

NORTHERN KENTUCKY UNIVERSITY
NKU UNIVERSITY HOUSING
Verification of Living with Parent/Legal Guardian Form

YEAR _____ FALL _____ SPRING _____

Please note: Full-time, first time in college freshmen are required to live on campus. Students who do not meet the residency requirement exemptions, and who choose to live off campus rather than in their parent's or legal guardian's home, will be charged the lowest residence hall rate that University Housing offers. New students are strongly encouraged to contact University Housing prior to signing any off-campus lease to determine their eligibility to live off campus.

Reminder: All paperwork and supporting documentation must be received by August 1 for Fall term and December 15 for Spring term. Requests submitted after this time will be subject to a \$150 fee if the student is excused from living on-campus.

All forms that are incomplete will not be processed.

Return to:

By postal mail: University Housing at NKU, 10 Campbell Dr., Norse Commons 101, Highland Heights, KY 41099
By email: housing@nku.edu

I, _____, will be living with my parent(s)/legal guardian(s), in their permanent principle residence for the entire academic year. The address is listed below:

Physical Address (no PO Boxes)	City	State	Zip	Phone Number
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Student Signature

NKU Student ID Number

Date

By signing this verification, we understand that:

There is a continuing obligation to report any changes of address to Northern Kentucky University and University Housing at NKU; A change in status of address may require the student to live in student housing pursuant to the University's residency requirements; and Falsification of this affidavit or failure to meet this continuing obligation may result in disciplinary action and being automatically charged the lowest residence hall rate to the student account.

I, _____, am the parent/legal guardian of the student listed above. I verify that my student will be living with me in my permanent, principle residence at the address listed above for the entire academic year.

Parent or Legal Guardian's Signature

Date

An email will be sent to the NKU email address of the student making the request a decision has been confirmed. If an email is not received, the student may contact Housing at housing@nku.edu to confirm and request a verification email.