of application completion and you will be prioritized for an available space. If you have an incomplete application and would like to be considered for a housing assignment for the Fall 2020 term, please contact [housing@nku.edu](mailto:housing@nku.edu) as soon as possible.

To meet the Fall demand, we expanded our capacity in certain rooms, consistent with guidelines from the Centers for Disease Control, the American College Health Association, and the Association of College and University Housing Officers International. Students residing in Callahan double rooms with full bathrooms will receive roommates and a second resident was added to the "B" bedroom of each Norse Hall two-bedroom apartment. This results in double occupancy for Callahan double rooms with full bathrooms and three residents in each Norse Hall two-bedroom apartment. This expanded capacity allowed us to assign all students while still maintaining a safe environment in on-campus housing.

Given our space limitations, we were unable to keep some students in their originally selected rooms or necessarily with the roommates they selected. However, our staff has prioritized keeping students in the same housing type they originally selected and, whenever possible, with the same roommate(s) as originally selected. Any student who was moved to a more expensive option during our assignments process will have their original rate honored for the academic year unless they voluntarily choose a more expensive room after the start of the academic year. **Given our space limitations, we will be unable to accept room change requests or special requests prior to the start of the academic year.** We will consider the availability of room changes after the third week of the academic term, but we may not be able to open or accommodate any room change requests this year. Additionally, as we receive cancellations, we will need to move a limited number of students to different spaces to accommodate additional applications. We will contact students directly if they are impacted.

Fees for Fall housing and dining plans should be available on student accounts within the next 24 hours. Please direct questions regarding payments to [Student Account Services](#) and questions regarding scholarships and financial aid to [Student Financial Assistance](#). Housing and Dining fees for Fall 2020 and Spring 2020 can be found on the [housing website](#) or through the following link: [Housing/Dining Fees 2020-2021](#). As a reminder, University Housing will remain open after Thanksgiving and there is no plan to adjust these rates.

Students will have the option to adjust their meal plan during the first two weeks of the academic year (August 17-30). Please monitor your NKU email for more information regarding dining plan change options. Students who select a Value Accommodation may request a reduced cost meal plan by emailing [housing@nku.edu](mailto:housing@nku.edu).

### **Cancellations**

Students will have the option to cancel their housing **without penalty until July 31, 2020**. Students who choose to cancel their housing must follow the [instructions](#) on the [housing website](#). To cancel your housing, please complete the following steps:

- From your **NKU email address**, send an email to [housing@nku.edu](mailto:housing@nku.edu).
  - o Include your full name
  - o Include your 9-digit student ID number
    - To locate your 9-digit student ID number, please log into [myNKU](#) and select "Biller Direct". Your 9-digit student ID is listed at the top next to your name and address.
  - o Include the following statement, in full:  
*I am requesting to voluntarily cancel my housing contract for the 2020-2021 academic year. I acknowledge that, by cancelling my contract, I am irrevocably withdrawing my request for a room in University Housing for Fall 2020 and Spring 2021. I will not be charged for housing or a meal plan during the 2020-2021 academic year and my \$200 prepayment, if paid, will be returned through my student account. This decision is not reversible, and I forfeit my right to any room I may have selected. If I later decide that I want to live in University Housing, I will have to re-apply. I acknowledge that, if I re-apply, there may not be available space and I may not receive a room in University Housing.*

### **Fall Move-In**

Full details for Fall move-in are posted on the [housing website](#) and will be kept up-to-date. Please visit the following link to access full Fall move-in information: <https://inside.nku.edu/housing/prospective-students/move-in-day.html>.

Students will be welcomed back to campus between the dates of August 10-16. Move-in appointments on August 10 will be reserved for special programs, including Honors, R.O.C.K.S., LAMP, SGA, and on-campus employees of the Student Union. All other students will be able to select appointments between August 11-16. Links will be sent to students' NKU email addresses in the next 24-48 hours. Students in special programs scheduled to move-in on August 10 should have already received a link to sign up for move-in. If you did not receive a link and believe you are in one of these programs, please contact University Housing at [housing@nku.edu](mailto:housing@nku.edu) immediately.

Move-in appointments will be limited to no more than 30 arrivals per hour between 8:00am-5:00pm daily: 20 arrivals per hour in the Boothe Village and 10 arrivals per hour in the East Village. Move-in appointments will be distributed on a first come, first served basis. **Please do not arrive at a time other than your appointment time or you may be turned away and asked to return at your scheduled time. Students and families who arrive without a scheduled appointment may be turned away and asked to return at a time that is available.** University Housing is conducting limited arrivals to promote social distancing and to ensure there is limited opportunity for viral transmission. Students will be limited to no more than 2 adult helpers. Any additional family members or friends will need to remain in their vehicle during student move-in. We respectfully request all students finish moving in as quickly as possible and guests leave campus once students are finished moving in. This is to promote social distancing and de-densification of buildings. **As a reminder, there is no visitation from outside guests, family, students, or friends for this academic year.**

**All students and guests must wear masks while on campus, in accordance with [NKU masking policies](#). Students or guests without masks will be required to return to their vehicles and may be asked to leave campus if they do not adhere to University mask wearing guidelines.**

During check-in, which will occur [outside of Norse Commons for Boothe Village](#) and [outside of Callahan Hall for East Village](#) (please see maps on the [housing website](#)), students and families will remain in their car while housing staff verifies your identification and distributes your keys, your student ID (for first-year students), and your University issued face mask. After receiving your keys, you will be given further instructions on where to park and unload for move-in.

\*\*Students assigned to Norse Hall will sign up for arrival appointments on August 14, 15, and 16, as we wrap up renovation efforts. If we are able to accept residents in Norse Hall earlier than August 14, we will communicate with affected students.

### **2020-2021 Housing/Dining Agreement Terms & Conditions – Addendum**

All students are required to read and understand the linked addendum to the [Housing/Dining Agreement Terms & Conditions](#). This addendum does not need to be signed and comes in force when you accept your keys and move into the residence hall. You will also be given a physical copy at move-in.

To review the addendum, please click the following link: [Housing/Dining Agreement Terms & Conditions Addendum for 2020/2021](#).

All information will continue to be updated on the [housing website](#), which can be accessed at <https://housing.nku.edu/>. There will be a Housing Town Hall next Tuesday, July 28, 2020 from 6:00pm-7:00pm. To sign up for the Housing Town Hall, please utilize the following link: <https://connect.nku.edu/register/?id=dad612de-a64f-4695-909b-4db28d52b9e8>.

Sincerely,

University Housing  
[housing@nku.edu](mailto:housing@nku.edu)